CHAPTER 67.1-02-02
EDUCATOR'S PROFESSIONAL LICENSE

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67.1-02-02-01. Life certificates.

1. First grade and second grade professional life certificates issued prior to July 1, 1976, are valid for life. However, it is recommended that teachers show professional gain by college attendance, workshops, conferences, travel, and other professional activities.

2. A life license will be issued to those teachers who have been licensed to teach in North Dakota for a period of thirty years. The application for the life license must be accompanied by all requirements and fees as pursuant to the five-year renewal fee in section 67.1-02-02-04. The application for the thirty-year life license may be submitted six months prior to the expiration of the current license or as soon as the teacher qualifies for the life license. Documentation of the thirty years of certification or licensure must be submitted with the application.

History: Effective July 1, 1995; amended effective August 1, 2002; April 1, 2006; July 1, 2008; July 1, 2010; October 1, 2020.
General Authority: NDCC 15.1-13-09, 15.1-13-10
Law Implemented: NDCC 15.1-13-10, 15.1-13-11, 15.1-13-12.1

67.1-02-02-02. Initial licenses.

1. Initial teacher licensure for in-state graduates or graduates of out-of-state programs requires a minimum of a four-year bachelor's degree from a board-approved teacher education program. The approved program must include North Dakota standards for teacher education program approval:

   a. General studies component includes liberal arts preparation in the areas of the humanities, fine arts, mathematics, natural sciences, behavioral sciences, and symbolic systems as prerequisite to entrance into the professional education program.

   b. North Dakota recognized program area majors are printed on the application form and include content-specific majors at the secondary level, content-specific kindergarten through grade twelve majors as listed below, majors in middle level education, or majors in elementary education. Majors that are transcripted by state-approved teacher education programs using terminology not appearing on the application form must be compared to the North Dakota standards for teacher education program approval to

determine whether they meet the same criteria as the listed recognized majors. Majors must include a minimum of thirty-two semester hours of coursework specific to the major beyond the introductory level.

(1) The secondary content-specific major must include a minimum of four semester hours in special methods of teaching at the secondary level and special methods of teaching in the specific content area. Effective July 1, 2008, all initial secondary licensure applicants grades five through twelve in the core and non-core academic areas will need to meet or exceed the cut scores for the content test as set by the education standards and practices board. Effective July 1, 2010, all initial secondary licensure applicants grades five through twelve in the core and non-core academic areas will need to meet or exceed the cut scores for the pedagogical test as set by the education standards and practices board. For purposes of this section, English, reading and language arts, mathematics, science, foreign languages, music, visual arts, history, civics and government, geography, and economics are considered core academic areas. All other areas are considered non-core academic areas.

(2) The middle level major must include study of middle level foundations, adolescent development, reading in the content areas at the middle level, and twenty-four semester hours of content coursework in one of the content areas of English and language arts, social studies, science, or mathematics meeting the teacher education program approval standards, and special methods of teaching at the middle level. Study of these areas must total a minimum of thirty-two semester hours, which includes at least two semester hours of special methods of teaching at the middle level and middle level classroom field experience. Effective July 1, 2008, all initial middle level licensure applicants grades five through eight in the core and non-core academic areas will need to meet or exceed the cut scores for the content test as set by the education standards and practices board. Effective July 1, 2012, all initial middle level licensure applicants grades five through eight in the core and non-core academic areas will need to meet or exceed the cut scores for the pedagogical test as set by the education standards and practices board.

(3) The elementary major must include special methods of teaching elementary content areas with a minimum of twelve semester hours specific to teaching elementary school mathematics, science, social studies, reading, and language arts. Effective July 1, 2006, all initial elementary licensure applicants for grades one through eight restricted licenses will need to meet or exceed the cut scores as set by the education standards and practices board for the elementary test and the pedagogical test. For the school year 2005-06 and beyond, all elementary teachers new to the profession, but previously licensed, will need to complete the elementary test and pedagogical test during the school year. Classroom teaching experience will be accepted from all other states toward the requirements of this paragraph.

