

DOCR – DIVISION OF ADULT SERVICES
2023-25 BUDGET DETAIL

Reporting Level: 510-50-00-00-00

Program: MEDIUM SECURITY INST - JRCC

EXPLANATION OF PROGRAM COSTS

The James River Correctional Center accounts for the costs related to security, food services, administrative services, and work programs for the medium security facility and the JRMU treatment facility (formerly Tompkins) located in Jamestown ND as well as the preparation of meals and laundry services provided by JRCC employees for the ND State Hospital residents.

BUDGET BY TRADITIONAL LINE ITEM

<u>Description</u>	<u>2021-23 Leg. Base Level</u>	<u>2023-25 Exec Rec</u>	<u>Percent of Total</u>	<u>Change from 21-23</u>
Salary and Fringe	28,246,742	31,620,157	83%	3,373,415
Operating	4,914,334	6,364,692	17%	1,450,358
Capital	-	-	0%	-
Total	33,161,076	37,984,849	100%	4,823,773
<u>Funds</u>				
General	31,766,845	36,838,822	97%	5,071,977
Other	1,394,231	1,146,027	3%	(248,204)
Total	33,161,076	37,984,849	100%	4,823,773
FTE	174.69	174.69	-	0.00

MATERIAL EXPENDITURES

Salary and Benefits – \$31,620,157 – 83% of budget

- JRCC Warden – 1.0 FTE
- Deputy Warden – 1.0 FTE
- Chief of Security – 1.0 FTE
- Captain – 6.0 FTE
- Sergeant – 43.0 FTE

Lieutenant – 4.0 FTE
Correctional Unit Manager– 2.0 FTE
Correctional Officer – 91.0 FTE
Community Resource / Chaplain / Activity – 3.0 FTE
Safety Officer -1.0 FTE
Administrative/Office Assistant – 6.69 FTE
Food Service – 3.0 FTE
Treatment Security / Case Management – 12.0 FTE

Other Operating Expenses – \$6,364,692 – 17% of total budget

Food and Clothing - resident and employee meals; resident clothing; paper products; linens; officer uniforms (approximately 68% of operating budget) including NDSH food purchases - \$1,075,426

Travel and Operating Fees and Services – Travel expenditures including transporting offenders and motor pool expenses as well as meals and lodging for employee travel and Resident wages (approximately 15% of operating budget)

Security / Office Supplies and Repairs – supplies and repairs needed to safely run the facility -(approximately 17% of operating budget)

SIGNIFICANT CHANGES

Salary and Benefits - \$3,373,415

Executive Recommendation for salary increases

Operating Fees & Services – \$1,450,358

**Decision Package – Food Inflation - \$504,576
\$886,400 in base budget

**Decision Package – Clothing/Linens Inflation - \$7,289

**Decision Package – Resident Payroll - \$61,145

Bread Making Equipment was purchased in the 21-23 biennium.

2021-23 CARES expenses were \$534.62 in this department.

