

NORTH DAKOTA LEGISLATIVE COUNCIL

Minutes of the

LEGISLATIVE MANAGEMENT COMMITTEE

Tuesday, June 13, 2006
Harvest Room, State Capitol
Bismarck, North Dakota

Senator Bob Stenehjem, Chairman, called the meeting to order at 12:30 p.m.

Members present: Senators Bob Stenehjem, John M. Andrist, Randel Christmann, David O'Connell; Representatives Rick Berg, Merle Boucher, Matthew M. Klein

Members absent: Senator Michael A. Every; Representatives Scot Kelsh, David Monson

Others present: Ken Svedjan, State Representative, Grand Forks

Jim Gienger, Enterprise Solutions, Inc., Bismarck

Richard T. Lu, PTC, California

Mary Van Sickle, Community Access Television, Bismarck

David Peske, North Dakota Medical Association, Bismarck

Sam Stoxen, Information Technology Department, Bismarck

Brad Fay, Bismarck

Maryann F. Trauger, Karen J. Mund; Legislative Council, Bismarck

It was moved by Senator O'Connell, seconded by Representative Klein, and carried on a voice vote to approve the minutes of the March 7, 2006, meeting of the committee.

LEGISLATIVE APPLICATIONS REPLACEMENT SYSTEM PROJECT

Chairman Stenehjem called on the project manager, Mr. Jim Gienger, Enterprise Solutions, Inc., to review the status of the legislative applications replacement system project. Mr. Gienger said PTC, the consulting firm under contract for this project, has been capturing business requirements, i.e., what the Legislative Assembly and the Legislative Council do. He said PTC interviewed over 50 individuals, including Legislative Council staff, desk force personnel, legislators, and state agency representatives. He said a survey was sent to all legislators and approximately half responded to the survey. He said the results have been placed in a 200-page business process analysis document.

Mr. Gienger said the next document to be prepared is the functional specification document based on the business process analysis. He said this document is the transition document to proposed business solutions.

Mr. Gienger said Phase 1 will end around October 1 with a "proof of concept." He said the

details of the proof of concept will be developed and the thought is to have an application that can be used during the 2007 legislative session.

SESSION ARRANGEMENTS

Video Coverage

Chairman Stenehjem recognized Ms. Mary Van Sickle, Executive Director, Community Access Television. Ms. Van Sickle distributed copies of her presentation, a copy of which is attached as Appendix A.

Ms. Van Sickle said Community Access Television is the local public, education, and government access facility cablecasting to over 33,000 households in the Bismarck-Mandan area and web streaming from www.freetv.org. In addition to local government meetings, community events, and volunteer-produced programming, she said, Community Access Television has provided some coverage of the North Dakota Legislative Assembly since 1989. She said coverage has been limited to live floor sessions of the Senate and House of Representatives, alternating each week, and occasional meetings in the Brynhild Haugland Room.

Ms. Van Sickle said distribution of session coverage expanded in 2001 to include live web streaming via the Information Technology Department web stream. During the 2005 legislative session, she said, the Legislative Council contracted with Community Access Television to provide coverage for a total cost of \$9,702.

Ms. Van Sickle encouraged the Legislative Council to continue to provide coverage of the legislative session and especially encouraged expansion of that coverage to include committee meetings and other more substantial legislative activities. She presented a proposal for televising proceedings of the 2007 legislative session. The proposal was:

- Community Access Television would provide one camera and camera operator onsite for a minimum of two hours each day for a minimum of 80 days and would provide a digital camcorder, tripod, and necessary cables to connect to a video input.
- The Legislative Assembly would provide and locate the video input within 10 feet of the camcorder position; would provide a secure area for overnight and weekend equipment storage; would provide daily onsite guidance

and direction for the camera operator as to daily start time, which activity to cover in the House of Representatives, Senate, or Brynhild Haugland Room, and whether to continue transmission beyond the two-hour daily minimum; and would be responsible for any transmission and signal problems.

Ms. Van Sickle said the proposal is for these services to be provided at \$30 per hour for labor and administration with a \$4,800 minimum (160 hours); additional hours beyond the two-hour daily minimum to be billed at \$30 per hour; and \$50 per day for equipment with a \$4,000 minimum (80 days). She said this is essentially the same arrangement as that for coverage during the 2005 legislative session.

Ms. Van Sickle said if the Legislative Assembly decides to provide its own video coverage, she would request access to the video feed so that Community Access Television could broadcast it on local Cable 12.

