2023 Legislative Drafting Seminar

Thursday, October 4, 2022
House Chamber, State Capitol
Bismarck, North Dakota
LEGISLATIVE RESEARCH RESOURCES ON THE LEGISLATIVE BRANCH WEBSITE
LEGISLATIVE BRANCH WEBSITE

Legislative research resources

- Century Code
- Session Laws
- Research Center
- Budget and fiscal information
- Session information
- Search
- Bill Tracking
CENTURY CODE
Open legislative branch website www.ndlegis.gov
• Click on Constitution, Laws & Admin Rules, click Century Code
CENTURY CODE

Click on a **Title** heading to view Chapters and select the desired Chapter.

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**Century Code**

The North Dakota Century Code on this website contain currently effective laws of North Dakota. Changes approved by the 67th Legislative Assembly are now reflected on this website. Sections of law with expiration dates or delayed effective dates are indicated in the Section caption.

Century Code may vary in some respects from the text as contained in printed or online versions available from private publishers.

The table of contents to this online version of the Century Code is derived from the listing of titles of the code. Selecting the appropriate title will lead you to that title. A list of Chapters in that title will appear. Selecting a chapter leads you to the text of that Chapter. You can scroll through the Chapter on a section-by-section basis.

To copy code: If you want to place text from the code into a word processing document: (1) select the text you wish to copy; (2) Right mouse click and select copy (or Ctrl + c on your keyboard); (3) Right mouse click and select paste (or Ctrl + v on your keyboard) to paste into word processing or other document.

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**TITLE 1 - GENERAL PROVISIONS**

Chapter 1-01 - General Principles and Definitions

Section

1-01-01  This act - How referred to

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701.328.2916  lcouncil@ndlegis.gov  www.ndlegis.gov
Click on the desired **Chapter** to view the Sections for the Chapter.

<table>
<thead>
<tr>
<th>TITLE 1 - GENERAL PROVISIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>TITLE 2 - AERONAUTICS</td>
</tr>
</tbody>
</table>

### Chapter 2-01 - Regulation (Repealed)

### Chapter 2-02 - Airports and Landing Fields

#### Chapter 2-03 - Substantive and Jurisdictional Provisions

<table>
<thead>
<tr>
<th>Section</th>
<th>Title</th>
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<tbody>
<tr>
<td>2-03-01</td>
<td>Definitions</td>
</tr>
<tr>
<td>2-03-02</td>
<td>Sovereignty in space</td>
</tr>
<tr>
<td>2-03-03</td>
<td>Ownership of space</td>
</tr>
<tr>
<td>2-03-04</td>
<td>Lawfulness of flight and landing</td>
</tr>
<tr>
<td>2-03-05</td>
<td>Damage to persons and property</td>
</tr>
<tr>
<td>2-03-06</td>
<td>Collision of aircraft</td>
</tr>
<tr>
<td>2-03-07</td>
<td>Aircraft - Common carriers</td>
</tr>
<tr>
<td>2-03-08</td>
<td>Jurisdiction over crimes and torts</td>
</tr>
<tr>
<td>2-03-09</td>
<td>Jurisdiction over contracts</td>
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<tr>
<td>2-03-10</td>
<td>Reckless operation - Operation while intoxicated - Tampering with aircraft - Misdemeanors - Penalties</td>
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<tr>
<td>2-03-11</td>
<td>Notice</td>
</tr>
<tr>
<td>2-03-12</td>
<td>Obstructions near runway approaches</td>
</tr>
<tr>
<td>2-03-13</td>
<td>Penalties</td>
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</tbody>
</table>

*Click on a Chapter to expand the Chapter Sections for the desired Chapter.*

*Click on a Section to view the Section within the Chapter document.*
CENTURY CODE – AGENCY PREFILE BILL DRAFTING

Format

• Templates, forms, and prefile information available at:
  www.ndlegis.gov/agency-prefile-documents
• Copy and paste Century Code from the legislative branch website.
• Draft bills using Microsoft Word or Open Office.
• Do not use line numbering.
• Ensure text flows properly by removing returns at the end of each line.
• Apply textual changes using track changes in your word processing software.

