

(Return in triplicate)

FISCAL NOTE

Bill/Resolution No.: 1032 Amendment to:

Requested by: Rep. Shockman Date of Receipt: 1-10-89

Please estimate the fiscal impact of the above measure for:

[X] State general or special funds [ ] Counties [ ] Cities

In the following space note the fiscal effect in dollars of this measure:

Narrative: We currently have 201 subscribers to the North Dakota Administrative code.

We'll direct our attention to postage expenses first. If the secretary of state's office is to mail the North Dakota Administrative Code Bulletins we submit the following information.

Postage Fees for: 5 pages or less - 25¢
6 pages to 11 pages 45¢
12 pages to 17 pages 65¢

We submit that the probable postage expense will be 45¢ per mailing.

Potential Subscribers: 535

201 current N.D.A.C. Subscribers
159 legislators

Subscription months: 24

50 states / agencies therein
50 attorneys / law firms
50 private enterprise
25 federal government.

535 Total

Clerical Staff Impact for North Dakota Administrative Code law requirements.

- 1. Retrieve Bulletins from the printer.
2. Prepare Bulletins for mailing.
3. Take Bulletins to the mailing room.
4. Prepare monthly accounting requirements / vouchers

PLEASE SEE ATTACHED SHEET FOR ADDITIONAL INFORMATION CONCERNING PUBLIC PRINTING.

State Fiscal Effect:

Table with columns for 1989-90, 1990-91, and Biennium Total, subdivided into General Fund and Special Funds. Includes entry for 1/2 F.T.E. \$7,092 Salary & Fringes.

County and City Fiscal Effect:

Table with columns for 1989-90, 1990-91, and Biennium Total, subdivided into Counties and Cities.

If additional space is needed, attach a supplemental sheet.

Signed [Signature]

Typed Name Jim Kusler

Date Prepared: 1-12-89

Department Secretary of State

Clerical staff requirements for completing duties of public printing appropriation.

1. Prepare a biennial budget,
2. Prepare monthly accounting reports,
3. Complete monthly vouchers required for printing and postage costs,
4. Receive century code replacement volumes and supplements,
5. Prepare century code replacement volumes for distribution to:
  - a. state officials / agencies / departments
  - b. legislators
  - c. judicial officials
  - d. county officials
  - e. federal officials
6. Prepare century code supplements for distribution, (see above list),
7. Warehouse the extra volumes of replacement volumes and supplements,
8. Receive session laws,
9. Prepare session laws for distribution (see above list) ,
10. receive orders and monies for persons purchasing session laws.
11. Mail the required replacement volumes, supplements, or session laws.
12. Warehouse the extra volumes of session laws.
13. Have newly passed and signed laws bound into books for better historical preservation and continue past tradition.
14. Provide the legislature with the proper replacement volumes, supplements, and updates as required by rule.