

DOCR – DIVISION OF ADULT SERVICES
2023-25 BUDGET DETAIL

Reporting Level: 510-80-00-00-00	
Program: ROUGH RIDER INDUSTRIES	

EXPLANATION OF PROGRAM COSTS

The Industries program provides training and employment services at the three male facilities for the resident population. We will be expanding operations at the Heart River Correctional Center female facility in the near future.

BUDGET BY TRADITIONAL LINE ITEM

<u>Description</u>	<u>2021-23 Leg. Base Level</u>	<u>2023-25 Exec Rec</u>	<u>Percent of Total</u>	<u>Change from 21-23</u>
Salary and Fringe	5,042,290	5,481,687	24%	439,397
Operating	10,493,610	14,958,150	65%	4,464,540
Capital	-	2,661,080	11%	2,661,080
Total	15,535,900	23,100,917	100%	7,565,017
<u>Funds</u>				
General	-	-	0%	-
Other	15,535,900	23,100,917	100%	7,565,017
Total	15,535,900	23,100,917	100%	7,565,017
FTE	30.00	30.00	-	-

MATERIAL EXPENDITURES

Salary and Benefits – \$5,481,687 – 24% of budget

- Industries Director – 1.0 FTE
- Accounting/Marketing Staff– 1.0 FTE
- Purchasing Agent– 1.0 FTE
- Administrative & Sales Assistant– 2.0 FTE
- Account Executive– 2.0 FTE
- Industries & Operations Manager/Supervisor – 6.0 FTE
- Industries Specialist– 14.0 FTE
- Delivery Specialists – 3.0 FTE
- Temporary Service Worker

Other Operating Expenses – \$14,958,150 – 65% of total budget

Building, Ground, Maintenance – Raw materials used in production and products resold via commissary operations (approximately 82% of operating budget)

Operating Fees and Services and other operating expenses - Production expenditures, raw material and finished product freight, resident wages (approximately 18% of operating budget)

Capital Expenditures – \$2,661,080 – 11% of total budget

**Decision Package - \$2,019,000 Equipment needs for the daily operations

See attached List

**Decision Package - \$642,080 IT Project List

See attached List

SIGNIFICANT CHANGES

Salary and Benefits - \$439,397

Executive Recommendation for salary increases

Operating Fees & Services – \$4,464,540

Inflationary increases - \$380,859 (travel, utilities, repairs, IT costs)

**Decision Package - \$4,083,681 increase in Building, Ground, Maintenance and production related expenses, and raw materials

IT Equipment/Software over \$5000 - \$2,661,080

**Decision Package - \$642,080 IT Project List

**Decision Package – \$2,019,000 Equipment Needs

2021-23 CARES expenses were \$0 in this department.

2021-23 ARPA expenses were \$0 in this department

DOCR - ROUGH RIDER INDUSTRIES		2021-23 LEG	11/30/2022	REMAINING	2023-25	2023-25
Description	Acct Code	BASE BUDGET	BTD EXPEND	BALANCE	DECISION PKG	EXEC RECOMMEND
511000 - Salaries - Permanent	511000	\$ 3,328,515	\$ 2,248,106	\$ 1,080,409		\$ 3,552,962
511900 - Salaries - Adjustment	511900	\$ -		\$ -		\$ -
599110 - Salaries - Increase	599110	\$ -		\$ -		\$ -
512000 - Salaries - Other	512000	\$ -		\$ -		\$ -
513000 - Temporary Salaries	513000	\$ 49,920	\$ 6,378	\$ 43,542		\$ 16,310
514000 - Overtime	514000	\$ 18,000	\$ 25,202	\$ (7,202)		\$ 39,154
516000 - Fringe Benefits	516000	\$ 1,645,855	\$ 1,115,424	\$ 530,431		\$ 1,873,261
599160 - Fringe Benefits Increase	599160	\$ -		\$ -		\$ -
521000 - Travel	521000	\$ 187,761	\$ 143,935	\$ 43,826		\$ 213,200
531000 - Supplies - IT Software	531000	\$ 20,126	\$ 14,726	\$ 5,400		\$ 24,400
532000 - Supply/Material - Professional	532000	\$ 102	\$ 124	\$ (22)		\$ 200
533000 - Food and Clothing	533000	\$ 39,980	\$ 8,466	\$ 31,514		\$ 49,900
534000 - Bldg, Grounds, Vehicle Supply	534000	\$ 8,166,319	\$ 8,539,199	\$ (372,880)	\$ 4,083,681	\$ 12,250,000
535000 - Miscellaneous Supplies	535000	\$ 85,130	\$ 372,116	\$ (286,986)		\$ 88,000
536000 - Office Supplies	536000	\$ 17,508	\$ 9,155	\$ 8,353		\$ 15,000
541000 - Postage	541000	\$ 4,745	\$ 1,745	\$ 3,000		\$ 2,500
542000 - Printing	542000	\$ 3,907	\$ 517	\$ 3,390		\$ 1,500
551000 - IT Equipment under \$5,000	551000	\$ 62,707	\$ 27,334	\$ 35,373		\$ 44,100
552000 - Other Equipment under \$5,000	552000	\$ 81,838	\$ 86,392	\$ (4,554)		\$ 81,400
553000 - Office Equip & Furniture-Under	553000	\$ -		\$ -		\$ -
561000 - Utilities	561000	\$ 119,278	\$ 96,529	\$ 22,749		\$ 149,000
571000 - Insurance	571000	\$ 17,032	\$ 24,287	\$ (7,255)		\$ 29,600
581000 - Rentals/Leases-Equipment&Other	581000	\$ 2,005	\$ 783	\$ 1,222		\$ 2,100
582000 - Rentals/Leases - Bldg/Land	582000	\$ 1,243		\$ 1,243		\$ -
591000 - Repairs	591000	\$ 123,752	\$ 69,597	\$ 54,155		\$ 150,800
601000 - IT - Data Processing	601000	\$ 38,283	\$ 24,995	\$ 13,288		\$ 44,800
602000 - IT - Communications	602000	\$ 28,207	\$ 17,046	\$ 11,161		\$ 26,400
603000 - IT Contractual Services and Re	603000	\$ 88,644	\$ 80,169	\$ 8,475		\$ 194,000
611000 - Professional Development	611000	\$ 17,016	\$ 13,105	\$ 3,911		\$ 30,000
621000 - Operating Fees and Services	621000	\$ 1,387,718	\$ 919,749	\$ 467,969		\$ 1,561,250
623000 - Professional Fees and Services	623000	\$ 309		\$ 309		\$ -
625000 - Medical, Dental and Optical	625000	\$ -		\$ -		\$ -
682000 - Land & Buildings	682000	\$ -		\$ -		\$ -
683000 - Other Capital Payments	683000	\$ -		\$ -		\$ -
684000 - Extra Repairs/Deferred Main	684000	\$ -		\$ -		\$ -
691000 - Equipment Over \$5000	691000	\$ -	\$ 393,370	\$ (393,370)	\$ 2,019,000	\$ 2,019,000
692000 - Motor Vehicles	692000	\$ -		\$ -		\$ -
693000 - IT Equip / Software Over \$5000	693000	\$ -		\$ -	\$ 642,080	\$ 642,080
712000 - Grants, Benefits & Claims	712000	\$ -		\$ -		\$ -
Total		\$ 15,535,900	\$ 14,238,449	\$ 1,297,451	\$ 6,744,761	\$ 23,100,917
General Funds		\$ -		\$ -		\$ -
Federal Funds		\$ -		\$ -		\$ -
Special Funds		\$ 15,535,900	\$ 14,238,451	\$ 1,297,449	\$ 6,744,761	\$ 23,100,917
Total		\$ 15,535,900	\$ 14,238,451	\$ 1,297,449	\$ 6,744,761	\$ 23,100,917
FTE		30.00				30.00

