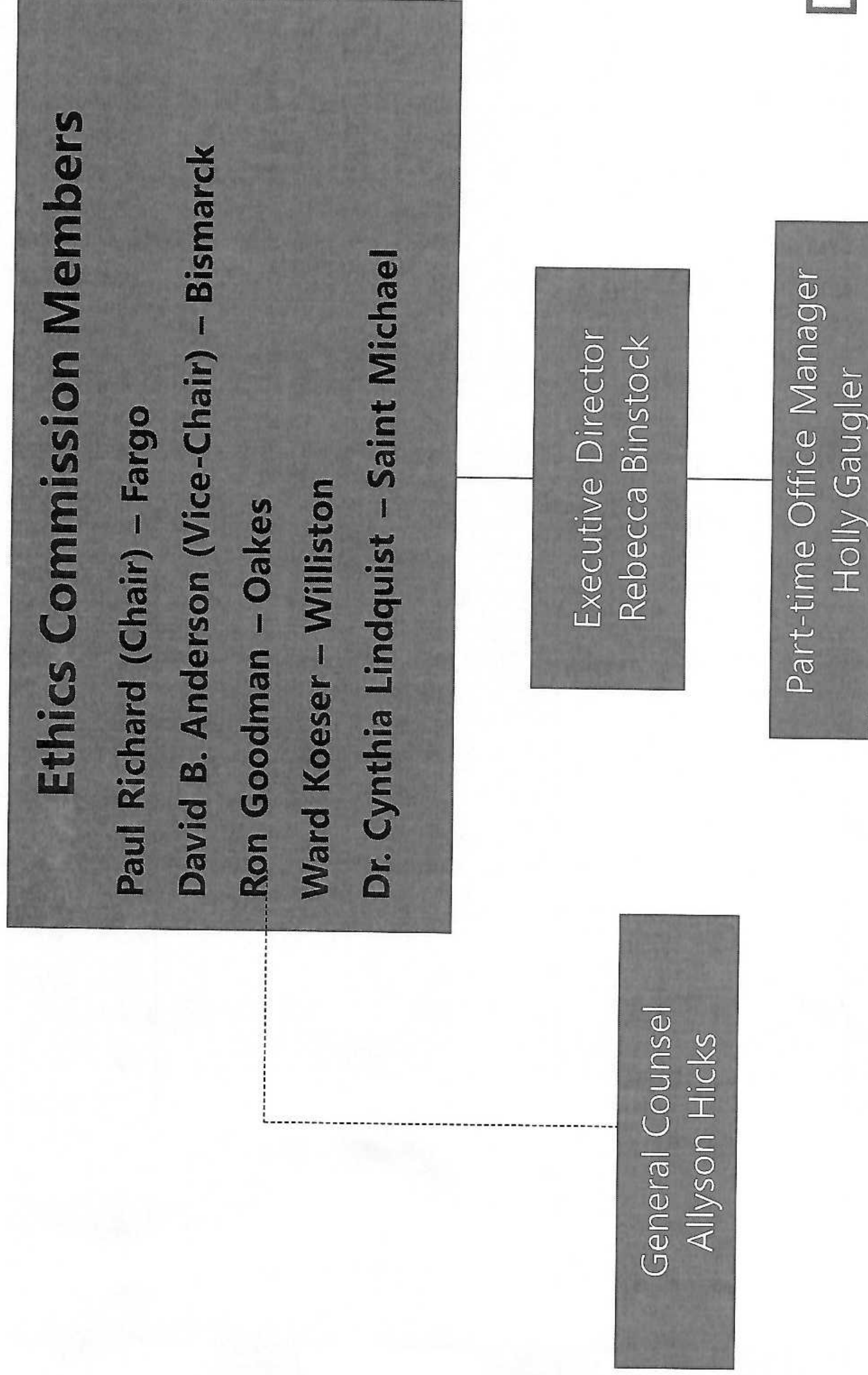


ETHICS COMMISSION

Organizational chart

ATTACHMENT #1



**ND Ethics Commission - SB 2024
Level of Activity - Statistical Data**

ATTACHMENT #2

Complaints Filed:

