



Corrections and Rehabilitation

POLICY & PROCEDURES

POLICY NUMBER AND SECURITY:

3A-28 – One of the following can be placed after the policy number:

- This policy has no confidential or exempt information.
- This policy may contain confidential or exempt information; please consult with the Records Coordinator prior to disclosure.

RELATED STANDARDS (such as ACA/ACI/ACRS/PREA):

RELATED REFERENCES:

Appendices:

Manuals:

Related DOCR Training:

Note:

DIVISION:

Division of Adult Services

FACILITY/WORK GROUP:

Heart River Correctional Center

TOPIC:

Nursery Program

Effective Date:

Summary of Revision or Revisions

New policy written by Cheryl Thomas.

- d. The incarcerated mother must receive immediate and ongoing medical and mental health clearance to participate in the program.
- e. The incarcerated mother must be up to date and willing to continue to receive immunizations as recommended by the State.
- f. The incarcerated mother must agree to have their child receive immunizations as recommended by the State.
- g. The child's father must be in agreement for the child to live with the incarcerated mother at HRCC.
- h. The incarcerated mother with the following offenses will require additional review and approval from Director of the Department Corrections and Rehabilitation:
 - 1.) 12.1-16 Homicide (includes murder and manslaughter)
 - 2.) 12.1-17-02 Aggravated Assaults
 - 3.) 12.1-17-01.2 Domestic Violence
 - 4.) 12.1-17-03 Reckless Endangerment
 - 5.) 12.1-17-04, 07 & 07.1 Terrorizing, Harassment, Stalking
 - 6.) 12.1-18 Kidnapping – Felonious restraint
 - 7.) 12.1-20 Sex Offenses
 - 8.) 12.1-27.2 Sexual Performance by Children
 - 9.) 12.1-29 Prostitution
 - 10.) 12.1-36 Female Genital Mutilation
 - 11.) 12.1-40 Human Trafficking
 - 12.) 14-09-22 Abuse of a child
 - 13.) 14-09-22.1 Neglect of child
 - 14.) No contact or protection orders with the child.
 - 15.) Sex Offender registration requirement.
 - 16.) Offender Against Children registration requirement.
- i. Attempts, conspiracy or solicitation to commit these offenses. Past history, including prior convictions, may also restrict participation. Any incarcerated individuals pending charges and

6. Upon receipt of the above forms, the Nursery Program Committee will review all submitted applications for review and approval into the program.

C. Care of the child:

1. The incarcerated mother will be responsible for the care of their child.
2. The incarcerated mother must provide for the daily needs of their child, such as waking, dressing their child and the following:
 - a. Feeding:
 - 1.) An incarcerated mother may breast feed with medical approval.
 - a.) Breast feeding may be done as necessary.
 - b.) Proper hygiene must be followed.
 - c.) Bottle preparations including formula, milk, water and sanitation of equipment and proper storage of all food products.
 - d.) Introduction to cereal and food other than breast milk or formula will follow the Dietary Guidelines for the Americans and the American Academy of Pediatrics.
 - 2.) Food, formula, milk and water will be provided by HRCC.
 - b. Bathing, the infant and child soap, shampoo and other hygiene products, such as diapers will be provided by HRCC.
 - c. Laundry:
 - 1.) Child clothing will be provided by HRCC.
 - 2.) Laundry facilities and detergent for the child, will be available.
 - d. The Nursery Program Coordinator will address any other additional needs of the incarcerated mother or child.
 - e. Sleeping arrangements:
 - 1.) HRCC will provide approved cribs.
 - 2.) The child will sleep in the same room as it's incarcerated mother.
 - f. Child's property:

3. The incarcerated mother must notify staff if she is leaving the unit with or without their child and provide staff with who is caring for the child.
4. Incarcerated mothers and their child are encouraged to be outside each day, when weather permits. The child must be in appropriate outside clothing during corresponding weather.
5. The child may go to activities and special events with their incarcerated mother, as approved by the Nursery Program Coordinator.
6. Incarcerated mother and their child may participate in visitation.
7. Incarcerated mothers and their child must follow the family visitation rules and regulations as any other visitor. Items allowed in visitation are as follows:
 - a. Two bottles
 - b. Four diapers and wipes
 - c. Pacifier
 - d. Blanket
 - e. One personal toy
8. Children are not allowed in the following areas:
 - a. Incarcerated mothers programming or classes that are assigned by the case planning committee.
 - b. Incarcerated mother's medical appointments or procedures.
9. A child may be restricted from areas within HRCC.

F. Nursery Caregivers:

1. HRCC will provide the opportunity for Nursery Caregiver positions as institutional work.
2. Nursery Caregivers must complete a job application and successfully complete an interview with an interview committee.
3. Nursery Caregivers must have a high school diploma or GED.
4. Nursery Caregivers must have a maintain a good institutional behavior.
5. Nursery Caregivers must complete all training, as designated by the Nursery Program Coordinator.
6. Nursery Caregiver positions will not be in direct conflict of assigned case planned programs.

- b. Physical altercations of any kind between program participants or other incarcerated individuals, DOCR employees.
 - c. Placement of the incarcerated mother into the Special Assistance Unit (SAU).
 - d. Failure to participate in programming, work, education or behavioral expectations.
3. The incarcerated mother will be notified in writing by the Nursery Program Committee and signed off by the Warden, regarding removal from the program.
4. The incarcerated mother will be removed from the Nursery Program and returned to the appropriate housing assignment.
5. The child will be cared for by a Nursery Caregiver, as assigned.
6. The child will be picked up from the facility within 24 hours of the incarcerated mother's removal.
6. **SIGNATURE:** This policy with procedures and applicable manuals becomes effective when signed by the Director of the Department of Corrections and Rehabilitation.

Colby Braun, Director, ND DOCR

Date

2027 - 2029 Biennium							
Item	Number of items	Item cost	Projected Cost	Actual cost	Comments		
Crib	8	250	2000		initial cost		
Mattress & pad	8	100	800		initial cost		
Rocking chair	8	200	1600		initial cost		
Swing	2	100	200		initial cost		
Boucey chair	4	50	200		initial cost		
High chair	4	100	400		initial cost		
Diapers		840	6720		on going cost		
Wipes		300	2400		on going cost		
Formula		1500	12000		ongoing cost		
Play mat	8	50	400		initial cost		
Clothing	8	600	4800		ongoing cost		
Bottles & nipples		100	800		ongoing cost		
Bottle cleaner and sanitizer	8	70	560		initial cost		
Burp cloths	8	20	160		ongoing cost		
Nursing pillow	8	50	400		initial cost		
Bedding & Blankets		200	1600		initial cost		
Infant carseats & stroller	8	200	1600		initial cost		
Toddler car seat	8	300	2400		DOCR would buy and let mom leave with carseat - forever carseat		
Misc costs		500	4000		ongoing cost - extras (swaddle blankets), bibs, OTC medicines, diaper rash creams, shampoo, soap, sippy cups, spoons, forks, dishes, pacifiers		

Training Requirements for Mothers, Nursery Caregivers & Staff	Type of training	Cost
CPR & AED for infant, children & adult	in person	0
First Aid	in person	0
Naloxone Administration	online or in person	0
Blood Born Pathogens/Universal Precautions	online	0
Fire Safety	online	0
Mandated Reporting	online	0
Babysitting class (Morton Co. Extension)	in person	0
Safe Sleeping	in person	0
Parenting Class (PIO)	in person	0
Early Childhood Training	in person	0

** Will consult with ND Child Care Aware