In response to a question from Senator Stenehjem, Ms. Van Sickle said Community Access Television broadcast floor sessions on local Cable 12 approximately 75 percent of the time, i.e., when broadcast time was available.

In response to a question from Senator Christmann, Ms. Van Sickle said if other cable systems have the capability, they could rebroadcast locally the signal off the web stream.

Senator Andrist suggested Prairie Public Broadcasting be contacted to determine whether Prairie Public Television is interested in broadcasting floor sessions. Ms. Van Sickle said approximately 25 states have state networks and some of those networks use public television for broadcasting legislative matters.

Representative Boucher said public broadcasting in North Dakota is independent and other states may provide state support for covering legislative matters.

Senator Andrist said if enough entities are interested in broadcasting legislative sessions they might develop a pool arrangement.

Representative Boucher suggested investigating the opportunities for transmitting the video signal to other entities around the state.

Discussion focused on whether Community Access Television could explore opportunities with Prairie Public Broadcasting and other cable systems for using the video of the Legislative Assembly.

Representative Berg inquired whether it would be easier if the Legislative Council sent a letter to the top tier community access entities in the state and inquire if they could use a video feed. Ms. Van Sickle said it is difficult in determining the community access channels in the various communities. She said there are different cable systems around the state and the big issue is bandwidth and technical capabilities of the local systems.

Chairman Stenehjem recognized Mr. Sam Stoxen, Information Technology Department. Mr. Stoxen said three signals are broadcast simultaneously during the

legislative session--audio of the House of Representatives, audio of the Senate, and video of the House of Representatives or the Senate. He said the video signal has about an 8- to 12-second delay. He said the Information Technology Department cooperates with Community Access Television.

In response to a question from Senator Stenehjem, Mr. Stoxen said an audio stream can be provided from any area with a sound system. He said if more than one video signal is desired, i.e., simultaneous broadcasting of the Senate floor session and the House of Representatives floor session, there would need to be additional equipment and wiring in place. He estimated the cost at \$5,000 to \$12,000 to set up equipment for simultaneous broadcasting of the Senate and House of Representatives floor sessions. The assistant director said he had contacted AVI Systems (the company that provides audio system maintenance for the legislative chambers) concerning the cost of a camera and received an estimated price of \$2,999 for a high-quality camcorder with video output and \$300 to \$350 for a tripod. He said AVI Systems indicated a lower-quality camera could be used which would provide a lower-quality video signal for web streaming.

Ms. Van Sickle noted that video coverage is provided by one camera located in the balcony and the image is basically the top of members' heads. She said a higher-quality video image would be provided with three video cameras in each chamber, remotely controlled by an operator in a control room.

Representative Berg said he sees several issues--who will use or broadcast the signal; the quality of the video coverage, what is wanted for the 2007 session and what should be done for the long term; and the cost of options.

Senator Stenehjem suggested there would be value in contacting cable companies to determine whether they would be interested in receiving a feed and help offset cost of the equipment.

Senator Stenehjem requested the Legislative Council staff to obtain the requested information and report back to the committee.

CONTRACTS FOR SERVICES

Legislative Assembly Photography Services

The assistant director reviewed a proposed [Invitation to Bid - Legislative Assembly Photography Services](#). He said the invitation is based on the 2004 invitation to bid. He said the invitation provides for the receipt of the bid by September 29, 2006, and acceptance of the bid after review by the Legislative Management Committee. He said there is no change in the specifications except for replacing dates with parallel timeframes in 2006 and 2007.

Senator Christmann inquired why the photographer retains the copyright to the pictures. Representative Berg said this is the industry standard.

Legislative Assembly Secretarial, Telephone Message, and Bill Room Service

The assistant director reviewed a proposed [Invitation to Bid - Legislative Assembly Secretarial, Telephone Message, and Bill and Journal Room Services](#). He said the invitation is based on the 2004 invitation to bid with these revisions:

1. The description of the numbers and the types of documents is updated with 2005 information.
2. The total number of employees to be provided under the contract is reduced from 12 to 8.
3. The requirement for the contractor to provide a fax machine and photocopier is eliminated as well as the provision allowing the contractor to retain faxing and photocopying fees.
4. The hours of the bill room are changed to 7:30 a.m. to 4:30 p.m. rather than 7:30 a.m. to 5:00 p.m., and the bill room may close at 3:30 p.m. rather than 4:00 p.m. on Fridays when the Legislative Assembly has recessed before 3:00 p.m.

