

Sixty-ninth  
Legislative Assembly  
of North Dakota

**SECOND ENGROSSMENT  
with House Amendments**

**REENGROSSED SENATE BILL NO. 2029**

Introduced by

Legislative Management

(Government Finance Committee)

1 A BILL for an Act to create and enact a new subsection to section 30.1-28-07 and chapter 54-68  
2 of the North Dakota Century Code, relating to an office of guardianship and conservatorship and  
3 the removal of a guardian; to amend and reenact section 30.1-29-15 and subsection 1 of  
4 section 50-24.1-07 of the North Dakota Century Code, relating to the removal of a conservator  
5 and the recovery of medical assistance expenses; to repeal chapter 27-27 of the North Dakota  
6 Century Code, relating to the task force on guardianship monitoring; to provide a penalty; to  
7 provide for a report; to provide an appropriation; and to provide a continuing appropriation.

8 **BE IT ENACTED BY THE LEGISLATIVE ASSEMBLY OF NORTH DAKOTA:**

9 **SECTION 1.** A new subsection to section 30.1-28-07 of the North Dakota Century Code is  
10 created and enacted as follows:

11 The court may order a guardian to be listed on a registry if the court removed the  
12 guardian for good cause. A guardian listed on the registry is disqualified from acting as  
13 a guardian in any guardianship proceeding. The court shall send a copy of the order to  
14 the state court administrator, who shall maintain and administer the registry. This  
15 subsection does not apply to a licensed guardian. For purposes of this subsection, a  
16 licensed guardian includes a guardian whose license has been suspended but  
17 excludes a guardian whose license is revoked.

18 **SECTION 2. AMENDMENT.** Section 30.1-29-15 of the North Dakota Century Code is  
19 amended and reenacted as follows:

20 **30.1-29-15. (5-415) Death, resignation, or removal of conservator.**

21 1. The court may remove a conservator for good cause, upon notice and hearing, or  
22 accept the resignation of a conservator. After a conservator's death, resignation, or

removal, the court may appoint another conservator. A conservator so appointed succeeds to the title and powers of the predecessor.

2. The court may order a conservator to be listed on a registry if the court removed the conservator for good cause. A conservator listed on the registry is disqualified from acting as a conservator in any conservatorship proceeding. The court shall send a copy of the order to the state court administrator, who shall maintain and administer the registry. This subsection does not apply to a licensed conservator. For purposes of this subsection, a licensed conservator includes a conservator whose license has been suspended but excludes a conservator whose license is revoked.

**SECTION 3. AMENDMENT.** Subsection 1 of section 50-24.1-07 of the North Dakota Century Code is amended and reenacted as follows:

1. On the death of any recipient of medical assistance who was a resident of a nursing facility, intermediate care facility for individuals with intellectual disabilities, or other medical institution and with respect to whom the department determined that resident reasonably was not expected to be discharged from the medical institution and to return home, or who was fifty-five years of age or older when the recipient received the assistance, and on the death of the spouse of the deceased recipient, the total amount of medical assistance paid on behalf of the recipient following the institutionalization of the recipient who cannot reasonably be expected to be discharged from the medical institution, or following the recipient's fifty-fifth birthday, as the case may be, must be allowed as a preferred claim against the decedent's estate after payment, in the following order, of:
  - a. Recipient liability expense applicable to the month of death for nursing home or basic care services;
  - b. Funeral expenses not in excess of three thousand five hundred dollars;
  - c. Expenses of the last illness, other than those incurred by medical assistance;
  - d. Expenses of administering the estate, including attorney's fees approved by the court;
  - e. Claims made under chapter 50-01;
  - f. Claims made under chapter 50-24.5;
  - g. Claims made under chapter 50-06.3 and on behalf of the state hospital; and

1           h. Claims made under chapter 54-68; and

2           i. Claims made under subsection 4.

3       **SECTION 4.** Chapter 54-68 of the North Dakota Century Code is created and enacted as  
4 follows:

5       **54-68-01. Definitions.**

6       As used in this chapter:

7       1. "Agency permit" means temporary authorization given by the office to an employee of  
8       a professional guardianship or professional conservatorship entity which allows the  
9       permitholder to provide guardianship or conservatorship services as an agent of the  
10      entity.

11      2. "Identifiable information" means an individual's personal details, including the  
12      individual's name, address, telephone number, facsimile number, social security  
13      number, electronic mail address, program identification number, or any other unique  
14      identifying number, characteristic, or code, and any demographic information collected  
15      about the individual.

16      3. "Investigation counsel" means the guardianship and conservatorship counsel.

17      4. "Licensed conservator" means a person licensed by the office to provide  
18      conservatorship services.

