

Agenda

**COMPUTER ORIENTATION AND TRAINING SESSIONS
FOR LEGISLATORS**

Monday, December 4

9:00 - 5:00 **New legislators** (by sign-up - limited to eight) - Senate committee clerk area -
Training in the use of personal computers - *Mary Janusz*, Information Technology
Support Specialist, Legislative Council

Tuesday, December 5

Concurrent miniclasses (for returning legislators)

1:30 - 2:30 Notes E-mail - Roughrider Room - *Maryann F. Trauger*, Information Technology
Coordinator, Legislative Council

Internet - Harvest Room - *Pat Burns*, Consultant, Legislative Council

Word Pro Millennium - Sakakawea Room - *Mary Janusz*

2:40 - 3:40 Notes E-mail - Roughrider Room - *Maryann F. Trauger*

Internet - Harvest Room - *Pat Burns*

Word Pro Millennium - Sakakawea Room - *Mary Janusz*

3:50 - 4:50 Notes E-mail - Roughrider Room - *Maryann F. Trauger*

Internet - Harvest Room - *Pat Burns*

Word Pro Millennium - Sakakawea Room - *Mary Janusz*

Wednesday, December 6

Concurrent miniclasses (for returning legislators)

10:45 - 11:45 Notes E-mail - Roughrider Room - *Maryann F. Trauger*

Internet - Harvest Room - *Pat Burns*

Word Pro Millennium - Sakakawea Room - *Mary Janusz*

2:15 - 3:15 Notes E-mail - Roughrider Room - *Maryann F. Trauger*

Internet - Harvest Room - *Pat Burns*

Word Pro Millennium - Sakakawea Room - *Mary Janusz*

Thursday, December 7

Concurrent miniclasses (for returning legislators)

1:15 - 2:15 Notes E-mail - Roughrider Room - *Maryann F. Trauger*

Internet - Harvest Room - *Pat Burns*

Word Pro Millennium - Sakakawea Room - *Mary Janusz*

Friday, December 8

9:00 - 5:00 **New legislators** (by sign-up - limited to eight) - Senate committee clerk area -
Training in the use of personal computers - *Mary Janusz*

Friday, January 5

9:00 - 12:00 LAWS training for legislators (by sign-up - limited to 36) - Brynhild Haugland Room -
Maryann F. Trauger

1:30 - 4:30 LAWS training for legislators (by sign-up - limited to 36) - Brynhild Haugland Room -
Maryann F. Trauger

Monday, January 8

9:00 - 12:00 LAWS training for legislators (by sign-up - limited to 36) - Brynhild Haugland Room -
Maryann F. Trauger

1:30 - 4:30 LAWS training for legislators (by sign-up - limited to 36) - Brynhild Haugland Room -
Maryann F. Trauger

Tuesday, January 9 - Wednesday, May 2

- By appointment - Training on use of software as requested - Legislator's desk - *Mary Janusz*
- Via Internet - Individual on-line learning in the use of software as requested - Legislator's desk, office, or home - *Mary Janusz*