FIRST ENGROSSMENT

Sixty-third Legislative Assembly of North Dakota

ENGROSSED HOUSE BILL NO. 1015

Introduced by

Appropriations Committee

(At the request of the Governor)

1 A BILL for an Act to provide an appropriation for defraying the expenses of the various divisions 2 under the supervision of the director of the office of management and budget; to create and 3 enact a new subsection to section 54-44.1-18 of the North Dakota Century Code, relating to-4 political subdivisions submitting budget information to the state budget database website; to 5 amend and reenact sections 15.1-27-25 and 48-10-02 of the North Dakota Century 6 Code, relating to distributions of royalties and the capitol building fund; to provide an exemption; 7 to provide for various transfers; to provide legislative intent; to provide for a budget section 8 report; and to provide for a legislative management studies; and to provide an effective-9 datestudy.

10 BE IT ENACTED BY THE LEGISLATIVE ASSEMBLY OF NORTH DAKOTA:

SECTION 1. APPROPRIATION. The funds provided in this section, or so much of the funds as may be necessary, are appropriated out of any moneys in the general fund in the state treasury, not otherwise appropriated, and from special funds derived from federal funds and other income, to the office of management and budget for the purpose of defraying the expenses of that agency, for the biennium beginning July 1, 2013, and ending June 30, 2015, as follows:

17			Adjustments or	
18		Base Level	Enhancements	Appropriation
19	Salaries and wages	\$18,477,763	\$1,241,539	\$19,719,302
20	Operating expenses	13,755,254	471,534	14,226,788
21	Emergency commission	700,000	300,000	1,000,000
22	- contingency fund			
23	Capital assets		605,922	5,796,065
24	Grants	430,000	0	430,000

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1	Prairie public broadcasting	1,000,000	537,138	1,537,138
2	State student internship program	200,000	0	200,000
3	Accrued leave payments	<u>0</u>	<u>570,412</u>	<u>570,412</u>
4	Total all funds	\$39,753,160	\$3,726,545	\$43,479,705
5	Less estimated income	<u>10,514,461</u>	<u>(1,844,863)</u>	<u>8,669,598</u>
6	Total general fund	\$29,238,699	\$5,571,408	\$34,810,107
7	Salaries and wages	\$18,477,763	\$1,475,552	\$19,953,315
8	Operating expenses	13,755,254	991,534	14,746,788
9	Emergency commission	700,000	0	700,000
10	contingency fund			
11	Capital assets	5,190,143	4,760,922	<u>9,951,065</u>
12	Grants	430,000	0	430,000
13	Prairie public broadcasting	1,000,000	1,037,138	2,037,138
14	State student internship program	200,000	0	200,000
15	Health insurance pool - temporary	0	2,000,000	2,000,000
16				
17	Accrued leave payments	0	570,412	570,412
18	Total all funds	\$39,753,160	\$10,835,558	<u>\$50,588,718</u>
19	Less estimated income	10,514,461	<u>(783,831)</u>	9,730,630
20	Total general fund	\$29,238,699	\$11,619,389	<u>\$40,858,088</u>
21	Full-time equivalent positions	131.50	(1.00)	130.50
22	SECTION 2. ONE-TIME FUNDING - EFFECT ON BASE BUDGET - REPORT TO			RT TO
23	SIXTY-FOURTH LEGISLATIVE ASS	EMBLY. The following	g amounts reflect the	one-time
24	funding items approved by the sixty-s	econd legislative asse	embly for the 2011-13	biennium and
25	the 2013-15 one-time funding items included in the appropriation in section 1 of this Act:			this Act:
26	One-Time Funding Descripti	on	<u>2011-13</u>	<u>2013-15</u>
27	Capitol envelope		\$2,800,000	\$0
28	Capitol complex parking lot repairs		800,000	0
29	Capitol complex parking lot repairs		800,000	4,000,000

