

# MICROFILM DIVIDER

OMB/RECORDS MANAGEMENT DIVISION

SFN 2053 (2/85) 5M



ROLL NUMBER

DESCRIPTION

2007

2005 SENATE APPROPRIATIONS

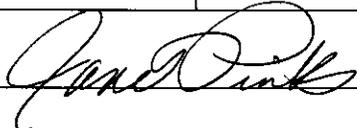
SB 2007

2005 SENATE STANDING COMMITTEE MINUTES

BILL/RESOLUTION NO. 2007  
Senate Appropriations Committee

Conference Committee

Hearing Date January 13, 2005

Tape Number	Side A	Side B	Meter #
3	A		
Committee Clerk Signature 			

**Chairman Holmberg** opened the hearing on SB 2007 with a few announcements for Friday.

**Rudy Jenson**, Chairman, ND Administrative Committee on Veterans' Affairs, spoke in **support of SB 2007**. He discussed the 15 member committee appointed by the Governor and its purpose.

A copy of his testimony is on file.

**Bob Hanson**, Commission, Department of Veterans' Affairs, provided written testimony, expenditure distribution by county, grants by county, and appeared in **support of SB 2007**. He discussed the budget, the auditors report of the department, the auditors recommendations, and urged support of pay increases according to the Governor's recommendations.

**Cathy Halgunseth**, Administrative Assistant, Department of Veterans' Affairs, supplied written testimony and a copy of the budget request in **support of SB 2007**. She went into budgetary detail by line item, describing reasons for changes in the budget and what would come under general fund dollars. She gave an overview of the 2003-05 expenditures.

Questions were asked regarding where special funds and what would happen to the freed up monies. Response was the freed up monies would provide additional money for vets in the grants program.

**Neil Asper**, Administrator, North Dakota Veterans Home, provided written and verbal testimony in **support of SB 2007**. In reviewing the actions of the 2003-05 biennium, Mr. Asper indicated that the addition of a dementia unit was not financially feasible because of the low population base.

**Kristin Lunneborg**, Accounting Manager, ND Veterans Home, provided written and verbal testimony in **support of SB 2007**. She discussed the 2003-05 budget and the needs of the 2005-07 budget with the changes. She discussed the pharmacy program

Questions were raised regarding clarification of the budget, the medications to veterans, the pharmacy program, and the interim options.

**John Jacobson**, Chairman, Legislative Committee of North Dakota Veterans Council, provided verbal testimony in **support of SB 2007**.

**Brad Munyer**, Veterans Organization, provided verbal testimony **supporting SB 2007**. He discussed members of the board, summarized the strategic plan for the veterans home, and thanked the committee for their help in providing assistance to get the legislation passed.

**Chairman Holmberg** discussed the subcommittee of this bill and it was decided to disband the subcommittee as it is no longer needed.

2005 SENATE STANDING COMMITTEE MINUTES

BILL/RESOLUTION NO. SB 2007

Senate Appropriations Committee

Conference Committee

Hearing Date 02/11/05

Tape Number	Side A	Side B	Meter #
1	•	X	4,885-5944
Committee Clerk Signature 			

Minutes: **Chairman Holmberg** called meeting to order on SB 2007

**Sen Andrist:** Andrist moved the proposed amendment, he also explained amendment by reading it aloud. Minor adjustment were made, Sen. Andrist went over them, stating that the was no change made to the veterans home budget.

**Sen. Robinson** Was there any discussion with the folks from the veterans affairs department about this?

**Sen. Andrist:** I discussed it with no one, this is my amendment, Sen. Holmberg told me to look it over and see if there was any money to be saved. I came to the conclusion that this doesn't change what they have been doing, it just doesn't sweeten the pot any.

Sen. Andrist moved **A DO PASS as AMENDED**, seconded by Sen. Tallackson. Roll call vote was taken, 10 yeas, 2 nays, and 3 absent and not voting. Sen. Andrist will be the bills carrier.

Date 2/10/05  
Roll Call Vote #: 7

2005 SENATE STANDING COMMITTEE ROLL CALL VOTES  
BILL/RESOLUTION NO. SB 2007

Senate SENATE APPROPRIATIONS Committee

Check here for Conference Committee

Legislative Council Amendment Number \_\_\_\_\_

Action Taken Do Pass As Amended

Motion Made By A Seconded By T

Senators	Yes	No	Senators	Yes	No
CHAIRMAN HOLMBERG	/		SENATOR KRAUTER		
VICE CHAIRMAN BOWMAN	/		SENATOR LINDAAS	-	
VICE CHAIRMAN GRINDBERG	/		SENATOR MATHERN		-
SENATOR ANDRIST	/		SENATOR ROBINSON		-
SENATOR CHRISTMANN			SEN. TALLACKSON	/	
SENATOR FISCHER	/				
SENATOR KILZER	/				
SENATOR KRINGSTAD	0				
SENATOR SCHOBINGER	/				
SENATOR THANE	/				

*open*

Total (Yes) 10 No 2

Absent 3

Floor Assignment Andrist

If the vote is on an amendment, briefly indicate intent:

**REPORT OF STANDING COMMITTEE**

SB 2007: Appropriations Committee (Sen. Holmberg, Chairman) recommends **AMENDMENTS AS FOLLOWS** and when so amended, recommends **DO PASS** (10 YEAS, 2 NAYS, 3 ABSENT AND NOT VOTING). SB 2007 was placed on the Sixth order on the calendar.

Page 2, line 14, replace "(43,494)" with "71,622"

Page 2, line 15, replace "196,539" with "81,423"

Page 2, line 16, replace "1,531,611" with "1,416,455"

Page 2, line 17, replace "(\$1,027,990)" with "(\$912,874)"

Page 2, line 18, replace "503,621" with "503,581"

Page 3, line 5, replace "Veterans' affairs" with "Total all funds" and replace "677,337" with "677,337"

Page 3, after line 5, insert:  
 "Less estimated income 115,116"

Page 3, line 6, replace "677,337" with "562,221"

Page 3, line 7, replace "5,058,441" with "4,943,325"

Page 3, line 8, replace "6,986,627" with "7,101,743"

Renumber accordingly

**STATEMENT OF PURPOSE OF AMENDMENT:**

**Senate Bill No. 2007 - Summary of Senate Action**

	EXECUTIVE BUDGET	SENATE CHANGES	SENATE VERSION
Veterans' Home			
Total all funds	\$11,367,731	\$0	\$11,367,731
Less estimated income	<u>6,986,627</u>		<u>6,986,627</u>
General fund	\$4,381,104	\$0	\$4,381,104
Department of Veterans' Affairs			
Total all funds	\$677,337	\$0	\$677,337
Less estimated income		115,116	115,116
General fund	<u>\$677,337</u>	( <u>\$115,116</u> )	<u>\$562,221</u>
Bill Total			
Total all funds	\$12,045,068	\$0	\$12,045,068
Less estimated income	<u>6,986,627</u>	115,116	<u>7,101,743</u>
General fund	\$5,058,441	( <u>\$115,116</u> )	<u>\$4,943,325</u>

**Senate Bill No. 2007 - Department of Veterans' Affairs - Senate Action**

	EXECUTIVE BUDGET	SENATE CHANGES	SENATE VERSION
Veterans' affairs	<u>\$677,337</u>		<u>\$677,337</u>
Total all funds	\$677,337		\$677,337
Less estimated income		<u>\$115,116</u>	<u>115,116</u>

General fund	\$677,337	(\$115,116)	\$562,221
FTE	6.00	0.00	6.00

**Dept. 321 - Department of Veterans' Affairs - Detail of Senate Changes**

	CHANGES FUNDING SOURCE FOR SALARIES AND OPERATING EXPENSES <sup>1</sup>	TOTAL SENATE CHANGES
Veterans' affairs	_____	_____
Total all funds		
Less estimated income	<u>\$115,116</u>	<u>\$115,116</u>
General fund	(\$115,116)	(\$115,116)
FTE	0.00	0.00

<sup>1</sup> This amendment changes the funding for salaries and operating expenses from the general fund to special funding sources to be determined by the Department of Veterans' Affairs.

2005 HOUSE APPROPRIATIONS

SB 2007

*These are excerpts from agency overview hearing. Full set of minutes/handouts available. Ask a legislative Council librarian.*

*House*

*SB 2005*

**Mr. Chadwick Kramer** spoke on behalf of the Indian Affairs Commission and distributed written testimony (handout #33-4, attached). Mr. Chadwick reviewed the handout. There were no questions.

*2006*

**Mr. Gary Ness** spoke on behalf of the Aeronautics Commission and distributed written testimony (handout #33-5, attached). Mr. Ness continued by explaining the variances between the 03-05 budget and the 05-07 budget.

**Rep. Mike Timm, Vice Chairman** asked if the airline industry was stable. (tape #1, side B, meter #49.1) **Mr. Ness** answered that United is struggling, but everyone else seems to be strong. There is an upgrade in equipment.

**Rep. Jeff Delzer** asked if there was a list of the \$63 million requested for this biennium and the \$52 million for the next biennium. **Mr. Ness** answered that they would bring this to the subcommittee hearing. He noted that out of that total, the State is putting in \$2.1 million and the locals put in \$14 million and the federal government has put in about \$45 million. **Rep. Ron Carlisle** mentioned that the subcommittee is scheduled for next week.

**Mr. Ness** continued by reviewing "N.D. Aviation System Plan" which is attached to Handout #33-5. **Rep. Bob Skarphol** asked about the various airport projects and whether or not plans are submitted. **Mr. Ness** said yes and they have a plan which extends to 2009. Generally, they work on a 3-year basis for planning purposes.

**Ms. Kristin Lunneborg** spoke on behalf of the Veteran's Home and distributed written testimony (handout #33-6, attached). Ms. Lunneborg read her testimony.

*SB 2007*

*J*

**Rep. Jeff Delzer** asked if there was a list of the employees and the times that they worked, the benefits they received and their levels of employment, etc... And asked that they bring this with them to the subcommittee hearing.

**Rep. Mike Timm, Vice Chairman** commented that the veterans were having a very hard time of it before and now it is being turned around so this department should be commended on its good work.

**Ms. Cathy Halgunseth** spoke for the Veteran's Affairs office and distributed written testimony (handout #33-7). Ms. Halgunseth reviewed the handout concerning the variances between the 03-05 budget and the 05-07 budget.

**Rep. Ken Svedjan, Chairman**, asked about the status of the Veteran's Post War Trust Fund.

**Ms. Halgunseth** explained that said that the Trust Fund is controlled by Administrative Committee on Veterans' Affairs. It's managed by the State Treasurer's Office. The Committee is entitled to the interest on the fund balance, which usually runs about \$300-400,000 a biennium.

**Rep. Ken Svedjan, Chairman**, asked for clarification on how it was handled now versus how it was handled before and the logic of moving this into the general fund. (tape #2, side A, meter #12.9) **Ms. Halgunseth** said that funding is used for programs, administrative costs, an FTE position and operating expenses since the grant program has been in existence. This is draining money away from being able to provide benefits to veterans and their spouses in that program.

**Rep. Ken Svedjan, Chairman**, asked if it's benefits or services. **Ms. Halgunseth** said the program provides dental, optical, and hearing services. There has to be an income guideline. The other type of fund is the Veterans' Day Loan Fund. That has a limited amount of money in it and it's used for operating and salary expenses. This fund is down to \$190,000.

**Rep. Ken Svedjan, Chairman** asked if the loan program was initially funded by general funds.

**Ms. Halgunseth** answered yes. She said that three biennium's ago, there was a 5% cut in the budget. To keep that position on at a full-time level, they decided to start using the Veterans' Day Loan Fund to supplement that. **Rep. Ken Svedjan, Chairman**, asked if there were some earnings on that fund and **Ms. Halgunseth** affirmed and added that it's minimal with a fund balance of \$190,000. **Rep. Ken Svedjan, Chairman**, asked if the loans through that fund are used for a variety of purposes. **Ms. Halgunseth** said yes and that there are up to \$5,000 loans for veterans or their widows for medical bills, a faulty furnace, etc. She said there is an 80-90% pay back with this program. If they pay back in time, they get their interest refunded to them.

**Rep. Jeff Delzer** provided background for the Committee. He said that a number of sessions ago, it was determined that this FTE was not needed and it was the decision of the Veteran's Affairs Committee to fund it this way. It's something to consider carefully.

*SB 2005*  
~~Mr. Tim Karsky spoke for the Department of Financial Institutions and reviewed written testimony (handout #33-8, attached). Mr. Karsky mentioned that there would need to be an additional FTE for \$188,000 added to this testimony under the salaries and wages line item.~~

**Rep. Ken Svedjan, Chairman**, asked if there were any capital assets or if this was all equipment. **Mr. Karsky** answered that no, it was all in equipment.

*SB 2010*  
~~Ms. Jan Webb spoke for the Council on the Arts and reviewed written testimony (handout #33-9, attached). Ms. Webb reviewed the handout and mentioned that the Senate made no changes other than the adjustments due to the compensation package change.~~

*SB 2011*  
~~Col. Brian Klipfel spoke on behalf of the Highway Patrol and reviewed written testimony (handout #33-10, attached).~~

2005 HOUSE STANDING COMMITTEE MINUTES

BILL/RESOLUTION NO. SB 2007  
Veterans Home / Veterans Affairs

House Appropriations Committee  
Human Resources Division

Hearing Date: 3-9-05 Wednesday

Tape Number	Side A	Side B	Meter #
I	X	X	
II	X	X	
III	X		End: 38.6
Committee Clerk Signature 			

Minutes: **Chairman Delzer** called the meeting to order at 8:30 a.m. All members present.

**Rudy Jenson, Chairman of the Administrative Committee on Veterans Affairs**, testified in support of SB 2007 (see three-page handout). **Chairman Delzer** asked him to pass the registration sheets around. There are five major veterans groups. The Post War Trust Fund got started with money from bonus leftover from the Vietnam era. He would rather see the extra money go to their funds, instead of to the cemetery fund which is the Legislature's desire.

**Kelly Schmidt, North Dakota State Treasurer**, testified on SB 2007 (see two-page handout). Her office invests the assets of the Veterans Postwar Trust Fund and she gave an update on the current asset allocation and the anticipated interest income for the 05-07 biennium. **Bob Hanson, Commissioner of the Department of Veterans Affairs**, commented the first initiated measure was in 1987 and passed 54-26. In 1996 the Veterans initiated the constitutional amendment with basically the same language.

**Daryl Beard, Chairman of the North Dakota Veterans Home Governing Board,** testified in support of SB 2007 (see five-page handout). Currently they receive \$59.36 per day for each bed from the skilled section of the Home. This care says they do not have to support the Medicaid portion. The problem is equalization rates.

**Chairman Delzer:** Please furnish a copy of the clarification you received. Daryl, on your 70% or greater that is out there, is it in place yet?

**Beard:** I have a copy of the match. It is a proposal from the Veterans cabinet, not congressional.

**Chairman Delzer:** When will it take place?

**Beard:** I do not know. It is totally unacceptable. It is wrong to cost-shift the pharmaceuticals back onto the state. They are trying to remove the per diem.

**Chairman Delzer:** How many of your residents have a disability of 70%?

**Beard:** I asked. We were told due to HIPA requirements, we cannot release the data.

**Chairman Delzer:** Oh, that's nice.

**Beard:** For each Basic Care resident, \$28 is collected. The budget was built before this proposal.

( Chairman Delzer left to testify on a bill.)

**Bob Hanson, Commissioner of the Department of Veterans Affairs,** testified in support of SB 2007 (see four-page handout). Currently there are 140-160 active loans. There is \$150,000-\$200,000 that has not been loaned yet. By law, 8% interest rate on loan means they will receive half their interest back. Ten percent goes to collection. The projected grants have been exceeded, with four months to go. The trust fund earnings will be very important to them.

Postwar trust fund earnings cover hearing, dental, transportation grant; Special grants help with unique medical needs. The Governor's funding of the General Fund dollars is really going to help needy veterans. The Veterans Aid Loan Fund is broader. Loans are not given for debt consolidation, though. We look very close at financial needs. **Rep. Bellew** asked for a copy of the performance audits.

**Neal Asper, Administrator of the North Dakota Veterans Home**, testified in support of SB 2007 (see two-page testimony; three-page FY 2005 VA 10-5588 Information on NHCs Provided by State Homes; and two-page FY 2005 52 State Domiciliary Health Care Units handouts). *(Tape I Side B starts)* **Rep. Metcalf** asked if staff were brought up to state level, what would the cost to the budget be. **Asper** said that to be competitive, it would be \$1-\$2 dollars less than other facilities. For RNs and LPNs it would mean \$50,000. There is no other option as they need to offer them more money. They have 38 total nursing home beds. Medications have to go through the VA, which gives them 60% discount. They are no longer free.

**Vice Chair Pollert** called a recess.

After reconvening at 10:06 a.m., Veterans Affairs was reviewed. **Cathy Halgunseth, Administrative Assistant for Veterans Affairs**, gave an overview (see seven-page handout). **Lori/OMB** explained the additional 1.5 FTE as an authorized FTE. **Hanson** clarified where the money from the Veterans Aid Loan fund comes from.

During the breakdown of the budget, **Halgunseth** said they get one lump sum of money, most of which is for salary and benefits. What is changing is the optional package, which includes a nationwide toll-free. How the \$50,000 will be used will be determined after they receive the recommendations. (OMBs Change Package Summary with yellow sheets detail was distributed.)

**Rep. Metcalf** asked for clarification on ND Job Service assistance. Someone will be contacted.

The Veterans Postwar Trust Fund Expenditures and the Proposed Expenditures pages were reviewed. *(Tape II Side A starts)* **Hanson** explained "veterans preference."

**Rep. Metcalf:** Under Veterans Affairs, which six do you want in the budget?

**Halgunseth:** The FTE, Rent, Toll-free Number, and Committee Travel. We have the Website already. Federal dollars do not flow through us. We only help facilitate those getting it.

**Rep. Kerzman** and **Rep. Bellew** raised inconsistencies on the salaries and benefits.

**Don/LC:** There was a mix-up on the amendment. The engrossed bill section three has been removed, so there will be no special funds. The engrossed version of the bill is incorrect. The actual original bill is the correct one. The amendment in the Senate that would have shifted funds from the Post War Fund, failed. (Copies of the original SB 2007 were distributed.)

**Vice Chair Pollert:** We will want a breakdown on your computer schedule so we can see if there is uniformity among all agencies.

**Rep. Bellow:** The Veterans Program software is \$30,000. Why?

(Rep. Wieland returned from testifying.)

**Lori/OMB:** That figure also include audit recommendations. See change 4 in the Budget Changes Narrative.

**Vice Chair Pollert:** We will stand in recess until this afternoon.

After reconvening at 2:00 p.m., **Rudy Jenson** introduced **Tim Nolz, Job Service North Dakota Program Administrator for the Veterans Service**. **Nolz** explained what they do with the \$40,000 they receive from the Post War Trust Fund (see seven-page handout).

**Chairman Delzer:** See if you can pull together an audit on the \$40,000 that comes out of the Post War Trust Fund to see how many people it actually serves, and the results, for Rudy and us.

**Rep. Metcalf:** Is assistance something that should come out of the Veterans Loan Fund instead of the Post War Fund?

**Hanson:** The Veterans Aid Loan Fund is only for a veteran, not programs.

**Rep. Metcalf:** When I look at the use of the Post War Fund it is then gone. With a loan, you have a chance of bringing that money back in.

A one-page handout regarding the Medicaid offset was distributed. The treatment of VA per diem payments to state homes for veterans was summarized in an e-mail to **Daryl Beard**.

**Kristin Lunneborg, Accounting Manager at the North Dakota Veterans Home**, gave an overview of the Veterans Home (see six-page handout). *(Tape II Side B starts)*

**Neal Asper** explained the five different classifications of pharmacies and their Home falls into the "Closed" category, so ownership not required.

**Rep. Wieland** asked questions regarding the budget money for the eight skilled beds filled.

**Chairman Delzer:** Rep. Wieland, we switched eight beds from Basic Care so we would increase federal money coming in. We gave them the authority, but it was the choice of the Veterans

Home to go forward or not. So they had the same expenses they had on basic care before. They did not have the increase in skilled care, but they also did not have the revenue.

**Lunneborg:** On the budget we are operating on, all of those numbers we have taken out.

**Chairman Delzer:** Then why are you \$250,000 short? Because your cost of skilled care should have been higher than what Basic.

**Lunneborg:** Technically, the deficiency appropriation is based on the fact that those numbers are not included in our budget.

**Chairman Delzer:** We need to deal with the numbers we dealt with at the end of the last biennium. Lori (OMB)?

**Lori/OMB** said there would have been a net increase.

**Chairman Delzer:** But they told us they felt they could make the switch and not have added cost. Rep. Wieland, we did not add any cost, but we took away \$250,000.

**Lunneborg** explained the pharmacy positions. Skilled beds were put on hold as they would have to build an addition on the same level. Doing so on the second floor was too costly.

**Chairman Delzer:** There was no authority for that after this biennium. It would have to be approved. The \$900,000 in reduced revenue, means you should also have \$650,000 on operating.

**Lunneborg:** Yes, due to the expenses for the next biennium, pharmacy costs and additional needs. That is why we are asking for an increase in our operating budget.

**Chairman Delzer:** Yes, but you are up on your operating and General Fund.

**Lunneborg:** We will come up short on our Special Fund this biennium. We are short \$100,000 so far. There was a small amount of carryover, but it will zero out. That is why there is a General Fund.

**Chairman Delzer:** Where do your revenues come from for custodial?

**Lunneborg:** Solely from donations to Veterans Homes (e.g. Memorial money). There are eight or nine different accounts.

**Chairman Delzer** called a ten-minute recess.

After reconvening at 3:49 p.m., the FTE Re-Cap for July 2003 to December 2004 handout was reviewed.

**Chairman Delzer:** Has your vacant FTE been relocated?

**Lunneborg:** We waited. We want to see if we are going to get the additional \$1.56.

**Chairman Delzer** asked for information regarding orderlies, and if they tried to get some to go full-time. He asked to know where they want to use the vacancies if they get the 1.5 FTE.

**Lunneborg:** In a 24-hour-7-days-a-week facility, flexibility is key. People do not want to work every single weekend, for example. We will provide how many take health insurance from us.

**Chairman Delzer:** We would also like a copy of the justification your DOE gave you. Do you have a spend-down with you? We will stand at ease while the clerk makes copies.

The 21-page Comparison of Actual Budget January 2005 with Skilled Care Staffing Facts handout was distributed and reviewed. **Lunneborg** explained why they dropped Eide Bailey. **Lori/OMB** explained that since the revenue never occurred with the 8-bed figure, is why they put it in Administration. While it skews the Administration line item, it will make the rest clearer.

**Lunneborg:** By being \$500,000 in the hole, we have held off on expenses like equipment purchases. We wanted to see if the deficiency appropriation comes through. The X-ray and Lab costs are not included, as the VA had no idea. There are a lot of variables. If the deficiency appropriation is not approved, we would have to put off some of what is in budget. There are not really changes to the Administrative budget. *(Tape III Side A starts)*

**Rep. Bellew:** Why do you need \$13,000 for a time clock?

**Lunneborg:** We wanted a system that integrates with PeopleSoft to eliminate several hours of reentry work. It would be a swipe-card system and supervisors can go online and print reports. Our payroll person spends four days a month and two to three days verifying nurse sheets, and cannot afford the enormous time to go through manual time sheets. She may quit. A half a day is spent for dietary personnel.

**Chairman Delzer:** Are you going to decrease elsewhere then?

**Lunneborg:** A lot of these individuals work overtime to do this manually. It is hard to determine specific numbers. (Lunneberg went on to explain why they wanted a new server as well as why they wanted to keep the old one as a backup.)

**Chairman Delzer:** In essence that would all be General Fund money. Are there any grants from the federal government the VA can access?

**Beard** responded *(hard to hear on tape)*.

**Chairman Delzer:** Can you show how you built your budget? We will stand at ease while the clerk makes copies of your preliminary budget.

The 12-page ND Veterans Home 05-07 Preliminary Budget was distributed and reviewed.

Discussed formulas for salaries and rent. **Beard** said a lot of people would be on the street if they were charged too much. It is an ongoing battle for some of these veterans (i.e. Have prior addictions).

**Asper:** The ages of these people varies from 40's to 80's. Some homes do not have a cap. It would be a revenue loss if we did not have a cap. We increase the cap 3% every year. Without a cap we would lose some of our private pay.

There was discussion on resident requirements for the Home. More is charged for private rooms. Utilities are higher because they have gone to off-peak and more off-peak times will occur in the future. Fuel oil is their backup.

**Chairman Delzer:** We will adjourn until tomorrow morning.

2005 HOUSE STANDING COMMITTEE MINUTES

BILL/RESOLUTION NO. SB 2007  
Veterans Home / Veteran Affairs

House Appropriations Committee  
Human Resources Division

Hearing Date: 3-10-05 Thursday a.m.

Tape Number	Side A	Side B	Meter #
I	X	X	
II	X		End: 23.5
Committee Clerk Signature <i>Diane McAuley</i>			

Minutes: **Chairman Delzer** called the meeting to order at 8:32 a.m. All members present including Rep. Metcalf who walked in one minute later. Detail on SB 2007 was continued.

**Kristin Lunneborg, Accounting Manager at the North Dakota Veterans Home**, explained the bathroom remodeling for \$7,000. **Rep. Bellew** noted that it seemed high. A seven-page North Dakota Veterans Home Summary handout and a one-page VA and VH Compensation Package handout were distributed. Expenditures were continued from the previous day.

**Chairman Delzer:** How many optionals do you have?

**Lori/OMB:** We funded food for Dietary, Pharmacy, the additional 1.6 FTE, the roof for the skilled unit and the remodeling. A copy of the OAR should be in the Change Package Summary.

**Chairman Delzer:** How could Pharmacy be optional?

**Lori/OMB:** Because they needed to submit their budget as a hold-even amount.

**Chairman Delzer:** Okay, Dietary. It looks like a baker quit?

**Lunneborg:** They were over-expending funds, so we eliminated the baker spot and went with more precooked foods. We are saving money overall.

**Chairman Delzer:** I know what you are doing, but you still have a new time clock, server, etc. Which you could do without. But you cannot do without the food.

**Lunneborg** explained the freezer and food cooler expenses.

**Chairman Delzer:** There should be savings somewhere, but all I am seeing is additions. Going to overtime from comp time you should be freeing up hours. Let's go through the Preliminary Budget Report.

**Lori/OMB:** Their request does not include salary packages.

**Lunneborg:** The per diem covers everything basically.

**Lori/OMB:** The budget is different from the Health Department's funding which is tied to specific programs. With this, the Special Funds are one lump sum.

**Lunneborg:** It is split somewhat by percentage. We have to spend Federal and Special funds before General funds.

**Neal Asper, Administrator for the North Dakota Veterans Home,** commented on staffing and shifts during the Nursing review.

**Lunneborg:** The Performance Audit shows probationary changes or changes in position.

**Rep. Metcalf:** I think they are making good progress with FTEs lined up. It is difficult for them to get staffing. The head nurse had her arm twisted to come.

**Asper** commented on staffing requirements and numbers during the Nursing Skills section review. Their FTEs have to be higher for nursing homes, than in private sector.

**Chairman Delzer:** If you have a .6, how do you figure benefits? Is the OT going as benefit time? Anything over FTE count or based on 40-hour-week? We figure benefits at 9.2 of percentage of wages.

**Lori/OMB** explained it is calculated on whatever their salary is in a month and how it is calculated with the .6.

**Chairman Delzer:** We need to find that out. What about sick leave and vacation?

**Asper:** It is prorated. Let me review the specifics of the State's standards. We tend to pay the people who work those evenings before holidays double time, instead of the vacationers who leave earlier.

**Lori/OMB** explained that the split of the funds between the different categories is basically a cash flow issue. The funding source could be taken out since it is a unique budget. They have to pay with federal and special funds first.

**Chairman Delzer:** But we still need to keep track of where special funds come from.

*(Tape 1 Side B starts)*

**Mary Kay Kelsch, Assistant Attorney General,** explained she has been trying the last one to two months, after the federal law was passed allowing the per diem payments to not be counted as third party payments. They went to Senator Conrad's office to see if anyone with Medicaid could explain what they are to do regarding the extra money. Bottom line, we have a conference call set up to get answers on the State issue.

**Chairman Delzer:** We understand the situation. We just need to know if the federal government is going to fight this.

**Kelsch:** We wonder about their interaction with the Medicaid side to determine potential problems.

**Chairman Delzer:** The real question, if they expect to recapture anyone who does this and if it is legal. With CMS, the question is whether Medicaid wants to recapture. We will not work this budget until the 20th or so.

We will take a recess.

After the reconvening at 9:49, the Resident Services section was reviewed. (Rep. Kerzman was gone for a funeral.) Discussed how their numbers skew everyone else's and whether the AG would know if it would be legal to take the Veterans Home off the schedule. ( Vice Chair Pollert took over for Chairman Delzer at this time.) The performance audit says they are a different class.

**Vice Chair Pollert:** We will move to Social Services.

**Lunneborg** said Social Services deals more with residents on a "mental needs" basis, (i.e. religious) versus physical needs. The part-time consultant was moved to an addiction counselor position. It was cheaper to do in-house plus we have continuity with the same person.

(Rep. Wieland left to testify at 10:10.)

**Rep. Metcalf:** What is left to be completed with the audit?

**Asper:** There does not seem to be anything critical.

**Rep. Metcalf:** Can we get copies of it ASAP?

**Asper:** It is confidential, until we respond to it.

**Rep. Metcalf:** If there is anything affecting the budget, we need to know after next week when we work the budget.

(Rep. Wieland returned at 10:20.)

**Vice Chair Pollert:** Laundry Section.

**Lunneborg:** The laundry used to be under housekeeping. It was split off this biennium. So the changes deal with adjustments from what educated guesses on the splits were thought to be. The utilities cost is completely separate from the rest of the building.

**Rep. Bellew:** Did you have to do the Pharmacy in-house?

**Darold Beard, Chairman of the North Dakota Veterans Home Governing Board:** No. The VA gave us two real options out of four: open market or an in-house pharmacy or give back the per diem. It all had to do with cost cutting or shifting the costs. The Emergency Commission asked us to look at the four options.

**Lunneborg:** Spouses of veterans cannot get prescriptions from the Veterans Home pharmacy.

*(Tape II Side A starts)*

**Rep. Wieland** inquired about the building facilities and occupancy.

**Asper** responded and explained how veterans have flexibility to come and go, similar to apartment living. He also explained how Medicaid billing has been handled.

**Rep. Metcalf:** Any private pay?

**Asper:** Ten.

**Beard:** \$59 is subtracted from private pay residents and they are not under equalization rates. Only North Dakota and Minnesota have equalization of rates. If we pocket the \$59, and bill Medicaid the full amount, we are then required under the equalization of rates to bill that private

pay the full amount. We are going to lose all those residents. Residency is not required in western North Dakota. If we take the private pay out of there, the only thing left is Medicaid. I do not think we want that. The equalization of rates redemption is what is needed. I would like to collect those extra dollars from the federal government, but we have a moral responsibility to those people in the Home.

**Rep. Metcalf:** Is anybody looking at legal means to split Medicaid off?

**Asper:** I am not aware of anything.

**Rep. Metcalf:** I am concerned about doing something while we are in session.

**Beard:** The performance audit showed Medicaid sets the limits of additional benefits, so general funds for the Veteran's Home are reduced. The alternative would be to have the Veteran's Home in a class authority by itself, which would result in the Home not being subject to the upper limits established by the Department of Human Services. Thus there would be government-owned and non-government owned facilities. I visited with Barb Fisher and did not find it helpful in getting an exception.

**Asper:** Nothing will help until it goes through the Attorney General and Legislature.

**Vice Chair Pollert:** Kristin, have you purchased a time clock yet?

**Lunneborg:** It is still a proposal. It is the cheapest of three options.

**Vice Chair Pollert:** Are other agencies using these?

**Lori/OMB:** None have purchased yet, but they are being looked at for integration purposes.

**Rep. Metcalf:** In Valley City, the nursing home has one. And any nursing home can buy one and throw it in the "cost" category and it is covered.

**Vice Chair Pollert:** Kristin, give a synopsis of your budget.

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Human Resources Division

Bill/Resolution Number SB 2007

Hearing Date 3-10-05

**Lunneborg:** It is a difficult situation to deal with, even with the pharmacy. I assure you we have looked hard at cutting costs wherever possible and tried to be responsible. Please pass the budget.

A two-page Health Benefits By Position handout was distributed.

Meeting adjourned after remarks by **Rep. Metcalf**.

2005 HOUSE STANDING COMMITTEE MINUTES

BILL/RESOLUTION NO. SB 2007  
Veterans Home / Veterans Affairs

House Appropriations Committee  
Human Resources Division

Hearing Date: 3-17-05 Thursday p.m.

Tape Number	Side A	Side B	Meter #
II		X	35.6 - 43.2
II		X	45.3 - 55.0 approx.
III	X		1.0 - 2.5
Committee Clerk Signature <i>Deane M. Overley</i>			

Minutes: **Chairman Delzer** called the meeting to order on SB 2007.

**Chairman Delzer:** Proposals for the Veterans bill will be done as a set and then we will do yes and no on all like we did with Human Services. We will do the Health and Correction departments the same way, too. Representatives Metcalf and Kerzman, look over these proposals. When the initiated measure came through before, they thought five people were needed. The VA decided to keep the other person on and I think we pay half of that. That is a decision we have to make because the interest coming into the Post War Trust Fund will not cover it. That position may or may not be needed. I think we had discussion that they could capture money for the State with how they billed Medicaid. We could get their General Fund lowered, but it would cost the Department of Human Services. In my discussion with the Department of Human Services and Mary Kay, from the Attorney General's Office, I learned for one person it might put the whole budget process for Medicaid for LTC at jeopardy. For \$200,000, I certainly do not want to do that. So I think we will leave that out.

(A brief discussion took place on another bill.)

**Chairman Delzer:** On SB 2007, is there anything about how many LPNs there are on the Basic Care side or Skilled nursing? When you look at the Veterans Home under Personnel Basic Care, they have way more LPNs than CNAs. That is surprising. Should we put intent language in about looking at that? Lori (OMB), is there another performance audit out there?

**Lori/OMB:** They are just following up on an audit.

**Chairman Delzer:** We should share the list of amendment proposals that Rep. Metcalf and Rep. Kerzman have seen, with Don (LC). I would be very surprised if all of those were adopted.

*(Tape III Side A starts)*

Briefly discussed Dietary and that amendments might conflict. **Don/LC** asked a clarifying reduction question about the \$3,400 toll-free number and \$15,000 professional services.

**Vice Chair Pollert:** The \$15,000 is a plug-in figure they have sitting there.

**Chairman Delzer:** It is for comp or overtime.

2005 HOUSE STANDING COMMITTEE MINUTES

BILL/RESOLUTION NO. SB 2007  
Veterans Affair / Veterans Home

House Appropriations Committee  
Human Resources Division

Hearing Date: 3-24-05 Thursday p.m.

Tape Number	Side A	Side B	Meter #
II	X	X	39.1 - 48.5
Committee Clerk Signature <i>Deann M. Avelley</i>			

Minutes: **Chairman Delzer** called the meeting to order at 3:02 p.m. Briefly mentioned a couple of bills before proceeding with SB 2007 amendments (see 58007.0105). Voice votes were taken. Section 4 Legislative Intent - Veterans' Home Staffing Policy passed 6-0. The Statement of Purpose Of Amendment section for Veterans' Home was discussed and voted on next. 1) Reduce health insurance. It passed 6-0; Reduce compensation package to 3/4. It passed 6-0. **Rep. Bellew** said his amendment was incorrect as he was not trying to reduce funding for time clock by \$7,000. He made a substitute motion to remove 2) and 3) amendment proposals, and then reduce 4) salaries and overtime by \$10,000. **Vice Chair Pollert** seconded it. Both rescinded and new motion was made. **Chairman Delzer** restated motions: Remove \$7,000 funding for clock and \$3,000 for the chiller. Motion to remove funding for clock failed 0-6 and motion to remove funding for the chiller failed 0-6. Motion to reduce salaries and wages line item by \$10,000 was made.

*(Tape II Side B starts)*

**Rep. Metcalf:** I think they have come so far. They are at base level now and it will be very difficult for them if we cut further from salaries.

**Chairman Delzer:** Committee members, I am going to support this. We never see a reduction in this area. Further discussion? Motion passes 4-2.

5) Reduces funding for operations:

**Rep. Metcalf:** Here I go again. They "get by." I understand equability, but they are in tough shape. They have enough willpower and character to stay within budget.

**Rep. Kerzman:** I echo Rep. Metcalf. They did a tremendous job in answering us.

**Chairman Delzer:** Further discussion? It passes 4-2.

6) Removes 1.53 FTE positions and funding: failed 0-6.

7) Reduces funding for computer replacement: failed 0-6.

**Rep. Bellew:** For items 2) time clock and 3) chiller, there has to be a corresponding reduction if they are to get these pieces of equipment. I move to reduce from General Fund \$10,000 from 4) Salaries and Wages line item.

**Vice Chair Pollert:** I second it.

**Rep. Kerzman:** Testimony said the technology will add to efficiency and for safe food. I do not have a problem with keeping the clock and chiller.

**Vice Chair Pollert:** Rep. Bellew's amendment brings up needing a savings somewhere.

**Rep. Metcalf:** Rep. Pollert, the individual who submitted this was the director of nursing, who was doing many other things. There will not be a reduction of time, because it will allow her to do other things. We took \$40,000 before. This will cut them enough.

**Chairman Delzer:** It is a reduction from the Governor's budget.

**Vice Chair Pollert:** Out of due respect for the good representative from Valley City, if there is three days somewhere, this tells me the director of nursing will begin doing her job, which someone else was doing. There has got to be a domino effect.

**Rep. Metcalf:** Many of these people check out and do some more work. She and others do not get paid for the extra time.

**Rep. Wieland:** That is illegal. They cannot do that. Fair Labor Standards prevent that.

**Rep. Metcalf:** I am glad you are up on the laws, Rep. Wieland, but you do not understand this area's work ethic.

**Rep. Wieland:** I do understand, and I wish we did not have that law on the books. My dad was a banker with long hours during the 1930s and 1940s. I think it is dangerous for an administrator to allow that.

**Chairman Delzer:** Committee members, I think the key is whether someone is being required to work without pay, and I do not think that is happening here. I do not think it is our job to watch over that.

**Rep. Kerzman** commented on the difference of salaried positions.

**Chairman Delzer:** Further discussion? Motion for removing \$10,000 from Salaries and Overtime wages fails 3-3. We had a per diem on skilled care with third party pay or not on Veterans Home. Discussion with the Human Services, the Attorney General's office and Veterans Affairs, it was decided to not pursue until it is clarified. We are nervous CMS could consider us out of compliance for the whole rate equalization for the whole state. It could jeopardize some Medicaid payment on LTC.

The Veterans Affairs amendment proposals were discussed and voted on (by voice) next.

1) Reduces recommended funding for health insurance: passes 6-0.

(Unnumbered) Reduces compensation package to 3/4: passes 6-0.

2) Removes funding for administrative committee travel expenses:

**Rep. Kerzman:** Is this money out of Post War Trust Fund?

**Chairman Delzer:** No, the General Fund. Travel would have to be taken out of the income Post War Trust Fund or the other fund.

**Rep. Kerzman:** The voters, a number of years ago, said it was to help the veterans, period.

**Chairman Delzer:** I would argue we have never paid this before or after out of General Fund. These are volunteer boards.

**Rep. Kerzman:** It is not a whole lot of money. We have an obligation.

**Vice Chair Pollert:** Has the travel expense ever come out of the General Fund?

**Chairman Delzer:** No, I am not sure it has been. Further comments before voting? Passes 4-2.

3) Removes one FTE position and related funding:

**Chairman Delzer:** I still think they can get by with five employees. In essence, they cannot afford to pay for a sixth employee.

**Rep. Metcalf:** This just is not the time to reduce staff when the workload across the state is increasing. It might save the State some money, but the purpose is to help veterans.

**Rep. Kerzman:** I echo Rep. Metcalf. We have a strong allegiance to our military as does the President and the Governor. I do not want to be on the record saying anything else.

**Vice Chair Pollert** asked about the 4 1/2 submitted, which was probably for hold-even purposes.

**Rep. Wieland** made point about kids returning from Iraq who will need help.

**Rep. Bellew** asked if the sixth person is already on staff.

**Chairman Delzer** said yes, and it would be paid with General Fund money and some benefits.

He said 3) Removes one FTE and 4) Removes funding for operations, would be taken as one motion: failed 0-6.

5) Removes funding for toll-free telephone service: motion fails 3-3.

6) Reduces funding for professional services:

**Lori/OMB** said the figures are for the recommendations from the audit. They have to contract with people to accomplish some of them. The auditor will come back to check. **Bob Hanson, Commissioner for the Department of Veterans Affairs**, said what they have left to do in 1 1/2 years. He commented on the computers. Programs need to be upgraded, which will be \$12,000-\$15,000. Other things include getting information out to the people. **Lori/OMB** also reviewed what the \$30,000 was for.

**Chairman Delzer:** Committee members, this is probably not our last time dealing with this. If we want this as a discussion point, we need to remove for it to be put back in.

**Vice Chair Pollert:** I want to see if we need the \$15,000 for sure.

Discussion continued and **Lori/OMB** reviewed briefly the audit recommendations.

**Rep. Wieland:** I would like to adjust something to allow us time before conference committee.

**Chairman Delzer:** They can adjust that amount on a substitute motion. Or we can vote on the \$5,000 first.

**Rep. Metcalf:** I offer a substitute motion to reduce to \$5,000.

**Rep. Wieland:** I second it.

**Chairman Delzer:** So it is from \$15,000 down to \$5,000. By voice vote, motion passes 6-0.

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7) Reduces funding for computer replacement: fails 0-6.

**Chairman Delzer:** Any further adjustments on Veterans' Affairs? Rep. Metcalf, would you carry?

**Rep. Metcalf:** Yes.

**Chairman Delzer** called a recess before proceeding to another bill.

2005 HOUSE STANDING COMMITTEE MINUTES

BILL/RESOLUTION NO. SB 2007  
Veterans Home / Veterans Affairs

House Appropriations Committee  
Human Resources Division

Hearing Date: 3-28-05 Monday a.m.

Tape Number	Side A	Side B	Meter #
I		X	28.0 - 38.1
Committee Clerk Signature <i>Diane M. O'Leary</i>			

Minutes: **Chairman Delzer** called the meeting to order on SB 2007 to review amendments (see two-page 58007.0107).

**Chairman Delzer:** We did affect the health insurance. Joe (OMB), we shouldn't we be taking any of their Special Fund authority away? That should be General Fund money, too.

**Joe/OMB:** I am not sure.

**Stephanie/LC:** When we reduce the health insurance, we do set the appropriation to the same portion as to how it was funded.

**Chairman Delzer:** We might be starting them at \$11,800 for the authority they have. The health insurance reduction was done at the same percentage. Can they use it elsewhere? Or will we be shorting them? Do they have wiggle room?

**Lori/OMB:** It is a projection, yes.

**Chairman Delzer:** We will leave as is. Looks like the amendments are right.

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Human Resources Division  
Bill/Resolution Number SB 2007  
Hearing Date 3-28-05

**Rep. Bellew:** I will move amendment .0107 to SB 2007.

**Rep. Wieland:** I second it.

**Chairman Delzer:** We will do a voice vote. Amendments are adopted 6-0.

**Rep. Wieland:** I move Do Pass As Amended for SB 2007.

**Rep. Bellew:** I second it.

**Chairman Delzer:** The clerk will call the roll. Motion carries 6-0. Rep. Metcalf will carry it.

**Rep. Wieland** will chair the conference committee.

Adjourned.

2005 HOUSE STANDING COMMITTEE MINUTES

BILL/RESOLUTION NO. SB2007  
Veteran's Home and Veteran's Affairs

House Appropriations Full Committee

Conference Committee

Hearing Date March 30, 2005

Tape Number	Side A	Side B	Meter #
1	X		#40.6 - # end
Committee Clerk Signature <i>Chris Alexander</i>			

Minutes:

**Rep. Ken Svedjan, Chairman** opened the discussion on SB2007.

**Rep. Ralph Metcalf** moved to adopt amendment #0107 to SB2007

**Rep. Larry Bellew** seconded

**Rep. Ralph Metcalf** explained that this bill has several amendments that effect the appropriation portion of this bill. The first change is the adjustment for the health insurance. The second change reduces the salary ranges by \$40,000 due to a change in overtime policies. The third change is reducing the funding for operations. All these changes are for the Veteran's Home Administration. The changes in the Department of Veteran's Affairs includes the adjustments for the health insurance and a reduction of travel expenses. We also reduced funding for professional services. We have requested a report regarding justification the staffing policies of the Veteran's Home. This report will be presented to the appropriations committee at the 60th legislative assembly.

**Rep. Jeff Delzer** explained that there is language in code that requires the Veteran's Home to spend special and federal funds first before they spend from the general fund. We then have to make adjustments to the general fund for everything because it is all backloaded.

**Rep. Ole Aarsvold** asked if section 4 was the result of a performance audit

**Rep. Jeff Delzer** explained that this was a result of a comparison of the number of LPNs and CNAs they have on the basic care side. Because the LPNs were significantly higher, there was a request made to see if they could look at their staffing policy and see if they could reduce the number of LPNs and use more CNAs which would save them money in operating costs.

**Rep. Keith Kempenich** asked what the balance was in the trust fund

**Rep. Ralph Metcalf** answered that this was close to \$3 million

**Rep. Ken Svedjan, Chairman** called for a voice vote on the motion to adopt amendment #0107 to SB2007. Motion carried.

**Rep. James Kerzman** moved to further amend SB2007 with amendment #0108. This amendment would restore item #2 under the Veteran's Home which includes \$40,000 in wages, and restores the \$50,000 in operations and \$20,000 for the travel expenses in Veteran's Affairs.

**Rep. Pam Gulleon** seconded

**Rep. James Kerzman** explained that the constitutionality of these funds is in question since they were voted on by the people for the Veteran's Homes. As for the traveling expenses for the Veteran's Affairs commission, this is an appointed commission and they don't get paid for their time so the least we could do is pay for their travel.

**Rep. Jeff Delzer** commented that he would resist this amendment. The committee looked at this and decided that this was the proper way to reduce this budget. He explained that the testimony justified these changes. (meter Tape #1, side A, #51.1)

**Rep. Ken Svedjan, Chairman** called for a roll call vote on the motion to adopt amendment #0108 to SB2007. Motion failed with a vote of 7 yeas, 15 neas, and 1 absence.

**Rep. Ralph Metcalf** moved a Do Pass As Amended motion for SB2007

**Rep. Larry Bellew** seconded

**Rep. Ken Svedjan, Chairman** called for a roll call vote on the Do Pass As Amended motion for SB2007. Motion carried with a vote of 21 yeas, 1 neas and 1 absence. Rep Metcalf will carry the bill to the house floor.

**Rep. Ken Svedjan, Chairman** closed the discussion on SB2007.

PROPOSED AMENDMENTS TO SENATE BILL NO. 2007

Page 1, line 2, after "affairs" insert "; and to provide legislative intent"

Page 2, line 5, replace "(172,347)" with "(330,947)"

Page 2, line 6, replace "495,074" with "441,394"

Page 2, line 7, replace "27,809" with "17,809"

Page 2, line 8, replace "350,536" with "128,256"

Page 2, line 9, replace "(984,496)" with "(1,058,670)"

Page 2, line 10, replace "1,335,032" with "1,186,926"

Page 2, line 13, replace "153,045" with "32,209"

Page 2, line 15, replace "196,539" with "75,703"

Page 2, line 16, replace "1,531,611" with "1,262,629"

Page 2, line 17, replace "(1,027,990)" with "(1,102,164)"

Page 2, line 18, replace "503,621" with "160,465"

Page 2, line 27, replace "7,803,390" with "7,644,790"

Page 2, line 28, replace "3,206,778" with "3,153,098"

Page 2, line 29, replace "357,563" with "347,563"

Page 2, line 30, replace "11,367,731" with "11,145,451"

Page 3, line 1, replace "6,986,627" with "6,912,453"

Page 3, line 2, replace "4,381,104" with "4,232,998"

Page 3, line 5, replace "677,337" with "556,501"

Page 3, line 6, replace "677,337" with "556,501"

Page 3, line 7, replace "5,058,441" with "4,789,499"

Page 3, line 8, replace "6,986,627" with "6,912,453"

Page 3, line 9, replace "12,045,068" with "11,701,952"

Page 3, after line 9, insert:

**"SECTION 4. LEGISLATIVE INTENT - VETERANS' HOME STAFFING POLICY.** It is the intent of the fifty-ninth legislative assembly that the veterans' home review its policy of staffing for basic care services, including the number of licensed practical nurses as compared to certified nurse assistants scheduled for each shift, and to present a report to the appropriations committees of the sixtieth legislative assembly during the agency's budget presentation regarding justification for the staffing policy and information on savings that may be realized from changes in the policy."

Renumber accordingly

**STATEMENT OF PURPOSE OF AMENDMENT:**

**Senate Bill No. 2007 - Summary of House Action**

	EXECUTIVE BUDGET	SENATE VERSION	HOUSE CHANGES	HOUSE VERSION
Veterans' Home				
Total all funds	\$11,367,731	\$11,367,731	(\$222,280)	\$11,145,451
Less estimated income	<u>6,986,627</u>	<u>6,986,627</u>	<u>(74,174)</u>	<u>6,912,453</u>
General fund	\$4,381,104	\$4,381,104	(\$148,106)	\$4,232,998
Department of Veterans' Affairs				
Total all funds	\$677,337	\$677,337	(\$120,836)	\$556,501
Less estimated income				
General fund	<u>\$677,337</u>	<u>\$677,337</u>	<u>(\$120,836)</u>	<u>\$556,501</u>
Bill Total				
Total all funds	\$12,045,068	\$12,045,068	(\$343,116)	\$11,701,952
Less estimated income	<u>6,986,627</u>	<u>6,986,627</u>	<u>(74,174)</u>	<u>6,912,453</u>
General fund	\$5,058,441	\$5,058,441	(\$268,942)	\$4,789,499

**Senate Bill No. 2007 - Veterans' Home - House Action**

	EXECUTIVE BUDGET	SENATE VERSION	HOUSE CHANGES	HOUSE VERSION
Salaries and wages	\$7,803,390	\$7,803,390	(\$158,600)	\$7,644,790
Operating expenses	3,206,778	3,206,778	(53,680)	3,153,098
Capital assets	<u>357,563</u>	<u>357,563</u>	<u>(10,000)</u>	<u>347,563</u>
Total all funds	\$11,367,731	\$11,367,731	(\$222,280)	\$11,145,451
Less estimated income	<u>6,986,627</u>	<u>6,986,627</u>	<u>(74,174)</u>	<u>6,912,453</u>
General fund	\$4,381,104	\$4,381,104	(\$148,106)	\$4,232,998
FTE	90.97	90.97	(1.53)	89.44

**Dept. 313 - Veterans' Home - Detail of House Changes**

	REDUCES RECOMMENDED FUNDING FOR HEALTH INSURANCE <sup>1</sup>	REDUCES COMPENSATION PACKAGE TO 3/4	REDUCES FUNDING FOR TIME CLOCK <sup>2</sup>	REDUCES FUNDING FOR CHILLER <sup>3</sup>	REDUCES SALARIES AND WAGES LINE ITEM <sup>4</sup>	REDUCES FUNDING FOR OPERATIONS <sup>5</sup>
Salaries and wages	(\$12,106)	(\$22,579)			(\$40,000)	
Operating expenses						(\$50,000)
Capital assets			(\$7,000)	(\$3,000)		
Total all funds	(\$12,106)	(\$22,579)	(\$7,000)	(\$3,000)	(\$40,000)	(\$50,000)
Less estimated income	<u>(11,794)</u>		<u>(7,000)</u>	<u>(3,000)</u>	<u>(27,200)</u>	<u>(21,500)</u>
General fund	(\$312)	(\$22,579)	\$0	\$0	(\$12,800)	(\$28,500)
FTE	0.00	0.00	0.00	0.00	0.00	0.00
	REMOVES 1.53 FTE POSITIONS AND FUNDING <sup>6</sup>	REDUCES FUNDING FOR COMPUTER REPLACEMENT <sup>7</sup>	TOTAL HOUSE CHANGES			
Salaries and wages	(\$83,915)		(\$158,600)			
Operating expenses		(\$3,680)	(53,680)			
Capital assets			<u>(10,000)</u>			
Total all funds	(\$83,915)	(\$3,680)	(\$222,280)			
Less estimated income			<u>(74,174)</u>			
General fund	(\$83,915)	\$0	(\$148,106)			
FTE	(1.53)	0.00	(1.53)			

- 1 This amendment reduces funding for state employee health insurance premiums from \$559.15 to \$553.95 per month.
- 2 The House reduced funding for a new time clock from \$13,000 to \$6,000.
- 3 The House reduced the funding for a chiller from \$7,500 to \$4,500.
- 4 The House reduced the salaries and wages line item due to change in overtime policy.
- 5 The House reduced funding for operating expenses, based on percentage of funding from the general fund and other funds.
- 6 The House removed 1.53 FTE positions and funding included in the executive recommendation.
- 7 The House adjusted funding for computers to the standard state contract rate.

