



House Appropriations  
Human Resources Division  
Department of Health  
Fiscal & Operations  
Engrossed Senate Bill 2004  
2021 – 2023

*March 10, 2021*

## Fiscal & Audit



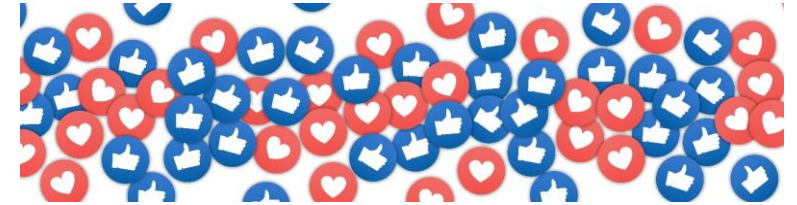
- Accounts Payable
- Budgeting
- Grants Management
- Contracts
- Auditing
- General Accounting

## Human Resources



- Recruitment
- Workforce Development
- Classification
- Salary & Benefit Administration
- Worksite Wellness
- HIPAA

## Communications



- Public & Internal Communications
- Social Media
- Branding
- Media Relations
- Open Record Requests

## Food & Lodging



- Licenses & Inspects
- Provides Education
- Reviews Plans for New Establishments
- Investigates Foodborne Illnesses

## Medical Marijuana



- Registers Qualifying Patients, Designated Caregivers and Agents into the Medical Marijuana Program
- Regulates Manufacturing Facilities and Dispensaries

## Vital Records



- Provides Registration and Certification of Vital Events (Births, Deaths, Fetal Deaths, Marriages & Divorces)
- Provides Statistical Information

## **DIVISIONS:**

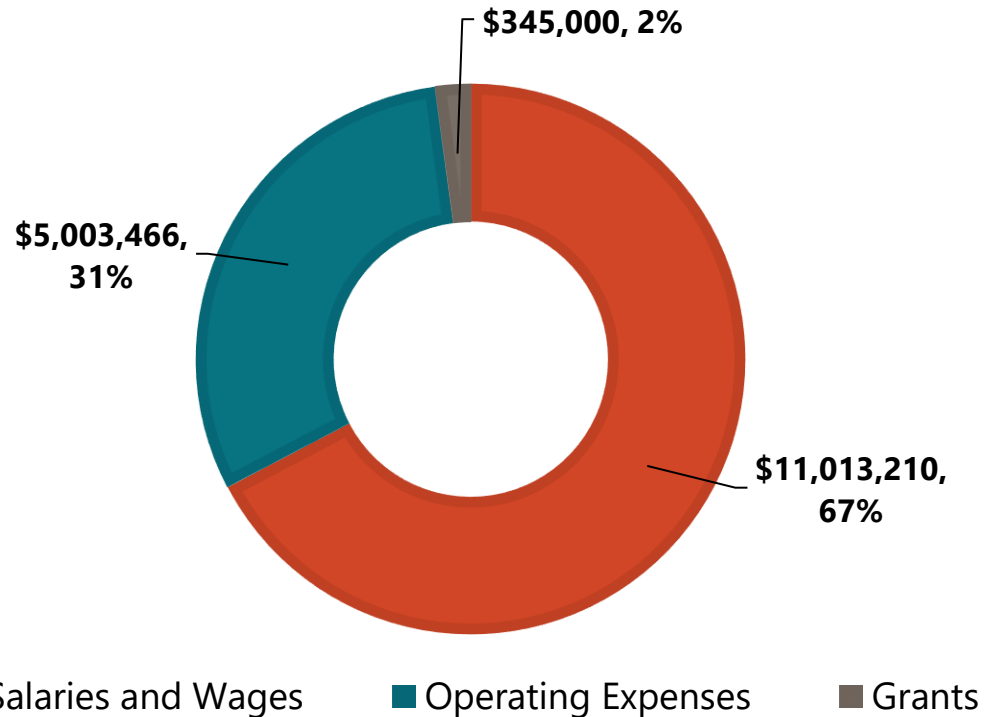
### Non-Infectious Disease Surveillance & Data Management and Special Projects & Health Analytics

- Provides Data Analysis to Support All Programs & Divisions
- Ensures Data Validity
- Improves Data Quality
- Improves Data Acquisition from External Sources
- Report Writing and Communication
- Evaluation of Program(s)
- Collaborates on Informatics Projects