0

1	State transfers	474,700,000	0
2	Capitol south entrance	0	1,000,000
3	Exterior restoration of legislative and j-wing	0	1,500,000
4	Prairie public broadcasting	0	200,000
5	Repair and cleaning capitol and j-wing	<u>0</u>	<u>1,200,000</u>
6	Total general fund	\$478,354,000	\$4,090,000
7	Prairie public broadcasting	0	700,000
8	Health insurance pool	0	2,000,000
9	Land use study	0	50,000
10	Repair and cleaning capitol and j-wing	0	1,200,000
11	Total all funds	\$478,354,000	\$10,640,000
12	Less estimated income	0	1,000,000
13	Total general fund	\$478,354,000	\$9,640,000
14	The 2013-15 one-time funding amounts are not a p	part of the entity's base buc	lget for the
15	2015-17 biennium. The office of management and	budget shall report to the a	ppropriations

16 committees of the sixty-fourth legislative assembly on the use of this one-time funding for the

biennium beginning July 1, 2013, and ending June 30, 2015.

SECTION 3. APPROPRIATION - TRANSFER GENERAL FUND TO PROPERTY TAX
RELIEF SUSTAINABILITY FUND. There is appropriated out of any moneys in the general fund
in the state treasury, not otherwise appropriated, the sum of \$373,210,000, or so much of the
sum as may be necessary, which the office of management and budget shall transfer to the
property tax relief sustainability fund during the biennium beginning July 1, 2013, and ending
June 30, 2015.

SECTION 4. APPROPRIATION - OFFICE OF MANAGEMENT AND BUDGET - STATE
 AGENCY ENERGY DEVELOPMENT IMPACT FUNDING POOL - TRANSFER AUTHORITY EMERGENCY COMMISSION APPROVAL. There is appropriated out of any moneys in the
 general fund in the state treasury, not otherwise appropriated, the sum of \$4,000,000, or so
 much of the sum as may be necessary, and from special funds derived from federal funds and
 other income, the sum of \$4,500,000, or so much of the sum as may be necessary, to the office
 of management and budget for a state agency energy development impact funding pool, for the

1	biennium beginning July 1, 2013, and ending June 30, 2015. The funds provided under this		
2	section are considered a one-time funding item.		
3	A state agency may submit an application to the office of management and budget for a		
4	transfer of appropriation authority from the state agency energy development impact funding		
5	pool for employee housing rental assistance and temporary salary increases for employees		
6	affected by energy development. The office of management and budget, subject to emergency		
7	commission approval, shall transfer appropriation authority from the state agency energy		
8	development impact funding pool to eligible agencies for approved applications.		
9	1. A state agency may submit an application to the office of management and budget for		
10	up to six months of rental assistance for employees in affected areas of the state.		
11	a. As part of the application for rental assistance, the agency must attach the		
12	employee's rental agreement from the rental property company. The rental		
13	agreement must include the following information:		
14	(1) Rental company name.		
15	(2) Rental company address.		
16	(3) Amount of rent.		
17	(4) Effective date of lease.		
18	b. The office of management and budget shall review the application for rental		
19	assistance and make a recommendation to the emergency commission to		
20	approve or reject the request. The emergency commission shall make the final		
21	determination on the application. The applications must be reviewed on an		
22	individual basis based on documented need and affordability.		
23	c. Rental assistance payments must be based on a housing survey conducted by		
24	the agency submitting an application to determine statewide and local housing		
25	averages, subject to review and recommendation by the office of management		
26	and budget and approval by the emergency commission. Employees eligible to		
27	receive rental assistance include employees currently renting in designated areas		
28	of the state and new employees or existing employees transferring into affected		
29	areas of the state. The rental assistance payment must be a flat dollar amount		
30	based on the difference between the state rental rate average and the rental		
31	rates for similar housing in the location where the employee resides. When		