**Senate Bill No. 2007 - Department of Veterans' Affairs - House Action**

	EXECUTIVE BUDGET	SENATE VERSION	HOUSE CHANGES	HOUSE VERSION
Veterans' Affairs	<u>\$677,337</u>	<u>\$677,337</u>	<u>(\$120,836)</u>	<u>\$556,501</u>
Total all funds	<u>\$677,337</u>	<u>\$677,337</u>	<u>(\$120,836)</u>	<u>\$556,501</u>
Less estimated income				
General fund	<u>\$677,337</u>	<u>\$677,337</u>	<u>(\$120,836)</u>	<u>\$556,501</u>
FTE	6.00	6.00	(1.00)	5.00

**Dept. 321 - Department of Veterans' Affairs - Detail of House Changes**

	REDUCES RECOMMENDED FUNDING FOR HEALTH INSURANCE 1	REDUCES COMPENSATION PACKAGE TO 3/4	REMOVES FUNDING FOR ADMINISTRATIVE COMMITTEE TRAVEL EXPENSES 2	REMOVES 1 FTE POSITION AND RELATED FUNDING 3	REMOVES FUNDING FOR OPERATIONS 4	REMOVES FUNDING FOR TOLL-FREE TELEPHONE SERVICE 5
Veterans' Affairs	<u>(\$749)</u>	<u>(\$2,005)</u>	<u>(\$20,000)</u>	<u>(\$87,266)</u>	<u>(\$11,200)</u>	<u>(\$3,400)</u>
Total all funds	<u>(\$749)</u>	<u>(\$2,005)</u>	<u>(\$20,000)</u>	<u>(\$87,266)</u>	<u>(\$11,200)</u>	<u>(\$3,400)</u>
Less estimated income						
General fund	<u>(\$749)</u>	<u>(\$2,005)</u>	<u>(\$20,000)</u>	<u>(\$87,266)</u>	<u>(\$11,200)</u>	<u>(\$3,400)</u>
FTE	0.00	0.00	0.00	(1.00)	0.00	0.00

	REDUCES FUNDING FOR PROFESSIONAL SERVICES 6	REDUCES FUNDING FOR COMPUTER REPLACEMENT 7	TOTAL HOUSE CHANGES
Veterans' Affairs	<u>(\$15,000)</u>	<u>(\$1,216)</u>	<u>(\$120,836)</u>
Total all funds	<u>(\$15,000)</u>	<u>(\$1,216)</u>	<u>(\$120,836)</u>
Less estimated income			
General fund	<u>(\$15,000)</u>	<u>(\$1,216)</u>	<u>(\$120,836)</u>
FTE	0.00	0.00	(1.00)

- 1 This amendment reduces funding for state employee health insurance premiums from \$559.15 to \$553.95 per month.
- 2 The House removed funding to cover travel expenses of the Administrative Committee on Veterans' Affairs.
- 3 The House removed 1 FTE position and related funding.
- 4 This amendment removes funding for rent (\$7,200) and dues and professional development (\$4,000).
- 5 The House removed funding for toll-free telephone service.
- 6 The House reduced funding for professional services.
- 7 The House adjusted funding for computers to the standard state contract rate.

Date: 3/28/05 Mon.  
Roll Call Vote #: ①

**2005 HOUSE STANDING COMMITTEE ROLL CALL VOTES**  
**BILL/RESOLUTION NO. JB 2007**

House Appropriations - Human Resources Committee

Check here for Conference Committee

Legislative Council Amendment Number (58007.0107)

Action Taken Do Pass As Amended

Motion Made By Rep. Wieland Seconded By Rep. Bellew

Representatives	Yes	No	Representatives	Yes	No
Chairman Jeff Delzer	✓		Rep. James Kerzman	✓	
Vice Chairman Chet Pollert	✓		Rep. Ralph Metcalf	✓	
Rep. Larry Bellew	✓				
Rep. Alon C. Wieland	✓				

Total (Yes) 6 No 0

Absent \_\_\_\_\_

Floor Assignment Rep. Metcalf

If the vote is on an amendment, briefly indicate intent:

Date: March 30, 2005  
Roll Call Vote #: 1

**2005 HOUSE STANDING COMMITTEE ROLL CALL VOTES**  
**BILL/RESOLUTION NO. SB2007**

House Appropriations - Full Committee

Check here for Conference Committee

Legislative Council Amendment Number 58007.0107

Action Taken **DO PASS AS AMENDED**

Motion Made By **Rep Metcalf** Seconded By **Rep Bellew**

Representatives	Yes	No	Representatives	Yes	No
Rep. Ken Svedjan, Chairman	X		Rep. Bob Skarphol	X	
Rep. Mike Timm, Vice Chairman	X		Rep. David Monson	X	
Rep. Bob Martinson	AB		Rep. Eliot Glassheim	X	
Rep. Tom Brusegaard	X		Rep. Jeff Delzer	X	
Rep. Earl Rennerfeldt	X		Rep. Chet Pollert	X	
Rep. Francis J. Wald	X		Rep. Larry Bellew	X	
Rep. Ole Aarsvold	X		Rep. Alon C. Wieland	X	
Rep. Pam Gulleson	X		Rep. James Kerzman		X
Rep. Ron Carlisle	X		Rep. Ralph Metcalf	X	
Rep. Keith Kempenich	X				
Rep. Blair Thoreson	X				
Rep. Joe Kroeber	X				
Rep. Clark Williams	X				
Rep. Al Carlson	X				

Total Yes 21 No 1

Absent 1

Floor Assignment **Rep Metcalf**

If the vote is on an amendment, briefly indicate intent:

**REPORT OF STANDING COMMITTEE**

**SB 2007: Appropriations Committee (Rep. Svedjan, Chairman)** recommends **AMENDMENTS AS FOLLOWS** and when so amended, recommends **DO PASS** (21 YEAS, 1 NAY, 1 ABSENT AND NOT VOTING). SB 2007 was placed on the Sixth order on the calendar.

Page 1, line 2, after "affairs" insert "; and to provide legislative intent"

Page 2, line 5, replace "\$172,347" with "\$247,032"

Page 2, line 6, replace "495,074" with "445,074"

Page 2, line 8, replace "350,536" with "225,851"

Page 2, line 9, replace "(984,496)" with "(996,290)"

Page 2, line 10, replace "1,335,032" with "1,222,141"

Page 2, line 13, replace "153,045" with "125,291"

Page 2, line 15, replace "196,539" with "168,785"

Page 2, line 16, replace "1,531,611" with "1,390,926"

Page 2, line 17, replace "\$1,027,990" with "\$1,039,784"

Page 2, line 18, replace "503,621" with "351,142"

Page 2, line 27, replace "7,803,390" with "7,728,705"

Page 2, line 28, replace "3,206,778" with "3,156,778"

Page 2, line 30, replace "11,367,731" with "11,243,046"

Page 3, line 1, replace "6,986,627" with "6,974,833"

Page 3, line 2, replace "4,381,104" with "4,268,213"

Page 3, line 5, replace "677,337" with "649,583"

Page 3, line 6, replace "677,337" with "649,583"

Page 3, line 7, replace "5,058,441" with "4,917,796"

Page 3, line 8, replace "6,986,627" with "6,974,833"

Page 3, line 9, replace "12,045,068" with "11,892,629"

Page 3, after line 9, insert:

**"SECTION 4. LEGISLATIVE INTENT - VETERANS' HOME STAFFING POLICY.** It is the intent of the fifty-ninth legislative assembly that the veterans' home review its policy of staffing for basic care services, including the number of licensed practical nurses as compared to certified nurse assistants scheduled for each shift and to present a report to the appropriations committees of the sixtieth legislative assembly during the agency's budget presentation regarding justification for the staffing policy and information on savings that may be realized from changes in the policy."

Renumber accordingly

**STATEMENT OF PURPOSE OF AMENDMENT:**

**Senate Bill No. 2007 - Summary of House Action**

	EXECUTIVE BUDGET	SENATE VERSION	HOUSE CHANGES	HOUSE VERSION
Veterans' Home				
Total all funds	\$11,367,731	\$11,367,731	(\$124,685)	\$11,243,046
Less estimated income	<u>6,986,627</u>	<u>6,986,627</u>	<u>(11,794)</u>	<u>6,974,833</u>
General fund	\$4,381,104	\$4,381,104	(\$112,891)	\$4,268,213
Department of Veterans' Affairs				
Total all funds	\$677,337	\$677,337	(\$27,754)	\$649,583
Less estimated income				
General fund	<u>\$677,337</u>	<u>\$677,337</u>	<u>(\$27,754)</u>	<u>\$649,583</u>
Bill Total				
Total all funds	\$12,045,068	\$12,045,068	(\$152,439)	\$11,892,629
Less estimated income	<u>6,986,627</u>	<u>6,986,627</u>	<u>(11,794)</u>	<u>6,974,833</u>
General fund	\$5,058,441	\$5,058,441	(\$140,645)	\$4,917,796

**Senate Bill No. 2007 - Veterans' Home - House Action**

	EXECUTIVE BUDGET	SENATE VERSION	HOUSE CHANGES	HOUSE VERSION
Salaries and wages	\$7,803,390	\$7,803,390	(\$74,685)	\$7,728,705
Operating expenses	<u>3,206,778</u>	<u>3,206,778</u>	<u>(50,000)</u>	<u>3,156,778</u>
Capital assets	<u>357,563</u>	<u>357,563</u>		<u>357,563</u>
Total all funds	\$11,367,731	\$11,367,731	(\$124,685)	\$11,243,046
Less estimated income	<u>6,986,627</u>	<u>6,986,627</u>	<u>(11,794)</u>	<u>6,974,833</u>
General fund	\$4,381,104	\$4,381,104	(\$112,891)	\$4,268,213
FTE	90.97	90.97	0.00	90.97

**Dept. 313 - Veterans' Home - Detail of House Changes**

	REDUCES RECOMMENDED FUNDING FOR HEALTH INSURANCE <sup>1</sup>	REDUCES COMPENSATION PACKAGE TO 3/4	REDUCES SALARIES AND WAGES LINE ITEM <sup>2</sup>	REDUCES FUNDING FOR OPERATIONS <sup>3</sup>	TOTAL HOUSE CHANGES
Salaries and wages	(\$12,106)	(\$22,579)	(\$40,000)		(\$74,685)
Operating expenses				(\$50,000)	(50,000)
Capital assets					
Total all funds	(\$12,106)	(\$22,579)	(\$40,000)	(\$50,000)	(\$124,685)
Less estimated income	<u>(11,794)</u>				<u>(11,794)</u>
General fund	(\$312)	(\$22,579)	(\$40,000)	(\$50,000)	(\$112,891)
FTE	0.00	0.00	0.00	0.00	0.00

<sup>1</sup> This amendment reduces funding for state employee health insurance premiums from \$559.15 to \$553.95 per month.

<sup>2</sup> The House reduced the salaries and wages line item due to a change in the over-time policy.

<sup>3</sup> The House reduced funding for operating expenses.

**Senate Bill No. 2007 - Department of Veterans' Affairs - House Action**

	EXECUTIVE BUDGET	SENATE VERSION	HOUSE CHANGES	HOUSE VERSION
Veterans' Affairs	<u>\$677,337</u>	<u>\$677,337</u>	<u>(\$27,754)</u>	<u>\$649,583</u>
Total all funds	\$677,337	\$677,337	(\$27,754)	\$649,583
Less estimated income	_____	_____	_____	_____
General fund	\$677,337	\$677,337	(\$27,754)	\$649,583
FTE	6.00	6.00	0.00	6.00

**Dept. 321 - Department of Veterans' Affairs - Detail of House Changes**

	REDUCES RECOMMENDED FUNDING FOR HEALTH INSURANCE <sup>1</sup>	REDUCES COMPENSATION PACKAGE TO 3/4	REMOVES FUNDING FOR ADMINISTRATIVE COMMITTEE TRAVEL EXPENSES <sup>2</sup>	REDUCES FUNDING FOR PROFESSIONAL SERVICES <sup>3</sup>	TOTAL HOUSE CHANGES
Veterans' Affairs	<u>(\$749)</u>	<u>(\$2,005)</u>	<u>(\$20,000)</u>	<u>(\$5,000)</u>	<u>(\$27,754)</u>
Total all funds	(\$749)	(\$2,005)	(\$20,000)	(\$5,000)	(\$27,754)
Less estimated income	_____	_____	_____	_____	_____
General fund	(\$749)	(\$2,005)	(\$20,000)	(\$5,000)	(\$27,754)
FTE	0.00	0.00	0.00	0.00	0.00

<sup>1</sup> This amendment reduces funding for state employee health insurance premiums from \$559.15 to \$553.95 per month.

<sup>2</sup> The House removed funding to cover travel expenses of the Administrative Committee on Veterans' Affairs.

<sup>3</sup> The House reduced funding for professional services.

2005 SENATE APPROPRIATIONS

CONFERENCE COMMITTEE

SB 2007

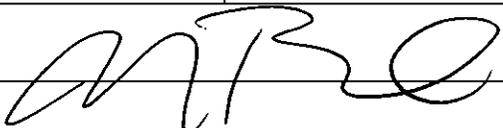
2005 SENATE STANDING COMMITTEE MINUTES

BILL/RESOLUTION NO. SB 2007

Senate Appropriations Committee

 Conference Committee

Hearing Date 04/07/05

Tape Number	Side A	Side B	Meter #
3		x	2009-3881
Committee Clerk Signature 			

Minutes: **Sen. Andrist (Conference Committee Chair)** called the meeting to order.

Roll was taken, all members were present.

**Sen. Andrist** asked the House members to review the changes that they had made.

**Rep. Weiland:** We added an amendment #.0107 to section 4 of the bill. It has to do with a study regarding the ratio of CNA's to LPN's it is out of sync. They have more LPN's than CNA's

**Rep. Bellew:** The reason for the study is that the night time staffing had a rise in the ratio of LPN's to CNA's.

**Rep. Weiland:** The amendment is an adjustment for the decrease in money for that State employee health insurance and the decrease in salaries and wages due to the change in the overtime policy and the comp time switch to overtime at the Vet's Home.

**Sen. Andrist:** There are savings, is that the reason for the reduction?

**Rep. Weiland:** There are no time clocks now.

**Rep. Bellow (2792):** They moved from 3 temporary employees to 3 FTE's cutting down on Overtime.

**Rep. Weiland:** Regarding the Vet's Home, the House reduced its operating expense funding to \$50,000.

**Rep Bellew (296):** We felt there wan an over budget there.

**Rep. Weiland:** There was a reduction in salaries because of the 3 and 4. It can be amended back to the 4 and 4.

**Sen. Andrist:** So \$40,000 for salaries and \$50,000 for operating expenses

**Sen. Kilzer:** \$50,000 out of 3.2 million right?

**Sen. Andrist:** Why take the \$50,000, were did you get that number.

**Rep Weiland:** We will get that information to you.

**Sen. Kilzer (3325):** Could you also go back a couple of biennium's?

**Sen. Robinson (3376):** The Vets is District 24 went through a performance audit and went under some significant changes.

**Rep. Metcalf (3490):** The amendment that came from the House was not unanimously approved,

I did not support it.

**Sen. Andrist:** Okay, lets move to amendment number .0107 on page three, The Department of Veterans Affairs.

**Rep Weiland (3750):** There are three changes there. The reduction for state health insurance, and the reduction for professional services.

**Do to time constraints, Sen. Andrist adjourned the meeting.**

2005 SENATE STANDING COMMITTEE MINUTES

BILL/RESOLUTION NO. SB 2007

Senate Appropriations Committee

Conference Committee

Hearing Date 04-11-05

Tape Number	Side A	Side B	Meter #
3	x		0-2352
Committee Clerk Signature 			

Minutes: **Sen. Andrist (Conference Committee Chair)** called the meeting to order. Roll was taken, all members were present.

**Sen. Andrist:** The issues we still have are \$90,000 in reductions for the Veterans Home.

**Sen. Robinson:** \$20,000 was taken out of Dept. of Veterans affairs. The \$40,000 and the \$50,000. I would like to keep the \$20,000 on the table. I would like to resolve the \$50,000 and the \$40,000.

**Rep. Metcalf (150):** Regarding the \$40,000, it should be left in there because of the policy change regarding overtime. Our concern is regarding the director of Nursing. Due to the fact that employees hours are not recorded on time cards, she is using 2 or 3 days a month just to compute hours for employees. If this was done she could use those days to do her own job duties which would also equal less time she is working past forty hours a week. Another concern is the Human Resource Manager at the Vet's Home. This position was not adequate because of the

time spent on time cards. There is no gain in overtime or comp time. The \$40,000 has to remain in the budget.

**Rep. Bellew:** Regarding the \$40,000, I believe there are efficiencies to be found. If there is no comp-time we would not have add temp employees to cover the comp-time.

**Sen. Robinson (549):** I will echo the Representative's comments, but we will still have to deal with comp-time.

**Rep. Metcalf (609):** Last session we made extensive changes to make the them efficient. We hired 1 person to take the place of two people. Then on top of the we added additional work for the new hire. I do no believe there are efficiencies in the \$40,000 or the \$50,000. The people who are employed there do not need that much pressure. Regarding the \$50,000 for operation costs. There were policy changes in the veterans home. The added a Pharmacists and moved to a primary car facility, residents of the home are no longer driven to the VA Hospital for routine exams. This service will now be done in Lisbon. They have a doctor under contract for one year. When the contract is up, the doctor could ask for more money. We cannot take money out of this budget. They deserve a chance to make this work, give them 2 more years.

**Rep. Weiland:** We raised the budget 1.8 million from last biennium, it is the responsibility of as elected officials to go through the budget and find areas where we can cut back or increase spending. We didn't find a lot of scales of economy. Regarding the Nurse, I think it can be done. Regarding cutting \$50,000 out of operation, I don't think that should be done.

(Rep. Weiland went on to explain the break down of all their operating costs, to further justify to the committee that they should put back both the \$50,000 and the \$40,000.)

Page 3

Senate Appropriations Committee

Bill/Resolution Number **SB 2007**

Hearing Date **04/11/05**

**Sen. Robinson (1815):** The Senate felt they did a good job, there is good staff in place now.

The money we are talking about, I think they have made their case to leave in the \$90,000 and leave the \$20,000 on the table. I will support the restoration of the \$90,000, but we should still need to go through the performance audit.

**Sen. Andrist (2045):** Both the Senate and the House know that the Senate is under pressure not to increase any budgets. I am conflicted, I go along with the Vet's. Our constitution or government makes them go to war. It should be a federal responsibility, the Home and the Hospital. We don't have control of the Post War Trust Fund. It has gone up \$600,000 on the backs of State government. I am sitting on both sides of this issue.

**Due to time constraints Sen. Andrist recessed.**

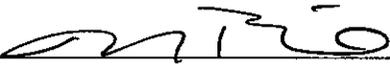
2005 SENATE STANDING COMMITTEE MINUTES

BILL/RESOLUTION NO. SB 2007

Senate Appropriations Committee

Conference Committee

Hearing Date 04/14/05

Tape Number	Side A	Side B	Meter #
3	x		0-2400
Committee Clerk Signature 			

Minutes:

**Sen. Andrist ( Conference Committee Chair)** opened hearing on SB 2007.

**Rep. Wieland** presented the committee will amendment number .0109. He also made the motion for the amendment, seconded by Rep. Bellew Rep. Wield went on to explain the amendment stating that there were 5 items regarding the Veterans Home that need to be discussed. Those items are listed on page 3 of the amendment.

**Sen. Andrist:** Will the adjustments be made automatically?

**Rep. Wieland:** Salaries and compensation will be automatic. The lawnmower will come out of special funds, there is no change in the Veterans Affairs section.

**Sen. Robinson (300):** of the \$50,00, you left in \$25,000 and left in all of the \$40,000 right?

**Lori Laschkewitsch, OMB** stated to the committee that there can be flexibility of the home to move money between line items, but the must notify OMB.

**Sen. Robinson:** I think the \$50,000 needs to stay, I think we can give in on the \$40,000, however.

**Rep. Metcalf:** I am concerned about the transfer of money with the approval of OMB. I am not willing to do that. I agree that the reductions are not justified in the operations and salary line items. I will have to oppose the .0109 amendment.

**Sen. Robinson:** There has been an increase in the budget of around \$200,000. The increase is justified. I agree with Rep. Metcalf regarding no reduction, I think the Governor's budget was on target.

**Sen. Andrist:** I am a strong supporter of the Veterans Home. I would like to prefer funding and not cut operating funds. I will support the amendment with the hope that the vets will support us.

**Sen. Kilzer:** I am concerned about the big picture, the agency will come to the emergency commission because of the increase in primary care and the new pharmaceutical position.

**Sen. Robinson (1174):** They will come back, if that is the case I just hope that we don't get upset with them for doing so.

**Rep. Wield:** They have come a long way, however, I believe that if you do not have a target you will not work for it. We don't want to set them up to fail. I think rather it will give them an incentive.

**Roll call vote was taken for the amendment number .0109, amendment passed.**

**Rep. Metcalf:** I am also concerned about section 4. I see no purpose for the section. If we wanted to remove it, I would motion to further amend.

**Sen. Andrist:** So you want to remove the last 3 lines? I see it as on the edge of micro management.

Page 3

Senate Appropriations Committee

Bill/Resolution Number **SB 2007**

Hearing Date **04-14-05**

**Rep. Wieland:** It is a review not a study, to decide what they should be doing. I do not see any hard requirement form them to do so. I think they should review their policy every 6 months.

**Rep. Metcalf (1752):** Management would say that the review should be done. This department isn't any different, I don not think this legislative body should get into micromanagment.

**Rep. Metcalf motioned to further amend to remove section 4, seconded by Sen. Robinson.**

**Sen. Robinson:** There is no need for section 4, they just had an extensive performance audit, we do not need to do it again.

**Sen. Andrist:** I am not sure what to do either way.

**Vote was taken, motion failed.**

**Sen. Robinson:** I encourage all of you to go visit the home.

**The House Recessed from the House amendments on SJ pages 1178-1180, and adopt amendment #.0109.**

**Rep. Metcalf (2298):** This budget has to do with Veterans affairs Committee. I think the \$20,000 should have been left in.

**Sen. Andrist closed the conference committee hearing.**

REPORT OF CONFERENCE COMMITTEE  
(ACCEDE/RECEDE) - 420

07398

(Bill Number) SB 2007 (, as (re)engrossed):

Your Conference Committee

For the Senate:

<u>Indrisc</u>	<u>0109</u>	<u>N</u>
<u>Kilzer</u>	<u>4</u>	<u>4</u>
<u>Edenerson</u>	<u>4</u>	<u>4</u>

For the House:

<u>Waldland</u>	<u>0109</u>	<u>N</u>
<u>Bellaw</u>	<u>4</u>	<u>N</u>
<u>Metcalfe</u>	<u>4</u>	<u>4</u>

recommends that the SENATE (HOUSE) (ACCEDE to) (RECEDE from)  
723/724 725/726 5724/5726 5723/5725  
the (Senate/House) amendments on (SJ/HJ) page(s) \_\_\_\_\_ - \_\_\_\_\_

and place \_\_\_\_\_ on the Seventh order. sure

, adopt (further) amendments as follows, and place \_\_\_\_\_ on the Seventh order:

having been unable to agree, recommends that the committee be discharged and a new committee be appointed. 690/515

((Re)Engrossed) \_\_\_\_\_ was placed on the Seventh order of business on the calendar.

DATE: 4 / 14 / 05

CARRIER: \_\_\_\_\_

LC NO. \_\_\_\_\_ of amendment

LC NO. \_\_\_\_\_ of engrossment

Emergency clause added or deleted \_\_\_\_\_

Statement of purpose of amendment \_\_\_\_\_

(1) LC (2) LC (3) DESK (4) COMM.

**REPORT OF CONFERENCE COMMITTEE**

**SB 2007:** Your conference committee (Sens. Andrist, Kilzer, Robinson and Reps. Wieland, Bellow, Metcalf) recommends that the **HOUSE RECEDE** from the House amendments on SJ pages 1178-1180, adopt amendments as follows, and place SB 2007 on the Seventh order:

That the House recede from its amendments as printed on pages 1178-1180 of the Senate Journal and pages 1437-1439 of the House Journal and that Senate Bill No. 2007 be amended as follows:

Page 1, line 2, after "affairs" insert "; and to provide legislative intent"

Page 2, line 5, replace "\$172,347" with "\$247,032"

Page 2, line 6, replace "495,074" with "463,074"

Page 2, line 7, replace "27,809" with "20,852"

Page 2, line 8, replace "350,536" with "236,894"

Page 2, line 9, replace "(984,496)" with "(996,290)"

Page 2, line 10, replace "1,335,032" with "1,233,184"

Page 2, line 13, replace "153,045" with "125,291"

Page 2, line 15, replace "196,539" with "168,785"

Page 2, line 16, replace "1,531,611" with "1,401,969"

Page 2, line 17, replace "\$1,027,990" with "\$1,039,784"

Page 2, line 18, replace "503,621" with "362,185"

Page 2, line 27, replace "7,803,390" with "7,728,705"

Page 2, line 28, replace "3,206,778" with "3,174,778"

Page 2, line 29, replace "357,563" with "350,606"

Page 2, line 30, replace "11,367,731" with "11,254,089"

Page 3, line 1, replace "6,986,627" with "6,974,833"

Page 3, line 2, replace "4,381,104" with "4,279,256"

Page 3, line 5, replace "677,337" with "649,583"

Page 3, line 6, replace "677,337" with "649,583"

Page 3, line 7, replace "5,058,441" with "4,928,839"

Page 3, line 8, replace "6,986,627" with "6,974,833"

Page 3, line 9, replace "12,045,068" with "11,903,672"

Page 3, after line 9, insert:

**"SECTION 4. LEGISLATIVE INTENT - VETERANS' HOME STAFFING POLICY.** It is the intent of the fifty-ninth legislative assembly that the veterans' home review its policy of staffing for basic care services, including the number of licensed practical nurses as compared to certified nurse assistants scheduled for each shift, and to present a report to the appropriations committees of the sixtieth legislative assembly during the agency's budget presentation regarding justification for the staffing policy and information on savings that may be realized from changes in the policy."

Renumber accordingly

**STATEMENT OF PURPOSE OF AMENDMENT:**

**Senate Bill No. 2007 - Summary of Conference Committee Action**

	EXECUTIVE BUDGET	SENATE VERSION	CONFERENCE COMMITTEE CHANGES	CONFERENCE COMMITTEE VERSION	HOUSE VERSION	COMPARISON TO HOUSE
Veterans' Home						
Total all funds	\$11,367,731	\$11,367,731	(\$113,642)	\$11,254,089	\$11,243,046	\$11,043
Less estimated income	6,986,627	6,986,627	(11,794)	6,974,833	6,974,833	
General fund	\$4,381,104	\$4,381,104	(\$101,848)	\$4,279,256	\$4,268,213	\$11,043
Department of Veterans' Affairs						
Total all funds	\$677,337	\$677,337	(\$27,754)	\$649,583	\$649,583	\$0
Less estimated income						
General fund	\$677,337	\$677,337	(\$27,754)	\$649,583	\$649,583	\$0
Bill Total						
Total all funds	\$12,045,068	\$12,045,068	(\$141,396)	\$11,903,672	\$11,892,629	\$11,043
Less estimated income	6,986,627	6,986,627	(11,794)	6,974,833	6,974,833	
General fund	\$5,058,441	\$5,058,441	(\$129,602)	\$4,928,839	\$4,917,796	\$11,043

**Senate Bill No. 2007 - Veterans' Home - Conference Committee Action**

	EXECUTIVE BUDGET	SENATE VERSION	CONFERENCE COMMITTEE CHANGES	CONFERENCE COMMITTEE VERSION	HOUSE VERSION	COMPARISON TO HOUSE
Salaries and wages	\$7,803,390	\$7,803,390	(\$74,685)	\$7,728,705	\$7,728,705	
Operating expenses	3,206,778	3,206,778	(32,000)	3,174,778	3,156,778	\$18,000
Capital assets	357,563	357,563	(6,957)	350,606	357,563	(6,957)
Total all funds	\$11,367,731	\$11,367,731	(\$113,642)	\$11,254,089	\$11,243,046	\$11,043
Less estimated income	6,986,627	6,986,627	(11,794)	6,974,833	6,974,833	
General fund	\$4,381,104	\$4,381,104	(\$101,848)	\$4,279,256	\$4,268,213	\$11,043
FTE	90.97	90.97	0.00	90.97	90.97	0.00

**Dept. 313 - Veterans' Home - Detail of Conference Committee Changes**

	REDUCES RECOMMENDED FUNDING FOR HEALTH INSURANCE <sup>1</sup>	REDUCES COMPENSATION PACKAGE TO 3/4	REDUCES SALARIES AND WAGES LINE ITEM <sup>2</sup>	REDUCES FUNDING FOR OPERATIONS <sup>3</sup>	REMOVES FUNDING FOR REPAIRS IN COMMANDANT'S HOUSE <sup>4</sup>	REMOVES FUNDING RELATING TO COST OF A NEW LAWNMOWER
Salaries and wages	(\$12,106)	(\$22,579)	(\$40,000)			
Operating expenses				(\$25,000)		(\$7,000)
Capital assets					(\$6,957)	
Total all funds	(\$12,106)	(\$22,579)	(\$40,000)	(\$25,000)	(\$6,957)	(\$7,000)
Less estimated income	(11,794)					

General fund	(\$312)	(\$22,579)	(\$40,000)	(\$25,000)	(\$6,957)	(\$7,000)
FTE	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CONFERENCE COMMITTEE CHANGES						
Salaries and wages	(\$74,685)					
Operating expenses	(32,000)					
Capital assets	(6,957)					
Total all funds	(\$113,642)					
Less estimated income	(11,794)					
General fund	(\$101,848)					
FTE	0.00					

1 This amendment reduces funding for state employee health insurance premiums from \$559.15 to \$553.95 per month.

2 The conference committee agreed with the House amendment to reduce the salaries and wages line item due to a change in the overtime policy.

3 The conference committee reduced funding for operating expenses by \$25,000. The House amendment provided for a \$50,000 reduction.

4 The conference committee reduced funding to make repairs to the bathroom in the commandant's residence.

5 The conference committee removed funding for operations, this amount is equal to the cost of a new lawnmower included in the Veterans' Home appropriation.

**Senate Bill No. 2007 - Department of Veterans' Affairs - Conference Committee Action**

	EXECUTIVE BUDGET	SENATE VERSION	CONFERENCE COMMITTEE CHANGES	CONFERENCE COMMITTEE VERSION	HOUSE VERSION	COMPARISON TO HOUSE
Veterans' Affairs	<u>\$677,337</u>	<u>\$677,337</u>	<u>(\$27,754)</u>	<u>\$649,583</u>	<u>\$649,583</u>	_____
Total all funds	<u>\$677,337</u>	<u>\$677,337</u>	<u>(\$27,754)</u>	<u>\$649,583</u>	<u>\$649,583</u>	<u>\$0</u>
Less estimated income	_____	_____	_____	_____	_____	_____
General fund	<u>\$677,337</u>	<u>\$677,337</u>	<u>(\$27,754)</u>	<u>\$649,583</u>	<u>\$649,583</u>	<u>\$0</u>
FTE	6.00	6.00	0.00	6.00	6.00	0.00

**Dept. 321 - Department of Veterans' Affairs - Detail of Conference Committee Changes**

	REDUCES RECOMMENDED FUNDING FOR HEALTH INSURANCE <sup>1</sup>	REDUCES COMPENSATION PACKAGE TO 3/4	REMOVES FUNDING FOR ADMINISTRATIVE COMMITTEE TRAVEL EXPENSES <sup>2</sup>	REDUCES FUNDING FOR PROFESSIONAL SERVICES <sup>3</sup>	TOTAL CONFERENCE COMMITTEE CHANGES
Veterans' Affairs	<u>(\$749)</u>	<u>(\$2,005)</u>	<u>(\$20,000)</u>	<u>(\$5,000)</u>	<u>(\$27,754)</u>
Total all funds	<u>(\$749)</u>	<u>(\$2,005)</u>	<u>(\$20,000)</u>	<u>(\$5,000)</u>	<u>(\$27,754)</u>
Less estimated income	_____	_____	_____	_____	_____
General fund	<u>(\$749)</u>	<u>(\$2,005)</u>	<u>(\$20,000)</u>	<u>(\$5,000)</u>	<u>(\$27,754)</u>
FTE	0.00	0.00	0.00	0.00	0.00

1 This amendment reduces funding for state employee health insurance premiums from \$559.15 to \$553.95 per month.

2 The conference committee agreed with the House amendment to remove funding to cover travel expenses of the Administrative Committee on Veterans' Affairs.

3 The conference committee agreed with the House amendment to reduce funding for professional services.

SB 2007 was placed on the Seventh order of business on the calendar.

2005 TESTIMONY

SB 2007

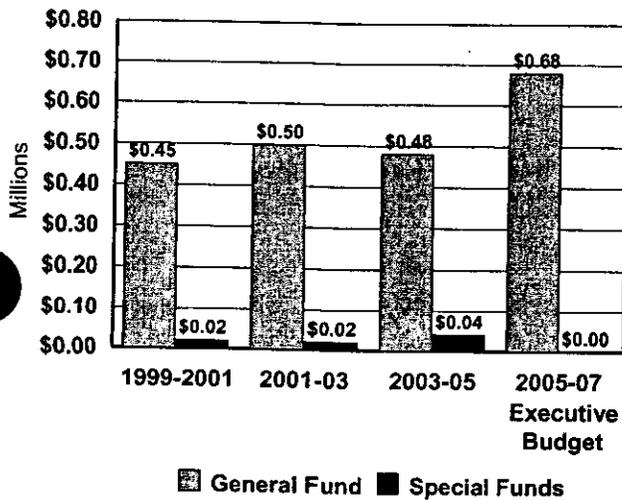
**Department 321 - Department of Veterans Affairs**  
**Senate Bill No. 2007**

	FTE Positions	General Fund	Other Funds	Total
2005-07 Executive Budget	6.00	\$677,337	\$0	\$677,337
2003-05 Legislative Appropriations	5.00 <sup>1</sup>	480,798	43,494 <sup>2</sup>	524,292
Increase (Decrease)	1.00	\$196,539	(\$43,494)	\$153,045

<sup>1</sup>The number of FTE positions for the 2003-05 biennium do not reflect a reduction of .5 FTE position which is funded from the veterans' aid fund and is considered an "off-budget" FTE (see No. 2 below).

<sup>2</sup>The 2003-05 appropriation amounts do not reflect a \$43,494 reduction of special funds spending authority relating to the veterans' aid fund, determined by the Attorney General's office to be a revolving fund which does not require appropriation authority for loans to be issued or the expenses of collecting loans.

**Agency Funding**



**FTE Positions**



**First House Action**

Attached is a summary of the first house changes. The Senate did not make the adjustment for salary increases of 3 percent on July 1, 2005, and 4 percent on July 1, 2006.

**Executive Budget Highlights  
 (With First House Changes Noted)**

	General Fund	Other Funds	Total
1. Adds 1 FTE position and funding for salaries which are currently being paid for with "off-budget" veterans' postwar trust fund money	\$67,266		\$67,266
2. Transfers funding for .5 FTE position from the veterans' aid loan fund to the general fund to bring all FTE positions "on-budget"	\$33,250		\$33,250
3. Adds funding for operating expenses which are currently being paid for with "off-budget" veterans' postwar trust fund and veterans' aid fund money	\$14,600		\$14,600
4. Adds funding for operating costs to implement the performance audit recommendations and purchase software for the veterans' aid loan program	\$30,000		\$30,000

5. Provides funding to purchase computer and software as recommended in the department's information technology plan. The department has not been able to remain current with its replacement schedule.	\$3,660	\$3,660
6. Adds funding for Administrative Committee on Veterans Affairs board member travel expenses which are currently being paid for with "off-budget" veterans' postwar trust fund money	\$20,000	\$20,000
7. Adds funding for operating expenses to reflect increases in information technology fees and costs relating to infrastructure, telecommunications, and data processing	\$7,039	\$7,039

### Major Related Legislation

House Bill No. 1128 provides that an individual may serve as a county veterans' service officer in more than one county.

Senate Bill No. 2129 authorizes the Department of Veterans Affairs to assess and collect reasonable fees in the administration of the veterans' aid loan program.

ATTACH:1

**STATEMENT OF PURPOSE OF AMENDMENT:****Senate Bill No. 2007 - Funding Summary**

	<b>Executive Budget</b>	<b>Senate Changes</b>	<b>Senate Version</b>
<b>Veterans' Home</b>			
Salaries and wages	\$7,803,390		\$7,803,390
Operating expenses	3,206,778		3,206,778
Capital assets	357,563		357,563
Total all funds	<u>\$11,367,731</u>	<u>\$0</u>	<u>\$11,367,731</u>
Less estimated income	<u>6,986,627</u>	<u>0</u>	<u>6,986,627</u>
General fund	<u>\$4,381,104</u>	<u>\$0</u>	<u>\$4,381,104</u>
FTE	90.97	0.00	90.97
<b>Department of Veterans Affairs</b>			
Veterans affairs	\$677,337		\$677,337
Total all funds	<u>\$677,337</u>	<u>\$0</u>	<u>\$677,337</u>
Less estimated income	<u>0</u>	<u>0</u>	<u>0</u>
General fund	<u>\$677,337</u>	<u>\$0</u>	<u>\$677,337</u>
FTE	6.00	0.00	6.00
<b>Bill Total</b>			
Total all funds	\$12,045,068	\$0	\$12,045,068
Less estimated income	<u>6,986,627</u>	<u>0</u>	<u>6,986,627</u>
General fund	<u>\$5,058,441</u>	<u>\$0</u>	<u>\$5,058,441</u>
FTE	96.97	0.00	96.97

**Senate Bill No. 2007 - Veterans' Home - Senate Action**

The Senate did not change the executive budget recommendation for the Veterans' Home.

**Senate Bill No. 2007 - Department of Veterans Affairs - Senate Action**

The Senate did not change the executive budget recommendation for the Department of Veterans Affairs.

# Veterans Affairs & Veterans Home

## Compensation Package

SB 2007

	Veterans' Affairs	Veterans' Home
Salary Package	22,263	292,232
Health Insurance	10,152	164,000
Employee Assistance (EAP)	<u>14</u>	<u>205</u>
<b>Total Adjustment</b>	<b><u>32,429</u></b>	<b><u>456,437</u></b>

**CHANGE PACKAGE SUMMARY**321 DEPARTMENT OF VETERANS AFFAIRS  
Biennium: 2005-2007

Bill#: SB2005

Date: 12/23/2004

Time: 08:09:14

Description	FTE	General Fund	Federal Funds	Special Funds	Total Funds
<b>AGENCY BUDGET CHANGES</b>					
Cost To Continue	.00	-9,476	0	0	-9,476
02 IT Infrastructure	.00	7,039	0	0	7,039
03 Operating Expenses	.00	4,031	0	0	4,031
<b>Agency Total</b>	<b>.00</b>	<b>1,594</b>	<b>0</b>	<b>0</b>	<b>1,594</b>
<b>OPTIONAL REQUEST</b>					
01 Salaries and Benefits - "Off Budget"	1.50	94,256	0	0	94,256
02 Administrative Committee on Veterans Affairs	.00	20,000	0	0	20,000
03 Operating Expenses - "Off Budget"	.00	14,600	0	0	14,600
04 Implement Audit Recommendations	.00	30,000	0	0	30,000
05 IT - Replacement Schedule	.00	3,660	0	0	3,660
<b>Optional Total</b>	<b>1.50</b>	<b>162,516</b>	<b>0</b>	<b>0</b>	<b>162,516</b>

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**BUDGET CHANGES NARRATIVE**

321 DEPARTMENT OF VETERANS AFFAIRS

Date: 12/23/2004

Time: 08:09:14

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<b>Change Group: A</b>	<b>Change Type: A</b>	<b>Change No: 2</b>	<b>Priority: 2</b>
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IT Infrastructure -

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To reflect increases in IT infrastructure:

IT Telecommunications - dial-up connection no longer available outside of Bismarck, necessitated installation of cable modem in agency.

IT Data Processing Costs - device connection charge per hook-up to cable modem starting in 05-07 biennium. Increase also reflects monthly charge for website and ConnectND costs.

<b>Change Group: A</b>	<b>Change Type: A</b>	<b>Change No: 3</b>	<b>Priority: 3</b>
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Operating Expenses -

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To replace special funds with general funds and reflect increases in rent, utilities, and other areas necessary for the agency to continue to function.

<b>Change Group: O</b>	<b>Change Type: A</b>	<b>Change No: 1</b>	<b>Priority: 2</b>
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Salaries and Benefits - "Off Budget" -

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Replace salaries and benefits being paid from the Veterans Aid Fund and PostWar Trust Fund interest earnings with General Fund dollars.

The Veterans Aid Fund is a revolving fund that provides veterans or their widow/ers to borrow a collateral free loan, up to \$5,000 at 8% interest.

The PostWar Trust Fund is to be utilized only for programs of benefit and service to veterans or their dependents. Presently the Department administers a Hardship Assistance Grant Program and Transportation Program.

Using these special funds to pay for salaries and benefits reduces the moneys available for these programs, thereby diluting the legislative intent of providing benefits to North Dakota veterans. Using general funds would allow the FTE position to be included in our budget and no longer be considered "off-budget."

<b>Change Group: O</b>	<b>Change Type: A</b>	<b>Change No: 2</b>	<b>Priority: 1</b>
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Administrative Committee on Veterans Affairs -

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The Governor appoints individuals to serve on the Administrative Committee on Veterans Affairs. These individuals are nominated from five veterans organizations and serve without receiving compensation. Expenses are permitted by Century Code in the same manner as are elected officials and employees of the State. Funding for the travel expenses of the ACOVA is presently being paid from the Postwar Trust Fund interest earnings. General Funds dollars are requested to replace the PWTF dollars.

<b>Change Group: O</b>	<b>Change Type: A</b>	<b>Change No: 3</b>	<b>Priority: 3</b>
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Operating Expenses - "Off Budget" -

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Replace monies being paid from the Veterans Aid Fund and Postwar Trust Fund interest earnings with General Fund dollars to pay for operating expenses such as rent and training.

<b>Change Group: O</b>	<b>Change Type: A</b>	<b>Change No: 4</b>	<b>Priority: 4</b>
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Implement Audit Recommendations -

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To cover expenses occurring by implementing audit recommendations from performance audit. For example, the Veterans Aid Loan Program needs updated technology to replace manual work with automated work, thereby reducing errors. A bid received from ITD for this new software is \$15,000.

<b>Change Group: O</b>	<b>Change Type: A</b>	<b>Change No: 5</b>	<b>Priority: 5</b>
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IT - Replacement Schedule -

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IT Software and Equipment under \$5,000 - to comply with replacement schedule

**REQUEST / RECOMMENDATION COMPARISON SUMMARY**

321 DEPARTMENT OF VETERANS AFFAIRS

Bill#: SB2005

Date: 12/17/2004

Biennium: 2005-2007

Time: 11:31:40

Description	Expenditures Prev Biennium 2001-2003	Present Budget 2003-2005	2005-2007 Requested		Requested Budget 2005-2007	2005-2007 Recommended		Executive Recommendation 2005-2007
			Incr(Decr)	% Chg		Incr(Decr)	% Chg	
<b>BY MAJOR PROGRAM</b>								
VETERANS AFFAIRS ADMINISTRATION	473,084	480,798	1,594	.3%	482,392	196,539	40.9%	677,337
<b>TOTAL MAJOR PROGRAMS</b>	<b>473,084</b>	<b>480,798</b>	<b>1,594</b>	<b>.3%</b>	<b>482,392</b>	<b>196,539</b>	<b>40.9%</b>	<b>677,337</b>
<b>BY LINE ITEM</b>								
VETERANS' AFFAIRS ADMINISTRATION	473,084	480,798	1,594	.3%	482,392	196,539	40.9%	677,337
<b>TOTAL LINE ITEMS</b>	<b>473,084</b>	<b>480,798</b>	<b>1,594</b>	<b>.3%</b>	<b>482,392</b>	<b>196,539</b>	<b>40.9%</b>	<b>677,337</b>
<b>BY FUNDING SOURCE</b>								
GENERAL FUND	473,084	480,798	1,594	.3%	482,392	196,539	40.9%	677,337
FEDERAL FUNDS	0	0	0	.0%	0	0	.0%	0
SPECIAL FUNDS	0	0	0	.0%	0	0	.0%	0
<b>TOTAL FUNDING SOURCE</b>	<b>473,084</b>	<b>480,798</b>	<b>1,594</b>	<b>.3%</b>	<b>482,392</b>	<b>196,539</b>	<b>40.9%</b>	<b>677,337</b>
<b>TOTAL FTE</b>	<b>.00</b>	<b>4.50</b>	<b>.00</b>	<b>.0%</b>	<b>4.50</b>	<b>1.50</b>	<b>33.3%</b>	<b>6.00</b>

**REQUEST / RECOMMENDATION COMPARISON DETAIL**

Date: 12/17/2004

321 DEPARTMENT OF VETERANS AFFAIRS

Bill#: SB2005

Time: 11:31:40

Biennium: 2005-2007

Description	Expenditures Prev Biennium 2001-2003	Present Budget 2003-2005	2005-2007 Requested		Requested Budget 2005-2007	2005-2007 Recommended		Executive Recommendation 2005-2007
			Incr(Decr)	% Chg		Incr(Decr)	% Chg	
<b>VETERANS' AFFAIRS ADMINISTRATION</b>								
SALARIES	289,578	281,578	-9,094	-3.2%	272,484	61,142	21.7%	342,720
BENEFITS	94,189	108,170	-1,976	-1.8%	106,194	32,210	29.8%	140,380
SALARY INCREASE	0	0	0	.0%	0	19,055	100.0%	19,055
BENEFIT INCREASE	0	0	0	.0%	0	3,208	100.0%	3,208
IT-DATA PROCESSING	1,326	1,194	4,583	383.8%	5,777	4,583	383.8%	5,777
IT-TELEPHONE	4,685	8,122	2,160	26.6%	10,282	5,560	68.5%	13,682
TRAVEL	16,886	16,337	480	2.9%	16,817	20,480	125.4%	36,817
IT-SOFTWARE/SUPPLIES	1,134	950	690	72.6%	1,640	16,290	1,714.7%	17,240
UTILITIES	480	2,940	120	4.1%	3,060	120	4.1%	3,060
POSTAGE	5,694	5,900	585	9.9%	6,485	585	9.9%	6,485
LEASE/RENT - EQUIPMENT	5,519	7,274	211	2.9%	7,485	211	2.9%	7,485
LEASE/RENT - BLDG/LAND	36,240	34,860	1,200	3.4%	36,060	8,400	24.1%	43,260
DUES & PROFESSIONAL DEV.	1,368	1,696	0	.0%	1,696	4,000	235.8%	5,696
OPERATING FEES & SERVICES	126	150	0	.0%	150	0	.0%	150
REPAIRS	1,698	1,880	0	.0%	1,880	0	.0%	1,880
PROFESSIONAL SERVICES	90	200	0	.0%	200	15,000	7,500.0%	15,200
INSURANCE	949	1,650	0	.0%	1,650	0	.0%	1,650
OFFICE SUPPLIES	2,900	3,187	738	23.2%	3,925	738	23.2%	3,925
PRINTING	1,436	2,310	672	29.1%	2,982	672	29.1%	2,982
PROFESSIONAL SUPPLIES	1,123	900	0	.0%	900	0	.0%	900
BLDG,GRNDS,VEHICLE MTCE	204	150	25	16.7%	175	25	16.7%	175
MISCELLANEOUS SUPPLIES	1,114	150	0	.0%	150	0	.0%	150
IT-EQUIP UNDER \$5000	6,345	1,200	1,200	100.0%	2,400	4,260	355.0%	5,460
<b>TOTAL</b>	<b>473,084</b>	<b>480,798</b>	<b>1,594</b>	<b>.3%</b>	<b>482,392</b>	<b>196,539</b>	<b>40.9%</b>	<b>677,337</b>
<b>VETERANS' AFFAIRS ADMINISTRATION</b>								
GENERAL FUND	473,084	480,798	1,594	.3%	482,392	196,539	40.9%	677,337
FEDERAL FUNDS	0	0	0	.0%	0	0	.0%	0
SPECIAL FUNDS	0	0	0	.0%	0	0	.0%	0
<b>TOTAL</b>	<b>473,084</b>	<b>480,798</b>	<b>1,594</b>	<b>.3%</b>	<b>482,392</b>	<b>196,539</b>	<b>40.9%</b>	<b>677,337</b>
<b>FUNDING SOURCES</b>								
GENERAL FUND	473,084	480,798	1,594	.3%	482,392	196,539	40.9%	677,337
FEDERAL FUNDS	0	0	0	.0%	0	0	.0%	0
SPECIAL FUNDS	0	0	0	.0%	0	0	.0%	0
<b>TOTAL FUNDING SOURCES</b>	<b>473,084</b>	<b>480,798</b>	<b>1,594</b>	<b>.3%</b>	<b>482,392</b>	<b>196,539</b>	<b>40.9%</b>	<b>677,337</b>

**CHANGE PACKAGE SUMMARY**

Date: 12/17/2004

321 DEPARTMENT OF VETERANS AFFAIRS

Bill#: SB2005

Time: 11:31:40

Biennium: 2005-2007

Description	FTE	General Fund	Federal Funds	Special Funds	Total Funds
<b>EXECUTIVE BUDGET CHANGES</b>					
Cost To Continue	.00	16,693	0	0	16,693
02 IT Infrastructure	.00	7,039	0	0	7,039
03 Operating Expenses	.00	4,031	0	0	4,031
20 OMB Administrative Committee on Veterans' Affairs	.00	20,000	0	0	20,000
21 OMB FTE paid by Post War Trust Fund	1.50	100,516	0	0	100,516
22 OMB Operating Expenses paid by Post War Trust Fund	.00	14,600	0	0	14,600
23 OMB Veterans' Aid Loan Program Software	.00	30,000	0	0	30,000
24 OMB IT Plan	.00	3,660	0	0	3,660
<b>Agency Total</b>	<b>1.50</b>	<b>196,539</b>	<b>0</b>	<b>0</b>	<b>196,539</b>

**RECOMMENDATION DETAIL BY PROGRAM**

Date: 12/17/2004

321 DEPARTMENT OF VETERANS AFFAIRS

Bill#: SB2005

Time: 11:31:40

Biennium: 2005-2007

Program: Veterans Affairs Administration		Reporting Level: 00-321-100-00-00-00-00000000			
Description	Expenditures 2001-2003 Biennium	Present Budget 2003-2005	Budget Request Change	Requested Budget 2005-2007 Biennium	Executive Recommendation 2005-2007
<b>SPECIAL LINES</b>					
VETERANS' AFFAIRS ADMINISTRATION	473,084	480,798	1,594	482,392	677,337
<b>TOTAL</b>	<b>473,084</b>	<b>480,798</b>	<b>1,594</b>	<b>482,392</b>	<b>677,337</b>
<b>SPECIAL LINES</b>					
GENERAL FUND	473,084	480,798	1,594	482,392	677,337
FEDERAL FUNDS	0	0	0	0	0
SPECIAL FUNDS	0	0	0	0	0
<b>TOTAL</b>	<b>473,084</b>	<b>480,798</b>	<b>1,594</b>	<b>482,392</b>	<b>677,337</b>
<b>PROGRAM FUNDING SOURCES</b>					
GENERAL FUND	473,084	480,798	1,594	482,392	677,337
FEDERAL FUNDS	0	0	0	0	0
SPECIAL FUNDS	0	0	0	0	0
<b>PROGRAM FUNDING TOTAL</b>	<b>473,084</b>	<b>480,798</b>	<b>1,594</b>	<b>482,392</b>	<b>677,337</b>
<b>FTE EMPLOYEES</b>	<b>.00</b>	<b>4.50</b>	<b>.00</b>	<b>4.50</b>	<b>6.00</b>
<b>FUNDING DETAIL</b>					
GENERAL FUND	473,084	480,798	1,594	482,392	677,337

Statement  
Senate Appropriations Committee Hearing SB 2007  
Rudy Jenson, Chairman  
ND Administrative Committee on Veterans' Affairs  
January 13, 2005

Good afternoon Chairman Holmberg and committee members. I am Rudy Jenson, chairman of the administrative committee on veterans' affairs.

