

NDDOT Green Sheet Notes – March 2021

1. Salary Compensation Package – Dependent on legislative action.
2. TMC – Included 5 FTEs – Total \$10 million (\$5 million federal/\$5 million state).
3. Temporary Driver License Staffing - \$1.7 million – This is a very integral part of how we are able to bring our driver license services up to the level that we’ve achieved this past biennium. This is a very large factor in our ability to reduce wait times and offer better service to the public.
4. Other Capital Payments - \$19 million – Fund program up to the appropriate level for planned program and utilize anticipated federal funding.
5. Grants – Increases funding to appropriate level for planned program. See supplemental schedule.
6. Buildings, Grounds, Maintenance – \$11.8 million - Primarily inflationary increases in a number of road maintenance items. For years we have been covering overages in these areas by taking from other areas, this action is starting to cause service delivery problems thus it is necessary that we right size the budget and devote the proper amounts to all areas. Major items include non-vehicle repair parts, salt, anti-icing chemical, fuel for non-fleet equipment (tractors, graders, mowers).
7. Professional Services – \$10 million – Primarily inflationary and service level increases.
 - a. Legal Services – \$3.5 million
 - b. Professional Not Classified - \$1.25 million
 - i. MV Lockbox Contract - \$600k
 - ii. Internship Program - \$299k
 - iii. Remodeling for Shared Workspaces - \$356k
 - c. Contract Vegetation and Pest Control - \$641k
 - d. Other Services - \$6.3 million

- i. Materials Testing
 - ii. Armored Car Service
 - iii. MTI Call Center (Motor Vehicle and Driver License)
 - iv. Presort Plus
 - v. Roadway Camera Hosting
 - vi. DBE Supportive Services
 - vii. Elevator Maintenance
- 8. Data Processing – \$6.1 million – Agency generated IT projects of various sizes.
 - a. Traffic Data Editing Analysis software and upgraded traffic counting hardware - \$3.5 million
 - b. Web Site Upgrade (Drupal) - \$500k
 - c. Small IT Projects - \$1 million
 - d. Internal Adjustments - \$1 million
- 9. Motor Vehicles (Fleet) – \$4 million - Reduction in planned purchases.
- 10. Repairs - \$3.8 million
 - a. Janitorial Contract \$628k
 - b. Repair Buildings and Grounds - \$1.6 million
 - c. Repair Equipment – Autos - \$757k
 - d. Repairs Not Classified - \$948k
- 11. Operating Fees and Services – \$3.3 million – Increased cost of doing business and level of service, primarily base budget realignment largely related to IT services.
- 12. Travel – \$3.3 million – Very significant increase in remote/virtual meetings/conferences has resulted in significantly reduced travel required.
- 13. Rental/Lease of Equipment - \$1.8 million - Inflation and level of service adjustments.
- 14. Utilities - \$1.5 million – Inflation and level of service adjustments.

15. IT Other Contracting – \$1 million - Decreased due to reprioritization, funds moved to data processing.
16. Software Maintenance – \$581k - Increased cost of doing business/service level.
17. Rent/Lease of Buildings & Land - \$239k – Primarily related to rental for Driver License Fargo facility.
18. Microsoft 365 Licensing Cost - \$117k
19. Other Operating Expenses – \$500k – Transfers between a variety of minor operating expenses, results in a net decrease.
20. Other Capital Assets – \$70k - Related to changes in IT and office equipment.
21. Construction and Materials Management System – \$9.6 million – See additional information provided related to RIMS and CMMS IT project.
22. Executive Budget Bonding Proposal - \$347 million

**North Dakota Department of Transportation
Agency Grants Summary by Program**

Program

<i>Administration Program</i>	
Grants to Individuals	\$ 40,000 a
Grants to State Colleges	95,000 b
Total Administration Program Grant Request	<u>\$ 135,000</u>
<i>Driver License Program</i>	
Grants to Cities	\$ 1,250,000 x
Grants to Counties	754,492 x
Grants to Non-Public Entities	1,544,691 y
Grants to State Colleges	250,000 b
Transfers to Attorney General	600,000 w
Transfer to Health Department	250,000 h
Transfer to Highway Patrol	600,000 p
Tribal Grants	200,000 c
Total Driver License Program Grant Request	<u>\$ 5,449,183</u>
<i>Highway Program</i>	
Grants to Cities	\$ 8,185,000 x
Grants to Counties	10,973,435 x
Grants to Non-Public Entities	50,874,049 y
Grants to Other States	17,486,918 o
Grants to School Districts	200,000 z
Grants to State Colleges	5,184,500 b
Miscellaneous Grants	14,220,552 *
Transfer to Highway Patrol	100,000 p
Total Highway Program Grant Request	<u>\$ 107,224,454</u>
Total Agency Grants Request	<u>\$ 112,808,637</u>

* **Miscellaneous Grants:** Provide federal funding to public transportation services provided by other public entities such as regional transportation entities. This also includes a small grant to provide funding to high schools for the purpose of promoting interest in careers in transportation related fields.

a **Grants to Individuals:** Scholarships in accordance with NDCC 24-02-42.

b **Grants to State Colleges:** Federal traffic safety funds and federal highway funds utilized for traffic safety programs and to fund transportation research activities.

c **Tribal Grants:** Traffic safety grants for various tribal communities through out the state.

x **Grants to Counties:** Federally funded grants to cities and counties for traffic safety and highway construction purposes.

y **Grants to Non-Public Entities:** Funds to provide services such as traffic safety and public transportation programs.

z **Grants to School Districts:** Funds distributed in accordance with NDCC 39-04.2-04.

w **Transfers to Attorney General:** Funds for toxicology equipment.

p **Transfers to Highway Patrol:** Traffic safety and federal highway funds for saturation patrol/check points, radar equipment, and work zone safety initiatives.

h **Transfers to Health Department:** Emergency Medical Services (EMS), car seat training, etc.

o **Grants to Other States:** Funds provided to other states for ND share of a project.