The assistant director said the proposed invitation to bid continues the combination of secretarial, telephone message, and bill and journal room services first awarded as a single bid in 2002. He said the number of employees was reduced from 12 to 8 based on recommendations of the contractor in 2005 as well as a review of the workload and work arrangements during the 2005 legislative session. Of the eight employees, he said, four are to be trained in secretarial services and telephone message services, two are to be trained in telephone message services, and two are to be assigned to the bill and journal room area. During the first three weeks of the legislative session, he said, the contract points out the contractor should be prepared to assign one of the telephone message employees from the secretarial and telephone message service area to the bill and journal room area to handle the workload during the bill introduction period.

Bills, Resolutions, and Journals

The assistant director reviewed an *Invitation for Bid* prepared by the Central Services Division, Office of Management and Budget, for solicitation of bids for printing bills, resolutions, and journals. A copy of the invitation is on file in the Legislative Council office. He said the bid is prepared and advertised by the Central Services Division but the contract is awarded as directed by the Legislative Council under North Dakota Century Code (NDCC) Section 46-02-05. He said the invitation is based on the 2004 invitation to bid, with these revisions:

1. Figures for the estimated volume of the contract are updated to reflect 2005 costs and the figures with respect to pages of the journal index were revised to reflect the size of the 2005 journal index.

2. The requirements for the journals are updated to provide for saddle stitching, with two staples rather than one staple (two staples were used in 2005).
3. The number of journals printed is reduced from 750 to 250, based on the surplus of journals remaining in the bill and journal room after the 2005 legislative session.
4. A price quote is asked for each additional 25 copies of the journals rather than each additional 50 copies.
5. The number of brown wraparound covers for binding the journals is reduced from 50 to 10, based on the fact that only three legislators requested those covers after the 2005 legislative session, and the requirement for shoelaces for those covers is eliminated because there are adequate shoelaces in supply for binding those wraparound covers into the foreseeable future.
6. The number of introduced bills printed is reduced from 325 to 250 based on the surplus bills remaining in the bill and journal room after the 2005 legislative session.
7. The number of engrossed bills printed is increased from 200 to 250 based on demand during the 2005 legislative session.

The assistant director said the reduction in the number of journals and bills printed is based on the surplus remaining after the 2005 legislative session as well as discussion during Legislative Management Committee meetings concerning whether to use a high-speed copier to print bills on demand rather than having preprinted bills. He said the intent behind the revisions to the number of bills and journals printed as well as changes in the contract for bill and journal room services is to reduce the number of preprinted bills to the level estimated for immediate distribution. If there is a need for additional bills, he said, the plans are to use a photocopier to make the additional copies. He said a larger high-speed copier will be placed in the bill and journal room during the 2007 legislative session. He said the fax machine was eliminated from the proposed contract because no faxes were sent during the 2005 legislative session. Because the copier will be provided by the state, he said, the contractor would not be retaining the fees for providing copies for private parties but those fees would be transmitted to the Legislative Council.

Senator Andrist questioned why the invitation for bid requires use of recycled paper. He said the market is such that recycled paper may be more expensive. The assistant director said research by Ms. Susan Fugere, Procurement Officer, State Procurement Office, indicated that recycled paper would cost approximately 50 cents more per ream than paper with no recycled content. The assistant director said bills, resolutions, and journals have been printed on recycled paper beginning with the 1997 legislative session as a means to comply with statutory requirements for using recycled paper.

North Dakota Century Code Section 54-44.4-08 requires at least 20 percent of the total volume of paper purchased by state entities to contain at least 25 percent recycled material.

It was moved by Representative Berg, seconded by Representative Klein, and carried on a roll call vote to approve the contents of the invitation to bid for Legislative Assembly photography services, the invitation to bid for secretarial, telephone message, and bill and journal room services; and the invitation to bid for printing bills, resolutions, and journals. Senators Stenehjem, Andrist, Christmann, and O'Connell and Representatives Berg, Boucher, and Klein voted "aye." No negative votes were cast.

