

PROPOSED AMENDMENTS TO SENATE BILL NO. 2311

Page 1, line 1, after "to" insert "create a vacant position review program; to"

Page 2, after line 13, insert:

"SECTION 4. Vacant position review program. The human resource management services division of the office of management and budget shall administer a vacant position review program for executive branch agencies, institutions, and departments. The program must include a process of evaluating vacant full-time equivalent positions to determine staffing needs. The evaluation process must involve, for each position that becomes vacant, an identification of the position's critical functions, consideration of process changes which would allow the position to remain vacant, a review of anticipated technology changes that may affect the need for the position, development of options for reassigning duties or using temporary staffing to perform the duties, and identification of the estimated costs or savings if the position remains vacant compared to refilling the position."

Renumber accordingly