Submission Options

Drafts may be submitted in the following manner:

• **Email** – Microsoft Word or Open Office document along with properly completed prefile form to lcouncil@ndlegis.gov. Limit of one draft and prefile form per email.
• **Paper** – Paper copy of bill draft and prefile form may be delivered to the Legislative Council office.
CENTURY CODE –
AGENCY PREFILE BILL DRAFTING
LIBRARY & RESEARCH - SESSION LAWS

Open legislative branch website www.ndlegis.gov

• Click on Library & Research, click on Session Laws
LIBRARY & RESEARCH - SESSION LAWS

Click on the desired legislative session

Session Laws
Session Laws of North Dakota are published after each regular and special legislative session and contain the laws enacted during that session. The Session Laws also contain veto messages of the Governor, measures submitted to the electorate since the last session, and resolutions.

Session Laws of the Territory of Dakota are also included in this listing.

Filter By Year
Search by Year

Select the desired legislative session.
Select to view Session Laws information by category, bill/Session Laws chapter index, NDCC Sections affected, NDCC Sections affected by bill, or subject matter.
Click on Library & Research, click on Legislative Bill Histories.
Click on the desired legislative session then select to view Bill History information.
BUDGET AND FISCAL INFORMATION

Open legislative branch website [www.ndlegis.gov](http://www.ndlegis.gov)

- Click on the desired Budget Information links in the web page header
BUDGET AND FISCAL INFORMATION

• Click **Historical Budget Information** to navigate to the desired Legislative Assembly
BUDGET AND FISCAL INFORMATION

Click on the desired Legislative Assembly to see Budget Information
BUDGET AND FISCAL INFORMATION

Select to view the desired budget and fiscal information
SESSION INFORMATION
Open legislative branch website [www.ndlegis.gov](http://www.ndlegis.gov)

• Click on the desired Legislative Assembly
SESSION INFORMATION

The view defaults to Regular session

67th Legislative Assembly - Regular Session (2021)

Organizational Session:
December 1-3, 2020

Regular Session:
Convened Tuesday, January 5, 2021
Adjourned Thursday, April 23, 2021

Legislative Information from the 67th Legislative Assembly is available through this website without charge. Generally, some information will become available before the Legislative Assembly convenes, and some information becomes available after the Legislative Assembly adjourns (effective dates of legislation and Session Laws). During the legislative session this information is updated daily.

The 67th Legislative Assembly consisted of a Senate of 47 senators and a House of Representatives with 94 representatives. Generally, the 2 representatives and 1 senator from odd-numbered districts were elected to four-year terms at the 2018 general election and 2 representatives and 1 senator from even-numbered districts were elected to four-year terms at the November 2020 general election.
SESSION INFORMATION
Select the desired session information
SESSION INFORMATION – SEND ME TO BILL NO.

Open legislative branch website [www.ndlegis.gov](http://www.ndlegis.gov)

- Select a Legislative Assembly, key a **bill number**, and press ENTER

Choose a Legislative Assembly in the dropdown.

Key a bill number and click the search button or press ENTER to view the bill documents for a desired bill.
SESSION INFORMATION - SEND ME TO BILL NO.

Options for viewing bill documents and other bill information
SESSION INFORMATION - SEND ME TO BILL NO.

Options for viewing bill documents and other bill information
**SESSION INFORMATION - SEND ME TO BILL NO.**

Options for viewing bill documents and other bill information

<table>
<thead>
<tr>
<th>DATE</th>
<th>CHAMBER</th>
<th>MEETING DESCRIPTION</th>
<th>JOURNAL</th>
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<tbody>
<tr>
<td>01/05</td>
<td>Senate</td>
<td>Introduced, first reading, (emergency), referred Appropriations Committee</td>
<td>SJ 116</td>
</tr>
<tr>
<td>01/22</td>
<td>Senate</td>
<td>Committee Hearing 0830</td>
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<tr>
<td>02/12</td>
<td>Senate</td>
<td>Reported back amended, do pass, amendment placed on calendar 14 O O</td>
<td>SJ 509</td>
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<tr>
<td>02/15</td>
<td>Senate</td>
<td>Amendment adopted, placed on calendar</td>
<td>SJ 534</td>
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<td></td>
<td>Senate</td>
<td>Second reading, passed, yeas 47 nays 0, Emergency clause carried</td>
<td>SJ 534</td>
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<td>02/16</td>
<td>House</td>
<td>Received from Senate</td>
<td>HJ 645</td>
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<td>02/19</td>
<td>House</td>
<td>Introduced, first reading, (emergency), referred Appropriations Committee</td>
<td>HJ 818</td>
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<td>03/05</td>
<td>House</td>
<td>Committee Hearing 09:00</td>
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### SESSION INFORMATION - SEND ME TO BILL NO.