SESSION ARRANGEMENTS

Legislative Rules

Senator Stenehjem said the reference in the bill and journal room services invitation to bid to the Legislative Assembly recessing by 3:00 p.m. Friday raises the issue of the two-day committees being "shortchanged" in their meeting times because of the pressure to leave early on Friday by members who travel long distances to get home. He requested committee members to consider a change in floor procedures and committee meeting days to provide for the two-day committees to meet on Wednesday afternoons during the first three weeks of the session rather than have floor sessions on Wednesday. He said the three-day committees could meet Monday, Tuesday, and Wednesday mornings; and the two-day committees could meet Wednesday afternoon, Thursday, and Friday. He said this schedule could be followed the first three weeks of the legislative session and immediately after crossover.

Representative Berg said from his perspective the floor sessions last approximately 15 minutes each day early in the session and the House committees have begun meeting at 1:30 p.m. in addition to their morning meetings. He said a problem with the 15-minute sessions is the schools bringing students to the Capitol. He said they expect to see floor action. He said this idea, however, would give more blocks of time not interrupted by short floor sessions.

2007 Legislative Deadlines

The assistant director referred to a printout from the legislative branch web site entitled [2007 North Dakota Legislative Deadlines](#). He said a formal printed document is not available but deadlines have been placed on the web page due to inquiries by groups planning events during the 2007 legislative session. He noted the deadlines point out the organizational session begins Monday, December 4, 2006, and the regular session begins Wednesday, January 3, 2007. He said legislative rules amendments have been presented to the committee concerning changing the deadlines for introducing bills

to the 4th, 9th, and 14th legislative days in order to retain the deadlines on a Monday.

Organizational Session Agenda

The assistant director reviewed the proposed agenda for the [Legislative Organizational Session](#). He said the agenda was based on the 2004 organizational session agenda. He said the proposed agenda continues the convening of the organizational session at 1:00 p.m., which was first done in 2002 to allow legislators to travel to Bismarck on Monday morning rather than on Sunday. He said the agenda also provides orientation classes for freshman legislators and computer training classes for veteran legislators beginning at 9:00 a.m. on Monday, as was done in 2004. He said these substantive changes were made:

- An item relating to affiliated organizations-- Council of State Governments, National Conference of State Legislatures, Midwestern Higher Education Commission, and Western Interstate Commission on Higher Education-- has been added to the 9:00 a.m. Monday morning agenda for freshman legislators to recognize topics that were covered during the 2004 organizational session.
- Computer training for legislators has been expanded to include Microsoft Word.
- The oaths of office administered to the elected employees have been combined to a single oath as per a suggestion of the Lieutenant Governor in 2004.
- Computer training sessions on Wednesday afternoon were eliminated because no legislator attended those sessions in 2004.

A question was raised as to the wellness program for legislators approved by the committee at its March meeting. As approved by the committee in March, a stress management program would be presented to all legislators during the organizational session. The employee assistance program provider to the Legislative Assembly--St. Alexius--would distribute written materials, schedule a speaker, and provide evaluation materials. The consensus was to schedule the wellness program presentation as part of the block of time set aside for the legislative ethics session that is scheduled to begin at 1:15 p.m. in each chamber on Tuesday, December 5.

It was moved by Senator Christmann, seconded by Representative Berg, and carried on a voice vote that the legislative organizational session agenda be approved with the addition of the Legislative Assembly wellness program activity as described.

Computer Training for Legislators

The assistant director reviewed the tentative agenda entitled [Training for Legislators](#). He said the agenda lists the sessions on e-mail, Internet, and Microsoft Word, as contained in the organizational

session agenda and provides for LAWS training for legislators in three 2.5-hour sessions of up to 46 legislators each on Tuesday, January 2, 2007. He said the training is generally the same as that provided during the 2004 organizational session and immediately before the 2005 regular session.

It was moved by Representative Berg, seconded by Representative Klein, and carried on a voice vote that the committee approve the proposed training schedule for legislators.

Session Employee Orientation and Training

At the request of Chairman Stenehjem, Ms. Maryann F. Trauger, Manager of Information Technology Services, Legislative Council, reviewed a tentative agenda entitled [Orientation and Training Sessions for Certain Legislative Employees](#). She said this training is scheduled to be provided between Thursday, November 16, 2006, and Thursday, January 4, 2007. She said the training is similar to that provided before the 2005 legislative session, except the payroll clerk will receive training in mid-November, the journal reporters will receive training before the organizational session convenes, committee clerks will not receive training on preparing amendments before the legislative session, and committee clerks will receive training on using the legislative branch web site.

It was moved by Senator Christmann, seconded by Representative Boucher, and carried on a voice vote that the committee approve the proposed orientation and training sessions for certain legislative employees.

