Good Afternoon, Rep. Heilman:

Attached is the 2025 budget of the Board. The budget used the current fee structure and did not include a part-time administrative assistant.

Attached is the changes to the administrative rules regarding the fees over the years. I pulled this information from the legislature website and placed it into one PDF and placed the dates at the beginning of each change for ease of review. The PDF starts with the oldest and ends with the most recent.

Cordially,

John

John J. Shorey III

Executive Director

State of North Dakota Private Investigation and Security Board

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North Dakota Private Investigation & Security Board Profit & Loss Budget Overview January through December 2025

Income		Jan - Dec 25
Criminal Search 6,500.00 FBI Search 11,000.00 Total Criminal Search 17,500.00 Investigative Fees 9,000.00 PI License Fees 9,000.00 Application-Reg. Investigator 2,000.00 Application-Detective Agency 500.00 Application-Private Invst. 600.00 Total Investigative Fees 25,600.00 Security Fees 5,500.00 Security Provider License Fee 14,000.00 Security Provider License Fee 5,500.00 Security Provider License Fee 1,500.00 Application-Security Agency 1,500.00 Application-Security Officer 26,000.00 Total Security Fees 52,540.00 Study Guides 500.00 Interest Income	Income	
BCI Search	Late Fees	1,000.00
Total Criminal Search	Criminal Search	
Total Criminal Search 17,500.00	BCI Search	6,500.00
Investigative Fees	FBI Search	11,000.00
Pi License Fees	Total Criminal Search	17,500.00
Pi License Fees	Investigative Fees	
Pi Agency License Fees		9 000 00
Application-Detective Agency Application-Detective Agency Application-Detective Agency Application-Private Invst. 500.00 600.00 Total Investigative Fees 25,600.00 Security Fees 14,000.00 Security Provider License Fee Security Provider License Fee Security Provider License Fee Duplicate Certificates 40.00 40.00 Application-Security Agency Application-Security Gifficer 26,000.00 26,000.00 Application-Armed Security 5,500.00 5,500.00 Security Fees 052,540.00 500.00 Study Guides 13,000 500.00 Interest Income 13,000 13.00 Other Income 97,403.00 97,403.00 Gross Profit 97,403.00 97,403.00 Expense Computer Software Payroll Expenses 70,000.00 2,400.00 Office Equipment 75.00 70,000.00 Bank Service Charges 150.00 150.00 Insurance Work Comp 900.00 900.00 Total Insurance 900.00 900.00 Office Supplies Accounting Services 1,500.00 1,500.00 Postage and Delivery Professional Fees Accounting Services 17,500.00 1,500.00 Records Management 750.00 1,500.00 Records Management 750.00 1,500.00	PI Agency I icense Fees	•
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Expense 2,400.00 Payroll Expenses 70,000.00 Office Equipment 75.00 Bank Service Charges 150.00 Insurance 900.00 Work Comp 900.00 Total Insurance 900.00 Office Supplies 1,500.00 Postage and Delivery 500.00 Professional Fees 1,000.00 Accounting Services 17,500.00 BCI Searches 17,500.00 Records Management 750.00 Legal Fees 5,350.00 Total Professional Fees 24,600.00 Rent 3,300.00 Telephone 1,039.49 Other Expenses 156.00 Total Expense 104,620.49	Total Income	97,403.00
Computer Software 2,400.00 Payroll Expenses 70,000.00 Office Equipment 75.00 Bank Service Charges 150.00 Insurance 900.00 Work Comp 900.00 Office Supplies 1,500.00 Postage and Delivery 500.00 Professional Fees 1,000.00 Accounting Services 17,500.00 Records Management 750.00 Legal Fees 5,350.00 Total Professional Fees 24,600.00 Rent 3,300.00 Telephone 1,039.49 Other Expenses 156.00 Total Expense 104,620.49	Gross Profit	97,403.00
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Office Equipment 75.00 Bank Service Charges 150.00 Insurance 900.00 Work Comp 900.00 Total Insurance 900.00 Office Supplies 1,500.00 Postage and Delivery 500.00 Professional Fees 17,500.00 Accounting Services 17,500.00 BCI Searches 17,500.00 Records Management 750.00 Legal Fees 5,350.00 Total Professional Fees 24,600.00 Rent 3,300.00 Telephone 1,039.49 Other Expenses 156.00 Total Expense 104,620.49		
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Total Insurance 900.00 Office Supplies 1,500.00 Postage and Delivery 500.00 Professional Fees 1,000.00 BCI Searches 17,500.00 Records Management 750.00 Legal Fees 5,350.00 Total Professional Fees 24,600.00 Rent 3,300.00 Telephone 1,039.49 Other Expenses 156.00 Total Expense 104,620.49		
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Postage and Delivery 500.00 Professional Fees 1,000.00 Accounting Services 17,500.00 BCI Searches 17,500.00 Records Management 750.00 Legal Fees 5,350.00 Total Professional Fees 24,600.00 Rent 3,300.00 Telephone 1,039.49 Other Expenses 156.00 Total Expense 104,620.49	Total Insurance	900.00
Postage and Delivery 500.00 Professional Fees 1,000.00 Accounting Services 17,500.00 BCI Searches 17,500.00 Records Management 750.00 Legal Fees 5,350.00 Total Professional Fees 24,600.00 Rent 3,300.00 Telephone 1,039.49 Other Expenses 156.00 Total Expense 104,620.49	Office Supplies	1,500.00
Professional Fees 1,000.00 Accounting Services 17,500.00 BCI Searches 17,500.00 Records Management 750.00 Legal Fees 5,350.00 Total Professional Fees 24,600.00 Rent 3,300.00 Telephone 1,039.49 Other Expenses 156.00 Total Expense 104,620.49		
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Total Expense 104,620.49	гетерпопе	1,039.49
· — — — — — — — — — — — — — — — — — — —	Other Expenses	156.00
Net Income -7,217.49	Total Expense	104,620.49
	Net Income	7,217.49