2021-23 ARPA expenses were \$0 in this department

DOCR - JRCC		2021-23 LEG	11/30/2022	REMAINING	2023-25	2023-25
Description	Acct Code	BASE BUDGET	BTD EXPEND	BALANCE	DECISION PKG	EXEC RECOMMEND
511000 - Salaries - Permanent	511000	\$ 17,061,550	\$ 10,834,435	\$ 6,227,115	\$ -	\$ 18,659,612
511900 - Salaries - Adjustment	511900	\$ -	\$ -	\$ -	\$ -	\$ -
599110 - Salaries - Increase	599110	\$ -	\$ -	\$ -	\$ -	\$ -
512000 - Salaries - Other	512000	\$ -	\$ -	\$ -	\$ -	\$ -
513000 - Temporary Salaries	513000	\$ 554,068	\$ 568,993	\$ (14,925)	\$ -	\$ 860,252
514000 - Overtime	514000	\$ 1,808,000	\$ 1,330,472	\$ 477,528	\$ -	\$ 1,556,791
516000 - Fringe Benefits	516000	\$ 8,823,124	\$ 5,781,241	\$ 3,041,883	\$ -	\$ 10,543,502
599160 - Fringe Benefits Increase	599160	\$ -	\$ -	\$ -	\$ -	\$ -
521000 - Travel	521000	\$ 153,442	\$ 90,339	\$ 63,103	\$ -	\$ 153,442
531000 - Supplies - IT Software	531000	\$ 7,953	\$ 2,604	\$ 5,349	\$ -	\$ 7,953
532000 - Supply/Material - Professional	532000	\$ 40,500	\$ 22,928	\$ 17,572	\$ -	\$ 40,500
533000 - Food and Clothing	533000	\$ 2,945,845	\$ 2,440,443	\$ 505,402	\$ 511,865	\$ 4,344,131
534000 - Bldg, Grounds, Vehicle Supply	534000	\$ 524,000	\$ 346,856	\$ 177,144	\$ -	\$ 500,573
535000 - Miscellaneous Supplies	535000	\$ 339,040	\$ 337,034	\$ 2,006	\$ -	\$ 339,040
536000 - Office Supplies	536000	\$ 19,513	\$ 20,588	\$ (1,075)	\$ -	\$ 17,513
541000 - Postage	541000	\$ 6,581	\$ 8,878	\$ (2,297)	\$ -	\$ 8,581
542000 - Printing	542000	\$ 8,583	\$ 4,811	\$ 3,772	\$ -	\$ 8,583
551000 - IT Equipment under \$5,000	551000	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000
552000 - Other Equipment under \$5,000	552000	\$ 35,889	\$ 19,888	\$ (72,308)	\$ -	\$ 23,889
553000 - Office Equip & Furniture-Under	553000	\$ 22,966	\$ 2,795	\$ 20,171	\$ -	\$ 23,966
561000 - Utilities	561000	\$ -	\$ -	\$ -	\$ -	\$ -
571000 - Insurance	571000	\$ -	\$ -	\$ -	\$ -	\$ -
581000 - Rentals/Leases-Equipment&Other	581000	\$ 23,380	\$ 12,950	\$ 10,430	\$ -	\$ 23,380
582000 - Rentals/Leases - Bldg/Land	582000	\$ -	\$ -	\$ -	\$ -	\$ -
591000 - Repairs	591000	\$ 49,849	\$ 30,106	\$ 19,743	\$ -	\$ 49,849
601000 - IT - Data Processing	601000	\$ -	\$ -	\$ -	\$ -	\$ -
602000 - IT - Communications	602000	\$ 6,864	\$ 250	\$ 6,614	\$ -	\$ 1,864
603000 - IT Contractual Services and Re	603000	\$ -	\$ -	\$ -	\$ -	\$ -
611000 - Professional Development	611000	\$ 29,500	\$ 7,586	\$ 21,914	\$ -	\$ 19,500
621000 - Operating Fees and Services	621000	\$ 722,956	\$ 428,417	\$ 294,539	\$ 61,145	\$ 737,146
623000 - Professional Fees and Services	623000	\$ 23,788	\$ 9,474	\$ 14,314	\$ -	\$ 18,788
625000 - Medical, Dental and Optical	625000	\$ 36,994	\$ 27,459	\$ 9,535	\$ -	\$ 40,994
682000 - Land & Buildings	682000	\$ -	\$ -	\$ -	\$ -	\$ -
683000 - Other Capital Payments	683000	\$ -	\$ -	\$ -	\$ -	\$ -
684000 - Extra Repairs/Deferred Main	684000	\$ -	\$ -	\$ -	\$ -	\$ -
691000 - Equipment Over \$5000	691000	\$ -	\$ 70,099	\$ (70,099)	\$ -	\$ -
692000 - Motor Vehicles	692000	\$ -	\$ -	\$ -	\$ -	\$ -
693000 - IT Equip / Software Over \$5000	693000	\$ -	\$ -	\$ -	\$ -	\$ -
712000 - Grants, Benefits & Claims	712000	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ 33,161,076	\$ 22,398,645	\$ 10,762,431	\$ 573,010	\$ 37,984,849
General Funds		\$ 31,766,845	\$ 16,560,214	\$ 15,206,631	\$ 573,010	\$ 36,838,822
Federal Funds		\$ -	\$ 5,184,160	\$ (5,184,160)	\$ -	\$ -
Special Funds		\$ 1,394,231	\$ 654,271	\$ 739,960	\$ -	\$ 1,146,027
Total		\$ 33,161,076	\$ 22,398,645	\$ 10,762,431	\$ 573,010	\$ 37,984,849
FTE		174.69	0.00	0.00	0.00	174.69