Chairman Stenehjem recognized Mr. Brad Fay, Chief Clerk, House of Representatives. Mr. Fay distributed a presentation that compiled the feedback from Legislative Assembly employees during the 2005 legislative session. A copy of his presentation is attached as Appendix B.

Mr. Fay said comments concerning training should not be considered criticism of the training provided to committee clerks. Mr. John D. Olsrud, Director, Legislative Council, said the Legislative Council staff welcomes suggestions that can improve the process with resulting improvements in the ability of Legislative Assembly employees to efficiently perform their work.

In summary of the suggestions by Mr. Fay:

- Training before the session - Provide additional explanations of the rules and responsibilities of committee clerks, allow time for compiling bill books, provide telephone numbers and e-mail addresses of employees and state agency contacts, and standardize expectations of chairmen with respect to committee clerks.
- Conference committees - Set up predetermined times and locations for conference committees to meet, provide for conference committee schedules to be online and available to clerks, and provide for automatic e-mail notification of conference committee members.

- Brynhild Haugland Room schedule - Provide an online schedule of meetings in the Brynhild Haugland Room so committee clerks could schedule their own meetings during available times.
- Relationship between assembly employees and state employees - Address the strained relationship between temporary Legislative Assembly employees and state employees.
- Committee clerks' duties - Consider employing five House clerks, with each clerk handling a three-day and a two-day committee, and provide for three transcriptionists to transcribe the minutes of the 10 three-day and two-day committees.
- Recorders - Replace the recorders with digital recorders or other types of recorders because of the poor quality of the current recorders and tapes.
- Coffee and snacks - Eliminate the responsibility of committee clerks to arrange for snacks for legislators.
- Salaries - Increase committee clerk salaries to \$105 per day plus \$1 per day more for each previous session worked and if transcriptionists are employed set their pay at \$10 to \$12 per hour.

Mr. Fay said the issue of legislative pay is only giving passing reference in the suggestions. He asked the committee to consider a meaningful increase in legislative base pay for legislative employees. He said the competition for employees is intense in the Bismarck-Mandan economy and the wage scale in Bismarck is experiencing significant upward pressure.

Representative Berg said good clerks are personable and help with the flow of work. He said although a primary function of committee clerks is preparing minutes of committee hearings, maybe with technology there is a possibility of changing committee clerk responsibilities substantially. The assistant director said a proposal could be presented to the committee at its next meeting for a digital recording system and an option to place recordings of committee hearings on an archive portion of the web site. He said this would allow minutes to be very brief summaries as opposed to anything ranging from brief summaries to transcripts.

Doctor of the Day, Chaplaincy, and Legislative Tour Guide Programs

The assistant director reported that he contacted Mr. David Peske, Director of Governmental Relations, North Dakota Medical Association, and inquired whether the medical association would provide physician services to legislators during the 2007 legislative session. He said he had received a letter from Mr. Peske and invited him to appear before the committee to describe the medical association's

proposal. A copy of the letter is on file in the Legislative Council office.

Chairman Stenehjem recognized Mr. David Peske who referred to his letter extending the offer of the North Dakota Medical Association to arrange for the provision of physician services to legislators during the 2007 legislative session through the doctor of the day program. He said physicians from around the state will be volunteering for this program and providing basic care services on most days in which the Legislative Assembly is in session. He said the medical association is planning to arrange for health screening days to assist members of the Legislative Assembly in its wellness program.

The assistant director described the chaplaincy program in effect during the 2005 legislative session. He said the local ministerial associations traditionally have been asked to coordinate the scheduling of chaplains from around the state for opening prayers for both houses each day of session. Since 1984, he said, a letter has been distributed to all legislators giving them until December 31 to schedule clergy from their home districts, after which the schedule prepared by the local coordinator would be followed. He said this letter is included in the packet of informational materials distributed to legislators during the organizational session.

Senator Andrist questioned the appropriateness of paying an honorarium to a member of the clergy for an opening prayer. The assistant director said the honorarium is \$25.

The assistant director said for the past 15 legislative sessions there has been a tour guide program to coordinate tours by high school groups during the legislative session.