19      5. "Licensed guardian" means a person licensed by the office to provide guardianship  
20      services.

21      6. "Office" means the office of guardianship and conservatorship.

22      7. "Public conservator" means a conservator under contract with the office to provide  
23      conservatorship services for an individual eligible for public services.

24      8. "Public guardian" means a guardian under contract with the office to provide  
25      guardianship services for an individual eligible for public services.

26      9. "Public services" means state or federally funded programs administered by the office  
27      available to eligible individuals.

28      10. "Review board" means the guardianship and conservatorship review board  
29      established under section 54-68-03.

30      11. "Unlicensed conservator" means a person providing conservatorship services without  
31      a conservator license.

12. "Unlicensed guardian" means a person providing guardianship services without a guardian license.

**54-68-02. Office of guardianship and conservatorship - Purpose - Powers and duties - Report - Audit.**

1. The office of guardianship and conservatorship, in its capacity of supervising and directing guardianship and conservatorship, shall operate independently of any state agency that provides services to individuals under guardianship or conservatorship. The office shall administer programs assigned by state law.

2. The office shall:

a. Develop policies and procedures, including eligibility criteria, for:

(1) Receiving public services;

(2) A public guardian or a public conservator;

(3) A licensed guardian or a licensed conservator; and

(4) Distribution of funding for direct payments and expense reimbursements for public services.

b. Develop ethical standards for:

(1) A licensed guardian or a licensed conservator; and

(2) An unlicensed guardian or an unlicensed conservator.

c. Develop policies and procedures for proceedings when a guardian or a conservator is unable to fulfill the duties of a guardian or a conservator.

d. Keep accurate records of all financial transactions performed under this chapter in the manner required by the office of management and budget.

e. Provide a report each biennium to the legislative management regarding the operations of the office, including the cost of public guardians and public conservators, and any other information requested by the legislative management.

3. The office may:

a. Recommend rules applicable to a licensed guardian or a licensed conservator.

b. Grant licenses to a guardian or conservator and agency permits, including revoking or suspending an agency permit.

- 1           c. Require insurance or bond coverage for a licensed guardian or a licensed
- 2           conservator as a condition for licensure.
- 3           d. Establish mandatory disclosure and reporting requirements for a licensed
- 4           guardian or a licensed conservator, including a process to disclose information or
- 5           submit reports to the office.
- 6           e. Provide training for guardians and conservators.
- 7           f. Monitor guardianship and conservatorship services.
- 8           g. Provide annual reports to the governor.
- 9           h. Distribute funding for direct payments, expense reimbursements, or other public
- 10          services, including funding for public administrators.
- 11          i. Establish and collect fees to support guardianship and conservatorship services
- 12          and the duties of the office, which must be deposited in the guardianship and
- 13          conservatorship support fund.
- 14          j. Seek and apply for private, federal, or other funds to help support guardians and
- 15          conservators and to safeguard the rights of individuals who receive public
- 16          services.
- 17          k. Accept private funds for deposit in the guardianship and conservatorship support
- 18          fund.
- 19        4. The office may not authorize payment for services for any public guardian or public
- 20          conservator that provides services for more individuals than allowed through statute,
- 21          regulation, or administrative rule.
- 22        5. The office, its officers, or its employees, may not act as a public guardian or a public
- 23          conservator or act in any other representative capacity for any individual. This
- 24          subsection does not prohibit an officer or employee from acting as a guardian or
- 25          conservator in a personal capacity apart from any duties as an officer or employee.
- 26        6. The office is subject to audits by the state auditor under chapter 54-10.
- 27        **54-68-03. Review board - Director - Administrative authority - Operations committee.**
- 28        1. The office shall establish a guardianship and conservatorship review board to conduct
- 29          disciplinary proceedings for a guardian or conservator. The guardianship and
- 30          conservatorship review board shall consist of:

- a. Three members representing guardians, appointed by the guardianship association of North Dakota;
  - b. One member representing family guardians, appointed by the guardianship association of North Dakota;
  - c. One member representing the protection and advocacy project, appointed by the committee on protection and advocacy;
  - d. Two members appointed by the state bar association of North Dakota, consisting of:
    - (1) One lawyer licensed to practice law in the state; and
    - (2) One retired judge, judicial referee, or surrogate judge; and
  - e. Two members of the public, appointed by the governor.
2. The review board shall appoint an office director, who serves at the will of the review board. Within the limits of legislative appropriations, the director shall employ the necessary staff to provide office services in accordance with this chapter. The director, with the advice and consent of the review board, may adopt rules for administration of the office.
  3. The office may establish a guardianship and conservatorship counsel to investigate noncompliance reported under this chapter. The director of the office is the hiring authority for the investigation counsel.
  4. The office must create a guardianship and conservatorship operations committee to supervise the operations of the office and investigation counsel. The guardianship and conservatorship operations committee must develop and submit budgets for the office, review board, and investigation counsel.
    - a. The guardianship and conservatorship operations committee shall consist of:
      - (1) Two members of the legislative assembly, one from each chamber, appointed by the chairman of the legislative management;
      - (2) Two members appointed by the state bar association of North Dakota, consisting of:
        - (a) One lawyer licensed to practice law in the state; and
        - (b) One retired judge, judicial referee, or surrogate judge; and
      - (3) Two members appointed by the governor.

