



# North Dakota Legislative Council

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## LEGISLATIVE ASSEMBLY PHOTOGRAPHY SERVICES OPTIONS

This memorandum provides information regarding current and historical bids received for Legislative Assembly photography services and alternative photography service options.

### CURRENT BID INFORMATION

An invitation to bid on photography services for the 68<sup>th</sup> Legislative Assembly was sent to 333 photographers. Two bids were received, one of which was not in conformance with the bid specifications because the bid was not sealed and sample photos were not included in the bid. The conforming bid was received from Deborah Kates Fine Photography, Mandan, in the amount of \$13,500 for photography services and \$65 for each additional oak frame.

### HISTORICAL BID INFORMATION

An invitation to bid on photography services for the 67<sup>th</sup> Legislative Assembly was sent to approximately 300 photographers. Four conforming bids were received. The bids were Lostwood Media, Stanley, \$4,000 and \$23 for each additional 11x14 frame; Aizzah Nelson, Dickinson, \$4,500 and \$15 for each additional 11x14 frame; Dakota College at Bottineau Photography, \$4,598 and \$35 for each additional 11x14 frame; and Owolabi Banjoko, Fargo, \$6,500. Lostwood Media was selected to provide photography services for the 67<sup>th</sup> Legislative Assembly.

An invitation to bid on photography services for the 66<sup>th</sup> Legislative Assembly was sent to 449 photographers. Five bids were received, one of which was not in conformance with the bid specifications because it was received after the deadline. The four conforming bids were Anderson Photography, Crosby, \$4,000 and \$15 for each additional 11x14 frame; Jesse Knutson Photography, Bismarck, \$4,650 and \$20 for each additional 11x14 frame; LPT Images, Mandan, \$12,872.50 and \$60 for each additional 11x14 frame; and Robbins-Arlie LLC, Bismarck, \$24,937.50 and \$49 for each additional 11x14 frame. Anderson Photography was selected to provide photography services for the 66<sup>th</sup> Legislative Assembly.

An invitation to bid on photography services for the 65<sup>th</sup> Legislative Assembly was sent to 263 photographers. Six bids were received, two of which were not in conformance with the bid specifications because sample photos were not included with the bid and one of which was not in conformance because the bid was received after the deadline. The three conforming bids were Glasser Images, Bismarck, \$3,900 and \$25 for each additional 11x14 frame; Anderson Photography, Crosby, \$4,000 and \$15 for each additional 11x14 frame; and The Camera Lady Photography, Mandan, \$9,280 and \$25 for each additional 11x14 frame. Anderson Photography was selected to provide photography services for the 65<sup>th</sup> Legislative Assembly.

### ALTERNATIVE PHOTOGRAPHY SERVICE OPTIONS

Establishment of in-house photography services is an alternative option the Legislative Assembly could consider in light of the low volume of outside bids historically received for photography services. Costs associated with establishing in-house photography services for the Legislative Assembly include the following one-time purchases:

- Camera - \$450 to \$600
- Camera lens - \$600
- Lighting - \$300
- Backdrops - \$50 to \$200
- Adjustable stool - \$60

Costs related to printing would vary each legislative session based on market conditions. Current printing costs are approximately \$50 for the 42x34 collage of each chamber, and \$12 for each 11x17 collage of each chamber, of which 154 are typically ordered, which results in total printing costs of \$1,848, plus shipping. No additional

software or staffing costs would be incurred because the Legislative Council already has staff who provide photography services to Legislative Council staff members and has access to Photoshop and InDesign editing tools as part of an existing software package.