North Dakota Department of Corrections and Rehabilitation
2023 - 2025 Estimated Population - Men

Date	Estimated Average Inmate Population	Deferred Admission Status	Estimated DOCR Population	[---- Traditional Prison Beds ----]		[---- Nontraditional Prison Beds ----]		Holds	CPP	Total
				DOCR Facilities	Interstate Compact	James River Minimum Unit	Transition 1/4			
July-23	1,528	-	1,528	1,307	21	60	137	3	-	1,528
August-23	1,529	-	1,529	1,308	21	60	137	3	-	1,529
September-23	1,530	-	1,530	1,309	21	60	137	3	-	1,530
October-23	1,530	-	1,530	1,309	21	60	137	3	-	1,530
November-23	1,531	-	1,531	1,310	21	60	137	3	-	1,531
December-23	1,532	-	1,532	1,311	21	60	137	3	-	1,532
January-24	1,533	-	1,533	1,312	21	60	137	3	-	1,533
February-24	1,533	-	1,533	1,312	21	60	137	3	-	1,533
March-24	1,534	-	1,534	1,313	21	60	137	3	-	1,534
April-24	1,535	-	1,535	1,314	21	60	137	3	-	1,535
May-24	1,536	-	1,536	1,315	21	60	137	3	-	1,536
June-24	1,536	-	1,536	1,315	21	60	137	3	-	1,536
July-24	1,538	-	1,538	1,317	21	60	137	3	-	1,538
August-24	1,540	-	1,540	1,319	21	60	137	3	-	1,540
September-24	1,541	-	1,541	1,320	21	60	137	3	-	1,541
October-24	1,543	-	1,543	1,322	21	60	137	3	-	1,543
November-24	1,545	-	1,545	1,324	21	60	137	3	-	1,545
December-24	1,547	-	1,547	1,326	21	60	137	3	-	1,547
January-25	1,549	-	1,549	1,328	21	60	137	3	-	1,549
February-25	1,551	-	1,551	1,330	21	60	137	3	-	1,551
March-25	1,552	-	1,552	1,331	21	60	137	3	-	1,552
April-25	1,554	-	1,554	1,333	21	60	137	3	-	1,554
May-25	1,556	-	1,556	1,335	21	60	137	3	-	1,556
June-25	1,558	-	1,558	1,337	21	60	137	3	-	1,558

