

Introduced by

Legislative Management

(Information Technology Committee)

1 A BILL for an Act to create and enact two new subdivisions to subsection 1 of section 15-10-44
2 of the North Dakota Century Code, relating to electronic mail services and retention for
3 institutions of higher education; and to amend and reenact subsection 1 of section 54-56-02 of
4 the North Dakota Century Code, relating to records management.

5 **BE IT ENACTED BY THE LEGISLATIVE ASSEMBLY OF NORTH DAKOTA:**

6 **SECTION 1.** Two new subdivisions to subsection 1 of section 15-10-44 of the North Dakota
7 Century Code are created and enacted as follows:

8 Requiring utilization by each institution under the control and supervision of the
9 board of systemwide electronic mail services provided by the board for all public
10 business electronic correspondence.

11 Development and implementation of an electronic mail retention policy for the
12 board and institutions under the supervision and control of the board which
13 requires retention of all electronic mail messages for at least five years after the
14 creation or receipt of the message.

15 **SECTION 2. AMENDMENT.** Subsection 1 of section 54-46-02 of the North Dakota Century
16 Code is amended and reenacted as follows:

17 1. "Agency" means any department, office, commission, board, or other unit, however
18 designated, of the executive branch of state government, including the state board of
19 higher education and the entities under the control of the state board of higher
20 education.