2023-25 RRI Decision Package - Equipment >\$5000

Department	Amount	Description
RRI-NDSP,MRCC	\$ 50,000.00	Welding Units - qty 5
RRI- JRCC sewing	\$ 10,000.00	Big Joe Forklift
RRI- MRCC welding	\$ 18,000.00	Chop Saw- qty 3
RRI-NDSP furniture	\$ 200,000.00	CNC Router 5'x12 Table
RRI- JRCC sewing	\$ 10,000.00	Coverstitch Machine
RRI- commissary/whse	\$ 70,000.00	Enclosed Commissary Trailer 48'
RRI- JRCC sewing	\$ 8,000.00	Juki Double Needle Sewing Machine
RRI- sign shop	\$ 30,000.00	Latex Printer
RRI- NDSP metal	\$ 90,000.00	Retooling License Plate Blanking Die
RRI- sandbagging, whse	\$ 150,000.00	Skid Steer-qty 2
RRI- JRCC sewing	\$ 6,000.00	Tagless Sizing Machine
RRI-NDSP furniture	\$ 100,000.00	Dust Collector
RRI-NDSP metal	\$ 42,000.00	Forklift
RRI	\$ 100,000.00	Ground Work/Landscaping
RRI- sign shop	\$ 250,000.00	Hydrostripper
RRI- NDSP metal	\$ 300,000.00	Powder Coat Painting System
RRI-NDSP furniture	\$ 130,000.00	Wide Belt Sander
RRI-JRCC Sewing	\$ 40,000.00	Air Compressor
RRI- JRCC sewing	\$ 300,000.00	Automated Cutting Table
RRI-sign shop	\$ 50,000.00	CO2 Laser Engraver
RRI-NDSP furniture	\$ 40,000.00	Sliding Table Saw
RRI- NDSP metal	\$ 15,000.00	Tube and Pipe Notcher
RRI- NDSP metal	\$ 10,000.00	Tube Bender Dies
	\$ 2,019,000.00	

DECISION PACKAGE - RRI IT NEEDS (Special Funds)

Rankings	Operations	Description
1	\$ 121,040.00	IT Project List - Implement Macola asset barcoding
2	\$ 271,040.00	IT Equip. List - RFID System
3	\$ 250,000.00	IT Equip. List - RRI Communication with Residents
	\$ 642,080.00	

ROUGH RIDER INDUSTRIES - DECISION PACKAGE \$642,080 (Special Funds)

\$121,040 IMPLEMENT MACOLA ASSET BARCODING

- Rough Rider Industry produces several products and provides various warranties for the products they produce.
- These products inventories and warrantees are current managed in a very manual way that is cumbersome and complicates tracking.
- RRI believes that a new barcoding system will improve inventory and warranty tracking leading to enhanced production, asset & loss controls.

\$271,040 RADIO FREQUENCY IDENTIFICATION (RFID)

- Refers to a wireless system comprised of two components: tags and readers
- Rough Rider Industry seeks to procure a RFID system to improve workflows in commissary function for residents by enabling electronic delivery, receipt and signatures to ensure the right items are received and processed correctly.
- This reduces the negative staff and resident interactions caused by delivering the wrong products to the wrong resident.

\$250,000 RRI COMMUNICATIONS WITH RESIDENTS

- Rough Rider Industry is no different than any manufacturer in that communications with staff can be critical for production. This request is to create a controlled communication channel for RRI to communicate with residents about technical and production issues/questions.
- Currently RRI uses an outdated application that is difficult to maintain and does not provide the appropriate level of access to communicate with residents about critical manufacturing and technical questions.