

Job Description

Director of Prevention of Child Sexual Abuse

Goals

Implement the task force's strategic plan that will identify and assist in the promotion of strong barriers and reduction of the risk of child sexual abuse for children and within families and organizations and develop innovative outreach strategies and leads coalitions to achieve measurable impact in the incidence of child sexual abuse in North Dakota.

Expectation

An individual who is a passionate servant leader interested in dramatically improving the health of children in our region.

Key work responsibilities would comprise of but are not limited to

- Coordinate implementation of the strategic plan, including ongoing development and implementation
- Lead community coalitions and work groups to refine strategies and improve impact over time
- Develop and advance impactful partnerships and collaborations with businesses, nonprofits, schools, and other entities to promote awareness and education on the issues presented by the public health consequences of child sexual abuse
- Ensure adherence to the budget, budget preparation, program development and promotion, policy formulation and compliance with all pertinent government regulations and standards
- Serve as central clearing house for information about education efforts and related programs in North Dakota
- Develop, coordinate and oversee public policy activities, including legislative and other public policy agencies, tracking and informing the Task Force of legislation concerning child sexual abuse issues, and attending appropriate legislative and public policy meetings and events
- Organize, schedule and attend Task Force meetings. Create agenda for meetings as coordinated with the Chair of the Task Force
- Regularly communicate with membership of the Task Force
- Act as Task Force liaison at local, state, regional and meetings, as appropriate
- Monitor and update the task force's planned social media presence
- Other responsibilities as designated by the Task Force

Qualifications

- Bachelor's Degree Experience in providing training and technical assistance in teaming, strategic planning, and organizational development
- Knowledge of local, state and federal legislative process
- Outstanding communication skills – written and interpersonal
- Strong public speaking skills
- Ability to work as part of a team, as well as independently
- Ability to work professionally and collaboratively with a variety of individuals and groups

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- Must be highly organized and detail-oriented
- Must be results-driven and possess a strong capacity to positively influence others
- Must have valid driver's license, satisfactory background checks and willingness to travel

Minimum Requirements

- Bachelor's degree
- Experience managing or coordinating community and/or health-related initiatives