

**HOUSE BILL NO. 1250**

Introduced by

Representatives Hanson, Kasper, Louser, Mock, Ruby, Thoreson

Senators Schneider, Unruh

1 A BILL for an Act to amend and reenact section 44-04-21 of the North Dakota Century Code,  
2 relating to the publishing of minutes of board and commissions.

3 **BE IT ENACTED BY THE LEGISLATIVE ASSEMBLY OF NORTH DAKOTA:**

4 **SECTION 1. AMENDMENT.** Section 44-04-21 of the North Dakota Century Code is  
5 amended and reenacted as follows:

6 **44-04-21. Open voting at public meetings required - Results recorded in minutes -**  
7 **Publishing of minutes.**

8 1. Unless otherwise specifically provided by law, all votes of whatever kind taken at any  
9 public meeting governed by the provisions of section 44-04-19 must be open, public  
10 votes, and all nonprocedural votes must be recorded roll call votes, with the votes of  
11 each member being made public at the open meeting. Procedural votes must be  
12 recorded roll call votes upon the request of any member of a governing body holding a  
13 meeting subject to this section. As used in this section, "nonprocedural" should be  
14 broadly interpreted and includes all votes that pertain to the merits of the matter before  
15 the governing body.

16 2. Minutes must be kept of all open meetings and are records subject to section  
17 44-04-18. The minutes must include, at a minimum:

- 18 a. The names of the members attending the meeting;  
19 b. The date and time the meeting was called to order and adjourned;  
20 c. A list of topics discussed regarding public business;  
21 d. A description of each motion made at the meeting and whether the motion was  
22 seconded;  
23 e. The results of every vote taken at the meeting; and  
24 f. The vote of each member on every recorded roll call vote.

- 1        3. Each governing body to which the governor appoints any member shall publish on the  
2            governor's office website the minutes of each meeting of the governing body within  
3            sixty days after the meeting.
- 4        4. Notwithstanding subsection 8 of section 44-04-18, the disclosure of minutes kept  
5            under this subsection may not be conditioned on the approval of the minutes by the  
6            governing body.