

Fifty-fifth  
Legislative Assembly  
of North Dakota

## ENGROSSED HOUSE BILL NO. 1164

Introduced by

Industry, Business and Labor Committee

(At the request of the State Board of Cosmetology)

1 A BILL for an Act to amend and reenact sections 43-11-01, 43-11-02, 43-11-08, 43-11-11,  
2 43-11-12, 43-11-17, 43-11-19, 43-11-20.1, 43-11-21, 43-11-23, 43-11-26, 43-11-27, 43-11-32,  
3 43-11-33, 43-11-34, and 43-11-35 of the North Dakota Century Code, relating to licensure and  
4 regulation of cosmetologists and cosmetology salons; and to repeal sections 43-11-07,  
5 43-11-13.2, 43-11-20.3, and 43-11-30 of the North Dakota Century Code, relating to the bond  
6 of the secretary of the board, homebound licenses, cancellation of contract for instruction, and  
7 disciplinary action.

8 **BE IT ENACTED BY THE LEGISLATIVE ASSEMBLY OF NORTH DAKOTA:**

9 **SECTION 1. AMENDMENT.** Section 43-11-01 of the 1995 Supplement to the North  
10 Dakota Century Code is amended and reenacted as follows:

11 **43-11-01. Definitions.** In this chapter, unless the context or subject matter thereof  
12 otherwise requires:

- 13 1. "Board" means the state board of cosmetology.
- 14 2. "Cosmetology" means any one or combination of practices generally and usually  
15 heretofore and hereafter performed by and known as the occupation of beauty  
16 culturists or cosmeticians or cosmetologists or hairdressers, or of any other person  
17 holding him or herself out as practicing cosmetology by whatever designation and  
18 within the meaning of this chapter and in and upon whatever place or premises;  
19 and in particular cosmetology is defined and includes, but otherwise is not limited  
20 thereby, the following or any one or a combination of practices: arranging,  
21 dressing, curling, waving, cleansing, cutting, singeing, bleaching, coloring, or  
22 similar work, upon the hair of any person by any means or with hands or  
23 mechanical or electrical apparatus or appliances, or by the use of cosmetic  
24 preparations, antiseptics, tonics, lotions, creams, or otherwise, massaging,

cleansing, stimulating, manipulating, exercising, beautifying or similar work on the scalp, face, neck, arms, hands, bust or upper part of the body, or manicuring the nails of any person.

3. "Cosmetology salon" includes that part of any building wherein the occupation of a cosmetologist is practiced.

~~4. "Demonstrator" means any person who possesses the qualifications of a cosmetologist and who is granted permission to promote a product or technique in this state for a limited time in accordance with rules adopted by the board.~~

~~5.~~ "Esthetician" means a person who is licensed by the board to engage in the practice of skin care. An esthetician does not include a professional make-up artist trained in facial make-up application by a cosmetics company.

~~6.~~ 5. "Homebound" means any person who is ill, disabled, or otherwise unable to travel to a salon.

~~7.~~ 6. "Instructor" means any person of the age of eighteen years or more, who is a licensed cosmetologist, who teaches cosmetology or any practices taught in a duly registered school of cosmetology, and who has met the requirements of section 43-11-27 and has applied for and received an instructor's license.

~~8.~~ 7. "Manager-operator" means any person who has met the requirements of section 43-11-26 and has applied for and received a managing cosmetologist license.

~~9.~~ 8. "Manicuring" means the cleansing, cutting, shaping, beautifying, or massaging of the hands, feet, or nails of any person.

~~10.~~ 9. "Manicurist" means a person who is licensed by the board to engage in the practice of manicuring.

~~11.~~ 10. "Operator" means a person, not a student, who is licensed under the provisions of this chapter to engage in and follow any of the practices of a hairdresser or cosmetologist.

~~12.~~ 11. "School of cosmetology" means an establishment operated for the purpose of teaching cosmetology.

~~13.~~ 12. "Skin care" means the use of cosmetic preparations, antiseptics, tonics, lotions, creams, or otherwise, massaging, cleansing, stimulating, manipulating, beautifying,

or similar work on the scalp, face, neck, arms, hands, bust, or upper part of the body of any person.

"Student" means any person who is engaged in the learning or acquiring of any or all the practices of cosmetology and while so learning, performs or assists in any of the practices of cosmetology in any school registered or licensed and under the immediate supervision of an instructor licensed as such under this chapter.

"Student instructor" means a cosmetologist who is receiving instruction in teacher's training in a duly registered school of cosmetology.

"Tuition" means the total cost of a person's cosmetology studies, and does not include books or demonstration kits.

