CHAPTER 6-02-05
AIRPORT GRANTS

Section
6-02-05-01 General Provisions
6-02-05-02 Eligible Applicants
6-02-05-03 Grant Application Process
6-02-05-04 Grant Evaluation Criteria
6-02-05-05 Application Review
6-02-05-06 Applicant Notification
6-02-05-07 Distribution of Grants
6-02-05-08 Supplemental Requests

6-02-05-01. General provisions.

Public airports in North Dakota may be provided financial assistance from the aeronautics commission for airport improvement projects in accordance with the policies and guidelines established by the commission.

History: Effective April 1, 2016.
General Authority: NDCC 2-05-06.5
Law Implemented: NDCC 2-05-06.5

6-02-05-02. Eligible applicants.

Any person, or governing body operating a current or planned public airport may apply for grants from the aeronautics commission for funding of airport project costs.

History: Effective April 1, 2016.
General Authority: NDCC 2-05-06.5
Law Implemented: NDCC 2-05-06.5

6-02-05-03. Grant application process.

1. The applicant shall complete an application form and submit it to the aeronautics commission by the deadline established by the commission.

2. The applicant may amend its application at any time before the application deadline. After the application deadline, the applicant may amend its application only upon the approval of the commission staff.

3. The applicant must amend its application if it is aware of any new or previously undisclosed information that is materially relevant to the project. Failure to do so may result in denial of the application or recoupment of any grant funds awarded to the applicant.

History: Effective April 1, 2016.
General Authority: NDCC 2-05-06.5
Law Implemented: NDCC 2-05-06.5

6-02-05-04. Grant evaluation criteria.

All applications will be evaluated based on criteria established by the aeronautics commission.

History: Effective April 1, 2016.
General Authority: NDCC 2-05-06.5
Law Implemented: NDCC 2-05-06.5

6-02-05-05. Application review.

The following process will be used to review applications submitted to the commission.

1. Upon receipt of an application, the commission staff shall determine whether the application is complete and meets the eligibility requirements.

2. The commission staff shall review completed applications for eligible projects and assess their merits using the criteria established by the commission.

3. After receiving the commission staff recommendations, the commission may grant preliminary approval of applications based on the grant review criteria and staff recommendations. A preliminary approval determination is subject to change if any information submitted in the project application changes.

4. The commission shall schedule an annual state grant meeting to obtain additional information about applications, if necessary, and to make final decisions regarding grant approvals. At least one week prior to that meeting, the commission shall provide a list of the grant requests given preliminary approval to all grant applicants. Applicants whose applications received preliminary approval may request a modification of the approved funding prior to the annual state grant meeting.

History: Effective April 1, 2016.
General Authority: NDCC 2-05-06.5
Law Implemented: NDCC 2-05-06.5

6-02-05-06. Applicant notification.

The commission shall notify applicants of the final grant awards following the annual state grant meeting.

History: Effective April 1, 2016.
General Authority: NDCC 2-05-06.5
Law Implemented: NDCC 2-05-06.5

6-02-05-07. Distribution of grants.

Each applicant who is awarded a grant must certify to the commission that:

1. Funds must be used for the stated purpose.

2. At the completion of a project, any remaining balance in the allocated state grant must be returned to the commission.

3. The applicant will comply with all applicable laws and regulations.

Grant funds must be disbursed upon the completion of the certification process.

History: Effective April 1, 2016.
General Authority: NDCC 2-05-06.5
Law Implemented: NDCC 2-05-06.5

6-02-05-08. Supplemental requests.

Supplemental requests, contingency items of a previous grant, or requests in response to an emergency may be considered throughout the year. The applicant shall provide supportive documentation to justify the request.

History: Effective April 1, 2016.
General Authority: NDCC 2-05-06.5
Law Implemented: NDCC 2-05-06.5