

## CHAPTER 28-02.1-09 EXPIRATIONS - RENEWALS - REINSTATEMENTS

### Section

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### **28-02.1-09-01. Expirations of certificates of registration.**

The certificate used to recognize individuals as land surveyor interns or engineer interns will not be assigned a number and will not have an expiration date.

**History:** Effective January 1, 1988; amended effective October 1, 2010; January 1, 2024.

**General Authority:** NDCC 43-19.1-08

**Law Implemented:** NDCC 43-19.1-15, 43-19.1-16.1

### **28-02.1-09-02. Renewals.**

Individual registrations and certificates of commercial practice may be renewed as follows:

1. Every even-numbered year, the board shall provide renewal notices prior to December first to the last-known address or electronic mail address of record for each personal registrant. The renewal notice shall contain the amount of the renewal fee and the pending expiration date. Registrants need to opt-in to receive electronic mail notices.
2. Every year, the board shall mail certificate of commercial practice renewal notices prior to December first to the last-known address or electronic mail address of record for the company. The renewal notice shall contain the amount of the renewal fee and the pending expiration date. Companies need to opt-in to receive electronic mail notices.

**History:** Effective January 1, 1988; amended effective November 1, 1998; April 1, 1999; October 1, 2010; October 1, 2021; January 1, 2024.

**General Authority:** NDCC 43-19.1-08

**Law Implemented:** NDCC 43-19.1-22

### **28-02.1-09-03. Reinstatements.**

1. An individual registration that has been inactive for more than one year, but less than four years, may become reinstated by submitting the board-approved renewal form and paying the renewal fee for the current registration period plus two years' back renewal fee provided the inactive registrant meets all other requirements. A certificate of commercial practice that has been inactive for more than one year, but less than two years, may become reinstated by submitting the board-approved renewal form and paying the renewal fee for the current registration period plus one years' back renewal fee provided the inactive holder meets all other requirements.
2. Registrations and certificates that have been inactive for two or more renewal periods require reapplication updating all the required information of the applicant as if an original application. The board may require reexamination of registrants for all or a portion of the examination qualification requirements.
3. A retired registrant, after restoring their registration to an active status by submitting the board approved renewal form and payment of the current renewal fee, may resume active engineering or land surveying practice provided the retired registrant meets all other requirements. All rights and responsibilities of a valid or active registration will be in effect, including compliance with continuing professional competency requirements.

4. A registrant whose license has been lapsed, inactive, or retired for one year or more and who meets all other requirements is required to file an interim continuing professional competency report within one year of the date of reinstatement verifying that a minimum of fifteen professional development hours have been accomplished.
5. A registrant whose license has been lapsed, inactive, or retired for less than one year and who meets all other requirements may renew their registration to an active status. Individual registrants must show compliance within the previous two years with the continuing professional competency requirements set forth in article 28-04.
6. Registrations and certificates that have been lapsed for more than one year require reapplication updating all the required information of the applicant as if an original application.

**History:** Effective January 1, 1988; amended effective November 1, 1998; April 1, 1999; October 1, 2004; October 1, 2010; October 1, 2021; January 1, 2024.

**General Authority:** NDCC 43-19.1-08

**Law Implemented:** NDCC 43-19.1-22