

SB-2004  
1-23-25

**SENATE BILL NO. 2004**  
**Senate Appropriations –**  
**Human Resources Division**

**PROPOSED AMENDMENT TO SENATE BILL 2004**

1 A BILL for an Act to provide an appropriation for defraying the expenses of the ethics  
2 commission.

3 **BE IT ENACTED BY THE LEGISLATIVE ASSEMBLY OF NORTH DAKOTA:**

4 **SECTION 1. APPROPRIATION.** The funds provided in this section, or so much of the funds  
5 as may be necessary, are appropriated out of any moneys in the general fund in the state  
6 treasury, not otherwise appropriated, to the ethics commission for the purpose of defraying the  
7 expenses of the ethics commission, for the biennium beginning July 1, 2025, and ending  
9 June 30, 2027, as follows:

	<u>Base Level</u>	<u>Adjustments or Enhancements</u>	<u>Appropriation</u>
12 Ethics commission	<u>\$1,041,374</u>	<u>\$804,457</u>	<u>\$1,845,831</u>
13 Total general fund	\$1,041,374	\$804,457	\$1,845,831
14 Full-time equivalent positions	3.00	1.00	4.00

15 **SECTION 2. ONE-TIME FUNDING - EFFECT ON BASE BUDGET – REPORT TO SEVENTIETH**  
16 **LEGISLATIVE ASSEMBLY.** The following amounts reflect the one-time funding items included in  
17 the appropriation in section 1 of this Act:

<u>One-Time Funding Description</u>	<u>2023-25</u>	<u>2025-27</u>
19 IT Equipment/Software	\$0	\$135,000
20 Office Equipment/Furniture	\$0	\$2,348
21 New FTE position one-time costs	<u>\$0</u>	<u>\$5,484</u>
22 Total general fund	\$0	\$142,832

23 The 2025-27 biennium one-time funding amounts are not a part of the entity's base budget  
24 for the 2027-29 biennium. The ethics commission shall report to the appropriations committees

Sixty-ninth  
Legislative Assembly

- 1 of the seventieth legislative assembly on the use of this one-time funding for the biennium
- 2 beginning July 1, 2025, and ending June 30, 2027.

ND Ethics Commission - SB 2004  
2025-2027 Agency Request

Attachment #4

SUMMARIZED

	Agency 2023-2025		Agency 2025-2027		OMB Adjusted		2025-2027		Agency 2025-2027	
	Base Budget	FTEs	Base Budget	FTEs	2025-2027	Optional	Budget Changes	FTEs	Total Budget Request	FTEs
Salaries and Benefits	\$ 825,349.00		\$ 855,541.00		\$ 927,448.00	\$ 338,577.00	\$	1	\$ 1,266,025.00	4
Operating Expenses	\$ 312,893.00		\$ 185,833.00		\$ 194,546.00	\$ 332,076.00	\$		\$ 526,622.00	
<b>Totals</b>	<b>\$ 1,138,242.00</b>	<b>3</b>	<b>\$ 1,041,374.00</b>	<b>3</b>	<b>\$ 1,121,994.00</b>	<b>\$ 670,653.00</b>	<b>\$</b>	<b>1</b>	<b>\$ 1,792,647.00</b>	<b>4</b>

(1) The OMB 2025-27 Adjusted Base Budget removed one time funding and included \$71,907 for restored New & Vacant FTE Pool and \$8,713 in NDIT rate increases.

DETAILED

	Agency 2023-2025		Agency 2025-2027		OMB Adjusted		2025-2027		Agency 2025-2027	
	Base Budget	FTEs	Base Budget	FTEs	2025-2027	Optional	Budget Changes	FTEs	Total Budget Request	FTEs
Salaries - Permanent	\$ 519,587.00		\$ 570,483.00		\$ 642,390.00	\$ 184,320.00	\$		\$ 826,710.00	
Salaries - Other	\$ 27,290.00		\$ 34,426.00		\$ 34,426.00	\$ 42,683.00	\$		\$ 77,109.00	
Temporary Salaries	\$ 50,000.00		\$ -		\$ -	\$ 33,262.00	\$		\$ 33,262.00	
Fringe Benefits (FTE)	\$ 228,472.00		\$ 250,632.00		\$ 250,632.00	\$ 78,312.00	\$		\$ 328,944.00	
<b>Total Salaries and Benefits</b>	<b>\$ 825,349.00</b>	<b>3</b>	<b>\$ 855,541.00</b>	<b>3</b>	<b>\$ 927,448.00</b>	<b>\$ 338,577.00</b>	<b>\$</b>	<b>1</b>	<b>\$ 1,266,025.00</b>	<b>4</b>