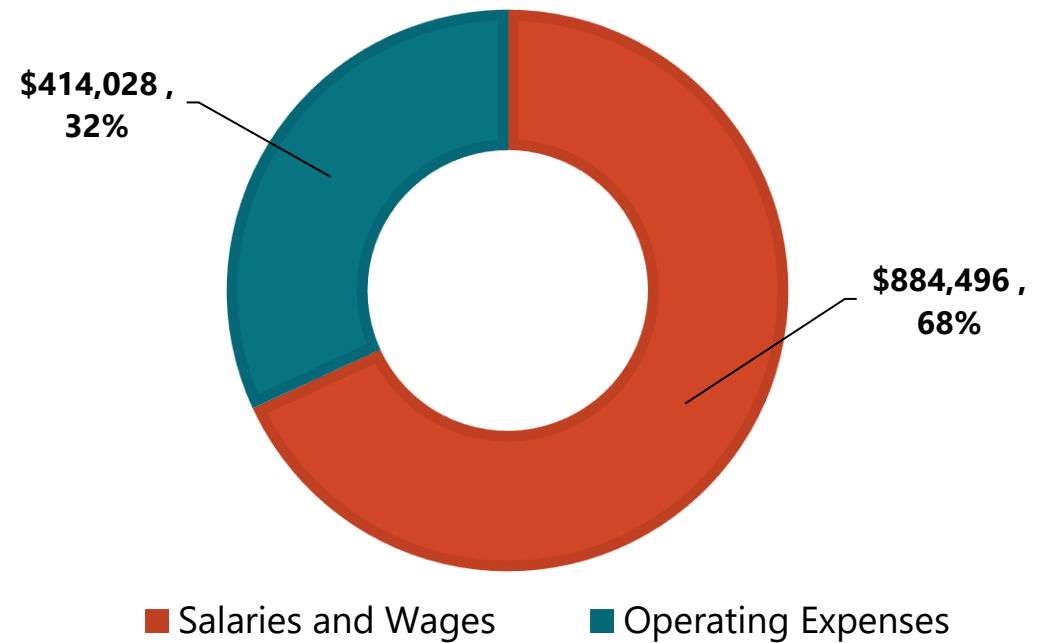


# 2021-23 EXECUTIVE RECOMMENDATION BY LINE ITEM

## CORE BUDGET - \$16.4 MILLION

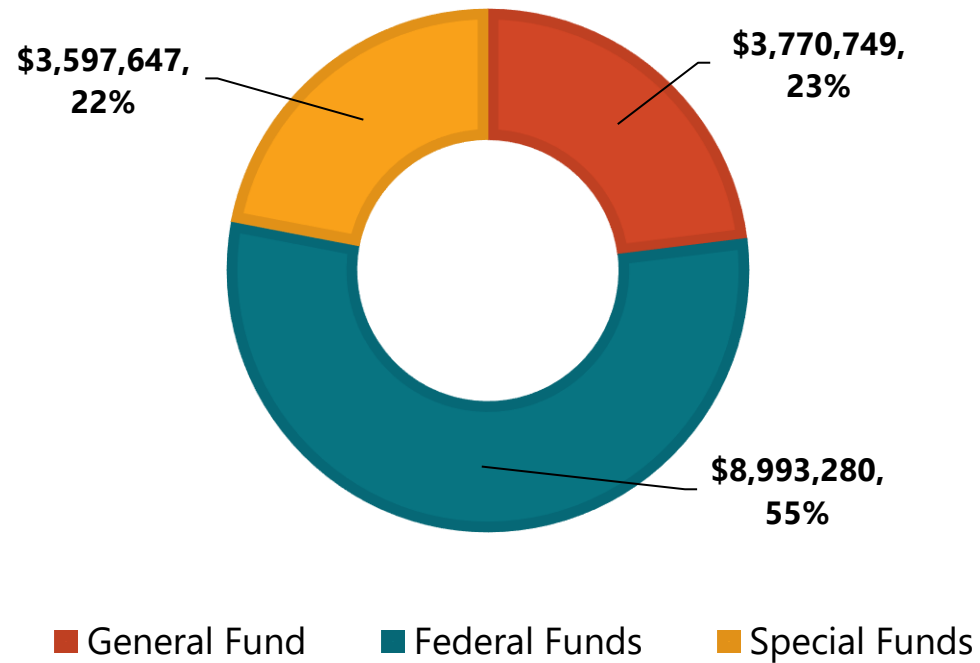


## COVID-19 BUDGET - \$1.3 MILLION

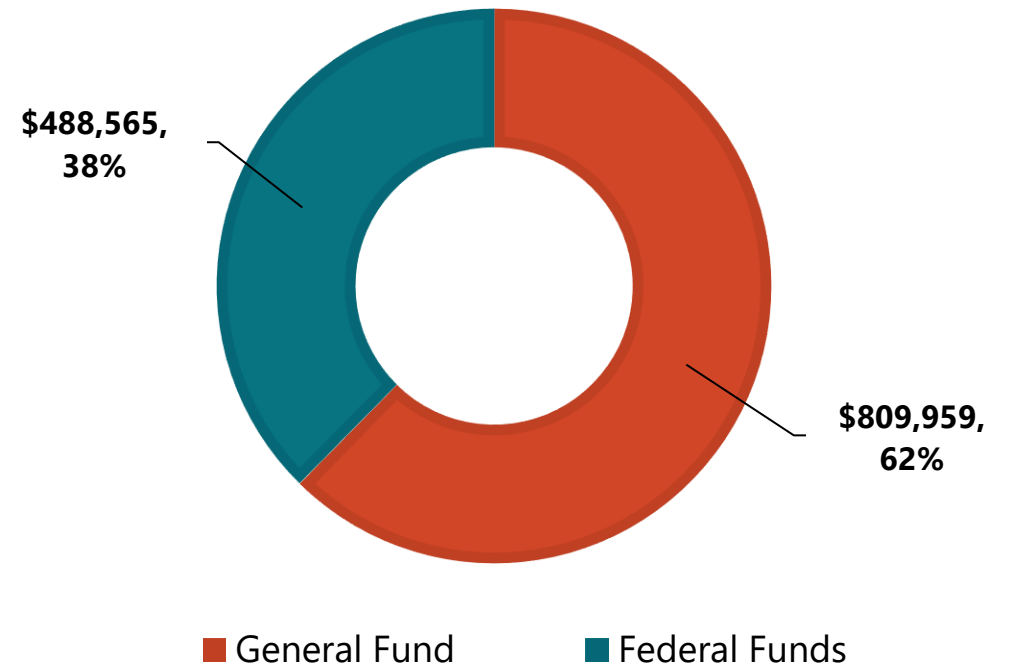


# 2021-23 EXECUTIVE RECOMMENDATION BY FUNDING SOURCE

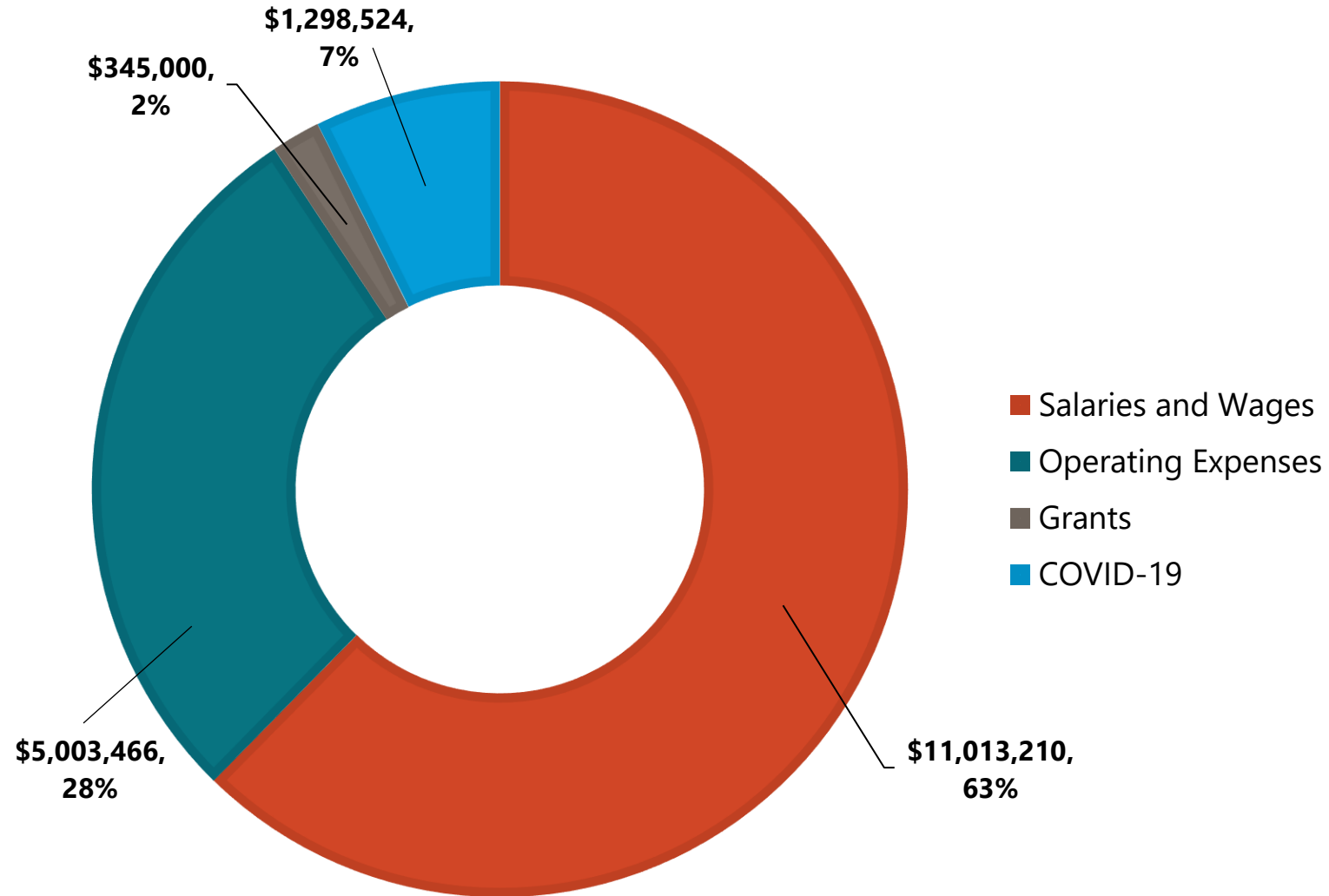
## CORE BUDGET - \$16.4 MILLION



## COVID-19 BUDGET - \$1.3 MILLION



# 2021-23 EXECUTIVE RECOMMENDATION- \$17.7 Million BY LINE ITEM



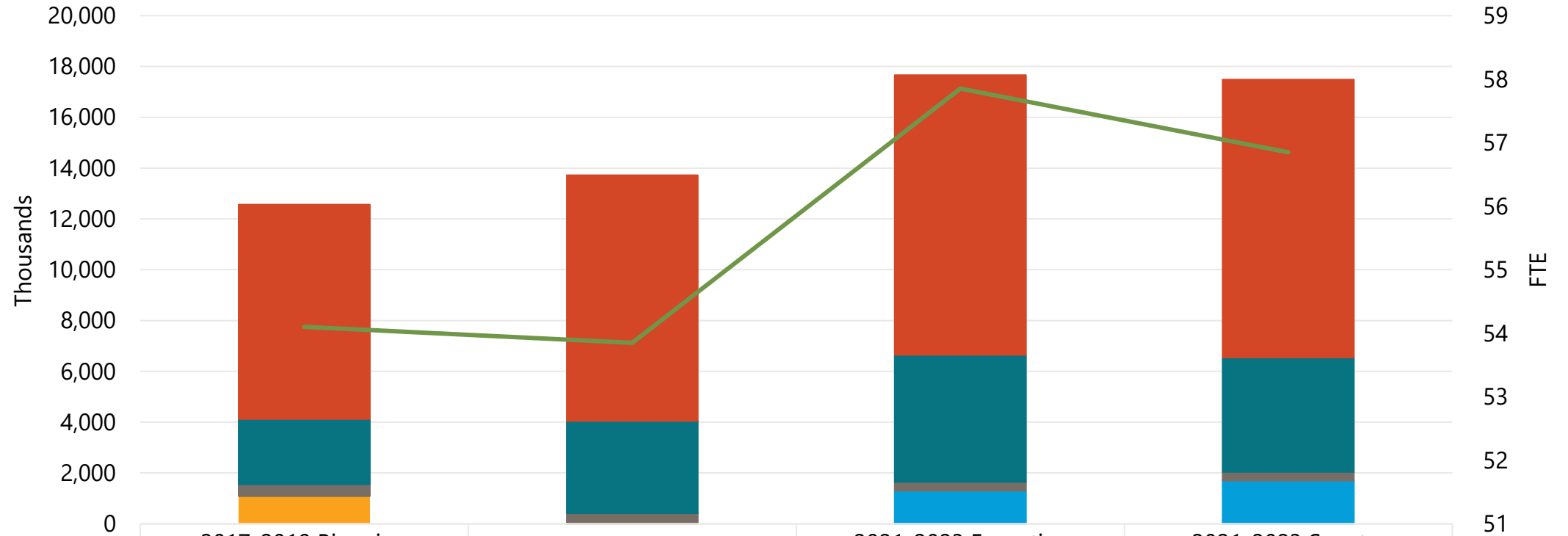