(4) Prekindergarten through grade twelve preparation programs in special education, foreign language, art, music, physical education, business education, technology education, and computer education must include a minimum of four semester hours of special methods of teaching inclusive of kindergarten through grade twelve, special methods of teaching in the specific content area, and student teaching in elementary and secondary schools, grades prekindergarten through grade twelve. Effective July 1, 2006, all applicants in foreign language, art, and music will need to meet or exceed the cut scores for the content tests and the pedagogical test as set by the education standards and practices board. Effective July 1, 2012, all initial prekindergarten through grade twelve licensure applicants grades seven through twelve in the core and non-core academic areas will need to meet or exceed the cut

scores for the content test and the pedagogical test grades seven through twelve as set by the board.

(5) The early childhood major must include study of child development, birth through age eight, and include special methods of teaching at the early childhood level. Effective July 1, 2012, all initial early childhood licensure applicants birth through grade three will need to meet or exceed the cut scores for the state-identified principles of teaching and learning test and the state-identified early childhood education content specific cut score as set by the board.

(6) Effective July 1, 2008, all applicants in special education majors or endorsements must meet or exceed the state-approved test cut scores as set by the board.

c. The professional education component includes a minimum of twenty-two semester hours of pedagogical study of teaching and learning in addition to the program-specific major. This coursework must be from the areas of educational foundations, educational psychology, child development, teaching and learning theory, educational diagnosis and assessment, inclusive education, educational technology, classroom and behavioral management, and human relations specific to teaching. The professional education component must also include classroom professional experience prior to student teaching and a minimum of ten weeks of full-time successful participation in student teaching at appropriate grade levels. The professional education component, including student teaching, must be completed under the supervision of a teacher training institution approved by the education standards and practices board in North Dakota or the appropriate state, provincial, or similar jurisdictional authority for out-of-state institutions.

d. Student teaching exception - Internship. An applicant who graduated from a state-approved teacher education program, in-state or out-of-state, prior to January 1, 1988, which did not include a minimum of ten weeks of full-time student teaching may qualify under one of the two options under this subdivision. These options are available only if the applicant has met all other requirements for licensure of the board and North Dakota Century Code sections 15.1-18-02 and 15.1-18-03, except the requirement of ten weeks of student teaching.

(1) The applicant must document a minimum of eight full weeks of student teaching at the appropriate level in the major field of study under the supervision of a state-approved teacher education program and document five years of successful teaching within the last ten years; or

(2) An applicant who can document a minimum of eight weeks of successful student teaching but cannot document a minimum of five years of successful teaching experience must either complete the additional student teaching hours or may choose to complete an internship under the supervision of a state-approved college of teacher education to fulfill the additional hours.

(a) The internship contact hours in the classroom must consist of classroom time blocks not less than one-half day and when added to the applicant's existing student teaching hours total a minimum of ten weeks of full-time equivalent student teaching and supervised internship experience.

(b) The internship must occur in a regular kindergarten through grade twelve classroom setting and allow the intern to experience the full range of curriculum and classroom operations.

(c) The internship must be approved by the board and transcripted through a state-approved teacher education institution.

e. Teaching minors. A teaching minor may only be earned or added to a teaching major.

2. Grade point average.

a. An applicant must have a minimum overall grade point average (GPA) of 2.50. The board will use the college-figured grade point average if all previous college coursework is on the transcript.

b. An applicant must have a minimum GPA of 2.50 for all coursework required for the applicant's degree. Coursework not needed for a degree in teacher education need not be included in GPA calculations. Coursework used in any way for licensure or endorsements must be included in GPA calculations.

3. Acceptable translations for preparations received in foreign institutions will be requested at the applicant's expense.

4. Application form.

a. An application fee of thirty dollars must accompany an initial application form.

b. The completed application form, including the original signature of the applicant and recommendation by the state-approved teacher education program will be considered for licensure by the education standards and practices board.

c. A fee of eighty-five dollars must accompany the application for initial licensure for in-state and out-of-state graduates. An additional fee of one hundred seventy-five dollars for transcript review from out-of-state graduates must also accompany the licensure application.

d. The application will be kept on file at the education standards and practices board office for six months. Upon expiration of the six-month period, applicable fees will be refunded to the applicant if the license has not been issued.

