**Prepared by the North Dakota Legislative Council
staff for the Legislative Management Committee
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LOTUS NOTES APPLICATIONS CONVERSION ESTIMATES

The Information Technology Department has estimated the cost of programming for conversion of Lotus Notes applications as follows:

- For legislators - An interface with the Internet and the hall monitor system at $1,970 and the development of the constituent/telephone message system at $54,073.75 (Appendix A)
- For Legislative Council staff - Replace Lotus Notes e-mail with Microsoft Outlook e-mail in Lotus Notes applications at $21,468.25 (Appendix B)
- For Lotus Notes applications, including meeting materials, expense voucher, fiscal notes, subject index, memo index, and certain common processes at $472,745 (reduce by $54,073.75 if the constituent/telephone message system has already been developed and by $26,652.50 if the conference committee (mail templates) system and interfaces have already been developed) (Appendix B)
- For Domino.doc (document management system) - The estimate for the conversion of the data and processes contained in Domino.doc is unknown because it has not been provided by the Information Technology Department staff at this time.

Additional costs:
- Estimated cost for hosting the converted applications on the Information Technology Department J2EE Application Server is $500 per month (if this is $500 per application the cost would be $3,500 per month) (Appendix B)
- Estimated cost for the purchase of Microsoft Office is $551.79 per user (prorated at $183.93 per user per year for three years--minimum allowable purchase) for a total cost of $131,877.81 for the 239 legislative branch users.

INFORMATION TECHNOLOGY DEPARTMENT RECOMMENDATION

The Information Technology Department recommends that all state agencies comply with the enterprise architecture initiatives, which will effectively eliminate Lotus Notes applications.

CONVERSION ACTIVITY

In order to avoid duplicate development activities, no further conversion from Lotus Notes applications should be undertaken until the results of the Legislative Council infrastructure analysis are available.

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