

**Meier, Lisa M.**

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**From:** Martin, Larry J.  
**Sent:** Monday, February 8, 2021 2:32 PM  
**To:** Vigesaa, Donald W.; Meier, Lisa M.  
**Cc:** Thunder, Erica G.; Kinnischtzke, Levi  
**Subject:** 1007 Department of Labor and Human Rights Draft

**Importance:** High

Good Afternoon,

I was asked to provide some information related to the Department of Labor budget.

- Position 28898 – This position is currently vacant and unfunded. The Department is asking to keep this position should future caseload require a higher staff level. The agency would have to go before the Emergency Commission or future Legislative sessions to get additional appropriation to fund this position if they could not find sufficient funds in their appropriation to cover the position.
- Position 26918 – This position is a Compliance Investigator II and is currently vacant. This position is partially funded at \$142,028.13 and is 100% general funded. The Department is requesting this position should their caseload increase and they would need to fill the vacancy quickly to prevent a back log in cases.
- The unfunded salary amount of \$113,400 was made by the Department to meet the 5% general fund budget reduction guidelines. This is a lump sum amount and not tied to any specific position. To fund this reduction the agency would rely on any vacancy savings and savings from any turnover. Being a small agency, the Department of Labor does not have a lot of flexibility in its appropriation to fund reductions. If position 26918 is unfunded and the \$113,400 reduction is kept, the agency would not be able to meet its salary obligations.
- IT Project Funding – When preparing the Departments budget request, we asked them to identify federal funds available to the project. The agency identified \$30,000 of federal funds that would be available for the project. However, this amount is really a maximum amount and given how the federal funds are earned by the agency, this amount may be pushing their limit. Adding additional federal funds to this project could be detrimental to the agency.

I apologize if missed any question or did not get the context of the questions correct. I additional information is required, please let me know. Erica can chime in if I have misspoke on anything.

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