1		determining the difference in rental rates, consideration must be given to the
2		appropriate amount of housing space needed for an employee based on the
3		number of immediate family members living with the employee. The rental rate
4		difference calculation may not include costs for garage space for an employee's
5		personal vehicle.
6	d.	A state agency that has an employee or employees receiving rental assistance
7		must submit documentation to the office of management and budget upon
8		request that verifies the employee's proof of payment.
9	e.	A state agency must report any changes to the office of management and budget
10		of the housing status of employees for whom an application has been approved.
11	2. A st	ate agency may submit an application for up to six months of salary differential
12	pay	ments for employees living in or temporarily assigned to areas of the state affected
13	by e	energy development. The application must document the salary level of each
14	affe	cted employee compared to statewide and local averages for similar types of
15	emp	ployee positions. The office of management and budget shall review the application
16	for s	salary differential payments and make a recommendation to the emergency
17	com	mission to approve or reject the request. The emergency commission shall make
18	the	final determination on the application. Any salary differential payment provided to
19	an e	employee does not become part of the employee's permanent base salary.
20	SECTION	N 5. COMMUNITY SERVICE SUPERVISION GRANTS - FUNDING
21	ALLOCATIO	NS - ADDITIONAL INCOME APPROPRIATION. The grants line item in section 1
22	of this Act inc	ludes the sum of \$375,000 from the general fund for the purpose of providing
23	community se	ervice supervision grants. The office of management and budget shall distribute the
24	grant funds o	n or before August first during each year of the biennium beginning July 1, 2013,
25	and ending J	une 30, 2015, to North Dakota community corrections association regions as
26	follows:	
27	Barnes Coun	ty \$9,091
28	Bismarck (urb	ban) 20,293
29	Bismarck (rur	al) 10,667
30	Devils Lake	10,747
31	Dickinson	12,683

1	Fargo	24,127
2	Grand Forks	19,803
3	Jamestown	13,883
4	Minot	16,194
5	Richland County	9,931
6	Rugby	11,657
7	Sargent County	8,086
8	Wells County	8,189
9	Williston	<u>12,149</u>
10	Total	\$187,500
11	Any moneys in the community service supervision fund are appropriated to the office of	f

management and budget for distribution to community corrections association regions on or
before August first of each year during the biennium beginning July 1, 2013, and ending
June 30, 2015.

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SECTION 6. MISSOURI RIVER CORRECTIONAL CENTER STUDY - BUDGET SECTION

16 **REPORT.** The operating expenses line item in section 1 of this Act includes the sum of \$50,000 17 from the general fund which must be used by the office of management and budget to contract 18 for a land use study of the Missouri River correctional center site. The study must review 19 options to relocate the center to another site, options to develop all or a portion of the current 20 site into a day park, and options to continue agriculture activities on the current site. The study 21 may not include a review of options to develop the land for residential, commercial, or industrial 22 purposes. During the 2013-14 interim, the office of management and budget shall provide a 23 report to the budget section regarding the results of the study.

SECTION 7. OFFICE OF MANAGEMENT AND BUDGET - TEMPORARY EMPLOYEE
 HEALTH INSURANCE POOL - TRANSFER AUTHORITY. The office of management and
 budget may transfer to each eligible agency appropriation authority from the health insurance
 pool - temporary employees line item contained in section 1 of this Act. Transfers may be made
 for the purpose of providing temporary employee health insurance adjustments for state
 employees, including institutions of higher education, determined to be full time based on
 guidelines developed by the office of management and budget in accordance with the shared