The administrative committee on veterans' affairs is a 15 member committee appointed by the Governor from names submitted by each of the state's 5 major veterans organizations. We are responsible for overseeing the operations of the North Dakota Department of Veterans' Affairs and the North Dakota Veterans' Home.

Our committee is responsible for assuring compliance with federal and state laws in the administration of both the department of veterans' affairs and the state's veterans' home. For example, we oversee the emergency hardship grants program, veterans aid loan program, and van transportation program run by the state veterans' affairs department.

We are here to help our state's 60,000 veterans and their spouses and dependents. We assist them in their obtaining the benefits and services to which they are entitled. This is being done by our two departments, department of veterans' affairs and the state veterans' home, working together with county veterans' service officers, as well as federal, state, tribal and local agencies, as well as community and professional groups.

The administrative committee on veterans' affairs approved both of these budgets. Today, the agencies will make the actual budget presentations to your committee. Veterans' affairs commissioner Bob Hanson and his administrative assistant, Cathy Halgunseth, will present the budget for the department of veterans' affairs. Veterans' home administrator Neal Asper and the Home's accounting manager, Kristin Lunneborg, will present the veterans' home budget.

Thank you.

Testimony on SB 2007  
House Appropriation Committee  
ND Administrative Committee on Veterans' Affairs  
Rudy Jenson, Chairman  
March 9, 2005

Good morning Chairman Delzer and committee members. I am Rudy Jenson, Chairman of the Administrative Committee on Veterans' Affairs.

The Administrative Committee on Veterans' Affairs is a 15 member committee appointed by the Governor from names submitted by each of the state's 5 major veterans organizations. We are responsible for overseeing the operations of the North Dakota Department of Veterans' Affairs and the North Dakota Veterans' Home.

Our committee is responsible for assuring compliance with federal and state laws in the administration of both the Department of Veterans' Affairs and the Veterans' Home. For example, we oversee the emergency hardship grants program, veterans aid loan program, and van transportation program run by the Department of Veterans' Affairs.

We fund these very important programs from the interest earned on the Veterans' Postwar Trust Fund. It has been suggested that funds from the Postwar Trust Fund be diverted to fund administrative costs within the Department of Veterans' Affairs. The Administrative Committee on Veterans' Affairs respectfully reminds the committee that, by Constitution, neither the Legislative nor Executive Branch of Government can direct the Committee on Veterans' Affairs on how to spend these funds. The Administrative Committee is on record stating we will not continue to divert funds intended for programs that benefit veterans to paying administrative costs of a state agency.

Article X of the North Dakota Constitution states in part "All income received from investments is to be utilized for programs which must be of benefit and service to veterans, . . . or their dependents, and such income is hereby appropriated to the administrative committee on veterans' affairs on a continuing basis for expenditure upon those programs selected at the discretion of the administrative committee on veterans' affairs." In addition Attorney General Opinion 97-01 states in part "This constitutional provision limits the Legislature's authority and implicitly prohibits a contrary appropriation of the Fund's income."

In the past we committed to using Veterans Postwar Trust Fund income when state finances were tight and the amount of interest we were earning was substantially higher than we are earning today. As our veteran population ages, as the number of veterans in the State continues to increase due to Iraq and other conflicts around the world, and as our interest earnings decrease, we cannot continue to support salary and operating expenses for the Department of Veterans' Affairs. As Chairman of the Administrative Committee, I can tell you that we turn down a lot of requests that we wished we could approve, and limit others to less than what seems right.

We are here to help our state's 60,000 veterans and their spouses and dependents. We assist them in obtaining the benefits and services to which they are entitled. This is being done by our two departments, the Department of Veterans' Affairs and the State Veterans' Home, working together with county veterans' service officers, as well as federal, state, tribal and local agencies, as well as community and professional groups.

The Administrative Committee on Veterans' Affairs approved both of these budgets. Today, the agencies will make the actual budget presentations to your committee. Veterans' Affairs Commissioner, Bob Hanson, and his administrative assistant, Cathy Halgunseth, will present the budget for the Department of Veterans' Affairs. Veterans' Home Administrator, Neal Asper, and the Home's accounting manager, Kristin Lunneborg, will present the Veterans' Home budget.

Thank you.

STATE OF NORTH DAKOTA

ATTORNEY GENERAL'S OPINION 97-01

Date Issued: January 7, 1997

Requested by: Kathi Gilmore, State Treasurer

- QUESTIONS PRESENTED -

I.

Whether the principal balance of the Veterans' Postwar Trust Fund created by Initiated Constitutional Measure #4 is the amount of the principal balance of the statutorily-created Veterans' Postwar Trust fund on the effective date of the initiated measure or whether it is that principal balance plus any accumulated income earned by the statutorily-created trust fund.

II.

Whether Initiated Constitutional Measure #4 affects existing legislative appropriations of income earned by the Veteran's Postwar Trust Fund.

- ATTORNEY GENERAL'S OPINIONS -

I.

It is my opinion that the principal balance of the Veterans' Postwar Trust Fund created by Initiated Constitutional Measure #4 consists of the principal balance of the statutory Veterans' Postwar Trust Fund on December 5, 1996, and any moneys transferred or credited to the Fund by future legislative enactments, but does not include income earned by the Fund unless that income is transferred or credited to the principal balance of the fund.

II.

It is my opinion that the income earned on the principal balance of the Veterans' Postwar Trust Fund before the effective date of Initiated Constitutional Measure #4 is subject to legislative appropriation; however, income earned after the effective date of Initiated Constitutional Measure #4 is subject to that measure and is not subject to legislative appropriation.

- ANALYSES -

I.

On November 5, 1996, the electorate approved a new section to Article X of the Constitution of the State of North Dakota. The new section states:

The veterans' postwar trust fund shall be a permanent trust fund of the state of North Dakota and shall consist of moneys transferred or credited to the fund as authorized by legislative enactment. Investment of the fund shall be the responsibility of the state treasurer who shall have full authority to invest the fund only in the same manner as the state investment board is authorized to make investments. All income received from investments is to be utilized for programs which must be of benefit and service to veterans, who are defined by legislative enactment, or their dependents, and such income is hereby appropriated to the administrative committee on veterans' affairs on a continuing basis for expenditure upon those programs selected at the discretion of the administrative committee on veterans' affairs.

This constitutional amendment became effective 30 days after the election. North Dakota Constitution Art. III, §§ 8, 9; see generally 1989 N.D. Op. Att'y Gen. 63. Initiated Constitutional Measure Number 4 is therefore effective from the first moment of December 5, 1996. N.D.C.C. §§ 1-01-33, 1-02-15.

The Veterans' Postwar Trust Fund referred to by Initiated Constitutional Measure #4 has an identical name and is in a measure worded almost identically to an existing statute creating a Veterans' Postwar Trust Fund. N.D.C.C. § 37-14-14. General principles of statutory construction are applied when construing constitutional provisions. State v. City of Sherwood, 489 N.W.2d 584, 587 (N.D. 1992); McCarney v. Meier, 286 N.W.2d 780, 783 (N.D. 1979). Words and phrases used in statutes are to be understood in their ordinary sense, but words or phrases may be construed by their definition in similar statutes. Larson v. Baer, 418 N.W.2d 282, 289 n.7 (N.D. 1988); State v. Johnson, 417 N.W.2d 365, 369 (N.D. 1987). "Statutory provisions that are substantially the same as previously existing statutes are construed as continuations thereof." State ex rel. Sprynczynatyk v. Mills, 523 N.W.2d 537, 540 (N.D. 1994). Therefore, the Veterans' Postwar Trust Fund referred to by Initiated

Constitutional Measure #4 is the same Veterans' Postwar Trust Fund created by N.D.C.C. § 37-14-14.

Initiated Constitutional Measure #4 states that the principal of the Veterans' Postwar Trust Fund "shall consist of moneys transferred or credited to the fund as authorized by legislative enactment." N.D.C.C. § 37-14-14 states that the principal of the Veterans' Postwar Trust Fund "shall consist of moneys transferred or credited to the fund, pursuant to the provisions of [chapter 37-14] and of other laws." Initiated Constitutional Measure #4 does not provide for a disposition of income previously earned by the statutory Fund. Therefore, it is my opinion that the principal of the constitutional Veterans' Postwar Trust Fund consists of the balance of the statutory Veterans' Postwar Trust Fund on December 5, 1996, and any moneys which are transferred or credited to the Fund by future legislative enactments, but does not include income earned by the Fund unless that income is transferred or credited to the principal balance of the fund. It is my understanding that all additions to the Fund required by previous legislative enactments were transferred or credited to the Fund before the effective date of Initiated Constitutional Measure #4. Therefore, it is my further opinion that the principal balance of the constitutional Veterans' Postwar Trust Fund, in the absence of future legislative enactments adding to the principal balance of the Fund, is the principal balance of the statutory Fund on December 5, 1996.

## II.

The Legislature has made several appropriations of income from the statutory Veterans' Postwar Trust Fund for the 1995-1997 biennium. See, e.g., 1995 N.D. Sess. Laws chs. 9, 51. However, upon the effective date of Initiated Constitutional Measure #4, the income from the Veterans' Postwar Trust Fund "is hereby appropriated to the administrative committee on veterans' affairs on a continuing basis for expenditure upon those programs selected at the discretion of the administrative committee on veterans' affairs." This new measure creates a constitutional appropriation of the income earned by the Fund. 1993 N.D. Op. Att'y Gen. 45. This constitutional provision limits the Legislature's authority and implicitly prohibits a contrary appropriation of the Fund's income. See 1987 N.D. Op. Att'y Gen. 65. Therefore, it is my opinion that income which was earned by the Veterans' Postwar Trust Fund before December 5, 1996, is subject to legislative appropriation because it was earned before Initiated Constitutional Measure #4 took effect, but income earned by the Fund on or after December 5, 1996, may only be spent on programs selected

ATTORNEY GENERAL'S OPINION 97-01

January 7, 1997

Page 4

by the Administrative Committee on Veterans' Affairs because that income is subject to Initiated Constitutional Measure #4.

It is possible that passage of Initiated Constitutional Measure Number 4 will create shortages in appropriations made by the Legislature for the 1995-1997 biennium. If this does occur, appropriate action may be taken by the affected agencies, including submitting emergency legislation to the North Dakota Legislative Assembly.

- EFFECT -

This opinion is issued pursuant to N.D.C.C. § 54-12-01. It governs the actions of public officials until such time as the questions presented are decided by the courts.

Heidi Heitkamp  
ATTORNEY GENERAL

Assisted by: Edward E. Erickson  
Assistant Attorney General

vkk

SB 2007 Testimony  
Bob Hanson,  
Commissioner, Department of Veterans' Affairs  
January 13, 2005

Chairman Holmberg, members of the committee, I am Bob Hanson, commissioner of veterans' affairs.

I am here today to ask for your favorable support of Governor Hoeven's proposed 2005-2007 budget for the department of veterans' affairs in SB 2007. I will highlight some areas. The department's budget analyst and chief administrative assistant Cathy Halgunseth will review the details with you.

First I would like to briefly address the performance audit of our department which was required by the last legislature and done by the State Auditor's office this past year. Many cringe at the thought of an audit. Most of us always hope it will not be too bad on us. I know, from experience, upon completion of the audit, recommendations by the auditors will generally always make the agency stronger.

In my previous experience with the State Auditor's office I have found them to be thorough and professional. I believe they continued that in the performance audit of our department. They made 27 formal recommendations. One of which went directly to the Attorney General, which we have nothing to do with.

The department did not have a commissioner from May 2004 until I came on board September 1, 2004. Staff did an excellent job of keeping the office going under extremely stressful conditions. Working together with the auditor, attorney general, OMB and other agencies the department and the administrative committee have actually closed 11 of the recommendations. Some of the problems in the audit didn't happen overnight and they won't be solved overnight. We are committed to working together to resolve them all as quickly and thoroughly as possible.

In fact, a couple of the recommendations, such as the need to put into place reliable computer programs to better manage the hardship grant programs and the veterans' aid loan program are included in this proposed budget.

Several more are included in legislation introduced this session. There are some which require more in-depth study be done. We are in the process of doing some of these at the current time.

We are a small department. We have a total of 6 individuals, including myself. Five of us are located in Fargo and we have one in our branch office in Bismarck. The department is small, but dedicated. One half of the department, including me, have been on board for only 4 to 8 months.

Veterans are important to the state's economy. North Dakota's veterans generated nearly \$140 million from North Dakota department of veterans' affairs programs for calendar years 2003 and 2004 and the Veterans Administration's programs for 2003 Fiscal Year. It is estimated the VA's programs for North Dakota veterans would bring that total to well over \$275 million for the two year period once their FY 2004 numbers are known. Our staff and the county veterans' service officers across this state have played a major role in securing these benefits and services for our veterans and our state (see attached documents.)

With the ever increasing number of veterans coming back to North Dakota as well as our aging veterans population we are anticipating more use of our hardship grants and veterans' aid loan programs. We are seeing it happen already. In the last several bienniums the administrative costs of these programs, have been funded by the money in the programs themselves. The last couple of bienniums over \$100,000 has been taken out of the veterans' aid loan fund for administrative expenses, permanently lowering the dollars

available for loans to needy veterans by that amount. The hardship grant program provides Postwar Trust Funds for grants to qualified veterans and their spouses for dental, hearing and optical needs. It also funds a van transportation program which buys vans in conjunction with a National Disabled American Veterans trust fund which are used to transport veterans from throughout the state to the VA in Fargo on a regular basis.

The Governor agreed the funds from these programs are limited and should be used for the actual assistance they are meant to provide for the veterans and their spouses. In this budget these administrative costs are being funded by general funds. I can't emphasize enough the need to keep these two funds as fiscally sound as possible. There is no question, in my mind, these programs are going to be used more and more in the very near future. We need to be able to respond like we have in the past. Ms. Halgunseth will share the details of this with you in her presentation.

With this exception and the addition of approximately \$30,000 to implement some of the audit recommendations, the budget before you is pretty much a flat line budget from the current biennium.

In closing, I encourage you to support the 4% and 4% employee pay raises being proposed.

Thank you.

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**AGENCY OVERVIEW**

321 DEPARTMENT OF VETERANS AFFAIRS

Date: 12/23/2004

Time: 08:09:14

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**STATUTORY AUTHORITY**

North Dakota Century Code Chapters 37-14 and 37-18.

**AGENCY DESCRIPTION**

The Department has the responsibility of training and supervising the work of two Tribal Service Officers and 51 County Veterans Service Officers (who service 53 counties), appointed by their respective County Board of Commissioners. The department disseminates current information to the state veteran population through the use of news media, County Veterans Service Officers and veterans organizations. The Department conducts a minimum of two training seminars each year. We accept and carry through to completion claims for entitlement from the US DVA (VA), counsel veterans on employment, educational programs, disability benefits, medical care entitlement, nursing home assistance, death benefits, and other related veterans activities. The Department, working under the supervision of the Administrative Committee, also monitors legislation and assists others in acquiring information. We also administer the Veterans Emergency Aid Loan Program, the Transportation Program, and Emergency Medical Grant Program.

**AGENCY MISSION**

The mission of the North Dakota Department of Veterans Affairs is to assist all veterans of North Dakota and their dependents in obtaining all benefits to which they are entitled, both federal and state either by direct contact or through the assistance of the County Veterans Service Office.

**AGENCY PERFORMANCE MEASURES**

We are in the process of drafting a strategic plan to include performance measures.

**MAJOR ACCOMPLISHMENTS**

Worked with the Administrative Committee on Veterans Affairs on a plan to implement recommendations made in the performance audit by the State Auditor's Office, concerning the department's loan and grant programs.

**FUTURE CRITICAL ISSUES**

Future critical issues facing the Department are meeting the needs of the aging veteran population (World War II - Vietnam) and the newest veteran population (Persian Gulf - Iraqi war).

1		2	3	4	5	6	7
Description		2001-03 Biennium Expenditures	2003-05 Biennium Appropriation	2005-07 Budget Operating Change	2005-07 Budget Recommendation	Total Change from 2003-2005	
Veterans Affairs Administration		473,084	480,798	179,846	677,337	196,539	0
TOTAL BY APPROPRIATION ORGS		473,084	480,798	179,846	677,337	196,539	0
VETERANS' AFFAIRS ADMINISTRATION		473,084	480,798	179,846	677,337	196,539	0
TOTAL BY OBJECT SERIES		473,084	480,798	179,846	677,337	196,539	0
General Fund		473,084	480,798	179,846	677,337	196,539	0
TOTAL BY FUNDS		473,084	480,798	179,846	677,337	196,539	0
FTE		0.00	4.50	1.00	5.50	1.00	0.00
VACANT		0.00	0.00	0.50	0.50	0.50	0.00

Base

1 Object/Revenue		2 Governor's Exec Budget	3 Agency Submitted	4 2005-07 Budget Recommendation minus 2005-07 Budget Recommendation
Description	Code	2005-07 Budget Recommendation	2005-07 Budget Recommendation	
<b>AUTHORIZED EMPLOYEES</b>				
VACANT		0.5	0	0.5
FTE		5.5	4.5	1
<b>AUTHORIZED EMPLOYEES</b>		<b>6</b>	<b>4.5</b>	<b>1.5</b>
<b>TOTAL AUTHORIZED EMPLOYEES</b>		<b>6</b>	<b>4.5</b>	<b>1.5</b>
<b>EXPENDITURES</b>				
SALARIES	1001	342,720	272,484	70,236
BENEFITS	1008	140,380	106,194	34,186
SALARY INCREASE	1010	19,055	0	19,055
BENEFIT INCREASE	1011	3,208	0	3,208
IT-DATA PROCESSING	3002	5,777	5,777	0
IT-TELEPHONE	3003	13,682	10,282	3,400
TRAVEL	3004	36,817	16,817	20,000
IT-SOFTWARE/SUPPLIES	3005	17,240	1,640	15,600
UTILITIES	3006	3,060	3,060	0
POSTAGE	3007	6,485	6,485	0
LEASE/RENT - EQUIPMENT	3011	7,485	7,485	0
LEASE/RENT - BLDG/LAND	3012	43,260	36,060	7,200
DUES & PROFESSIONAL DEV.	3013	5,696	1,696	4,000
OPERATING FEES & SERVICES	3014	150	150	0
REPAIRS	3016	1,880	1,880	0
PROFESSIONAL SERVICES	3018	15,200	200	15,000
INSURANCE	3019	1,650	1,650	0
OFFICE SUPPLIES	3021	3,925	3,925	0
PRINTING	3024	2,982	2,982	0
PROFESSIONAL SUPPLIES	3025	900	900	0
BLDG,GRNDS,VEHICLE MTCE	3030	175	175	0
MISCELLANEOUS SUPPLIES	3033	150	150	0

Agency: DEPARTMENT OF VETERANS AFFAIRS

Report: Veterans Affairs Administration

Version 1: 2005-R-02-00321

Version 2: 2005-B-01-00321

1 Object/Revenue		2 Governor's Exec Budget	3 Agency Submitted	4 2005-07 Budget Recommendation minus 2005-07 Budget Recommendation
Description	Code	2005-07 Budget Recommendation	2005-07 Budget Recommendation	
<b>EXPENDITURES</b>				
IT-EQUIP UNDER \$5000	3038	5,460	2,400	3,060
VETERANS' AFFAIRS ADMINISTRATION	70	677,337	482,392	194,945
TOTAL EXPENDITURES		677,337	482,392	194,945
<b>MEANS OF FUNDING</b>				
STATE GENERAL FUND	001	677,337	482,392	194,945
General Fund	GEN	677,337	482,392	194,945
TOTAL FUNDING		677,337	482,392	194,945

GEOGRAPHIC DISTRIBUTION OF VA EXPENDITURES FOR FY 2003  
**NORTH DAKOTA**  
 Expenditures In \$000

COUNTY	Veteran Population	Total Expenditures	Compensation & Pension	Education & Voc Rehab	Insurance & Indemnities	CNSTR	GOE	VA MEDICAL CARE - FY 2003	
								Total Unique Patients	Medical Expenditures
ADAMS	237	733	270	9	20	--	--	119	433
BARNES	1,126	3,115	1,231	41	97	--	--	407	1,746
BENSON	470	1,378	775	38	42	--	--	144	523
BILLINGS	121	205	106	0	10	--	--	14	89
BOTTINEAU	690	1,455	653	32	59	--	--	216	711
BOWMAN	233	896	240	0	20	--	--	112	635
BURKE	243	457	187	15	21	--	--	87	233
BURLEIGH	6,560	11,202	6,573	574	526	--	--	1,479	3,530
CASS	10,273	36,629	12,916	1,518	823	2,568	2,968	3,667	15,835
CAVALIER	437	1,002	393	0	37	--	--	141	571
DICKEY	473	1,148	522	50	42	--	--	150	534
DIVIDE	255	302	197	2	22	--	--	52	81
DUNN	318	668	350	5	28	--	--	84	285
EDDY	251	697	334	2	22	--	--	85	340
EMMONS	363	1,093	638	3	32	--	--	161	420
FOSTER	289	666	283	18	25	--	--	87	340
GOLDEN VALLEY	184	272	134	0	16	--	--	56	122
GRAND FORKS	6,275	12,951	7,236	1,485	508	--	--	1,399	3,722
GRANT	254	414	207	10	22	--	--	83	175
GRIGGS	258	891	323	9	22	--	--	92	537
HETTINGER	299	352	249	1	26	--	--	32	76
KIDDER	244	488	310	1	22	--	--	72	156
LA MOURE	389	1,217	456	10	34	--	--	132	717
LOGAN	185	302	192	0	16	--	--	69	94
MCHENRY	618	1,292	874	47	54	--	--	171	318
MCINTOSH	268	590	263	12	24	--	--	98	292
MCKENZIE	549	875	493	11	47	--	--	165	324
MCLEAN	935	1,788	1,000	18	83	--	--	295	688
MERCER	815	993	484	33	68	--	--	165	408
MORTON	2,262	5,033	3,688	118	187	--	--	576	1,040
MOUNTRAIL	613	1,596	930	42	55	--	--	179	569
NELSON	428	1,107	407	31	37	--	--	140	632
OLIVER	161	285	186	20	14	--	--	45	65

GEOGRAPHIC DISTRIBUTION EXPENDITURES FOR FY 2003  
 NORTH DAKOTA  
 Expenditures in \$000

COUNTY	Veteran Population	Total Expenditures	Compensation & Pension	Education & Voc Rehab	Insurance & Indemnities	CNSTR	GOE	VA MEDICAL CARE - FY 2003	
								Total Unique Patients	Medical Expenditures
PEMBINA	867	1,533	843	23	75	--	--	283	592
PIERCE	440	915	627	17	38	--	--	134	232
RAMSEY	958	2,591	1,093	18	83	--	--	330	1,398
RANSOM	601	3,367	1,018	14	53	--	--	240	2,282
RENVILLE	309	497	325	11	26	--	--	92	135
RICHLAND	1,334	3,480	1,427	141	114	--	--	384	1,777
ROLETTE	882	1,634	1,225	89	76	--	--	84	244
SARGENT	389	786	363	17	33	--	--	106	352
SHERIDAN	177	190	98	0	15	--	--	61	76
SIOUX	311	874	550	10	26	--	--	56	289
SLOPE	55	75	51	10	4	--	--	8	10
STARK	1,947	3,432	1,983	137	164	--	--	575	1,168
STEELE	217	350	261	8	19	--	--	41	62
STUTSMAN	2,009	4,704	2,145	114	173	--	--	567	2,273
TOWNER	267	555	341	11	23	--	--	134	180
TRAILL	813	2,269	1,033	135	71	--	--	245	1,030
WALSH	1,219	2,163	1,200	22	106	--	--	396	835
WARD	5,762	12,864	8,078	1,320	486	--	--	1,513	2,980
WELLS	461	629	372	0	40	--	--	135	217
WILLIAMS	1,991	4,165	1,874	93	163	--	--	565	2,035
TOTAL CONG. DIST (01)	58,087	139,127	67,986	6,343	4,851	2,568	2,968	16,723	54,410
NORTH DAKOTA (Totals)	58,087	139,127	67,986	6,343	4,851	2,568	2,968	16,723	54,410

Notes:

Estimated veteran population as of September 30, 2003. Data from Office of the Actuary, Department of Veterans Affairs.

The count of unique patients includes non-veterans who received medical care at the VA.

Medical expenditures represent cost assigned to each patient based on services provided and overhead distribution.

Congressional Districts are for the 108th Congress.

CNSTR - Construction; GOE - General Operating Expenses

North Dakota Department of Veterans Affairs  
Approved and Disapproved Grants by County  
2003-2004

County	For year ending December 2004			For year ending December 2003		
	App.	Amount	Dis	App.	Amount	Dis
Adams	0	\$0.00	0	0	\$0.00	0
Bames	1	\$236.00	0	1	\$225.00	0
Benson	5	\$2,500.00	0	3	\$1,199.00	1
Billings	0	\$0.00	0	0	\$0.00	0
Bismarck DVA	5	\$2,500.00	0	4	\$1,030.50	0
Bottineau	2	\$750.00	1	1	\$400.00	0
Bowman	0	\$0.00	0	0	\$0.00	0
Burke	2	\$500.00	0	0	\$0.00	0
Burleigh	48	\$19,435.00	10	37	\$10,564.99	5
Cass	35	\$13,188.46	3	39	\$10,934.53	1
Cavalier	0	\$0.00	0	0	\$0.00	0
Dickey	2	\$750.00	0	1	\$448.00	0
Divide	0	\$0.00	0	0	\$0.00	0
Dunn	0	\$0.00	0	4	\$1,424.00	1
Eddy	0	\$0.00	0	0	\$0.00	0
Emmons	4	\$1,500.00	0	3	\$1,150.00	0
Fargo DVA	6	\$2,750.00	1	5	\$1,740.40	0
Foster	0	\$0.00	0	0	\$0.00	0
Golden Valley	0	\$0.00	0	0	\$0.00	0
Grand Forks	4	\$1,460.00	0	4	\$880.99	2
Grant	2	\$1,250.00	0	0	\$0.00	0
Griggs	0	\$0.00	0	0	\$0.00	0
Hettinger	0	\$0.00	0	0	\$0.00	0
Kidder	1	\$750.00	0	0	\$0.00	0
LaMoure	1	\$250.00	0	0	\$0.00	1
Logan	0	\$0.00	0	0	\$0.00	0
McHenry	0	\$0.00	0	0	\$0.00	0
McIntosh	2	\$750.00	0	9	\$2,394.00	0
McKenzie	7	\$2,875.00	0	15	\$4,239.00	2
McLean	3	\$1,750.00	0	2	\$146.00	0
Mercer	1	\$500.00	0	0	\$0.00	0
Morton	22	\$7,524.00	5	18	\$5,880.75	4
Mountrail	0	\$0.00	0	0	\$0.00	0
Nelson	4	\$1,500.00	1	3	\$897.00	1
Oliver	0	\$0.00	0	0	\$0.00	0
Pembina	0	\$0.00	0	0	\$0.00	0
Pierce	2	\$684.00	0	0	\$0.00	0
Ramsey	2	\$1,000.00	0	6	\$1,842.00	0
Ransom	10	\$4,750.00	0	22	\$6,317.00	2
Renville	0	\$0.00	0	0	\$0.00	0
Richland	7	\$2,365.00	3	2	\$1,000.00	1
Rolette	1	\$250.00	0	0	\$0.00	1
Sargent	1	\$500.00	0	1	\$65.00	0
Sheridan	0	\$0.00	0	0	\$0.00	0
Sioux	0	\$0.00	1	0	\$0.00	0
Slope	0	\$0.00	0	0	\$0.00	0
Standing Rock Tribe	0	\$0.00	0	3	\$231.00	0
Stark	17	\$6,500.00	3	10	\$2,759.00	0
Steele	0	\$0.00	0	0	\$0.00	0
Stutsman	27	\$10,650.00	5	22	\$6,235.00	3
Three Affiliated Tribes	0	\$0.00	0	2	\$454.00	1
Towner	4	\$2,500.00	0	4	\$537.50	0
Trail	9	\$3,050.00	0	6	\$2,086.00	0
Walsh	1	\$500.00	0	2	\$1,000.00	0
Ward	5	\$2,500.00	2	8	\$3,118.65	2
Wells	1	\$500.00	1	0	\$0.00	0
Williams	2	\$637.00	2	9	\$2,064.00	1
<b>Totals</b>	<b>246</b>	<b>\$99,104.46</b>	<b>38</b>	<b>246</b>	<b>\$71,263.31</b>	<b>29</b>

North Dakota Department of Veterans Affairs  
Approved and Disapproved  
Loans by County  
2003-2004

County	For year ending December 31, 2004			For year ending December 31, 2003		
	App.	Amount	Dis	App.	Amount	Dis
Adams	0	\$0	0	0	\$0	0
Barnes	0	\$0	1	2	\$10,000	0
Benson	0	\$0	0	0	\$0	0
Billings	0	\$0	0	0	\$0	0
Bismarck DVA	3	\$11,266	1	6	\$21,500	3
Bottineau	2	\$7,000	0	0	\$0	0
Bowman	0	\$0	0	0	\$0	0
Burke	0	\$0	0	0	\$0	0
Burleigh	5	\$18,664	8	4	\$16,700	7
Cass	11	\$28,486	7	13	\$45,400	7
Cavalier	0	\$0	0	0	\$0	0
Dickey	0	\$0	0	0	\$0	0
Divide	0	\$0	0	0	\$0	0
Dunn	0	\$0	0	0	\$0	0
Eddy	1	\$1,800	1	0	\$0	0
Emmons	0	\$0	0	0	\$0	0
Fargo DVA	7	\$19,124	2	9	\$31,500	0
Foster	1	\$5,000	1	2	\$10,000	0
Golden Valley	0	\$0	0	0	\$0	0
Grand Forks	0	\$0	0	0	\$0	0
Grant	0	\$0	0	0	\$0	0
Griggs	0	\$0	0	0	\$0	0
Hettinger	0	\$0	0	0	\$0	0
Kidder	1	\$5,000	0	0	\$0	0
LaMoure	0	\$0	0	0	\$0	1
Logan	0	\$0	0	0	\$0	0
McHenry	0	\$0	0	1	\$3,700	0
McIntosh	0	\$0	0	1	\$5,000	0
McKenzie	0	\$0	0	0	\$0	0
McLean	0	\$0	1	0	\$0	0
Mercer	0	\$0	0	0	\$0	0
Morton	0	\$0	0	2	\$2,400	1
Mountrail	3	\$13,000	0	1	\$5,000	0
Nelson	2	\$10,000	0	0	\$0	1
Oliver	0	\$0	0	0	\$0	0
Pembina	1	\$5,000	0	0	\$0	0
Pierce	0	\$0	0	0	\$0	0
Ramsey	0	\$0	0	0	\$0	0
Ransom	1	\$1,000	0	1	\$1,000	1
Renville	1	\$1,500	0	0	\$0	0
Richland	1	\$1,000	1	2	\$6,500	2
Rolette	0	\$0	0	0	\$0	1
Sargent	0	\$0	1	2	\$10,000	1
Sheridan	0	\$0	0	0	\$0	0
Sioux	3	\$12,000	1	2	\$10,000	1
Slope	0	\$0	0	0	\$0	0
Spirit Lake Nation	1	\$2,000	0	0	\$0	0
Standing Rock Tribe	0	\$0	0	0	\$0	0
Stark	1	\$400	2	1	\$800	0
Steele	0	\$0	0	0	\$0	0
Stutsman	2	\$5,000	0	1	\$5,000	2
Three Affiliated Tribes	0	\$0	0	0	\$0	0
Towner	0	\$0	0	0	\$0	0
Trail	1	\$3,000	0	1	\$5,000	0
Walsh	3	\$7,000	0	2	\$5,800	1
Ward	2	\$6,500	4	1	\$2,500	6
Wells	0	\$0	1	0	\$0	0
Williams	1	\$1,500	0	4	\$15,700	1
<b>Totals</b>	<b>54</b>	<b>\$165,240</b>	<b>32</b>	<b>58</b>	<b>\$213,500</b>	<b>36</b>

SB 2007 Testimony  
House Appropriation's Human Resources Division  
Bob Hanson, Department of Veterans' Affairs  
March 9, 2005

Chairman Delzer, members of the committee, I am Bob Hanson, commissioner of the department of veterans' affairs.

We're here today to respectfully ask for your favorable support of Governor Hoeven's proposed 2005-2007 budget for the department of veterans' affairs in SB 2007. I will highlight some areas. The department's budget analyst and chief administrative assistant Cathy Halgunseth will review the details with you.

First, I would like to briefly address the recent performance audit of our department. The audit was required by the last legislature. The State Auditor's office completed it this past year. Many cringe at the thought of an audit. However, I know, from experience, recommendations by the auditors will generally always make an agency stronger. I see that happening with this audit as well.

I have always found the State Auditor's office to be thorough and professional. I believe they continued in that manner with the performance audit of our department. They made 27 formal recommendations. One of which went directly to the Attorney General, for which we have no responsibility.

We are a small department. A total of 6 individuals, including myself. Five of us are located in Fargo and we have one in our branch office in Bismarck. While small, the staff is dedicated. One half of the department, including me, have been on board for only 6 to 8 months.

The department was without a commissioner from May 2004 to September 2004. That's when I came on board. Staff did an excellent job of keeping the office going under extremely stressful conditions. Working together with the auditor, attorney general, OMB and other agencies the department and the administrative committee have actually closed approximately half of the recommendations. In fact, a couple more were addressed and closed at this weekend's quarterly administrative committee's meeting. Some of the problems in the audit didn't happen overnight and they won't be solved overnight. We are committed to working together to resolve them all quickly in a thorough, professional manner.

In fact, a couple recommendations, such as the need to put into place reliable computer programs to better manage the hardship grant and the veterans' aid loan programs are included in this proposed budget.

Some require more in-depth study be done. Several more are included in legislation introduced this session. None have been defeated, yet.

Others dealt with the department's need to do more to increase the public's and veterans' awareness of programs available to assist veterans and their dependents. Based on reaction to the limited work we have been able to do so far in this area, we are finding, as I'm sure you are, an outpouring of public support for our veterans. The public is truly united behind doing everything possible to help our troops and veterans in a way I have not seen in a long time. One recurring comment I have been hearing is, "We don't want them, those returning from Iraq and Afghanistan, to be treated like Vietnam veterans were treated." In fact, they, the public, are asking for more to be done.

Therefore, it's essential every dollar dedicated to helping our state's veterans, be made available to provide them the assistance they need and deserve. Now is the time to approach the needs of all our veterans, WWII through those currently returning from overseas, in a positive, progressive manner. Now is the time to not only say, but also show, we appreciate all they have done for us, our state and our nation. Through their actions, they have earned not only our respect, but also our commitment to assist them in whatever way we can.

North Dakota's over 60,000 veterans are important to the state's economy. North Dakota's veterans generated nearly \$140 million from North Dakota department of veterans' affairs programs for calendar years 2003 and 2004 and the Veterans Administration's programs for their 2003 Fiscal Year. It is estimated the VA's programs for North Dakota veterans would bring that total to well over \$275 million for the two year period once their FY 2004 numbers are

released. Our staff and the county veterans' service officers across this state are playing a major role in securing these benefits and services for our veterans and our state. But we should, and must do more.

Postwar Trust Fund earnings provide grants to qualified needy veterans, their spouses or widows for dental, hearing, optical and special needs. Roughly three-quarters of a million dollars for over 2000 of these grants has been given to qualifying veterans, their spouses or widows, during the period 1997 through 2004. Without these grants these veterans, spouses or widows may otherwise be going without needed care, or using other state programs.

Postwar Trust Fund earnings also help fund a van transportation program which buys vans in conjunction with a National Disabled American Veterans trust fund, as well as provide some overnight lodging for van drivers whose routes require an overnight stay. These vans are used to transport veterans from throughout the state to VA facilities in Fargo and Miles City on a regular basis. Since the adoption of the Constitutional amendment in 1997, through 2004, 19,000 veterans have used the van program. Volunteer drivers have driven 81,000 hours putting on over 1.9 million miles taking veterans to and from VA facilities.

In the past several bienniums administrative costs and what one could consider normal state obligations of these and other agencies' programs, have been funded by Postwar Trust Fund earnings.

During the last couple bienniums over \$100,000 has been taken out of the veterans' aid loan fund for administrative expenses, permanently lowering the dollars available for loans to needy veterans by that amount. This fund has been referred to as a loan fund of last resort for veterans in need. In fact, since 1998 through this past week, nearly 700 loan applications were made. Slightly over 400 were approved totaling \$1.1 million.

Governor Hoeven understands the funds for these programs, a) help thousands of veterans and their dependents each year; b) are limited, and c) in the case of Postwar Trust Fund earnings, the earnings may, by Constitution, only be used for programs benefiting veterans and their dependents as appropriated only by the administrative committee on veterans' affairs. Governor Hoeven, in his budget, recognized the Constitutional requirements regarding the authority given the administrative committee's control of the earnings of the Postwar Trust Fund. The Governor also acknowledged the earnings of the fund can only be used for programs which benefit veterans and their dependents by funding the administrative costs of these programs with general fund funding.

We can't emphasize enough the need to keep these two funds as fiscally sound as possible. They are the two state funds which are dedicated to assisting our state's veterans. There is no question, in my mind, these programs are going to be used more and more in the very near future. A recent AP article about the Ward County veterans' service officer needing more help to meet the increased number of veterans seeking assistance is an example. This isn't limited to one county; it's statewide, from one corner of the state to the other. We need to be able to respond to the needs of all our veterans like we have in the past, especially those returning from Iraq and Afghanistan.

With the ever increasing number of veterans coming back to North Dakota as well as our aging veterans population we are anticipating more use of our hardship grants and veterans' aid loan programs. Iraq veterans are already using the hardship grant program. In fact, we are seeing it happen now as the hardship grant program grew over 40% in 2004 over 2003.

With this exception and the addition of approximately \$30,000 to implement some of the audit recommendations the budget before you is pretty much a flat line budget from the budget for the current biennium. Ms. Halgunseth will now share the details of the budget with you.

Thank you.

Testimony on Senate Bill 2007  
House Appropriations Subcommittee  
March 9, 2005

Good morning Chairman Delzer and members of the Human Resources Subcommittee of the North Dakota House Appropriations Committee. I'm here to testify on SB 2007.

I am Daryl Beard, Chairman of the North Dakota Veterans Home Governing Board.

The Governing Board consists of seven members from within and outside the Administrative Committee on Veterans Affairs. This committee is appointed by the Chairman and Secretary of the Administrative Committee on Veterans Affairs and ratify by the full committee.

I would like to bring you up to date of some of the major actions at the Veterans Home.

We hired a new Administrator, Neil Asper and a new Chief Financial Officer in June of 2003.

A strategic plan was developed and implemented with input from our stakeholders.

The eight bed skilled addition authorized during the last legislative session was not implemented due to not being economically feasible. This resulted in a deficiency appropriation request.

The Veterans Administration stopped providing pharmaceuticals and primary care to the residents of the Veterans Home in January 2005. We went to the emergency commission for funds to build and stock a pharmacy within the Veterans Home.

Current and proposed legislation concerning the Veterans Home.

Public Law 108-422 was passed and signed into law in the last months of 2004. A copy of this law is attached to my testimony and the appropriate passage highlighted.

This Federal Legislation could have an impact on funding for the Veterans Home. However, it would require statutory change exempting the Veterans Home from rate equalization statutes.

On March 2, 2005 I received an e-mail from Doug Kenyon that the Veterans Administration has proposed that the per diem rate for state home residents only apply to veterans that have a service connected disability of 70% or greater. This would have a devastating effect on the Veterans Home at Lisbon.

President Bush's proposed FY 06 budget reduces the per diem to certain classes of veterans and eliminates all construction grants for state veterans homes while at the same time reducing the number of long term care beds within the Veterans Administration system.

This concludes my testimony of the North Dakota Veterans Home. I will try and answer any questions that you have.

Public Law 108-422  
108th Congress

An Act

To amend title 38, United States Code, to increase the authorization of appropriations for grants to benefit homeless veterans, to improve programs for management and administration of veterans' facilities and health care programs, and for other purposes.

Nov. 30, 2004  
[H.R. 3936]

*Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled,*

**SECTION 1. SHORT TITLE; TABLE OF CONTENTS.**

(a) **SHORT TITLE.**—This Act may be cited as the “Veterans Health Programs Improvement Act of 2004”.

(b) **TABLE OF CONTENTS.**—The table of contents of this Act is as follows:

- Sec. 1. Short title; table of contents.  
Sec. 2. Reference to title 38, United States Code.

**TITLE I—ASSISTANCE TO HOMELESS VETERANS**

- Sec. 101. Authorization of appropriations.

**TITLE II—VETERANS LONG-TERM CARE PROGRAMS**

- Sec. 201. Assistance for hiring and retention of nurses at State veterans' homes.  
Sec. 202. Treatment of Department of Veterans Affairs per diem payments to state homes for veterans.  
Sec. 203. Extension of authority to provide care under long-term care pilot programs.  
Sec. 204. Prohibition on collection of copayments for hospice care.

**TITLE III—MEDICAL CARE**

- Sec. 301. Sexual trauma counseling program.  
Sec. 302. Centers for research, education, and clinical activities on complex multi-trauma associated with combat injuries.  
Sec. 303. Enhancement of medical preparedness of Department of Veterans Affairs.

**TITLE IV—MEDICAL FACILITIES MANAGEMENT AND ADMINISTRATION**

**Subtitle A—Major Medical Facility Leases**

- Sec. 401. Major medical facility leases.  
Sec. 402. Authorization of appropriations.  
Sec. 403. Authority for long-term lease of certain lands of University of Colorado.

**Subtitle B—Facilities Management**

- Sec. 411. Department of Veterans Affairs Capital Asset Fund.  
Sec. 412. Annual report to Congress on inventory of Department of Veterans Affairs historic properties.  
Sec. 413. Authority to acquire and transfer real property for use for homeless veterans.  
Sec. 414. Limitation on implementation of mission changes for specified Veterans Health Administration facilities.  
Sec. 415. Authority to use project funds to construct or relocate surface parking incidental to a construction or nonrecurring maintenance project.  
Sec. 416. Inapplicability of limitation on use of advance planning funds to authorized major medical facility projects.

Veterans Health  
Programs  
Improvement Act  
of 2004.  
38 USC 101 note.

- Sec. 417. Improvements to enhanced-use lease authority.  
 Sec. 418. First option for Commonwealth of Kentucky on Department of Veterans Affairs Medical Center, Louisville, Kentucky.  
 Sec. 419. Transfer of jurisdiction, General Services Administration property, Boise, Idaho.

Subtitle C—Designation of Facilities

- Sec. 421. Thomas E. Creek Department of Veterans Affairs Medical Center.  
 Sec. 422. James J. Peters Department of Veterans Affairs Medical Center.  
 Sec. 423. Bob Michel Department of Veterans Affairs Outpatient Clinic.  
 Sec. 424. Charles Wilson Department of Veterans Affairs Outpatient Clinic.  
 Sec. 425. Thomas P. Noonan, Jr. Department of Veterans Affairs Outpatient Clinic.

TITLE V—PERSONNEL ADMINISTRATION

- Sec. 501. Pilot program to study innovative recruitment tools to address nursing shortages at Department of Veterans Affairs health care facilities.  
 Sec. 502. Technical correction to listing of certain hybrid positions in Veterans Health Administration.  
 Sec. 503. Under Secretary for Health.

TITLE VI—OTHER MATTERS

- Sec. 601. Extension and codification of authority for recovery audits.  
 Sec. 602. Inventory of medical waste management activities at Department of Veterans Affairs health care facilities.  
 Sec. 603. Inclusion of all enrolled veterans among persons eligible to use canteens operated by Veterans' Canteen Service.  
 Sec. 604. Annual reports on waiting times for appointments for specialty care.  
 Sec. 605. Technical clarification.

SEC. 2. REFERENCE TO TITLE 38, UNITED STATES CODE.

Except as otherwise expressly provided, whenever in this Act an amendment or repeal is expressed in terms of an amendment to, or repeal of, a section or other provision, the reference shall be considered to be made to a section or other provision of title 38, United States Code.

**TITLE I—ASSISTANCE TO HOMELESS VETERANS**

SEC. 101. AUTHORIZATION OF APPROPRIATIONS.

Section 2013 is amended in paragraph (4) by striking "\$75,000,000" and inserting "\$99,000,000".

**TITLE II—VETERANS LONG-TERM CARE PROGRAMS**

SEC. 201. ASSISTANCE FOR HIRING AND RETENTION OF NURSES AT STATE VETERANS' HOMES.

(a) IN GENERAL.—(1) Chapter 17 is amended by inserting after section 1743 the following new section:

**"§ 1744. Hiring and retention of nurses: payments to assist States**

"(a) PAYMENT PROGRAM.—The Secretary shall make payments to States under this section for the purpose of assisting State homes in the hiring and retention of nurses and the reduction of nursing shortages at State homes.

"(b) ELIGIBLE RECIPIENTS.—Payments to a State for a fiscal year under this section shall, subject to submission of an application, be made to any State that during that fiscal year—

“(1) receives per diem payments under this subchapter for that fiscal year; and

“(2) has in effect an employee incentive scholarship program or other employee incentive program at a State home designed to promote the hiring and retention of nursing staff and to reduce nursing shortages at that home.

“(c) USE OF FUNDS RECEIVED.—A State may use an amount received under this section only to provide funds for a program described in subsection (b)(2). Any program shall meet such criteria as the Secretary may prescribe. In prescribing such criteria, the Secretary shall take into consideration the need for flexibility and innovation.

“(d) LIMITATIONS ON AMOUNT OF PAYMENT.—(1) A payment under this section may not be used to provide more than 50 percent of the costs for a fiscal year of the employee incentive scholarship or other employee incentive program for which the payment is made.

“(2) The amount of the payment to a State under this section for any fiscal year is, for each State home in that State with a program described in subsection (b)(2), the amount equal to 2 percent of the amount of payments estimated to be made to that State, for that State home, under section 1741 of this title for that fiscal year.

“(e) APPLICATIONS.—A payment under this section for any fiscal year with respect to any State home may only be made based upon an application submitted by the State seeking the payment with respect to that State home. Any such application shall describe the nursing shortage at the State home and the employee incentive scholarship program or other employee incentive program described in subsection (c) for which the payment is sought.

“(f) SOURCE OF FUNDS.—Payments under this section shall be made from funds available for other payments under this subchapter.

“(g) DISBURSEMENT.—Payments under this section to a State home shall be made as part of the disbursement of payments under section 1741 of this title with respect to that State home.

“(h) USE OF CERTAIN RECEIPTS.—The Secretary shall require as a condition of any payment under this section that, in any case in which the State home receives a refund payment made by an employee in breach of the terms of an agreement for employee assistance that used funds provided under this section, the payment shall be returned to the State home's incentive program account and credited as a non-Federal funding source.

“(i) ANNUAL REPORT FROM PAYMENT RECIPIENTS.—Any State home receiving a payment under this section for any fiscal year, shall, as a condition of the payment, be required to agree to provide to the Secretary a report setting forth in detail the use of funds received through the payment, including a descriptive analysis of how effective the incentive program has been on nurse staffing in the State home during that fiscal year. The report for any fiscal year shall be provided to the Secretary within 60 days of the close of the fiscal year and shall be subject to audit by the Secretary. Eligibility for a payment under this section for any later fiscal year is contingent upon the receipt by the Secretary of the annual report under this subsection for the previous fiscal year in accordance with this subsection.

“(j) REGULATIONS.—The Secretary shall prescribe regulations to carry out this section. The regulations shall include the establishment of criteria for the award of payments under this section.”.

(2) The table of sections at the beginning of such chapter is amended by inserting after section 1743 the following new item: “1744. Hiring and retention of nurses; payments to assist States.”.

38 USC 1744  
note.

Procedures.  
Deadline.

(b) IMPLEMENTATION.—The Secretary of Veterans Affairs shall implement section 1744 of title 38, United States Code, as added by subsection (a), as expeditiously as possible. The Secretary shall establish such interim procedures as necessary so as to ensure that payments are made to eligible States under that section commencing not later than June 1, 2005, notwithstanding that regulations under subsection (j) of that section may not have become final.

~~SEC. 202. TREATMENT OF DEPARTMENT OF VETERANS AFFAIRS PER DIEM PAYMENTS TO STATE HOMES FOR VETERANS.~~

~~Section 1741 is amended by adding at the end the following new subsection:~~

~~“(c) Payments to States pursuant to this section shall not be considered a liability of a third party, or otherwise be used to offset or reduce any other payment made to assist veterans.”~~

**SEC. 203. EXTENSION OF AUTHORITY TO PROVIDE CARE UNDER LONG-TERM CARE PILOT PROGRAMS.**

Subsection (h) of section 102 of the Veterans Millennium Health Care and Benefits Act (38 U.S.C. 1710B note) is amended—

(1) by inserting “(1)” before “The authority of”; and

(2) by adding at the end the following new paragraph:

“(2) In the case of a veteran who is participating in a pilot program under this section as of the end of the three-year period applicable to that pilot program under paragraph (1), the Secretary may continue to provide to that veteran any of the services that could be provided under the pilot program. The authority to provide services to any veteran under the preceding sentence applies during the period beginning on the date specified in paragraph (1) with respect to that pilot program and ending on December 31, 2005.”.