5. All initial licenses are valid for at least two consecutive years and will expire on the applicant's birthday.

6. Fingerprinting. In addition to completing the licensure application process outlined in this section, an applicant applying for licensure in North Dakota for the first time after August 1, 1997, must submit to a fingerprint screening for criminal records in accordance with North Dakota Century Code section 15.1-13-14.

a. An applicant graduating from a North Dakota teacher preparation program may obtain the fingerprinting materials from college officials. Previous graduates and out-of-state graduates must contact the education standards and practices board directly for the fingerprinting materials. Fingerprint screening reports from other agencies are not available to the board. Applicants must complete the process with cards and release forms designating the board as the agency to receive the report.

b. The applicant must have the fingerprinting done by an authorized law enforcement agency such as a sheriff's office, police department, campus police, or private fingerprinting company. Both cards are to be completed with a ten-finger check. The criminal record inquiry authorization form must also be completed, including an original signature. The fingerprint cards and authorization form must be returned directly to the education standards and practices board office.

c. Unofficial, incomplete, altered, or damaged cards and forms will not be accepted.

d. The applicant is responsible for all local, state, and federal law enforcement agency fees related to the fingerprint background check.

e. The applicant is advised to allow a minimum of eight weeks for the fingerprint screening process. An applicant must hold a valid North Dakota license to be employed or permitted to teach in North Dakota. Individuals who have completed all requirements for the professional educator's license except final completion of the fingerprint background check may obtain a provisional license under section 67.1-02-04-04.

f. Fingerprint screening reports must be recent and may only be used for licensure for eighteen months from the date the report is received by the board.

7. Re-education for initial licensure. Applicants who hold nonteaching degrees in content areas taught in public schools may receive initial licensure by completing the professional education requirements at a state-approved program authorized through program approval to recommend applicants for licensure in the approved program area. This re-education may be completed at the undergraduate or graduate level. The institution with the approved program must document that the applicant's specialty area degree is equivalent to its approved program's specialty area requirements in subdivisions b and c of subsection 1, and recommend the applicant for licensure. Applicants applying under this section must file a completed application form as other initial applicants, comply with the fingerprint background check in subsection 9, complete all tests, and pay all applicable fees.

8. Preprofessional skills test. All applicants for initial licensure will need to submit either their test scores in reading, writing, and mathematics which meet or exceed the state cut score or composite score or their ACT aspire scores that meet or exceed a composite score of twenty-two, mathematics score of twenty-one, and English language arts score of twenty-one. Documentation of the scores must be submitted with the application form. Applicants also may submit their SAT scores that meet or exceed reading scores of five hundred forty-three, mathematics scores of five hundred thirty-two, and writing scores of five.

9. The board may issue an initial license to an individual with a documented disability, as determined by the board, which allows the individual to teach in areas where documented shortages of regularly licensed teachers exist, as determined by the board, if due to the documented disability, the individual is unable to meet all the requirements of the Praxis I, Praxis II PLT, or Praxis II content-specific test in the content area to be assigned but who is otherwise qualified to teach as determined by the board.

10. The board may issue a second alternative access license to an individual who is on an initial alternative access license and has attempted the content-specific test three times during the initial alternative access license period. If the applicant has attempted the Praxis II content-specific test an additional two times during the second alternative access license and provides documentation, during the third year following the applicant's receipt of the initial alternative access license the applicant will be issued an initial license when the following requirements are met and approved by the board:

a. A letter from the superintendent requesting an initial license for the applicant;

b. A letter from the applicant acknowledging financial responsibility for observation by a content expert;

c. Documentation of a positive observation;

d. Evidence of passing the pedagogy test; and

e. If required, a criminal history background check as required by North Dakota Century Code section 15.1-13-14.

History: Effective July 1, 1995; amended effective October 1, 1998; October 16, 1998; April 14, 1999; June 1, 1999; March 1, 2000; August 1, 2002; July 1, 2004; April 1, 2006; July 1, 2008; July 1, 2010; April 1, 2012; July 1, 2012; October 1, 2014; January 1, 2015; April 1, 2018; January 1, 2020; October 1, 2020; October 1, 2021; January 1, 2024.
General Authority: NDCC 15.1-13-08, 15.1-13-09, 15.1-13-10
Law Implemented: NDCC 15.1-13-08, 15.1-13-10, 15.1-13-11, 15.1-13-12, 15.1-13-14

67.1-02-02-03. Distance learning instruction - Definition - Qualifications - Licensure.

Repealed effective April 1, 2012.

67.1-02-02-04. Two-year and five-year renewals.

