

**CHAPTER 54-03.2-03  
NURSE ADMINISTRATOR**

Section	
54-03.2-03-01	Administrator Responsibilities
54-03.2-03-02	Practical or Associate Degree Nurse Program Administrator Qualifications
54-03.2-03-03	Baccalaureate or Graduate Nurse Program Administrator Qualifications
54-03.2-03-04	Graduate Program Qualifications [Repealed]
54-03.2-03-05	Employment of Academically Unqualified Administrator

**54-03.2-03-01. Administrator responsibilities.** The administrator provides the leadership and is accountable for the administration, planning, implementation, and evaluation of the program. The administrator responsibilities include the following:

1. Develop and maintain an environment conducive to the teaching and learning processes;
2. Maintain a relationship with administrative and other units within the academic setting;
3. Provide leadership within the faculty for the development and implementation of the curriculum;
4. Manage the program budget; and
5. Provide oversight of faculty recruitment, development, performance review, promotion, and retention.

**History:** Effective November 1, 1996; amended effective April 1, 2004.

**General Authority:** NDCC 43-12.1-17

**Law Implemented:** NDCC 43-12.1-17(1)

**54-03.2-03-02. Practical or associate degree nurse program administrator qualifications.** The qualifications for an administrator in a program leading to a certificate in practical nursing or associate degree in nursing are:

1. A minimum of a master's degree from an accredited institution with a major in nursing;
2. A current unencumbered registered nurse license; and

3. Educational preparation or experience in teaching, curriculum development, and administration, including at least two years of nursing experience.

**History:** Effective November 1, 1996; amended effective April 1, 2004.

**General Authority:** NDCC 43-12.1-17

**Law Implemented:** NDCC 43-12.1-17(2)

**54-03.2-03-03. Baccalaureate or graduate nurse program administrator qualifications.** The qualifications for an administrator in a program leading to a baccalaureate or master's degree of nursing are:

1. A minimum of a master's degree and an earned doctoral degree from an accredited institution, one of which is in nursing;
2. A current unencumbered registered nurse license; and
3. Educational preparation or experience in teaching, curriculum development, and administration, including at least two years of nursing experience.

**History:** Effective November 1, 1996; amended effective April 1, 2004.

**General Authority:** NDCC 43-12.1-17

**Law Implemented:** NDCC 43-12.1-17(3)

**54-03.2-03-04. Graduate program qualifications.** Repealed effective April 1, 2004.

**54-03.2-03-05. Employment of academically unqualified administrator.** The board may approve a nursing program that employs an administrator who does not meet the educational requirements in section ~~54-03.2-03-02~~ or 54-03.2-03-03 in the following circumstances:

1. The program maintains full approval by the board and the sponsoring institution demonstrates to the satisfaction of the board that substantial effort was used to recruit a candidate with the required credentials; and
  - a. ~~The~~ the candidate is currently enrolled in a ~~master's or~~ doctoral degree program offered by an accredited institution and can demonstrate to the satisfaction of the board a specific plan of completion within ~~four years for a master's degree and~~ seven years of hire for a doctoral degree; and
  - ~~b.~~ a. The institution demonstrates to the satisfaction of the board that eighty-five percent of the ~~nursing program's regular~~ nursing faculty full-time equivalents have the required degree; or
  - ~~e.~~ b. A faculty of seven or fewer members will have no more than one nursing faculty ~~member~~ full-time equivalent that is unqualified.

2. Other circumstances as approved by the board.

**History:** Effective April 1, 2004; amended effective July 1, 2008; April 1, 2011.

**General Authority:** NDCC 43-12.1-17

**Law Implemented:** NDCC 43-12.1-17