b. Initially, members of the guardianship and conservatorship operations committee shall serve staggered terms as follows:

(1) Two members shall serve a term of one year;

(2) Two members shall serve a term of two years; and

(3) Two members shall serve a term of three years.

c. After the expiration of initial terms, all appointments must be for a term of three years. A member may not serve more than two consecutive terms of three years.

d. A member of the guardianship and conservatorship operations committee concurrently serving as a member of the legislative assembly shall receive per diem compensation in accordance with section 54-35-10.

**54-68-04. Guardianship and conservatorship support fund - Continuing appropriation.**

There is created in the state treasury the guardianship and conservatorship support fund. The fund consists of all moneys transferred to the fund by the legislative assembly, interest upon moneys in the fund, fee collections, donations, grants, and other contributions received for deposit in the fund. All moneys in the fund are appropriated on a continuing basis to the office to defray the expenses of supporting guardianship and conservatorship services, including guardianship and conservatorship training and monitoring.

**54-68-05. Records - Confidentiality - Disclosure - Penalty.**

1. Identifiable information concerning an individual who is applying for or receiving public services under this chapter is confidential and may be disclosed only:

a. In the administration of any program under the supervision or administration of the office.

b. When authorized by a policy of the office.

c. When allowed or required by rule or law.

2. A report concerning an applicant, provider, or recipient of public services is confidential if the report is made in good faith and may be disclosed only to:

a. Authorized staff and agents of the office, who may further disclose the information to a person that has a definite interest in the well-being of the individual concerned, is in a position to serve the individual's interests, and that

1                   needs to know the contents of the records to assure the well-being and interests  
2                   of the individual concerned.

3           b.   An individual who is the subject of the report, if the identity of the person  
4                   reporting or supplying information under this chapter is protected until the  
5                   information is needed for use in an administrative, legal, or disciplinary  
6                   proceeding arising out of the report.

7           c.   A public official and the public official's authorized agent who requires the  
8                   information in connection with the discharge of official duties.

9           d.   A court when the court determines the information is necessary for the  
10                  determination of an issue before the court.

11          e.   The investigation counsel.

12          3.   The investigation counsel may disclose information uncovered during a disciplinary  
13                  investigation to the attorney general or bureau of criminal investigation related to a  
14                  criminal investigation when the investigation counsel suspects the subject of the  
15                  investigation has committed a crime.

16          4.   A person that discloses, authorizes, or knowingly allows, participates in, or acquiesces  
17                  in the disclosure of confidential information in violation of this section is guilty of a  
18                  class C felony.

19           **54-68-06. Guardianship and conservatorship limitations - Representation to the**  
20           **public - Exemption.**

21          1.   A person may not serve as a guardian or a conservator for three or more adult  
22                  individuals at the same time unless that person is a licensed guardian or a licensed  
23                  conservator or has an agency permit. This subsection does not apply to an individual  
24                  appointed as a guardian or conservator for a family member.

25          2.   A public guardian or a public conservator may not provide services to a minor unless  
26                  authorized by a proceeding under section 30.1-28-03.3.

27          3.   A person must be a licensed guardian or a licensed conservator to offer guardianship  
28                  or conservatorship services to the public.

29          4.   This section does not apply to:

30                  a.   A federal or state agency.

31                  b.   A financial institution under section 6-08.1-01 when appointed as a conservator.



c. Human service zones, including human service zone directors or human service zone team members, as defined in section 50-01.1-01.

5. A person who violates this section after August 1, 2026, is guilty of a class B misdemeanor.

**54-68-07. Immunity.**

1. A person who in good faith provides information or testimony regarding a guardian's or conservator's misconduct or lack of professionalism is not subject to civil liability.

2. An employee of the office, a member of the review board, or an agent of the review board acting in good faith is not subject to civil liability.