1	responsibility provisions of the Affordable Care Act for the biennium beginning July 1, 2013,	and
2	ending June 30, 2015.	
3	SECTION 8. EXEMPTION. The amount appropriated for the fiscal management divisior	ı, as
4	contained in section 1 of chapter 15 of the 2009 Session Laws is not subject to the provisior	າs of
5	section 54-44.1-11. Any unexpended funds from this appropriation are available for continue	эd
6	development and operating costs of the accounting, management, and payroll systems, dur	ing
7	the biennium beginning July 1, 2013, and ending June 30, 2015.	
8	SECTION 9. INTENT. Within the authority included in section 1 of this Act are the follow	ing
9	grants and special items:	
10	Boys and girls clubwork \$53	,000
11	State memberships and related expenses \$611	,000,
12	Unemployment insurance \$1,500	,000
13	Capitol grounds planning commission \$25	,000
14	SECTION 10. STATE STUDENT INTERNSHIP PROGRAM. The human resources divis	sion
15	of the office of management and budget may transfer to each eligible agency appropriated	
16	general fund spending authority from the state student internship program line item contained	ed in
17	section 1 of this Act.	
18	SECTION 11. FUNDING TRANSFERS - EXCEPTION - AUTHORIZATION.	
19	Notwithstanding section 54-16-04, agencies may transfer appropriation authority between lin	ne
20	items, as it relates to compensation increases authorized in section 812 of this Act, for the	
21	biennium beginning July 1, 2013, and ending June 30, 2015. However, agencies may not	
22	transfer appropriation authority from the accrued leave payments line item under authority	
23	granted in this section. The agencies shall notify the office of management and budget of an	ıy
24	transfer made pursuant to this section.	
25	SECTION 12. STATE EMPLOYEE COMPENSATION ADJUSTMENTS - LEGISLATIVE	÷
26	INTENT - GUIDELINES - BUDGET SECTION APPROVAL. It is the intent of the sixty-third	
27	legislative assembly that 2013-15 biennium compensation adjustments for classified state	
28	employees are to be in a range of 3 to 5 percent for the first year of the biennium and in a ra	ange
29	of 2 to 4 percent for each the second year of the biennium based on documented performan	ce.
30	Increases for classified state employees are not to be the same percentage increase for each	ch
31	employee. The performance increases for the first year of the biennium are to be given	

1 beginning with the month of July 2013, to be paid in August 2013, and for the second year of 2 the biennium are to be given beginning with the month of July 2014, to be paid in August 2014. 3 An additional compensation adjustment for each year of the biennium of up to 2 percent for the-4 first year of the biennium may be provided for a classified state employee whose salary is in the 5 first quartile of the employee's assigned salary range and up to 1 percent for a classified state 6 employee whose salary is in the second quartile of the employee's assigned salary range may 7 be provided to address market equity. The market equity increases are to be given beginning-8 with the month of July 2013, to be paid in August 2013.

9 It is the intent of the sixty-third legislative assembly that the goal of the classified state 10 employee compensation program be a compensation ratio of 95 percent of the market policy 11 point used by the office of management and budget for establishing the grade and salary range 12 structure for fiscal year 2013. The office of management and budget, subject to budget section 13 approval may not adjust the market policy point based on an estimated inflationary factor during 14 the 2013-15 biennium. The office of management and budget shall develop guidelines for use 15 by state agencies for providing compensation adjustments for regular classified employees in 16 accordance with provisions of this section and section 54-44.3-01.2.

17 Compensation adjustments for regular nonclassified state employees are to be in a range of
18 <u>3 to 5 percent for the first year of the biennium and in a range of</u> 2 to 4 percent for eachthe.
19 <u>second</u> year of the biennium based on market and documented performance and are not to be
20 the same percentage increase for each employee. The market and performance increases are
21 to be given beginning with the month of July 2013 for the first year of the biennium, to be paid in
22 August 2013, and beginning with the month of July 2014 for the second year of the biennium, to
23 be paid in August 2014.

24 It is the intent of the legislative assembly that retirement contribution percentages provided

25 by the state and the employee to the public employees retirement system not be changed

26 during the 2013-15 biennium from the percentages in effect at the end of the 2011-13 biennium.

27 Probationary employees are not entitled to the market and performance increases.

- However, probationary employees may be given all or a portion of the increases upon
- 29 completion of probation, at the discretion of the appointing authority. Employees whose overall
- 30 documented performance level does not meet standards are not eligible for any salary increase.