**Corrections and Rehabilitation
Estimated Population by Facility / Program - Men
2023 - 2025**

Month	NDSP 11	JRCC 12	MRCC 13	Interstate Compact 14	JRMU Treatment	Transition	CPP 15	Holds 16	Total DOCR Population	Deferred Admission 17	(a) Total Population	(b) 23-25 Est Population	(a) - (b)
JUL 2023 ADP	683	437	187	21	60	137	-	3	1,528	-	1,528	1,528	-
AUG 2023 ADP	684	437	187	21	60	137	-	3	1,529	-	1,529	1,529	-
SEP 2023 ADP	685	437	187	21	60	137	-	3	1,530	-	1,530	1,530	-
OCT 2023 ADP	685	437	187	21	60	137	-	3	1,530	-	1,530	1,530	-
NOV 2023 ADP	686	437	187	21	60	137	-	3	1,531	-	1,531	1,531	-
DEC 2023 ADP	687	437	187	21	60	137	-	3	1,532	-	1,532	1,532	-
JAN 2024 ADP	688	437	187	21	60	137	-	3	1,533	-	1,533	1,533	-
FEB 2024 ADP	688	437	187	21	60	137	-	3	1,533	-	1,533	1,533	-
MAR 2024 ADP	689	437	187	21	60	137	-	3	1,534	-	1,534	1,534	-
APR 2024 ADP	690	437	187	21	60	137	-	3	1,535	-	1,535	1,535	-
MAY 2024 ADP	691	437	187	21	60	137	-	3	1,536	-	1,536	1,536	-
JUN 2024 ADP	691	437	187	21	60	137	-	3	1,536	-	1,536	1,536	-
JUL 2024 ADP	693	437	187	21	60	137	-	3	1,538	-	1,538	1,538	-
AUG 2024 ADP	695	437	187	21	60	137	-	3	1,540	-	1,540	1,540	-
SEP 2024 ADP	696	437	187	21	60	137	-	3	1,541	-	1,541	1,541	-
OCT 2024 ADP	698	437	187	21	60	137	-	3	1,543	-	1,543	1,543	-
NOV 2024 ADP	700	437	187	21	60	137	-	3	1,545	-	1,545	1,545	-
DEC 2024 ADP	702	437	187	21	60	137	-	3	1,547	-	1,547	1,547	-
JAN 2025 ADP	704	437	187	21	60	137	-	3	1,549	-	1,549	1,549	-
FEB 2025 ADP	706	437	187	21	60	137	-	3	1,551	-	1,551	1,551	-
MAR 2025 ADP	707	437	187	21	60	137	-	3	1,552	-	1,552	1,552	-
APR 2025 ADP	709	437	187	21	60	137	-	3	1,554	-	1,554	1,554	-
MAY 2025 ADP	711	437	187	21	60	137	-	3	1,556	-	1,556	1,556	-
JUN 2025 ADP	713	437	187	21	60	137	-	3	1,558	-	1,558	1,558	-
23-25 Bien Ave.	695	437	187	21	60	137	-	3	1,540	-	1,540	1,540	-

11 - North Dakota State Penitentiary (count includes inmates on temporary leave status and juveniles sentenced as adults being held at YCC)

12 - James River Correctional Center (count includes people on temporary leave status)

13 - Missouri River Correctional Center

14 - People housed out-of-state with either Bureau of Prison or other States

15 - Community Placement Program

16 - People housed in county / regional jail facilities

17 - People in county jail awaiting DOCR admission

July 1, 2021 through June 30, 2022

Acct Codes	NDSP	MRCC	JRCC	HRCC	Total
533020 Dry Goods	11,283.31	381.57	858.61	-	12,523.49
533025 Food Supplies	1,393,925.20	317,108.57	1,630,614.86	43,991.20	3,385,639.83
533030 Groceries	-	-	143.16	24.47	167.63
533050 Meat	84,460.68	-	-	-	84,460.68
	<u>1,489,669.19</u>	<u>317,490.14</u>	<u>1,631,616.63</u>	<u>44,015.67</u>	<u>3,482,791.63</u>
Less NDSH Billed	-	-	(468,203.86)	-	(468,203.86)
Total	1,489,669.19	317,490.14	1,163,412.77	44,015.67	3,014,587.77
Warehouse	(11,150.81)	(2,376.55)	(8,708.64)	(329.48)	(22,565.48)
Inventory - FY22 Closing Package	133,778.23	28,511.88	104,479.10	3,952.78	270,722.00
Inventory - FY21 Closing Package	84,904.47	18,095.52	66,309.32	2,508.70	171,818.00
Total	<u>1,429,644.62</u>	<u>304,697.23</u>	<u>1,116,534.34</u>	<u>42,242.11</u>	<u>2,893,118.29</u>