<u>Year</u>	<u>Number of Complaints</u>	
2019	2	
2020	3	
2021	9	
2022	14	(12 of 14 had been filed between Sept 1 and Dec 31, 2022)
2023	3	

Gift Rule Meeting Notices (Effective Oct 6, 2020):

<u>Year</u>	<u>Number of Meeting Notices</u>	
2019	0	
2020	0	
2021	52	
2022	130	(103 of 130 had been filed between Sept 1 and Dec 31, 2022)
2023	59	

Advisory Opinion Requests (Authorized Effective Aug 1, 2021):

<u>Year</u>	<u>Number of Advisory Opinion Req</u>	
2019	0	
2020	0	
2021	0	
2022	2	(Both requests were made after September 1, 2022)
2023	1	

Number of Special Meetings:

<u>Year</u>	<u>Number of Special Meetings</u>	
2019	2	
2020	0	
2021	0	
2022	5	(All five (5) were held after September 1, 2022)
2023	5	

Number of Quasi-Judicial Disclosures:

<u>Year</u>	<u>Number of Quasi-Judicial Disclosures</u>	
2022	8	(All eight (8) were filed after September 1, 2022)
2023	6	

Number of General Conflict Disclosures:

<u>Year</u>	<u>Number of General Conflict Disclosures</u>	
2022	0	
2023	4	

**ND Ethics Commission (Senate Bill 2024)
2021 - 23 Budget Status as of February 28, 2023**

SUMMARIZED

	<u>2021-23 Base Budget</u>	<u>Expenditures as of February 28, 2023</u>	<u>Remaining Balance</u>
Salaries and Benefits	\$ 477,518.00	\$ 393,362.00	\$ 84,156.00
Operating Expenses	\$ 146,466.00	\$ 99,154.00	\$ 47,312.00
Total General Funds	\$ 623,984.00	\$ 492,516.00	\$ 131,468.00

TOTAL AUTHORIZED FTE's **1**

DETAIL

	<u>2021-23 Base Budget</u>	<u>Expenditures as of February 28, 2023</u>	<u>Remaining Balance</u>
Salaries and Benefits			
Salaries - Permanent	\$ 271,194.00	\$ 228,120.00	\$ 43,074.00
Salaries -Other (Commissioners)	\$ 32,700.00	\$ 31,259.00	\$ 1,441.00
Temporary Salaries	\$ 103,624.00	\$ 84,922.00	\$ 18,702.00
Fringe Benefits	\$ 70,000.00	\$ 49,061.00	\$ 20,939.00
	<u>\$ 477,518.00</u>	<u>\$ 393,362.00</u>	<u>\$ 84,156.00</u>
Operating Expenses			
Travel	\$ 16,302.00	\$ 3,355.00	\$ 12,947.00
Supply/Material - Professional	\$ 500.00	\$ 489.00	\$ 11.00
Miscellaneous Supplies	\$ 500.00	\$ 16.00	\$ 484.00
Office Supplies	\$ 2,500.00	\$ 553.00	\$ 1,947.00
Printing	\$ 200.00	\$ 88.00	\$ 112.00
IT Equipment under \$5,000	\$ 1,500.00	\$ 638.00	\$ 862.00
Insurance	\$ 250.00	\$ 194.00	\$ 56.00
Rentals/Leases-Equip & Other	\$ 3,552.00	\$ 2,808.00	\$ 744.00
Rentals/Leases - Bldg/Land	\$ 52,416.00	\$ 37,128.00	\$ 15,288.00
IT - Data Processing	\$ 33,026.00	\$ 26,391.00	\$ 6,635.00
IT - Communications	\$ 1,920.00	\$ 1,839.00	\$ 81.00
Professional Development	\$ 3,800.00	\$ 3,327.00	\$ 473.00
Operating Fees and Services	\$ 10,000.00	\$ 6,086.00	\$ 3,914.00
Fees - Professional Services	\$ 20,000.00	\$ 16,242.00	\$ 3,758.00
	<u>\$ 146,466.00</u>	<u>\$ 99,154.00</u>	<u>\$ 47,312.00</u>
Total General Funds	\$ 623,984.00	\$ 492,516.00	\$ 131,468.00

