

**DOCR – DIVISION OF ADULT SERVICES
2023-25 BUDGET DETAIL**

Reporting Level: 510-30-00-00-00

Program: TRANSITIONAL PLANNING

EXPLANATION OF PROGRAM COSTS

The Transitional Planning program accounts for the costs related to the transition and placement of inmates both internally within the DOCR and externally to the DOCR contract facilities. Support is also provided to the Parole and Pardon Boards and various entities within the DOCR.

BUDGET BY TRADITIONAL LINE ITEM

<u>Description</u>	<u>2021-23 Leg. Base Level</u>	<u>2023-25 Exec Rec</u>	<u>Percent of Total</u>	<u>Change from 21-23</u>
Salary and Fringe	2,886,211	3,162,609	84%	276,398
Operating	<u>608,820</u>	<u>608,820</u>	<u>16%</u>	<u>(0)</u>
Total	3,495,031	3,771,429	100%	276,398
<u>Funds</u>				
General	1,875,257	2,880,000	76%	1,004,743
Other	<u>1,619,774</u>	<u>891,429</u>	<u>24%</u>	<u>(728,345)</u>
Total	3,495,031	3,771,429	100%	276,398
FTE	12.00	13.00	-	1.00

MATERIAL EXPENDITURES

Salary and Benefits – \$3,162,609 – 84% of budget

- Transitional Planning Director – 1.0 FTE
- Deputy Transitional Planning Director – 1.0 FTE
- Legal Records Manager – 1.0 FTE Class Movement Manager – 1.0 FTE
- Correction Program Administrator – 1.0 FTE Corrections Agents – 3.0 FTE
- Victim Services Coordinator – 1.0 FTE
- Administrative Staff Officer – 2.0 FTE Administrative Assistant – 1.0 FTE

****Decision Package – Temp to Authorized Admin Assistant - 1.0 FTE**

Other Operating Expenses – \$608,820 - 16% of total budget

Travel expenditures including transporting offenders and motor pool related expenses as well as meals and lodging for employees (approximately 25% of operating budget)

Office equipment & supplies that includes small percent of office lease, telephone and copier lease payments (approximately 8% of operating budget)

Fees and Professional Services -Inmate and offender assessment/appraisal Services & restorative justice programming (approximately 67% of operating budget)

SIGNIFICANT CHANGES

Employee compensation – \$276,398

Executive Recommendation for salary increases

1.0 New FTE - Temp to Authorized (Administrative Assistant) - \$157,411

Remove Temporary Salaries - (\$129,372)

Operating Fees & Services – \$0

2021-23 CARES/ARPA expenses were \$0 in this department.