1. **Two-year renewal license.**

   a. A two-year renewal license must be issued to applicants with less than eighteen months of successful contracted teaching in North Dakota who have completed all of the requirements on the application form and pay the required fee of sixty-five dollars. Applications for renewal may only be submitted six months prior to the expiration of the current license and expire after a minimum of two years after the applicant's birth date.

   b. A two-year re-entry license must be issued to an applicant re-entering the profession after an absence of five years who has completed all of the requirements on the application form. Prior to applying for the re-entry license, the applicant shall submit to a fingerprint screening for criminal records in accordance with North Dakota Century Code section 15.1-13-14. An applicant re-entering the profession shall complete eight semester hours of re-education credit during the applicant's first two years of contracted employment as stated in this section and in section 67.1-02-02-09. The fee for the re-entry license is eighty-five dollars. Applications for renewal may only be submitted six months prior to the expiration of the current license and expire after a minimum of two years on the applicant's birth date.

   c. A two-year re-entry license must be issued to an applicant from out of state who has had an absence from the profession of more than five years, or to an applicant who cannot submit six semester hours of credit taken during each of the past two five-year periods if employed in education out of state. The applicant shall meet the requirements of North Dakota initial licensure as stated in section 67.1-02-02-02 and must also complete the requirements for re-entry education as stated in this section and in section 67.1-02-02-09. The fee for the re-entry license is eighty-five dollars. Applications for renewal may only be submitted six months prior to the expiration of the current license and expire after a minimum of two years on the applicant's birth date.

   d. A two-year renewal license must be issued for substitute teaching to those applicants who have completed all of the requirements on the application form. A substitute teacher shall maintain a valid teaching license using the two-year renewal cycle, but is not required to submit re-education hours unless the person signs a contract. The fee for this two-year renewal is sixty-five dollars. Applications for renewal may only be submitted six months prior to the expiration of the current license and expire after a minimum of two years on the applicant's birth date.

   e. In extraordinary circumstances, the board may waive or extend the time for completion of the re-education credits.

f. For the school year 2005-06 and beyond, all elementary teachers new to the profession, but previously licensed, shall complete the elementary test and pedagogical test during the school year meeting North Dakota cut scores. Contracted classroom teaching experience must be accepted from all other states toward the requirements of this subdivision. A new to the profession teacher is defined as one who has never been contracted as a kindergarten through grade 12 teacher.

2. **Five-year renewal license.**

a. The first five-year renewal must be issued to those applicants who have successfully been contracted for eighteen months within the past five years in the state on a valid North Dakota license and who have completed all of the requirements on the application form. Applications for renewal may only be submitted six months prior to the expiration of the current license and expire after a minimum of five years on the applicant's birth date.

(1) All five-year license applications must be accompanied by a fee of one hundred forty dollars.

(2) Succeeding five-year renewals require evidence of thirty teaching days of contracted service and completion of six semester hours of re-education credit. All re-education credit must be documented by college or state-approved alternative program transcripts.

(3) For the school year 2005-06 and beyond, all elementary teachers new to the profession, but previously licensed, will need to complete the elementary test and pedagogical test during the school year meeting North Dakota cut scores. Contracted classroom teaching experience must be accepted from all other states toward the requirements of this paragraph. A new to the profession teacher is defined as one who has never been contracted as a kindergarten through grade 12 teacher.

b. A renewal applicant who has completed the six semester hours of credit but has not been contracted for at least thirty days under the five-year license shall revert to the two-year renewal cycle.

c. Probationary license. An applicant who has failed to complete the six semester hours of re-education credit, whether the application has been contracted or not, will either not be renewed, or may agree to be placed on a two-year probationary license. Eight semester hours of re-education semester credit must be supplied as a condition of the two-year probationary license. A second probationary license may not be issued.

d. In extraordinary circumstances, the board may waive or extend the time for completion of the re-education credits.

e. Once the requirements have been met for the probationary license, a two-year renewal license must be issued.

History: Effective July 1, 1995; amended effective October 1, 1998; October 16, 1998; April 14, 1999; June 1, 1999; March 1, 2000; August 1, 2002; July 1, 2004; April 1, 2006; July 1, 2008; July 1, 2010; April 1, 2012; July 1, 2012; October 1, 2014; April 1, 2018; October 1, 2020; January 1, 2024; July 1, 2025.
General Authority: NDCC 15.1-13-09, 15.1-13-10
Law Implemented: NDCC 15.1-13-09, 15.1-13-10, 15.1-13-11

67.1-02-02-05. Professional development for license renewal.

All professional development relicensure credit must meet the professional development requirements approved by the education standards and practices board.