Effective May 1, 2000

93-02-03-06. Fees - Amount - Late fees. The board charges the following fees:

- 1. An individual shall pay a fee of one hundred dollars to take the examination to become licensed to provide investigative or private security services.
- 2. An individual shall pay a fee of one hundred fifty dollars to receive an initial license or renew the individual's license to provide private investigative or private security services.

- 3. An individual or entity shall pay a fee of one hundred dollars to apply for a license to operate a private security or detective agency.
- 4. An individual or entity shall pay a fee of three hundred dollars to receive an initial license or renew a license to operate a private security or detective agency.
- 5. An individual shall pay a fee of twenty-five dollars to receive a private security training certificate.
- 6. An individual shall pay an annual fee of twenty-five dollars to receive an armed private security certificate. Armed private security certificates expire on September thirtieth of each year.
- 7. An individual or entity shall pay a fee of twenty dollars to obtain a duplicate license.
- 8. An individual shall pay a fee of twenty dollars to obtain an initial registration to provide private investigative or private security services. There is no charge for renewing an individual's registration to provide private investigative or private security services, but a late fee of ten dollars must be paid for each month the renewal is late.

History: Effective May 1, 2000.

General Authority: NDCC 43-30-04
Law Implemented: NDCC 43-30-16

Amended Effective May 1, 2005

93-02-03-06. Fees - Amount - Late fees. The In addition to statutory fees. the board charges the following fees:

- An individual shall pay a fee of one hundred dollars to take the examination to become licensed to provide investigative or private security services.
- 2. An individual shall pay a fee of one hundred fifty thirty dollars to receive an initial license or renew the individual's license to provide private investigative or private security services.
- 3. An individual or entity shall pay a fee of one hundred dollars to apply for a license to operate a private security or detective agency.