TOTAL AUTHORIZED FTE's **1**

2023-25 - Agency Request & Executive Recommendation

	(1)		2023-25		(2)
	Agency 2021-23	OMB Adjusted	Agency Optional	2023-25 Executive	
	Base Budget	2023-25	Budget Changes	Recommendation	Change Amount
Salaries and Benefits	\$ 477,518.00	\$ 484,600.00	\$ 279,270.00	\$ 820,316.00	\$ 56,446.00
Operating Expenses	\$ 146,466.00	\$ 151,330.00	\$ 236,487.00	\$ 387,817.00	\$ -
Totals	\$ 623,984.00	\$ 635,930.00	\$ 515,757.00	\$ 1,208,133.00	\$ 56,446.00
FTEs	1	1	2	3	

(1) The 2023-25 Adjusted Base Budget includes \$11,946 for costs to continue salary increases and NDIT rate increases.

(2) The executive recommendation added \$56,446 to the agency budget request for proposed salary package with benefits.

DETAILED

	(1)		2023-25		(2)
	Agency 2021-23	OMB Adjusted	Agency Optional	2023-25 Executive	
	Base Budget	2023-25	Budget Changes	Recommendation	Change Amount
Salaries - Permanent	\$ 271,194.00	\$ 266,000.00	\$ 260,904.00	\$ 569,689.00	\$ 42,785.00
Salaries - Other (Commissioners)	\$ 32,700.00	\$ 27,290.00	\$ -	\$ 27,290.00	\$ -
Temporary Salaries	\$ 103,624.00	\$ 103,624.00	\$ (103,624.00)	\$ -	\$ -
Fringe Benefits (FTE)	\$ 70,000.00	\$ 87,686.00	\$ 121,990.00	\$ 223,337.00	\$ 13,661.00
Total Salaries and Benefits	\$ 477,518.00	\$ 484,600.00	\$ 279,270.00	\$ 820,316.00	\$ 56,446.00
FTE's	1	1	2	3	

	(1)		2023-25		(2)
	Agency 2021-23	OMB Adjusted	Agency Optional	2023-25 Executive	
	Base Budget	2023-25	Budget Changes	Recommendation	Change Amount
Travel	\$ 16,302.00	\$ 15,292.00	\$ 13,448.00	\$ 28,740.00	\$ -
Professional Supplies	\$ 500.00	\$ 500.00	\$ -	\$ 500.00	\$ -
Miscellaneous Supplies	\$ 500.00	\$ 500.00	\$ -	\$ 500.00	\$ -
Office Supplies	\$ 2,500.00	\$ 2,500.00	\$ -	\$ 2,500.00	\$ -
Printing	\$ 200.00	\$ 200.00	\$ -	\$ 200.00	\$ -
IT Equipment under \$5000	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 1,500.00	\$ -
Insurance	\$ 250.00	\$ 250.00	\$ -	\$ 250.00	\$ -
Rentals/Leases-Equip & Other	\$ 3,552.00	\$ 3,552.00	\$ -	\$ 3,552.00	\$ -
Rentals/Leases - Bldg/Land	\$ 52,416.00	\$ 52,416.00	\$ -	\$ 52,416.00	\$ -
IT - Data Processing	\$ 33,026.00	\$ 41,900.00	\$ 7,039.00	\$ 48,939.00	\$ -
IT - Communications	\$ 1,920.00	\$ 1,920.00	\$ -	\$ 1,920.00	\$ -
Professional Development	\$ 3,800.00	\$ 3,800.00	\$ -	\$ 3,800.00	\$ -
Operating Fees and Services	\$ 10,000.00	\$ 7,000.00	\$ -	\$ 7,000.00	\$ -
Fees - Professional Services	\$ 20,000.00	\$ 20,000.00	\$ 216,000.00	\$ 236,000.00	\$ -
Totals Operating Expenses	\$ 146,466.00	\$ 151,330.00	\$ 236,487.00	\$ 387,817.00	\$ -
Agency Total	\$ 623,984.00	\$ 635,930.00	\$ 515,757.00	\$ 1,208,133.00	\$ 56,446.00
TOTAL AUTHORIZED FTEs	1	1	2	3	0

