

CHAPTER 85-02-02 GRANT PROCESSING

Section	
85-02-02-01	Grant Announcement
85-02-02-02	Applications
85-02-02-03	Signatures
85-02-02-04	Scoring
85-02-02-05	Assignment of Funds
85-02-02-06	Supplement
85-02-02-07	Advisory Committee Recommendations

85-02-02-01. Grant announcement.

All grant announcements must be posted on the energy impact webpage. Grant announcements may be sent either electronically or by postal mail to:

1. Media contacts;
2. Members of the North Dakota legislative assembly;
3. North Dakota league of cities or association of counties, whichever applies;
4. Other associations representing targeted grant sectors;
5. Board members;
6. All department contacts for the targeted grant sector; and
7. Anyone who requests a copy.

History: Effective January 1, 2019.

General Authority: NDCC 28-32-02

Law Implemented: NDCC 57-62-05

85-02-02-02. Applications.

1. An applicant shall complete and submit a grant application prescribed by the director along with supporting documentation, including engineer estimates, vendor bids or quotes, most recent audited financial statements, established budget for the political subdivision, mill levy and taxable valuation used to determine the mill levy, and any other supplemental information requested by the director or published in the grant announcement.
2. A grant application must be received by the energy infrastructure and impact office before the deadline listed in the grant announcement. For good cause shown, a grant application received after the deadline may be considered at the discretion of the advisory committee, board, or director.

History: Effective January 1, 2019.

General Authority: NDCC 28-32-02

Law Implemented: NDCC 57-62-05

85-02-02-03. Signatures.

1. For political subdivisions, a grant application must be signed by an appointed or elected government official and the primary fiscal officer assigned the duties of managing grant communications, reports, and reimbursement requests.

2. For an entity exempted from statutory political subdivision requirements, a grant application must be signed by the primary executive and the primary fiscal officer assigned the duties of managing grant communications, reports, and reimbursement requests.
3. An electronic signature is permissible.

History: Effective January 1, 2019.

General Authority: NDCC 28-32-02

Law Implemented: NDCC 57-62-05, 57-62-06

85-02-02-04. Scoring.

The director has discretion not to score a substantially incomplete application, resulting in the disqualification of the substantially incomplete application. In reviewing a grant application, the following may be considered:

1. Objective;
2. Project readiness and timeline for completion;
3. Impact of energy activity;
4. Health, welfare, and safety of citizens where the project contributes to sustained economic development or activity;
5. Budget and other available funding;
6. Completeness of the application; and
7. Any other criteria deemed relevant by the advisory committee, board, or director.

History: Effective January 1, 2019.

General Authority: NDCC 28-32-02

Law Implemented: NDCC 57-62-05, 57-62-06

85-02-02-05. Assignment of funds.

If an advisory committee is appointed, it shall review each application and assign a recommended amount to each grantee, the aggregate not to exceed that authorized by the board.

History: Effective January 1, 2019.

General Authority: NDCC 28-32-02

Law Implemented: NDCC 15-01-02, 57-62-05

85-02-02-06. Supplement.

If approved in advance by the director, an applicant may supplement its application.

History: Effective January 1, 2019.

General Authority: NDCC 28-32-02

Law Implemented: NDCC 57-62-05

85-02-02-07. Advisory committee recommendations.

The advisory committee, if appointed, shall submit to the director its recommendations for funding, as well as a list of the applications not recommended for funding. The director shall submit the recommendations for the board's consideration and approval. The director may also submit the director's recommendations, if different from the advisory committee, for board consideration and approval.

History: Effective January 1, 2019.
General Authority: NDCC 28-32-02
Law Implemented: NDCC 15-01-02, 57-62-05