1. **Licensure renewal course credits.** The following minimum requirements must be approved by the education standards and practices board or through the institutional program review process.

    a. Instructor of record. The instructor of record must hold an advanced degree (master's or above) and provide a vita/resume that includes name; current title; current address; telephone, facsimile, and electronic mail, as appropriate; highest degree earned and field of study; related professional or work experience; topics to be addressed; and any other relevant information.

    b. Instructor's role. The instructor of record's role is to ensure submission of the proposal form to include all identified components as described in the proposal form subdivision below; a copy of the assessment tool and an identified process for keeping attendance using the criteria identified in the evaluation plan criteria subdivision below; and issue final grades.

    c. Multispeaker event. The instructor of record is responsible for upholding quality for a multispeaker event by ensuring that at least seventy-five percent of the total instructional time must be provided by individuals with a master's degree or higher. The instructor of record is responsible for completing a matrix of presenters for these events.

    d. About presenters. The presenters are expected to provide quality graduate education experiences for participants. Presenters are encouraged to possess a master's degree or higher. A multispeaker event must have seventy-five percent of instructional time provided by individuals with a master's degree or higher. However, a bachelor's degree may be accepted based on level of experience, accomplishments, and subject matter expertise. Each presenter is required to complete a short biography or resume to provide the presenter's educational credentials and experience or training in relation to the presenter's presentation topic.

    e. Proposal form. The proposal form must include conference or course description; objectives and learner outcomes; conference or course topical outline; semester hours to be offered; all requirements and expectations (e.g., participation, attendance, assignments) for earning the credit; textbooks or other resources to be used; and evaluation plan of learner outcomes. In addition, for multispeaker events an electronic copy of the program is required; a document that includes session descriptions; and completion of the matrix of presenters specifying their educational credentials, topics to be addressed, and the length in hours and minutes of each presenter's presentations.

    f. Credit requirements. The following requirements must be communicated to the participants prior to the start of the event.

        (1) Participants must hold a minimum of a bachelor's degree to be eligible to receive graduate credit.

        (2) Participants must attend a minimum of fifteen hours of graduate level activity per credit hour.

        (3) Participants must complete all credit requirements of the event.

        (4) Participants must complete a product or an application of learning.

g. Evaluation plan criteria. One copy of the evaluation plan for determining the participant's grade must be submitted with this proposal. The evaluation plan may be formatted a number of ways but must, at a minimum, include participant verification of attendance, documenting the required fifteen clock-hours per credit (e.g., session sign-in sheet, session summary) and an assignment designed to elicit from the participants their ability to apply concepts and knowledge learned at the conference in their own teaching and work situations (e.g., lesson plan, summary paper, group project/paper). An assessment rubric is required for letter grading but not for satisfactory or unsatisfactory grading.

2. **Five-year licensure renewal.** As licenses are renewed, after July 1, 2011, six semester hours of re-education credit will be required for the new five-year period, as documented by college or state-approved alternative program transcripts, earned within the dates of the license, and contracted teaching of a minimum of thirty days. Applicants not meeting these requirements will be processed as indicated under that section.

   a. Professional development coursework submitted for renewal may be either undergraduate or graduate credit and must be either in professional education or applicable to the applicant's licensed major, minor, or endorsement areas as indicated above.

   b. Applicants who are working toward an added degree or endorsement may use coursework applicable to that expanded area of study for renewal. In extraordinary circumstances, the board may waive or extend the time for completion of the re-education credits.

History: Effective July 1, 1995; amended effective October 1, 1998; March 1, 2000; July 1, 2004; April 1, 2006; July 1, 2010; July 1, 2012; October 1, 2014; October 1, 2020.
General Authority: NDCC 15.1-13-09, 15.1-13-10
Law Implemented: NDCC 15.1-13-09, 15.1-13-10

67.1-02-02-06. Denial and appeal.

The education standards and practices board may deny an application for the issuance of a license made by an applicant:

1. Who failed to comply with licensure statutes or the rules;

2. Who failed to meet the minimum educational requirements set forth in the rules of licensure of the education standards and practices board;

3. Who has been convicted of a crime under the laws of a state or the United States, or who has knowingly provided false information to the board;

4. Who is currently under license suspension or discipline in any jurisdiction; or

5. Who has had certification or licensure revoked.

If a license application is denied by the board staff, an applicant may request, in writing, a review of the denial by the board through written documentation. In the event of denial by the board, the applicant may request a public hearing of the matter under North Dakota Century Code chapter 28-32.