**SECTION 2. AMENDMENT.** Section 43-11-02 of the 1995 Supplement to the North Dakota Century Code is amended and reenacted as follows:

**43-11-02. Exemptions from provisions of chapter.** This chapter does not apply to:

1. Services in case of emergency.
2. Services provided by persons practicing cosmetology upon members of their immediate families.
3. Services by ~~persons authorized under the laws of this state to practice medicine, surgery, dentistry, podiatry, osteopathy, or chiropractic~~ a person licensed by the state and working within the standards and ethics of that person's profession, if that person does not represent to the public that the person is a cosmetologist or manicurist.
4. Services by nurses, undertakers, and morticians lawfully engaged in the performance of the usual and ordinary duties of their vocation; ~~or by a licensed cosmetologist engaged in manicuring the nails of any person in a licensed barbershop.~~
5. Educational activities conducted in connection with any regularly scheduled meeting or any educational activities of any bona fide association of licensed cosmetologists, from which the general public is excluded. For purposes of this subsection a "bona fide association of cosmetologists" means any organization whose constitution, bylaws, or membership rules establish within said organization a class of membership consisting of licensed cosmetologists.

6. Services provided by retailers or their sales personnel trained in the demonstration of cosmetics application if the cosmetics are applied only with disposable applicators that are discarded after each customer demonstration. The board may adopt rules to ensure sanitary conditions for services provided under this exemption.

7. Services provided in a licensed hospital or a nursing home by a person practicing cosmetology on a volunteer basis without compensation or by a nurse's assistant.

**SECTION 3. AMENDMENT.** Section 43-11-08 of the North Dakota Century Code is amended and reenacted as follows:

**43-11-08. Meetings of the board.** The board shall meet at least twice each year ~~on the third Tuesday in January and July at times determined by the board. The board may meet at such other times and places as is necessary to conduct the official business of the board.~~ A majority of the members constitute a quorum.

**SECTION 4. AMENDMENT.** Section 43-11-11 of the 1995 Supplement to the North Dakota Century Code is amended and reenacted as follows:

**43-11-11. Sanitary rules - Practice outside salon.** The board with the approval of the state department of health shall adopt sanitary rules necessary to prevent the creating and spreading of infectious and contagious diseases. A cosmetology salon must be at a fixed location ~~and must be separate from all other businesses and establishments and may not be used for living or sleeping quarters.~~ An operator may practice outside of the establishment under the direction and control of an owner or manager thereof under rules adopted by the board.

**SECTION 5. AMENDMENT.** Section 43-11-12 of the North Dakota Century Code is amended and reenacted as follows:

**43-11-12. Persons to aid of board.** The board may employ ~~or receive services from any person~~ a secretary, support staff, and other persons knowledgeable in cosmetology for conducting examinations, inspections, and investigations of persons regulated by this chapter. Any person employed by the board is entitled to receive fifty dollars for each day employed in the actual discharge of official duties, and expenses in the amounts payable under sections 44-08-04 and 54-06-09.

**SECTION 6. AMENDMENT.** Section 43-11-17 of the North Dakota Century Code is amended and reenacted as follows:

**43-11-17. Licenses issued for schools of cosmetology, and cosmetology salons - Fee for annual registration.** The board may issue an annual license for a school of cosmetology. The annual registration fee for a school must be determined ~~annually~~ by the board, as set forth in section 43-11-28. The board shall, after inspection and approval, issue a salon license, the annual fee for which must be determined ~~annually~~ by the board, as set forth in section 43-11-28.

**SECTION 7. AMENDMENT.** Section 43-11-19 of the North Dakota Century Code is amended and reenacted as follows:

**43-11-19. Students - Registration.** A student cosmetologist must:

1. ~~Be at least seventeen years of age~~ Adhere to the laws and rules regarding the practice of cosmetology;
2. ~~Be of good moral character;~~
3. Have educational qualifications equivalent to completion of four years of high school; and
4. 3. Have enrolled in a school of cosmetology and complied with the preliminary requirements thereof.

The names and qualifications of all students must be certified to the board by each school of cosmetology. The certification must be accompanied by a processing fee for each student in an amount as may be fixed by the board under section 43-11-28.