Roadway Information Management System (RIMS) + Construction and Materials Management System (CMMS)

The Roadway Information Management System (RIMS) is the primary means for defining and monitoring the state-owned highway network, maintaining an inventory of the roadway features, conditions, and characteristics and providing decision-makers with the information necessary for funding, business planning, project design, and maintenance programming.

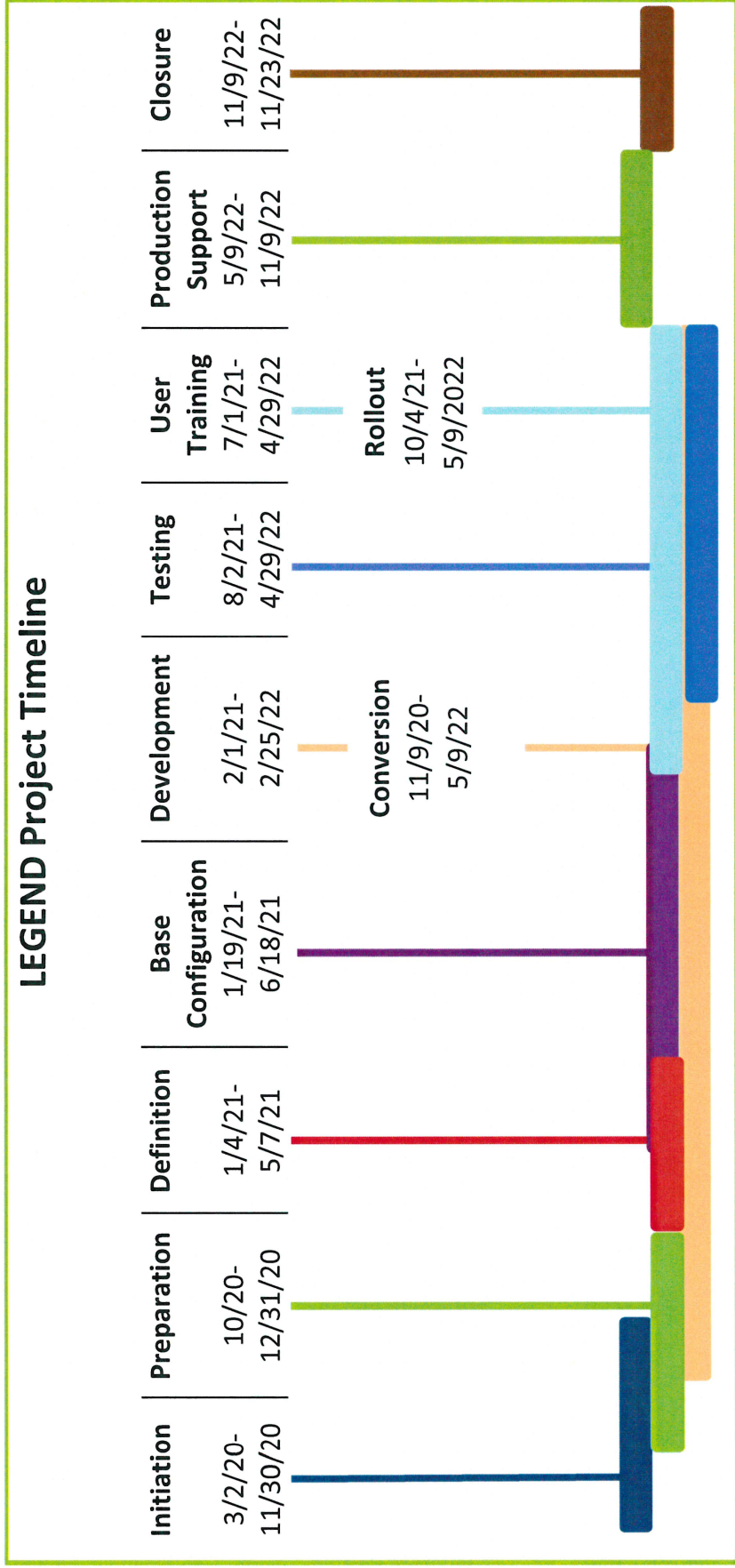
The system is comprised of several modules including a project master schedule, bid opening schedule and a roadway management system which identifies project milestones, highway components, base highway information, roadway information, utilities, billboards, signs, and highway classifications.

RIMS is an antiquated system with limited capabilities which resides on the mainframe. RIMS currently lacks a user friendly web interface, a robust reporting system, and GPS technology. The NDDOT proposes to remove RIMS from the mainframe via a software conversion or the acquisition of a commercial-off-the-shelf product for a cost of \$5,860,000.

Once RIMS is replaced, a construction and materials management system (CMMS) will be added for a cost of \$3,800,000. The CMMS ensures materials incorporated into construction projects are properly tested and reported and bonuses or deductions for material quality are appropriately assessed. Currently individual Excel spreadsheets and standalone PDF forms are utilized. Data which is used in multiple locations must be manually re-entered and formula or calculation errors can occur. The CMMS will meet FHWA requirements, have a single point of data entry, and allow access to real-time information and reporting.

The total cost of removing RIMS from the mainframe and adding a CMMS is \$9,660,000,

SECTION 6. EXEMPTION – DRIVERS LICENSE SYSTEM PROJECT



Payments will be made to the vendor upon completion of pre-defined milestones identified by contractual agreement. To date no payments have been made and \$22.5 million will be carried forward into the next biennium.