It was moved by Representative Klein, seconded by Senator Christmann, and carried on a roll call vote to accept the offer of the North Dakota Medical Association to continue the doctor of the day program during the 2007 legislative session under the same arrangements as in the past; to invite the local ministerial associations to schedule chaplains for opening prayers for both houses each day of the 2007 legislative session; to request the Legislative Council staff to distribute a letter to all legislators notifying them they have until December 31 to schedule out-of-town clergy to give the opening prayer any day of the session for their house, after which the schedule would be followed and preemption would not take place; and to authorize the Legislative Council staff to hire a tour guide and an assistant tour guide during the 2007 legislative session to be paid from Legislative Assembly funds. Senators Stenehjem, Andrist, Christmann, and O'Connell and Representatives Berg, Boucher, and Klein voted "aye." No negative votes were cast.

COMMITTEE ROOM MEMBER CHAIRS

Ms. Karen J. Mund, Legislative Administrator, Legislative Council, described the actions by which

15 chairs have been provided to the Legislative Management Committee for selection as the members' chairs for committee rooms used by the Legislative Assembly. She said she contacted four local vendors and requested a variety of conference room chairs. She said the features requested included loop arms, pneumatic chairlift, a tilt factor, and tilt tension. She said some chairs feature tilt lock. She said the selection includes mid-back and high-back chairs. The chairs were:

- Herman Miller Aeron.
- SitOnIt Glove (grade 1 leather).
- La-Z-Boy Carrara (grade B leather).
- La-Z-Boy Millenia II (grade B leather).
- Chromcraft Solas.
- La-Z-Boy Millenia II.
- Steelcase Think.
- Minuet mid-back (Quintessance vinyl fabric).
- Minuet mid-back (fabric).
- Meriweather mid-back (Quintessance vinyl fabric).
- Meriweather mid-back (fabric).
- Reflexion mid-back synchro-tilt (poly arm).
- Motto mid-back synchro-tilt (poly arm).
- Cypress mid-back knee-tilt (poly arm).
- Reflexion high-back synchro-tilt (poly arm).

Senator Andrist said he prefers fabric over leather because of the durability and cleaning capability. Several members suggested that a mid-back chair would allow better visibility of committee members and meeting attendees. Senator Christmann said the arms should be plastic or composite rather than leather or cloth, which could snag or be cut as committee chairs are pushed under the tables. Representative Berg said although leather would last longer than cloth, a solid color would be the best for fabric.

After reviewing the chairs, committee members narrowed the selection to:

- La-Z-Boy SitOnIt Glove.
- Reflexion mid-back synchro-tilt.
- Motto mid-back synchro-tilt.
- Cypress mid-back knee-tilt.

At the request of Chairman Stenehjem, the assistant director reviewed prices of the chairs based on an order of 190 chairs. He said 190 chairs would be required to provide member and committee staff seating in the committee rooms used by the Legislative Assembly. He said the estimated prices for the chairs presented to the committee depend on fabric or leather and ranged from \$289 to \$583. With respect to the initial price estimates for 190 for the four finalists selected by the members, he said, the La-Z-Boy SitOnIt Glove ranges from \$379 to \$440, depending on fabric; the Reflexion mid-back synchro-tilt is \$580; the Motto mid-back synchro tilt is \$565; and the Cypress mid-back knee-tilt is \$560.

Representative Berg suggested the arms be black plastic or composite arms. Senator Stenehjem noted

that black plastic or composite bases become more easily scuffed than the chrome bases.

Senator Christmann said he does not perceive a major difference between the Reflexion mid-back synchro-tilt chair at \$580 and the Meriweather mid-back (fabric) chair estimated at \$295.

Senator Stenehjem said he does not disagree but the question is whether that chair can be obtained with plastic or composite arms rather than fabric arms.

It was moved by Representative Klein, seconded by Senator Andrist, and carried on a roll call vote to select the Reflexion mid-back synchro-tilt poly arm chair as the committee member chair for committee rooms. Senators Stenehjem, Andrist, Christmann, and O'Connell and Representatives Berg, Boucher, and Klein voted "aye." No negative votes were cast.

Senator Stenehjem requested the Legislative Council staff to solicit bids for that chair and to obtain information on whether the Meriweather mid-back (fabric) chair can be obtained with plastic arms. (After the meeting, Senator Stenehjem requested the

Legislative Council staff to obtain information on the mid-back chair used by the desk forces in the chambers, which is the same as the chairs used by legislators which is a high-back chair; and Representative Berg requested the Legislative Council staff to obtain information on the director's chairs recently placed in the Governor's conference room.)

No further business appearing, Chairman Stenehjem adjourned the meeting at 3:50 p.m.

Jay E. Buringrud
Assistant Director

John D. Olsrud
Director

[ATTACH:2](#)