

**BILL AND JOURNAL ROOM - PHOTOCOPY FEE POLICY**

The bill and journal room is operated by a private contractor under a contract approved by the Legislative Management Committee and signed by the chairmen of the House and Senate Employment Committees.

Under the **GENERAL SPECIFICATIONS** of the contract, the contractor is to collect photocopying fees and transmit those fees to the Legislative Council office. The contract specifically provides:

The contractor must provide, above the basic level of service, photocopying services upon payment of fees set by the contractor after consultation with the Legislative Council. The contractor may not charge a fee for providing a photocopy of a legislative document available for distribution to the public by personnel in the bill and journal room nor for providing a photocopy to a legislator, a House or Senate employee, or to a Legislative Council employee.

Based on the terms of the contract, the following governs photocopying fees:

- The fee for photocopying service is 25 cents per page.
- Fees are not charged for photocopies of the following types of documents normally distributed to the public from the bill and journal room:
  - Bills.
  - Engrossed bills.
  - House and Senate journals.
  - House and Senate calendars.
  - House and Senate committee hearing schedules.
- Fees are not charged for making photocopies for:
  - Legislators.
  - House and Senate employees.
  - Legislative Council employees.

**NOTE**

Before the 2007 legislative session, the contract for operation of the bill and journal room required the contractor to provide a copier and the contractor was allowed to retain the photocopying fees. During the 2005-06 interim, the bill and journal room was reduced in size, and the contract printer printed fewer copies of bills and resolutions as introduced (250 rather than 325) and journals (250 rather than 750) in reliance on bill and journal room personnel printing copies as needed through a network-connected copier being provided in the room.

A comparison in contract printing costs from the 2007 legislative session to the 2005 legislative session with respect to these items is:

	<b>2005 Session Cost</b>	<b>2007 Session Cost</b>	<b>Difference</b>
Daily journals	\$67,805	\$22,206.25	(\$45,598.75)
Bills and resolutions	\$79,668.95	\$63,831.25	(\$15,837.70)

The cost of the copier rental was \$2,962.22; network connection installation \$175; and network connection \$116. The income from the photocopying fee was \$427. This fee income is comparable to the income generated when a photocopier was provided by the bill and journal room contractor in previous sessions, e.g., \$429.25 in 2005 (when 1,717 copies were made) and \$411.25 in 2003 (when 1,457 copies were made).

The copier in the bill and journal room may have reduced use of copiers at some other locations in the legislative areas. The following is a comparison of copies made during the 2005 and 2007 legislative sessions:

<b>Location</b>	<b>2005 Session Copies</b>	<b>2007 Session Copies</b>	<b>Difference</b>
Roughrider Room	109,199	28,920	(80,279)
Main clerks	103,000	60,014	(42,986)
House page room	101,725	98,540	(3,185)
Senate page room	76,529	81,573	5,044
Secretarial service	60,364	38,658	(21,706)
Harvest Room	21,000	10,875	(10,125)
Bill and journal room		18,593	18,593
<b>Total</b>	<b>471,817</b>	<b>337,173</b>	<b>(134,644)</b>