**SECTION 8. AMENDMENT.** Section 43-11-20.1 of the North Dakota Century Code is amended and reenacted as follows:

**43-11-20.1. Refund of student tuition fees upon cancellation of course.** Schools of cosmetology shall refund tuition and other charges paid by or on behalf of a student when written notice of cancellation is given by the student. Refunds must be made in accordance with the following schedule:

<u>Term Hours</u>	Tuition
	Retained
<u>Completed</u> <u>Enrolled</u>	By School
0.0% - 4.9%	20%

1	5% - 9.9%	30%
2	10% - 14.9%	40%
3	15% - 24.9%	45%
4	25% - 49.9%	70%
5	Over 50%	100%

6 Notice of this section, and of sections 43-11-20.2 and 43-11-20.3, must be posted in a  
7 conspicuous place in each school of cosmetology. The notice must be in a form and contain  
8 information as prescribed by the board. The board shall take action necessary to enforce this  
9 section and sections 43-11-20.2 and 43-11-20.3, including revocation of the license issued  
10 pursuant to section 43-11-17. This section does not prejudice the right of any student to  
11 commence a civil action against any school of cosmetology for breach of contract or fraud.

12 **SECTION 9. AMENDMENT.** Section 43-11-21 of the 1995 Supplement to the North  
13 Dakota Century Code is amended and reenacted as follows:

14 **43-11-21. Operator's license - Examination required - Application - Examination -**  
15 **Fees.** Each person who desires to secure an operator's license shall file with the secretary of  
16 the board a written application under oath on a form supplied by the board. The application  
17 must be accompanied by:

- 18 1. ~~A health certificate signed by a licensed physician;~~
- 19 ~~2.~~ Satisfactory proof of the educational ~~and moral~~ qualifications required of a student;
- 20 ~~3.~~ 2. An examination fee and kit rental fee as may be fixed by the board pursuant to  
21 section 43-11-28;
- 22 ~~4.~~ 3. Satisfactory proof that the applicant has completed the required training in a school  
23 of cosmetology; and
- 24 ~~5.~~ 4. A fee for original licensure as required by section 43-11-28.

25 **SECTION 10. AMENDMENT.** Section 43-11-23 of the North Dakota Century Code is  
26 amended and reenacted as follows:

27 **43-11-23. Examination.** The examination of applicants for license to practice under  
28 this chapter must be conducted under rules prescribed by the board and must include both  
29 practical demonstrations and written or oral tests in reference to the practices for which a  
30 license is desired and in reference to related studies or subjects as the board may determine  
31 necessary for the proper and efficient performance of a practice. The board may require the

1 practical portion of the examination be conducted by schools of cosmetology as part of  
2 graduation requirements. The examination may not be confined to any specific system or  
3 method and must be consistent with the practical and theoretical requirements of cosmetology.

4 **SECTION 11. AMENDMENT.** Section 43-11-26 of the 1995 Supplement to the North  
5 Dakota Century Code is amended and reenacted as follows:

6 **43-11-26. Manager-operator - License - Qualifications.** A person may obtain a  
7 manager-operator's license upon:

- 8 1. Furnishing to the board evidence of ~~being at least eighteen years of age and~~  
9 having practiced as a licensed operator for at least one hundred twenty-five days;
- 10 2. Paying an original licensure fee and examination fee as set forth in section  
11 43-11-28; and
- 12 3. ~~Passing an examination conducted by the board to determine fitness to practice as~~  
13 ~~a manager operator; and~~
- 14 4. ~~Complies~~ Complying with the other requirements of this chapter applicable to a  
15 manager-operator.

16 **SECTION 12. AMENDMENT.** Section 43-11-27 of the North Dakota Century Code is  
17 amended and reenacted as follows:

18 **43-11-27. Instructor's license - Student instructor's license - ~~Demonstrator's~~**  
19 **~~license~~ - Registration - Qualifications.**

- 20 1. No person may be licensed as an instructor of cosmetology unless the person  
21 furnishes the board the examination fee set forth in section 43-11-28 and evidence  
22 of having ~~attained the age of eighteen years and having~~ a general education  
23 equivalent to the completion of four years in high school. An applicant:
  - 24 a. Shall have at least nine hundred sixty hours instructor's training in  
25 cosmetology in a school of cosmetology. In no event may more than two  
26 thousand sixty hours instructor's training be required for admission to  
27 examination. Under this subdivision the practical portion of the examination  
28 may be waived if the written examination is supplemented with video tapes of  
29 the applicant's teaching procedures;
  - 30 b. Shall have at least one year's experience as an active practicing  
31 cosmetologist, supplemented by not less than four hundred eighty hours

1 instructor's training in cosmetology in a school of cosmetology. In no event  
2 may more than six hundred hours instructor's training be requisite for  
3 admission for examination under this subdivision; or

- 4 c. Shall possess a current North Dakota license as a cosmetologist and shall  
5 have been actively engaged in the practice of cosmetology for at least three  
6 years prior to application for an instructor's license supplemented by not less  
7 than one hundred sixty hours instructor's training in cosmetology in a school  
8 of cosmetology. In no event may more than six hundred hours instructor's  
9 training be requisite for admission for examination under this subdivision. No  
10 instructor or student instructor may be permitted to practice cosmetology on a  
11 patron other than that part of practical work which pertains directly to the  
12 teaching of practical operations to students.