DOCR - TRANSITIONAL PLANNING		2021-23 LEG	11/30/2022	REMAINING	2023-25	2023-25
Description	Acct Code	BASE BUDGET	BTD EXPEND	BALANCE	DECISION PKG	EXEC RECOMMEND
511000 - Salaries - Permanent	511000	\$ 1,561,496	\$ 1,107,395	\$ 454,101	\$ 102,031	\$ 1,779,414
511900 - Salaries - Adjustment	511900	\$ -	\$ -	\$ -	\$ -	\$ -
599110 - Salaries - Increase	599110	\$ -	\$ -	\$ -	\$ -	\$ -
512000 - Salaries - Other	512000	\$ -	\$ -	\$ -	\$ -	\$ 59,836
513000 - Temporary Salaries	513000	\$ 365,548	\$ 303,638	\$ 61,910	\$ (129,372)	\$ 461,411
514000 - Overtime	514000	\$ 88,784	\$ 18,916	\$ 69,868	\$ -	\$ 28,784
516000 - Fringe Benefits	516000	\$ 870,383	\$ 601,994	\$ 268,389	\$ 55,380	\$ 833,164
599160 - Fringe Benefits Increase	599160	\$ -	\$ -	\$ -	\$ -	\$ -
521000 - Travel	521000	\$ 154,121	\$ 109,248	\$ 44,873	\$ -	\$ 154,121
531000 - Supplies - IT Software	531000	\$ -	\$ 71	\$ (71)	\$ -	\$ -
532000 - Supply/Material - Professional	532000	\$ 432	\$ 105	\$ 327	\$ -	\$ 432
533000 - Food and Clothing	533000	\$ 1,015	\$ -	\$ 1,015	\$ -	\$ 1,015
534000 - Bldg, Grounds, Vehicle Supply	534000	\$ 1,791	\$ 91	\$ 1,700	\$ -	\$ 1,791
535000 - Miscellaneous Supplies	535000	\$ 5,527	\$ 2,862	\$ 2,665	\$ -	\$ 5,527
536000 - Office Supplies	536000	\$ 4,669	\$ 1,174	\$ 3,495	\$ -	\$ 4,669
541000 - Postage	541000	\$ -	\$ 58	\$ (58)	\$ -	\$ -
542000 - Printing	542000	\$ 1,129	\$ 456	\$ 673	\$ -	\$ 1,129
551000 - IT Equipment under \$5,000	551000	\$ -	\$ -	\$ -	\$ -	\$ -
552000 - Other Equipment under \$5,000	552000	\$ -	\$ -	\$ -	\$ -	\$ -
553000 - Office Equip & Furniture-Under	553000	\$ 2,500	\$ -	\$ 2,500	\$ -	\$ 1,000
561000 - Utilities	561000	\$ -	\$ -	\$ -	\$ -	\$ -
571000 - Insurance	571000	\$ -	\$ -	\$ -	\$ -	\$ -
581000 - Rentals/Leases-Equipment&Other	581000	\$ 4,272	\$ -	\$ 4,272	\$ -	\$ -
582000 - Rentals/Leases - Bldg/Land	582000	\$ 5,255	\$ 3,743	\$ 1,512	\$ -	\$ 5,255
591000 - Repairs	591000	\$ 2,500	\$ 1,605	\$ 895	\$ -	\$ 2,500
601000 - IT - Data Processing	601000	\$ -	\$ -	\$ -	\$ -	\$ -
602000 - IT - Communications	602000	\$ 25,060	\$ 16,355	\$ 8,705	\$ -	\$ 25,060
603000 - IT Contractual Services and Re	603000	\$ -	\$ -	\$ -	\$ -	\$ -
611000 - Professional Development	611000	\$ 2,534	\$ 1,160	\$ 1,374	\$ -	\$ 2,734
621000 - Operating Fees and Services	621000	\$ 353,015	\$ 224,043	\$ 128,973	\$ -	\$ 358,587
623000 - Professional Fees and Services	623000	\$ 45,000	\$ 20,805	\$ 24,195	\$ -	\$ 45,000
625000 - Medical, Dental and Optical	625000	\$ -	\$ 56	\$ (56)	\$ -	\$ -
682000 - Land & Buildings	682000	\$ -	\$ -	\$ -	\$ -	\$ -
683000 - Other Capital Payments	683000	\$ -	\$ -	\$ -	\$ -	\$ -
684000 - Extra Repairs/Deferred Main	684000	\$ -	\$ -	\$ -	\$ -	\$ -
691000 - Equipment Over \$5000	691000	\$ -	\$ -	\$ -	\$ -	\$ -
692000 - Motor Vehicles	692000	\$ -	\$ -	\$ -	\$ -	\$ -
693000 - IT Equip / Software Over \$5000	693000	\$ -	\$ -	\$ -	\$ -	\$ -
712000 - Grants, Benefits & Claims	712000	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ 3,495,031	\$ 2,413,775	\$ 1,081,256	\$ 28,039	\$ 3,771,429
General Funds		\$ 1,875,257	\$ 1,835,146	\$ 40,111	\$ 28,039	\$ 2,880,000
Federal Funds		\$ 351,010	\$ 108,193	\$ 242,818	\$ -	\$ 155,930
Special Funds		\$ 1,268,764	\$ 470,437	\$ 798,327	\$ -	\$ 735,499
Total		\$ 3,495,031	\$ 2,413,775	\$ 1,081,256	\$ 28,039	\$ 3,771,429
FTE		12.00	0.00	0.00	1.00	13.00