	сеуізіаі	ive Assembly		
1	Eac	h agency appropriation is increased to provide additional funding of \$95 per month for		
2	each eligible employee to maintain existing health insurance benefits. As a percentage of the			
3	average	average state employee monthly salary, this amount represents a 2.35 percent increase.		
4	SEC	CTION 13. ACCRUED LEAVE PAYMENTS LINE ITEM <u>- PILOT PROJECT</u> - LINE ITEM		
5	TRANS	FERS - EMERGENCY COMMISSION APPROVAL. The accrued leave payments line		
6	item inc	luded in agency appropriation bills, as approved by the sixty-third legislative assembly,		
7	includes	funding for a pilot project for the biennium beginning July 1, 2013, and ending June 30,		
8	<u>2015, fo</u>	${f r}$ paying accrued annual leave and sick leave for eligible employees resigning, retiring,		
9	or other	wise discontinuing employment with the agency. The emergency commission may		
10	approve agency requests for line item transfers from the accrued leave payments line item to			
11	the sala	ries and wages line item or other line item that includes salaries and wages funding		
12	subject to the agency providing documentation justifying the need for the funding transfer for the			
13	bienniur	n beginning July 1, 2013, and ending June 30, 2015. For the purpose of determining		
14	salaries and wages amounts under section 54-27-10, the office of management and budget			
15	shall co	nsider the amounts included in the accrued leave payments line item as part of the		
16	appropriation for salaries and wages.			
17	SECTION 14. AMENDMENT. Section 15.1-27-25 of the North Dakota Century Code is			
18	amende	d and reenacted as follows:		
19	15.1-27-25. Royalties available under federal law - Distribution to counties and school			
20	district	s - Continuing appropriation.		
21	1.	Any money paid to the state by the secretary of the treasury of the United States		
22		under the provisions of an Act of Congress entitled "An Act to promote the mining of		
23		coal, phosphate, oil, oil shale, gas, and sodium on the public domain" [Pub. L. 66-146;		
24		41 Stat. 437; 30 U.S.C. 181 et seq.] must be credited to the state general fund and the		
25		federal mineral royalties distribution fund and must be distributed only pursuant to the		
26		terms of this section.		
27	2.	Within three months following the calendar quarters ending in March, June,		
28		September, and December, the state auditor shall certify to the state treasurer the		
29		amount of money the state received during the preceding calendar quarter for royalties		
30		under the Act of Congress cited in subsection 1.		

1	3.	The state treasurer shall allocate the percentage of the total moneys received as
2		required by this section among the counties in which the minerals were produced
3		based on the proportion each county's mineral royalty revenue bears to the total
4		mineral royalty revenue received by the state for that calendar quarter. The state
5		treasurer shall pay the amount calculated to each county.
6	4.	The counties may use any money received under this section only for the planning,
7		construction, and maintenance of public facilities and the provision of public services.
8		As used in this section, public facilities include any facility used primarily for public use
9		as determined by the board of county commissioners whether located on public or
10		private property.
11	5.	The percentage of money received by the state under the Act of Congress cited in
12		subsection 1 which must be allocated and paid to the counties under this section is ten-
13		percent for collections in 2000, twenty percent for collections in 2001, thirty percent for-
14		collections in 2002, forty percent for collections in 2003, and fifty percent for-
15		collections in 2004 and thereafter.
16	6.	Any remaining money received by the state under the Act of Congress cited in
17		subsection 1 must be distributed to school districts as provided for in this chapter. Any
18		moneys distributed under this subsection are deemed the first moneys withdrawn or
19		expended from the general fund for the purpose of state aid to school districts.
20	7.	A reserve for distributions to counties pursuant to this section is created as a special
21		fund in the state treasury known as the federal mineral royalties distribution fund. The
22		state treasurer shall deposit in the fund fifty percent of amounts received pursuant to
23		this section.
24	<u>8.</u>	The funds needed to make the distribution to counties, as provided for in this section,
25		are hereby appropriated on a continuing basis.
26	<u> </u>	TION 11. A new subsection to section 54-44.1-18 of the North Dakota Century Code is
27	created	and enacted as follows:
28		The governing body of each political subdivision may submit the annual budget
29		adopted by the governing body to the director of the budget for inclusion in the state
30		budget database website. The director of the budget shall include in the budget
31		database website any information submitted by any participating governing body of a

