

## **CHAPTER 4-07-34**

### **MERIT SYSTEM OVERSIGHT AND AUDIT PROCEDURES**

#### **Section**

4-07-34-01	Scope of Chapter
4-07-34-02	Payroll Review [Repealed]
4-07-34-03	Oversight and Audit Procedures

#### **4-07-34-01. Scope of chapter.**

This chapter applies to all agencies covered by the North Dakota merit system and to all agencies, departments, institutions, boards, commissions, and political subdivisions required to comply with standards for a merit system of personnel administration.

**History:** Effective September 1, 1992; amended effective July 1, 1995; November 1, 1996.

**General Authority:** NDCC 54-44.3-12

**Law Implemented:** NDCC 54-44.3-12

#### **4-07-34-02. Payroll review.**

Repealed effective July 1, 1995.

#### **4-07-34-03. Oversight and audit procedures.**

Human resource management services shall conduct annual audits or oversight reviews of the policies, procedures, and practices for the following purposes:

1. To ensure compliance with the federal merit system principles.
2. To respond to any complaint relating to an agency's recruitment, selection, or employment procedures.

The reviews may include a periodic or selective audit of payroll records, personnel records, or other employment-related records. Human resource management services shall provide a notice of ten working days prior to an audit or oversight review, unless the audit or review is the result of a complaint provided for in subsection 2.

**History:** Effective July 1, 1995; amended effective November 1, 1996; July 1, 2004.

**General Authority:** NDCC 54-44.3-12

**Law Implemented:** NDCC 54-44.3-12