# COMPARISON

## BASE BUDGET TO SENATE BUDGET

Description	2019-21 Base Budget	Increase / (Decrease)	2021-23 Executive Recomm.	Senate Increase / (Decrease)	2021-23 Senate Budget
Salaries and Wages	\$9,680,937	\$1,332,273	\$11,013,210	(\$68,138)	\$10,945,072
Operating Expenses	3,635,163	1,368,303	5,003,466	(502,157)	4,501,309
Capital Assets	0	0	0	0	0
Grants	407,800	(62,800)	345,000	0	345,000
Tobacco Prevention & Control	0	0	0	0	0
WIC Food Payments	0	0	0	0	0
Statewide Health Strategies	0	0	0	0	0
COVID-19	0	1,298,524	1,298,524	394,852	1,693,376
Total By Line Item	\$13,723,900	\$3,936,300	\$17,660,200	(\$175,443)	\$17,484,757
General Fund	\$4,206,922	\$373,786	\$4,580,708	(\$842,375)	\$3,738,333
Federal Funds	5,759,671	3,722,174	9,481,845	687,341	10,169,186
Special Funds	3,757,307	(159,660)	3,597,647	(20,409)	3,577,238
Total By Fund	\$13,723,900	\$3,936,300	\$17,660,200	(\$175,443)	\$17,484,757
FTE	53.85	4.00	57.85	(1.00)	56.85