7/1/21-6/30/22 Resident Count ADP	728	178	456	21	1,383
7/1/21-6/30/22 Temp / Hosp	7	-	5	-	12
	<u>735</u>	<u>178</u>	<u>461</u>	<u>21</u>	<u>1,395</u>
Total # of Resident Meals Per Day (3)	2,205	534	1,383	63	4,185
Total # of Staff Meals Per Day (1)	125	55	132	10	322
Total # of Meals Per Day	<u>2,330</u>	<u>589</u>	<u>1,515</u>	<u>73</u>	<u>4,507</u>
7/1/21-6/30/22 # of Days	365	365	365	365	365
7/1/21-6/30/22 Gross # of Meals	850,450	214,985	552,975	26,645	1,645,055
Prep / Waste Adjustment	1%	1%	1%	1%	1%
7/1/21-6/30/22 # of Meals	858,955	217,135	558,505	26,911	1,661,506
21-23 BTD Computed Food Cost Per Meal	\$ 1.66	\$ 1.40	\$ 2.00	\$ 1.57	\$ 1.74
7/1/23-6/30/25 Est Resident Population	646	187	491	46	1,370
7/1/23-6/30/25 Est Temp / Hosp	7	-	6	-	13
	<u>653</u>	<u>187</u>	<u>497</u>	<u>46</u>	<u>1,383</u>
Total Estimated Resident Meals Per Day	1,959	561	1,491	138	4,149
Total Estimated Staff Meals Per Day	125	55	132	10	322
Total Estimated Meals Per Day	<u>2,084</u>	<u>616</u>	<u>1,623</u>	<u>148</u>	<u>4,471</u>
7/1/23-6/30/25 Days	731	731	731	731	731
Total Est Gross # Meals	1,523,404	450,296	1,186,413	108,188	3,268,301
Prep / Waste Adjustment	1%	1%	1%	1%	1%
Total Est 23-25 Meals	<u>1,538,638</u>	<u>454,799</u>	<u>1,198,277</u>	<u>109,270</u>	<u>3,300,984</u>

FY22 Food Cost Per Meal	\$ 1.66	\$ 1.40	\$ 2.00	\$ 1.57	\$ 1.74
Est Inflation FY23	8.8%	8.8%	8.8%	8.8%	8.8%
Est FY23 Food Cost Per Meal	\$ 1.81	\$ 1.53	\$ 2.18	\$ 1.71	\$ 1.89
Est Inflation FY24	8.8%	8.8%	8.8%	8.8%	8.8%
Est FY24 Food Cost Per Meal	\$ 1.97	\$ 1.66	\$ 2.37	\$ 1.86	\$ 2.06
Est Inflation FY25	8.8%	8.8%	8.8%	8.8%	8.8%
Est FY25 Food Cost Per Meal	\$ 2.14	\$ 1.81	\$ 2.57	\$ 2.02	\$ 2.24

2023-25 Est Ave Food Cost Per Meal	\$ 2.06	\$ 1.73	\$ 2.47	\$ 1.94	\$ 2.15
2023-25 Est Food Cost	<u>\$ 3,164,846.78</u>	<u>\$ 788,708.86</u>	<u>\$ 2,960,470.74</u>	<u>\$ 211,966.50</u>	<u>\$ 7,103,397.28</u>
			<u>\$ 1,075,426.10</u>	NDSH Food estimates	
			\$ 4,035,896.84		

DOCR Resident Clothing and Linens

	6/30/2022
	Biennium to Date
Level: 510-40-00-00-00 AS - NDSP (Max Security)	Actuals
533010 - Clothing	215,439.09
533040 - Linens	<u>32,778.75</u>
FY22 BTD Expend	248,217.84

	6/30/2022
	Biennium to Date
Level: 510-50-00-00-00 AS - JRCC (Med Security)	Actuals
533010 - Clothing	65,528.53
533040 - Linens	<u>24,217.27</u>
FY22 BTD Expend	89,745.80

	6/30/2022
	Biennium to Date
Level: 510-60-10-00-00 AS - MRCC (Med Security)	Actuals
533010 - Clothing	11,749.69
533040 - Linens	<u>2,974.83</u>
FY22 BTD Expend	14,724.52

	6/30/2022
	Biennium to Date
Level: 510-90-20-00-00 AS - HRCC Operations	Actuals
533010 - Clothing	24,583.66
533040 - Linens	<u>-</u>
FY22 BTD Expend	24,583.66

