Determine locations for the sites:

- Look at heat map.
  - Identify sites with a federally approved route and put a schedule together
- Review the feasibility of using current part-time DL locations
- Road test route requirements: Need to be approved by FMCSA state program specialist
  - Backing space: 110'x240' concrete or asphalt for painted course
  - 4 left and 4 right turns
  - 2 sets lane changes
  - Straight section of urban street to include traffic light
  - Intersections to include stops
  - One railroad crossing
  - 2 curves – requirement to negotiate speed and lane position to keep vehicle in the lane (typically on four lane roads or on/off ramps)
  - Section of expressway or limited access road OR 2 miles of rural highway
  - Roadside start/stop
  - Traffic, weight restriction or two low clearance sign observations
  - For school bus only: Student drop off simulation

Logistics:

- Appointment only - to be scheduled at least a week in advance for travel planning
- If no appointments, examiner would stay at home base
- Inclement weather
  - We currently do not test if the weather is -20 base temperature or wind chill
  - If there is no travel advised or roads are closed examiner will be at home base

Staffing Needs:

- 2 FTE CDL testers
- Time to fully train - approximately 3 months
- Do not need to have a CDL if a state employee
- Located in Bismarck and Fargo

Costs *(estimated)*:

- Salary
- Per Diem (meals and hotel)
- Vehicles – 2 SUV's
- Other costs (cell phones and laptops)

Per Calendar Year:	Proposed		Current/employee	
2 Examiners	$	147,360	$	73,680
Meals by policy - 2 staff	$	13,104	$	126
Hotel - 2 staff 3 night/wk	$	27,768	$	178
Fleet cost - Depreciation	$	382	$	191
Fleet Cost - mileage at $.47/mile	$	24,440	$	235
Cell Phone	$	48	$	2
Lap top computer ongoing cost	$	2,394	$	1,197
Total	$	215,496	$	75,609
Laptop one-time cost	$	3,650	$	1,825

Security Concerns:
- No Cash will be accepted, check or credit card only
- Currently have GPS monitoring devises in place for employee safety