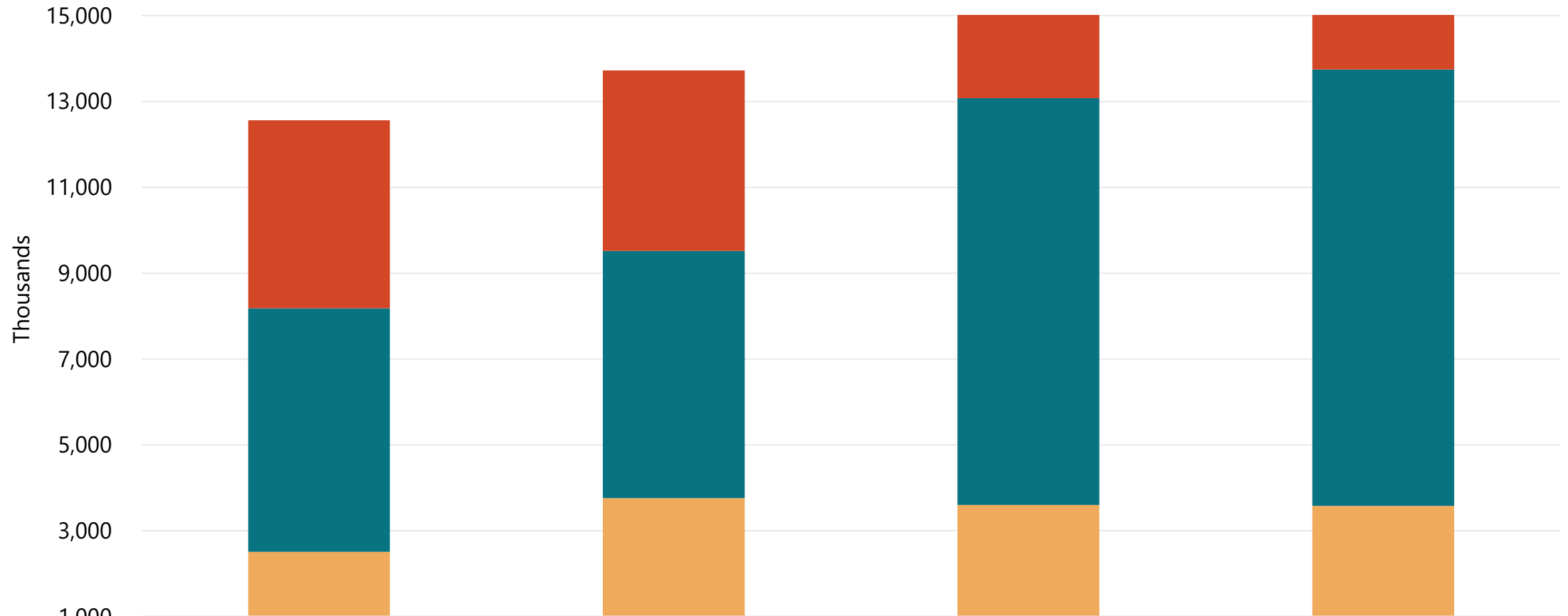


# OVERVIEW OF BUDGET CHANGES



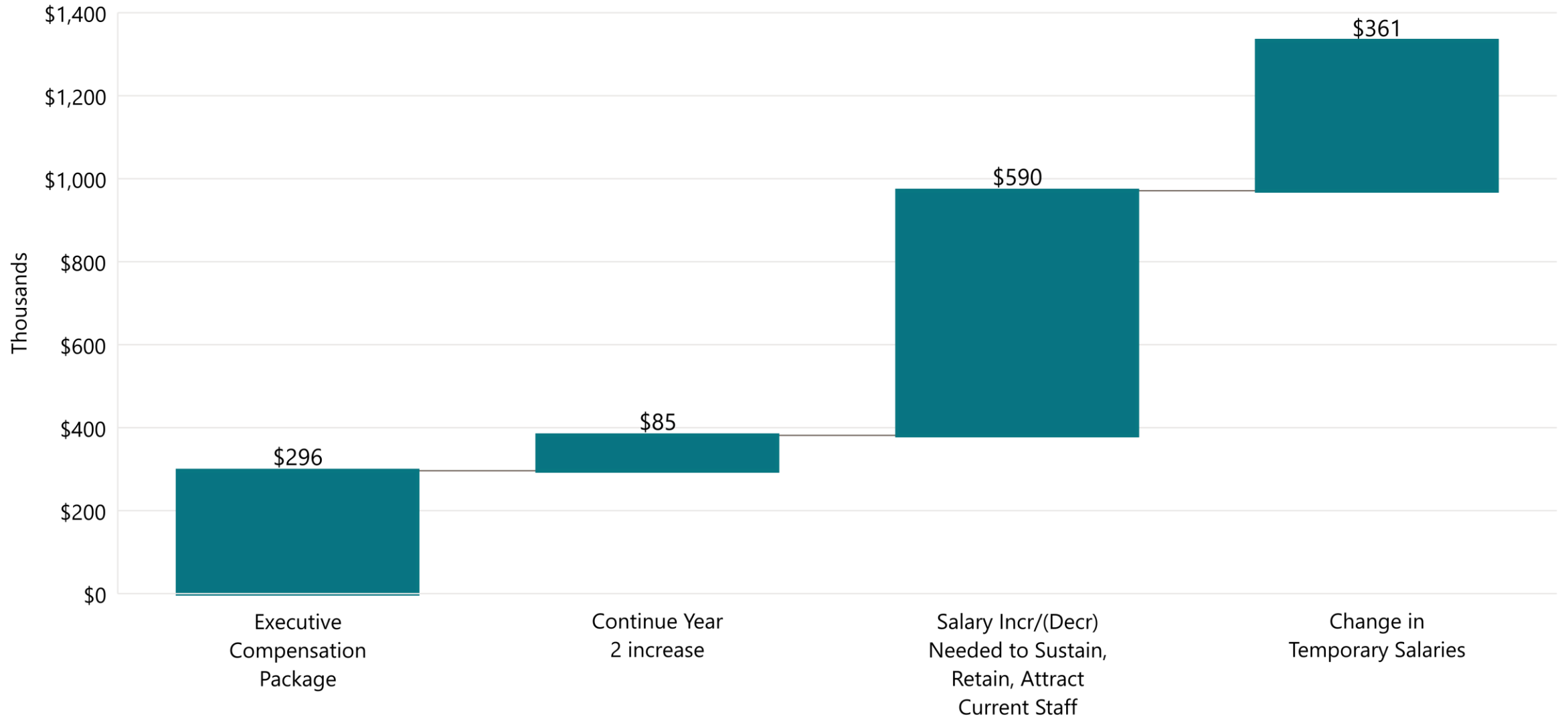
	2017-2019 Biennium Expenditures	2019-2021 Base Budget	2021-2023 Executive Recommendation	2021-2023 Senate Budget
Salaries and Wages	8,444,274	9,680,937	11,013,210	10,945,072
Operating Expenses	2,568,161	3,635,163	5,003,466	4,501,309
Grants	463,659	407,800	345,000	345,000
Medical Marijuana	1,086,176	0	0	0
COVID-19	0	0	1,298,524	1,693,376
FTE	54.10	53.85	57.85	56.85