	Agency 2023-2025		Agency 2025-2027		OMB Adjusted		2025-2027		Agency 2025-2027	
	Base Budget	FTEs	Base Budget	FTEs	2025-2027	Optional	Budget Changes	FTEs	Total Budget Request	FTEs
Travel	\$ 22,016		\$ 22,016		\$ 22,016	\$ 10,472.00	\$		\$ 32,488.00	
Supplies - IT Software	\$ -		\$ -		\$ -	\$ 60,000.00	\$		\$ 60,000.00	
Professional Supplies	\$ 500		\$ 896		\$ 896	\$ -	\$		\$ 896.00	
Miscellaneous Supplies	\$ 500		\$ -		\$ -	\$ -	\$		\$ -	
Office Supplies	\$ 2,500		\$ 2,500		\$ 2,500	\$ -	\$		\$ 2,500.00	
Printing	\$ 200		\$ 300		\$ 300	\$ -	\$		\$ 300.00	
Postage	\$ -		\$ 300		\$ 300	\$ -	\$		\$ 300.00	
Electrical	\$ -		\$ -		\$ -	\$ -	\$		\$ -	
IT Equipment under \$5000	\$ 2,300		\$ 1,070		\$ 1,070	\$ 850.00	\$		\$ 1,920.00	
IT Equipment / Software \$5000+	\$ -		\$ -		\$ -	\$ 135,000.00	\$		\$ 135,000.00	
Insurance	\$ 250		\$ 403		\$ 403	\$ -	\$		\$ 403.00	
Rentals/Leases-Equip & Other	\$ 3,552		\$ 3,547		\$ 3,547	\$ -	\$		\$ 3,547.00	
Rentals/Leases - Bldg/Land	\$ 52,416		\$ 23,990		\$ 23,990	\$ -	\$		\$ 23,990.00	
IT - Data Processing	\$ 48,939		\$ 41,537		\$ 50,250	\$ 19,391.00	\$		\$ 69,641.00	
IT - Communications	\$ 1,920		\$ 5,304		\$ 5,304	\$ 1,416.00	\$		\$ 6,720.00	
Professional Development	\$ 3,800		\$ 4,490		\$ 4,490	\$ -	\$		\$ 4,490.00	
Office Equipment / Furniture	\$ -		\$ -		\$ -	\$ 4,947.00	\$		\$ 4,947.00	
Operating Fees and Services	\$ 7,000		\$ 9,480		\$ 9,480	\$ -	\$		\$ 9,480.00	
Office Move / Remodel 1X	\$ 25,000		\$ -		\$ -	\$ -	\$		\$ -	
Fees - Professional Services 1X	\$ 72,000		\$ -		\$ -	\$ -	\$		\$ -	
Fees - Professional Services	\$ 20,000		\$ 20,000		\$ 20,000	\$ -	\$		\$ 20,000.00	
Fees - Professional Services (contingent)	\$ 50,000		\$ 50,000		\$ 50,000	\$ 50,000.00	\$		\$ 100,000.00	
Rules Implementation (contingent)	\$ -		\$ -		\$ -	\$ 50,000.00	\$		\$ 50,000.00	
<b>Totals Operating Expenses</b>	<b>\$ 312,893</b>	<b>3</b>	<b>\$ 185,833</b>	<b>3</b>	<b>\$ 194,546</b>	<b>\$ 332,076.00</b>	<b>\$</b>	<b>1</b>	<b>\$ 526,622.00</b>	<b>4</b>

Agency Total \$ 1,138,242 \$ 1,041,374 \$ 1,121,994 \$ 670,653.00 \$ 1,792,647.00  
 TOTAL AUTHORIZED FTEs 3 3 3 1 4

SUMMARIZED

	2025-2027 Burgum Recommendation	2025-2027 Armstrong Change Amount	Agency Requested Change Amount	Agency 2025-2027 Total Budget Request	Agency Requested Change Details
Salaries and Benefits	\$ 1,031,894.00	\$ (7,859.00)	\$ 295,174.00	\$ 1,319,209.00	Itemized below
Operating Expenses	\$ 468,805.00	\$ -	\$ 57,817.00	\$ 526,622.00	Itemized below
<b>Totals</b>	<b>\$ 1,500,699.00</b>	<b>\$ (7,859.00)</b>	<b>\$ 352,991.00</b>	<b>\$ 1,845,831.00</b>	
FTEs	3	0	1	4	