1	political subdivision. The official who submits the annual budget to the director of the
2	budget may not submit any information that is confidential under state or federal law.
3	In lieu of submitting the annual budget adopted by the governing body to the director,
4	any participating governing body may provide to the director a publicly accessible
5	internet link on which the annual budget adopted by the participating governing body is
6	available.
7	
8	NEEDS. During the 2013-14 interim, the legislative management shall study the facility needs of
9	state agencies located in the Bismarck area, including an evaluation of current and projected
10	facility needs of state agencies, facilities on the capitol grounds currently being used by state-
11	agencies, and facilities owned or leased by state agencies that are not located on the capitol
12	grounds. As part of the study, the legislative management shall determine if additional facilities-
13	are needed for the operations of state agencies. If it is determined that additional space is-
14	needed, the legislative management shall review the most economical options for increasing
15	the amount of facilities space available, including options for renovating or expanding existing
16	buildings on the capitol grounds, options for constructing new buildings on the capitol grounds,
17	and options for building or leasing facilities that are not located on the capitol grounds. The
18	legislative management shall report its findings and recommendations, together with any-
19	legislation required to implement the recommendations, to the sixty-fourth legislative assembly.
20	
21	APPROPRIATIONS - CLASSIFICATION SYSTEM. The legislative management shall consider-
22	studying, during the 2013-14 interim, the process of appropriating funds for salaries and wages-
23	and the state's classification system. The study, if conducted, must consider the feasibility and
24	desirability of appropriating a lump sum amount to each agency for salaries and wages, without
25	identifying specific purposes for the funding and allowing the agency head the flexibility to use-
26	the funding as necessary to accomplish the duties and responsibilities of the agency. The study-
27	must also include the effect of this change on the state's classification and benefits system and
28	on the process of reporting by the agency on its use of the funds to the legislative assembly.
29	The legislative management shall report its findings and recommendations, together with any
30	legislation required to implement the recommendations, to the sixty-fourth legislative assembly.

SECTION 15. AMENDMENT. Section 48-10-02 of the North Dakota Century Code is
 amended and reenacted as follows:

48-10-02. Capitol building fund to be administered by the capitol grounds planning commission - Continuing appropriation - Procedure for expenditure of certain funds. The capitol grounds planning commission shall have general powers to superintend the administration of the capitol building fund, its interest and income fund, and its investments and properties. It may cause any lands now held in such funds to be sold at market value, direct the conversion of any securities now held by such funds to cash, approve expenditures from such

9 funds subject to law and legislative appropriations, and to do all other things necessary to carry
10 out the intent and purposes of this section. The board of university and school lands or its
11 designee, on the commission's behalf, shall see to the investment and management of the
12 capitol building fund and its interest and income fund and shall account to the commission
13 concerning these funds at the commission's request.

Provided further, all moneys and other property in the capitol building fund, except as otherwise appropriated, are hereby dedicated and reserved to the exclusive purpose of the construction of an addition to the legislative wing of the state capitol building, and the capitol grounds planning commission shall take necessary steps to accumulate and conserve the money and property in the capitol building fund for such purpose.

19 The commission may, during any biennium, expend from the interest and income fund of 20 the capitol building fund a sum not to exceed fifty percent of the unencumbered balance on the 21 first day of any biennium, and such amount is hereby appropriated to the capitol grounds 22 planning commission. The expenditure may be made, after consideration of the capitol grounds 23 master plan, for projects or planning but shallmay not exceed one hundred two hundred fifty 24 thousand dollars per biennium. The expenditure may only be made upon approval by two-thirds 25 of the total membership of the commission. The expenditure must be made upon a voucher, or 26 vouchers, prepared by the office of management and budget at the direction of the commission. 27 SECTION 16. LEGISLATIVE MANAGEMENT STUDY - STATE EMPLOYEE HEALTH

28 **INSURANCE PREMIUMS.** The legislative management shall consider studying, during the

29 2013-14 interim, the feasibility and desirability of establishing a maximum state contribution to

30 the cost of state employee health insurance premiums. The legislative management shall report

- 1 its findings and recommendations, together with any legislation required to implement the
- 2 recommendations, to the sixty-fourth legislative assembly.
- 3 SECTION 15. EFFECTIVE DATE. Section 11 of this Act becomes effective on January 1,
- 4 2014.