# OVERVIEW OF FUNDING CHANGES

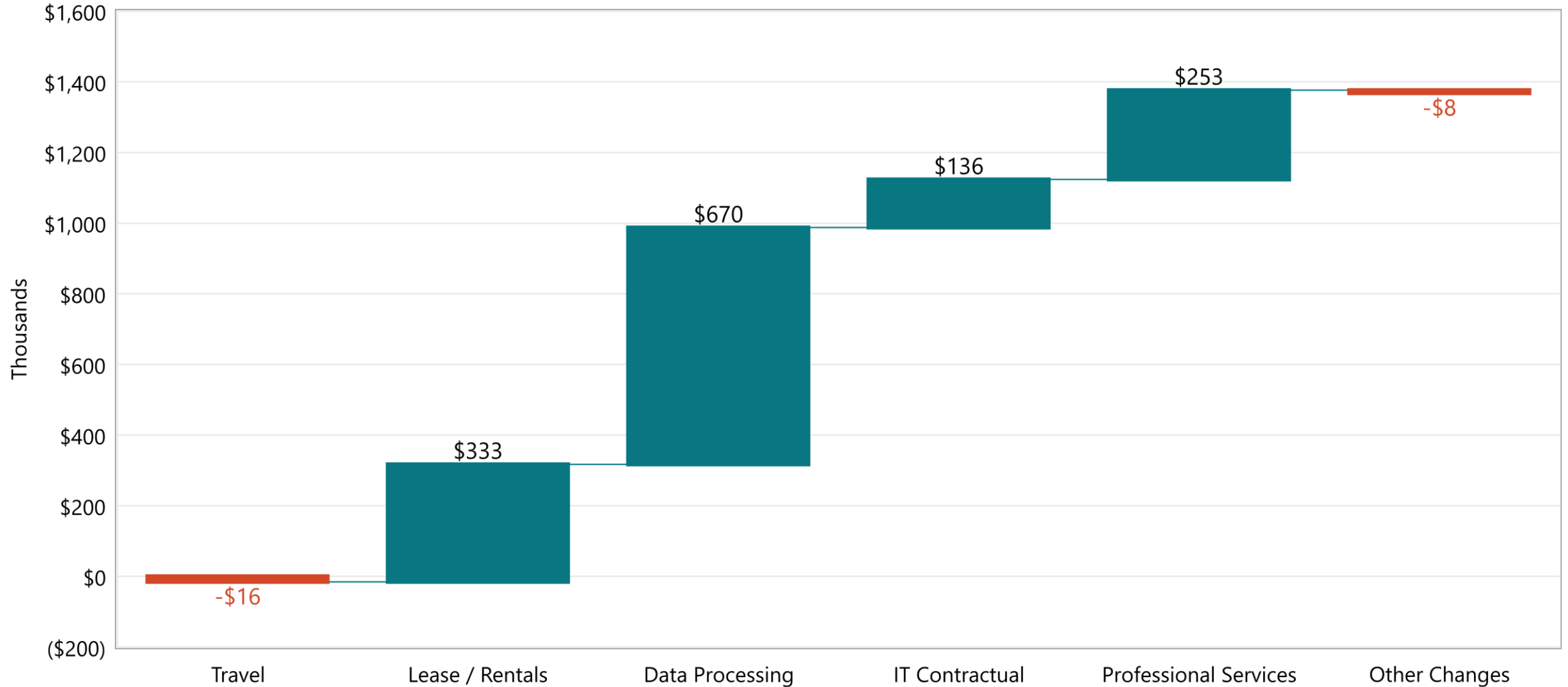


	2017-2019 Biennium Expenditures	2019-2021 Base Budget	2021-2023 Executive Recommendation	2021-2023 Senate Budget
General Fund	4,380,486	4,206,922	4,580,708	3,738,333
Federal Funds	5,676,011	5,759,671	9,481,845	10,169,186
Special Funds	2,505,773	3,757,307	3,597,647	3,577,238

# MAJOR SALARY & WAGE DIFFERENCES – Net Increase \$1,332,273



# MAJOR OPERATING DIFFERENCES – Net Increase \$1,368,303



# SENATE CHANGES

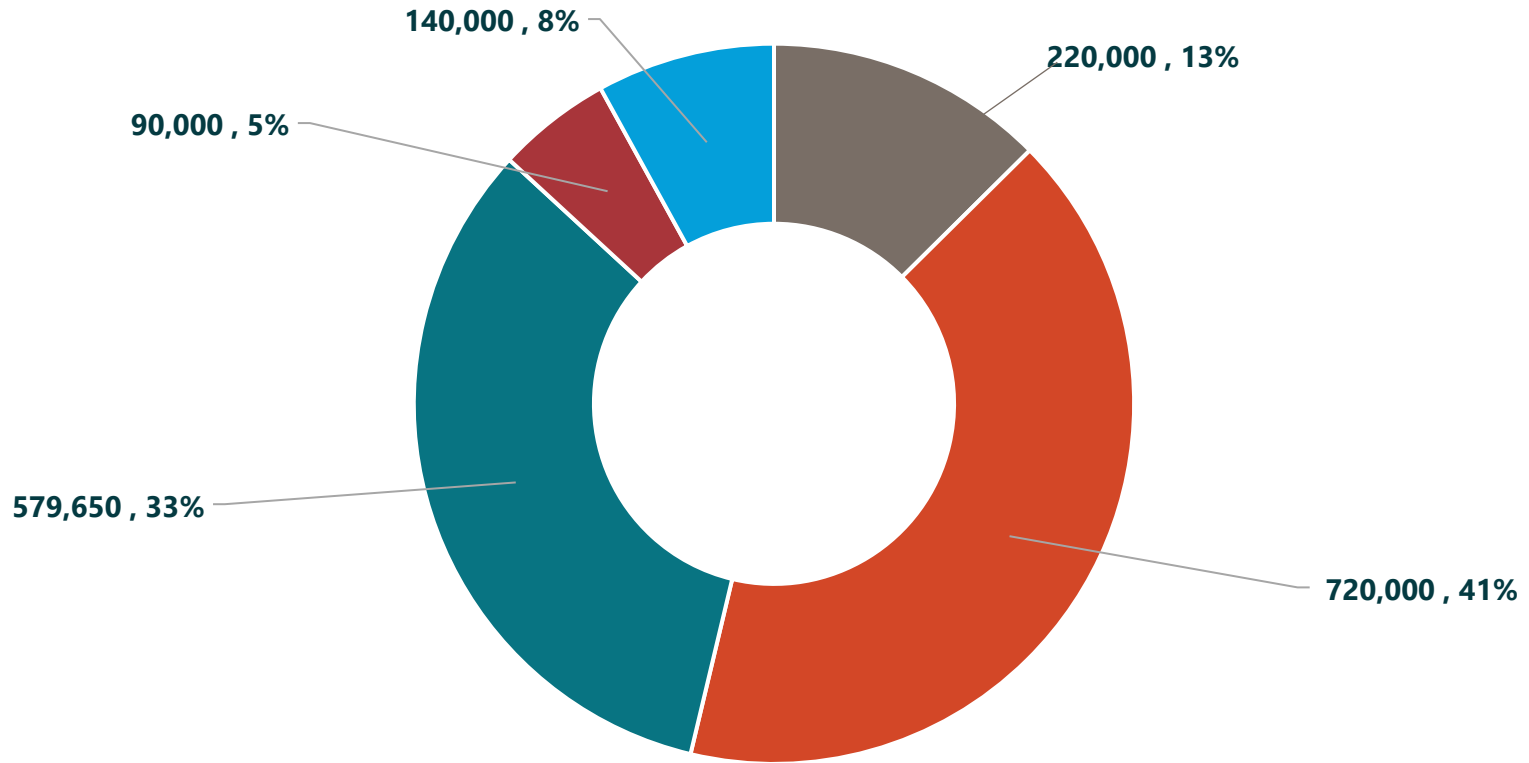
<i>Description</i>	<i>General Fund</i>	<i>Federal Funds</i>	<i>Special Funds</i>	<i>Total</i>
<b>Executive Budget Recommendation</b>	<b>\$4,580,708</b>	<b>\$9,481,845</b>	<b>\$3,597,647</b>	<b>\$17,660,200</b>
<b>Senate Changes</b>				
Change to the Executive Compensation Package	(\$62,771)	(\$8,284)		(\$71,055)
Change in COVID-19 Executive Recommendation Funding	(\$334,018)	\$334,018		\$0
Add authority for additional COVID work		\$397,769		\$397,769
IT Unification 4.0 FTE instead of 5.0 FTE	(\$109,187)	(\$36,162)	(\$20,409)	(\$165,758)
Remove the Capital Complex Rent Proposal	(\$336,399)			(\$336,399)
<b>Senate Budget</b>	<b>\$3,738,333</b>	<b>\$10,169,186</b>	<b>\$3,577,238</b>	<b>\$17,484,757</b>

