



## **HOUSE BILL 1012**

House Appropriations | Human Resources Division  
*Representative Jon Nelson, Chairman*

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## **ADMINISTRATIVE SUPPORT BUDGET OVERVIEW**

*Jamie Wilke, Assistant CFO – Program and Policy*

NORTH  
**Dakota** | Human Services  
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# Department of Human Services

## Administration

19-21 Authorized FTE Base	19-21 Authorized FTE Realigned	21-23 Requested Base FTE	# vacancies 12-31-20 (from base)	Assignment of Requested FTE		
				% of FTE	Descriptor	# of FTE
90.45	89.85	97.85	8.5	11%	Executive Office	11
				55%	Fiscal Administration	54.3
				22%	Human Resources	21.8
				11%	Legal Advisory	10.75

### COVID INFO

- Several processes were automated to allow for employees to work remotely
- Limited number of staff coming to office periodically for those items that cannot be completed remotely

### Telework Headcount

Pre-COVID  
2

Current  
82

# GREEN SHEET WALKTHROUGH

	Executive Budget Request			
	FTE Positions	General Fund	Other Funds	Total
<b>Administration</b>				
2021-23 Biennium Base Level - Administration	107.95	\$ 64,690,274	\$ 90,021,088	\$ 154,711,362
<b>2021-23 Ongoing Funding Changes</b>				
Transfers and adjustments	(18.10)	\$ (838,781)	\$ (3,553,654)	\$ (4,392,435)
Base payroll changes		\$ (508,525)	\$ 732,079	\$ 223,554
Salary increase		\$ 385,855	\$ 82,012	\$ 467,867
Retirement contribution increase		\$ 79,629	\$ 16,925	\$ 96,554
Health insurance increase		\$ 3,903	\$ 830	\$ 4,733
Subtotal Ongoing Funding Changes	(18.10)	\$ (877,919)	\$ (2,721,808)	\$ (3,599,727)
<b>Administration</b>				
Continued program changes		\$ 341,831	\$ 841,290	\$ 1,183,121
Savings plan	8.00	\$ 431,068	\$ 440,358	\$ 871,426
Capital complex rent model change		\$ 474,286	\$ -	\$ 474,286
Subtotal Administration	8.00	\$ 1,247,185	\$ 1,281,648	\$ 2,528,833

# OVERVIEW OF BUDGET CHANGES BY EXPENSE CATEGORY - ADMINISTRATION

Expense Category	2017 - 2019 Biennium Expenditures	2019 - 2021 Base Level Budget	2019 - 2021 Year 1 (SFY 20)	Increase/ (Decrease) to 2021 - 2023	2021 - 2023 Executive Budget Request
511x Salaries - Regular	11,989,032	10,453,226	5,335,704	2,900,138	13,353,364
514x Salaries - Over Time	204,873	856,630	97,432	(856,630)	-
516x Salaries - Benefits	5,227,131	5,629,320	2,558,611	465,802	6,095,122
<b>Total Salaries &amp; Benefits</b>	<b>17,421,036</b>	<b>16,939,176</b>	<b>7,991,747</b>	<b>2,509,310</b>	<b>19,448,486</b>
52x Travel	780,026	944,790	378,020	(115,853)	828,937
53x Supply	77,447	67,093	45,848	42,371	109,464
54x Postage & Printing	1,963,785	2,115,588	766,946	(5,972)	2,109,616
57x Insurance	359,331	177,413	112,170	27,531	204,944
58x Rent/Leases - Bldg./Equip	529,386	536,422	318,939	427,323	963,745
59x Repairs	45,362	46,570	14,963	(21,265)	25,305
61x Professional Development	82,293	89,522	37,073	(20,472)	69,050
62x Fees - Operating & Professional	4,518,954	2,903,673	1,167,959	468,416	3,372,089
60x IT Expenses	996,121	1,044,232	438,751	10,152	1,054,384
<b>Total Operating</b>	<b>9,352,705</b>	<b>7,925,303</b>	<b>3,280,669</b>	<b>812,231</b>	<b>8,737,534</b>
<b>Total</b>	<b>26,773,741</b>	<b>24,864,479</b>	<b>11,272,416</b>	<b>3,321,541</b>	<b>28,186,020</b>

# OVERVIEW OF BUDGET CHANGES BY FUNDING SOURCE – ADMINISTRATION

Expense Category	2017 - 2019 Biennium Expenditures	2019 - 2021 Base Level Budget	2019 - 2021 Year 1 (SFY 20)	Increase/ (Decrease) to 2021 - 2023	2021 - 2023 Executive Budget Request
<b>GENERAL</b>	\$ 17,103,105	\$ 16,861,917	\$ 7,495,737	\$ 1,208,047	\$ 18,069,964
<b>FEDERAL</b>	\$ 9,298,933	\$ 6,581,522	\$ 3,751,770	\$ 3,322,295	\$ 9,903,817
<b>OTHER</b>	\$ 371,703	\$ 1,421,040	\$ 24,909	\$ (1,208,801)	\$ 212,239
<b>Total</b>	<b>\$ 26,773,741</b>	<b>\$ 24,864,479</b>	<b>\$ 11,272,416</b>	<b>\$ 3,321,541</b>	<b>\$ 28,186,020</b>

