CHAPTER 63-03-02
CONTINUING EDUCATION

Section
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63-03-02-01. Continuing education requirements.

A licensed podiatrist shall at the time of submitting the annual renewal application and as a condition of renewal submit to the board satisfactory evidence of having completed a minimum of sixty hours of study in the continuing education courses approved by the board and completed during the thirty-six months preceding renewal. If a podiatrist has not been licensed the full thirty-six months preceding renewal, a licensed podiatrist shall submit satisfactory evidence showing completion of a minimum of twenty hours of study in the continuing education courses approved by the board for each calendar year of licensure, not including the year of licensure.

History: Effective October 1, 1982; amended effective December 1, 1991; April 1, 2013.
General Authority: NDCC 43-05-08
Law Implemented: NDCC 43-05-10, 43-05-11

63-03-02-02. First-year licensure satisfies requirement.

Passing the licensure examination completes the continuing education requirement for that license year or the successful enrollment in a clinical residency program for any person holding a temporary permit completes the continuing education requirement for that temporary permit year.

History: Effective October 1, 1982; amended effective December 1, 1991.
General Authority: NDCC 43-05-08
Law Implemented: NDCC 43-05-08, 43-05-11

63-03-02-03. Satisfactory evidence of course attendance.

Satisfactory evidence of attendance must be attached to the statement demonstrating sufficient continuing education. The evidence must consist of a copy of a certification of attendance including the dates, title, and sponsors of the course. However, the board in its discretion may accept a letter from the applicant listing the above information if a certificate is not available.

History: Effective October 1, 1982.
General Authority: NDCC 43-05-08
Law Implemented: NDCC 43-05-08, 43-05-11

63-03-02-04. Self-study.

A licensed podiatrist may receive credits of continuing education annually through self-study, including television viewing, video or sound recorded programs, correspondence work, online courses, research, preparation and publication of scholarly works, or by other similar methods. However, the board may request podiatrists using these methods to receive prior approval of the board by means of a letter specifying the education methods and contents and assurances they are of value to the applicant together with any other information requested by the board.

History: Effective October 1, 1982; amended effective December 1, 1991; April 1, 2013.
General Authority: NDCC 43-05-08

Law Implemented: NDCC 43-05-08, 43-05-11

63-03-02-05. Waiver.

The continuing education requirement may be waived by the board acting on an application for waiver by the podiatrist, satisfactorily explaining the podiatrist's basis for seeking such a waiver.

History: Effective October 1, 1982; amended effective December 1, 1991.
General Authority: NDCC 43-05-08
Law Implemented: NDCC 43-05-11

63-03-02-06. Approved courses.

1. In order for a continuing education program to be approved by the board, the program must meet the following criteria:

   a. The content must be directly related to the practice of podiatric medicine. Subjects such as practice management, risk management, or those not of a scientific nature are not acceptable.

   b. The speaker must be a licensed podiatrist, other credentialed health care professional, or person especially qualified to address the subject.

   c. The sponsor must provide the attendee a written statement of attendance that includes the name and dates of the program, the name and address of the sponsor, the number of continuing education clock hours granted by the sponsor and approved by the board if prior approval has been sought, the name of the attendee and a signature of the sponsor or designee, or upon completion of the program, the sponsor must send the board a list of attendees.

2. Either the sponsor of a continuing education program or a licensee may submit the program for approval by the board. The following information about the program is required:

   a. Name and address of program sponsor;

   b. Dates and times of the program;

   c. Subject or content matter of each item on the program together with the amount of time devoted to each subject;

   d. Name of and identifying information about the speakers or instructors; or

   e. Assurance that a written statement of attendance will be given to the podiatrist or that a list of attendees will be sent to the board.

3. The board shall approve each continuing education program for a specific number of clock hours of continuing education. One clock hour is sixty minutes. Partial hours may be granted. Lunch breaks, rest periods, and other noneducational time will not be included.

History: Effective December 1, 1991; amended effective April 1, 2016.
General Authority: NDCC 43-05-08
Law Implemented: NDCC 43-05-11