# MEDICAL MARIJUANA – CONTINUING APPROPRIATION

## Status of the Medical Marijuana Fund

Description				Fiscal Notes			2021 - 23 Revised Estimated Revenues / Expenditures
	2019 - 21 Final Budget - Continuing Appropriation	2019 - 21 Estimated Revenues / Expenditures	2021 - 23 Estimated Revenues / Expenditures	HB1359 Eliminate Caregiver Fees / # of Caregivers	HB1391 - Edible Product - no fiscal impact	HB 1420 - Adult Use Program	
FTE	5.00	5.00	5.00	-	-	7.00	12.00
Beginning Balance	\$ 614,188	\$ 614,188	\$ 1,032,133	\$ 1,217,090	\$ 1,190,840	\$ 1,190,840	\$ 1,032,133
Revenue:							
Program Fees							
Compassion Center - Registration fees	940,000	940,000	940,000			1,010,000	1,950,000
Additional Plant Fees		170,000	90,000			560,000	650,000
Qualifying Patients / Designated Caregivers / Compassion Center Agents	420,000	592,350	719,750	(22,250)		(71,000)	626,500
Total Revenues	1,360,000	1,702,350	1,749,750	(22,250)	0	1,499,000	3,226,500
Expenditures:							
Salaries & Wages	904,721	900,703	971,248			1,265,075	2,236,323
Indirect Costs	0	0	142,774				142,774
Operating Expenses	493,359	383,702	450,771	4,000		74,716	529,487
Capital Assets	0	0	0			90,000	90,000
Total Expenditures	1,398,080	1,284,405	1,564,793	4,000	0	1,429,791	2,998,584
Ending Balance	\$ 576,108	\$ 1,032,133	\$ 1,217,090	\$ 1,190,840	\$ 1,190,840	\$ 1,260,049	\$ 1,260,049

# Medical Marijuana - Estimated Revenue – 2021-23 Biennium - Prior to Current Legislation



- Compassion Center - Manufacturer Registration Fees
- Compassion Center - Dispensary Registration Fees
- Qualifying Patients / Qualifying Patients
- Additional Plant Revenue
- Compassion Center Agents

# THANK YOU

*Brenda M. Weisz, CPA | CFO | [bmweisz@nd.gov](mailto:bmweisz@nd.gov) | 328-4542*



**North Dakota Department of Health  
Fiscal and Operations  
21-23 Executive Budget**

**Professional Services**

Description	2019-21 Base Budget	Increase / (Decrease)	2021-23 Executive Budget	2021-23 General Fund	2021-23 Federal Funds	2021-23 Special Funds
Legal - Attorney General	33,540	3,500	37,040	18,400	7,840	10,800
Audit	70,000	(20,000)	50,000	35,500	14,500	-
National Assn Public Hlth Stats & Info - State & Territorial Exchange of Vital Events (STEVE) System	14,000	(14,000)	-	-	-	-
Southwestern District Health Unit - Inspections	3,000	(500)	2,500	1,400	-	1,100
Risk Factor Survey to Local Public Health Units	10,000	(10,000)	-	-	-	-
Behavioral Risk Factor Surveillance System (BRFSS) - Behavior Risk Survey - University of Pittsburgh	650,000	-	650,000	-	550,000	100,000
Pregnancy Risk Assessment Monitoring System (PRAMS) Call- back - University of Missouri	75,000	10,000	85,000	-	85,000	-
National Violent Death Reporting System (NVDRS)	105,352	(45,352)	60,000	-	60,000	-
Opioid Crisis Response	7,495	(7,495)	-	-	-	-
National Institute for Occupational Safety and Health (NIOSH)	-	120,000	120,000	-	120,000	-
North Dakota Health Information Network (NDHIN)	-	217,065	217,065	-	217,065	-
<b>Total Professional Services</b>	<b>\$ 968,387</b>	<b>\$ 253,218</b>	<b>\$ 1,221,605</b>	<b>\$ 55,300</b>	<b>\$ 1,054,405</b>	<b>\$ 111,900</b>

**Information Technology Contractual Services**

Description	2019-21 Current Budget	Increase / (Decrease)	2021-23 Executive Budget	2021-23 General Fund	2021-23 Federal Funds	2021-23 Special Funds
Program Reporting System (PRS) Maintenance / Enhancements	107,000	95,000	202,000	36,920	165,080	-
Office 365	-	91,433	91,433	21,542	61,616	8,275
Food & Lodging Licensing System - Maintenance / Enhancements	89,350	10,650	100,000	39,200	30,000	30,800
Agency MABU - Website	1,680	-	1,680	-	1,680	-
Software Technology Group - Indicator Based Information System (IBIS) for BRFSS	200,000	(100,000)	100,000	-	-	100,000
Conduent (MAVEN) - Database for Autism/Chronic Disease / National Violent Death Reporting System (NVDRS) / National Institute for Occupational Safety and Health (NIOSH)	43,000	39,000	82,000	56,000	26,000	-
<b>Total IT Contractual Services</b>	<b>\$ 441,030</b>	<b>\$ 136,083</b>	<b>\$ 577,113</b>	<b>\$ 153,662</b>	<b>\$ 284,376</b>	<b>\$ 139,075</b>

