

# Agenda

## LEGISLATIVE ORGANIZATIONAL SESSION

Under Constitution and Statute

### FIRST DAY - TUESDAY, DECEMBER 8, 1998

9:00 a.m. Senate and House convene in respective chambers

#### Order of Business

##### SENATE

1. Call to order by Lieutenant Governor
2. Prayer by Chaplain
3. Certification of members by Secretary of State
4. Roll call
5. Associate Justice Mary Muehlen Maring administers Oath of Office to newly elected members
6. Explanation and distribution of legislators' packets and other materials - *Jay E. Buringrud, Assistant Director, Legislative Council*

##### HOUSE

1. Call to order by Representative Mike Timm (See NDCC Section 54-03-04)
2. Prayer by Chaplain
3. Certification of members by Secretary of State
4. Roll call
5. Associate Justice Carol Ronning Kapsner administers Oath of Office to newly elected members
6. Explanation and distribution of legislators' packets and other materials - *John D. Olsrud, Director, Legislative Council*

10:00 a.m. Recess

10:15 a.m. Caucuses of respective parties for discussion of organizational matters in assigned rooms:

Senate Majority - Harvest Room  
Senate Minority - Sakakawea Room  
House Majority - Brynhild Haugland Room  
House Minority - Roughrider Room

10:45 a.m. Senate and House reconvene

##### SENATE

7. Election of Secretary of Senate and administration of Oath of Office by Lieutenant Governor
8. Election of Desk Reporter and administration of Oath of Office by Lieutenant Governor
9. Election of Sergeant-at-Arms and administration of Oath of Office by Lieutenant Governor
10. Election of President Pro Tem
11. Adoption of temporary rules
12. Selection of seats
13. Appointment of procedural committees:
  - a. Temporary committee to inform Governor and House that Senate is organized (3)
  - b. Committee on Committees (8)
  - c. Delayed Bills (5)
  - d. Committee Rooms (3)
  - e. Employment (5)
  - f. Correction and Revision of the Journal (3)

##### HOUSE

7. Election of Chief Clerk of House and administration of Oath of Office by former Speaker
8. Election of Desk Reporter and administration of Oath of Office by former Speaker
9. Election of Sergeant-at-Arms and administration of Oath of Office by former Speaker
10. Election of Speaker and administration of Oath of Office by former Speaker
11. Adoption of temporary rules
12. Selection of seats
13. Appointment of procedural committees:
  - a. Temporary committee to inform Governor and Senate that House is organized (3)
  - b. Committee on Committees (8)
  - c. Delayed Bills (5)
  - d. Committee Rooms (3)
  - e. Employment (5)
  - f. Correction and Revision of the Journal (5)



**SENATE**

1. President announces that discussion will be of joint rules on legislative ethics
2. Presentation on legislative ethics and laws and rules governing the activities and conduct of public officials - *Jay E. Buringrud, Assistant Director, Legislative Council*
3. Remarks by Majority Leader
4. Remarks by Minority Leader

**HOUSE**

1. Speaker announces that discussion will be of joint rules on legislative ethics
2. Presentation on legislative ethics and laws and rules governing the activities and conduct of public officials - *John D. Olsrud, Director, Legislative Council*
3. Remarks by Majority Leader
4. Remarks by Minority Leader

- 1:45 p.m. Recess  
Meetings of committees at call of the chairmen
- 2:15 p.m. Legislators not otherwise occupied meet in the Brynhild Haugland Room for presentations on the purpose and use of legislative documents:
- Bills, resolutions, amendments (committee reports), Session Laws, and North Dakota Century Code (10 minutes)
  - Calendars, journals, bill status reports, fiscal notes (10 minutes)
  - Committee minutes, Legislative Council reports - Legislative Council's library collection (10 minutes)
  - Budget status reports and executive budget report (10 minutes)
- 2:15 p.m. LAWS system training session in Senate chamber for senators not otherwise occupied who have been assigned notebook computers. This session covers changes to the LAWS system since the 1997 session. This session is two hours in length and will be repeated Monday, January 4. Attendees should bring their computers and sit in their assigned seats.
- 3:00 p.m. Committee chairmen, Employment Committee members, and other interested legislators meet in the Brynhild Haugland Room for a presentation on the impact of the federal Americans with Disabilities Act on legislative employment practices, legislative services, and committee operations

**THIRD DAY - THURSDAY, DECEMBER 10, 1998**

- 9:00 a.m. Call to order in respective chambers  
Prayer by Chaplain  
Roll call
- 9:05 a.m. Committee reports (including announcements of standing committee appointments)  
Selection and administration of oath of any permanent employees  
Adoption of permanent rules  
All other unfinished business  
Announcements
- 10:10 a.m. Recess
- 10:25 a.m. Reconvene in respective chambers
- 10:30 a.m. **JOINT SESSION - HOUSE CHAMBER**  
Presentation by Governor Edward T. Schafer of the executive budget and revenue proposals
- 11:10 a.m. Adjourn
- 1:15 p.m. LAWS system training session in House chamber for representatives not otherwise occupied who have been assigned notebook computers. This session covers changes to the LAWS system since the 1997 session. This session is two hours in length and will be repeated Monday, January 4. Attendees should bring their computers and sit in their assigned seats.

**NOTE:** The Budget Section will meet in the Senate chamber Thursday afternoon at 1:00 p.m. and will also meet on Friday, December 11, beginning at 9:00 a.m. All legislators named to the Appropriations Committees, the majority and minority leaders and their assistants, and the Speaker of the House serve on the Budget Section. Other legislators also may attend the Budget Section meeting.