

Section X. Temporary Lodging

Man Camps. The following regulations shall apply to any facility where housing is provided to employees in agricultural, commercial, industrial, transportation, and oil or gas or mineral extraction projects. Facilities for ten or more individuals shall be operated in full compliance with this section. Facilities for fewer than ten individuals shall be operated in compliance with the section pertaining to boarding houses.

10-1. **New Facilities.** Any proposed new facility (or any existing facility at which the proprietor is proposing extensive modifications) shall submit an application packet to the Department. The application packet shall contain the following items:

1. A complete scaled plan of the entire area to be included in the project.
2. A legal description of the property and a description of the site location with regard to highways, streets and landmarks.
3. The name and address of the developer.
4. The name and address of the architect, engineer or designer.
5. The area and dimension of the site, along with a description of soil types present, depth to water table, and surface features including any and all permanent or seasonal water bodies, water ways and drainages.
6. The number, location and dimension of all housing units as well as a number of the expected and maximum occupancy.
7. The location and width of roadways, automobile parking facilities, and walkways including whether they are paved, blacktopped, graveled, etc.
8. The location and details of service buildings and any other proposed structures.
9. The location and details of lighting and electrical systems.
10. The location and specifications of the water supply, sewer and refuse disposal facilities including any approved soil testing results and details for wells or onsite treatment systems, pumping stations and service riser pipes.
11. An application for license (new facilities).
12. The required license fee (new facilities).
13. The required plan review fee. Plan review shall be done by the Department and charged for based on the hourly fee schedule of the Department with a minimum charge of two hours. Any visits done to the site as part of the plan review process shall be assessed at the cost per mile charge of the Department as part of the plan review fee.
14. Documentation from the State, County, Township, City or other political subdivision having jurisdiction over the site, detailing that the zoning of the site is the correct zoning to allow for occupation by humans.
 - a. Water Board Approval
 - b. County/Township/City Approval
 - c. Any special use permits or zoning changes

15. Documentation from the entity having authority over surface and subsurface waters detailing that the proposed new facility or proposed changes to an existing facility will not have a negative impact on water quality of any surface waters of the state and will not impact any drinking water sources for any community, non-community or private water systems.
 - a. Storm water plan

10-2 General Requirements.

1. Perimeter fencing will be required.
2. Security will need to be provided.
3. Proof of bonding - Decommissioning plan and bond to support it.

An owner of temporary work camp housing has the duty to remove that housing and all related above-grade and below-grade infrastructure within one hundred twenty days after the temporary work camp housing is vacated. Any city or county may abate any public nuisance caused by vacated temporary work camp housing within its jurisdiction. An owner of temporary work camp housing shall provide the city or county where the temporary work camp housing is installed with a surety bond, letter of credit or other security instrument in the form and in an amount specified by the city or county. These funds must be used to cover actual expenses that may be incurred by the city or county in removal of the temporary work camp housing, including any above-grade or below-grade infrastructure. The owner is liable for any expenses that are reasonably incurred by the city or county which exceed the amount of the security.

4. Storm shelter plan
5. Snow removal plan
6. Posted rules at entrance (including phone #'s for Emergency and management)
7. Laundry – Copy of approved contract or approval of onsite facilities
8. Food – Copy of approved contract for catering company or approval and licensure of onsite facilities

These regulations are in addition to the current version of the First District Health Unit Uniform Lodging Code.

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