**Grant Line Item**

Description	2019-21 Base Budget	Increase / (Decrease)	2021-23 Executive Budget	2021-23 General Fund	2021-23 Federal Funds	2021-23 Special Funds
Youth in Agriculture - NDSU	20,000	(20,000)	-	-	-	-
Opioid Crisis Response - NDSU	8,800	(8,800)	-	-	-	-
National Violent Death Reporting System (NVDRS) - UND School of Pathology	80,000	(80,000)	-	-	-	-
Pregnancy Risk Assessment Monitoring System (PRAMS)	299,000	46,000	345,000	-	345,000	-
<b>Total Grants</b>	<b>\$ 407,800</b>	<b>\$ (62,800)</b>	<b>\$ 345,000</b>	<b>\$ -</b>	<b>\$ 345,000</b>	<b>\$ -</b>

**North Dakota Department of Health  
Fiscal and Operations  
21-23 Executive Budget**

	2017-19 Actual Expenditures	2019-21 Leg. Base Budget	Executive + (-) Difference	2021-23 Executive Budget	2021-23 Senate Changes	2021-23 Senate Budget
<b>SALARIES AND WAGES</b>						
<b>FTE EMPLOYEES (Number)</b>	<b>54.10</b>	<b>53.85</b>	<b>4.00</b>	<b>57.85</b>	<b>(1.00)</b>	<b>56.85</b>
511 Salaries	5,720,804	6,201,504	712,427	6,913,931	0	6,913,931
513/514 Temporary, Overtime	205,082	339,360	361,482	700,842	0	700,842
516 Benefits	2,518,388	3,140,073	258,364	3,398,437	(68,138)	3,330,299
<b>TOTAL</b>	<b>8,444,274</b>	<b>9,680,937</b>	<b>1,332,273</b>	<b>11,013,210</b>	<b>(68,138)</b>	<b>10,945,072</b>
General Fund	3,044,389	3,393,015	(1,042,484)	2,350,531	(61,401)	2,289,130
Federal Funds	4,370,120	4,008,875	2,278,795	6,287,670	(6,737)	6,280,933
Special Funds	1,029,765	2,279,047	95,962	2,375,009	0	2,375,009
<b>OPERATING EXPENSES</b>						
521 Travel	243,971	271,366	(15,628)	255,738	0	255,738
531 IT - Software/Supp.	61,085	114,467	(4,240)	110,227	0	110,227
532 Professional Supplies & Materials	34,089	30,066	0	30,066	0	30,066
533 Food & Clothing	0	589	0	589	0	589
534 Buildings/Vehicle Maintenance Supplies	52,845	4,814	(100)	4,714	0	4,714
535 Miscellaneous Supplies	8,701	12,906	0	12,906	0	12,906
536 Office Supplies	70,494	91,431	451	91,882	0	91,882
541 Postage	209,571	243,494	400	243,894	0	243,894
542 Printing	63,784	63,088	0	63,088	0	63,088
551 IT Equip Under \$5000	41,248	62,839	1,021	63,860	0	63,860
552 Other Equip Under \$5000	0	1,950	(1,950)	0	0	0
553 Office Equip Under \$5000	12,979	7,846	(7,846)	0	0	0
561 Utilities	0	0	0	0	0	0
571 Insurance	33,149	33,560	0	33,560	0	33,560
581 Lease/Rentals - Equipment	11,711	10,559	0	10,559	0	10,559
582 Lease \Rentals-- Buildings./Land	15,414	161,116	332,948	494,064	(336,399)	157,665
591 Repairs	2,576	11,134	0	11,134	0	11,134
601 IT-Data Processing	419,688	802,573	670,146	1,472,719	(165,758)	1,306,961
602 IT-Telephone	73,040	74,806	0	74,806	0	74,806
603 IT - Contractual Services	254,324	441,030	136,083	577,113	0	577,113
611 Professional Development	120,739	128,100	3,000	131,100	0	131,100
621 Operating Fees & Services	162,020	99,042	800	99,842	0	99,842
623 Professional Services	676,676	968,387	253,218	1,221,605	0	1,221,605
625 Medical, Dental, and Optical	57	0	0	0	0	0
<b>TOTAL</b>	<b>2,568,161</b>	<b>3,635,163</b>	<b>1,368,303</b>	<b>5,003,466</b>	<b>(502,157)</b>	<b>4,501,309</b>
General Fund	659,033	813,907	606,311	1,420,218	(445,586)	974,632
Federal Funds	842,232	1,342,996	1,017,614	2,360,610	(36,162)	2,324,448
Special Funds	1,066,896	1,478,260	(255,622)	1,222,638	(20,409)	1,202,229
<b>GRANTS</b>						
712 Grants - Non State	463,659	407,800	(62,800)	345,000	0	345,000
722 Grants - In State	0	0	0	0	0	0
<b>TOTAL</b>	<b>463,659</b>	<b>407,800</b>	<b>(62,800)</b>	<b>345,000</b>	<b>0</b>	<b>345,000</b>
General Fund	0	0	0	0	0	0
Federal Funds	463,659	407,800	(62,800)	345,000	0	345,000
Special Funds	0	0	0	0	0	0
<b>SPECIAL LINES</b>						
-78 Medical Marijuana	1,086,176	0	0	0	0	0
-79 COVID 19	0	0	1,298,524	1,298,524	394,852	1,693,376
<b>TOTAL</b>	<b>1,086,176</b>	<b>0</b>	<b>1,298,524</b>	<b>1,298,524</b>	<b>394,852</b>	<b>1,693,376</b>
General Fund	677,064	0	809,959	809,959	(335,388)	474,571
Federal Funds	0	0	488,565	488,565	730,240	1,218,805
Special Funds	409,112	0	0	0	0	0
<b>TOTAL</b>	<b>12,562,270</b>	<b>13,723,900</b>	<b>3,936,300</b>	<b>17,660,200</b>	<b>(175,443)</b>	<b>17,484,757</b>
General Fund	4,380,486	4,206,922	373,786	4,580,708	(842,375)	3,738,333
Federal Funds	5,676,011	5,759,671	3,722,174	9,481,845	687,341	10,169,186
Special Funds	2,505,773	3,757,307	(159,660)	3,597,647	(20,409)	3,577,238