- 13 2. Student instructors in cosmetology must be registered upon enrollment in a school  
14 of cosmetology and upon certification by the school to the board of the name, age,  
15 and qualifications of the student instructor which must be recorded in a register  
16 kept for that purpose. A student instructor shall, at the time of enrollment, possess  
17 a general education equivalent to the completion of four years in high school and  
18 hold a license as a cosmetologist. Upon completion of the course prescribed for  
19 student instructors, the student instructor shall make application on a form  
20 provided by the board and pay a fee as provided in section 43-11-28. The board  
21 shall thereupon cause the applicant to be examined for an instructor's license. The  
22 examination must be given by a special examining committee comprised of the  
23 board, assisted by one person designated by the board possessing the minimum  
24 qualifications entitling the person to instruct in an institution of higher learning and  
25 who shall examine the applicant in teaching procedures only. Upon successfully  
26 passing the examination the board shall issue an instructor's license to the  
27 applicant.

- 28 3. ~~No person may be licensed as a demonstrator unless the person is a licensed~~  
29 ~~cosmetologist or shall file proof with the board of continuously practicing in another~~  
30 ~~state as a cosmetologist for a period of at least two years prior to the date of the~~



1           ~~application for license as a demonstrator and shall pay an original license fee as~~  
2           ~~set forth in section 43-11-28.~~

3           4. No person is entitled to renew an instructor's license unless the instructor has  
4           furnished to the board evidence of attendance at an approved seminar pursuant to  
5           requirements prescribed by the board.

6           **SECTION 13. AMENDMENT.** Section 43-11-32 of the North Dakota Century Code is  
7           amended and reenacted as follows:

8           **43-11-32. ~~Hearing may be held by any member~~ Hearings.** ~~Any investigation,~~  
9           ~~inquiry, or hearing, which the board may hold or undertake under the provisions of this chapter,~~  
10          ~~may be held or undertaken by, or before, any member or members of the board, and the finding~~  
11          ~~or order of such member or members must be deemed to be the finding or order of the board~~  
12          ~~when approved and confirmed by it. All hearings must be conducted pursuant to chapter~~  
13          ~~28-32. For purposes of the hearing, the licensee or applicant is deemed to be the sole party in~~  
14          ~~interest under section 28-32-08 and the provisions of section 28-32-05 apply only to the~~  
15          ~~licensee.~~

16          **SECTION 14. AMENDMENT.** Section 43-11-33 of the North Dakota Century Code is  
17          amended and reenacted as follows:

18          **43-11-33. ~~Hearings~~ Board may subpoena witnesses - Fees - How paid.** The  
19          board may require the attendance of witnesses and the production of books, records, and  
20          papers at any hearing or with reference to any matter which it has authority to investigate, and  
21          for that purpose may ~~require the secretary to~~ issue a subpoena for any witness or a subpoena  
22          duces tecum to compel the production of any books, records, or papers. ~~The subpoena must~~  
23          ~~be directed to the sheriff of the county where the witness resides or is found, and must be~~  
24          ~~served and returned in the same manner as a subpoena in a criminal case. The fees and~~  
25          ~~mileage of the sheriff and witnesses must be the same as may be allowed in the court in~~  
26          ~~criminal cases. Fees and mileage must be paid in the same manner as expenses of the board.~~

27          **SECTION 15. AMENDMENT.** Section 43-11-34 of the North Dakota Century Code is  
28          amended and reenacted as follows:

29          **43-11-34. Appeal from actions of the board.** An appeal may be taken from an action  
30          of the board under this chapter in refusing to grant, or in suspending or revoking a license, to  
31          the district court of the county of residence of the person who has been refused a license or

1 whose license has been suspended or revoked. The appeal must be taken in accordance with  
2 the provisions of chapter 28-32.

3 **SECTION 16. AMENDMENT.** Section 43-11-35 of the North Dakota Century Code is  
4 amended and reenacted as follows:

5 **43-11-35. Penalty.** Any person who, without a license, willfully practices any of the  
6 occupations, maintains a school, or acts in any capacity, wherein a license is required by this  
7 chapter, is guilty of a class B misdemeanor.

8 **SECTION 17. REPEAL.** Sections 43-11-07, 43-11-20.3, and 43-11-30 of the North  
9 Dakota Century Code and section 43-11-13.2 of the 1995 Supplement to the North Dakota  
10 Century Code are repealed.