Applicability.

**SEC. 204. PROHIBITION ON COLLECTION OF COPAYMENTS FOR HOSPICE CARE.**

Section 1710B(c)(2) is amended—

(1) by striking “or” at the end of subparagraph (A);

(2) by redesignating subparagraph (B) as subparagraph (C); and

(3) by inserting after subparagraph (A) the following new subparagraph (B):

“(B) to a veteran being furnished hospice care under this section; or”.

**TITLE III—MEDICAL CARE**

**SEC. 301. SEXUAL TRAUMA COUNSELING PROGRAM.**

(a) PERMANENT AUTHORITY FOR PROGRAM.—Section 1720D(a) is amended—

(1) in paragraph (1), by striking “During the period through December 31, 2004, the” and inserting “The”; and



darylbeard@hotmail.com

Printed: Wednesday, March 9, 2005 11:42 AM

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**From :** Bob Hanson <behanson@state.nd.us>  
**Sent :** Tuesday, November 23, 2004 10:47 AM  
**To :** "Daryl Beard" <darylbeard@hotmail.com>  
**Subject :** Good News

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Daryl:

Below is the response I received from Bob Foust, senior aide to Sen. Conrad, regarding the Medicaid offset question you raised.

It appears to be good news. I also asked Mr. Foust when this section of law will take effect. Hopefully it will be immediately.

Give me a call if you have any questions or other thoughts. I received your fax regarding the December 1997 policy discussion. Am trying to get in touch with another staff member of the Senator's here in Fargo. Want to do it that way, if it's ok with you, as then I can give him a better copy of what was faxed to me than trying to fax one to Washington which may be hard to read.

Hope this helps out.

Bob Hanson

----- Original Message -----

**From:** Bob Hanson  
**To:** Foust, Bob (Conrad)  
**Sent:** Tuesday, November 23, 2004 10:37 AM  
**Subject:** Thanks & 1 more question

Thanks Bob! This is the information we were looking for in our request. What, and the speed in which you have done it, is greatly appreciated.

Do you know when this section is to take effect?

Bob Hanson

----- Original Message -----

**From:** Foust, Bob (Conrad)  
**To:** behanson@state.nd.us  
**Sent:** Tuesday, November 23, 2004 9:38 AM  
**Subject:** FW: S. 2485 clarification

Bob, I hope this information helps. Let me know if further clarification is needed. Bob

-----Original Message-----

**From:** Sardegna, Alex (Veterans Affairs)  
**Sent:** Tuesday, November 23, 2004 10:31 AM  
**To:** Foust, Bob (Conrad)  
**Cc:** stuart.weiner@mail.va.gov  
**Subject:** RE: S. 2485 clarification

This is from our Cmte report, and explains the provision a bit more. Let me know if you need further clarification....

*Sec. 203. Treatment of VA per diem payments to state homes for veterans*

Under current law, VA pays each State a per diem payment of \$57.78 for each veteran provided nursing home care in a State veterans' home. Costs above \$57.78 are borne by the State.

In an effort to increase revenues, many States have had their State homes Medicaid-certified; they have thus secured eligibility for payment of a fixed daily cost for each veteran who qualifies for care under the Medicaid program. Under current Medicaid rules, payments from any source other than Medicaid made on behalf of an individual patient must be reimbursed to the Medicaid program by the treating facility. For example, if Medicaid provided \$150 per day for the care of a veteran and the facility caring for the veteran receives \$20 per day from the veteran's spouse, Medicaid is entitled to reimbursement of the \$20 received from the spouse. Recently, Medicaid officials determined that VA per diem payments are 'additional payments' made on behalf of an individual patient. Thus, VA's per diem payments must now be reimbursed to the Medicaid program.

The purpose of the VA's program of supporting State homes is to provide high quality nursing home care to aging veterans. VA's per diem payments are an integral part of that effort and were never intended to be reimbursed to Medicaid. Section 203 of the Committee bill would assure that per diem payments accomplish their intended purpose--assistance to the States in providing care to veterans--and that they are not being passed from one Governmental account (VA) to another (Medicaid).

Section 203 is not intended to alter the current rules applicable to patients who wish to qualify for Medicaid treatment. And it is not intended to exempt from Medicaid recoupment any other payments made on behalf of a veteran. Rather, the bill would simply specify that per diem payments made by VA for the care of veterans in State homes will not be used to offset or reduce any other payment made to assist veterans in securing health care services.

-----Original Message-----

**From:** Foust, Bob (Conrad)  
**Sent:** Tuesday, November 23, 2004 9:34 AM  
**To:** Sardegna, Alex (Veterans Affairs)  
**Cc:** stuart.weiner@mail.va.gov  
**Subject:** FW: S. 2485 clarification

Alex or Stuart, can you please help me out with a clarification of other third party payments in S. 2485. Thanks. Bob Foust

-----Original Message-----

**From:** Bob Hanson [mailto:behanson@state.nd.us]  
**Sent:** Monday, November 22, 2004 4:11 PM  
**To:** Foust, Bob (Conrad)  
**Cc:** Daryl Beard  
**Subject:** S. 2485 clarification

Bob:

I was asked today what "other third-party payments", exactly, are being talked about in S. 2485 in the section which "Clarifies that per diem payments made by VA to State veterans homes for the care of veterans will not be used to offset or reduce other third-party payments made to the homes, namely Medicaid."

Does this new policy include all veterans under Medicaid at a state veterans home or only those on a hospice program? Are there other third-party payments besides Medicaid that this policy would apply to? If so, what are they?

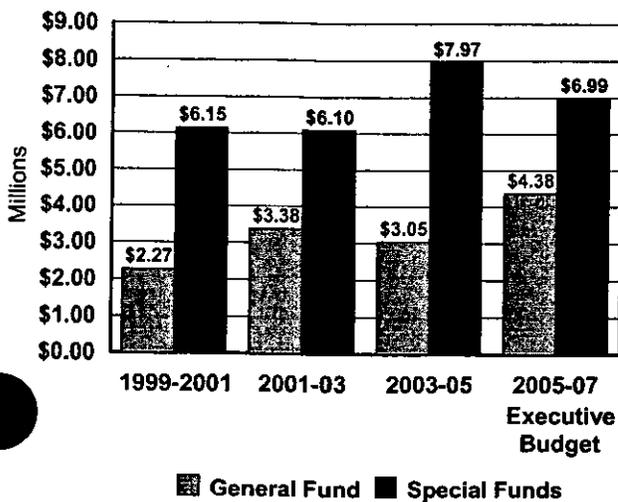
Thanks.

**Department 313 - Veterans Home**  
**Senate Bill No. 2007**

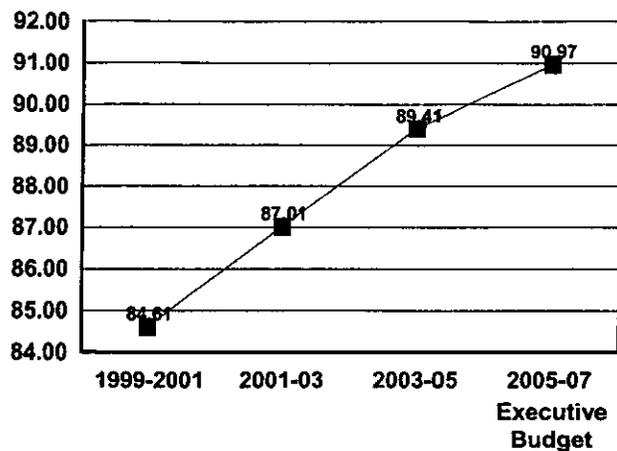
	FTE Positions	General Fund	Other Funds	Total
2005-07 Executive Budget	90.97	\$4,381,104	\$6,986,627	\$11,367,731
2003-05 Legislative Appropriations	89.41	3,046,072	7,971,123	11,017,195 <sup>1</sup>
Increase (Decrease)	1.56	\$1,335,032	(\$984,496)	\$350,536

<sup>1</sup>The 2003-05 appropriation amounts do not include \$66,531 of additional special funds authority resulting from Emergency Commission action during the 2003-05 biennium.

**Agency Funding**



**FTE Positions**



**First House Action**

Attached is a summary of the first house changes. The Senate did not make the adjustment for salary increases of 3 percent on July 1, 2005, and 4 percent on July 1, 2006.

**Executive Budget Highlights  
 (With First House Changes Noted)**

	General Fund	Other Funds	Total
<b>Administration</b>			
1. Decreases special funds spending authority for professional services due to additional services being needed in the 2003-05 biennium to implement the strategic plan		(\$108,000)	(\$108,000)
2. Decreases professional supplies and food and clothing due to appropriation for these items being increased in the 2003-05 biennium for the addition of eight skilled care beds which was determined not to be economically feasible		(\$137,686)	(\$137,686)
3. Increases funding for equipment over \$5,000 to purchase a time clock to reduce labor costs		\$13,000	\$13,000
Increases funding for IT equipment over \$5,000 to purchase a new server and use the old server for Health Insurance Portability and Accessibility Act (HIPAA) disaster recovery		\$9,200	\$9,200
5. Adds funding for other capital payments for outstanding bond payments		\$236,535	\$236,535
6. Reduces other funds spending authority for temporary, overtime, and		(\$865,833)	(\$865,833)

shift differential primarily due to a reduction in federal Veterans Administration reimbursement and special funds

**Dietary**

- |   |           |            |            |
|---|-----------|------------|------------|
| 7. Decreases special funds spending authority for food and clothing to meet hold-even budget request limit  |           | (\$41,088) | (\$41,088) |
| 8. Reinstates funding for dietary needs of the residents  | \$128,738 |            | \$128,738  |
| 9. Adds funding for a chiller to assist in cooling food to proper temperatures within certain time limits as required by the Veterans Administration  |           | \$7,500    | \$7,500    |
| 10. Provides .33 additional fraction of FTE position and funding to allow part-time FTE positions to work additional hours as necessary without exceeding their "authorized" FTE percentage | \$13,789  |            | \$13,789   |

**Nursing - Basic**

- |   |          |  |          |
|---|----------|--|----------|
| 11. Increases funding for professional services due to shift of fees from skilled nursing to basic nursing. Overall professional services will decrease due to renegotiation of contracts with the medical director and psychiatrist. | \$11,000 |  | \$11,000 |
| 12. Provides .5 additional fraction of FTE position and funding to allow part-time FTE positions to work additional hours as necessary without exceeding their "authorized" FTE percentage  | \$34,783 |  | \$34,783 |

**Nursing - Skilled**

- |   |          |            |            |
|---|----------|------------|------------|
| 13. Decreases funding for professional services due to shift of fees from skilled to basic nursing. Overall professional services will decrease due to renegotiation of contracts with the medical director and psychiatrist. |          | (\$33,400) | (\$33,400) |
| 14. Provides .7 additional fraction of FTE position and funding to allow part-time FTE positions to work additional hours as necessary without exceeding their "authorized" FTE percentage                                    | \$35,343 |            | \$35,343   |

**Social Services**

- |  |            |            |            |
|--|------------|------------|------------|
| 15. Decreases funding for professional services due to addition of the addiction counselor as an FTE position rather than a consultant | (\$19,228) | (\$27,872) | (\$47,100) |
|--|------------|------------|------------|

**Housekeeping**

- |   |  |          |          |
|---|--|----------|----------|
| 16. Adds funding for extraordinary repairs to replace the carpet in 10 of the skilled care rooms (\$7,300) and to replace broken and discolored tile in the original building (\$8,651) |  | \$15,951 | \$15,951 |
| 17. Adds funding for supplies, operating fees, and other equipment under \$5,000 due to inflationary price increases  |  | \$24,931 | \$24,931 |

**Plant Operations**

- |   |          |         |          |
|---|----------|---------|----------|
| 18. Adds funding for extraordinary repairs to replace a sewage lift pump (\$6,500)  |          | \$6,500 | \$6,500  |
| 19. Adds funding for equipment over \$5,000 to purchase a replacement lawn mower  |          | \$7,000 | \$7,000  |
| 20. Adds funding for extraordinary repairs to replace the roof on the skilled unit addition to the Veterans Home (\$54,920) and to make repairs to the bathroom in the Commandant's residence (\$6,957) | \$61,877 |         | \$61,877 |

**Pharmacy**

- |  |           |  |           |
|--|-----------|--|-----------|
| 21. Adjusts funding and transfers 1.5 FTE positions from administration to the new pharmacy division   | \$167,610 |  | \$167,610 |
| 22. Adds funding needed to operate the in-house pharmacy. The Fargo Veterans Administration Medical Center will cease providing medications to the Veterans Home residents on January 1, 2005. The Veterans Administration Medical Center previously provided the medications despite medication costs being included in the monthly Veterans Administration per diem. | \$603,000 |  | \$603,000 |

**Resident Services**

- |   |  |  |  |
|---|--|--|--|
| 23. No significant changes for the Resident Services Division |  |  |  |
|---|--|--|--|

**Laundry**

24. No significant changes for the Laundry Division

**Major Related Legislation**

House Bill No. 1024 authorizes a 2003-05 biennium general fund deficiency appropriation of \$200,000 to the Veterans Home.

Senate Bill No. 2128 changes the requirement for veterans to be admitted to the Veterans Home from being a resident of North Dakota for one year to simply being a resident of North Dakota. In addition the age limit of 45 and 5-year marriage requirements are removed for a spouse or surviving spouse to be admitted to the Veterans Home.

ATTACH:1



**ADMINISTRATION DEPARTMENT**  
2005-2007 Preliminary Budget

	1999-2001	2001-2003	2003-2005	Biennium to Date	Projected (Excludes 8 Beds)		Executive
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>May-04</u>	<u>2003-2005</u>	<u>2005-2007</u>	<u>Recommendation</u>
<b>REVENUES</b>						<b>Projected</b>	
Intergovernmental Grants/Per Diem	3,389,372	3,513,905	3,195,028	1,506,690	3,225,000	3,275,000	3,421,960
General Gov't/Refunds, Bus, Copier	6,946	17,178	5,640	5,717	11,750	13,750	13,750
Health/Rents, Medicare, Medicaid	2,172,377	2,635,329	3,040,254	1,403,210	3,250,000	3,266,000	2,999,667
Cash/Investments	5,164	541	0	371	975	900	900
Lease, Rents/Phone, Fax	704	1,332	792,853	447	875	850	850
Contributions/Church collections	1,910	2,433	4,560	786	2,100	2,000	2,000
Miscellaneous	18,461	0	0	7,038	7,500	0	0
In-State Transfers	<u>368,418</u>	<u>314,519</u>	<u>0</u>	<u>69,553</u>	<u>236,000</u>	<u>236,000</u>	<u>236,000</u>
<b>Total Revenues</b>	<b>5,963,353</b>	<b>6,485,237</b>	<b>7,038,335</b>	<b>2,993,812</b>	<b>6,734,200</b>	<b>6,794,500</b>	<b>6,675,127</b>
<b>EXPENSES</b>						<b>Requested</b>	
Salaries	358,747	473,503	490,205	232,350	450,680	386,478	402,687
Benefits	139,498	203,871	165,018	121,029	164,000	132,906	144,931
Temp & Overtime	<u>131,906</u>	<u>70,287</u>	<u>58,693</u>	<u>18,441</u>	<u>24,500</u>	<u>40,000</u>	45,000
<b>Total Salaries &amp; Benefits</b>	<b>630,151</b>	<b>747,661</b>	<b>713,916</b>	<b>371,820</b>	<b>639,180</b>	<b>559,384</b>	<b>592,618</b>
IT-Data Processing	36,895	26,604	113,000	21,217	55,000	85,000	85,000
IT-Telephone	41,774	53,925	107,760	39,985	86,785	88,000	88,000
Travel	17,889	32,822	44,552	7,484	21,000	21,000	21,000
IT-Software Supplies	11,709	68,117	0	5,657	8,500	1,200	1,200
Utilities	0	0	0	0	0	0	0
Postage	6,121	6,556	6,000	3,034	7,000	7,500	7,500
IT-Contractual Services	12,126	8,693	15,900	2,149	4,000	2,500	2,500
Lease/Rent - Equipment	9,438	6,690	7,000	2,871	6,500	6,800	6,800
Lease/Rent - Building	0	0	0	0	0	0	0
Fees & Professional Dev.	3,908	12,590	26,800	7,448	20,000	20,000	20,000
Operating Fees & Services	31,765	45,660	53,800	5,391	11,000	11,000	11,000
Repairs	3,106	46	250	246	1,000	1,000	1,000
Professional Services	17,463	163,828	13,000	67,103	135,000	40,000	40,000
Insurance	9,366	12,376	10,200	15,739	30,000	45,000	45,000
Office Supplies	32,488	44,323	35,400	16,039	36,000	38,000	38,000
Printing	6,447	5,147	6,600	2,229	5,000	5,000	5,000
Professional Supplies & M	610	941	700	616	1,000	1,000	1,000
Food & Clothing	0	232	0	0	0	0	0
Medical, Dental & Optical	0	0	0	0	0	0	0
Bldg, Grnds, Vehicle Mtce Supp	1,016	1,335	2,600	23	1,000	2,500	2,500
Miscellaneous Supplies	4,954	3,375	5,000	1,449	4,500	4,500	4,500
Office Equipment Under \$5000	7,634	2,319	4,500	5,822	15,000	5,000	5,000
Other Equipment Under \$5000	0	0	24,243	0	24,250	0	0
IT Equipment Under \$5000	5,882	<u>18,299</u>	<u>0</u>	<u>567</u>	<u>2,500</u>	<u>31,600</u>	<u>22,400</u>
<b>Total Operating Expenses</b>	<b>260,591</b>	<b>513,878</b>	<b>477,305</b>	<b>205,069</b>	<b>475,035</b>	<b>416,600</b>	<b>407,400</b>
Equipment Over \$5,000	0	0	3,325	0	0	13,000	22,200
Capital - Principal & Interest	250,400	260,030	265,274	0	235,050	236,535	236,535
<b>Total Expenditures</b>	<b>1,141,142</b>	<b>1,521,569</b>	<b>1,459,820</b>	<b>576,889</b>	<b>1,349,265</b>	<b>1,225,519</b>	<b>1,258,753</b>
FTE	6	7	7			5	

**MAINTENANCE DEPARTMENT  
2005-2007 Preliminary Budget**

	<u>1999-2001 Actual</u>	<u>2001-2003 Actual</u>	<u>2003-2005 Budget</u>	<u>Biennium to Date May-04</u>	<u>Projected 2003-2005</u>	<u>Requested 2005-2007</u>	<u>Executive Recommendation</u>
<b>EXPENDITURES</b>							
Salaries	206,222	227,866	229,498	105,966	232,500	291,834	244,726
Benefits	78,253	56,980	90,121	41,848	91,500	99,324	108,259
Temp, Overtime & Shift Differentia	<u>64,824</u>	<u>56,980</u>	<u>119,439</u>	<u>29,375</u>	<u>74,000</u>	<u>29,000</u>	<u>89,000</u>
<b>Total Salaries &amp; Benefits</b>	349,299	341,826	439,058	177,189	398,000	420,158	441,985
IT-Data Processing	0	0	0	0	0	0	0
IT-Telephone	171	20	0	0	0	0	0
Travel	43,917	73,924	73,000	38,439	86,000	84,000	84,000
IT-Software Supplies	0	0	0	0	0	0	0
Utilities	392,333	425,503	475,000	204,735	450,000	460,000	460,000
Postage	0	0	0	0	0	0	0
IT-Contractual Services	0	6	0	0	0	0	0
Lease/Rent - Equipment	0	0	0	210	210	0	0
Lease/Rent - Building	2,949	3,878	3,500	1,526	3,300	3,600	3,600
Dues & Professional Dev.	615	315	1,100	260	1,100	1,000	1,000
Operating Fees & Services	13,759	18,684	24,700	6,128	11,500	11,500	11,500
Repairs	22,995	19,090	43,650	14,842	42,000	55,000	55,000
Professional Services	1,666	677	0	20	0	0	0
Insurance	5,975	0	1,800	0	1,800	2,000	2,000
Office Supplies	50	145	0	0	0	0	0
Professional Supplies & M	546	7,434	700	145	500	500	500
Personal Clothing	280	1,512	1,100	34	1,000	1,000	1,000
Medical, Dental & Optical	0	1,836	0	0	0	0	0
Bldg, Grnds, Vehicle Mtce Supp	95,240	100,871	117,100	43,447	135,000	140,000	140,000
Miscellaneous Supplies	20,764	11,789	15,000	2,785	10,000	10,000	10,000
Office Equipment Under \$5000	999	1,428	0	0	0	0	0
Other Equipment Under \$5000	3,243	0	11,021	4,153	11,025	9,300	15,000
IT Equipment Under \$5000	0	<u>7,915</u>	0	0	0	0	0
<b>Total Operating Expenses</b>	605,502	675,027	767,671	316,724	753,435	777,900	783,600
Extraordinary Repairs	0	0	0	0	0	0	68,377
Equipment Over \$5,000	17,624	10,220	35,000	27,218	35,000	19,200	7,000
Capital - Land & Buildings	189,505	98,984	0	0	0	0	0
<b>Total Expenditures</b>	1,161,930	1,126,057	1,241,729	521,131	1,186,435	1,217,258	1,300,962
FTE	4	4	4			4	

**DIETARY DEPARTMENT**  
**2005-2007 Preliminary Budget**

	<u>1999-2001</u> <u>Actual</u>	<u>2001-2003</u> <u>Actual</u>	<u>2003-2005</u> <u>Budget</u>	<u>Biennium</u> <u>to Date</u> <u>May-04</u>	<u>Projected</u> <u>2003-2005</u>	<u>Projected</u> <u>2005-2007</u>	<u>Executive</u> <u>Recommendation</u>
<b>REVENUES</b>						<b>Projected</b>	
Other - Sale of Meals	26,834	28,222	28,800	11,358	29,000	32,500	32,500
<b>EXPENSES</b>						<b>Requested</b>	
Salaries	492,122	550,154	526,324	246,092	549,000	612,505	604,481
Benefits	240,366	266,789	304,412	134,106	302,000	330,015	368,323
Temp, Overtime & Shift Differential	<u>42,896</u>	<u>62,844</u>	<u>56,482</u>	<u>33,585</u>	<u>78,000</u>	<u>49,000</u>	<u>99,800</u>
Total Salaries & Benefits	775,384	879,787	887,218	413,783	929,000	991,520	1,072,604
IT-Data Processing	0	0	0	0	0	0	0
IT-Telephone	0	0	0	0	0	0	0
Travel	6,848	1,504	1,700	552	1,500	1,500	1,500
IT-Software Supplies	0	207	0	0	0	0	0
Utilities	12,204	0	0	0	0	0	0
Postage	0	0	0	0	0	0	0
IT-Contractual Services	700	747	100	0	700	700	700
Lease/Rent - Equipment	0	0	0	0	0	0	0
Lease/Rent - Building	0	0	0	0	0	0	0
Dues & Professional Dev.	852	1,701	2,900	1,011	2,500	2,000	2,000
Operating Fees & Services	1,337	1,025	2,600	348	1,000	1,500	1,500
Repairs	1,441	816	2,100	0	2,000	2,000	2,000
Professional Services	0	0	0	0	0	0	0
Insurance	0	0	0	0	0	0	0
Consumable Supplies	221	130	400	232	600	700	700
Printing	15,079	13,180	13,900	5,061	14,000	12,000	12,000
Professional Supplies & M	13,632	9,777	10,000	8,945	20,000	22,000	22,000
Food & Clothing	428,713	464,755	454,350	228,752	499,000	524,000	524,000
Medical, Dental & Optical	289	1,288	500	88	500	500	500
Bldg, Grnds, Vehicle Mtce Supp	16,252	10,939	6,000	2,316	5,500	6,000	6,000
Miscellaneous Supplies	3,171	2,664	4,000	3,050	7,500	7,000	7,000
Office Equipment Under \$5000	6,961	25,846	0	0	0	0	0
Other Equipment Under \$5000	0	58	700	0	700	7,000	7,000
IT Equipment Under \$5000	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Operating Expenses</b>	507,700	534,637	499,250	250,355	555,500	586,900	586,900
Equipment Over \$5,000	0		11,650	0	11,650	7,500	7,500
<b>Total Expenditures</b>	1,283,084	1,414,424	1,398,118	664,138	1,496,150	1,585,920	1,667,004
FTE	14.72	14.72	14.72			14.72	

**NURSING DEPARTMENT**  
**2005-2007 Preliminary Budget**

	<b>1999-2001</b>	<b>2001-2003</b>	<b>2003-2005</b>	<b>Biennium</b>	<b>Projected</b>	<b>Requested</b>	<b>Executive</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>to Date</b>	<b>2003-2005</b>	<b>2005-2007</b>	<b>Recommendatio</b>
				<b>May-04</b>			
Salaries	1,986,112	2,306,653	2,187,784	1,059,920	2,323,200	2,237,640	2410154
Benefits	794,304	914,257	1,103,776	467,389	1,080,500	1,041,724	1159961
Temp, Shift & Differential	<u>221,243</u>	<u>264,212</u>	<u>359,124</u>	<u>123,766</u>	<u>320,000</u>	<u>333,512</u>	<u>342680</u>
<b>Total Salaries &amp; Benefits</b>	<b>3,001,659</b>	<b>3,485,122</b>	<b>3,650,684</b>	<b>1,651,075</b>	<b>3,723,700</b>	<b>3,612,876</b>	<b>3,912,795</b>
IT-Data Processing	0	367	0	0	0	0	0
IT-Telephone	537	0	0	0	0	0	0
Travel	9,856	8,808	13,100	2,680	8,000	8,000	8000
IT-Software Supplies	25	0	0	396	500	0	0
Utilities	0	0	0	0	0	0	0
Postage	76	0	0	0	0	0	0
IT-Contractual Services	4,000	3,355	9,000	0	9,000	13,000	13000
Lease/Rent - Equipment	0	0	0	0	0	0	0
Lease/Rent - Building	635	175	600	0	0	0	0
Dues & Professional Dev.	25,759	17,184	31,600	6,497	20,000	20,000	20000
Operating Fees & Services	29,223	8,111	12,400	3,177	8,000	9,000	9000
Repairs	4,029	2,517	5,000	0	5,000	5,000	5000
Professional Services	119,864	146,894	157,700	63,272	130,000	135,000	135000
Insurance	0	0	0	0	0	0	0
Office Supplies	9,403	8,198	9,400	3,288	8,500	9,500	9500
Printing	1,914	1,429	2,406	0	0	0	0
Personal Supplies & M	10,444	12,063	11,800	6,595	12,400	13,500	13500
Food & Clothing	29,878	33,553	41,906	14,098	35,000	37,000	37000
Medical, Dental & Optical	166,751	268,627	294,500	116,184	290,000	309,000	309000
Bldg, Grnds, Vehicle Mtce Supp	2,707	4,216	3,500	259	3,500	3,500	3500
Miscellaneous Supplies	34,807	15,709	18,000	13,007	30,000	30,000	30000
Office Equipment Under \$5000	2,101	14,718	0	21	0	0	0
Other Equipment Under \$5000	1,680	6,053	27,490	0	27,500	23,403	23403
IT Equipment Under \$5000	<u>0</u>						
<b>Total Operating Expenses</b>	<b>453,689</b>	<b>551,977</b>	<b>638,402</b>	<b>229,474</b>	<b>587,400</b>	<b>615,903</b>	<b>615,903</b>
Equipment Over \$5,000	7,214	0	8,505	0	8,505	0	0
Capital - Building & Land	0	13,852	0	0	0	0	0
<b>Total Expenditures</b>	<b>3,462,562</b>	<b>4,050,951</b>	<b>4,297,591</b>	<b>1,880,549</b>	<b>4,319,605</b>	<b>4,228,779</b>	<b>4,528,698</b>
FTE	43.47	44.87	45.2			45.2	

**ACTIVITIES DEPARTMENT  
2005-2007 Preliminary Budget**

	<b>1999-2001</b>	<b>2001-2003</b>	<b>2003-2005</b>	<b>Biennium to Date</b>	<b>Projected</b>	<b>Requested</b>	<b>Executive</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>May-04</b>	<b>2003-2005</b>	<b>2005-2007</b>	<b>Recommendation</b>
<b>EXPENDITURES:</b>							
Salaries	159,512	180,580	179,914	82,722	182,000	201,826	176,101
Benefits	64,649	72,954	81,756	36,901	82,000	84,584	92,936
Temp, Shift & Overtime	<u>3,215</u>	<u>41,339</u>	<u>86,666</u>	<u>15,202</u>	<u>40,000</u>	<u>21,000</u>	<u>56,000</u>
Total Salaries & Benefits	227,376	294,873	348,336	134,825	304,000	307,410	325,037
IT-Data Processing	0	0	0	0	0	0	0
IT-Telephone	2	0	0	0	0	0	0
Travel	3,340	591	2,000	411	1,800	1,800	1,800
IT-Software Supplies	0	0	0	0	0	0	0
Utilities	0	0	0	0	0	0	0
Postage	0	0	0	0	0	0	0
IT-Contractual Services	0	0	0	0	0	0	0
Lease/Rent - Equipment	0	0	0	0	0	0	0
Lease/Rent - Building	0	0	0	0	0	0	0
Dues & Professional Dev.	505	755	900	430	900	1,000	1,000
Operating Fees & Services	102	677	400	8	100	100	100
Repairs	0	0	0	0	0	0	0
Professional Services	1,509	0	800	0	500	500	500
Insurance	0	0	0	0	0	0	0
Office Supplies	13	0	0	0	0	0	0
Professional Supplies & M	16	534	1,000	0	1,000	1,000	1,000
& Clothing	0	0	0	0	0	0	0
Medical, Dental & Optical	0	0	0	0	0	0	0
Bldg, Grnds, Vehicle Mtce Supp	47	0	100	0	0	0	0
Miscellaneous Supplies	1,394	0	300	0	300	300	300
Office Equipment Under \$5000	0	0	0	0	1,000	0	0
Other Equipment Under \$5000	0	0	0	0	0	0	0
IT Equipment Under \$5000	<u>1,452</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Operating Expenses	8,380	2,557	5,500	849	5,600	4,700	4,700
Equipment Over \$5,000	0	0	0	0	0	0	0
Capital - Principal & Interest	0	36	0	0	0	0	0
<b>Total Expenditures</b>	<b>235,756</b>	<b>297,466</b>	<b>353,836</b>	<b>135,674</b>	<b>309,600</b>	<b>312,110</b>	<b>329,737</b>
FTE	3.6	3.6	3.6			3.6	

**SOCIAL SERVICES DEPARTMENT  
2005-2007 Preliminary Budget**

	<u>1999-2001 Actual</u>	<u>2001-2003 Actual</u>	<u>2003-2005 Budget</u>	<u>Biennium to Date May-04</u>	<u>Projected 2003-2005</u>	<u>Requested 2005-2007</u>	<u>Executive Recommendatio</u>
Salaries	190,485	231,701	254,871	112,667	270,000	428,764	405,630
Benefits	53,025	63,260	105,775	37,795	88,000	121,980	132,246
Temp, Overtime & Shift Differential:	<u>10,596</u>	<u>35,746</u>	<u>39,467</u>	<u>23,520</u>	<u>52,500</u>	<u>22,400</u>	<u>66,900</u>
<b>Total Salaries &amp; Benefits</b>	<b>254,106</b>	<b>330,707</b>	<b>400,113</b>	<b>173,982</b>	<b>410,500</b>	<b>573,144</b>	<b>604,776</b>
IT-Data Processing	0	0	0	0	0	0	0
IT-Telephone	0	0	0	0	0	0	0
Travel	2,511	3,218	3,000	1,454	3,000	3,000	3,000
IT-Software Supplies	0	0	0	0	0	0	0
Utilities	0	0	0	0	0	0	0
Postage	0	0	0	0	0	0	0
IT-Contractual Services	0	0	0	0	0	0	0
Lease/Rent - Equipment	0	0	0	17	17	0	0
Lease/Rent - Building	0	0	0	0	0	0	0
Dues & Professional Dev.	1,083	3,026	4,500	1,267	4,000	4,500	4,500
Operating Fees & Services	3,679	1,461	2,000	217	1,000	1,000	1,000
Repairs	0	0	0	0	0	0	0
Professional Services	49,275	41,895	51,000	21,699	52,000	5,000	5,000
Insurance	0	0	0	0	0	0	0
Office Supplies	24	0	0	0	0	0	0
Printing	24	0	0	24	100	0	0
Personal Supplies & M	641	1,887	3,000	852	3,000	3,500	3,500
Personal Clothing	824	45	500	0	0	0	0
Medical, Dental & Optical	0	0	0	0	0	0	0
Bldg, Grnds, Vehicle Mtce Supp	0	0	0	0	0	0	0
Miscellaneous Supplies	566	26	300	6	200	200	200
Office Equipment Under \$5000	0	0	0	0	1,500	0	0
Other Equipment Under \$5000	0	0	0	0	0	0	0
IT Equipment Under \$5000	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Operating Expenses</b>	<b>58,627</b>	<b>51,558</b>	<b>64,300</b>	<b>25,536</b>	<b>64,817</b>	<b>17,200</b>	<b>17,200</b>
Equipment Over \$5,000	0	0	0	0	0	0	0
Capital - Principal & Interest	0	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>312,733</b>	<b>382,265</b>	<b>464,413</b>	<b>199,518</b>	<b>475,317</b>	<b>590,344</b>	<b>621,976</b>
FTE	3.22	4.22	4.22			5.22	

**HOUSEKEEPING DEPARTMENT  
2005-2007 Preliminary Budget**

	<u>1999-2001 Actual**</u>	<u>2001-2003 Actual**</u>	<u>2003-2005 Budget</u>	<u>Biennium to Date May-04</u>	<u>Projected 2003-2005</u>	<u>Requested 2005-2007</u>	<u>Executive Recommendation</u>
Salaries	329,403	375,672	277,801	140,487	306,500	324,696	307,385
Benefits	145,227	165,944	145,010	63,613	139,000	157,486	173,876
Temp, Overtime & Shift Differentials	<u>20,177</u>	<u>47,905</u>	<u>49,530</u>	<u>17,725</u>	<u>39,000</u>	<u>34,400</u>	<u>67,900</u>
<b>Total Salaries &amp; Benefits</b>	<b>494,807</b>	<b>589,521</b>	<b>472,341</b>	<b>221,825</b>	<b>484,500</b>	<b>516,582</b>	<b>549,161</b>
IT-Data Processing	0	0	0	0	0	0	0
IT-Telephone	0	0	0	0	0	0	0
Travel	0	0	400	0	400	500	500
IT-Software Supplies	0	0	0	0	0	0	0
Utilities	2,976	0	0	0	0	0	0
Postage	0	0	0	0	0	0	0
IT-Contractual Services	0	0	0	0	0	0	0
Lease/Rent - Equipment	0	0	0	0	0	0	0
Lease/Rent - Building	0	0	0	0	0	0	0
Dues & Professional Dev.	1,268	0	1,100	272	1,100	1,000	1,000
Operating Fees & Services	393	10,821	6,000	3,752	10,500	12,500	12,500
Repairs	970	30	750	0	750	1,000	1,000
Professional Services	0	0	1,000	0	500	500	500
Insurance	0	0	0	0	0	0	0
Office Supplies	0	52	0	0	0	0	0
Printing	588	1,455	300	511	1,500	2,000	2,000
Personal Supplies & M	38,004	38,480	26,363	16,690	36,000	38,000	38,000
Food & Clothing	5,467	43,241	22,281	0	0	0	0
Medical, Dental & Optical	0	0	0	0	0	0	0
Bldg, Grnds, Vehicle Mtce Supp	38,999	32,452	30,350	14,494	31,500	32,500	32,500
Miscellaneous Supplies	16,488	6,777	6,000	2,818	6,000	7,000	7,000
Office Equipment Under \$5000	2,500	0	0	901	1,500	0	0
Other Equipment Under \$5000	0	0	4,600	4,254	5,000	29,075	29,075
IT Equipment Under \$5000	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Operating Expenses</b>	<b>107,653</b>	<b>133,308</b>	<b>99,144</b>	<b>43,692</b>	<b>94,750</b>	<b>124,075</b>	<b>124,075</b>
Equipment Over \$5,000	0	0	6,000	0	6,000	15,951	15,951
Capital - Land & Building	0	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>602,460</b>	<b>722,829</b>	<b>577,485</b>	<b>265,517</b>	<b>585,250</b>	<b>656,608</b>	<b>689,187</b>

\*\* Includes Housekeeping & Laundry Expenses. Departments were split in 03-05 Biennium

FTE	9.6	9.6	8			8	
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**LAUNDRY DEPARTMENT**  
**2005-2007 Preliminary Budget**  
**\*\*No historical data available**

	<u>2003-2005 Budget</u>	<u>Biennium to Date May-04</u>	<u>Projected 2003-2005</u>	<u>Requested 2005-2007</u>	<u>Executive Recommendation</u>
Salaries	80,328	25,641	60,000	88,476	68,484
Benefits	42,753	17,613	40,500	38,702	42,720
Temp, Overtime & Shift Differential	<u>43,350</u>	<u>8,149</u>	<u>20,000</u>	<u>2,000</u>	<u>25,600</u>
<b>Total Salaries &amp; Benefits</b>	166,431	51,403	120,500	129,178	136,804
IT-Data Processing	0	0	0	0	0
IT-Telephone	0	0	0	0	0
Travel	0	0	0	0	0
IT-Software Supplies	0	0	0	0	0
Utilities	0	0	1,000	2,500	2,500
Postage	0	0	0	0	0
IT-Contractual Services	0	0	0	0	0
Lease/Rent - Equipment	0	0	0	0	0
Lease/Rent - Building	0	0	0	0	0
Dues & Professional Dev.	1,100	0	500	500	500
Operating Fees & Services	4,000	200	1,000	500	500
Repairs	250	0	4,000	4,000	4,000
Professional Services	0	0	0	0	0
Finance	0	0	0	0	0
Office Supplies	0	0	0	0	0
Printing	300	0	0	0	0
Professional Supplies & M	20,000	3,148	10,000	12,000	12,000
Food & Clothing	30,000	0	30,000	20,000	20,000
Medical, Dental & Optical	0	0	0	0	0
Bldg, Grnds, Vehicle Mtce Supp	20,000	14	10,000	20,000	20,000
Miscellaneous Supplies	4,000	1,869	4,500	4,500	4,500
Office Equipment Under \$5000	0	0	0	0	0
Other Equipment Under \$5000	0	0	0	0	0
IT Equipment Under \$5000	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Operating Expenses</b>	79,650	5,231	61,000	64,000	64,000
Equipment Over \$5,000	0	0	0	0	0
Capital - Principal & Interest	0	0	0	0	0
<b>Total Expenditures</b>	246,081	56,634	181,500	193,178	200,804
FTE	1.6			1.6	

**PHARMACY DEPARTMENT**  
**2005-2007 Preliminary Budget**  
**\*\*No historical data available**

	<u>2003-2005 Budget</u>	<u>Projected 2003-2005</u> *	<u>Requested 2005-2007</u>	<u>Executive Recommendation</u>
<b>REVENUES</b>				
Revenue from Co-pays, Insurance etc.	<u>18,000</u>	<u>6,300</u>	<u>279,000</u>	<u>279,000</u>
<b>Total Revenues</b>	<b>18,000</b>	<b>6,300</b>	<b>279,000</b>	<b>279,000</b>
<b>EXPENSES</b>				
Salaries	0	32,500	112,320	118,566
Benefits	0	13,000	44,612	49,044
Temp, Overtime & Shift Differential	<u>0</u>	<u>0</u>	<u>0</u>	0
<b>Total Salaries &amp; Benefits</b>	0	45,500 **	156,932	167,610
IT-Data Processing	0	0	0	0
IT-Telephone	0	0	0	0
Travel	0	250	1,000	1,000
IT-Software Supplies	0	5,000	5,000	5,000
Utilities	0	0	0	0
Postage	0	0	0	0
IT Contractual Services	0	200	500	500
Lease/Rent - Equipment	0	0	0	0
Lease/Rent - Building	0	0	0	0
Supplies & Professional Dev.	0	2,000	1,500	1,500
Operating Fees & Services	0	550	500	500
Repairs	0	0	0	0
Professional Services	35,000	0	0	0
Insurance	0	0	0	0
Office Supplies	0	200	1,000	1,000
Printing	0	0	0	0
Professional Supplies & M	0	1,000	2,000	2,000
Food & Clothing	0	0	0	0
Medical, Dental & Optical	131,000	130,000	588,000	588,000
Bldg, Grnds, Vehicle Mtce Supp	0	0	0	0
Miscellaneous Supplies	0	1,000	2,000	2,000
Office Equipment Under \$5000	0	3,500	1,500	1,500
Other Equipment Under \$5000	0	0	0	0
IT Equipment Under \$5000	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Operating Expenses</b>	<b>166,000</b>	<b>143,700</b>	<b>603,000</b>	<b>603,000</b>
Equipment Over \$5,000	0	0	0	0
Capital	60,000	60,000	0	0
				0
<b>Total Expenditures</b>	<b>226,000</b>	<b>249,200</b>	<b>759,932</b>	<b>770,610</b>
FTE	1.5		1.5	

Revenues and Expenses for 2003-2005 does not include skilled care. We want to get basic care up and going before we incorporate skilled care.

\*\*Additional Salary and Benefit money for these positions will be transferred from RIF'd positions in Administration

**EQUIPMENT BUDGET**

**EQUIPMENT UNDER \$5,000**

	<u>Total</u>	<u>Admin</u>	<u>Maint</u>	<u>Dietary</u>	<u>Nursing</u>	<u>Hskeeping</u>
4 Smoke detectors	5,700		5,700			
5 Colin NIBP Monitor	4,050				4,050	
6 Privacy curtains	7,645					7,645
7 Freezer Compressor	2,500			2,500		
8 Beds	11,700				11,700	
9 Wardrobes	5,600					5,600
11 Rec Room Air conditioner	2,000		2,000			
12 Blinds	2,000					2,000
13 Cooler	4,500			4,500		
16 Chairs						
-Skilled dining room	8,930					8,930
-Museum	2,700					2,700
17 Vacuum cleaners & burnisher	2,200					2,200
18 Prodigy Colin NIBP Monitor 2140P	3,353				3,353	
21 Condensate Tank	1,500		1,500			
22 Transfer switch gear	3,300		3,300			
23 EFX Machine for RT	3,300				3,300	
24 EVA Walker for RT	1,000				1,000	
25 Handicap door opener	<u>2,500</u>		<u>2,500</u>			
	<b>74,478</b>	<b>0</b>	<b>15,000</b>	<b>7,000</b>	<b>23,403</b>	<b>29,075</b>

**EQUIPMENT OVER \$5,000**

	<u>Total</u>	<u>Admin</u>	<u>Maint</u>	<u>Dietary</u>	<u>Nursing</u>	<u>Hskeeping</u>
1 Time Clock	13,000	13,000				
2 Skilled Sewage Lift	6,500		6,500			
3 Mower	7,000		7,000			
14 Chiller	7,500			7,500		
15 Carpeting for Skilled Unit	7,300					7,300
19 Replacement Tile for rooms & hallways	8,651					8,651
Computer Server	<u>9,200</u>	<u>9,200</u>				
	<b>59,151</b>	<b>22,200</b>	<b>13,500</b>	<b>7,500</b>	<b>0</b>	<b>15,951</b>

**EXTRAORDINARY REPAIRS**

Roofing						
Skilled wing - 8,910 sq. feet @ 3.75	33,413		33,413			
North Section - 4,485 sq. feet	16,819		16,819			
Generator Room - 1,250 sq. feet	4,688		4,688			
Remodel bathroom at Commandant's House	<u>6,957</u>		<u>6,957</u>			
	<b>61,877</b>		<b>61,877</b>			

OPTIONAL BUDGET

<u>ITEM</u>	<u>COST</u>
1 Utility Vehicle	9,700
2 Computer Training Room	17,250
3 Video Conferencing Room	34,350
4 EVA Walker for RT	1,000
5 APT with stand for RT	3,000
6 Wheelchairs	1,500
TOTAL OPTIONAL BUDGET	<u><u>\$66,800</u></u>

**REQUEST / RECOMMENDATION COMPARISON SUMMARY**

Date: 12/17/2004

313 VETERANS HOME

Bill#: SB2007

Time: 10:35:55

Biennium: 2005-2007

Description	Expenditures Prev Biennium 2001-2003	Present Budget 2003-2005	2005-2007 Requested		Requested Budget 2005-2007	2005-2007 Recommended		Executive Recommendation 2005-2007
			Incr(Decr)	% Chg		Incr(Decr)	% Chg	
<b>BY MAJOR PROGRAM</b>								
ADMINISTRATION	1,521,583	2,504,473	-1,278,954	-51.1%	1,225,519	-1,245,720	-49.7%	1,258,753
PLANT OPERATIONS	1,151,461	1,241,729	-24,471	-2.0%	1,217,258	59,233	4.8%	1,300,962
DIETARY	1,414,429	1,398,118	59,064	4.2%	1,457,182	268,886	19.2%	1,667,004
NURSING SERVICES	4,050,967	4,297,591	-68,810	-1.6%	4,228,781	231,107	5.4%	4,528,698
RESIDENT SERVICES	297,470	353,836	-41,726	-11.8%	312,110	-24,099	-6.8%	329,737
SOCIAL SERVICES	382,270	464,413	125,931	27.1%	590,344	157,563	33.9%	621,976
HOUSEKEEPING	722,835	577,485	79,123	13.7%	656,608	111,702	19.3%	689,187
LAUNDRY	0	246,081	-52,903	-21.5%	193,178	-45,277	-18.4%	200,804
PHARMACY	0	0	156,932	.0%	156,932	770,610	100.0%	770,610
<b>TOTAL MAJOR PROGRAMS</b>	<b>9,541,015</b>	<b>11,083,726</b>	<b>-1,045,814</b>	<b>-9.4%</b>	<b>10,037,912</b>	<b>284,005</b>	<b>2.6%</b>	<b>11,367,731</b>
<b>BY LINE ITEM</b>								
SALARIES AND WAGES	6,694,902	7,975,737	-708,551	-8.9%	7,267,186	-172,347	-2.2%	7,803,390
OPERATING EXPENSES	2,471,043	2,778,235	-303,195	-10.9%	2,475,040	428,543	15.4%	3,206,778
CAPITAL ASSETS	375,070	329,754	-34,068	-10.3%	295,686	27,809	8.4%	357,563
<b>TOTAL LINE ITEMS</b>	<b>9,541,015</b>	<b>11,083,726</b>	<b>-1,045,814</b>	<b>-9.4%</b>	<b>10,037,912</b>	<b>284,005</b>	<b>2.6%</b>	<b>11,367,731</b>
<b>BY FUNDING SOURCE</b>								
GENERAL FUND	3,303,916	3,046,072	165,186	5.4%	3,211,258	1,335,032	43.8%	4,381,104
FEDERAL FUNDS	3,406,338	3,541,195	-258,038	-7.3%	3,283,157	-119,235	-3.4%	3,421,960
SPECIAL FUNDS	2,830,761	4,496,459	-952,962	-21.2%	3,543,497	-931,792	-20.7%	3,564,667
<b>TOTAL FUNDING SOURCE</b>	<b>9,541,015</b>	<b>11,083,726</b>	<b>-1,045,814</b>	<b>-9.4%</b>	<b>10,037,912</b>	<b>284,005</b>	<b>2.6%</b>	<b>11,367,731</b>
<b>TOTAL FTE</b>	<b>89.41</b>	<b>89.41</b>	<b>.00</b>	<b>.0%</b>	<b>89.41</b>	<b>-8.44</b>	<b>-9.4%</b>	<b>90.97</b>

**REQUEST / RECOMMENDATION COMPARISON DETAIL**

Date: 12/17/2004

313 VETERANS HOME

Bill#: SB2007

Time: 10:35:55

Biennium: 2005-2007

Description	Expenditures Prev Biennium 2001-2003	Present Budget 2003-2005	2005-2007 Requested		Requested Budget 2005-2007	2005-2007 Recommended		Executive Recommendation 2005-2007
			Incr(Decr)	% Chg		Incr(Decr)	% Chg	
<b>SALARIES AND WAGES</b>								
SALARIES	4,346,133	4,379,395	42,662	1.0%	4,422,057	109,390	2.5%	4,488,785
TEMP, OVERTIME	579,319	1,662,787	-869,907	-52.3%	792,880	-869,907	-52.3%	792,880
BENEFITS	1,769,450	1,933,555	118,694	6.1%	2,052,249	295,938	15.3%	2,229,493
SALARY INCREASE	0	0	0	.0%	0	249,429	100.0%	249,429
BENEFIT INCREASE	0	0	0	.0%	0	42,803	100.0%	42,803
<b>TOTAL</b>	<b>6,694,902</b>	<b>7,975,737</b>	<b>-708,551</b>	<b>-8.9%</b>	<b>7,267,186</b>	<b>-172,347</b>	<b>-2.2%</b>	<b>7,803,390</b>
<b>SALARIES AND WAGES</b>								
GENERAL FUND	2,977,064	1,951,305	164,008	8.4%	2,115,313	540,239	27.7%	2,491,544
FEDERAL FUNDS	2,550,202	3,378,737	-207,723	-6.1%	3,171,014	-68,920	-2.0%	3,309,817
SPECIAL FUNDS	1,167,636	2,645,695	-664,836	-25.1%	1,980,859	-643,666	-24.3%	2,002,029
<b>TOTAL</b>	<b>6,694,902</b>	<b>7,975,737</b>	<b>-708,551</b>	<b>-8.9%</b>	<b>7,267,186</b>	<b>-172,347</b>	<b>-2.2%</b>	<b>7,803,390</b>
<b>OPERATING EXPENSES</b>								
IT-DATA PROCESSING	26,972	56,232	28,768	51.2%	85,000	28,768	51.2%	85,000
IT-TELEPHONE	53,946	88,000	0	.0%	88,000	0	.0%	88,000
TRAVEL	120,871	119,500	300	.3%	119,800	300	.3%	119,800
IT-SOFTWARE/SUPPLIES	68,325	1,700	-500	-29.4%	1,200	4,500	264.7%	6,200
UTILITIES	425,504	460,000	2,500	.5%	462,500	2,500	.5%	462,500
POSTAGE	6,557	7,500	0	.0%	7,500	0	.0%	7,500
IT-CONTRACTUAL SERVICES	12,801	16,200	0	.0%	16,200	500	3.1%	16,700
LEASE/RENT - EQUIPMENT	6,690	6,800	0	.0%	6,800	0	.0%	6,800
LEASE/RENT - BLDG/LAND	4,053	3,500	100	2.9%	3,600	100	2.9%	3,600
DUES & PROFESSIONAL DEV.	35,574	50,600	-600	-1.2%	50,000	-600	-1.2%	50,000
OPERATING FEES & SERVICES	84,282	40,600	6,500	16.0%	47,100	6,500	16.0%	47,100
REPAIRS	22,502	68,000	0	.0%	68,000	0	.0%	68,000
PROFESSIONAL SERVICES	353,297	358,500	-177,500	-49.5%	181,000	-177,500	-49.5%	181,000
INSURANCE	12,376	47,000	0	.0%	47,000	0	.0%	47,000
OFFICE SUPPLIES	52,849	48,200	0	.0%	48,200	0	.0%	48,200
PRINTING	21,213	19,000	0	.0%	19,000	0	.0%	19,000
PROFESSIONAL SUPPLIES	71,118	152,090	-60,590	-39.8%	91,500	-60,590	-39.8%	91,500
FOOD & CLOTHING	543,340	571,596	-118,334	-20.7%	453,262	10,404	1.8%	582,000
MEDICAL,DENTAL & OPTICAL	271,754	307,500	2,000	.7%	309,500	2,000	.7%	309,500
BLDG,GRNDS,VEHICLE MTCE	149,814	202,371	2,129	1.1%	204,500	2,129	1.1%	204,500
MISCELLANEOUS SUPPLIES	40,344	63,500	0	.0%	63,500	0	.0%	63,500
OFFICE EQUIP-UNDER \$5000	44,313	5,000	0	.0%	5,000	0	.0%	5,000
OTHER EQUIP-UNDER \$5000	16,332	62,446	12,032	19.3%	74,478	12,032	19.3%	74,478