Senate Changes to Executive Recommendation

Salaries and Benefits	2023-25 Executive Recommendation	1/ Senate Change Amount	Senate Version
Salaries - Permanent	\$ 569,689.00	\$ (171,017.00)	\$ 398,672.00
Salaries - Other (Commissioners)	\$ 27,290.00	\$ -	\$ 27,290.00
Temporary Salaries	\$ -	\$ 100,000.00	\$ 100,000.00
Fringe Benefits (FTE)	\$ 223,337.00	\$ (71,377.00)	\$ 151,960.00
Total Salaries and Benefits	\$ 820,316.00	\$ (142,394.00)	\$ 677,922.00
FTE's	3	-1	2

1/ The Senate removed one of two requested FTEs, the Education & Training Coordinator and added \$100,000 to the Temporary Salaries line. The remaining change was due to change in salary package from 6%/4% to 4%/4%.

Operating Expenses	2023-25 Executive Recommendation	2/ Senate Change Amount	Senate Version
Travel	\$ 28,740.00	\$ (6,724.00)	\$ 22,016.00
Professional Supplies	\$ 500.00	\$ -	\$ 500.00
Miscellaneous Supplies	\$ 500.00	\$ -	\$ 500.00
Office Supplies	\$ 2,500.00	\$ -	\$ 2,500.00
Printing	\$ 200.00	\$ -	\$ 200.00
IT Equipment under \$5000	\$ 1,500.00	\$ -	\$ 1,500.00
Insurance	\$ 250.00	\$ -	\$ 250.00
Rentals/Leases-Equip & Other	\$ 3,552.00	\$ -	\$ 3,552.00
Rentals/Leases - Bldg/Land	\$ 52,416.00	\$ -	\$ 52,416.00
IT - Data Processing	\$ 48,939.00	\$ (7,039.00)	\$ 41,900.00
IT - Communications	\$ 1,920.00	\$ -	\$ 1,920.00
Professional Development	\$ 3,800.00	\$ -	\$ 3,800.00
Operating Fees and Services	\$ 7,000.00	\$ -	\$ 7,000.00
Fees - Professional Services	\$ 236,000.00	\$ -	\$ 236,000.00
Totals Operating Expenses	\$ 387,817.00	\$ (13,763.00)	\$ 374,054.00
Agency Total	\$ 1,208,133.00	\$ (156,157.00)	\$ 1,051,976.00
TOTAL AUTHORIZED FTEs	3	-1	2

2/ The Senate reduced travel from an increase of \$13,448 in the executive recommendation by 50% (\$6,724). NDIT costs were reduced by \$7,039 for IT costs associated with adding the Education & Training Coordinator FTE.

**ND Ethics Commission
Proposed Amendment to SB 2024**

Attachment #6

SECTION X. APPROPRIATION - 2021-23 BIENNIUM - EXEMPTION. There is appropriated out of any moneys in the general fund in the state treasury, not otherwise appropriated, the sum of \$97,000, or so much of the sum as may be necessary, to the ethics commission for the purpose of providing funding for office relocation costs and special assistant attorney general fees beginning with the effective date of this Act, and ending June 30, 2023, and may be expended only for the purpose of office relocation and special assistant attorney general fees. The funding provided in this section is considered a one-time funding item. Section 54-44.1-11 does not apply to the \$97,000 in this section and any unexpended funds must be continued into the biennium beginning July 1, 2023, and ending June 30, 2025, and may be expended only for the purpose of office relocation costs and special assistant attorney general fees.

SECTION X. EMERGENCY. Section X of this Act is declared to be an emergency measure.