



---

## **ADMINISTRATIVE RULES COMMITTEE**

Tuesday, September 2, 2025  
Roughrider Room, State Capitol  
Bismarck, North Dakota

Senator Bob Paulson, Chairman, called the meeting to order at 10:00 a.m.

**Members present:** Senators Bob Paulson, Todd Beard, Jerry Klein, Janne Myrdal, Mike Wobbema; Representatives Clayton Fegley, Zachary Ista, Donald W. Longmuir, Andrew Marschall, Carrie McLeod\*, Brandy L. Pyle, Dan Ruby, Vicky Steiner, Christina Wolff

**Members absent:** Senator Kristin Roers; Representatives Donna Henderson, Daniel Johnston, Bernie Satrom

**Others present:** Senator Kyle Davison, Fargo, member of Legislative Management

Ms. Liz Parent, Secretary of State's office; Mr. Chris Price and Bridget Weidner, Department of Health and Human Services; Mr. Jeremy Traen, Board of Addiction Counseling Examiners; Mr. Jim Upgren, Department of Public Instruction

See [Appendix A](#) for additional persons present.

*\*Attended remotely*

**It was moved by Senator Myrdal, seconded by Representative Ruby, and carried on a voice vote that the minutes of the June 9, 2025, meeting be approved as distributed.**

Ms. Liz Fordahl, Counsel, Legislative Council, reviewed the [Supplementary Rules of Operation and Procedure of the North Dakota Legislative Management](#), [Administrative Rules Committee - Background Memorandum](#), and [Voiding and Carrying Over Administrative Rules](#). Ms. Fordahl noted:

- The rulemaking process requires public notice and hearing of the proposed rules, a public comment period of at least 10 days following the hearing, and the Attorney General's review of each rule as to its legality.
- The Attorney General may not approve a rule that exceeds the statutory authority of the agency, is not concise or easily understandable, or fails to substantially comply with the procedural requirements under North Dakota Century Code Chapter 28-32.

## **BOARD OF ADDICTION COUNSELING EXAMINERS**

Mr. Jeremy Traen, Chairman, Board of Addiction Counseling Examiners, provided testimony ([Appendix B](#)) regarding the October 2025 rules of the board. He noted the rules include strategic changes, including streamlined licensing to address workforce shortages, expanded pathways to clinical supervisor status, and flexibility in licensing examinations.

In response to a question from a committee member, Mr. Traen noted the proposed rule changes allow the board to grant licensure to out-of-state individuals who have substantially similar qualifications, including individuals from Minnesota who have passed the International Certification and Reciprocity Consortium examination and completed comparable hours of training and supervised experience.

## DEPARTMENT OF HEALTH AND HUMAN SERVICES

Ms. Bridget Weidner, Health Facilities Unit Director, Department of Health and Human Services, provided testimony ([Appendix C](#)) regarding the October 2025 rules of the department. She noted the rules related to home health agencies were made at the request of the industry and decrease regulatory requirements.

Mr. Chris Price, Deputy Section Chief, EMS Unit Director, Department of Health and Human Services, provided testimony ([Appendix D](#)) regarding the October 2025 rules of the department. He noted the rules are related to community health workers. In response to a question from a committee member, he noted:

- The pathways to certification include training and internship of 200 hours or more, training by Indian Health Service, supervised work experience of 1,000 hours or more, and reciprocity; and
- The hourly requirements were determined by the community health worker task force established by House Bill No. 1028 (2023).

Mr. Jason Wahl, Medical Marijuana Program Director, Department of Health and Human Services, provided testimony ([Appendix E](#)) regarding the October 2025 rules of the department. He noted the rules include increasing the fee and extending the expiration date for a registry identification card for medical marijuana and new rules implementing legislation related to cannabinoid edible products.

## DEPARTMENT OF PUBLIC INSTRUCTION

Mr. Jim Upgren, Assistant Director, Office of School Approval and Opportunity, Department of Public Instruction, provided testimony ([Appendix F](#)) regarding the October 2025 rules of the department. He noted the rules implement legislation related to the accreditation of schools and updating the definition of a student or child with disabilities.

## SECRETARY OF STATE

Ms. Liz Parent, Fiscal and Administrative Services Director, Secretary of State's office, provided testimony ([Appendix G](#)) regarding the October 2025 rules of the Secretary of State. She noted the Secretary of State acts as the Commissioner of Combative Sports and the amendments are related to boxing and mixed fighting styles.

No further business appearing, Senator Paulson adjourned the meeting at 11:20 a.m.

---

Liz Fordahl  
Counsel

ATTACH:7