Options for viewing bill documents and other bill information

**SB 2001**

<table>
<thead>
<tr>
<th>DATE</th>
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<th>CHAMBER/COMMITTEE</th>
<th>DESCRIPTION</th>
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<tbody>
<tr>
<td>01/22</td>
<td>08:30 AM</td>
<td>Appropriations</td>
<td>SB 2001 - Legislative Branch</td>
</tr>
<tr>
<td>02/04</td>
<td>02:15 PM</td>
<td>Appropriations</td>
<td>Committee Work SB 2001 - Sub-Committee - Legislative Management</td>
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<tr>
<td>02/10</td>
<td>08:28 AM</td>
<td>Appropriations</td>
<td>Senator Holmberg will carry SB 2001</td>
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<td>10:11 AM</td>
<td></td>
<td>Appropriations</td>
<td>SB 2001 relating to defraying the expenses of the legislative branch of state government</td>
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<tr>
<td>10:26 AM</td>
<td></td>
<td>Appropriations</td>
<td>Senator Wanzek moved a DO PASS AS AMENDED on SB 2001</td>
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<tr>
<td>10:26 AM</td>
<td></td>
<td>Appropriations</td>
<td>Senator Wanzek moved a DO PASS AS AMENDED on SB 2001</td>
</tr>
<tr>
<td>10:26 AM</td>
<td></td>
<td>Appropriations</td>
<td>Roll Call Vote was taken on a DO PASS AS AMENDED on SB 2001 - 14-0-0 - motion passed</td>
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</tbody>
</table>
SESSION INFORMATION -
SEND ME TO BILL NO.

Options for viewing bill documents and other bill information

<table>
<thead>
<tr>
<th>DATE</th>
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<th>HEARING TYPE</th>
<th>COMMITTEE</th>
<th>ROOM</th>
<th>DESCRIPTION</th>
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<tr>
<td>01/22</td>
<td>8:30 AM</td>
<td>Bill Hearing</td>
<td>Senate Appropriations</td>
<td>Roughrider</td>
<td>Legislative Branch</td>
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<tr>
<td>02/04</td>
<td>2:15 PM</td>
<td>Committee Work</td>
<td>Senate Appropriations</td>
<td>Red River</td>
<td>Committee Work Committee Work: Sub-Committee - Legislative Management</td>
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<td>03/05</td>
<td>9:00 AM</td>
<td>Bill Hearing</td>
<td>House Appropriations -</td>
<td>Brynild Haugland</td>
<td>Overview Legislative Council/Assembly</td>
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<td>Government Operations Division</td>
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<td>Committee Work Committee Work: A BILL for an Act to provide an appropriation for defraying the expenses of the legislative branch of state government</td>
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<td>03/23</td>
<td>2:45 PM</td>
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<td>House Appropriations -</td>
<td>Brynild Haugland</td>
<td>Committee Work Committee Work: A BILL for an Act to provide an appropriation for defraying the expenses of the legislative branch of state government</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>Government Operations Division</td>
<td></td>
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<tr>
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<td>2:45 PM</td>
<td>Committee Work</td>
<td>House Appropriations</td>
<td>Brynild Haugland</td>
<td>Committee Work Committee Work: A BILL for an Act to provide an appropriation for defraying the expenses of the legislative branch of state government</td>
</tr>
</tbody>
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### SESSION INFORMATION - SEND ME TO BILL NO.