**REQUEST / RECOMMENDATION COMPARISON DETAIL**

Date: 12/17/2004

313 VETERANS HOME

Bill#: SB2007

Time: 10:35:55

Biennium: 2005-2007

Description	Expenditures Prev Biennium 2001-2003	Present Budget 2003-2005	2005-2007 Requested		Requested Budget 2005-2007	2005-2007 Recommended		Executive Recommendation 2005-2007
			Incr(Decr)	% Chg		Incr(Decr)	% Chg	
IT-EQUIP UNDER \$5000	26,216	22,400	0	.0%	22,400	0	.0%	22,400
OPERA BUDGET ADJUSTMENT	0	0	0	.0%	0	597,500	100.0%	597,500
<b>TOTAL</b>	<b>2,471,043</b>	<b>2,778,235</b>	<b>-303,195</b>	<b>-10.9%</b>	<b>2,475,040</b>	<b>428,543</b>	<b>15.4%</b>	<b>3,206,778</b>
<b>OPERATING EXPENSES</b>								
GENERAL FUND	266,498	1,094,767	1,178	.1%	1,095,945	732,916	66.9%	1,827,683
FEDERAL FUNDS	834,035	146,466	-34,323	-23.4%	112,143	-34,323	-23.4%	112,143
SPECIAL FUNDS	1,370,510	1,537,002	-270,050	-17.6%	1,266,952	-270,050	-17.6%	1,266,952
<b>TOTAL</b>	<b>2,471,043</b>	<b>2,778,235</b>	<b>-303,195</b>	<b>-10.9%</b>	<b>2,475,040</b>	<b>428,543</b>	<b>-15.4%</b>	<b>3,206,778</b>
<b>CAPITAL ASSETS</b>								
OPERATING FEES & SERVICES	2,164	0	0	.0%	0	0	.0%	0
LAND & BUILDINGS	112,875	0	0	.0%	0	0	.0%	0
EXTRAORDINARY REPAIRS	0	0	22,451	100.0%	22,451	84,328	100.0%	84,328
IT-EQUIP-OVER \$5000	0	0	9,200	100.0%	9,200	9,200	100.0%	9,200
OTHER CAPITAL PAYMENTS	260,031	265,274	-28,739	-10.8%	236,535	-28,739	-10.8%	236,535
EQUIP- OVER \$5000	0	64,480	-36,980	-57.4%	27,500	-36,980	-57.4%	27,500
<b>TOTAL</b>	<b>375,070</b>	<b>329,754</b>	<b>-34,068</b>	<b>-10.3%</b>	<b>295,686</b>	<b>27,809</b>	<b>8.4%</b>	<b>357,563</b>
<b>CAPITAL ASSETS</b>								
GENERAL FUND	60,354	0	0	.0%	0	61,877	100.0%	61,877
FEDERAL FUNDS	22,101	15,992	-15,992	-100.0%	0	-15,992	-100.0%	0
SPECIAL FUNDS	292,615	313,762	-18,076	-5.8%	295,686	-18,076	-5.8%	295,686
<b>TOTAL</b>	<b>375,070</b>	<b>329,754</b>	<b>-34,068</b>	<b>-10.3%</b>	<b>295,686</b>	<b>27,809</b>	<b>8.4%</b>	<b>357,563</b>
<b>FUNDING SOURCES</b>								
GENERAL FUND	3,303,916	3,046,072	165,186	5.4%	3,211,258	1,335,032	43.8%	4,381,104
FEDERAL FUNDS	3,406,338	3,541,195	-258,038	-7.3%	3,283,157	-119,235	-3.4%	3,421,960
SPECIAL FUNDS	2,830,761	4,496,459	-952,962	-21.2%	3,543,497	-931,792	-20.7%	3,564,667
<b>TOTAL FUNDING SOURCES</b>	<b>9,541,015</b>	<b>11,083,726</b>	<b>-1,045,814</b>	<b>-9.4%</b>	<b>10,037,912</b>	<b>284,005</b>	<b>2.6%</b>	<b>11,367,731</b>

**CHANGE PACKAGE SUMMARY**

313 VETERANS HOME  
Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004

Time: 10:35:55

Description	FTE	General Fund	Federal Funds	Special Funds	Total Funds
<b>EXECUTIVE BUDGET CHANGES</b>					
Cost To Continue	-10.00	464,230	-75,713	-945,765	-557,248
01 Professional Services	.00	-8,228	-27,872	-141,400	-177,500
02 Decrease in Appropriation	.00	0	0	-178,774	-178,774
04 Cost Increase	.00	2,000	0	37,660	39,660
05 Cost Decrease	.00	-500	-18,150	-4,899	-23,549
06 Utility Expense	.00	0	2,500	0	2,500
07 Time Clock	.00	0	0	13,000	13,000
08 Skilled Sewage Lift	.00	0	0	6,500	6,500
09 Mower	.00	0	0	7,000	7,000
10 Chiller	.00	0	0	7,500	7,500
11 Carpeting for Skilled Unit	.00	0	0	7,300	7,300
12 Replacement Tile	.00	0	0	8,651	8,651
13 Computer Server	.00	0	0	9,200	9,200
14 Bond & Interest Payment	.00	0	0	236,535	236,535
15 Additional Equipment Needed	.00	0	0	5,700	5,700
20 OMB Dietary	.00	128,738	0	0	128,738
21 OMB Pharmacy	.00	603,000	0	0	603,000
22 OMB Authorized FTE	1.56	83,915	0	0	83,915
23 OMB Plant Operations	.00	61,877	0	0	61,877
<b>Agency Total</b>	<b>-8.44</b>	<b>1,335,032</b>	<b>-119,235</b>	<b>-931,792</b>	<b>284,005</b>

**RECOMMENDATION DETAIL BY PROGRAM**

313 VETERANS HOME  
Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004  
Time: 10:35:55

Program: Administration		Reporting Level: 00-313-100-00-00-00-00000000			
Description	Expenditures 2001-2003 Biennium	Present Budget 2003-2005	Budget Request Change	Requested Budget 2005-2007 Biennium	Executive Recommendation 2005-2007

**SALARIES AND WAGES**

SALARIES	473,504	522,705	-141,227	381,478	381,478
TEMP, OVERTIME	70,287	910,833	-865,833	45,000	45,000
BENEFITS	203,872	178,018	-45,112	132,906	141,376
SALARY INCREASE	0	0	0	0	21,209
BENEFIT INCREASE	0	0	0	0	3,555
<b>TOTAL</b>	<b>747,663</b>	<b>1,611,556</b>	<b>-1,052,172</b>	<b>559,384</b>	<b>592,618</b>

**SALARIES AND WAGES**

GENERAL FUND	485,054	0	87,365	87,365	112,976
FEDERAL FUNDS	234,042	375,000	97,019	472,019	479,642
SPECIAL FUNDS	28,567	1,236,556	-1,236,556	0	0
<b>TOTAL</b>	<b>747,663</b>	<b>1,611,556</b>	<b>-1,052,172</b>	<b>559,384</b>	<b>592,618</b>

**OPERATING EXPENSES**

IT-DATA PROCESSING	26,604	56,232	28,768	85,000	85,000
IT-TELEPHONE	53,926	88,000	0	88,000	88,000
TRAVEL	32,823	21,000	0	21,000	21,000
IT-SOFTWARE/SUPPLIES	68,117	1,200	0	1,200	1,200
UTILITIES	0	0	0	0	0
POSTAGE	6,557	7,500	0	7,500	7,500
IT-CONTRACTUAL SERVICES	8,693	2,500	0	2,500	2,500
LEASE/RENT - EQUIPMENT	6,690	6,800	0	6,800	6,800
DUES & PROFESSIONAL DEV.	12,591	20,000	0	20,000	20,000
OPERATING FEES & SERVICES	45,660	11,000	0	11,000	11,000
REPAIRS	47	1,000	0	1,000	1,000
PROFESSIONAL SERVICES	163,830	148,000	-108,000	40,000	40,000
INSURANCE	12,376	45,000	0	45,000	45,000
OFFICE SUPPLIES	44,324	38,000	0	38,000	38,000
PRINTING	5,147	5,000	0	5,000	5,000
PROFESSIONAL SUPPLIES	941	69,590	-68,590	1,000	1,000
FOOD & CLOTHING	233	69,096	-69,096	0	0
BLDG,GRNDS,VEHICLE MTCE	1,335	2,500	0	2,500	2,500
MISCELLANEOUS SUPPLIES	3,376	4,500	0	4,500	4,500
OFFICE EQUIP-UNDER \$5000	2,319	5,000	0	5,000	5,000
OTHER EQUIP-UNDER \$5000	0	0	0	0	0

**RECOMMENDATION DETAIL BY PROGRAM**

313 VETERANS HOME

Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004

Time: 10:35:55

Program: Administration		Reporting Level: 00-313-100-00-00-00-00000000			
Description	Expenditures 2001-2003 Biennium	Present Budget 2003-2005	Budget Request Change	Requested Budget 2005-2007 Biennium	Executive Recommendation 2005-2007
IT-EQUIP UNDER \$5000	18,300	22,400	0	22,400	22,400
<b>TOTAL</b>	<b>513,889</b>	<b>624,318</b>	<b>-216,918</b>	<b>407,400</b>	<b>407,400</b>
<b>OPERATING EXPENSES</b>					
GENERAL FUND	137,701	374,000	7,906	381,906	381,906
FEDERAL FUNDS	84,731	0	9,199	9,199	9,199
SPECIAL FUNDS	291,457	250,318	-234,023	16,295	16,295
<b>TOTAL</b>	<b>513,889</b>	<b>624,318</b>	<b>-216,918</b>	<b>407,400</b>	<b>407,400</b>
<b>CAPITAL ASSETS</b>					
IT-EQUIP-OVER \$5000	0	0	9,200	9,200	9,200
OTHER CAPITAL PAYMENTS	260,031	265,274	-28,739	236,535	236,535
EQUIP- OVER \$5000	0	3,325	9,675	13,000	13,000
<b>TOTAL</b>	<b>260,031</b>	<b>268,599</b>	<b>-9,864</b>	<b>258,735</b>	<b>258,735</b>
<b>CAPITAL ASSETS</b>					
GENERAL FUND	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0
SPECIAL FUNDS	260,031	268,599	-9,864	258,735	258,735
<b>TOTAL</b>	<b>260,031</b>	<b>268,599</b>	<b>-9,864</b>	<b>258,735</b>	<b>258,735</b>
<b>PROGRAM FUNDING SOURCES</b>					
GENERAL FUND	622,755	374,000	95,271	469,271	494,882
FEDERAL FUNDS	318,773	375,000	106,218	481,218	488,841
SPECIAL FUNDS	580,055	1,755,473	-1,480,443	275,030	275,030
<b>PROGRAM FUNDING TOTAL</b>	<b>1,521,583</b>	<b>2,504,473</b>	<b>-1,278,954</b>	<b>1,225,519</b>	<b>1,258,753</b>
<b>FTE EMPLOYEES</b>	<b>8.00</b>	<b>8.00</b>	<b>-3.00</b>	<b>5.00</b>	<b>5.00</b>
<b>FUNDING DETAIL</b>					
<b>GENERAL FUND</b>	<b>622,755</b>	<b>374,000</b>	<b>95,271</b>	<b>469,271</b>	<b>494,882</b>
<b>FEDERAL FUNDS</b>					
H102 V.A. REIMBURSEMENT	318,773	375,000	106,218	481,218	488,841
<b>TOTAL</b>	<b>318,773</b>	<b>375,000</b>	<b>106,218</b>	<b>481,218</b>	<b>488,841</b>

**RECOMMENDATION DETAIL BY PROGRAM**

Date: 12/17/2004

313 VETERANS HOME

Bill#: SB2007

Time: 10:35:55

Biennium: 2005-2007

Program: Administration		Reporting Level: 00-313-100-00-00-00-00000000			
Description	Expenditures 2001-2003 Biennium	Present Budget 2003-2005	Budget Request Change	Requested Budget 2005-2007 Biennium	Executive Recommendation 2005-2007

**SPECIAL FUNDS**

380 SOLDIERS HOME FUND 313F

TOTAL

580,055	1,755,473	-1,480,443	275,030	275,030
<b>580,055</b>	<b>1,755,473</b>	<b>-1,480,443</b>	<b>275,030</b>	<b>275,030</b>

**RECOMMENDATION DETAIL BY PROGRAM**

313 VETERANS HOME  
 Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004  
 Time: 10:35:55

Program: Administration		Reporting Level: 00-313-100-00-00-00-00-00000000			
Description	Expenditures 2001-2003 Biennium	Present Budget 2003-2005	Budget Request Change	Requested Budget 2005-2007 Biennium	Executive Recommendation 2005-2007
SPECIAL FUNDS					
380 SOLDIERS HOME FUND 313F	580,055	1,755,473	-1,480,443	275,030	275,030
<b>TOTAL</b>	<b>580,055</b>	<b>1,755,473</b>	<b>-1,480,443</b>	<b>275,030</b>	<b>275,030</b>

**RECOMMENDATION DETAIL BY PROGRAM**

313 VETERANS HOME  
Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004

Time: 10:35:55

Program: Plant Operations		Reporting Level: 00-313-200-00-00-00-00000000				
Description	Expenditures 2001-2003 Biennium	Present Budget 2003-2005	Budget Request Change	Requested Budget 2005-2007 Biennium	Executive Recommendation 2005-2007	
<b>SALARIES AND WAGES</b>						
SALARIES	227,866	229,498	2,336	231,834	231,834	
TEMP, OVERTIME	56,981	119,439	-30,439	89,000	89,000	
BENEFITS	82,373	90,121	9,203	99,324	106,100	
SALARY INCREASE	0	0	0	0	12,892	
BENEFIT INCREASE	0	0	0	0	2,159	
<b>TOTAL</b>	<b>367,220</b>	<b>439,058</b>	<b>-18,900</b>	<b>420,158</b>	<b>441,985</b>	
<b>SALARIES AND WAGES</b>						
GENERAL FUND	132,478	0	97,900	97,900	112,951	
FEDERAL FUNDS	7,013	0	0	0	0	
SPECIAL FUNDS	227,729	439,058	-116,800	322,258	329,034	
<b>TOTAL</b>	<b>367,220</b>	<b>439,058</b>	<b>-18,900</b>	<b>420,158</b>	<b>441,985</b>	
<b>OPERATING EXPENSES</b>						
IT-TELEPHONE	20	0	0	0	0	
TRAVEL	73,924	84,000	0	84,000	84,000	
UTILITIES	425,504	460,000	0	460,000	460,000	
IT-CONTRACTUAL SERVICES	6	0	0	0	0	
LEASE/RENT - EQUIPMENT	0	0	0	0	0	
LEASE/RENT - BLDG/LAND	3,878	3,500	100	3,600	3,600	
DUES & PROFESSIONAL DEV.	315	1,000	0	1,000	1,000	
OPERATING FEES & SERVICES	16,522	11,500	0	11,500	11,500	
REPAIRS	19,090	55,000	0	55,000	55,000	
PROFESSIONAL SERVICES	677	0	0	0	0	
INSURANCE	0	2,000	0	2,000	2,000	
OFFICE SUPPLIES	145	0	0	0	0	
PROFESSIONAL SUPPLIES	7,435	500	0	500	500	
FOOD & CLOTHING	1,512	1,000	0	1,000	1,000	
MEDICAL,DENTAL & OPTICAL	1,837	0	0	0	0	
BLDG,GRNDS,VEHICLE MTCE	100,871	129,871	10,129	140,000	140,000	
MISCELLANEOUS SUPPLIES	11,790	10,000	0	10,000	10,000	
OFFICE EQUIP-UNDER \$5000	1,429	0	0	0	0	
OTHER EQUIP-UNDER \$5000	10,220	9,300	5,700	15,000	15,000	
IT-EQUIP UNDER \$5000	7,916	0	0	0	0	
<b>TOTAL</b>	<b>683,091</b>	<b>767,671</b>	<b>15,929</b>	<b>783,600</b>	<b>783,600</b>	

**RECOMMENDATION DETAIL BY PROGRAM**

313 VETERANS HOME  
Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004

Time: 10:35:55

Program: Plant Operations		Reporting Level: 00-313-200-00-00-00-00000000			
Description	Expenditures 2001-2003 Biennium	Present Budget 2003-2005	Budget Request Change	Requested Budget 2005-2007 Biennium	Executive Recommendation 2005-2007

**OPERATING EXPENSES**

GENERAL FUND	44,154	356,729	0	356,729	356,729
FEDERAL FUNDS	342,061	69,008	0	69,008	69,008
SPECIAL FUNDS	296,876	341,934	15,929	357,863	357,863
<b>TOTAL</b>	<b>683,091</b>	<b>767,671</b>	<b>15,929</b>	<b>783,600</b>	<b>783,600</b>

**CAPITAL ASSETS**

OPERATING FEES & SERVICES	2,164	0	0	0	0
LAND & BUILDINGS	98,986	0	0	0	0
EXTRAORDINARY REPAIRS	0	0	6,500	6,500	68,377
EQUIP- OVER \$5000	0	35,000	-28,000	7,000	7,000
<b>TOTAL</b>	<b>101,150</b>	<b>35,000</b>	<b>-21,500</b>	<b>13,500</b>	<b>75,377</b>

**CAPITAL ASSETS**

GENERAL FUND	46,502	0	0	0	61,877
FEDERAL FUNDS	22,101	15,992	-15,992	0	0
SPECIAL FUNDS	32,547	19,008	-5,508	13,500	13,500
<b>TOTAL</b>	<b>101,150</b>	<b>35,000</b>	<b>-21,500</b>	<b>13,500</b>	<b>75,377</b>

**PROGRAM FUNDING SOURCES**

GENERAL FUND	223,134	356,729	97,900	454,629	531,557
FEDERAL FUNDS	371,175	85,000	-15,992	69,008	69,008
SPECIAL FUNDS	557,152	800,000	-106,379	693,621	700,397
<b>PROGRAM FUNDING TOTAL</b>	<b>1,151,461</b>	<b>1,241,729</b>	<b>-24,471</b>	<b>1,217,258</b>	<b>1,300,962</b>

**FTE EMPLOYEES**

4.00	4.00	.00	4.00	4.00
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**FUNDING DETAIL**

**GENERAL FUND**

223,134	356,729	97,900	454,629	531,557
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**FEDERAL FUNDS**

H102 V.A. REIMBURSEMENT	371,175	85,000	-15,992	69,008	69,008
<b>TOTAL</b>	<b>371,175</b>	<b>85,000</b>	<b>-15,992</b>	<b>69,008</b>	<b>69,008</b>

**RECOMMENDATION DETAIL BY PROGRAM**

313 VETERANS HOME  
Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004

Time: 10:35:55

Program: Plant Operations		Reporting Level: 00-313-200-00-00-00-00000000			
Description	Expenditures 2001-2003 Biennium	Present Budget 2003-2005	Budget Request Change	Requested Budget 2005-2007 Biennium	Executive Recommendation 2005-2007

**SPECIAL FUNDS**

380 SOLDIERS HOME FUND 313F

**TOTAL**

557,152	800,000	-106,379	693,621	700,397
<b>557,152</b>	<b>800,000</b>	<b>-106,379</b>	<b>693,621</b>	<b>700,397</b>

**RECOMMENDATION DETAIL BY PROGRAM**

313 VETERANS HOME

Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004

Time: 10:35:55

Program: Dietary		Reporting Level: 00-313-300-00-00-00-00000000			
Description	Expenditures 2001-2003 Biennium	Present Budget 2003-2005	Budget Request Change	Requested Budget 2005-2007 Biennium	Executive Recommendation 2005-2007
<b>SALARIES AND WAGES</b>					
SALARIES	550,155	526,324	35,381	561,705	572,783
TEMP, OVERTIME	62,844	56,482	43,318	99,800	99,800
BENEFITS	266,789	304,412	25,603	330,015	362,733
SALARY INCREASE	0	0	0	0	31,698
BENEFIT INCREASE	0	0	0	0	5,590
<b>TOTAL</b>	<b>879,788</b>	<b>887,218</b>	<b>104,302</b>	<b>991,520</b>	<b>1,072,604</b>
<b>SALARIES AND WAGES</b>					
GENERAL FUND	513,885	287,218	-287,218	0	50,612
FEDERAL FUNDS	365,033	600,000	350,272	950,272	979,898
SPECIAL FUNDS	870	0	41,248	41,248	42,094
<b>TOTAL</b>	<b>879,788</b>	<b>887,218</b>	<b>104,302</b>	<b>991,520</b>	<b>1,072,604</b>
<b>OPERATING EXPENSES</b>					
TRAVEL	1,504	1,500	0	1,500	1,500
IT-SOFTWARE/SUPPLIES	208	0	0	0	0
IT-CONTRACTUAL SERVICES	747	700	0	700	700
DUES & PROFESSIONAL DEV.	1,701	2,000	0	2,000	2,000
OPERATING FEES & SERVICES	1,025	1,500	0	1,500	1,500
REPAIRS	816	2,000	0	2,000	2,000
OFFICE SUPPLIES	130	700	0	700	700
PRINTING	13,181	12,000	0	12,000	12,000
PROFESSIONAL SUPPLIES	9,777	22,000	0	22,000	22,000
FOOD & CLOTHING	464,756	436,350	-41,088	395,262	524,000
MEDICAL, DENTAL & OPTICAL	1,289	500	0	500	500
BLDG, GRNDS, VEHICLE MTCE	10,939	6,000	0	6,000	6,000
MISCELLANEOUS SUPPLIES	2,664	7,000	0	7,000	7,000
OFFICE EQUIP-UNDER \$5000	25,846	0	0	0	0
OTHER EQUIP-UNDER \$5000	58	7,000	0	7,000	7,000
IT-EQUIP UNDER \$5000	0	0	0	0	0
<b>TOTAL</b>	<b>534,641</b>	<b>499,250</b>	<b>-41,088</b>	<b>458,162</b>	<b>586,900</b>
<b>OPERATING EXPENSES</b>					
GENERAL FUND	24,643	260,900	0	260,900	389,638
FEDERAL FUNDS	148,991	0	0	0	0

**RECOMMENDATION DETAIL BY PROGRAM**

313 VETERANS HOME  
Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004

Time: 10:35:55

Program: Dietary		Reporting Level: 00-313-300-00-00-00-00000000			
Description	Expenditures 2001-2003 Biennium	Present Budget 2003-2005	Budget Request Change	Requested Budget 2005-2007 Biennium	Executive Recommendation 2005-2007
SPECIAL FUNDS	361,007	238,350	-41,088	197,262	197,262
<b>TOTAL</b>	<b>534,641</b>	<b>499,250</b>	<b>-41,088</b>	<b>458,162</b>	<b>586,900</b>
<b>CAPITAL ASSETS</b>					
EQUIP- OVER \$5000	0	11,650	-4,150	7,500	7,500
<b>TOTAL</b>	<b>0</b>	<b>11,650</b>	<b>-4,150</b>	<b>7,500</b>	<b>7,500</b>
<b>CAPITAL ASSETS</b>					
GENERAL FUND	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0
SPECIAL FUNDS	0	11,650	-4,150	7,500	7,500
<b>TOTAL</b>	<b>0</b>	<b>11,650</b>	<b>-4,150</b>	<b>7,500</b>	<b>7,500</b>
<b>PROGRAM FUNDING SOURCES</b>					
GENERAL FUND	538,528	548,118	-287,218	260,900	440,250
FEDERAL FUNDS	514,024	600,000	350,272	950,272	979,898
SPECIAL FUNDS	361,877	250,000	-3,990	246,010	246,856
<b>PROGRAM FUNDING TOTAL</b>	<b>1,414,429</b>	<b>1,398,118</b>	<b>59,064</b>	<b>1,457,182</b>	<b>1,667,004</b>
<b>FTE EMPLOYEES</b>					
	14.72	15.22	.00	15.22	15.55
<b>FUNDING DETAIL</b>					
<b>GENERAL FUND</b>					
	538,528	548,118	-287,218	260,900	440,250
<b>FEDERAL FUNDS</b>					
H102 V.A. REIMBURSEMENT	514,024	600,000	350,272	950,272	979,898
<b>TOTAL</b>	<b>514,024</b>	<b>600,000</b>	<b>350,272</b>	<b>950,272</b>	<b>979,898</b>
<b>SPECIAL FUNDS</b>					
380 SOLDIERS HOME FUND 313F	361,877	250,000	-3,990	246,010	246,856
<b>TOTAL</b>	<b>361,877</b>	<b>250,000</b>	<b>-3,990</b>	<b>246,010</b>	<b>246,856</b>

**RECOMMENDATION DETAIL BY PROGRAM**

313 VETERANS HOME

Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004

Time: 10:35:55

Program: Nursing - Basic		Reporting Level: 00-313-400-40-00-00-00-00000000			
Description	Expenditures 2001-2003 Biennium	Present Budget 2003-2005	Budget Request Change	Requested Budget 2005-2007 Biennium	Executive Recommendation 2005-2007

**SALARIES AND WAGES**

SALARIES	822,500	851,688	-89,202	762,486	790,046
TEMP, OVERTIME	86,726	81,256	44,942	126,198	126,198
BENEFITS	332,198	367,454	-13,530	353,924	388,078
SALARY INCREASE	0	0	0	0	43,938
BENEFIT INCREASE	0	0	0	0	7,463
<b>TOTAL</b>	<b>1,241,424</b>	<b>1,300,398</b>	<b>-57,790</b>	<b>1,242,608</b>	<b>1,355,723</b>

**SALARIES AND WAGES**

GENERAL FUND	467,599	140,132	-140,132	0	84,347
FEDERAL FUNDS	600,795	700,000	542,606	1,242,606	1,271,374
SPECIAL FUNDS	173,030	460,266	-460,264	2	2
<b>TOTAL</b>	<b>1,241,424</b>	<b>1,300,398</b>	<b>-57,790</b>	<b>1,242,608</b>	<b>1,355,723</b>

**OPERATING EXPENSES**

IT-DATA PROCESSING	368	0	0	0	0
TRAVEL	973	2,500	0	2,500	2,500
IT-SOFTWARE/SUPPLIES	0	500	-500	0	0
IT-CONTRACTUAL SERVICES	575	6,500	0	6,500	6,500
DUES & PROFESSIONAL DEV.	564	4,500	0	4,500	4,500
OPERATING FEES & SERVICES	1,334	2,000	0	2,000	2,000
REPAIRS	100	2,500	0	2,500	2,500
PROFESSIONAL SERVICES	71,545	84,000	11,000	95,000	95,000
OFFICE SUPPLIES	2,308	4,000	0	4,000	4,000
PROFESSIONAL SUPPLIES	2,417	4,500	0	4,500	4,500
FOOD & CLOTHING	67	0	0	0	0
MEDICAL,DENTAL & OPTICAL	43,181	55,000	2,000	57,000	57,000
BLDG,GRNDS,VEHICLE MTCE	170	1,000	0	1,000	1,000
MISCELLANEOUS SUPPLIES	581	4,000	0	4,000	4,000
OFFICE EQUIP-UNDER \$5000	4,351	0	0	0	0
OTHER EQUIP-UNDER \$5000	0	4,050	0	4,050	4,050
<b>TOTAL</b>	<b>128,534</b>	<b>175,050</b>	<b>12,500</b>	<b>187,550</b>	<b>187,550</b>

**OPERATING EXPENSES**

GENERAL FUND	17,510	4,868	12,500	17,368	17,368
FEDERAL FUNDS	49,675	0	0	0	0

**RECOMMENDATION DETAIL BY PROGRAM**

313 VETERANS HOME

Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004

Time: 10:35:55

Program: Nursing - Basic		Reporting Level: 00-313-400-40-00-00-00000000			
Description	Expenditures 2001-2003 Biennium	Present Budget 2003-2005	Budget Request Change	Requested Budget 2005-2007 Biennium	Executive Recommendation 2005-2007
SPECIAL FUNDS	61,349	170,182	0	170,182	170,182
<b>TOTAL</b>	<b>128,534</b>	<b>175,050</b>	<b>12,500</b>	<b>187,550</b>	<b>187,550</b>
<b>PROGRAM FUNDING SOURCES</b>					
GENERAL FUND	485,109	145,000	-127,632	17,368	101,715
FEDERAL FUNDS	650,470	700,000	542,606	1,242,606	1,271,374
SPECIAL FUNDS	234,379	630,448	-460,264	170,184	170,184
<b>PROGRAM FUNDING TOTAL</b>	<b>1,369,958</b>	<b>1,475,448</b>	<b>-45,290</b>	<b>1,430,158</b>	<b>1,543,273</b>
<b>FTE EMPLOYEES</b>	<b>15.70</b>	<b>15.20</b>	<b>.50</b>	<b>15.70</b>	<b>16.20</b>
<b>FUNDING DETAIL</b>					
<b>GENERAL FUND</b>	<b>485,109</b>	<b>145,000</b>	<b>-127,632</b>	<b>17,368</b>	<b>101,715</b>
<b>FEDERAL FUNDS</b>					
H102 V.A. REIMBURSEMENT	650,470	700,000	542,606	1,242,606	1,271,374
<b>TOTAL</b>	<b>650,470</b>	<b>700,000</b>	<b>542,606</b>	<b>1,242,606</b>	<b>1,271,374</b>
<b>SPECIAL FUNDS</b>					
380 SOLDIERS HOME FUND 313F	234,379	630,448	-460,264	170,184	170,184
<b>TOTAL</b>	<b>234,379</b>	<b>630,448</b>	<b>-460,264</b>	<b>170,184</b>	<b>170,184</b>

**RECOMMENDATION DETAIL BY PROGRAM**

313 VETERANS HOME  
Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004

Time: 10:35:55

Program: Nursing - Skilled		Reporting Level: 00-313-400-45-00-00-00-00000000			
Description	Expenditures 2001-2003 Biennium	Present Budget 2003-2005	Budget Request Change	Requested Budget 2005-2007 Biennium	Executive Recommendation 2005-2007
<b>SALARIES AND WAGES</b>					
SALARIES	1,484,154	1,456,266	8,806	1,465,072	1,493,162
TEMP, OVERTIME	177,488	209,456	7,026	216,482	216,482
BENEFITS	582,060	684,564	4,152	688,716	749,972
SALARY INCREASE	0	0	0	0	83,008
BENEFIT INCREASE	0	0	0	0	14,448
<b>TOTAL</b>	<b>2,243,702</b>	<b>2,350,286</b>	<b>19,984</b>	<b>2,370,270</b>	<b>2,557,072</b>
<b>SALARIES AND WAGES</b>					
GENERAL FUND	771,671	1,039,635	216,899	1,256,534	1,387,488
FEDERAL FUNDS	1,098,399	1,200,000	-908,201	291,799	347,647
SPECIAL FUNDS	373,632	110,651	711,286	821,937	821,937
<b>TOTAL</b>	<b>2,243,702</b>	<b>2,350,286</b>	<b>19,984</b>	<b>2,370,270</b>	<b>2,557,072</b>
<b>OPERATING EXPENSES</b>					
TRAVEL	7,836	5,000	500	5,500	5,500
IT-SOFTWARE/SUPPLIES	0	0	0	0	0
IT-CONTRACTUAL SERVICES	2,780	6,500	0	6,500	6,500
LEASE/RENT - BLDG/LAND	175	0	0	0	0
DUES & PROFESSIONAL DEV.	16,621	15,500	0	15,500	15,500
OPERATING FEES & SERVICES	6,779	7,000	0	7,000	7,000
REPAIRS	2,418	2,500	0	2,500	2,500
PROFESSIONAL SERVICES	75,350	73,400	-33,400	40,000	40,000
OFFICE SUPPLIES	5,890	5,500	0	5,500	5,500
PRINTING	1,429	0	0	0	0
PROFESSIONAL SUPPLIES	9,647	9,000	0	9,000	9,000
FOOD & CLOTHING	33,486	35,000	2,000	37,000	37,000
MEDICAL,DENTAL & OPTICAL	225,447	252,000	0	252,000	252,000
BLDG,GRNDS,VEHICLE MTCE	4,047	2,500	0	2,500	2,500
MISCELLANEOUS SUPPLIES	15,128	26,000	0	26,000	26,000
OFFICE EQUIP-UNDER \$5000	10,368	0	0	0	0
OTHER EQUIP-UNDER \$5000	6,054	23,452	-4,099	19,353	19,353
<b>TOTAL</b>	<b>423,455</b>	<b>463,352</b>	<b>-34,999</b>	<b>428,353</b>	<b>428,353</b>

**RECOMMENDATION DETAIL BY PROGRAM**

313 VETERANS HOME  
Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004  
Time: 10:35:55

Program: Nursing - Skilled		Reporting Level: 00-313-400-45-00-00-00000000			
Description	Expenditures 2001-2003 Biennium	Present Budget 2003-2005	Budget Request Change	Requested Budget 2005-2007 Biennium	Executive Recommendation 2005-2007
<b>OPERATING EXPENSES</b>					
GENERAL FUND	33,381	57,508	0	57,508	57,508
FEDERAL FUNDS	156,411	0	0	0	0
SPECIAL FUNDS	233,663	405,844	-34,999	370,845	370,845
<b>TOTAL</b>	<b>423,455</b>	<b>463,352</b>	<b>-34,999</b>	<b>428,353</b>	<b>428,353</b>
<b>CAPITAL ASSETS</b>					
LAND & BUILDINGS	13,852	0	0	0	0
EQUIP- OVER \$5000	0	8,505	-8,505	0	0
<b>TOTAL</b>	<b>13,852</b>	<b>8,505</b>	<b>-8,505</b>	<b>0</b>	<b>0</b>
<b>CAPITAL ASSETS</b>					
GENERAL FUND	13,852	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0
SPECIAL FUNDS	0	8,505	-8,505	0	0
<b>TOTAL</b>	<b>13,852</b>	<b>8,505</b>	<b>-8,505</b>	<b>0</b>	<b>0</b>
<b>PROGRAM FUNDING SOURCES</b>					
GENERAL FUND	818,904	1,097,143	216,899	1,314,042	1,444,996
FEDERAL FUNDS	1,254,810	1,200,000	-908,201	291,799	347,647
SPECIAL FUNDS	607,295	525,000	667,782	1,192,782	1,192,782
<b>PROGRAM FUNDING TOTAL</b>	<b>2,681,009</b>	<b>2,822,143</b>	<b>-23,520</b>	<b>2,798,623</b>	<b>2,985,425</b>
<b>FTE EMPLOYEES</b>	<b>29.57</b>	<b>29.57</b>	<b>.00</b>	<b>29.57</b>	<b>30.30</b>
<b>FUNDING DETAIL</b>					
<b>GENERAL FUND</b>	<b>818,904</b>	<b>1,097,143</b>	<b>216,899</b>	<b>1,314,042</b>	<b>1,444,996</b>
<b>FEDERAL FUNDS</b>					
H102 V.A. REIMBURSEMENT	1,254,810	1,200,000	-908,201	291,799	347,647
<b>TOTAL</b>	<b>1,254,810</b>	<b>1,200,000</b>	<b>-908,201</b>	<b>291,799</b>	<b>347,647</b>
<b>SPECIAL FUNDS</b>					
380 SOLDIERS HOME FUND 313F	607,295	525,000	667,782	1,192,782	1,192,782
<b>TOTAL</b>	<b>607,295</b>	<b>525,000</b>	<b>667,782</b>	<b>1,192,782</b>	<b>1,192,782</b>

**RECOMMENDATION DETAIL BY PROGRAM**

313 VETERANS HOME  
Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004

Time: 10:35:55

Program: Resident Services		Reporting Level: 00-313-500-00-00-00-00000000			
Description	Expenditures 2001-2003 Biennium	Present Budget 2003-2005	Budget Request Change	Requested Budget 2005-2007 Biennium	Executive Recommendation 2005-2007
<b>SALARIES AND WAGES</b>					
SALARIES	180,580	179,914	-13,088	166,826	166,826
TEMP, OVERTIME	41,340	86,666	-30,666	56,000	56,000
BENEFITS	72,954	81,756	2,828	84,584	91,358
SALARY INCREASE	0	0	0	0	9,275
BENEFIT INCREASE	0	0	0	0	1,578
<b>TOTAL</b>	<b>294,874</b>	<b>348,336</b>	<b>-40,926</b>	<b>307,410</b>	<b>325,037</b>
<b>SALARIES AND WAGES</b>					
GENERAL FUND	105,946	106,850	-106,850	0	10,853
FEDERAL FUNDS	5,624	18,000	-6,450	11,550	11,550
SPECIAL FUNDS	183,304	223,486	72,374	295,860	302,634
<b>TOTAL</b>	<b>294,874</b>	<b>348,336</b>	<b>-40,926</b>	<b>307,410</b>	<b>325,037</b>
<b>OPERATING EXPENSES</b>					
TRAVEL	592	2,000	-200	1,800	1,800
DUES & PROFESSIONAL DEV.	755	1,600	-600	1,000	1,000
OPERATING FEES & SERVICES	678	100	0	100	100
PROFESSIONAL SERVICES	0	500	0	500	500
PROFESSIONAL SUPPLIES	534	1,000	0	1,000	1,000
BLDG, GRNDS, VEHICLE MTCE	0	0	0	0	0
MISCELLANEOUS SUPPLIES	0	300	0	300	300
OFFICE EQUIP-UNDER \$5000	0	0	0	0	0
<b>TOTAL</b>	<b>2,559</b>	<b>5,500</b>	<b>-800</b>	<b>4,700</b>	<b>4,700</b>
<b>OPERATING EXPENSES</b>					
GENERAL FUND	0	3,986	0	3,986	3,986
FEDERAL FUNDS	50	0	0	0	0
SPECIAL FUNDS	2,509	1,514	-800	714	714
<b>TOTAL</b>	<b>2,559</b>	<b>5,500</b>	<b>-800</b>	<b>4,700</b>	<b>4,700</b>
<b>CAPITAL ASSETS</b>					
LAND & BUILDINGS	37	0	0	0	0
<b>TOTAL</b>	<b>37</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**RECOMMENDATION DETAIL BY PROGRAM**

313 VETERANS HOME  
Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004  
Time: 10:35:55

Program: Resident Services		Reporting Level: 00-313-500-00-00-00-00000000			
Description	Expenditures 2001-2003 Biennium	Present Budget 2003-2005	Budget Request Change	Requested Budget 2005-2007 Biennium	Executive Recommendation 2005-2007

**CAPITAL ASSETS**

GENERAL FUND	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0
SPECIAL FUNDS	37	0	0	0	0
<b>TOTAL</b>	<b>37</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**PROGRAM FUNDING SOURCES**

GENERAL FUND	105,946	110,836	-106,850	3,986	14,839
FEDERAL FUNDS	5,674	18,000	-6,450	11,550	11,550
SPECIAL FUNDS	185,850	225,000	71,574	296,574	303,348
<b>PROGRAM FUNDING TOTAL</b>	<b>297,470</b>	<b>353,836</b>	<b>-41,726</b>	<b>312,110</b>	<b>329,737</b>

**FTE EMPLOYEES**

	3.60	3.60	.00	3.60	3.60
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**FUNDING DETAIL**

**GENERAL FUND**

	105,946	110,836	-106,850	3,986	14,839
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**FEDERAL FUNDS**

H102 V.A. REIMBURSEMENT	5,674	18,000	-6,450	11,550	11,550
<b>TOTAL</b>	<b>5,674</b>	<b>18,000</b>	<b>-6,450</b>	<b>11,550</b>	<b>11,550</b>

**SPECIAL FUNDS**

380 SOLDIERS HOME FUND 313F	185,850	225,000	71,574	296,574	303,348
<b>TOTAL</b>	<b>185,850</b>	<b>225,000</b>	<b>71,574</b>	<b>296,574</b>	<b>303,348</b>

**RECOMMENDATION DETAIL BY PROGRAM**

Date: 12/17/2004

313 VETERANS HOME

Bill#: SB2007

Time: 10:35:55

Biennium: 2005-2007

Program: Social Services		Reporting Level: 00-313-600-00-00-00-00000000			
Description	Expenditures 2001-2003 Biennium	Present Budget 2003-2005	Budget Request Change	Requested Budget 2005-2007 Biennium	Executive Recommendation 2005-2007
<b>SALARIES AND WAGES</b>					
SALARIES	231,701	254,871	129,393	384,264	384,264
TEMP, OVERTIME	35,747	105,775	-38,875	66,900	66,900
BENEFITS	63,260	39,467	82,513	121,980	128,754
SALARY INCREASE	0	0	0	0	21,366
BENEFIT INCREASE	0	0	0	0	3,492
<b>TOTAL</b>	<b>330,708</b>	<b>400,113</b>	<b>173,031</b>	<b>573,144</b>	<b>604,776</b>
<b>SALARIES AND WAGES</b>					
GENERAL FUND	109,573	159,985	-159,985	0	24,858
FEDERAL FUNDS	40,631	222,128	-148,538	73,590	73,590
SPECIAL FUNDS	180,504	18,000	481,554	499,554	506,328
<b>TOTAL</b>	<b>330,708</b>	<b>400,113</b>	<b>173,031</b>	<b>573,144</b>	<b>604,776</b>
<b>OPERATING EXPENSES</b>					
TRAVEL	3,219	3,000	0	3,000	3,000
LEASE/RENT - EQUIPMENT	0	0	0	0	0
DUES & PROFESSIONAL DEV.	3,027	4,500	0	4,500	4,500
OPERATING FEES & SERVICES	1,462	1,000	0	1,000	1,000
PROFESSIONAL SERVICES	41,895	52,100	-47,100	5,000	5,000
PRINTING	0	0	0	0	0
PROFESSIONAL SUPPLIES	1,887	3,500	0	3,500	3,500
FOOD & CLOTHING	45	0	0	0	0
MISCELLANEOUS SUPPLIES	27	200	0	200	200
<b>TOTAL</b>	<b>51,562</b>	<b>64,300</b>	<b>-47,100</b>	<b>17,200</b>	<b>17,200</b>
<b>OPERATING EXPENSES</b>					
GENERAL FUND	6,347	36,428	-19,228	17,200	17,200
FEDERAL FUNDS	10,690	27,872	-27,872	0	0
SPECIAL FUNDS	34,525	0	0	0	0
<b>TOTAL</b>	<b>51,562</b>	<b>64,300</b>	<b>-47,100</b>	<b>17,200</b>	<b>17,200</b>
<b>PROGRAM FUNDING SOURCES</b>					
GENERAL FUND	115,920	196,413	-179,213	17,200	42,058
FEDERAL FUNDS	51,321	250,000	-176,410	73,590	73,590

**RECOMMENDATION DETAIL BY PROGRAM**

313 VETERANS HOME

Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004

Time: 10:35:55

Program: Social Services		Reporting Level: 00-313-600-00-00-00-00000000			
Description	Expenditures 2001-2003 Biennium	Present Budget 2003-2005	Budget Request Change	Requested Budget 2005-2007 Biennium	Executive Recommendation 2005-2007
SPECIAL FUNDS	215,029	18,000	481,554	499,554	506,328
<b>PROGRAM FUNDING TOTAL</b>	<b>382,270</b>	<b>464,413</b>	<b>125,931</b>	<b>590,344</b>	<b>621,976</b>
FTE EMPLOYEES	4.22	4.22	1.00	5.22	5.22
<b>FUNDING DETAIL</b>					
GENERAL FUND	115,920	196,413	-179,213	17,200	42,058
FEDERAL FUNDS					
H102 V.A. REIMBURSEMENT	51,321	250,000	-176,410	73,590	73,590
<b>TOTAL</b>	<b>51,321</b>	<b>250,000</b>	<b>-176,410</b>	<b>73,590</b>	<b>73,590</b>
SPECIAL FUNDS					
380 SOLDIERS HOME FUND 313F	215,029	18,000	481,554	499,554	506,328
<b>TOTAL</b>	<b>215,029</b>	<b>18,000</b>	<b>481,554</b>	<b>499,554</b>	<b>506,328</b>

**RECOMMENDATION DETAIL BY PROGRAM**

313 VETERANS HOME  
Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004

Time: 10:35:55

Program: Housekeeping		Reporting Level: 00-313-700-00-00-00-00000000			
Description	Expenditures 2001-2003 Biennium	Present Budget 2003-2005	Budget Request Change	Requested Budget 2005-2007 Biennium	Executive Recommendation 2005-2007
<b>SALARIES AND WAGES</b>					
SALARIES	375,673	277,801	13,395	291,196	291,196
TEMP, OVERTIME	47,906	49,530	18,370	67,900	67,900
BENEFITS	165,944	145,010	12,476	157,486	171,038
SALARY INCREASE	0	0	0	0	16,189
BENEFIT INCREASE	0	0	0	0	2,838
<b>TOTAL</b>	<b>589,523</b>	<b>472,341</b>	<b>44,241</b>	<b>516,582</b>	<b>549,161</b>
<b>SALARIES AND WAGES</b>					
GENERAL FUND	390,858	117,485	399,097	516,582	535,609
FEDERAL FUNDS	198,665	197,178	-197,178	0	13,552
SPECIAL FUNDS	0	157,678	-157,678	0	0
<b>TOTAL</b>	<b>589,523</b>	<b>472,341</b>	<b>44,241</b>	<b>516,582</b>	<b>549,161</b>
<b>OPERATING EXPENSES</b>					
TRAVEL	0	500	0	500	500
DUES & PROFESSIONAL DEV.	0	1,000	0	1,000	1,000
OPERATING FEES & SERVICES	10,822	6,000	6,500	12,500	12,500
REPAIRS	31	1,000	0	1,000	1,000
PROFESSIONAL SERVICES	0	500	0	500	500
OFFICE SUPPLIES	52	0	0	0	0
PRINTING	1,456	2,000	0	2,000	2,000
PROFESSIONAL SUPPLIES	38,480	30,000	8,000	38,000	38,000
FOOD & CLOTHING	43,241	0	0	0	0
BLDG,GRNDS,VEHICLE MTCE	32,452	32,500	0	32,500	32,500
MISCELLANEOUS SUPPLIES	6,778	7,000	0	7,000	7,000
OFFICE EQUIP-UNDER \$5000	0	0	0	0	0
OTHER EQUIP-UNDER \$5000	0	18,644	10,431	29,075	29,075
<b>TOTAL</b>	<b>133,312</b>	<b>99,144</b>	<b>24,931</b>	<b>124,075</b>	<b>124,075</b>
<b>OPERATING EXPENSES</b>					
GENERAL FUND	2,762	0	0	0	0
FEDERAL FUNDS	41,426	0	0	0	0
SPECIAL FUNDS	89,124	99,144	24,931	124,075	124,075
<b>TOTAL</b>	<b>133,312</b>	<b>99,144</b>	<b>24,931</b>	<b>124,075</b>	<b>124,075</b>

**RECOMMENDATION DETAIL BY PROGRAM**

313 VETERANS HOME  
Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004  
Time: 10:35:55

Program: Housekeeping		Reporting Level: 00-313-700-00-00-00-00000000			
Description	Expenditures 2001-2003 Biennium	Present Budget 2003-2005	Budget Request Change	Requested Budget 2005-2007 Biennium	Executive Recommendation 2005-2007
<b>CAPITAL ASSETS</b>					
EXTRAORDINARY REPAIRS	0	0	15,951	15,951	15,951
EQUIP- OVER \$5000	0	6,000	-6,000	0	0
<b>TOTAL</b>	<b>0</b>	<b>6,000</b>	<b>9,951</b>	<b>15,951</b>	<b>15,951</b>
<b>CAPITAL ASSETS</b>					
GENERAL FUND	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0
SPECIAL FUNDS	0	6,000	9,951	15,951	15,951
<b>TOTAL</b>	<b>0</b>	<b>6,000</b>	<b>9,951</b>	<b>15,951</b>	<b>15,951</b>
<b>PROGRAM FUNDING SOURCES</b>					
GENERAL FUND	393,620	117,485	399,097	516,582	535,609
FEDERAL FUNDS	240,091	197,178	-197,178	0	13,552
SPECIAL FUNDS	89,124	262,822	-122,796	140,026	140,026
<b>PROGRAM FUNDING TOTAL</b>	<b>722,835</b>	<b>577,485</b>	<b>79,123</b>	<b>656,608</b>	<b>689,187</b>
<b>FTE EMPLOYEES</b>	<b>9.60</b>	<b>8.00</b>	<b>.00</b>	<b>8.00</b>	<b>8.00</b>
<b>FUNDING DETAIL</b>					
<b>GENERAL FUND</b>	<b>393,620</b>	<b>117,485</b>	<b>399,097</b>	<b>516,582</b>	<b>535,609</b>
<b>FEDERAL FUNDS</b>					
H102 V.A. REIMBURSEMENT	240,091	197,178	-197,178	0	13,552
<b>TOTAL</b>	<b>240,091</b>	<b>197,178</b>	<b>-197,178</b>	<b>0</b>	<b>13,552</b>
<b>SPECIAL FUNDS</b>					
380 SOLDIERS HOME FUND 313F	89,124	262,822	-122,796	140,026	140,026
<b>TOTAL</b>	<b>89,124</b>	<b>262,822</b>	<b>-122,796</b>	<b>140,026</b>	<b>140,026</b>

**RECOMMENDATION DETAIL BY PROGRAM**

313 VETERANS HOME  
Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004  
Time: 10:35:55

Program: Laundry		Reporting Level: 00-313-800-00-00-00-00-00000000			
Description	Expenditures 2001-2003 Biennium	Present Budget 2003-2005	Budget Request Change	Requested Budget 2005-2007 Biennium	Executive Recommendation 2005-2007
<b>SALARIES AND WAGES</b>					
SALARIES	0	80,328	-15,452	64,876	64,876
TEMP, OVERTIME	0	43,350	-17,750	25,600	25,600
BENEFITS	0	42,753	-4,051	38,702	42,088
SALARY INCREASE	0	0	0	0	3,608
BENEFIT INCREASE	0	0	0	0	632
<b>TOTAL</b>	<b>0</b>	<b>166,431</b>	<b>-37,253</b>	<b>129,178</b>	<b>136,804</b>
<b>SALARIES AND WAGES</b>					
GENERAL FUND	0	100,000	-100,000	0	4,240
FEDERAL FUNDS	0	66,431	62,747	129,178	132,564
SPECIAL FUNDS	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>166,431</b>	<b>-37,253</b>	<b>129,178</b>	<b>136,804</b>
<b>OPERATING EXPENSES</b>					
UTILITIES	0	0	2,500	2,500	2,500
DUES & PROFESSIONAL DEV.	0	500	0	500	500
OPERATING FEES & SERVICES	0	500	0	500	500
REPAIRS	0	4,000	0	4,000	4,000
PRINTING	0	0	0	0	0
PROFESSIONAL SUPPLIES	0	12,000	0	12,000	12,000
FOOD & CLOTHING	0	30,150	-10,150	20,000	20,000
BLDG,GRNDS,VEHICLE MTCE	0	28,000	-8,000	20,000	20,000
MISCELLANEOUS SUPPLIES	0	4,500	0	4,500	4,500
<b>TOTAL</b>	<b>0</b>	<b>79,650</b>	<b>-15,650</b>	<b>64,000</b>	<b>64,000</b>
<b>OPERATING EXPENSES</b>					
GENERAL FUND	0	348	0	348	348
FEDERAL FUNDS	0	49,586	-15,650	33,936	33,936
SPECIAL FUNDS	0	29,716	0	29,716	29,716
<b>TOTAL</b>	<b>0</b>	<b>79,650</b>	<b>-15,650</b>	<b>64,000</b>	<b>64,000</b>
<b>PROGRAM FUNDING SOURCES</b>					
GENERAL FUND	0	100,348	-100,000	348	4,588
FEDERAL FUNDS	0	116,017	47,097	163,114	166,500

**RECOMMENDATION DETAIL BY PROGRAM**

313 VETERANS HOME  
Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004

Time: 10:35:55

Program: Laundry		Reporting Level: 00-313-800-00-00-00-00000000			
Description	Expenditures 2001-2003 Biennium	Present Budget 2003-2005	Budget Request Change	Requested Budget 2005-2007 Biennium	Executive Recommendation 2005-2007
SPECIAL FUNDS	0	29,716	0	29,716	29,716
<b>PROGRAM FUNDING TOTAL</b>	<b>0</b>	<b>246,081</b>	<b>-52,903</b>	<b>193,178</b>	<b>200,804</b>
FTE EMPLOYEES	.00	1.60	.00	1.60	1.60
<b>FUNDING DETAIL</b>					
GENERAL FUND	0	100,348	-100,000	348	4,588
<b>FEDERAL FUNDS</b>					
H102 V.A. REIMBURSEMENT	0	116,017	47,097	163,114	166,500
<b>TOTAL</b>	<b>0</b>	<b>116,017</b>	<b>47,097</b>	<b>163,114</b>	<b>166,500</b>
<b>SPECIAL FUNDS</b>					
380 SOLDIERS HOME FUND 313F	0	29,716	0	29,716	29,716
<b>TOTAL</b>	<b>0</b>	<b>29,716</b>	<b>0</b>	<b>29,716</b>	<b>29,716</b>

**RECOMMENDATION DETAIL BY PROGRAM**

313 VETERANS HOME  
Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004

Time: 10:35:55

Program: Pharmacy		Reporting Level: 00-313-900-00-00-00-00000000			
Description	Expenditures 2001-2003 Biennium	Present Budget 2003-2005	Budget Request Change	Requested Budget 2005-2007 Biennium	Executive Recommendation 2005-2007
<b>SALARIES AND WAGES</b>					
SALARIES	0	0	112,320	112,320	112,320
BENEFITS	0	0	44,612	44,612	47,996
SALARY INCREASE	0	0	0	0	6,246
BENEFIT INCREASE	0	0	0	0	1,048
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>156,932</b>	<b>156,932</b>	<b>167,610</b>
<b>SALARIES AND WAGES</b>					
GENERAL FUND	0	0	156,932	156,932	167,610
FEDERAL FUNDS	0	0	0	0	0
SPECIAL FUNDS	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>156,932</b>	<b>156,932</b>	<b>167,610</b>
<b>OPERATING EXPENSES</b>					
TRAVEL	0	0	0	0	0
IT-SOFTWARE/SUPPLIES	0	0	0	0	5,000
IT-CONTRACTUAL SERVICES	0	0	0	0	500
DUES & PROFESSIONAL DEV.	0	0	0	0	0
OPERATING FEES & SERVICES	0	0	0	0	0
OFFICE SUPPLIES	0	0	0	0	0
PROFESSIONAL SUPPLIES	0	0	0	0	0
MEDICAL,DENTAL & OPTICAL	0	0	0	0	0
MISCELLANEOUS SUPPLIES	0	0	0	0	0
OFFICE EQUIP-UNDER \$5000	0	0	0	0	0
OPERA BUDGET ADJUSTMENT	0	0	0	0	597,500
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>603,000</b>
<b>OPERATING EXPENSES</b>					
GENERAL FUND	0	0	0	0	603,000
FEDERAL FUNDS	0	0	0	0	0
SPECIAL FUNDS	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>603,000</b>

**RECOMMENDATION DETAIL BY PROGRAM**

Date: 12/17/2004

313 VETERANS HOME

Bill#: SB2007

Time: 10:35:55

Biennium: 2005-2007

Program: Pharmacy		Reporting Level: 00-313-900-00-00-00-00000000			
Description	Expenditures 2001-2003 Biennium	Present Budget 2003-2005	Budget Request Change	Requested Budget 2005-2007 Biennium	Executive Recommendation 2005-2007

**PROGRAM FUNDING SOURCES**

GENERAL FUND	0	0	156,932	156,932	770,610
FEDERAL FUNDS	0	0	0	0	0
SPECIAL FUNDS	0	0	0	0	0
<b>PROGRAM FUNDING TOTAL</b>	<b>0</b>	<b>0</b>	<b>156,932</b>	<b>156,932</b>	<b>770,610</b>
<b>FTE EMPLOYEES</b>	<b>.00</b>	<b>.00</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>

**FUNDING DETAIL**

GENERAL FUND	0	0	156,932	156,932	770,610
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**CHANGE PACKAGE SUMMARY**

313 VETERANS HOME

Biennium: 2005-2007

Bill#: SB2007

Date: 12/23/2004

Time: 08:04:43

Description	FTE	General Fund	Federal Funds	Special Funds	Total Funds
<b>AGENCY BUDGET CHANGES</b>					
Cost To Continue	.00	171,914	-214,516	-966,935	-1,009,537
01 Professional Services	.00	-8,228	-27,872	-141,400	-177,500
02 Decrease in Appropriation	.00	0	0	-178,774	-178,774
04 Cost Increase	.00	2,000	0	37,660	39,660
05 Cost Decrease	.00	-500	-18,150	-4,899	-23,549
06 Utility Expense	.00	0	2,500	0	2,500
07 Time Clock	.00	0	0	13,000	13,000
08 Skilled Sewage Lift	.00	0	0	6,500	6,500
09 Mower	.00	0	0	7,000	7,000
10 Chiller	.00	0	0	7,500	7,500
11 Carpeting for Skilled Unit	.00	0	0	7,300	7,300
12 Replacement Tile	.00	0	0	8,651	8,651
13 Computer Server	.00	0	0	9,200	9,200
14 Bond & Interest Payment	.00	0	0	236,535	236,535
15 Additional Equipment Needed	.00	0	0	5,700	5,700
<b>Agency Total</b>	<b>.00</b>	<b>165,186</b>	<b>-258,038</b>	<b>-952,962</b>	<b>-1,045,814</b>
<b>OPTIONAL REQUEST</b>					
01 Pharmacy Budget for 2005-2007	.00	603,000	0	0	603,000
02 Additional funding needed for food costs	.00	128,738	0	0	128,738
03 Roofing	.00	54,920	0	0	54,920
04 Additional FTE needed	1.56	0	63,294	16,473	79,767
05 Utility Vehicle	.00	9,700	0	0	9,700
06 Remodel Bathroom at Commandant's House	.00	6,957	0	0	6,957
<b>Optional Total</b>	<b>1.56</b>	<b>803,315</b>	<b>63,294</b>	<b>16,473</b>	<b>883,082</b>

**BUDGET CHANGES NARRATIVE**

313 VETERANS HOME

Date: 12/23/2004

Time: 08:04:43

<b>Change Group: A</b>	<b>Change Type: A</b>	<b>Change No: 1</b>	<b>Priority: 1</b>
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Professional Services - Many fees for professional services will be decreasing due to new contracts and decreasing need for consulting services.