Items of Note:
- Monitor no-show rate, currently the rate is 40% no-show
- Current first-time tester fail rate is 45%, typically fail on the pre-trip or backing portion
- Looking into 3rd party testing. Current CDL 3rd party testers:
  - Bismarck State College
  - Commercial Education and Safety (CES)
  - Candeska
  - TrainND
  - Turtle Mountain Community College
  - NDSCS
  - Harlows Bismarck – private
  - Harlows Dickinson - private
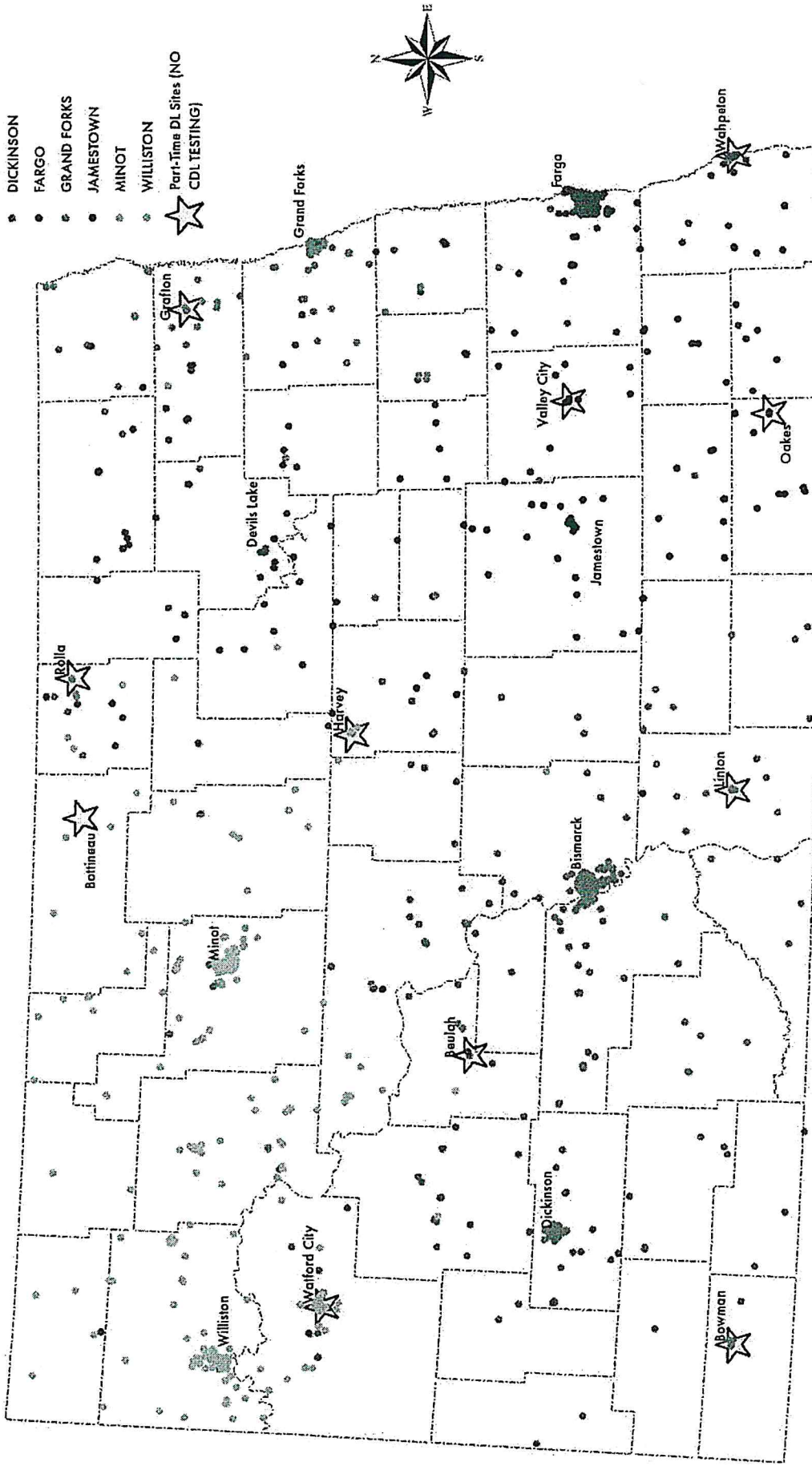 - Valley Bus - private
  - Transytems - private

What does SD do?
- All CDL road tests are conducted by SD 3rd party testers
- CDL road tests are conducted at locations/sites where all federal route requirements can be met (they do require the exit and entrance ramp highway driving and double lane highway)
- Applicants being testing by a SD 3rd party tester must have been trained in SD (aligns with federal regulation and entry-level-driver training)
- SD 3rd party testers are monitored per federal regulation by SD CDL compliance agent who is a state employee
- SD 3rd party testers utilize CSTIMS (Program to track the scheduling and entry of test results for commercial driving skills tests) to submit their schedules for approval by SD CDL Compliance Division. (ND also uses this system)
- SD has an agreement in place with each 3rd party tester/program. SD currently has 23 3rd party testers

2021 CDL Licenses Issued by Testing Site

- BISMARCK
- DEVILS LAKE
- DICKINSON
- FARGO
- GRAND FORKS
- JAMESTOWN
- MINOT
- WILLISTON
- ★ Part-Time DL Sites (NO CDL TESTING)

N E S W (compass rose)

Wahpeton
Farga
Grand Forks
Grafton
Valley City
Oakes
Devils Lake
Jamestown
Rolla
Harvey
Linton
Botineau
Bismarck
Minot
Baulah
Dickinson
Walford City
Williston
Bowman

0 20 40 80 Miles

NORTH Dakota | Transportation
Be Legendary.

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