History: Effective July 1, 1995; amended effective October 1, 1998; March 1, 2000; October 1, 2020.
General Authority: NDCC 15.1-13-09, 15.1-13-10
Law Implemented: NDCC 15.1-13-10

67.1-02-02-07. Human relations and cultural diversity.

Coursework in Native American studies, cultural diversity, strategies for creating learning environments that contribute to positive human relationships, and strategies for teaching and assessing diverse learners (e.g., universal design for learning, response to intervention, early intervention, positive behavior interventions and supports) is required.Individuals who graduate prior to September 1, 1980, are exempt from muticultural requirements under North Dakota Century Code section 15.1-13-10.

History: Effective July 1, 1995; amended effective October 1, 1998; March 1, 2000; August 1, 2002; July 1, 2004; July 1, 2010; October 1, 2020.
General Authority: NDCC 15.1-13-09, 15.1-13-10
Law Implemented: NDCC 15.1-13-10

67.1-02-02-08. State model for inservice education and professional development.

Repealed effective July 1, 2012.

67.1-02-02-09. Re-entry.

1. Prior to applying for the re-entry license, the applicant must submit to a fingerprint screening for a statewide and nationwide criminal history record check in accordance with North Dakota Century Code sections 15.1-13-14 and 20-60-24.

2. An applicant who has been out of teaching for a period of more than five years must earn a total of eight semester hours or twelve quarter hours of college or university credit, as documented by college or state-approved alternative program transcripts, in the area in which the teacher wishes to renew licensure during the first two years of re-entry contracted service.

3. Substitute teachers are exempt from the eight semester hour requirement until the individual accepts a contracted position.

4. The fee for the two-year re-entry license is eighty dollars.

5. Re-entry applicants should also refer to information in subsection 1 of section 67.1-02-02-04, regarding two-year and five-year renewals.

History: Effective July 1, 1995; amended effective October 1, 1998; June 1, 1999; March 1, 2000; August 1, 2002; July 1, 2004; April 1, 2006; July 1, 2008; October 1, 2020; January 1, 2024.
General Authority: NDCC 15.1-13-09, 15.1-13-10
Law Implemented: NDCC 15.1-13-09, 15.1-13-10, 15.1-13-11

67.1-02-02-10. Substitute teachers.

1. **Qualifications.** A substitute teacher must hold a valid North Dakota educator's professional license based upon the same qualifications as a contracted teacher. A substitute teacher holding a regular license may substitute in any area requiring regular elementary or secondary licensure.

2. **Reeducation.** A substitute teacher who has not been under contract at any time during the person's current license does not need to submit reeducation hours to renew licensure. A substitute teacher who has been under part-time or full-time contract at any time during the person's current license, or who enters into a contract, shall meet the reeducation requirements for contracted teachers.

3. **Shortages.** Interim licensure may be granted for substitute teachers as detailed in section 67.1-02-04-02 when a shortage of regularly licensed substitutes exists.

4. **Student teachers.** A student teacher is eligible for a forty-day provisional license upon completion of all requirements for the student teacher's bachelor's degree minus the awarding of the degree and the official transcript as documented by the institution of higher education registrar. Once the degree has been awarded and the official transcript has been received, the student teacher must receive the initial two-year license.

History: Effective October 16, 1998-April 14, 1999; amended effective June 1, 1999; March 1, 2000; July 1, 2008; July 1, 2025.
General Authority: NDCC 15.1-13-09, 15.1-13-10
Law Implemented: NDCC 15.1-13-09, 15.1-13-10

67.1-02-02-11. Members of the military and military spouses - Licensure applications.

1. A member of the military or a military spouse, upon application of licensure, shall:

   a. Provide evidence of military status;

   b. Complete a background check as required by North Dakota Century Code section 15.1-13-15;

   c. Be exempt from all application and licensure fees, except fees for the background check; and

   d. Be subject to guidelines governing the license type.

2. Military personnel on active duty or deployed whose license expires while on active duty or deployed may not incur a late fee.

3. Military personnel whose license is expired for up to six months will qualify for another state educator license.

History: Effective October 1, 2020.
General Authority: NDCC 15.1-13-09, 15.1-13-10, 15.1-13-17, 15.1-13-17.1, 43-51-11.1
Law Implemented: NDCC 15.1-13-09, 15.1-13-10, 15.1-13-17, 15.1-13-17.1, 43-51-11.1

67.1-02-02-12. Teaching permits - Application of laws and rules - Discipline.