DETAILED

	2025-2027 Burgum Recommendation	2025-2027 Armstrong Change Amount	Agency Requested Change Amount	Agency 2025-2027 Total Budget Request	Agency Requested Change Details
Salaries - Permanent	\$ 678,107.00	\$ (6,521.00)	\$ 184,320.00	\$ 855,906.00	Education Administrator - Salary
Salaries - Other	\$ 44,567.00	\$ -	\$ 32,542.00	\$ 77,109.00	Workload Increases - OA: \$20,208 Salary, \$4,226 Benefits, ED: \$6,762 Salary, \$1,346 Benefits
Temporary Salaries	\$ 33,262.00	\$ -	\$ -	\$ 33,262.00	
Fringe Benefits (FTE)	\$ 275,958.00	\$ (1,338.00)	\$ 78,312.00	\$ 352,932.00	Education Administrator - Benefits
<b>Total Salaries and Benefits</b>	<b>\$ 1,031,894.00</b>	<b>\$ (7,859.00)</b>	<b>\$ 295,174.00</b>	<b>\$ 1,319,209.00</b>	
FTEs	3	0	1	4	

	2025-2027 Burgum Recommendation	2025-2027 Armstrong Change Amount	Agency Requested Change Amount	Agency 2025-2027 Total Budget Request	Details
Travel	\$ 29,776.00	\$ -	\$ 2,712.00	\$ 32,488.00	Educational Travel
Supplies - IT Software	\$ 60,000.00	\$ -	\$ -	\$ 60,000.00	
Professional Supplies	\$ 896.00	\$ -	\$ -	\$ 896.00	
Miscellaneous Supplies	\$ -	\$ -	\$ -	\$ -	
Office Supplies	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	
Printing	\$ 300.00	\$ -	\$ -	\$ 300.00	
Postage	\$ 300.00	\$ -	\$ -	\$ 300.00	
Electrical	\$ -	\$ -	\$ -	\$ -	
IT Equipment under \$5000	\$ 1,070.00	\$ -	\$ 850.00	\$ 1,920.00	Education Administrator - Printer
IT Equipment / Software \$5000+	\$ 135,000.00	\$ -	\$ -	\$ 135,000.00	
Insurance	\$ 403.00	\$ -	\$ -	\$ 403.00	
Rentals/Leases-Equip & Other	\$ 3,547.00	\$ -	\$ -	\$ 3,547.00	
Rentals/Leases - Bldg/Land	\$ 23,990.00	\$ -	\$ -	\$ 23,990.00	

IT - Data Processing (FTE Package) \$ - \$ - \$ 8,503.00 \$ 8,503.00 Education Administrator IT - Data - subtracts \$906 from the initial \$9,409 ask for Education Administrator data processing request due to no longer using EDMS.

No longer using EDMS:  
 subtracts \$3,409 initial requested shortage amount,  
 subtracts \$343 of the intern data processing request,  
 subtracts \$3,815 from IT Data Processing Packages.  
 Education Administrator IT - Communications

IT - Data Processing (IT Package)	\$ 68,705.00	\$ -	\$ (7,567.00)	\$ 61,138.00	
IT - Communications	\$ 6,000.00	\$ -	\$ 720.00	\$ 6,720.00	
Professional Development	\$ 4,490.00	\$ -	\$ -	\$ 4,490.00	
Office Equipment / Furniture	\$ 2,348.00	\$ -	\$ 2,599.00	\$ 4,947.00	
Operating Fees and Services	\$ 9,480.00	\$ -	\$ -	\$ 9,480.00	Education Administrator - Desk
Office Move / Remodel 1X	\$ -	\$ -	\$ -	\$ -	
Fees - Professional Services	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00	
Fees - Professional Services (contingent)	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00	
Rules Implementation (contingent)	\$ -	\$ -	\$ 50,000.00	\$ 50,000.00	Contingency - Rules Implementation
<b>Totals Operating Expenses</b>	<b>\$ 468,805.00</b>	<b>\$ -</b>	<b>\$ 57,817.00</b>	<b>\$ 526,622.00</b>	

Agency Total \$ 1,500,699.00 \$ (7,859.00) \$ 352,991.00 \$ 1,845,831.00  
 Total FTEs 3 0 1 4