Professional Service fees for Administration will decrease significantly in the 2005-2007 biennium. In the 2003-2005 biennium we had additional professional service fees due to the strategic plan and the hiring of Eide Bailley for management and accounting help. Professional service fees for nursing will shift from skilled nursing to basic nursing due to the VA Medical Center change in policy for primary care appointments and overall costs will decrease due to the renegotiation of contracts with the Medical Director and Psychiatrist. Social Services professional service fees will decrease dramatically as the addiction counselor will be an FTE position instead of a consultant.

<b>Change Group: A</b>	<b>Change Type: A</b>	<b>Change No: 2</b>	<b>Priority: 1</b>
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Decrease in Appropriation - Appropriations for these line items are decreasing as the 8 bed skilled addition was put on hold.

Appropriations were increased for these lines items for the addition of 8 skilled beds. The 8 bed addition was put on hold as it was deemed to be cost prohibitive at this time. The only space to place the additional 8 beds was on the 2nd floor which would have required extensive renovation and more staff than anticipated.

<b>Change Group: A</b>	<b>Change Type: A</b>	<b>Change No: 4</b>	<b>Priority: 1</b>
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Cost Increase - Appropriation increased due to price increases.

Need to increase appropriation as prices have increased.

<b>Change Group: A</b>	<b>Change Type: A</b>	<b>Change No: 5</b>	<b>Priority: 1</b>
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Cost Decrease - Appropriation cut to accurately reflect expenses.

Appropriation cut to accurately reflect expenses.

<b>Change Group: A</b>	<b>Change Type: A</b>	<b>Change No: 6</b>	<b>Priority: 1</b>
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Utility Expense - We are trying to determine laundry costs more accurately.

This item is currently appropriated for under the maintenance department. We added the appropriation for utilities to laundry so we could separate laundry propane from maintenance to determine laundry costs more accurately.

<b>Change Group: A</b>	<b>Change Type: A</b>	<b>Change No: 7</b>	<b>Priority: 1</b>
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Time Clock - A time clock would allow us to become more efficient and reduce labor costs.

Currently, all staff keep track of hours manually on handwritten timesheets. An automated timeclock would reduce employee time in writing timesheets, eliminate mathematical errors, substantially decrease time spent calculating and inputting payroll and verifying hours worked. The time clock would pay for itself in 1 - 1 1/2 years.

<b>Change Group: A</b>	<b>Change Type: A</b>	<b>Change No: 8</b>	<b>Priority: 1</b>
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Skilled Sewage Lift - A new sewage lift pump is needed to replace current pump installed in 1991.

This lift was installed in 1991 with the addition of the skilled wing. This pump has a temporary patch to extend its life until a new one can be purchased. These pumps typically last 7 years.

<b>Change Group: A</b>	<b>Change Type: A</b>	<b>Change No: 9</b>	<b>Priority: 1</b>
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Mower - We replace 1 mower each biennium due to high useage.

We have two lawn mowers to mow the grounds at the Veterans Home, we replace one each biennium due to high useage.

<b>Change Group: A</b>	<b>Change Type: A</b>	<b>Change No: 10</b>	<b>Priority: 1</b>
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Chiller - The chiller cools food down fast to prevent contamination.

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VA requirements require food to be cooled down to proper temperatures within certain time limits. We currently put leftovers in the freezer and spend alot of staff time checking temperatures until we can move the food to the cooler.

<b>Change Group: A</b>	<b>Change Type: A</b>	<b>Change No: 11</b>	<b>Priority: 1</b>
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Carpeting for Skilled Unit - We are asking to replace carpeting in 10 of the skilled rooms as the carpeting is in poor condition.

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Current carpeting is 13 years old and in bad shape. The carpeting has many stains such as blood, medications, coffee, etc. that do not come out anymore. We need to keep the resident rooms presentable in order to attract and retain residents.

<b>Change Group: A</b>	<b>Change Type: A</b>	<b>Change No: 12</b>	<b>Priority: 1</b>
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Replacement Tile - We need to replace broken, discolored tile in the original building.

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We need to replace loose, discolored and damaged tile in several rooms and hallways in the original part of the building. We have a total of 9,720 sq. feet to replace @ .89 per sq. foot.

<b>Change Group: A</b>	<b>Change Type: A</b>	<b>Change No: 13</b>	<b>Priority: 1</b>
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Computer Server - Upgrade of current computer server.

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Replace current server with new RAID 10 server, windows server 2003 OS, and tape backup. This would provide a new server plus the old server could be used for HIPAA diaster recovery.

<b>Change Group: A</b>	<b>Change Type: A</b>	<b>Change No: 14</b>	<b>Priority: 1</b>
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Bond & Interest Payment - Bond & Interest Payments for the Veterans Home for the 2005-2007 biennium

This is for principal payments of \$190,476 and interest payments of \$46,059 on outstanding bonds.

<b>Change Group: A</b>	<b>Change Type: A</b>	<b>Change No: 15</b>	<b>Priority:</b>
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Additional Equipment Needed - Need to increase equipment under \$5,000 appropriation.

Maintenance equipment under \$5,000 needs to be increased to cover costs of items needed for this biennium. Items to be purchased include: Recreation room air conditioner, condensate tank, transfer switch gear, handicap door opener and smoke detectors for skilled unit.

<b>Change Group: O</b>	<b>Change Type: A</b>	<b>Change No: 1</b>	<b>Priority: 1</b>
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Pharmacy Budget for 2005-2007 - These are the dollars needed for operation of the Veterans Home pharmacy.

The pharmacy was approved by the Emergency Commission and Budget Section in June 2004. The Fargo VA Medical Center will cease providing medications to our skilled and basic care residents on January 1, 2005, as the monthly per diem we receive from the VA is to cover medication costs.

<b>Change Group: O</b>	<b>Change Type: A</b>	<b>Change No: 2</b>	<b>Priority: 2</b>
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Additional funding needed for food costs - Additional funding is needed to increase the food appropriation line to the amount needed for the 2005-2007 biennium.

It is difficult to absorb any increases in line items as we have had to make drastic cuts in our budget to allow for the \$250,000 deducted from our general fund appropriation. In the 2003-2005 budget it was anticipated that the 8 bed skilled addition would bring in an additional \$250,000 in special fund revenue so the general fund appropriation was cut by \$250,000. By reinstating the \$250,000 in general fund appropriation, we would be able to meet our budget.

<b>Change Group:</b> O	<b>Change Type:</b> A	<b>Change No:</b> 3	<b>Priority:</b> 3
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Roofing - The skilled unit, built in 1991, in is need of new roofing to prevent further damage in the building.

The roofing for the skilled wing, built in 1991, is a rubber membrane of 40 mil thickness. The membrane is shrinking badly. The maintenance department has patched much of the roof and has added in sections of membrane along the outside edge where the shrinkage has occurred. Over 100' has already been spliced in and another 60' will need to be spliced in before this winter. We have also experienced many leaks in the middle sections of this roof which have been spot repaired by the maintenance department. Maintenance recommends a prefabricated roof over a new rubber roof, which costs about the same as the current roof type but has a longer warranty.

<b>Change Group:</b> O	<b>Change Type:</b> A	<b>Change No:</b> 4	<b>Priority:</b> 4
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Additional FTE needed - We need additional FTE to support hours actually worked by our staff.

Due to a performance audit recommendation, we have been tracking the FTE for each employee to determine the necessary level of FTE for the Veterans Home. Many staff are hired for .6 or .8 but are actually working a .8 or 1.0. We are requesting an additional 1.56 FTE to place employees in dietary and nursing at the FTE they work.

<b>Change Group:</b> O	<b>Change Type:</b> A	<b>Change No:</b> 5	<b>Priority:</b> 5
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Utility Vehicle - We would like to replace our current utility vehicle with a more dependable, versatile vehicle.

Our current utility vehicle is a 1990 Daihatsu, which has a weak motor. We would like to replace this vehicle and our 4 wheeler with a 2100 Bobcat Utility Vehicle, which would be more dependable and versatile. This vehicle is used for grounds work and night watchmen rounds.

<b>Change Group:</b> O	<b>Change Type:</b> A	<b>Change No:</b> 6	<b>Priority:</b> 6
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Remodel Bathroom at Commandant's House - The bathroom is in need of repair and currently isn't being used at all.

We obtained an estimate from a local contractor to gut the second floor bathroom in the Commandant's house. The estimate includes plumbing, sheetrock, new light fixtures, shower, sink, toilet and flooring. The bathroom currently has old yellow fixtures and a mixture of marlite and tile.

**NORTH DAKOTA VETERANS HOME  
COMPARISON OF ACTUAL TO BUDGET  
JANUARY 2005**

	<u>2003-2005 Budget</u>	<u>Monthly Budget</u>	<u>January Actual</u>	<u>Favorable (Unfavorable) For Month</u>
<b><u>REVENUE</u></b>				
Revenue from Federal Government	3,544,017	147,667	233,083	85,416
Gen Gov't/Refunds, Bus, Copier	4,320	180	315	135
Health/Rents, Medicare, Medicaid	3,800,903	158,371	173,105	14,734
Sale Meals - Prepared Food	46,800	1,950	1,464	-486
Interest Income	0	0	110	110
Leases, Rents, Royalties/Phone, Fax	4,560	190	43	-147
Donations	3,120	130	68	-62
Sale of Non-Capital Asset	0	0	0	0
In-State Transfer	0	0	67,300	67,300
Miscellaneous Revenue	<u>1,320</u>	<u>55</u>	<u>10</u>	<u>-45</u>
<b>Total Special &amp; Federal Rev</b>	7,405,040	308,543	475,498	166,955
General Fund Appn.	<u>3,254,072</u>			
<b>TOTAL REVENUE</b>	10,659,112			
<b><u>EXPENDITURES</u></b>				
Salaries	4,259,227	177,468	184,650	-7,182
Benefits	2,051,621	85,484	79,508	5,976
Temp Workers	637,062	26,544	14,915	11,629
Shift Differentials	64,590	2,691	2,716	-25
Overtime	111,099	4,629	4,388	241
Other Salaries/Adjustments	<u>282,006</u>	<u>11,750</u>	<u>0</u>	<u>11,750</u>
<b>Total Salaries &amp; Benefits</b>	7,405,605	308,567	286,177	22,390
IT-Data Processing	113,000	4,708	1,968	2,740
IT-Telephone	107,760	4,490	3,594	896
Travel	137,752	5,740	4,027	1,713
IT-Software Supplies	5,000	208	237	-29
Utilities	475,000	19,792	1,437	18,355
Postage	6,000	250	0	250
IT-Contractual Services	25,000	1,042	22	1,020
Lease/Rent - Equipment	7,000	292	0	292
Lease/Rent - Building	4,100	171	0	171
Dues & Professional Dev.	70,000	2,917	2,036	881
Operating Fees & Services	105,900	4,413	836	3,577
Repairs	52,000	2,167	0	2,167
Professional Services	285,031	11,876	2,185	9,691
Insurance	12,000	500	0	500
Office Supplies	45,200	1,883	1,116	767
Printing	23,506	979	0	979
Professional Supplies & M	73,563	3,065	3,637	-572
Food & Clothing	550,137	22,922	28,185	-5,263
Medical, Dental & Optical	461,000	19,208	5,425	13,783
Bldg, Grnds, Vehicle Mtce Supp	179,650	7,485	1,166	6,319
Miscellaneous Supplies	52,600	2,192	691	1,501
Office Equipment Under \$5000	4,500	188	370	-183
Other Equipment Under \$5000	68,054	2,836	12,849	-10,013
IT Equipment Under \$5000	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Operating Expenses</b>	2,863,753	119,323	69,781	49,542
Equipment >\$5,000/Extraordinary Repairs	124,480	5,187	0	5,187
Capital Payments	<u>265,274</u>	<u>11,053</u>	<u>0</u>	<u>11,053</u>
	389,754	16,240	0	16,240
Transfers Out	0	0	0	0
<b>Total Expenditures</b>	10,659,112	444,130	355,958	88,172

Percent of Budget Remaining = 21%

NORTH DAKOTA BUDGET COMPARISON  
ACTUAL VS. BUDGET  
FOR JULY 2004 TO JULY 2005

	2003-2005 Budget	July '03 to June '04	July 2004	August 2004	September 2004	October 2004	November 2004	December 2004	January 2005	Biennium To Date	Budgeted To Date	Favorable (Unfavorable) To Date	Budget Remaining	% of Budget Remaining
<b>REVENUES</b>														
Federal Government - Per Diem	3,544,017	1,630,365	123,135	123,060	120,303	119,729	114,182	116,272	233,083	2,580,129	2,805,680	-225,551	963,888	27%
General Gov't - Bus, Copier, Refunds	4,320	6,789	0	290	595	0	297	248	315	8,534	3,420	5,114	-4,214	-98%
Health - Care & Treatment	3,800,903	1,688,269	0	126,157	277,226	-601	105,468	135,274	173,105	2,504,898	3,009,048	-504,150	1,296,005	34%
Cash/Investment Earnings	0	501	0	1,007	2,527	0	1,538	115	110	5,798	0	5,798	-5,798	0%
Donations - Church	3,120	932	0	84	213	0	78	101	68	1,456	2,470	-1,014	1,664	53%
Leases, Rents - Phone, Fax	4,560	499	0	19	67	0	52	26	43	706	3,610	-2,904	3,854	85%
Miscellaneous	1,320	7,020	0	56	147	0	89	0	10	7,322	1,045	6,277	-6,002	0%
Sale of Non-capital Asset	0	18	0	0	0	0	1	0	0	19	0	19	-19	0%
In-State Transfer	0	138,853	0	0	0	0	0	0	67,300	204,153	0	204,153	-204,153	0%
Other Charges for Services	46,800	13,737	0	10	51	0	0	1,726	1,484	16,988	37,050	-20,062	29,812	0%
<b>Total Fed &amp; Special Revenue</b>	<b>7,405,040</b>	<b>3,484,983</b>	<b>123,135</b>	<b>250,663</b>	<b>401,129</b>	<b>119,128</b>	<b>221,705</b>	<b>253,762</b>	<b>475,498</b>	<b>5,330,003</b>	<b>5,862,323</b>	<b>-532,320</b>	<b>2,075,037</b>	<b>28%</b>
General Fund Appn.	3,254,072													
<b>Total Revenues</b>	<b>10,659,112</b>													
<b>EXPENDITURES</b>														
Salaries	4,259,227	2,181,027	190,035	177,890	173,445	171,731	183,011	181,321	184,650	3,443,110	3,371,888	-71,222	816,117	19%
Benefits	2,051,621	1,002,542	77,828	77,358	72,345	121,367	78,951	76,815	79,508	1,586,714	1,624,200	37,486	464,907	23%
Temp Workers	637,062	227,319	12,928	13,032	14,776	13,482	14,732	15,153	14,915	326,337	504,341	178,004	310,725	49%
Overtime	111,099	45,321	6,345	2,036	1,966	1,884	4,440	6,028	4,388	72,408	87,953	15,545	38,691	35%
Shift Differentials	64,590	35,191	6,727	7,602	7,113	8,101	1,917	2,192	2,716	71,559	51,134	-20,425	-6,969	-11%
Other Salaries/Adjustments	282,006	-5,131	0	0	0	0	0	0	0	-5,131	223,255	228,386	287,137	102%
<b>Total Salaries &amp; Benefits</b>	<b>7,405,605</b>	<b>3,486,269</b>	<b>293,863</b>	<b>277,918</b>	<b>269,645</b>	<b>316,565</b>	<b>283,051</b>	<b>281,509</b>	<b>286,177</b>	<b>5,494,997</b>	<b>5,862,771</b>	<b>367,774</b>	<b>1,910,608</b>	<b>26%</b>
IT-Data Processing	113,000	25,451	0	4,249	2,004	318	2,000	1,985	1,968	37,975	89,458	51,483	75,025	66%
IT-Telephone	107,760	43,917	3,537	3,682	3,837	0	7,070	189	3,594	65,606	85,310	19,704	42,154	39%
Travel	137,752	60,440	1,394	3,876	5,347	6,808	3,554	4,293	4,027	89,739	109,054	19,315	48,013	35%
IT-Software Supplies	5,000	6,053	0	385	0	0	108	307	237	7,088	3,958	-3,130	-2,088	0%
Utilities	475,000	219,001	14,499	15,326	14,573	14,240	15,533	26,565	1,437	321,174	376,042	54,868	153,826	32%
Postage	6,000	3,844	0	0	1,070	0	411	0	0	5,325	4,750	-675	675	11%
IT-Contractual Services	25,000	2,875	0	0	6,091	0	5,425	0	22	14,413	19,792	5,379	10,587	42%
Lease/Rent - Equipment	7,000	3,359	261	261	261	386	261	261	0	5,050	5,542	492	1,950	28%
Lease/Rent - Building	4,100	1,659	133	142	142	0	284	142	0	2,502	3,246	744	1,598	39%
Dues & Professional Dev.	70,000	18,715	675	4,706	3,063	275	998	800	2,036	31,268	55,417	24,149	38,732	55%
Operating Fees & Services	105,900	22,468	815	256	723	725	1,564	350	836	27,737	83,838	56,101	78,163	74%
Repairs	52,000	16,348	420	2,811	5	5,202	826	551	0	26,163	41,167	15,004	25,837	50%
Professional Services	285,031	164,136	7,129	10,042	9,715	7,789	13,592	6,799	2,185	221,387	225,650	4,263	63,644	22%
Insurance	12,000	16,620	0	15,024	0	0	0	0	0	31,644	9,500	-22,144	-19,644	-164%
Office Supplies	45,200	21,385	785	1,310	1,417	1,529	1,619	2,573	1,116	31,734	35,783	4,049	13,466	30%
Printing	23,506	8,514	522	326	635	398	2,212	288	0	12,895	18,609	5,714	10,611	45%
Professional Supplies & M	73,563	40,458	3,391	2,822	3,770	3,450	2,307	1,227	3,637	61,062	58,237	-2,825	12,501	17%
Food & Clothing	550,137	262,695	21,027	3,691	38,374	7,291	39,677	5,070	28,185	406,010	435,525	29,515	144,127	26%
Medical, Dental & Optical	461,000	131,502	9,442	1,955	13,854	12,775	9,503	12,202	5,425	196,658	364,958	168,300	264,342	57%
Bldg, Grnds, Vehicle Mtce Supp	179,650	66,449	4,515	2,013	9,107	4,553	4,388	6,033	1,166	98,224	142,223	43,999	81,426	45%
Miscellaneous Supplies	52,600	26,980	2,519	586	1,837	1,748	1,915	2,139	691	38,215	41,642	3,427	14,385	27%
Office Equipment Under \$5000	4,500	6,901	80	0	415	0	1,280	961	370	10,007	3,563	-6,445	-5,507	-122%
Other Equipment Under \$5000	68,054	9,284	0	1,685	587	0	1,626	843	12,849	26,874	53,876	27,002	41,180	61%
IT Equipment Under \$5000	0	1,274	0	0	0	0	0	0	0	1,274	0	-1,274	-1,274	0%
<b>Total Operating Expenses</b>	<b>2,863,753</b>	<b>1,180,328</b>	<b>71,144</b>	<b>75,128</b>	<b>116,427</b>	<b>67,487</b>	<b>116,151</b>	<b>73,578</b>	<b>69,781</b>	<b>1,770,024</b>	<b>2,267,138</b>	<b>497,114</b>	<b>1,093,729</b>	<b>38%</b>
Transfers	0	6,046	0	0	0	0	0	0	0	6,046	0	-6,046	-6,046	0%
Equipment >5,000/Extraordinary Rep	124,480	33,468	10,836	0	0	11,760	0	517	0	56,581	98,547	41,966	67,899	55%
Capital - Principal & Interest	265,274	0	0	0	113,315	0	15,093	0	0	128,408	210,009	81,601	136,866	52%
<b>Total Capital Improvements</b>	<b>389,754</b>	<b>33,468</b>	<b>10,836</b>	<b>0</b>	<b>113,315</b>	<b>11,760</b>	<b>15,093</b>	<b>517</b>	<b>0</b>	<b>184,989</b>	<b>308,555</b>	<b>123,566</b>	<b>204,765</b>	<b>53%</b>
<b>Total Expenditures</b>	<b>10,659,112</b>	<b>4,700,065</b>	<b>375,843</b>	<b>353,046</b>	<b>499,387</b>	<b>395,812</b>	<b>414,295</b>	<b>355,604</b>	<b>355,958</b>	<b>7,450,010</b>	<b>8,438,464</b>	<b>988,454</b>	<b>3,209,102</b>	<b>30%</b>

**ADMINISTRATION DEPARTMENT  
COMPARISON OF ACTUAL TO BUDGET  
JANUARY 2005**

	<u>2003-2005 Budget</u>	<u>Monthly Budget</u>	<u>January Expenses</u>	<u>Favorable (Unfavorable) For Month</u>
Salaries	455,885	18,995	15,778	3,217
Benefits	153,387	6,391	5,253	1,138
Temp Workers	52,234	2,176	519	1,657
Shift Differential	6,459	269	0	269
Overtime	<u>282,008</u>	<u>11,750</u>	<u>851</u>	<u>10,899</u>
Total Salaries & Benefits	949,973	39,582	22,401	17,181
IT-Data Processing	113,000	4,708	1,968	2,740
IT-Telephone	107,760	4,490	3,594	896
Travel	44,552	1,856	254	1,602
IT-Software Supplies	0	0	238	-238
Postage	6,000	250	0	250
IT-Contractual Services	15,900	663	23	640
Lease/Rent - Equipment	7,000	292	0	292
Dues & Professional Dev.	26,800	1,117	1,797	-680
Operating Fees & Services	53,800	2,242	520	1,722
Repairs	250	10	0	10
Professional Services	13,000	542	0	542
Insurance	10,200	425	0	425
Office Supplies	35,400	1,475	757	718
Printing	6,600	275	0	275
Professional Supplies & M	700	29	31	-2
Food & Clothing	0	0	0	0
Medical, Dental & Optical	0	0	0	0
Bldg, Grnds, Vehicle Mtce Supp	2,600	108	0	108
Miscellaneous Supplies	5,000	208	0	208
Office Equipment Under \$5000	4,500	188	114	74
Other Equipment Under \$5000	24,243	1,010	0	1,010
IT Equipment Under \$5000	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Operating Expenses	477,305	19,888	9,296	10,592
Equipment Over \$5,000	3,325	139	0	139
Capital - Principal & Interest	265,274	11,053	0	11,053
Transfers Out	0	0	0	0
Total Expenditures	1,695,877	70,662	31,697	38,965

North Dakota Veterans Home  
 Percent of Budget Remaining = 21%

ADMINISTRATION DEPARTMENT  
 ACTUAL VS. BUDGET INFORMATION  
 FOR JULY 2003 - JANUARY 2005

	2003-2005 Budget	July '03 to June '04	July Expenses	August Expenses	September Expenses	October Expenses	November Expenses	December Expenses	January Expenses	Biennium To Date	Budgeted To Date	Favorable (Unfavorable) To Date	Budget Remaining	% of Budget Remaining
Salaries	455,885	259,885	15,895	15,895	15,895	15,895	15,981	16,204	15,778	371,428	360,909	-10,519	84,457	19%
Benefits	153,387	130,254	5,343	5,204	3,543	50,265	5,206	5,298	5,253	210,366	121,431	-88,935	-56,979	-37%
Temporary	52,234	16,587	0	0	192	144	144	162	519	17,748	41,352	23,604	34,486	66%
Overtime	6,459	1,854	900	981	989	1,270	0	450	851	7,295	5,113	-2,182	-836	-13%
Other Salaries	<u>282,008</u>	<u>654</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>335</u>	<u>0</u>	<u>0</u>	<u>989</u>	<u>223,256</u>	<u>222,267</u>	<u>281,019</u>	100%
Total Salaries & Benefits	949,973	409,234	22,138	22,080	20,619	67,574	21,666	22,114	22,401	607,826	752,062	144,236	342,147	36%
IT-Data Processing	113,000	25,451	0	4,249	2,004	0	2,000	1,985	1,968	37,657	89,458	51,801	75,343	67%
IT-Communications	107,760	43,917	3,537	3,662	3,637	318	7,070	189	3,594	65,924	85,310	19,386	41,836	39%
Travel	44,552	9,240	1,294	781	303	1,554	86	271	254	13,783	35,270	21,487	30,769	69%
IT-Software Supplies	0	5,657	0	385	0	0	106	307	238	6,693	0	-6,693	-6,693	0%
Utilities	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Postage	6,000	3,844	0	0	1,070	0	411	0	0	5,325	4,750	-575	675	11%
IT-Contractual Services	15,900	2,175	0	0	5,935	0	5,425	0	23	13,558	12,588	-971	2,342	15%
Lease/Rent - Equipment	7,000	3,132	261	261	261	261	261	261	0	4,698	5,542	844	2,302	33%
Lease/Rent - Building	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Dues & Professional Dev.	26,800	8,888	97	1,415	2,134	115	983	800	1,797	16,229	21,217	4,988	10,571	39%
Operating Fees & Services	53,800	5,941	197	-43	207	0	180	0	520	7,002	42,592	35,590	46,798	87%
Repairs	250	246	0	0	0	131	131	131	0	639	198	-441	-389	-156%
Professional Services	13,000	70,118	1,957	2,123	-3,988	2,203	2,250	3,140	0	77,803	10,292	-67,511	-64,803	0%
Insurance	10,200	15,739	0	15,024	0	0	0	0	0	30,763	8,075	-22,688	-20,563	0%
Office Supplies	35,400	17,639	344	1,310	1,150	1,128	1,458	2,202	757	25,988	28,025	2,037	9,412	27%
Printing	6,600	2,229	0	94	0	0	1,516	0	0	3,839	5,225	1,386	2,761	42%
Professional Supplies & M	700	616	0	0	0	0	0	0	31	647	554	-93	53	8%
Food & Clothing	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Medical, Dental & Optical	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Bldg, Grnds, Vehicle Mtce Supp	2,600	23	0	0	0	0	0	0	0	23	2,058	2,035	2,577	99%
Miscellaneous Supplies	5,000	1,459	90	0	20	0	0	0	0	1,569	3,958	2,389	3,431	69%
Office Equipment Under \$5000	4,500	5,822	0	0	415	0	0	287	114	6,638	3,563	-3,076	-2,138	0%
Other Equipment Under \$5000	24,243	0	0	0	0	0	0	0	0	0	19,192	19,192	24,243	100%
IT Equipment Under \$5000	<u>0</u>	<u>578</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>578</u>	<u>0</u>	<u>-578</u>	<u>-578</u>	<u>0%</u>
Total Operating Expenses	477,305	222,714	7,777	29,261	13,148	5,710	21,877	9,573	9,296	319,356	377,866	58,510	157,949	33%
Equipment Over \$5,000	3,325	0	0	0	0	0	0	0	0	0	2,632	2,632	3,325	100%
Capital - Principal & Interest	265,274	0	0	0	113,316	0	15,093	0	0	128,409	210,009	81,600	136,865	52%
Transfers	0	6,046	0	0	0	-6,046	0	0	0	0	0	0	0	
Total Expenditures	1,695,877	637,994	29,915	51,341	147,083	67,238	58,636	31,667	31,697	1,055,591	1,342,569	286,978	640,286	38%

**MAINTENANCE DEPARTMENT  
COMPARISON OF BUDGET TO ACTUAL  
JANUARY 2005**

	<u>2003-2005 Budget</u>	<u>Monthly Budget</u>	<u>January Expenses</u>	<u>Favorable (Unfavorable) For Month</u>
Salaries	229,498	9,562	9,671	-109
Benefits	90,121	3,755	3,823	-68
Temp Workers	116,855	4,869	2,185	2,684
Overtime	<u>2,584</u>	<u>108</u>	<u>0</u>	<u>108</u>
Total Salaries & Benefits	439,058	18,294	15,679	2,615
Travel	73,000	3,042	3,751	-709
Utilities	475,000	19,792	0	19,792
Lease/Rent - Equipment	0	0	0	0
Lease/Rent - Building	3,500	146	0	146
Dues & Professional Dev.	1,100	46	0	46
Operating Fees & Services	24,700	1,029	73	956
Repairs	43,650	1,819	0	1,819
Professional Services	0	0	0	0
Insurance	1,800	75	0	75
Professional Supplies & M	700	29	0	29
Food & Clothing	1,100	46	0	46
Bldg, Grnds, Vehicle Mtce Supp	117,100	4,879	654	4,225
Miscellaneous Supplies	15,000	625	0	625
Office Equipment Under \$5000	0	0	0	0
Other Equipment Under \$5000	11,021	459	0	459
Total Operating Expenses	767,671	31,986	4,478	27,508
Equipment Over \$5,000	35,000	1,458	0	1,458
Total Expenditures	1,241,729	51,739	20,157	31,582

North Dakota Veterans Home  
 Percent of Budget Remaining = 21%

MAINTENANCE DEPARTMENT  
 ACTUAL VS. BUDGET INFORMATION  
 FOR JULY 2003 - JANUARY 2005

	2003-2005 <u>Budget</u>	July '03 to <u>June '04</u>	July <u>Expenses</u>	August <u>Expenses</u>	September <u>Expenses</u>	October <u>Expenses</u>	November <u>Expenses</u>	December <u>Expenses</u>	January <u>Expenses</u>	Biennium <u>To Date</u>	Budgeted <u>To Date</u>	Favorable (Unfavorable) <u>To Date</u>	Budget <u>Remaining</u>	% of Budget <u>Remaining</u>
Salaries	229,498	115,626	9,660	9,660	9,660	9,660	9,660	9,660	9,671	183,257	181,686	-1,571	46,241	20%
Benefits	90,121	45,609	3,744	3,934	3,785	3,816	3,825	3,854	3,823	72,390	71,346	-1,044	17,731	20%
Temp Workers	116,855	30,704	1,746	4,108	2,403	3,039	3,006	2,529	2,185	49,720	92,510	42,790	67,135	57%
Overtime	<u>2,584</u>	<u>671</u>	<u>45</u>	<u>92</u>	<u>135</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>943</u>	<u>2,046</u>	<u>1,103</u>	<u>1,641</u>	<u>64%</u>
Total Salaries & Benefits	439,058	192,610	15,195	17,794	15,983	16,515	16,491	16,043	15,679	306,310	347,588	41,278	132,748	30%
Travel	73,000	45,895	0	3,062	3,984	4,372	3,500	3,896	3,751	68,460	57,792	-10,668	4,540	6%
Utilities	475,000	219,001	14,499	15,326	14,573	14,227	13,885	26,564	0	318,075	376,042	57,967	156,925	33%
Lease/Rent - Equipment	133	343	133	0	142	125	0	0	0	743	105	-638	-610	0%
Lease/Rent - Building	3,500	1,526	0	142	0	0	284	142	0	2,094	2,771	677	1,406	40%
Dues & Professional Dev.	1,100	260	52	310	0	0	0	0	0	622	871	249	478	43%
Operating Fees & Services	24,700	6,870	15	-390	17	15	194	10	73	6,804	19,554	12,750	17,896	72%
Repairs	43,650	15,677	420	2,811	5	5,014	695	420	0	25,042	34,556	9,514	18,608	43%
Professional Services	0	457	0	5,519	6,960	16	2,175	79	0	15,206	0	-15,206	-15,206	0%
Insurance	1,800	881	0	0	0	0	0	0	0	881	1,425	544	919	51%
Professional Supplies & M	700	145	156	0	485	0	0	0	0	786	554	-232	-86	-12%
Food & Clothing	1,100	34	0	0	0	0	0	0	0	34	871	837	1,066	97%
Bldg, Grnds, Vehicle Mtce St	117,100	48,321	3,764	1,086	4,119	2,062	3,315	4,389	654	67,710	92,704	24,994	49,390	42%
Miscellaneous Supplies	15,000	2,839	839	272	66	0	145	143	0	4,304	11,875	7,571	10,696	71%
Office Equipment Under \$500	0	219	0	0	0	0	0	0	0	219	0	-219	-219	0%
Other Equipment Under \$500	<u>11,021</u>	<u>4,153</u>	<u>0</u>	<u>0</u>	<u>587</u>	<u>0</u>	<u>126</u>	<u>0</u>	<u>0</u>	<u>4,866</u>	<u>8,725</u>	<u>3,859</u>	<u>6,155</u>	<u>56%</u>
Total Operating Expenses	767,804	346,621	19,878	28,138	30,938	25,831	24,319	35,643	4,478	515,846	607,845	91,999	251,958	33%
Equipment Over \$5,000	35,000	27,218	0	6,250	0	0	0	0	0	33,468	27,708	-5,760	1,532	4%
Total Expenditures	1,241,862	566,449	35,073	52,182	46,921	42,346	40,810	51,686	20,157	855,624	983,141	127,517	386,238	31%

**DIETARY DEPARTMENT  
COMPARISON OF ACTUAL TO BUDGET  
JANUARY 2005**

	<u>2003-2005 Budget</u>	<u>Monthly Budget</u>	<u>January Expenses</u>	<u>Favorable (Unfavorable) For Month</u>
Salaries	526,324	21,930	20,071	1,859
Benefits	304,412	12,684	10,994	1,690
Temp Workers	51,315	2,138	2,113	25
Overtime	<u>5,167</u>	<u>215</u>	<u>154</u>	<u>61</u>
Total Salaries & Benefits	887,218	36,967	33,332	3,635
Travel	1,700	71	0	71
IT-Contractual Services	100	4	0	4
Dues & Professional Dev.	2,900	121	0	121
Operating Fees & Services	2,600	108	0	108
Repairs	2,100	88	0	88
Office Supplies	400	17	0	17
Printing	13,900	579	0	579
Professional Supplies & M	10,000	417	1,054	-637
Food & Clothing	454,350	18,931	26,564	-7,633
Medical, Dental & Optical	500	21	0	21
Bldg, Grnds, Vehicle Mtce Supp	6,000	250	9	241
Miscellaneous Supplies	4,000	167	184	-17
Other Equipment Under \$5000	<u>700</u>	<u>29</u>	<u>0</u>	<u>29</u>
Total Operating Expenses	499,250	20,802	27,811	-7,009
Equipment Over \$5,000	11,650	485	0	485
Total Expenditures	1,398,118	58,255	61,143	-2,888

North Dakota Veterans Home  
 Percent of Budget Remaining = 21%

DIETARY DEPARTMENT  
 ACTUAL VS. BUDGET INFORMATION  
 FOR JULY 2003 - JANUARY 2005

	2003-2005	June '03 to	July	August	September	October	November	December	January	Biennium	Budgeted	Favorable	Budget	% of Budget
	<u>Budget</u>	<u>July '04</u>	<u>Expenses</u>	<u>To Date</u>	<u>To Date</u>	<u>(Unfavorable)</u>	<u>Remaining</u>	<u>Remaining</u>						
												<u>To Date</u>		
Salaries	526,324	265,785	22,574	20,837	21,555	21,297	21,848	20,525	19,963	414,384	416,673	2,289	111,940	21%
Benefits	304,412	146,340	11,794	11,522	10,580	11,770	11,275	10,099	10,994	224,374	240,993	16,619	80,038	26%
Temp Workers	51,315	39,243	3,854	3,335	2,564	1,532	2,949	2,967	2,113	58,557	40,624	-17,933	-7,242	-14%
Shift Differential	0	1,270	547	0	0	0	0	0	108	1,925	0	-1,925	-1,925	0%
Overtime	5,167	2,445	6	74	260	0	205	266	154	3,410	4,091	681	1,757	34%
Adjustment (Due to Retirement)	0	-5,108	0	0	0	0	0	0	0	-5,108	0	5,108	5,108	0%
Total Salaries & Benefits	887,218	449,975	38,775	35,768	34,959	34,599	36,277	33,857	33,332	697,542	702,381	4,839	189,676	21%
Travel	1,700	552	0	0	254	49	0	0	0	855	1,346	491	845	50%
IT-Contractual Services	100	700	0	0	0	0	0	0	0	700	79	-621	-600	-600%
Dues & Professional Dev.	2,900	1,011	98	581	0	0	0	0	0	1,690	2,296	606	1,210	42%
Operating Fees & Services	2,600	473	67	200	18	0	123	56	0	937	2,058	1,121	1,663	64%
Repairs	2,100	0	0	0	0	0	0	0	0	0	1,663	1,663	2,100	100%
Professional Services	0	0	0	0	600	0	0	0	0	600	0	-600	-600	0%
Office Supplies	400	232	0	0	0	0	0	0	0	232	317	85	168	42%
Printing	13,900	5,751	522	231	635	398	697	288	0	8,522	11,004	2,482	5,378	39%
Professional Supplies & M	10,000	9,973	319	564	447	776	818	0	1,054	13,951	7,917	-6,034	-3,951	-40%
Food & Clothing	454,350	246,243	19,569	3,456	35,432	2,122	35,099	2,013	26,564	370,498	359,694	-10,804	83,852	18%
Medical, Dental & Optical	500	88	0	0	0	0	0	0	0	88	396	308	412	82%
Bldg, Grnds, Vehicle Mtce Supp	6,000	2,726	102	0	582	732	67	270	9	4,488	4,750	262	1,512	25%
Miscellaneous Supplies	4,000	3,103	98	31	42	0	321	188	184	3,967	3,167	-800	33	1%
Other Equipment Under \$5000	700	0	0	1,685	0	0	0	0	0	1,685	554	-1,131	-985	-141%
IT Equipment Under \$5000	0	696	0	0	0	0	0	0	0	696	0	-696	-696	0%
Total Operating Expenses	499,250	271,548	20,775	6,748	38,010	4,077	37,125	2,815	27,811	408,909	395,240	-13,669	90,341	18%
Equipment Over \$5,000	11,650	0	10,836	0	0	0	0	0	0	10,836	9,223	-1,613	814	7%
Total Expenditures	1,398,118	721,523	70,386	42,516	72,969	38,676	73,402	36,672	61,143	1,117,287	1,106,843	-10,444	280,831	20%

**NURSING DEPARTMENT  
COMPARISON OF ACTUAL TO BUDGET  
JANUARY 2005**

	<u>2003-2005 Budget</u>	<u>Monthly Budget</u>	<u>Jan Skilled Expenses</u>	<u>Jan Basic Expenses</u>	<u>Total Jan Expenses</u>	<u>Favorable (Unfavorable) For Month</u>
Salaries	2,187,784	91,158	64,994	33,424	98,418	-7,260
Benefits	1,103,776	45,991	28,556	13,720	42,276	3,715
Temp Workers	206,688	8,612	1,973	1,501	3,474	5,138
Shift Differential	64,590	2,691	2,134	346	2,480	211
Overtime	<u>87,846</u>	<u>3,660</u>	<u>2,546</u>	<u>521</u>	<u>3,067</u>	<u>593</u>
Total Salaries & Benefits	3,650,684	152,112	100,203	49,512	149,715	2,397
Travel	13,100	546	0	0	0	546
IT-Contractual Services	9,000	375	0	0	0	375
Lease/Rent - Building	600	25	0	0	0	25
Dues & Professional Dev.	31,600	1,317	144	0	144	1,173
Operating Fees & Services	12,400	517	4	4	8	509
Repairs	5,000	208	0	0	0	208
Professional Services	157,700	6,571	1,390	315	1,705	4,866
Office Supplies	9,400	392	0	0	0	392
Printing	2,406	100	0	0	0	100
Professional Supplies & M	11,800	492	177	182	359	133
Food & Clothing	41,906	1,746	1,620	0	1,620	126
Medical, Dental & Optical	294,500	12,271	4,057	682	4,739	7,532
Bldg, Grnds, Vehicle Mtce Supp	3,500	146	0	0	0	146
Miscellaneous Supplies	18,000	750	239	6	245	505
Other Equipment Under \$5000	<u>27,490</u>	<u>1,145</u>	<u>12,279</u>	<u>0</u>	<u>12,279</u>	<u>-11,134</u>
Total Operating Expenses	638,402	26,600	19,910	1,189	21,099	5,501
Equipment Over \$5,000	8,505	354	0	0	0	354
Total Expenditures	4,297,591	179,066	120,113	50,701	170,814	8,252

NURSING - SKILLED & BASIC DEPARTMENTS  
 ACTUAL VS. BUDGET INFORMATION  
 FOR JULY 2003 - JANUARY 2005

nt of Budget Remaining = 21%

	2003-2005	June '03 to	July Skilled	July Basic	Aug Skilled	Aug Basic	Sept Skilled	Sept Basic	Oct Skilled	Oct Basic	Nov Skilled	Nov Basic	Dec Skilled	Dec Basic	Jan Skilled	Jan Basic	Biennium	Budgeted	Favorable	Budget	% of Budget
	Budget	July-04	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	To Date	To Date	To Date	Remaining	Remaining						
Salaries	2,187,784	1,153,977	65,252	39,375	59,211	35,485	61,973	31,759	58,640	31,847	64,872	32,872	61,845	32,800	64,994	33,424	1,828,126	1,731,988	-96,130	359,658	16%
Benefits	1,103,778	508,009	26,861	15,808	27,210	15,214	26,761	13,354	26,738	13,942	28,463	13,604	27,249	13,678	28,556	13,720	799,167	873,823	74,656	304,609	28%
Temp Workers	206,688	70,835	5,267	1,574	3,252	2,363	1,941	1,350	1,350	1,818	1,374	1,375	1,635	1,311	1,973	1,501	98,919	163,628	64,709	107,769	52%
Shift Differential	64,590	24,068	5,662	422	1,424	439	1,490	357	1,393	343	1,485	327	1,450	434	2,134	346	41,774	51,134	9,360	22,816	35%
Overtime	<del>87,848</del>	<del>40,411</del>	<del>3,384</del>	<del>1,649</del>	<del>3,830</del>	<del>1,885</del>	<del>4,140</del>	<del>1,198</del>	<del>5,800</del>	<del>993</del>	<del>3,288</del>	<del>432</del>	<del>4,377</del>	<del>721</del>	<del>2,548</del>	<del>521</del>	<del>75,183</del>	<del>69,545</del>	<del>-5,638</del>	<del>12,663</del>	<del>14%</del>
Total Salaries & Benefits	3,650,684	1,797,300	106,426	58,828	94,927	55,386	96,305	48,016	93,921	48,943	99,292	48,610	96,556	48,944	100,203	49,512	2,843,169	2,890,125	46,956	807,515	22%
Travel	13,100	2,887	100	0	0	0	193	57	392	66	-50	57	74	0	0	0	3,778	10,371	6,595	9,324	71%
IT-Software Supplies	0	396	0	0	0	0	0	0	0	0	0	0	0	0	0	0	396	0	-396	-396	0%
IT-Contractual Services	9,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7,125	7,125	9,000	100%
Dues & Professional Dev.	31,600	6,497	123	52	581	310	59	272	140	0	0	0	0	0	144	0	8,178	25,017	16,839	23,422	74%
Operating Fees & Services	12,400	3,911	0	38	59	128	56	26	217	200	793	71	55	26	4	4	5,588	9,817	4,229	8,812	55%
Repairs	5,000	0	0	0	0	0	0	0	0	56	0	0	0	0	0	0	58	3,958	3,902	4,944	99%
Professional Services	157,700	69,740	2,202	1,790	1,200	1,200	3,900	1,423	2,912	2,658	7,295	1,806	1,824	1,758	1,390	315	101,411	124,846	23,435	56,289	36%
Office Supplies	9,400	3,514	407	35	0	0	243	0	401	0	0	161	349	0	0	0	5,110	7,442	2,332	4,290	48%
Printing	2,406	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,905	1,905	2,406	100%
Professional Supplies & M	11,800	8,947	254	377	555	159	217	265	159	159	209	196	242	200	177	182	10,298	9,342	-956	1,502	13%
Food & Clothing	41,906	16,416	1,458	0	0	0	2,831	0	1,621	0	1,286	0	0	0	1,620	0	25,032	33,176	8,144	16,874	40%
Medical, Dental & Optical	294,500	131,414	8,086	1,356	1,194	761	11,854	1,969	10,999	1,776	7,264	2,239	10,735	1,467	4,057	682	195,883	233,146	37,263	98,617	33%
Bldg, Grnds, Vehicle Mtce Supp	3,500	440	53	0	0	0	0	0	537	441	21	0	0	0	0	0	1,492	2,771	1,279	2,008	57%
Miscellaneous Supplies	18,000	14,409	1,082	97	283	0	1,103	88	1,408	61	980	33	1,273	167	239	6	21,229	14,250	-6,979	-3,229	-18%
Office Equipment Under \$5000	0	21	80	0	0	0	0	0	0	0	0	0	0	0	0	0	101	0	-101	-101	0%
Other Equipment Under \$5000	<del>27,490</del>	<del>400</del>	<del>0</del>	<del>0</del>	<del>1,000</del>	<del>0</del>	<del>0</del>	<del>0</del>	<del>12,279</del>	<del>0</del>	<del>13,679</del>	<del>21,783</del>	<del>8,084</del>	<del>13,811</del>	<del>50%</del>						
Total Operating Expenses	637,802	256,992	13,845	3,745	3,872	2,558	20,256	4,130	18,786	5,417	18,798	4,563	14,552	3,616	19,910	1,189	392,229	504,927	112,698	245,573	39%
Equipment Over \$5,000	8,505	0	0	0	0	0	0	0	11,760	0	0	0	0	0	0	0	11,760	6,733	-5,027	-3,255	-38%
Total Expenditures	4,296,991	2,054,292	120,271	62,573	98,799	57,944	116,561	52,146	124,467	54,360	118,080	53,173	111,108	52,560	120,113	50,701	3,247,158	3,401,785	154,627	1,049,833	24%