# IT SERVICES

# GREEN SHEET WALKTHROUGH

	FTE Positions	Executive Budget Request		
		General Fund	Other Funds	Total
<b>Information Technology Services</b>				
Data processing costs and other program changes		\$ 14,822,924	\$ 4,401,791	\$ 19,224,715
Savings plan		\$ (4,396,355)	\$ (3,012,157)	\$ (7,408,512)
Technology contractual services and repairs		\$ 4,010,886		\$ 4,010,886
Early childhood data system		\$ 500,000		\$ 500,000
Microsoft Office 365		\$ 200,315	\$ 50,079	\$ 250,394
Other funds reprioritizing			\$ 2,324,362	\$ 2,324,362
Subtotal ongoing funding changes	0.00	\$ 15,137,770	\$ 3,764,075	\$ 18,901,845
<b>One-time funding items</b>				
Upgrade MMIS system		\$ 4,326,686	\$ 30,673,314	\$ 35,000,000
Child welfare technology project		\$ 15,000,000	\$ 15,000,000	\$ 30,000,000
Total one-time funding changes	0.00	\$ 19,326,686	\$ 45,673,314	\$ 65,000,000

# OVERVIEW OF BUDGET CHANGES BY EXPENSE CATEGORY – INFORMATION TECHNOLOGY

Expense Category	2017 - 2019 Biennium Expenditures	2019 - 2021 Base Level Budget	2019 - 2021 Year 1 (SFY 20)	Increase/ (Decrease) to 2021 - 2023	2021 - 2023 Executive Budget Request
511x Salaries - Regular	5,617,096	-	-	-	-
513x Salaries - Temp	420,640	-	-	-	-
514x Salaries - Over Time	32,320	-	-	-	-
516x Salaries - Benefits	2,462,881	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>8,532,937</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
52x Travel	125,854	-	-	-	-
53x Supply	124,388	-	-	-	-
54x Postage & Printing	316,675	316,860	141,510	(2,201)	314,659
55x Equipment Under \$5,000	1,500,782	-	-	-	-
56x Utilities	1,897	-	-	-	-
58x Rent/Leases - Bldg./Equip	422,181	396,720	174,743	(396,720)	-
59x Repairs	17,993	-	-	-	-
61x Professional Development	46,625	-	-	-	-
62x Fees - Operating & Professional	187,349	-	-	-	-
60x IT Expenses	176,899,537	124,690,868	83,342,987	84,275,766	208,966,634
<b>Total Operating</b>	<b>179,643,281</b>	<b>125,404,448</b>	<b>83,659,240</b>	<b>83,876,845</b>	<b>209,281,293</b>
69x Equipment Over \$5,000	77,237	50,000	-	25,000	75,000
<b>Total Capital/Equipment over 5,000</b>	<b>77,237</b>	<b>50,000</b>	<b>-</b>	<b>25,000</b>	<b>75,000</b>
<b>Total</b>	<b>188,253,455</b>	<b>125,454,448</b>	<b>83,659,240</b>	<b>83,901,845</b>	<b>209,356,293</b>



# OVERVIEW OF BUDGET CHANGES BY FUNDING SOURCE – INFORMATION TECHNOLOGY

Expense Category	2017 - 2019 Biennium Expenditures	2019 - 2021 Base Level Budget	2019 - 2021 Year 1 (SFY 20)	Increase/ (Decrease) to 2021 - 2023	2021 - 2023 Executive Budget Request
<b>GENERAL</b>	\$ 61,784,358	\$ 46,989,576	\$ 28,528,050	\$ 34,464,456	\$ 81,454,032
<b>FEDERAL</b>	\$ 115,702,315	\$ 74,426,552	\$ 54,202,506	\$ 51,056,184	\$ 125,482,736
<b>OTHER</b>	\$ 10,766,782	\$ 4,038,320	\$ 928,684	\$ (1,618,795)	\$ 2,419,525
<b>Total</b>	<b>\$ 188,253,455</b>	<b>\$ 125,454,448</b>	<b>\$ 83,659,240</b>	<b>\$ 83,901,845</b>	<b>\$ 209,356,293</b>

# IT DIFFERENCES (IN MILLIONS)

- **Medicare Management Information System (MMIS) Modernization Project - \$35.0**

- Collaborated with other states that have a mature modularization model for the estimated budget.
- Budget includes estimates for systems integrator, solution vendors, project management and CMS IV&V.



- **Comprehensive Child Welfare Information System (CCWIS) Project - \$30.0**

- Collaborated with other states that recently implemented for the estimated budget.
- Budget includes estimates for solution vendor and project management.

- **Continued Program Changes - \$23.3**

- \$17.3 for SPACES M&O
- \$3.4 for Field Services M&O
- \$2.2 for NDHIN
- \$1.5 for MMIS M&O
- \$1.0 for Child Support M&O
- \$1.0 for Aging M&O
- (\$1.9) for CFS M&O
- (\$1.2) for other



## Contact Information

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