- 4. An individual or entity shall pay a fee of three two hundred fifty dollars to receive an initial license or renew a license to operate a private security or detective agency.
- 5. An individual shall pay a fee of twenty-five twenty dollars to receive a private security training certificate.
- 6. An individual shall pay an annual fee of twenty-five twenty dollars to receive an armed private security certificate. Armed private security certificates expire on September thirtieth of each year.
- An individual or entity shall pay a fee of twenty ten dollars to obtain a duplicate license.
- 8. An individual shall pay a fee of twenty eighteen dollars to obtain an initial registration to provide private investigative or private security services. There is no charge for renewing an individual's registration to provide private investigative or private security services, but a late fee of ten dollars must be paid for each month the renewal is late.

History: Effective May 1, 2000; amended effective May 1, 2005.

General Authority: NDCC 43-30-04 Law Implemented: NDCC 43-30-16

Amended Effective July 1, 2010

93-02-03-06. Fees - Amount - Late fees. In addition to statutory fees, the board charges the following fees:

- An individual shall must pay a fee of one hundred dollars to take the examination to become licensed to provide investigative or private security services.
- 2. An individual shall must pay a fee of one hundred thirty dollars to receive an initial license or renew the individual's license to provide private investigative or private security services. In addition, a late fee of fifty dollars must be paid for each month the renewal is late.
- 3. An individual or entity shall must pay a fee of one hundred dollars to apply for a license to operate a private security or detective agency.

- An individual or entity shall must pay a fee of two hundred fifty dollars to receive an initial license or renew a license to operate a private security or detective agency.
- 5. An individual shall must pay a fee of twenty dollars to receive a private security training certificate.
- 6. An individual shall must pay an annual fee of twenty dollars to receive an armed private security certificate. Armed private security certificates expire on September thirtieth of each year.
- 7. An individual or entity shall must pay a fee of ten dollars to obtain a duplicate license.
- 8. An individual shall must pay a fee of eighteen twenty-five dollars to obtain an initial registration to provide private investigative or private security services. There is no charge An individual must pay twenty-five dollars for renewing an individual's registration to provide private investigative or private security services, but a. A late fee of ten dollars must also be paid for each month the renewal is late.

History: Effective May 1, 2000; amended effective May 1, 2005; July 1, 2010.

General Authority: NDCC 43-30-04 **Law Implemented:** NDCC 43-30-16

Amened Effective October 1, 2013

CHAPTER 93-02-03

93-02-03-06. Fees - Amount - Late fees. In addition to statutory fees, the board charges the following fees:

- 1. An individual must pay a fee of one hundred dollars to take the examination to become licensed to provide investigative or private security services.
- 2. An individual must pay a fee of one hundred thirty dollars to receive an initial license or renew the individual's license to provide private investigative or private security services. In addition, a late fee of fifty dollars must be paid for each month the renewal is late, up to a maximum cumulative late fee of one hundred dollars for a late renewal.
- 3. An individual or entity must pay a fee of one hundred dollars to apply for a license to operate a private security or detective agency.
- 4. An individual or entity must pay a fee of two hundred fifty dollars to receive an initial license or renew a license to operate a private security or detective agency.
- 5. An individual must pay a fee of twenty dollars to receive a private security training certificate.
- 6. An individual must pay an annual fee of twenty twenty-five dollars to receive an armed private security certificate. Armed private security certificates expire on September thirtieth of each year.
- 7. An individual or entity must pay a fee of ten dollars to obtain a duplicate license.
- 8. An individual must pay a fee of twenty-five dollars to obtain an initial registration to provide private investigative or private security services. An individual must pay twenty-five dollars for renewing registration to provide private investigative or private security services. A late fee of ten dollars must also be paid for each month the renewal is late.

History: Effective May 1, 2000; amended effective May 1, 2005; July 1, 2010;

October 1, 2013.