Total	377,271.82
FY22 ADP	1,397
Cost Per ADP \$	270.06
Est FY24 ADP	1,424
Cost Per ADP \$	270.06
FY24 Estimated Costs \$	384,563.40
Est FY25 ADP	1,447
Cost Per ADP \$	270.06
FY25 Estimated Costs \$	<u>390,774.75</u>
\$	<u>775,338.15</u>

		Resident			
23-25 Estimated Cost by Facility		Clothing/Linens	Staff Uniforms	Total	Increase in 23-25
7410-533000	NDSP	\$ 510,116.98	173,597.91	\$ 683,714.89	\$ 154,399.89
7510-533000	JRCC	\$ 184,438.22	121,933.32	\$ 306,371.54	\$ 7,288.54
7610-533000	MRCC	\$ 30,260.63	63,781.82	\$ 94,042.45	\$ 52,643.45
7810-533000	HRCC	\$ 50,522.32	1,303.00	\$ 51,825.33	\$ 33,188.33
Total Estimated 23-25 Costs		\$ 775,338.15	360,616.06	\$ 1,135,954.21	\$ 247,520.21

		Resident		
21-23 Budget by Facility		Clothing/Linens	Staff Uniforms	Total
7410-533000	NDSP	\$ 366,447.00	162,868.00	\$ 529,315.00
7510-533000	JRCC	\$ 163,460.00	135,623.00	\$ 299,083.00
7610-533000	MRCC	\$ 28,314.00	13,085.00	\$ 41,399.00
7810-533000	HRCC	\$ 18,637.00	-	\$ 18,637.00
Total Estimated 23-25 Costs		\$ 576,858.00	311,576.00	\$ 888,434.00

DOCRC Resident Wages 23-25 Estimated

	FY22 Wage/ADP	FY 23-25 Est ADP	Estimated Amt	10% increase in resident wages due to inflation	FY 23-25 Est ADP	New Estimated Amt
NDSP	36.75	646	\$ 569,730	40.42	646	\$ 626,703
JRCC	51.24	497	\$ 611,210	56.37	497	\$ 672,355
MRCC	44.58	187	\$ 200,104	49.04	187	\$ 220,103
HRCC	45.94	46	\$ 50,858	50.54	46	\$ 55,794
			Estimated Inmate Wages \$ 1,431,901			\$ 1,574,955

Increase from 21-23 \$ (863)
Decision Pkg increase \$ 143,053
 \$ 142,190

DECISION PACKAGES 2023-2025 JRCC

1)

INFLATIONARY COSTS - \$504,576 FOOD COSTS

Inflation rate – 8.8%

2023-25 Est Avg food cost per meal - \$2.47

FY22 Actual cost per meal – \$2.00

When the 21-23 budget was prepared, we estimated \$1.79 average cost per meal. As of 6/30/2022, our average cost per meal is \$2.00. This was calculated during the time when prices were just beginning to rise. We anticipate an average cost of \$2.47/meal during the 23-25 biennium.

2)

INFLATIONARY COSTS - \$7,289 CLOTHING / LINENS

2023-25 Est clothing/linen cost per ADP \$270.06

FY21 actual clothing/linen cost per ADP \$188.79

The DOCR is experiencing increased costs for resident clothing and other linens due to current inflation. DOCR estimated \$189 per resident when preparing the 2021-2023 biennial budget. As of June 30, 2022, it is costing \$270 per resident with current prices. The clothing/linen price per resident for 2023-25 was calculated using the June 30, 2022 cost.

3)

INFLATIONARY COSTS - \$61,145 RESIDENT PAYROLL

10% Increase

2023-25 Est Avg Monthly Wage/Resident \$56.37

FY22 Monthly Wage/Resident \$51.24

Rough Rider Industries is experiencing increased costs to purchase commissary items. Residents will absorb some of these costs. DOCR requests to increase resident wages by 10%. This allows residents to meet their financial obligations and rising commissary costs.