**54-68-08. Authority - Applicability.**

1. The office may revoke or suspend a guardian or a conservator license.

2. The office must establish by rule a process to appeal license denials and review board orders.

3. Upon receipt of any report or complaint, the office shall assess the need for an investigation of the report or complaint. For the purpose of investigating a report or complaint:

a. The office or review board shall:

(1) Establish confidentiality and disclosure standards for investigating a report or complaint and subsequent disciplinary proceedings.

(2) Adopt rules to effectuate the powers and duties under this chapter.

b. The office or review board may:

(1) Interview an alleged victim, witness, or any other individual with knowledge of the situation.

(2) Access any record or information on an applicant, provider, or recipient of public services.

(3) Issue subpoenas for the attendance of witnesses and the production of designated documents, electronically stored information, or tangible things in accordance with the North Dakota Rules of Civil Procedure.

(4) Order the deposition of a person residing within or outside the state to be taken in accordance with the North Dakota Rules of Civil Procedure.

(5) Coordinate with other agencies and departments, including the attorney general and bureau of criminal investigation.

3. A guardian or conservator subject to the jurisdiction of a court of this state shall follow the applicable policies, procedures, and standards of the office, or other approval authority authorized by rule if the guardian or the conservator serves an adult ward, adult protected person, or incapacitated person, as defined in title 30.1.

**54-68-09. Attorney general - Counsel - Bureau of criminal investigation - Primary authority for investigations.**

1. The attorney general shall act as legal counsel in any particular investigation or proceeding under section 54-12-02. The attorney general shall appear and defend any officer or employee of the office and any member of the review board in any action founded on an act or omission arising out of performance of an official duty.
2. In accordance with chapter 54-12, the attorney general and bureau of criminal investigation have primary authority to investigate criminal cases related to a guardianship or conservatorship.

**54-68-10. Duty to disclose and cooperate.**

1. A state and local governmental entity and its officers and employees, and the officials, officers, and employees of the courts of this state shall disclose records and information requested by the review board or investigation counsel or any authorized representative of the review board or investigation counsel and shall cooperate with and give reasonable assistance to the review board or investigation counsel and any authorized representative of the review board or counsel unless prohibited by federal regulation or law.
2. A sheriff or police officer shall serve process and execute all lawful orders upon request of the office, its authorized representative, the review board, or the investigation counsel. The service of process extends to all parts of the state in any investigation or disciplinary proceeding under this chapter.

**54-68-11. Duties of witnesses - Penalty.**

1. An individual is obliged to attend as a witness in any investigation or disciplinary proceeding commenced under this chapter.

2. If an individual refuses to attend, testify, or produce any writings or things required by subpoena, the office, review board, or investigation counsel that issued the subpoena may petition the district court of the district in which the attendance or production is required for an order compelling the individual to attend and testify or produce the writings or things required by the subpoena. The court shall order the individual to appear before the court at a specified time and place to show cause why the individual has not attended, testified, or produced the writings or things as required. A copy of the order must be served on the individual. If the court determines the subpoena was regularly issued, the court shall order the individual to appear at the time and place fixed in the order and testify or produce the required writings or things.

3. An individual who fails to obey an order under this section is guilty of a class A misdemeanor.

**54-68-12. Preferred claim.**

1. The office has a preferred claim against the estate of an individual or an individual's spouse for recovery of funds expended under this chapter for the care of that individual or the individual's spouse. All funds recovered under this chapter must be deposited in the general fund.

2. A claim may not be required to be paid and interest may not begin to accrue during the lifetime of the decedent's surviving spouse, if any.

3. A statute of limitation or similar statute or the doctrine of laches may not bar a claim under this chapter.

**SECTION 5. REPEAL.** Chapter 27-27 of the North Dakota Century Code is repealed.

**SECTION 6. APPROPRIATION - OFFICE OF GUARDIANSHIP AND**

**CONSERVATORSHIP - FULL-TIME EQUIVALENT POSITION AUTHORIZATION.** The funds provided in this section, or so much of the funds as may be necessary, are appropriated out of any moneys in the general fund in the state treasury, not otherwise appropriated, to the office of guardianship and conservatorship for the purpose of defraying the expenses of the office of guardianship and conservatorship, for the biennium beginning July 1, 2025, and ending June 30, 2027, as follows:

Office of guardianship and conservatorship	\$1,200,000
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Sixty-ninth  
Legislative Assembly

1	Establishment costs - indigents	1,550,000
2	Establishment costs - developmentally disabled	1,096,400
3	Public guardian and conservator fees - indigents	7,100,000
4	Guardianship contracts - developmentally disabled	<u>5,500,000</u>
5	Total general fund	\$16,446,400
6	Full-time equivalent positions	4.00