North Dakota Veterans Home  
 Percent of Budget Remaining = 21%

ACTIVITIES DEPARTMENT  
 ACTUAL VS. BUDGET INFORMATION  
 FOR JULY 2003 - JANUARY 2005

	2003-2005	July '03 to	July	August	September	October	November	December	January	Biennium	Budgeted	Favorable	Budget	% of Budget
	<u>Budget</u>	<u>Expenses</u>	<u>To Date</u>	<u>To Date</u>	<u>To Date</u>	<u>Remaining</u>	<u>Remaining</u>							
Salaries	179,914	90,200	7,524	7,524	7,566	7,450	8,105	7,963	9,271	145,603	142,432	-3,171	34,311	19%
Benefits	81,756	40,228	3,286	3,298	3,400	3,196	3,351	3,292	3,746	63,797	64,724	927	17,959	22%
Temp Workers	84,082	15,514	400	135	1,630	1,191	1,810	1,337	1,248	23,265	66,565	43,300	60,817	72%
Overtime	2,584	802	161	628	319	0	153	0	109	2,172	2,046	-126	412	16%
Shift Differential	0	16	1	2	0	0	0	0	0	19	0	-19	-19	0%
Total Salaries & Benefits	345,752	146,760	11,372	11,587	12,915	11,837	13,419	12,592	14,374	234,856	273,720	38,864	110,896	32%
Travel	2,000	411	0	33	0	0	0	0	0	444	1,583	1,139	1,556	78%
Dues & Professional Dev.	900	430	52	310	60	0	0	0	0	852	713	-140	48	5%
Operating Fees & Services	400	258	0	0	0	0	0	0	0	258	317	59	142	36%
Professional Services	800	0	0	0	61	0	0	0	0	61	633	572	739	92%
Professional Supplies & M	1,000	0	0	0	329	0	0	0	0	329	792	463	671	67%
Bldg, Grnds, Vehicle Supplies	100	0	0	0	0	0	0	0	0	0	79	79	100	100%
Miscellaneous Supplies	300	0	0	0	0	0	0	0	0	0	238	238	300	100%
Office Equipment Under \$5000	0	415	0	0	0	0	0	674	0	1,089	0	-1,089	-1,089	0%
Other Equipment Under \$5000	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
IT Equipment Under \$5000	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Total Operating Expenses	5,500	1,514	52	343	450	0	0	674	0	3,033	4,354	1,321	2,467	45%
Total Expenditures	351,252	148,274	11,424	11,930	13,365	11,837	13,419	13,266	14,374	237,889	278,075	40,186	113,363	32%

**SOCIAL SERVICES DEPARTMENT  
COMPARISON OF ACTUAL TO BUDGET  
FOR JANUARY 2005**

	<u>2003-2005 Budget</u>	<u>Monthly Budget</u>	<u>January Expenses</u>	<u>Favorable (Unfavorable) For Month</u>
Salaries	282,604	11,775	13,167	-1,392
Benefits	114,722	4,780	4,325	455
Temp Workers	36,883	1,537	1,560	-23
Overtime	<u>2,584</u>	<u>108</u>	<u>161</u>	<u>-53</u>
Total Salaries & Benefits	436,793	18,200	19,213	-1,013
Travel	3,000	125	22	103
IT-Software Supplies	0	0	0	0
Dues & Professional Dev.	4,500	188	95	93
Operating Fees & Services	2,000	83	0	83
Professional Services	51,000	2,125	480	1,645
Office Supplies	0	0	0	0
Professional Supplies & M	3,000	125	366	-241
Food & Clothing	500	21	0	21
Miscellaneous Supplies	300	13	0	13
Office Equipment Under \$5000	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Operating Expenses	64,300	2,679	963	1,716
Total Expenditures	501,093	20,879	20,176	703

North Dakota Veterans Home  
 Percent of Budget Remaining = 21%

SOCIAL SERVICES DEPARTMENT  
 ACTUAL VS. BUDGET INFORMATION  
 FOR JULY 2003 - JANUARY 2005

	2003-2005 <u>Budget</u>	July '03 to <u>June '04</u>	July <u>Expenses</u>	August <u>Expenses</u>	September <u>Expenses</u>	October <u>Expenses</u>	November <u>Expenses</u>	December <u>Expenses</u>	January <u>Expenses</u>	Biennium <u>To Date</u>	Budgeted <u>To Date</u>	Favorable (Unfavorable) <u>To Date</u>	Budget <u>Remaining</u>	% of Budget <u>Remaining</u>
Salaries	282,604	123,095	10,479	10,444	10,527	10,118	11,339	14,137	13,167	203,306	223,728	20,422	79,298	28%
Benefits	114,722	41,132	3,354	3,291	3,346	3,292	3,961	4,536	4,325	67,237	90,822	23,585	47,485	41%
Temp Workers	36,883	24,341	1,989	1,287	1,776	1,811	1,539	2,242	1,560	36,545	29,199	-7,346	338	1%
Overtime	<u>2,584</u>	<u>858</u>	<u>199</u>	<u>112</u>	<u>74</u>	<u>37</u>	<u>16</u>	<u>215</u>	<u>161</u>	<u>1,672</u>	<u>2,046</u>	<u>374</u>	<u>912</u>	<u>35%</u>
Total Salaries & Benefits	436,793	189,426	16,021	15,134	15,723	15,258	16,855	21,130	19,213	308,760	345,794	37,034	128,033	29%
Travel	3,000	1,454	0	0	550	374	-40	52	22	2,412	2,375	-37	588	20%
IT-Software Supplies	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Utilities	0	0	0	0	0	14	0	0	0	14	0	-14	-14	0%
IT-Contractual Services	0	0	0	0	156	0	0	0	0	156	0	-156	-156	0%
Lease/Rent - Equipment	0	17	0	0	0	0	0	0	0	17	0	-17	-17	0%
Dues & Professional Dev.	4,500	1,357	150	890	538	0	15	0	95	3,045	3,563	518	1,455	32%
Operating Fees & Services	2,000	341	99	0	0	0	0	0	0	440	1,583	1,143	1,560	78%
Professional Services	51,000	23,823	1,179	0	760	0	65	0	480	26,307	40,375	14,068	24,693	48%
Office Supplies	0	0	0	0	24	0	0	22	0	46	0	-46	-46	0%
Printing	0	24	0	0	0	0	0	0	0	24	0	-24	-24	0%
Professional Supplies & M	3,000	852	250	0	0	0	67	137	366	1,672	2,375	703	1,328	44%
Food & Clothing	500	0	0	0	0	0	0	0	0	0	396	396	500	100%
Miscellaneous Supplies	300	6	0	0	0	0	11	0	0	17	238	221	283	94%
Office Equipment Under \$5000	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
Total Operating Expenses	64,300	27,874	1,678	890	2,028	388	118	211	963	34,150	50,904	16,754	30,150	47%
Total Expenditures	501,093	217,300	17,699	16,024	17,751	15,646	16,973	21,341	20,176	342,910	396,699	53,789	158,183	32%

**HOUSEKEEPING DEPARTMENT  
COMPARISON OF ACTUAL TO BUDGET  
JANUARY 2005**

	<u>2003-2005 Budget</u>	<u>Monthly Expenses</u>	<u>January Expenses</u>	<u>Favorable (Unfavorable) For Month</u>
Salaries	277,801	11,575	11,989	-414
Benefits	145,010	6,042	6,175	-133
Temp Workers	47,592	1,983	2,638	-655
Overtime	<u>1,938</u>	<u>81</u>	<u>43</u>	<u>38</u>
Total Salaries & Benefits	472,341	19,681	20,845	-1,164
Travel	400	17	0	17
Dues & Professional Dev.	1,100	46	0	46
Operating Fees & Services	6,000	250	235	15
Repairs	750	31	0	31
Professional Services	1,000	42	0	42
Printing	300	13	0	13
Professional Supplies & M	26,363	1,098	1,151	-53
Food & Clothing	22,281	928	0	928
Bldg, Grnds, Vehicle Mtce Supp	30,350	1,265	383	882
Miscellaneous Supplies	6,000	250	262	-12
Office Supplies	0	0	343	-343
Office Equipment Under \$5000	0	0	0	0
Other Equipment Under \$5000	<u>4,600</u>	<u>192</u>	<u>0</u>	<u>192</u>
Total Operating Expenses	99,144	4,131	2,374	1,757
Extraordinary Repairs	0	0	0	0
Total Expenditures	571,485	23,812	23,219	593

North Dakota Veterans Home  
Percent of Budget Remaining = 21%

HOUSEKEEPING DEPARTMENT  
ACTUAL VS. BUDGET INFORMATION  
FOR JULY 2003 - JANUARY 2005

	2003-2005	July '03 to	July	August	September	October	November	December	January	Biennium	Budgeted	Favorable	Budget	% of Budget
	<u>Budget</u>	<u>June '04</u>	<u>Expenses</u>	<u>To Date</u>	<u>To Date</u>	<u>To Date</u>	<u>Remaining</u>	<u>Remaining</u>						
Salaries	277,801	152,620	12,133	12,133	11,289	11,820	12,004	12,461	11,989	236,449	219,926	-16,523	41,352	15%
Benefits	145,010	69,766	6,140	6,101	6,047	6,747	6,138	6,220	6,175	113,334	114,800	1,466	31,676	22%
Temp Workers	47,592	19,510	1,806	1,274	1,944	1,917	1,835	1,823	2,638	32,747	37,677	4,930	14,845	31%
Overtime	<u>1,938</u>	<u>178</u>	<u>0</u>	<u>71</u>	<u>590</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>43</u>	<u>882</u>	<u>1,534</u>	<u>652</u>	<u>1,056</u>	54%
Total Salaries & Benefits	472,341	242,074	20,079	19,579	19,870	20,484	19,977	20,504	20,845	383,412	373,937	-9,475	88,929	19%
Travel	400	0	0	0	6	0	0	0	0	6	317	311	394	99%
Dues & Professional Dev.	1,100	272	52	310	0	20	0	0	0	654	871	217	446	41%
Operating Fees & Services	6,000	4,900	399	302	399	293	203	203	235	6,934	4,750	-2,184	-934	-16%
Repairs	750	0	0	0	0	0	0	0	0	0	594	594	750	100%
Professional Services	1,000	0	0	0	0	0	0	0	0	0	792	792	1,000	100%
Printing	300	511	0	0	0	0	0	0	0	511	238	-274	-211	-70%
Professional Supplies & M	26,363	17,921	2,036	1,073	1,133	2,252	1,019	648	1,151	27,233	20,871	-6,362	-870	-3%
Food & Clothing	22,281	0	0	0	0	0	0	0	0	0	17,639	17,639	22,281	100%
Bldg, Grnds, Vehicle Mtce Sup	30,350	14,924	595	927	3,906	782	893	643	383	23,053	24,027	974	7,297	24%
Miscellaneous Supplies	6,000	3,294	313	0	316	279	424	368	262	5,256	4,750	-506	744	12%
Office Supplies	0	0	0	0	0	0	0	0	343	343	0	-343	-343	0%
Office Equipment Under \$5000	0	901	0	0	0	0	1,280	0	0	2,181	0	-2,181	-2,181	0%
Other Equipment Under \$5000	<u>4,600</u>	<u>4,254</u>	<u>0</u>	<u>4,254</u>	<u>3,642</u>	<u>-612</u>	<u>346</u>	8%						
Total Operating Expenses	99,144	46,977	3,395	2,612	5,760	3,626	3,819	1,862	2,374	70,425	78,489	8,064	28,719	29%
Extraordinary Repairs	0	0	0	0	0	0	0	517	0	517	0	-517	-517	0%
Total Expenditures	571,485	289,051	23,474	22,191	25,630	24,110	23,796	22,883	23,219	454,354	452,426	-1,928	117,131	20%

**LAUNDRY DEPARTMENT  
COMPARISON OF ACTUAL TO BUDGET  
JANUARY 2005**

	<u>2003-2005 Budget</u>	<u>Monthly Budget</u>	<u>January Expenses</u>	<u>Favorable (Unfavorable) To Date</u>
Salaries	80,328	3,347	2,809	538
Benefits	42,753	1,781	1,545	236
Temp Workers	41,413	1,726	1,179	547
Overtime	<u>1,937</u>	<u>81</u>	<u>0</u>	<u>81</u>
Total Salaries & Benefits	166,431	6,935	5,533	1,402
Utilities	0	0	1,437	-1,437
Dues & Professional Dev.	1,100	46	0	46
Operating Fees & Services	4,000	167	0	167
Repairs	250	10	0	10
Printing	300	13	0	13
Professional Supplies & M	20,000	833	51	782
Food & Clothing	30,000	1,250	0	1,250
Bldg, Grnds, Vehicle Mtce Supp	20,000	833	0	833
Miscellaneous Supplies	<u>4,000</u>	<u>167</u>	<u>0</u>	<u>167</u>
Total Operating Expenses	79,650	3,319	1,488	1,831
Total Expenditures	246,081	10,253	7,021	3,232

Percent of Budget Remaining = 21%

**LAUNDRY DEPARTMENT  
ACTUAL VS. BUDGET INFORMATION  
FOR JULY 2003 - JANUARY 2005**

	<u>2003-2005 Budget</u>	<u>July '03 to June '04</u>	<u>July Expenses</u>	<u>August Expenses</u>	<u>September Expenses</u>	<u>October Expenses</u>	<u>November Expenses</u>	<u>December Expenses</u>	<u>January Expenses</u>	<u>Biennium To Date</u>	<u>Budgeted To Date</u>	<u>Favorable (Unfavorable) To Date</u>	<u>Budget Remaining</u>	<u>% of Budget Remaining</u>
Salaries	80,328	28,988	2,574	3,036	2,751	2,870	3,410	2,914	2,809	49,352	63,593	14,241	30,976	39%
Benefits	42,753	19,394	1,497	1,583	1,529	720	1,614	1,565	1,545	29,447	33,846	4,399	13,306	31%
Temp Workers	41,413	16,128	957	1,044	975	681	807	1,146	1,179	22,917	32,785	9,868	18,496	45%
Overtime	<u>1,937</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,533</u>	<u>1,533</u>	<u>1,937</u>	100%
Total Salaries & Benefits	166,431	64,510	5,028	5,663	5,255	4,271	5,831	5,625	5,533	101,716	131,758	30,042	64,715	39%
Utilities	0	0	0	0	0	0	1,647	0	1,437	3,084	0	-3,084	-3,084	0%
Dues & Professional Dev.	1,100	0	0	0	0	0	0	0	0	0	871	871	1,100	100%
Operating Fees & Services	4,000	200	0	0	0	0	0	0	0	200	3,167	2,967	3,800	95%
Repairs	250	0	0	0	0	0	0	0	0	0	198	198	250	100%
Printing	300	0	0	0	0	0	0	0	0	0	238	238	300	100%
Professional Supplies & M	20,000	3,148	0	471	894	105	0	0	51	4,669	15,833	11,164	15,331	77%
Food & Clothing	30,000	0	0	235	311	3,548	3,291	3,057	0	10,442	23,750	13,308	19,558	65%
Bldg, Grnds, Vehicle Mtce S	20,000	14	0	0	500	0	92	138	0	744	15,833	15,089	19,256	96%
Miscellaneous Supplies	<u>4,000</u>	<u>1,869</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,869</u>	<u>3,167</u>	<u>1,298</u>	<u>2,131</u>	53%
Total Operating Expenses	79,650	5,231	0	706	1,705	3,653	5,030	3,195	1,488	21,008	63,056	42,048	58,642	74%
Total Expenditures	246,081	69,741	5,028	6,369	6,960	7,924	10,861	8,820	7,021	122,724	194,814	72,090	123,357	50%

**PHARMACY DEPARTMENT  
COMPARISON OF ACTUAL TO BUDGET  
JANUARY 2005**

	<u>2003-2005 Budget</u>	<u>Monthly Budget</u>	<u>January Expenses</u>	<u>Favorable (Unfavorable) To Date</u>
Salaries	39,087	3,909	3,710	199
Benefits	15,684	1,568	1,370	198
Temp Workers	0	0	0	0
Overtime	<u>0</u>	<u>0</u>	<u>5</u>	<u>-5</u>
Total Salaries & Benefits	54,771	5,477	5,085	392
Dues & Professional Dev.	0	0	0	0
Operating Fees & Services	0	0	0	0
Repairs	0	0	0	0
Printing	0	0	0	0
Professional Supplies & M	0	0	624	-624
Food & Clothing	0	0	0	0
Bldg, Grnds, Vehicle Mtce Supp	0	0	120	-120
Office Supplies	0	0	16	-16
Other Equipment Under \$5,000	0	0	570	-570
Office Equipment Under \$5,000	0	0	256	-256
Medical, Dental & Optical	166,000	16,600	686	15,914
Miscellaneous Supplies	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Operating Expenses	166,000	16,600	2,272	14,328
Equipment Over \$5,000	60,000	6,000	0	6,000
Total Expenditures	280,771	28,077	7,357	20,720

Percent of Budget Remaining = 44%

**PHARMACY DEPARTMENT  
ACTUAL VS. BUDGET INFORMATION  
FOR OCTOBER 2004 - JANUARY 2005**

	<u>2003-2005</u> <u>Budget</u>	<u>October</u> <u>Expenses</u>	<u>November</u> <u>Expenses</u>	<u>December</u> <u>Expenses</u>	<u>January</u> <u>Expenses</u>	<u>Biennium</u> <u>To Date</u>	<u>Budgeted</u> <u>To Date</u>	<u>Favorable</u> <u>(Unfavorable)</u> <u>To Date</u>	<u>Budget</u> <u>Remaining</u>	<u>% of Budget</u> <u>Remaining</u>
Salaries	39,087	2,283	3,120	3,120	3,710	12,233	17,372	5,139	26,854	69%
Benefits	15,684	881	1,514	1,024	1,370	4,789	6,971	2,182	10,895	69%
Overtime	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>5</u>	<u>5</u>	<u>0</u>	<u>-5</u>	<u>-5</u>	0%
Total Salaries & Benefits	54,771	3,164	4,634	4,144	5,085	17,027	24,343	7,316	37,744	69%
Dues & Professional Dev.	0	0	0	0	0	0	0	0	0	
Operating Fees & Services	0	0	0	0	0	0	0	0	0	
Repairs	0	0	0	0	0	0	0	0	0	
Printing	0	0	0	0	0	0	0	0	0	
Professional Supplies & M	0	0	0	0	624	624	0	-624	-624	
Food & Clothing	0	0	0	0	0	0	0	0	0	
Bldg, Grnds, Vehicle Mtce Su	0	0	0	594	120	714	0	-714	-714	
Office Supplies	0	0	0	0	16	16	0	-16	-16	
Other Equipment < \$5,000	0	0	500	843	570	1,913	0	-1,913	-1,913	
Office Equipment < \$5,000	0	0	0	0	256	256	0	-256	-256	
Medical, Dental & Optical	166,000	0	0	0	686	686	73,778	73,092	165,314	
Miscellaneous Supplies	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
Total Operating Expenses	166,000	0	500	1,437	2,272	4,209	73,778	69,569	161,791	97%
Equipment > \$5,000	60,000	0	0	0	0	0	26,667	26,667	60,000	100%
Total Expenditures	280,771	3,164	5,134	5,581	7,357	21,236	124,787	103,551	259,535	92%

SENATE APPROPRIATIONS COMMITTEE  
THURSDAY, JANUARY 13, 2005  
NORTH DAKOTA VETERANS HOME  
TESTIMONY BY:  
NEAL ASPER, ADMINISTRATOR

Chairman Holmberg and members of the Senate Appropriation Committee, I am Neal Asper, Administrator at the North Dakota Veterans Home. It is a pleasure to be here today to provide support for our 2005-2007 budget.

The Accounting Manager, Kristin Lunneborg, and I began our employment at the North Dakota Veterans Home on June 2, 2003. A new Director of Nursing, Peggy Baumgart, began work on August 1, 2004. There are many dedicated employees at the Veterans Home; forty-one have over ten years of service.

The Budget Committee on Health care has requested that the North Dakota Veterans Home present information to the Appropriations Committee on the cost and feasibility of developing a dementia unit, and on the budget adjustments necessary to restore funding reductions made in anticipation that eight skilled care beds would be added to the North Dakota Veterans Home during the 2003-05 biennium. Kristin Lunneborg, Accounting Manager, will elaborate on this necessary budget adjustment.

In 2003 the addition of the eight skilled beds was cancelled as it would not have been financially feasible. Unfortunately a certified dementia unit also would in all probability not be financially feasible. A certified dementia unit at the North Dakota Veterans Home would require a minimum of 14 to 16 residents to break even. I do not feel we would be able to maintain that many residents. A portion of an east wing could be designated to care for residents with dementia.

The North Dakota Veterans Home is one of 118 state veterans' homes that provide nursing or domiciliary care to approximately 20,000 veterans each day. The North Dakota Veterans

Home cares for 120 veterans and some spouses. State veteran homes are the largest providers of long term care in the United States.

The North Dakota Veterans Home is currently licensed for 111 domiciliary (basic care) and 38 nursing care beds. The domiciliary unit has 11 private rooms and the skilled care unit has just two private rooms. The basic care average census is 80 residents and the skilled care unit census is 37 residents although we have four beds available today. This is unusual but a fluctuation in census should be expected.

The North Dakota Veterans Home budget is approximately \$5.5 million per year with approximately \$1.6 million funded by the state of North Dakota. Nationally revenues for operating state veterans homes are derived one third each from VA per diem, state appropriations and resident charges. The North Dakota Veterans Home is within these parameters.

I would like to thank the Legislature, the Office of Governor, and Office of Management and Budget for their support and excellent working relationship during my tenure as administrator of the North Dakota Veterans Home.

Respectfully submitted

Neal Asper, Administrator  
North Dakota Veterans Home

**SENATE APPROPRIATIONS COMMITTEE HEARING  
THURSDAY, JANUARY 13, 2005**

**NORTH DAKOTA VETERANS HOME**

Chairman Holmberg and members of the Senate Appropriations committee, I am Kristin Lunneborg, Accounting Manager at the North Dakota Veterans Home. I oversee the accounting, budgeting, resident billing, human resource and Information Technology functions at the Veterans Home.

Today I will give you an insight into the 2003-2005 budget, our budget needs for the 2005-2007 biennium and some major changes that have taken place recently that will have a substantial impact on our 2005-2007 budget.

**THE 2003-2005 BUDGET**

The 2003-2005 budget appropriation was \$11,017,195, which included revenues and expenditures for an 8 bed skilled addition. The 8 bed skilled addition was put on hold after a task force determined that the only available space for the placement of the beds was on the 2<sup>nd</sup> floor, which would require major renovations to meet code, making it cost prohibitive. The budgeted expenses for the 8 bed skilled addition were \$650,614 and budgeted revenues were \$900,868, leaving a net gain in revenue of \$250,256. In the final hours before budget approval, our general fund authority was cut \$250,000 in anticipation of the increased revenues from the 8 beds.

We have been working hard to absorb the \$250,000 into our current budget by cutting expenses and finding cost effective ways to provide the necessary services for our residents. Some examples of this include a Reduction in Force which eliminated three full-time positions and one part-time position, the purchasing of supplies through Central Supply and Central Duplicating, the use of state term contracts for purchasing of products, and the renegotiation of several contracts for substantially lower rates.

Besides having to find ways to cut back on our budget due to the 8 bed addition being put on hold, the VA Medical Center in Fargo notified us that effective January 1, 2005, they will no longer provide medications or primary care appointments for the residents at the Veterans Home. Federal law states that the per diem the VA pays to the Veterans Home is to cover costs of medications and primary care appointments. Although the enforcement of this law has a huge impact on our budget, we are fortunate that North Dakota is one of the last states to enforce this law.

After researching the options available, we met with the emergency commission on June 16, 2004, to request \$208,000 in state contingency funding to build a pharmacy at the Veterans Home. We selected this option as we would be able to operate the pharmacy for less money than we could purchase the medications for. Under Federal Supply Schedule (FSS) pricing we can purchase the meds for approximately 40% of the retail purchase price.

In September, our pharmacist started working on building plans, pharmacy policies, licensing and the contracts for the pharmacy. We received final approval for the pharmacy in December and construction began immediately. We got lucky and were able to purchase a large portion of the fixtures for \$500.00 from a Fargo pharmacy that was remodeling. We are awaiting installation of the remaining fixtures the week of January 10<sup>th</sup> and the computer system on January 18<sup>th</sup>. Plans are to have the pharmacy up and running by February 1<sup>st</sup>.

We are unable to determine exactly what the VA Medical Center's change regarding primary care appointments will cost the Veterans Home. Due to a contract change, we will only see a moderate increase in the cost of providing physician care for our residents. What we cannot determine yet is the cost of services such as lab work and x-rays that will result from the primary care appointments.

We have been working very hard at making wise choices in spending to cut our expenditures but we cannot absorb the full impact of the cut in our general fund authority

and the VA Medical Center's decision to end all primary care appointments for the residents. We filed a request for a deficiency appropriation of \$200,000 to get us to the end of this biennium; \$150,000 of this is to be used for operating expenses and \$50,000 for expenses relating to primary care appointments.

### **THE 2005-2007 BUDGET**

Some of the major issues of concern with the 2005-2007 budget include continued funding for the pharmacy and for costs associated with the change in primary care, funding for the skilled wing roof replacement, continued funding for operating expenses, and funding and authorization for an additional 1.56 FTE.

The overall salary budget for the Veterans Home is decreasing slightly from the 2003-2005 biennium due to a Reduction in Force of three full-time FTE and one part-time FTE. Two FTE from the Reductions in Force were used for a part-time pharmacist, a part-time pharmacist tech and an addiction counselor.

The performance audit of the Veterans Home identified some problems with employees at part-time FTE, such as .6, working at a higher FTE, such as a .8. This occurs when staff have to fill shifts to cover for sick leave, vacations and no shows. In a facility that operates on a 24 hour basis we must have staff coverage for all shifts for nursing and dietary, which leads to employees sometimes working more hours that they were hired for. On a monthly basis we have tracked employee hours worked against the hours they were hired to work to determine the number of additional FTE needed for these departments. We have reallocated remaining FTE from the Reductions in Force but still need an additional 1.56 FTE to be at the FTE needed and to comply with the performance audit recommendations.

We are requesting an increase of \$495,074 in our operating budget. The increase can be attributed to continued funding for the operation of the pharmacy; increased food costs due to market price increases and the elimination of a part-time baker position in dietary,

resulting in more pre-cooked foods; and the need for additional dollars in maintenance to implement energy audit recommendations.

An additional \$27,809 in appropriation is requested for capital assets to pay for a skilled wing roof replacement.

There is an overall decrease of \$984,496 in projected revenues for the 2005-2007 biennium. \$900,000 of this is skilled revenue from the 8 bed addition being put on hold; the remainder can be attributed to lower revenue projections for rents due to lower census numbers and a change in rent calculations and a change in revenue projections for rental telephone collections.

We ask your support for additional general fund appropriation to operate the Veterans Home. Our main goal is to provide good, quality care for our veterans while focusing on ways to be cost effective. Additional general fund authority is needed as we will not have any balances left in our federal and special funds due to the mandate to spend federal and special funds first before spending any general funds.

#### **TESTIMONY ON SECTION 34 OF SENATE BILL 2015**

In your handouts is a report showing the revenues, expenditures and fund balances of the Commandant's Custodial Fund for the 1999-2001 biennium and the 2001-2003 biennium and the projected expenditures and revenues for the 2003-2005 biennium and the 2005-2007 biennium.

All the money in the Commandant's Custodial Funds is received through donations to the Veterans Home. The individual or group donating the money can decide which fund or purpose they would like the money to be used for. These funds are used for items that benefit the residents, such as, activities, Christmas gifts and parties, decorations for the benefit of the residents, a social services account which purchases items for residents that

cannot afford them, a revolving loan fund and an equipment fund which purchases items such as computers, etc for the residents to use.

We request your support for the continuing appropriation of the Commandant's Custodial Funds. The veterans rely on these funds to provide money to fund activities and money for those who are in need.

I thank you for giving me this opportunity to speak to you about the Veterans Home and I will gladly answer any questions that you may have.

## NORTH DAKOTA VETERANS HOME

Comparison of 2003-2005 Biennium Appropriation to 2005-2007 Budget Request

	<u>2003 - 2005 Appropriation</u>	<u>Funding Adjustments</u>	<u>2005- 2007 Budget Request</u>
Salaries and wages	7,975,737	(172,347)	7,803,390
Operating expenses	2,711,704	495,074	3,206,778
Capital assets	<u>329,754</u>	<u>27,809</u>	<u>357,563</u>
Total Expenditures	11,017,195	350,536	11,367,731
Less income	<u>7,971,123</u>	<u>(984,496)</u>	<u>6,986,627</u>
General Funding	<u><u>\$3,046,072</u></u>	<u><u>\$1,335,032</u></u>	<u><u>\$4,381,104</u></u>

Version 2005B0100313

Number 1

Description Custodial Funds

Statutory authority NDCC 37-15-21

Special fund number and name 940 Commandant's Custodial Funds

	Actual 1999-2001	Actual 2001-03	2003-05 As Of 3/31/04	Estimated 2003-05	Estimated 2005-07
Beginning balance	77,501	46,768	37,553	37,553	18,553
Revenues	248,489	94,211	16,917	65,000	68,000
Total available	325,990	140,979	54,470	102,553	86,553
Expenditures	279,222	103,426	35,972	84,000	80,000
Ending balance	46,768	37,553	18,498	18,553	6,553

**HOUSE APPROPRIATIONS COMMITTEE HEARING  
WEDNESDAY, MARCH 9, 2005**

**NORTH DAKOTA VETERANS HOME**

Chairman Delzer and members of the House Appropriations committee, I am Kristin Lunneborg, Accounting Manager at the North Dakota Veterans Home. I oversee the accounting, budgeting, resident billing, human resource and Information Technology functions at the Veterans Home.

Today I will give you an insight into the 2003-2005 budget, our budget needs for the 2005-2007 biennium and some major changes that have taken place recently that will have a substantial impact on our 2005-2007 budget.

**THE 2003-2005 BUDGET**

The 2003-2005 budget appropriation was \$11,017,195, which included revenues and expenditures for an 8 bed skilled addition. The 8 bed skilled addition was put on hold after a task force determined that the only available space for the placement of the beds was on the 2<sup>nd</sup> floor, which would require major renovations to meet code, making it cost prohibitive. The budgeted expenses for the 8 bed skilled addition were \$650,614 and budgeted revenues were \$900,868, leaving a net gain in revenue of \$250,256. In the final hours before budget approval, our general fund authority was cut \$250,000 in anticipation of the increased revenues from the 8 beds.

We have been working hard to absorb the \$250,000 into our current budget by cutting expenses and finding cost effective ways to provide the necessary services for our residents. Some examples of this include a Reduction in Force which eliminated three full-time positions and one part-time position, the purchasing of supplies through Central Supply and Central Duplicating, the use of state term contracts for purchasing of products, and the renegotiation of several contracts for substantially lower rates.

Besides having to find ways to cut back on our budget due to the 8 bed addition being put on hold, the VA Medical Center in Fargo notified us that effective January 1, 2005, they will no longer provide medications or primary care appointments for the residents at the Veterans Home. Federal law states that the per diem the VA pays to the Veterans Home is to cover costs of medications and primary care appointments. Although the enforcement of this law has a huge impact on our budget, we are fortunate that North Dakota is one of the last states to enforce this law.

After researching the options available, we met with the emergency commission on June 16, 2004, to request \$208,000 in state contingency funding to build a pharmacy at the Veterans Home. We selected this option as we would be able to operate the pharmacy for less money than we could purchase the medications for. Under Federal Supply Schedule (FSS) pricing we can purchase the meds for approximately 40% of the retail purchase price.

In September, our pharmacist started working on building plans, pharmacy policies, licensing and the contracts for the pharmacy. We received final approval for the pharmacy in December and construction began immediately. We got lucky and we were able to purchase a large portion of the fixtures for \$500.00 from a Fargo pharmacy that was remodeling. Everything is finally in place and the pharmacy is up and running as of February 14<sup>th</sup>.

We are unable to determine exactly what the VA Medical Center's change regarding primary care appointments will cost the Veterans Home. Due to a contract change, we may only see a slight increase in the cost of providing physician care for our residents. What we cannot determine yet is the cost of services such as lab work and x-rays that will result from the primary care appointments.

We have been working very hard at making wise choices in spending to cut our expenditures but we cannot absorb the full impact of the cut in our general fund authority and the VA Medical Center's decision to end all primary care appointments for the

residents. We filed a request for a deficiency appropriation of \$200,000 to get us to the end of this biennium; \$150,000 of this is to be used for operating expenses and \$50,000 for expenses relating to primary care appointments.

### THE 2005-2007 BUDGET

Some of the major issues of concern with the 2005-2007 budget include continued funding for the pharmacy and for costs associated with the change in primary care, funding for the skilled wing roof replacement, continued funding for operating expenses, and funding and authorization for an additional 1.56 FTE.

The overall salary budget for the Veterans Home is decreasing slightly from the 2003-2005 biennium due to a Reduction in Force of three full-time FTE and one part-time FTE. Two FTE from the Reductions in Force were used for a part-time pharmacist, a part-time pharmacist tech and an addiction counselor.

The performance audit of the Veterans Home identified some problems with employees at part-time FTE, such as .6, working at a higher FTE, such as a .8. This occurs when staff have to fill shifts to cover for sick leave, vacations and no shows. In a facility that operates on a 24 hour basis we must have staff coverage for all shifts for nursing and dietary, which leads to employees sometimes working more hours that they were hired for. On a monthly basis we have tracked employee hours worked against the hours they were hired to work to determine the number of additional FTE needed for these departments. We are reallocating remaining FTE from the Reductions in Force but still need an additional 1.56 FTE to be at the FTE needed and to comply with the performance audit recommendations.

We are requesting an increase in our operating budget. The increase can be attributed to continued funding for the operation of the pharmacy; increased food costs due to market price increases and the elimination of a part-time baker position in dietary, resulting in more pre-cooked foods; increased equipment needs for housekeeping.

We are requesting additional appropriation for capital assets due to the need to replace the roof on the skilled wing.

There is an overall decrease of \$984,496 in projected revenues for the 2005-2007 biennium. \$900,000 of this is skilled revenue from the 8 bed addition being put on hold; the remainder can be attributed to lower revenue projections for rents due to lower census numbers and a change in rent calculations and a change in revenue projections for rental telephone collections.

We ask your support for additional general fund appropriation to operate the Veterans Home. Our main goal is to provide good, quality care for our veterans while focusing on ways to be cost effective. Additional general fund authority is needed as we will not have any balances left in our federal and special funds due to the mandate to spend federal and special funds first before spending any general funds.

#### **TESTIMONY ON SECTION 34 OF SENATE BILL 2015**

In your handouts is a report showing the revenues, expenditures and fund balances of the Commandant's Custodial Fund for the 1999-2001 biennium and the 2001-2003 biennium and the projected expenditures and revenues for the 2003-2005 biennium and the 2005-2007 biennium.

All the money in the Commandant's Custodial Funds is received through donations to the Veterans Home. The individual or group donating the money can decide which fund or purpose they would like the money to be used for. These funds are used for items that benefit the residents, such as, activities, Christmas gifts and parties, decorations for the benefit of the residents, a social services account which purchases items for residents that cannot afford them, a revolving loan fund and an equipment fund which purchases items such as computers, etc for the residents to use.

We request your support for the continuing appropriation of the Commandant's Custodial Funds. The veterans rely on these funds to provide money to fund activities and money for those who are in need.

I thank you for giving me this opportunity to speak to you about the Veterans Home and I will gladly answer any questions that you may have.

**HOUSE APPROPRIATIONS COMMITTEE MEETING  
Wednesday, March 9, 2005**

**North Dakota Veterans Home  
Cost per Resident Day  
Domiciliary and Skilled Care**

Chairman Delzer and other members of the House Appropriations Committee, I am Neal Asper, Administrator of the North Dakota Veterans Home.

We understand you have questions about the cost per resident day. The cost per resident day at the North Dakota Veterans Home in our domiciliary and skilled care units is higher than other facilities in North Dakota. The higher costs can be attributed to several factors.

1. Resident Profile

- Male population is 92 percent – other ND facilities are 30 percent. Men are generally heavier than women and more resistant to care. For example, most male residents are being cared for by primarily female caregivers. This results in multiple 2-person lifts for getting in and out of bed, for toileting, eating, etc.
- Our residents require an average of 12 medications; other ND facilities average 7 or 8; pharmacy began operation on February 1, 2005. We now have a Pharmacist and Pharmacy Tech on staff.
- The same doctor or clinic has attended to most people entering a basic or skilled care facility for several years. Many of our new admissions have little or no medical history for our nurses and doctor to develop a care plan.

- Over 50 percent of our residents have substance abuse and/or psychotic diagnosis; licensed addiction counselor on staff since November of 2004.
  - Many of our residents have little or no family involvement requiring additional Social Services staffing.
2. The North Dakota Veterans Home is an older high maintenance building with a large campus to maintain.
  3. Veterans Administration (VA) requirements
    - Additional staffing and medical records requirements
    - National Association of State Veterans Association participation
    - Transportation to and from the Fargo VA for appointments.
    - VA Surveys
  4. Operating as a State Agency
    - IT Phone and computer costs
    - Peoplesoft
    - Training costs
    - Board Meetings
    - Attorney contracts

We have reduced some small and large unnecessary costs over the past year.

1. Seven separate cell phone plans were reduced to two plans and will be reduced to one plan with four phones. \$1,500 saved per year
2. Trips to seminars are not authorized simply because the department has money in their budget.
3. Eighty hours per week were eliminated in Administration, 60 hours of non-direct care hours were eliminated in nursing and a few hours were reduced in the Dietary Department.
4. Doctor visits on the Skilled Care Unit costing \$20,000 per year are being eliminated. Much of this cost savings will be used for doctor

visits, labs and x-rays on the Basic Care Unit. The VA is no longer providing primary care services to the residents, only specialty care.

5. Renegotiated psychiatrist contract: \$9,600 savings per year.

It is difficult to generate additional revenue but we have increased revenue.

1. We now charge one dollar per day for our 11 private rooms and have added additional private rooms. Revenue increase of over \$6,000 per year.
2. We increased meal charges by one dollar. Revenue increase of over \$3,000 per year.

Several staff have referred to these changes as "drastic budget cuts". We are attempting to bring some semblance of financial responsibility to the Veterans Home.

When comparing the North Dakota Veterans Home cost per resident day to other state veterans homes our costs are surprisingly quite reasonable. Skilled care costs per resident day for October-December 2004 was \$169.84 and the 112 state veteran's home average was \$185.56. Our Domiciliary (Basic) care costs were \$81.26 per resident day and 52 state veterans home's average was \$119.84.

How can the cost per resident day at the North Dakota Veterans Home be lower than the state veteran's home national average when we operate from an older, high maintenance building with only 38 skilled resident beds? Many of our staff, particularly LPN's and RN's are not being fairly compensated for the work they perform.

One problem facing the Veterans Home is wage inequities; both in-house and compared to other long term care facilities in North Dakota.

In North Dakota communities under 2,500 in population, the average starting wage for an LPN in a nursing home was \$12.20 per hour. The average wage was \$14.46 and the average high wage was \$15.95 per hour. LPN's at the Veterans Home average \$12.83 per hour and have been employed here over nine years. We have LPN's who have worked here over ten years and earn \$12.25 and \$13 per hour. We desperately need to recruit RN's. Recently we offered an RN applicant \$18 per hour that is presently earning \$24 per hour at a hospital. She did not accept the position we offered.

We are continually looking for efficiencies in an attempt to deal with these issues within our current budget and these inequities will continue to challenge us into the next biennium as well.

The Veterans Home has had an RN staffing waiver for the Skilled Care Unit since it's opening in 1991. The VA could conceivably withhold the \$62,000 per diem we receive each month until this requirement is met. The North Dakota Veterans Home currently staffs approximately one half of the nineteen RN shifts. The VA provides the Veterans Home with \$1,500,000 each year to properly staff and care for our veterans. Due to the existing wage disparities, we cannot properly staff the Veterans Home. The wage proposals currently being discussed are a step in the right direction but they are not satisfactory.

FY 2005 (1st QUARTER) VA 10-5588 INFORMATION on NHCs PROVIDED BY STATE HOMES

VISN	State Home	Total Days of Care	Avg Days of Care	Total Per Diem Cost	Total Veteran Cost	Total VA Cost	% of VA Cost
	<b>112</b>	<b>1,590,188</b>	<b>17,285</b>	<b>\$ 185.56</b>	<b>\$ 300,397,410.42</b>	<b>\$ 94,393,559.68</b>	<b>31%</b>
1	Augusta ME	7,746	84	\$ 201.44	\$ 1,560,380.06	\$ 459,802.56	29%
1	Bangor	7,829	85	\$ 205.33	\$ 1,607,554.67	\$ 464,729.44	29%
1	Bennington	12,525	136	\$ 178.88	\$ 2,240,472.00	\$ 743,484.00	33%
1	Bristol	19,321	210	\$ 225.66	\$ 4,360,041.26	\$ 1,146,894.56	26%
1	Caribou	2,865	31	\$ 201.92	\$ 578,500.80	\$ 170,066.40	29%
1	Chelsea	14,434	157	\$ 223.23	\$ 3,222,101.82	\$ 856,802.24	27%
1	Holyoke	22,178	241	\$ 172.39	\$ 3,823,265.42	\$ 1,316,486.08	34%
1	Scarborough	6,842	74	\$ 208.43	\$ 1,426,100.87	\$ 406,141.12	28%
1	South Paris	3,991	43	\$ 196.61	\$ 784,683.81	\$ 236,905.76	30%
1	Tilton	15,728	171	\$ 229.63	\$ 3,611,568.21	\$ 933,614.08	26%
2	Batavia	9,284	101	\$ 274.04	\$ 2,544,187.36	\$ 551,098.24	22%
2	Oxford NY	12,442	135	\$ 237.99	\$ 2,961,071.58	\$ 738,557.12	25%
3	Menlo Park	23,694	258	\$ 253.77	\$ 6,012,826.38	\$ 1,406,475.84	23%
3	Montrose	16,130	175	\$ 305.60	\$ 4,929,381.77	\$ 957,476.80	19%
3	Paramus	25,943	282	\$ 201.01	\$ 5,214,802.43	\$ 1,539,976.48	30%
3	St. Albans	19,838	216	\$ 260.57	\$ 5,169,121.53	\$ 1,177,583.68	23%
3	Stony Brook	28,888	314	\$ 221.33	\$ 6,393,877.33	\$ 1,714,791.68	27%
4	Delaware Valley	10,350	113	\$ 233.45	\$ 2,416,207.50	\$ 614,376.00	25%
4	Erie	6,428	70	\$ 235.63	\$ 1,514,608.21	\$ 381,566.08	25%
4	Holidaysburg	25,312	275	\$ 221.17	\$ 5,598,255.04	\$ 1,502,520.32	27%
4	Pittsburgh	16,758	182	\$ 192.26	\$ 3,221,893.08	\$ 994,754.88	31%
4	Scranton	14,931	162	\$ 212.22	\$ 3,168,656.82	\$ 886,304.16	28%
4	Spring City	15,994	174	\$ 210.73	\$ 3,370,415.62	\$ 949,403.84	28%
4	Vineland	17,923	195	\$ 159.00	\$ 2,849,757.00	\$ 1,063,909.28	37%
5	Charlotte Hall	18,359	200	\$ 150.00	\$ 2,753,850.00	\$ 1,089,790.24	40%
6	Fayetteville	12,770	139	\$ 128.74	\$ 1,644,009.80	\$ 758,027.20	46%
6	Roanoke	15,471	168	\$ 163.74	\$ 2,533,221.54	\$ 918,358.56	36%
7	Alexandria City	12,672	138	\$ 136.36	\$ 1,727,996.16	\$ 752,209.92	44%
7	Anderson	15,042	164	\$ 133.68	\$ 2,010,814.56	\$ 892,893.12	44%
7	Augusta GA	16,495	179	\$ 167.95	\$ 2,770,335.25	\$ 979,143.20	35%
7	Bay Minette	13,064	142	\$ 131.54	\$ 1,718,438.56	\$ 775,479.04	45%
7	Columbia	7,861	85	\$ 210.30	\$ 1,653,142.10	\$ 466,628.96	28%
7	Huntsville	12,793	139	\$ 134.13	\$ 1,715,967.73	\$ 759,392.48	44%
7	Milledgeville	28,351	308	\$ 127.79	\$ 3,622,974.29	\$ 1,682,915.36	46%
8	Daytona Beach	9,569	104	\$ 172.20	\$ 1,647,781.80	\$ 568,015.84	34%
8	Juana Diaz	4,031	44	\$ 124.37	\$ 501,335.47	\$ 239,280.16	48%
8	Land O' Lakes	10,710	116	\$ 150.11	\$ 1,607,642.40	\$ 635,745.60	40%
8	Pembroke Pines	8,775	95	\$ 209.12	\$ 1,834,998.75	\$ 520,884.00	28%
9	Hazard	10,413	113	\$ 165.63	\$ 1,724,705.19	\$ 618,115.68	36%
9	Humboldt	8,856	96	\$ 160.23	\$ 1,418,996.88	\$ 525,692.16	37%
9	Murfreesboro	9,121	99	\$ 120.93	\$ 1,102,972.13	\$ 541,422.56	49%
9	Oxford MS	13,236	144	\$ 125.90	\$ 1,666,456.52	\$ 785,688.96	47%
9	Wilmore	24,429	266	\$ 177.02	\$ 4,324,503.01	\$ 1,450,105.44	34%
10	Sandusky	38,055	414	\$ 238.09	\$ 9,060,641.80	\$ 2,258,944.80	25%
11	Grand Rapids	52,868	575	\$ 176.34	\$ 9,322,743.12	\$ 3,138,244.48	34%
11	Lafayette	20,914	227	\$ 207.06	\$ 4,330,383.13	\$ 1,241,455.04	29%

12	King	52,356	569	\$ 175.13	\$ 9,169,280.80	\$ 3,107,852.16	34%
12	LaSalle	10,172	111	\$ 198.78	\$ 2,021,990.16	\$ 603,809.92	30%
12	Manteno	26,545	289	\$ 186.79	\$ 4,958,429.03	\$ 1,575,711.20	32%
12	Marquette	14,832	161	\$ 231.30	\$ 3,430,592.16	\$ 880,427.52	26%
15	Anna	4,501	49	\$ 150.70	\$ 678,300.70	\$ 267,179.36	39%
15	Cameron	15,262	166	\$ 170.61	\$ 2,603,849.82	\$ 905,952.32	35%
15	Cape Girardeau	13,156	143	\$ 152.18	\$ 2,002,036.23	\$ 780,940.16	39%
15	Fort Dodge	4,491	49	\$ 133.86	\$ 601,165.26	\$ 266,585.76	44%
15	Hanson KY	10,861	118	\$ 170.42	\$ 1,850,931.62	\$ 644,708.96	35%
15	Mexico	13,353	145	\$ 150.63	\$ 2,011,317.88	\$ 792,634.08	39%
15	Mt. Vernon	11,129	121	\$ 180.65	\$ 2,010,490.95	\$ 660,617.44	33%
15	St. James	13,434	146	\$ 146.17	\$ 1,963,692.56	\$ 797,442.24	41%
15	St. Louis	18,350	199	\$ 224.44	\$ 4,118,412.83	\$ 1,089,256.00	26%
15	Warrensburg	15,849	172	\$ 159.31	\$ 2,524,851.36	\$ 940,796.64	37%
15	Winfield	8,555	93	\$ 157.81	\$ 1,350,064.55	\$ 507,824.80	38%
16	Ardmore	14,922	162	\$ 177.32	\$ 2,646,018.78	\$ 885,769.92	33%
16	Claremore	26,755	291	\$ 139.40	\$ 3,729,736.18	\$ 1,588,176.80	43%
16	Clinton	12,902	140	\$ 177.40	\$ 2,288,814.80	\$ 765,862.72	33%
16	Collins	12,727	138	\$ 126.57	\$ 1,610,856.39	\$ 755,474.72	47%
16	Jackson LA	13,936	151	\$ 132.69	\$ 1,849,121.39	\$ 827,240.96	45%
16	Jackson MS	12,793	139	\$ 126.57	\$ 1,619,210.01	\$ 759,392.48	47%
16	Kosciusko	12,723	138	\$ 126.57	\$ 1,610,350.11	\$ 755,237.28	47%
16	Lawton	14,452	157	\$ 164.99	\$ 2,384,483.65	\$ 857,870.72	36%
16	Little Rock	5,024	55	\$ 129.67	\$ 651,445.33	\$ 298,224.64	46%
16	Monroe	13,078	142	\$ 113.42	\$ 1,483,263.17	\$ 776,310.08	52%
16	Norman	26,621	289	\$ 149.20	\$ 3,971,853.20	\$ 1,580,222.56	40%
16	Sulphur	11,495	125	\$ 187.55	\$ 2,155,887.25	\$ 682,343.20	32%
16	Talihina	13,524	147	\$ 181.86	\$ 2,459,519.72	\$ 802,784.64	33%
17	Bonham	11,829	129	\$ 153.49	\$ 1,815,593.78	\$ 702,169.44	39%
17	Floresville	11,976	130	\$ 132.09	\$ 1,581,949.76	\$ 710,895.36	45%
17	Temple	12,956	141	\$ 148.95	\$ 1,929,753.01	\$ 769,068.16	40%
18	Big Spring	9,745	106	\$ 143.68	\$ 1,400,129.12	\$ 578,463.20	41%
18	Fort Bayard	3,337	36	\$ 225.00	\$ 750,825.00	\$ 198,084.32	26%
18	Phoenix	16,311	177	\$ 168.41	\$ 2,746,935.51	\$ 968,220.96	35%
18	Truth or Conseq.	9,660	105	\$ 183.87	\$ 1,776,184.20	\$ 573,417.60	32%
19	Columbia Falls	8,393	91	\$ 173.49	\$ 1,456,101.57	\$ 498,208.48	34%
19	Fitzsimons	7,593	83	\$ 246.88	\$ 1,874,559.84	\$ 450,720.48	24%
19	Florence	7,727	84	\$ 195.67	\$ 1,511,916.33	\$ 458,674.72	30%
19	Glendive	4,785	52	\$ 141.91	\$ 679,055.30	\$ 284,037.60	42%
19	Homelake	2,830	31	\$ 185.00	\$ 523,550.00	\$ 167,988.80	32%
19	Pocatello	5,622	61	\$ 191.11	\$ 1,074,420.42	\$ 333,721.92	31%
19	Rifle	5,321	58	\$ 202.81	\$ 1,079,152.01	\$ 315,854.56	29%
19	Salt Lake City	7,184	78	\$ 133.57	\$ 959,542.93	\$ 426,442.24	44%
19	Scottsbluff	3,367	37	\$ 244.26	\$ 822,412.20	\$ 199,865.12	24%
19	Walsenburg	6,910	75	\$ 175.83	\$ 1,214,985.30	\$ 410,177.60	34%
20	Boise	11,457	125	\$ 174.82	\$ 2,002,874.55	\$ 680,087.52	34%
20	Lewiston	5,716	62	\$ 177.31	\$ 1,013,484.91	\$ 339,301.76	33%
20	Orting	12,830	139	\$ 169.22	\$ 2,171,135.37	\$ 761,588.80	35%
20	Retsil	22,130	241	\$ 172.44	\$ 3,816,023.43	\$ 1,313,636.80	34%
20	Spokane	8,267	90	\$ 237.21	\$ 1,961,015.07	\$ 490,729.12	25%
20	The Dalles	11,410	124	\$ 182.35	\$ 2,080,613.50	\$ 677,297.60	33%
21	Yountville	31,277	340	\$ 315.47	\$ 9,866,955.19	\$ 1,856,602.72	19%

22	Barstow	3,154	34	\$ 359.41	\$ 1,133,589.65	\$ 187,221.44	17%
22	Boulder City	12,023	131	\$ 258.36	\$ 3,106,302.36	\$ 713,685.28	23%
22	Chula Vista	12,939	141	\$ 283.20	\$ 3,664,367.93	\$ 768,059.04	21%
23	Fergus Falls	6,617	72	\$ 216.53	\$ 1,432,779.01	\$ 392,785.12	27%
23	Grand Island	20,357	221	\$ 213.52	\$ 4,346,558.78	\$ 1,208,391.52	28%
23	Hot Springs	3323	36	\$ 141.18	\$ 469,141.14	\$ 197,253.28	42%
23	Lisbon	2,798	30	\$ 169.84	\$ 475,202.99	\$ 166,089.28	35%
23	Luverne	6,524	71	\$ 223.39	\$ 1,457,396.36	\$ 387,264.64	27%
23	Marshalltown	47,099	512	\$ 199.47	\$ 9,394,994.53	\$ 2,795,796.64	30%
23	Minneapolis	28,202	307	\$ 248.93	\$ 7,020,417.87	\$ 1,674,070.72	24%
23	Norfolk	10,073	109	\$ 192.05	\$ 1,934,486.07	\$ 597,933.28	31%
23	Omaha	7,914	86	\$ 243.02	\$ 1,923,233.90	\$ 469,775.04	24%
23	Quincy	39,953	434	\$ 186.20	\$ 7,439,248.60	\$ 2,371,610.08	32%
23	Silver Bay	5,552	60	\$ 263.13	\$ 1,460,916.27	\$ 329,566.72	23%
	<b>112</b>	<b>1,590,188</b>	<b>17,285</b>	<b>\$ 185.56</b>	<b>\$ 300,397,410.42</b>	<b>\$ 94,393,559.68</b>	<b>31%</b>

### III. History

#### A. Summary

## THE NORTH DAKOTA VETERANS' HOME (ND SOLDIERS' HOME)

The North Dakota Soldiers' Home was created by the North Dakota State Constitution and established in 1890 (S.L. 1890, Ch. 165) at Lisbon, North Dakota. The purpose of the Soldiers' Home was "to provide a home and subsistence for all honorably discharged soldiers, sailors and marines...who are disabled by disease, wounds, or old age...." Legislation in 1893 (S.L. 1893, Ch. 121) allowed wives and widows of veterans to reside at the Soldiers' Home.