Options for viewing bill documents and other bill information

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<tr>
<th>DATE</th>
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<th>COMMITTEE</th>
<th>NAME</th>
<th>ORGANIZATION ROLE</th>
<th>CITY</th>
<th>STATE</th>
<th>POSITION</th>
<th>DOCUMENT NUMBER</th>
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<tr>
<td>01/21</td>
<td>05:25 PM</td>
<td>Senate Appropriations</td>
<td>John Bjornson</td>
<td>Director</td>
<td>Bismarck, ND</td>
<td>Neutral</td>
<td>In Favor</td>
<td>2192</td>
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<td>02/04</td>
<td>02:26 PM</td>
<td>Senate Appropriations</td>
<td>Legislative Council</td>
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<td>02/10</td>
<td>12:07 PM</td>
<td>Senate Appropriations</td>
<td>Ray Holmberg</td>
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<td>6231</td>
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<td>03/04</td>
<td>05:23 PM</td>
<td>House Appropriations - Government Operations Division</td>
<td>John Bjornson</td>
<td>Director</td>
<td>Bismarck, ND</td>
<td>Neutral</td>
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<td>Director</td>
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<td>House Appropriations - Government Operations Division</td>
<td>John Bjornson</td>
<td>Director</td>
<td>Bismarck, ND</td>
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<td>10624</td>
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<td>03/25</td>
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<td>House Appropriations - Government Operations Division</td>
<td>John Bjornson</td>
<td>Director</td>
<td>Bismarck, ND</td>
<td>Neutral</td>
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<td>4375</td>
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</tbody>
</table>
SEARCH
Open legislative branch website search page www.ndlegis.gov/search or open legislative branch website www.ndlegis.gov

• Click the Search icon
**SEARCH - TIPS**

**“AND” Searches**

- By default the search engine returns content that includes all of your search terms. There is no need to include “AND” between terms. For example, to search for the words “tax” and “water”, enter:

  tax water

- To broaden or restrict the search, include fewer or more terms.

**“OR” Searches**

- The search engine supports the logical “OR” operator. To retrieve content that include either word A or word B, use an uppercase “OR” between terms. For example, to search for content with “tax” or “water”, enter:

  tax OR water
SEARCH - TIPS

Excluding Words

• You may exclude a word from your search by putting a minus sign (“-“) immediately in front of the term you want to exclude. Make sure you include a space before the minus sign. For example, the search:

  tax -liquor

• will return content containing “tax” that do not contain the word “liquor”

Does Capitalization Matter?

• Searches are not case sensitive. All letters, regardless of how you enter them, are understood as lower case. For example, searches for “north dakota,” “North Dakota,” and “NORTH DAKOTA” all return the same results.
SEARCH - TIPS
Phrase Searches

• You can search for phrases by adding quotation marks. Words enclosed in double quotes ("tax in lieu of") appear together in all returned documents.

• Certain characters serve as phrase connectors. Phrase connectors work like quotes because they join your search words in the same way double quotes join your search words. For example, the search:

  water-related

is treated as a phrase search even though the search words are not enclosed in double quotes. The search engine recognizes hyphens, slashes, periods, equal signs, and apostrophes as phrase connectors.
BILL TRACKING

Open legislative branch website [www.ndlegis.gov](http://www.ndlegis.gov)

- Click on Sign in on the Legislative Bill Tracking System on the homepage
BILL TRACKING
From regular session page - click on Bill Tracking System
 BILL TRACKING

See the user manual for feature and functionality documentation

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<th>Standing Committee Tracking Lists</th>
<th>Interim Committee Tracking Lists</th>
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<tbody>
<tr>
<td>Name</td>
<td>Bills</td>
</tr>
<tr>
<td>List 1</td>
<td>HB 1128, HB 1133, SB 2160</td>
</tr>
<tr>
<td>List 2</td>
<td>SB 2160</td>
</tr>
<tr>
<td>List 3</td>
<td>HB 1133, SB 2160</td>
</tr>
<tr>
<td>(Shared) My Bill List</td>
<td>HB 1004, HB 1008, SB 2004, SB 2010</td>
</tr>
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</table>
ND LEGISLATIVE DAILY MOBILE APP

FOLLOW THE LEGISLATIVE ASSEMBLY

- Schedules - Standing, conference, interim, and administrative rulemaking hearings
- Access to Bill Status and documents
- View floor session schedules
- View meeting rooms map
- Link the app with the Legislative Bill Tracking System and view your personalized schedule

Search for North Dakota Legislative Daily

www.legis.nd.gov