Individuals receiving a teaching permit from the board pursuant to North Dakota Century Code section 15.1-18-10 shall comply with the following sections of the Century Code and administrative rules:

1. North Dakota Century Code sections 15.1-13-25 and 15.1-13-26;

2. Section 67.1-01-01-03;

3. Section 67.1-01-01-04;

4. Section 67.1-02-02-06;

5. Chapter 67.1-02-05;

6. Chapter 67.1-03-01; and

7. Chapter 67.1-04-04.

History: Effective October 1, 2020.
General Authority: NDCC 15.1-18-10
Law Implemented: NDCC 15.1-18-10

67.1-02-02-13. Special education authorization.

1. The request for a special education authorization must be initiated by a school. The school board or administration must make the request in writing to the board for consideration of a special education authorization, indicating intent to offer a contract if licensure can be arranged. The request must document that a diligent effort has been made to employ a regularly licensed teacher to fill the position. Documentation of a diligent effort to employ qualified personnel should include information on how long the position was advertised, whether schools of education have been contacted in search of applicants, how many qualified applicants applied, how many applicants were interviewed, whether increases in salary or other incentives were offered in an attempt to attract qualified applicants, and whether these incentives are comparable to those offered by other schools of similar size and means.

2. An applicant must have a minimum overall grade point average (GPA) of 2.50. The board will use the college-figured grade point average if all previous college coursework is on the transcript. An applicant must have a minimum GPA of 2.50 for all coursework required for the applicant's degree. Coursework not needed for a degree in teacher education need not be included in GPA calculations. Coursework used in any way for licensure or endorsements must be included in GPA calculations.

3. Complete official college or state-approved alternative program transcripts must be sent to the board.

4. Passed the required state tests, including the test in the content area.

5. Initial applicants for the special education authorization must also submit to the fingerprint background check as stated in subsection 6 of section 67.1-02-02-02.

6. Once the criminal background investigation has been successfully completed and all official transcripts or other original, signed, or certified documents received, the education standards and practices board may issue the authorization for which the individual is qualified with its respective fees and conditions.

7. Upon completion of all the requirements for regular licensure stated in section 67.1-02-02-02, an individual holding a special education authorization may apply for a regular two-year initial license and begin accruing the eighteen months of successful teaching time required to move into the five-year cycle according to sections 67.1-02-02-02 and 67.1-02-02-04.

8. Fee for the special education authorization is one hundred and fifty-five dollars and is issued for a one-year time period.

History: Effective January 1, 2024.
General Authority: NDCC 15.1-18-10
Law Implemented: NDCC 15.1-18-10

67.1-02-02-14. Special education authorization - Application of laws and rules - Discipline.

Individuals receiving a special education authorization from the board pursuant to North Dakota Century Code section 15.1-18-10 shall comply with the following sections of the Century Code and administrative rules:

1. North Dakota Century Code sections 15.1-13-25 and 15.1-13-26;

2. Section 67.1-01-01-03;

3. Section 67.1-01-01-04;

4. Section 67.1-02-02-06;

5. Chapter 67.1-02-05;

6. Chapter 67.1-03-01; and

7. Chapter 67.1-04-04.

History: Effective January 1, 2024.
General Authority: NDCC 15.1-18-10
Law Implemented: NDCC 15.1-18-10

67.1-02-02-15. Collegiate license.

An individual may be eligible for a collegiate license upon providing evidence of completion of the following:

1. Five years of full-time teaching at an accredited institution of higher education in the academic subject for which licensure is sought.

2. A minimum of a master's degree in the academic subject where licensure is sought.

3. Passing the praxis content and pedagogy test for the desired content area.

4. Coursework in Native American studies, cultural diversity, strategies for creating learning environments that contribute to positive human relationships, strategies for teaching and assessing diverse learners, and a mental health competency.

5. A background check under North Dakota Century Code section 15.1-13-15.

6. An application online at www.nd.gov/espb and payment of a fee of eighty-five dollars.

History: Effective July 1, 2025.
General Authority: NDCC 15.1-13-09, 15.1-13-10, 15.1-13-11
Law Implemented: NDCC 15.1-13-10, 15.1-13-11, 15.1-18-02