The Soldiers' Home was governed by a Board of Commissioners consisting of five members appointed by the **Governor** with consent of the Senate for two-year terms. The Governor was allowed to appoint the Commander of the North Dakota Grand Army of the Republic chairman of the Board of Commissioners. The Board of Commissioners had the authority to appoint the Commandant of the Soldiers' Home.

The Board of Commissioners was replaced by a Board of Trustees in 1897 (S.L. 1897, Ch. 132) consisting of five veterans, four appointed by the Governor and the Commander of the North Dakota Grand Army of the Republic serving as an ex-officio member. The Board of Trustees had essentially the same duties as the Board of Commissioners.

In 1971, the **Administrative Committee on Veterans' Affairs** was established (S.L. 1971, Ch. 344) and given responsibility for administration of the Soldiers' Home. A subcommittee within the Administrative Committee on Veterans' Affairs has actual supervision of the Soldiers' Home and appoints the Commandant. The Administrative Committee on Veterans' Affairs is headquartered in Fargo.

In 2003, the North Dakota Legislature passed legislation (SB2299) changing the name of commandant to administrator, created a governing Board for the facility and outlined a process to determine admission's priorities to the Veteran's Home.

## NORTH DAKOTA VETERAN'S HOME-DESCRIPTION

The North Dakota Veteran's Home is a state institution established in 1891 and has been in operation since 1893. The general supervision and governance of the Home is vested in the Administrative Committee on Veterans' Affairs and a facility Governing Board as outlined in Chapter 37-18.1 of the North Dakota Century Code.

The purpose of the Home is to provide care to veterans, spouses, and surviving spouses in a homelike environment with the primary goal to promote the resident's individual dignity, happiness and well-being. The basic care philosophy is to care for those residents as long as they are ambulatory and able to care for their personal needs. The skilled nursing unit provides nursing care which allows the resident to attain the highest level of independence. Both basic care and skilled nursing unit provide twenty-four hour professional nursing care. The North Dakota Veteran's Home offers restorative nursing care under the consultation of a physical therapist, as well as the consultation by local pharmacists.

Complete housekeeping services are provided on a routine basis, along with weekly laundry service. Members are responsible for keeping their rooms orderly and their beds made. Staff is available to assist residents when needed.

Well-prepared, appetizing meals are furnished under the direction of the Food Service Supervisor. The meals are served cafeteria style, except for the few who are unable to go through the cafeteria line. For these, waitress services are provided. The kitchen and a pleasant dining area are located on the ground floor. Skilled residents have their meals provided in their dining room. Dietary service is provided for those with special needs by a licensed dietitian.

Medical services are provided by a local physician who conducts regular visits once a week and is on emergency call to the Home. Nursing Service distributes medications, administers insulin shots and gives oxygen therapy. If hospitalization is required by any of the residents they are usually admitted to the Veterans' Hospital in Fargo, ND. Emergency hospital services are provided by the local hospital.

The Social Work Department provides services and programs targeted at assisting residents (prior to and during admission); adjusting to the facility; interaction with family members and friends who comprise the residents support network; assisting residents with financial concerns; and providing sufficient preparation and orientation to the resident to ensure a safe and orderly transfer or discharge. The department evaluates the psychosocial needs of each resident and addresses the needs in the comprehensive plan. Maintaining resident rights and ensuring each resident is treated with dignity and respect, while promoting the highest level of independence, is the Social Worker's goal.

Activities personnel supervise all activities and recreational programs at the Home. They are the liaisons between veteran, fraternal, church and other social groups in the community who volunteer their services. The programs cover a broad spectrum including arts and crafts, woodworking, concerts, trips, community programs, parties, games, dances, gifts and special holiday activities. It also includes an extensive library with a wide range of books, magazines and daily and weekly papers. TV lounges are provided for regular entertainment. Members may also have TV in their rooms with hook-ups to a cable system provided.

The Home provides several outside activities during the year including trips to Medora, Minot, State Fair, Red River Valley State Fair, Big Iron, Hjemkomst Center in Moorhead, Steam Thrasers Reunion in Rollag, Chahinkapa Park and Zoo, Bagg Farm, Sunnysdale Colony, Melroe, Tewauken, boating at Dead Colt Creek, Jamestown Pioneer Village, Fish Hatchery, hunting at Camp Grafton, Little Yellowstone, Veterans' Cemetery in Mandan, Heritage Center, Sod Busters at Fort Ransom, auto races, church suppers, parades, Veterans' Day breakfast, Memorial Day festivities, monthly supper clubs at local steak houses and summer musicals at Grand Rapids. Each year we look for new and exciting activities to attend.

A recreation room is provided on the first floor which is capable of accommodating 350 people. The residents have coffee in the recreation room throughout the day where they can visit, play cards, watch TV or read the paper. Five days a week popcorn is made by residents for all to enjoy.

Many of the local Veteran's service organizations and their auxiliaries make numerous trips to the Home during the year to provide entertainment. The entertainment is usually in the form of bingo, games, skits or dances. The local community groups also sponsor entertainment throughout the year.

A ceramic shop, exercise room, woodshop on the ground floor and TV lounges on each of the other three floors, provide a source of pleasure and relaxation for all residents. One lounge has been designated a "listening room". The lounge has a selection of records, tapes and talking books for their listening pleasure. There are two libraries, one each on second and third floors. A pool room is provided on the ground floor.

Residents interested in employment at the Home are found jobs for which they are paid minimum wage. They are employed in dietary, laundry, maintenance and housekeeping.

A part-time chaplain serves the residents of the Home by providing counseling and spiritual guidance. The chaplain also coordinates with other pastors in the community to conduct weekly religious services at the Home for both Catholic and Protestant residents.

## B. History

The Veteran's Home was established by an Act of Congress in 1887. Certain lands were set aside in a number of States and Territories for the establishment and maintenance of Homes for veteran Union soldiers.

At the end of the First Legislative Assembly of the State of North Dakota, Senate Bill No. 60, entitled "An Act Appropriating Money for the Erection of a Soldiers' Home at Lisbon, and for the Contingent Expenses thereto," was passed and signed by Governor Andrew J. Burke on February 27, 1891. At this time, money was appropriated for the purchase of land and the erection of the necessary buildings. The lands allotted for the support and maintenance of the Home, amounting to approximately 40,000 acres, are located in various parts of the State. Some of the land has been sold and the money invested in bonds, the interest of which is used to partially maintain and operate the Home.

At a meeting on August 14, 1891, a Board of Commissioners consisting of General William A. Bentley, Major George L. Foster, Colonel L. H. Hankinson, Capitan N. Linton and Capitan Harris Gardner purchased 90 acres of land for \$3,500 in the valley of the Sheyenne River adjacent to the City of Lisbon and known as the "Cramer Farm".

The Board of Commissioners selected the architectural firm of Orff Bros. of Minneapolis, Minnesota to draw plans and specifications for a barracks building. The contract was let to c. A. Leck of Minneapolis. The original barracks building was 50x80 feet and built of Menominee brick at a cost of \$18,000. It was finished in native wood with maple floors and accommodated 50 veterans.

Colonel W. W. McIlvaine was elected as the first Commandant and began his term of office May 1, 1893. C. R. Palmer of Lisbon served as the first Treasurer. The Board of Admissions was made up of the Chairman of the board of Commissioners, Commandant and Surgeon. Dr. J. H. Johnson of Lisbon was the first surgeon. He served until February of 1910 when he suffered a stroke and was paralyzed. Dr. T. C. Patterson performed the duties of surgeon until the death of Dr. Johnson on September 14, 1910 at which time Dr. Patterson was officially appointed Surgeon.

The barracks building was not completed until August 1, 1893 and the first veteran entered the Home on August 2, 1893. He was George Hutchings, a veteran of the Civil War and a resident of Ransom County. He was 73 years old at that time.

During the early days of this Soldiers' Home the residents were required to wear uniforms which were furnished by the Home. The coat and vest were dark blue and the trousers were light blue. They also wore black hats.

The Board of Commissioners adopted the title of "Board of Trustees" in June 1897. In 1971 the title was changed to the Administrative Committee on Veterans' Affairs. The Home is governed by this Board. They are appointed by the Governor with the advice and consent of the Senate. Each member must be a citizen of the United States and a resident of the State of North Dakota. This Committee consists of three members from each major Veteran's Service Organization.

In the year 1899 a hospital building was erected, 35x57 feet with an L 28x50 feet of Menominee brick. It was erected at an approximately cost of \$16,000. In 1907 a building was constructed to serve as the Commandant's residence. It was built of Menominee brick at an approximate cost of \$9,000. The horse and cattle barns, hog house and chicken coopers were erected at various times.

When the Home was first opened, much of the labor was performed by the residents. They assisted in the laundry, kitchen, garden and keeping quarters clean. As the age group became older, this labor was not available due to physical disabilities and civilian employees were hired. Residents now are required to do detail, and if physically able, to do odd jobs for which they are paid a small amount.

Through the years the barracks building deteriorated and was in such a state of disrepair that it would have taken thousands of dollars to repair, and further, the membership was increasing to a point where additional room was necessary. A Bill was introduced at the Thirtieth Session of the Legislative Assembly providing for the erection of a new barracks building. It was approved on March 14, 1947. this building was constructed at an approximately cost of \$600,000 and was completed and formally dedicated on June 7, 1950 by Governor Fred G. Aandahl.

This building was designed to accommodate 150 veterans, wives and widows. It is modern in every detail and an automatic elevator places the entire building on one floor. It is a four-story structure with every modern convenience available.

Dispensary type of medical care was available with a local physician making sick-call every morning. Two practical nurses were employed. One was on night duty and the other served at intervals during the day.

The old barracks building was demolished during the summer of 1951; the entrance of this building is marked by a civil War cannon. The hospital building, which is no longer standing, was converted into a residence for the civilian employees and housed a \$20,000 laundry in the basement.

In 1980 a new addition was added to the Home that would accommodate 51 residents. The building was designed to have four residents per suite, sharing a

common shower and bathroom. There were also three rooms that would accommodate only one resident.

In 1991 the skilled facility was added to the Home. This unit of 38 beds absorbed 17 beds from the basic unit. Renovation of the main barrack's electrical, air handling and painting was done. At this time a committee of staff was formed to make decisions for decorating the building to eliminate some of the institutional atmosphere.

Over the last ten years the Home has acquired a tank from the North Dakota National Guard, a Huey Helicopter from the United States Army and an anchor from the United States Navy. These pieces of military history sit proudly on the grounds for all residents and visitors to enjoy.

## HISTORY – REMODELING/CAPITAL ADDITIONS

- 1907: The Administrator's house was built.
- 1946: Boiler house was built
- 1947: Steel storage building built one and one-half blocks east of the main building.
- 1950: The oldest section of the building was opened.
- 1981: The 1981 section of the building was added.
- 1983: A new boiler plant was built. New steam lines were run underground to the main building. Two 1956 Cleaver Brooks boilers were moved into the new boiler house from the old boiler house. At this time, two electric boilers were also installed: one in the new boiler house for heating; and one in the mail building for laundry. These electric boilers have just been put to use in the year 2000. The older boiler house, which was built in 1946, is now being used for a maintenance shop.
- 1991: The skilled wing was opened. Most of the skilled wing was new in 1991. the roof, wiring and plumbing have not been updated since, except for minor changes. The 1950 addition was rewired and partially re-plumbed. New copper lines were installed for water lines but the drains were left as is.
- 1996: A three stall garage was built one-half block east of the main building.
- 1997: The roof of the 1950 & 1981 additions were redone.
- 2000: The Gazebo was completed with no updates.
- 2001: A complete fire suppression system was installed to take the place of the old partial system.
- 2004: As of 2004, the plumbing and heating of the 1981 addition has not been changed.

**NORTH DAKOTA VETERANS HOME**  
**Health Benefits by Position**

Pos #	Title	Grade	FTE	Health Benefits
<b>Activities</b>				
* 3042	Activity Assistant II	6	0.6	Yes
3044	Human Svc Prgm Admin I	9	1	Yes
3063	Activity Assistant II	6	1	Yes
3106	Activity Assistant I	4	1	Yes
			3.6	
<b>Administration</b>				
3015	Appointed	99	1	Yes
3017	Account Technician II	7	1	Yes
3043	Human Resource Tech.	9	1	Yes
3058	Admin Assistant II	7	1	Yes
* 3067	Admin Officer II	10	1	
3087	Accounting Manager II	15	1	Yes
* 3108	Admin Officer II	10	1	
			5	

<b>Basic</b>				
3016	LP Nurse II	8	0.7	Yes
3021	LP Nurse II	8	1	Yes
3038	Health Care Orderly	5	0.5	Yes
3039	Health Care Orderly	5	1	Yes
3040	Health Care Orderly	5	0.8	Yes
3041	Basic Care Unit Mgr	10	1	Yes
3048	LP Nurse II	8	1	Yes
3049	LP Nurse II	8	0.6	Yes
3050	LP Nurse II	8	0.8	Yes
* 3051	Health Care Orderly	3	0.5	Yes
3053	Health Care Orderly	3	0.5	Yes
3054	Office Assistant III	5	1	Yes
3095	RN II	11	1	Yes
3096	Health Care Orderly	5	0.9	Yes
* 3103	LP Nurse II	8	1	Yes
3109	LP Nurse II	7	0.9	Yes
* 3110	LP Nurse II	7	1	Yes
* 7860	LP Nurse II	8	1	Yes
7861	Vacant to be reallocated		0.5	
			15.7	

<b>Dietary</b>				
3028	Food Service Director I	10	1	Yes
3029	Cook I	5	1	Yes
3030	Cook I	5	1	Yes
3031	Cook I	5	1	Yes
3032	Cook I	5	1	Yes
3034	Cook I	5	1	Yes
* 3035	Food Service Assistant	3	0.6	Yes
* 3036	Food Service Assistant	3	1	Yes
3037	Food Service Assistant	3	1	Yes
3045	Food Service Assistant	3	0.6	Yes
3046	Food Service Assistant	3	1	Yes
3066	Food Svc Op Supv III	8	1	Yes
3097	Cook I	5	0.6	Yes
* 3098	Cook I	5	0.82	didn't need

Pos #	Title	Grade	FTE	Health Benefits
* 3099	Food Service Assistant	3	0.6	Yes
3102	Food Service Assistant	3	1	Yes
			14.22	

#### Housekeeping

3023	Custodian	3	1	Yes
3024	Custodian	3	1	Yes
3025	Custodian	3	1	Yes
3026	Custodial Supervisor II	7	1	Yes
3027	Custodian	3	1	Yes
3064	Custodian	3	1	Yes
3065	Custodian	3	1	Yes
3107	Custodian	3	1	Yes
Temp	Custodian		Temp	
			8	

#### Laundry

3022	Laundry Supervisor	4	1	Yes
3101	Laundry Worker	3	0.6	Yes
			1.6	

#### Maintenance

3018	Physical Plant Director I	11	1	Yes
3019	Maintenance Worker	6	1	Yes
3020	Maintenance Worker	6	1	Yes
3055	Maintenance Worker	6	1	Yes
			4	

#### Pharmacy

3067	Pharmacist II	16	0.5	Yes
3108	Registered Pharmacy Tech	6	1	Yes
			1.5	

#### Skilled Nursing

3057	RN II	11	0.6	Yes
3059	Director of Nursing	13	1	Yes
3060	RN III	12	1	Yes
3062	Admin Assistant I	6	1	Yes
3068	RN II	11	1	Yes
3069	RN II	11	1	Yes
3070	RN II	11	1	Yes
3071	LP Nurse II	8	0.5	Yes
3072	LP Nurse II	8	0.7	Yes
3073	Health Care Orderly	5	1	Yes
3074	Health Care Orderly	5	1	Yes
3075	Health Care Orderly	5	1	Yes
3076	Health Care Orderly	5	0.8	Yes
3077	Health Care Orderly	5	0.2	No
3078	Health Care Orderly	5	1	Yes
3079	Health Care Orderly	5	0.5	Yes
3080	Health Care Orderly	5	0.6	Yes
3081	Health Care Orderly	5	0.6	Yes
3082	Health Care Orderly	3	0.4	No
3083	Health Care Orderly	5	1	Yes
3084	Health Care Orderly	5	0.8	Yes
3085	Health Care Orderly	5	1	Yes
3086	Health Care Orderly	5	1	Yes
3189	Health Care Orderly	5	0.6	Yes

Pos #	Title	Grade	FTE	Health Benefits
3089	Health Care Orderly	5	0.4	No
3090	Health Care Orderly	5	1	Yes
3091	LP Nurse II	8	1	Yes
3092	LP Nurse II	8	0.6	Yes
3093	LP Nurse II	8	0.6	Yes
3094	LP Nurse II	8	0.8	Yes
3100	Health Care Orderly	5	0.8	Yes
3104	Health Care Orderly	5	1	Yes
3112	Health Care Orderly	5	0.4	No
3113	Health Care Orderly	5	1	Yes
3177	Health Care Orderly	5	0.6	Yes
3179	Health Care Orderly	5	0.3	No
3111	Vacant to be reallocated		0.97	
3189	Health Care Orderly	5	0.8	Yes
			29.57	

**Social Services**

3033	Social Worker II	10	1	Yes
3052	Chaplain	11	0.22	No
3056	Admissions Coordinator	8	1	Yes
3105	Human Svc Prgm Admin IV	12	1	Yes
3114	Human Service Aide I	4	1	Yes
3115	Addiction Counselor II	11	1	Yes
			5.22	

**NORTH DAKOTA VETERANS HOME  
FTE RECAP FOR JULY 2003 TO DECEMBER 2004**

Pos #	Title	Grade	FTE	FTE Worked July '03-Dec '04	Variance	Proposed Change	Variance After Proposed Change
<b>Activities</b>							
* 3042	Activity Assistant II	6	0.6	0.65	0.05		
3044	Human Svc Prgm Admin I	9	1	1.00			
3063	Activity Assistant II	6	1	1.00			
3106	Activity Assistant I	4	1	1.01	0.01		
			3.6	3.66	0.06	0	0.06

\* This individual fills in when the supervisor takes a vacation day.

<b>Administration</b>							
3015	Appointed	99	1	1.00			
3017	Account Technician II	7	1	1.01	0.01		
3043	Human Resource Tech.	9	1	1.00			
3058	Admin Assistant II	7	1	1.00			
* 3067	Admin Officer II	10	1	1.00	RIF'd 6/30/04		
3087	Accounting Manager II	15	1	1.06	0.06		
* 3108	Admin Officer II	10	1	0.60	RIF'd 6/30/04		
			5	5.07	0.07	0	0.07

<b>Basic</b>							
3016	LP Nurse II	8	0.7	0.78	0.08		
3021	LP Nurse II	8	1	1.10	0.10		
3038	Health Care Orderly	5	0.5	0.63	0.13	0.1	
3039	Health Care Orderly	5	1	1.00	0.00		
3040	Health Care Orderly	5	0.8	0.85	0.05		
3041	Basic Care Unit Mgr	10	1	1.00	0.00		
3048	LP Nurse II	8	1	1.02	0.02		
3049	LP Nurse II	8	0.6	0.78	0.18	0.2	
3050	LP Nurse II	8	0.8	0.93	0.13	0.2	
* 3051	Health Care Orderly	3	0.5	0.58	0.08	0.2	
3053	Health Care Orderly	3	0.5	0.77	0.27	0.3	
3054	Office Assistant III	5	1	0.96	-0.04		
3095	RN II	11	1	1.02	0.02		
3096	Health Care Orderly	5	0.9	0.99	0.09		
* 3103	LP Nurse II	8	1	0.69	-0.31		
3109	LP Nurse II	7	0.9	0.97	0.07		
* 3110	LP Nurse II	7	1	0.77	-0.23		
* 7860	LP Nurse II	8	1	0.96	-0.04		
7861	Vacant to be reallocated		0.5	0.00	-0.50		
			15.7	16.80	1.10	1	0.1

\* These individuals were hired within in this time-frame.  
Also had two Health Care Orderly's out on maternity leave  
Position 3103 – was vacant from July 2004 to October 2004

Pos #	Title	Grade	FTE	FTE Worked July '03-Dec '04	Variance	Proposed Change	Variance After Proposed Change
<b>Dietary</b>							
3028	Food Service Director I	10	1	0.66	-0.34		
3029	Cook I	5	1	0.96	-0.04		
3030	Cook I	5	1	1.00	0.00		
3031	Cook I	5	1	1.00	0.00		
3032	Cook I	5	1	1.00	0.00		
3034	Cook I	5	1	1.01	0.01		
* 3035	Food Service Assistant	3	0.6	0.76	0.16	0.2	
* 3036	Food Service Assistant	3	1	1.00	0.00		
3037	Food Service Assistant	3	1	1.00	0.00		
3045	Food Service Assistant	3	0.6	0.76	0.16	0.2	
3046	Food Service Assistant	3	1	1.00	0.00		
3066	Food Svc Op Supv III	8	1	1.00	0.00		
3097	Cook I	5	0.6	0.79	0.19	0.2	
* 3098	Cook I	5	0.82	0.72	-0.10		
* 3099	Food Service Assistant	3	0.6	0.61	0.01	0.2	
3102	Food Service Assistant	3	1	0.99	-0.01		
			<b>14.22</b>	<b>15.02</b>	<b>0.80</b>	<b>0.8</b>	<b>0</b>

\* This department experienced a high rate of turnover - 12 over this period.

<b>Housekeeping</b>							
3023	Custodian	3	1	1.00	0		
3024	Custodian	3	1	1.00	0		
3025	Custodian	3	1	1.00	0		
3026	Custodial Supervisor II	7	1	1.00	0		
3027	Custodian	3	1	1.00	0		
3064	Custodian	3	1	1.00	0		
3065	Custodian	3	1	1.00	0		
3107	Custodian	3	1	1.00	0		
Temp	Custodian		Temp	0.65			
			<b>8</b>	<b>8.00</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Laundry</b>							
3022	Laundry Supervisor	4	1	1.00	0		
3101	Laundry Worker	3	0.6	0.77	0.17		
			<b>1.6</b>	<b>1.77</b>	<b>0.17</b>	<b>0</b>	<b>0.17</b>

\*This department uses resident workers - one worker was off work for quite a while

<b>Maintenance</b>							
3018	Physical Plant Director I	11	1	1.00	0		
3019	Maintenance Worker	6	1	1.00	0		
3020	Maintenance Worker	6	1	1.00	0		
3055	Maintenance Worker	6	1	1.00	0		
			<b>4</b>	<b>4.00</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Pharmacy</b>							
3067	Pharmacist II	16	0.5	0.46	0.04		
3108	Registered Pharmacy Tech	6	1	0.00	1		
			<b>1.5</b>	<b>0.46</b>	<b>-1.04</b>	<b>0</b>	

\*Pharmacy staff did not work regular hours until after December 2004

Pos #	Title	Grade	FTE	FTE Worked July '03-Dec '04	Variance	Proposed Change	Variance After Proposed Change
<b>Skilled Nursing</b>							
3057	RN II	11	0.6	0.94	0.34	0.2	
3059	Director of Nursing	13	1	1.01	0.01		
3060	RN III	12	1	1.07	0.07		
3062	Admin Assistant I	6	1	0.95	-0.05		
3068	RN II	11	1	0.97	-0.03		
3069	RN II	11	1	0.99	-0.01		
3070	RN II	11	1	1.12	0.12		
3071	LP Nurse II	8	0.5	0.98	0.48	0.4	
3072	LP Nurse II	8	0.7	0.92	0.22	0.1	
3073	Health Care Orderly	5	1	0.99	-0.01		
3074	Health Care Orderly	5	1	0.99	-0.01		
3075	Health Care Orderly	5	1	0.92	-0.08		
3076	Health Care Orderly	5	0.8	0.73	-0.07		
3077	Health Care Orderly	5	0.2	0.51	0.31	0.1	
3078	Health Care Orderly	5	1	1.00	0.00		
3079	Health Care Orderly	5	0.5	0.71	0.21		
3080	Health Care Orderly	5	0.6	0.87	0.27		
3081	Health Care Orderly	5	0.6	0.74	0.14	0.1	
3082	Health Care Orderly	3	0.4	0.67	0.27	0.3	
3083	Health Care Orderly	5	1	1.18	0.18		
3084	Health Care Orderly	5	0.8	0.76	-0.04	0.1	
3085	Health Care Orderly	5	1	1.06	0.06		
3086	Health Care Orderly	5	1	1.29	0.29		
3189	Health Care Orderly	5	0.6	0.88	0.28		
3089	Health Care Orderly	5	0.4	0.68	0.28	0.1	
3090	Health Care Orderly	5	1	0.99	-0.01		
3091	LP Nurse II	8	1	0.92	-0.08		
3092	LP Nurse II	8	0.6	0.93	0.33	0.1	
3093	LP Nurse II	8	0.6	0.75	0.15		
3094	LP Nurse II	8	0.8	0.68	-0.12		
3100	Health Care Orderly	5	0.8	0.96	0.16		
3104	Health Care Orderly	5	1	1.00	0.00		
3112	Health Care Orderly	5	0.4	0.63	0.23	0.2	
3113	Health Care Orderly	5	1	0.99	-0.01		
3177	Health Care Orderly	5	0.6	0.72	0.12		
3179	Health Care Orderly	5	0.3	0.00	-0.30		
3111	Vacant to be reallocated		0.97	0.00	-0.97		
3189	Health Care Orderly	5	0.8	0.00	-0.80		
			<b>29.57</b>	<b>32.04</b>	<b>2.47</b>	<b>1.70</b>	<b>0</b>

\*This department had a high amount of turnover - 14 Health Care Orderlys

Pos #	Title	Grade	FTE	FTE Worked July '03-Dec '04	Variance	Proposed Change	Variance After Proposed Change
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**Social Services**

3033	Social Worker II	10	1	0.95	0.05		
3052	Chaplain	11	0.22	0.13	0.09		
3056	Admissions Coordinator	8	1	1.00	0.00		
3105	Human Svc Prgm Admin IV	12	1	1.00	0.00		
3114	Human Service Aide I	4	1	0.97	-0.03		
* 3115	Addiction Counselor II	11	1	0.30	-0.70		
			<b>5.22</b>	<b>4.36</b>	<b>-0.86</b>	<b>0</b>	<b>-0.86</b>

\*New position was created  
November 2004

### Skilled care staffing:

- The skilled wing is L shaped creating long hallways. Currently 2 nursing assistants (CNA's) are caring for the 16 residents down a hallway.
- Mostly male residents being cared for by primarily female care givers. This results in multiple 2 person lifts or the use of lift devices which take time to maneuver. This not only involves transfers in and out of bed but on and off of the toilet which means many transfers per resident per shift.
- Residents take meals in a dining room setting so staff are required to get them up and transferred to and from the dining room for 3 meals and assist with the meal.
- Turnover is challenging in a rural setting so we must offer staffing patterns similar to other facilities to remain competitive. This means we must offer every other week-end off to staff.
- 1.0 FTE's do not allow enough flexibility to accommodate every other week-end off.
- Part time FTE's are necessary to accommodate for week-end replacements, sick time and vacation.
- Recruitment is very challenging since prospective staff are rarely attracted to employment without benefits.

February 2, 2005

**ANALYSIS OF THE VETERANS' POSTWAR TRUST FUND 2003-05 AND 2005-07 BIENNIUMS  
(REFLECTING THE 2005-07 EXECUTIVE BUDGET RECOMMENDATION)**

	<u>2003-05 Biennium</u>	<u>2005-07 Biennium</u>
Beginning balance	\$4,575,651	\$4,590,146
Add estimated revenues		
Investment income	\$350,000	\$350,000
Sale of vans	3,500	3,500
Miscellaneous income - Refund	9,500	
Total estimated revenues	<u>363,000</u>	<u>353,500</u>
Total available	\$4,938,651	\$4,943,646
Less estimated expenditures		
Department of Veterans Affairs - Anticipated expenditures pursuant to continuing appropriation authority contained in Article X of the North Dakota Constitution as approved by the voters in November 1996		
Grants	\$140,000	\$200,000
Salaries	65,950	0
Rent	6,080	0
Operating expenses	5,475	0
Veterans' transportation program	4,000	4,000
Vehicles - Vans	30,000	20,000
Veterans Home activities	17,000	0
Other veterans' programs	50,000	0
Administrative Committee on Veterans Affairs expenses	30,000	0
Total estimated expenditures	<u>348,505</u>	<u>224,000</u>
Estimated ending balance	<u>\$4,590,146</u>	<u>\$4,719,646</u>

**NOTE:** The principal balance of the fund is \$4,101,849, leaving an estimated available investment income balance of \$488,297 as of June 30, 2005, and \$617,797 as of June 30, 2007. The Administrative Committee on Veterans Affairs has a policy of reserving a portion of the investment income balance to generate additional investment income. By the end of the 2005-07 biennium, the committee anticipates reserving \$350,000 of the investment income balance for this purpose.

The estimated June 30, 2005, balance made at the end of the 2003 legislative session was \$4,126,751. The increase of \$463,395 is due primarily to investment income being greater than estimated and the July 1, 2003, balance being more than projected.

**FUND HISTORY**  
**Established**

The fund was created by Section 6 of 1981 Senate Bill No. 2271:

**SECTION 6. TRANSFER OF VIETNAM BONUS FUNDS TO VETERANS' POSTWAR TRUST FUND.** All unobligated moneys in the Vietnam veterans' adjusted compensation funds in the state treasury after July 1, 1981, shall be transferred by the state treasurer to the veterans' postwar trust fund. Any obligations of such funds as a result of any amendment of section 37-25-10 by the forty-seventh legislative assembly shall be paid out of the veterans' postwar trust fund and the moneys necessary to meet those obligations are hereby appropriated.

**1988 Initiated Measure No. 4**

Initiated measure No. 4, approved by the voters in the November 1988 general election, provided the following:

1. Established the veterans' postwar trust fund as a permanent fund.
2. Required the State Treasurer to transfer \$740,000 per year for five years commencing July 1, 1989, from the state general fund or other sources as appropriated by the Legislative Assembly to the veterans' postwar trust fund to total \$3,700,000.
3. Appropriated the income from the veterans' postwar trust fund on a continuing basis to the Administrative Committee on Veterans Affairs to be spent for veterans' programs as authorized by law.
4. Required the State Treasurer to invest the fund in legal investments as provided by North Dakota Century Code Section 21-10-07.

The principal balance in the fund on December 8, 1988, was \$401,849.

Senate Bill No. 2009 (1989) transferred \$1,480,000, \$740,000 on July 1, 1989, and \$740,000 on July 1, 1990, from the state general fund to the veterans' postwar trust fund. The bill also appropriated up to \$274,000 of investment income earned on the veterans' postwar trust fund balance to the Veterans Home for its operating costs. Because of net budget reductions during the 1989-91 biennium, the transfer from the general fund to the veterans' postwar trust fund for the second year of the 1989-91 biennium was reduced by \$95,005, from \$740,000 to \$644,995.

Senate Bill No. 2001 (1991) transferred \$1,575,005 from the general fund to the veterans' postwar trust fund during the 1991-93 biennium. This amount restored the \$95,005 which was not transferred during the 1989-91 biennium because of net budget reductions. Because of budget allotments ordered by the Governor during the 1991-93 biennium, the transfer from the general fund to the veterans' postwar trust fund for the second year of the 1991-93 biennium was reduced by \$5,670, from \$740,000 to \$734,330.

House Bill No. 1001 (1993) transferred \$745,670 from the general fund to the veterans' postwar trust fund during the 1993-95 biennium. This was the final transfer required by the initiated measure and includes \$5,670 to restore the reduction made during 1991-93 because of budget reductions.

**1996 Initiated Constitutional Measure No. 4**

Initiated constitutional measure No. 4, approved by the voters in the November 1996 general election, created the following new section to Article X of the North Dakota Constitution:

The veterans' postwar trust fund shall be a permanent trust fund of the state of North Dakota and shall consist of moneys transferred or credited to the fund as authorized by legislative enactment. Investment of the fund shall be the responsibility of the state treasurer who shall have full authority to invest the fund only in the same manner as the state investment board is authorized to make investments. All income received from investments is to be utilized for programs which must be of benefit and service to veterans, who are defined by legislative enactment, or their dependents, and such income is hereby appropriated to the administrative committee on veterans' affairs on a continuing basis for expenditure upon those programs selected at the discretion of the administrative committee on veterans' affairs.

**VETERAN'S POSTWAR TRUST FUND EXPENDITURES  
2003- 2005 BIENNIUM**

ADMINISTRATIVE COMMITTEE:	
TRAVEL	\$30,000.00
JOB SERVICE NORTH DAKOTA	\$40,000.00
RESERVE ACCOUNT	\$100,000.00
VETERANS AFFAIRS:	
ADMINISTRATIVE COSTS	
FTE's	\$65,950.00
RENT / MISC. COSTS	\$6,080.00
GRANT PROGRAM	\$140,000.00
GRANT PROGRAM SOFTWARE	\$1,137.65
TOLL-FREE NUMBER	\$3,400.00
TRANSPORTATION PROGRAM	\$34,000.00
VETERANS PREFERENCE	\$10,000.00
WEB SITE	\$937.65
VETERANS HOME:	
ACTIVITIES FUND	\$10,000.00
DEFIBRILLATORS	\$7,000.00
	<hr/>
	<b>\$448,505.30</b>



Testimony of Kelly L. Schmidt  
ND State Treasurer

IN SUPPORT OF SENATE BILL 2007

House Appropriations- Human Services Committee  
March 8, 2005

Mr. Chairman, members of the Human Services Appropriations committee, for the record, I am Kelly Schmidt, North Dakota State Treasurer.

The State Treasurer is charged with the responsibility of investing the assets of the Veterans Postwar Trust Fund. I am here to update the committee on the current asset allocation and the anticipated interest income for the 05-07 biennium.

The Veterans Postwar Trust Fund has enjoyed an above average rate of return for quite some time. A \$2 million investment made in 1992 **guaranteed** a 7.5% rate of return. We cannot calculate the actual rate of return which was paid out, however, I can tell you this guaranteed rate brought approximately \$300,000 annually to the Veterans in interest income. This investment matured in August of 2004 and the \$2 million was then placed with the State Investment Board.

To date, \$2 million of the Veterans Postwar Trust Fund has been invested in TIPS, Treasury Inflation Protected Securities. The anticipated annual rate of return for this investment is 3.41%. The interest earned on this allocation is reinvested back into the fund.

The net of fees return on the equity portion of Trust fund for the quarter ending December 2004 was 11.53%. This \$1.5 million is also invested with the State Investment Board.

The balance of the trust fund totaling \$938,000 is invested in CD's throughout North Dakota. The current average rate of return on these CD's is 2.42%.

The asset allocation of the Trust Fund is established by the State Treasurer, with input from the Veterans Administration Committee. The asset allocation is based upon the appraisal of current liquidity and income needs as well as estimates of the investment returns likely to be achieved by the various asset classes over the next 5 years. Discussion has begun with my office and the Veteran's Committee to help us establish the best asset allocation necessary to meet the needs of our Veterans and maintain the integrity of this very important fund.

A benchmark has not been established for this fund. Using the current allocation and the 2004 performance history I would anticipate a rate of return for the Veterans Postwar Trust Fund in the area of 5.5%.

Mr. Chairman this ends my prepared remarks, I would be happy to answer any questions.

JOB SERVICE ND  
Tim Nolz 3/9/05

Classroom - Veteran Services	3,245.00
Non-Occupational Training - Veteran Services	370.00
OJT - Veteran Services	6,866.66
Paid Work Experience - Veteran Services	990.00
Participant Other Support	1,051.00
Participant Relocation	925.00
Tools/Equipment	483.09
Vendor Housing/Rent	1,225.00
Vendor Other Support	359.34
Vendor Transportation	1,905.20
	17,420.29

Program Year 7/04-2/05	Amount
JOBS PY 04	4,354.63
PWTF	18,959.29
SCSEP	11,507.46
TAA	33,459.06
WIA Adult	18,058.20
WIA Dislocated Worker PY 04	10,592.85
Total	96,931.49

JOB SERVICE NORTH DAKOTA Post War Trust Fund PY 03 Client Expenditures (Detail) by Fund Source as of 14-FEB-05

Funding Source	Service Description	CI	CI Check Amount	
Post War Trust Fund PY 03 Fargo	F\ Classroom - Veteran Services	# 0;	445	
Post War Trust Fund PY 03 Bismarck	F\ Classroom - Veteran Services	# 0(	1400	
Post War Trust Fund PY 03 Fargo	F\ Classroom - Veteran Services	# 0(	1400	3,245.00
Post War Trust Fund PY 03 Bismarck	J\ Non-Occupational Training - Veteran Services	# 0;	110	
Post War Trust Fund PY 03 Bismarck	J\ Non-Occupational Training - Veteran Services	# 0(	220	
Post War Trust Fund PY 03 Minot	L\ Non-Occupational Training - Veteran Services	# 0(	40	370.00
Post War Trust Fund PY 03 Minot	L\ OJT - Veteran Services	# 0;	253	
Post War Trust Fund PY 03 Minot	L\ OJT - Veteran Services	# 0;	518.75	
Post War Trust Fund PY 03 Minot	L\ OJT - Veteran Services	# 0;	518.75	
Post War Trust Fund PY 03 Bismarck	M\ OJT - Veteran Services	# 0(	500.62	
Post War Trust Fund PY 03 Minot	L\ OJT - Veteran Services	# 0(	459.37	
Post War Trust Fund PY 03 Bismarck	M\ OJT - Veteran Services	# 0(	762.75	
Post War Trust Fund PY 03 Minot	L\ OJT - Veteran Services	# 0(	471.87	
Post War Trust Fund PY 03 Bismarck	M\ OJT - Veteran Services	# 0(	733.5	
Post War Trust Fund PY 03 Bismarck	L\ OJT - Veteran Services	# 0(	170	
Post War Trust Fund PY 03 Bismarck	M\ OJT - Veteran Services	# 0(	343.13	
Post War Trust Fund PY 03 Bismarck	L\ OJT - Veteran Services	# 0(	688.5	
Post War Trust Fund PY 03 Minot	L\ OJT - Veteran Services	# 0(	356.25	
Post War Trust Fund PY 03 Bismarck	L\ OJT - Veteran Services	# 0(	722.5	
Post War Trust Fund PY 03 Minot	L\ OJT - Veteran Services	# 0(	367.67	6,866.66
Post War Trust Fund PY 03 New Town	M\ Paid Work Experience - Veteran Services	# 1;	792	
Post War Trust Fund PY 03 New Town	M\ Paid Work Experience - Veteran Services	# 1;	198	990.00 - 100% w/o
Post War Trust Fund PY 03 Grand Forks	L\ Participant Other Support	# 0;	300	
Post War Trust Fund PY 03 Fargo	F\ Participant Other Support	# 0;	352	
Post War Trust Fund PY 03 Fargo	F\ Participant Other Support	# 0;	334	
Post War Trust Fund PY 03 Grand Forks	F\ Participant Other Support	# 0(	65	1,051.00
Post War Trust Fund PY 03 Fargo	S\ Participant Relocation	# 0;	925	925.00
Post War Trust Fund PY 03 Bismarck	S\ Tools/Equipment	# 0;	483.09	483.09
Post War Trust Fund PY 03 Wahpeton	M\ Vendor Housing/Rent	# 0;	250	
Post War Trust Fund PY 03 Bismarck	E\ Vendor Housing/Rent	# 0;	45	
Post War Trust Fund PY 03 Bismarck	S\ Vendor Housing/Rent	# 0;	430	
Post War Trust Fund PY 03 Bismarck	L\ Vendor Housing/Rent	# 0(	500	1,225.00
Post War Trust Fund PY 03 Minot	J\ Vendor Other Support	# 0;	110	
Post War Trust Fund PY 03 Minot	L\ Vendor Other Support	# 0;	94.34	
Post War Trust Fund PY 03 Fargo	F\ Vendor Other Support	# 0;	110	
Post War Trust Fund PY 03 Bismarck	F\ Vendor Other Support	# 0(	45	359.34
Post War Trust Fund PY 03 Bismarck	F\ Vendor Transportation	# 0;	18	
Post War Trust Fund PY 03 Fargo	S\ Vendor Transportation	# 0;	1827	
Post War Trust Fund PY 03 Bismarck	L\ Vendor Transportation	# 0;	20	
Post War Trust Fund PY 03 Bismarck	F\ Vendor Transportation	# 0;	8.2	
Post War Trust Fund PY 03 Bismarck	S\ Vendor Transportation	# 0;	17	
Post War Trust Fund PY 03 Bismarck	F\ Vendor Transportation	# 0(	15	1,905.20
	Clients Served: 24		Office Total: \$17	17,420.29

*up to  
w/p pay 50%  
employer pay 50%*

**Post War Trust Fund**

Time Period Covered

Job Service North Dakota

**EXHIBIT A**

Enter below the totals for the various categories which are detailed on the attached sheets of this EXHIBIT.

**A. DIRECT COSTS:**

1. Staff Salaries	.....	\$ 7,000
2. Fringe Benefits for Staff	.....	\$ 2,477
3. Staff Travel and Per Diem	.....	\$ 200
4. Consultant Fees	.....	\$ -
5. Consultant Travel and Per Diem	.....	\$ -

6. Rent (Office Space)

Total No. Square Feet (1)	Cost Per Month (include utilities and custodial services)* (2)	% of Time Space is Used by Project Staff (3)	No. of Months (4)	Duration of Lease (5)	
				From	To

\*Check items below included in rent. IF NOT INCLUDED, SHOW ESTIMATED COST PER YEAR

<input type="checkbox"/> a. Heat	.....	\$ -
<input type="checkbox"/> b. Light	.....	\$ -
<input type="checkbox"/> c. Water	.....	\$ -
<input type="checkbox"/> d. Janitorial and Maintenance Services	.....	\$ -
<b>TOTAL RENT COST PER YEAR (Plus Utilities) (Budget Item A.6) &gt;</b>		<b>\$ -</b>

7. Insurance

Liability Amount (Coverage Amount) \$ -	Cost for Duration of Contract \$ -	**Covers damage done to other persons or to property other than that of contractor
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8. Bonding

Fidelity Bond (Coverage Amount) \$ 100,000	Number of Staffmembers Covered Blanket Bond	Cost for Duration of Contract >	\$ -
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9. Advertising - Media Campaign	.....	\$ -
10. Communications	.....	\$ 100
a. Telephone	.....	\$ -
b. Telegraph	.....	\$ -
c. Postage	.....	\$ 100
11. Equipment	.....	\$ -
12. Training Materials and Supplies	.....	\$ -
13. Printing - Handouts for Group Presentation	.....	\$ -
14. Program Payments - Training and Support	.....	\$ 65,000
15. Subcontract Costs	.....	\$ -
16. Staff Training	.....	\$ -
<b>TOTAL ESTIMATED DIRECT COSTS &gt;</b>		<b>\$ 74,777</b>

**B. OVERHEAD AND INDIRECT COSTS:**

1. Overhead (Grant J996) at	12.31	% of	\$ 7,000	\$ 862
2. Indirect (G&A) (Grant J997) at	14.77	% of	\$ 7,000	\$ 1,034
3. Indirect Information Technology (Grant J998) at	13.31	% of	\$ 7,000	\$ 932
4. Indirect Business Support (Grant J999) at	4.60	% of	\$ 7,000	\$ 322
5. Indirect Severance/Term. Leave (Grant J995) at	0.67	% of	\$ 7,000	\$ 47
<b>TOTAL ESTIMATED INDIRECT COSTS &gt;</b>				<b>\$ 3,197</b>

**C. TOTAL ESTIMATED DIRECT AND INDIRECT COSTS**

**D. FIXED FEE**

**E. TOTAL ESTIMATED COST INCLUDING FIXED FEE (if applicable)**

.....	\$ 77,974
.....	\$ -
.....	\$ 77,974



<b>STAFF TRAVEL COSTS:</b>				
<b>TRANSPORTATION DATA</b>				
No. of Miles Traveled	Cost Per Mile	No. of Weeks	Mode of Travel Used	Cost to Transport Staff-members on Project Business
	\$			\$
<b>PER DIEM AND ACTUAL COST DATA</b>				
No. of days of Per Diem Used	Cost Per Day	Actual Cost (In Lieu of per Diem)	TOTAL - Staff Travel Expenses (Budget Item A-3)	
	\$	\$	\$ 200	

<b>A-5 CONSULTANT TRAVEL COSTS:</b>				
<b>TRANSPORTATION DATA</b>				
No. of Miles Traveled	Cost Per Mile	No. of Weeks	Mode of Travel Used	Cost to Transport Consultant-members on Project Business
	\$ -			\$ -
<b>PER DIEM AND ACTUAL COST DATA</b>				
No. of days of Per Diem Used	Cost Per Day	Actual Cost (In Lieu of per Diem)	TOTAL - Consultant Travel Exp (Budget Item A-5)	
	\$ -	\$ -	\$ -	
Comments:				

<b>A-10 COMMUNICATIONS COSTS:</b>				
TYPE OF COMMUNICATION	AMOUNT PER MONTH	NO. OF MONTHS	BASED ON AVG. PER MONTH	TOTAL-Communications Cost (Budget Item A-10)
	(1)	(2)	(3)	(4)
Telephone	Base Rate	\$ -		\$ -
	Toll Calls	\$ -		\$ -
Telegraph	Telegrams	\$ -		\$ -
Postage	Letters/Reports	\$ -		\$ 100

<b>A-11 EQUIPMENT REQUIREMENTS:</b>					
ITEM NO.	DESCRIPTION OF ITEM (Stock No. if known)	QTY	UNIT	UNIT COST	TOTAL
(1)	(2)	(3)	(4)	(5)	(6)
					\$ -
<b>TOTAL - Equipment Requirements Cost (budget item A-11) &gt;</b>					\$ -
Comments:					

**A-14 PROGRAM PAYMENTS - TRAINING AND SUPPORT**

List below other services not supplied by staff which are a cost to the program/study on a flat rate basis and show method of calculation:

TYPE OF SERVICE	FURNISHED BY	FLAT RATE CALCULATION (No. of units X flat rate)	TOTAL
			\$ 65,000
<b>TOTAL - Supportive Services (budget item A-14) &gt;</b>			\$ 65,000

**A-15 SUBCONTRACT COSTS**

List below all subcontractor costs that are estimated as necessary for performance of this program/study. Also identify in column (1a) below, if subcontractor is (a) minority business, (b) nonminority business, (c) small business, (d) small disadvantaged business - 8(a), (e) nonprofit organizations and educational institutions and/or (f) other entity (includes individual).

NAME OF CONTRACTOR (1)	IDEN- TITY (1a)	ESTIMATED AMOUNT OF SUBCONTRACT (2)	TYPE OF SERVICES OR MATERIAL SUBCONTRACTED (3)	TOTAL (4)
				\$ -
<b>TOTAL - Subcontract Costs (budget item A-15) &gt;</b>				\$ -

**TOTAL - Direct Costs (Section A) >** \$ 74,777

**B. OVERHEAD AND INDIRECT COSTS**

Listed below are the overhead and indirect costs that are estimated as applicable for performance of this program:

Indirect costs are based on the Indirect Cost Negotiation Agreement dated October 9, 2002. A copy is attached.

1. Overhead at	12.31	% of	\$ 7,000	\$ 862
			<i>(insert base)</i>	
2. Indirect G&A at	14.77	% of	\$ 7,000	\$ 1,034
			<i>(insert base)</i>	
3. Indirect Information Technology at	13.31	% of	\$ 7,000	\$ 932
			<i>(insert base)</i>	
4. Indirect Business Services at	4.60	% of	\$ 7,000	\$ 322
			<i>(insert base)</i>	
5. Indirect Severance/Term Leave at	0.67	% of	\$ 7,000	\$ 47
			<i>(insert base)</i>	

**COMMENTS**