

INFORMATION REGARDING THE APPOINTMENT OF THE DIRECTOR OF THE LEGISLATIVE COUNCIL

This memorandum provides information regarding the process used to appoint the Director of the Legislative Council in 1982 and 2007, as well as the director job description and the Legislative Council organizational chart. The Legislative Management has the authority to appoint a director pursuant to North Dakota Century Code Section 54-35-06 ([Appendix A](#)).

Director appointment - May-June 1982.

- John Graham resigned as director effective Tuesday, June 8, 1982.
- The Chairman of the Legislative Council, Representative Roy Hausauer, called a meeting of the Legislative Council for Monday, June 7, 1982.
- Representative Hausauer sent a letter ([Appendix B](#)) to members of the Legislative Council on May 18, 1982, which recommended the Assistant Director at the time, John D. Olsrud be named director.
- The Legislative Council met on June 7th and appointed John D. Olsrud director effective June 9, 1982. The meeting minutes are attached as [Appendix C](#).

Director appointment - October-November 2007.

- John D.Olsrud resigned as director effective Friday, November 30, 2007.
- The Chairman of the Legislative Council, Representative Al Carlson, called a meeting of the Legislative Council for Thursday, November 29, 2007.
- At the November 29 meeting, Representative Carlson recommended the Legislative Budget Analyst and Auditor at the time, Jim W. Smith, be named director. The Legislative Council at that meeting appointed Jim W. Smith director effective December 1, 2007. The meeting minutes are attached as [Appendix D](#).

The director job description is attached as [Appendix E](#).

The Legislative Council organizational chart is attached as [Appendix F](#).

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