General Authority: NDCC 43-30-04 **Law Implemented:** NDCC 43-30-16

Amended Effective July 1, 2018

93-02-03-06. Fees - Amount - Late fees.

In addition to statutory fees, the board charges the following fees:

- 1. An individual must pay a fee of one hundred dollars to take the examination to become licensed to provide investigative or private security services.
- 2. An individual must pay a fee of one hundred thirty dollars to receive an initial license or renew the individual's license to provide private investigative or private security services. In addition, a late fee of fifty dollars must be paid for each month the renewal is late, up to a maximum cumulative late fee of one hundred dollars for a late renewal. After this two-month timeframe, a new application, including criminal searches, fees, and testing, is required.
- 3. An individual or entity must pay a fee of one hundred dollars to apply for a license to operate a private security or detective agency.
- 4. An individual or entity must pay a fee of two hundred fifty dollars to receive an initial license or renew a license to operate a private security or detective agency.
- 5. An individual must pay a fee of twenty dollars to receive a private security training certificate. There is no expiration date for these certifications.
- 6. An individual must pay an annual fee of twenty-five dollars to receive an armed private security certificate. Armed private security certificates expire on September thirtieth of each year.
- 7. An individual or entity must pay a fee of ten dollars to obtain a duplicate license or registration.

8. An individual must pay a fee of twenty-five dollars to obtain an initial registration to provide private investigative or private security services. The registration shall be submitted by the licensed agency. An individual must pay twenty-five dollars for renewing registration to provide private investigative or private security services. A late fee of ten dollars must also be paid for each month the renewal is late.

History: Effective May 1, 2000; amended effective May 1, 2005; July 1, 2010; October 1, 2013; July 1, 2010

<u>2018</u>.

General Authority: NDCC 43-30-04 **Law Implemented:** NDCC 43-30-16

Amended Effective October 1,2022

CHAPTER 93-02-03

93-02-03-06. Fees - Amount - Late fees.

In addition to statutory fees, the board charges the following fees:

- 1. An individual must pay a fee of one hundred dollars to take the examination to become licensed to provide investigative or private security services.
- 2. An individual must pay a fee of one hundred thirtyfifty dollars to receive an initial license or renew the individual's license to provide private investigative or private security services. In addition, a late fee of fifty dollars must be paid for each month the renewal is late, up to a maximum cumulative late fee of one hundred dollars for a late renewal. After this two-month time frame, a new application, including criminal history background checks, fees, and testing, is required.
- 3. An individual or entity must pay a fee of one hundred dollars to apply for a license to operate a private security or detective agency.
- 4. An individual or entity must pay a fee of twothree hundred fifty dollars to receive an initial license or renew a license to operate a private security or detective agency. A late fee of one hundred dollars also must be paid for each month the renewal fee is late.
- 5. An individual must pay a fee of twentytwenty-five dollars to receive a private security training certificate. There is no expiration date for these certifications.
- 6. An individual must pay an annual fee of twenty-fivethirty dollars to receive an armed private security certificate. Armed private security certificates expire on September thirtieth of each year. A late fee of ten dollars also must be paid for each month the renewal fee is late.
- 7. An individual or entity must pay a fee of tentwenty dollars to obtain a duplicate license or registration.
- 8. An individual must pay a fee of twenty-fivethirty dollars to obtain an initial registration to provide private investigative or private security services. The registration shall be submitted by the licensed agency. An individual must pay twenty-fivethirty dollars for renewing registration to provide private investigative or private security services. A late fee of ten dollars must also must be paid for each month the renewal is late.
- 9. An individual must pay a fee of four hundred dollars to obtain a training certification as a certified course instructor of the armed first responder program. An individual must pay three hundred dollars for renewal of a course instructor certification for the armed first responder program.

History: Effective May 1, 2000; amended effective May 1, 2005; July 1, 2010; October 1, 2013; July 1, 2018; October 1, 2022.

General Authority: NDCC 43-30-04 **Law Implemented:** NDCC 43-30-16