

MICROFILM DIVIDER

OMB/RECORDS MANAGEMENT DIVISION
SFN 2053 (2/85) 5M



ROLL NUMBER

DESCRIPTION

2007

2005 SENATE APPROPRIATIONS

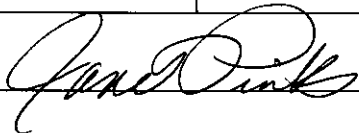
SB 2007

2005 SENATE STANDING COMMITTEE MINUTES

BILL/RESOLUTION NO. 2007
Senate Appropriations Committee

☐ Conference Committee

Hearing Date January 13, 2005

| Tape Number | Side A | Side B | Meter # |
|---|--------|--------|---------|
| 3 | A | | |
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| | | | |
| Committee Clerk Signature  | | | |

Chairman Holmberg opened the hearing on SB 2007 with a few announcements for Friday.

Rudy Jenson, Chairman, ND Administrative Committee on Veterans' Affairs, spoke in **support of SB 2007**. He discussed the 15 member committee appointed by the Governor and its purpose.

A copy of his testimony is on file.

Bob Hanson, Commission, Department of Veterans' Affairs, provided written testimony, expenditure distribution by county, grants by county, and appeared in **support of SB 2007**. He discussed the budget, the auditors report of the department, the auditors recommendations, and urged support of pay increases according to the Governor's recommendations.

Cathy Halgunseth, Administrative Assistant, Department of Veterans' Affairs, supplied written testimony and a copy of the budget request in **support of SB 2007**. She went into budgetary detail by line item, describing reasons for changes in the budget and what would come under general fund dollars. She gave an overview of the 2003-05 expenditures.

Questions were asked regarding where special funds and what would happen to the freed up monies. Response was the freed up monies would provide additional money for vets in the grants program.

Neil Asper, Administrator, North Dakota Veterans Home, provided written and verbal testimony in **support of SB 2007**. In reviewing the actions of the 2003-05 biennium, Mr. Asper indicated that the addition of a dementia unit was not financially feasible because of the low population base.

Kristin Lunneborg, Accounting Manager, ND Veterans Home, provided written and verbal testimony in **support of SB 2007**. She discussed the 2003-05 budget and the needs of the 2005-07 budget with the changes. She discussed the pharmacy program

Questions were raised regarding clarification of the budget, the medications to veterans, the pharmacy program, and the interim options.

John Jacobson, Chairman, Legislative Committee of North Dakota Veterans Council, provided verbal testimony in **support of SB 2007**.

Brad Munyer, Veterans Organization, provided verbal testimony **supporting SB 2007**. He discussed members of the board, summarized the strategic plan for the veterans home, and thanked the committee for their help in providing assistance to get the legislation passed.

Chairman Holmberg discussed the subcommittee of this bill and it was decided to disband the subcommittee as it is no longer needed.


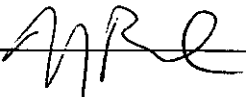
2005 SENATE STANDING COMMITTEE MINUTES

BILL/RESOLUTION NO. SB 2007

Senate Appropriations Committee

☐ Conference Committee

Hearing Date 02/11/05

| Tape Number | Side A | Side B | Meter # |
|---|---|--------|------------|
| 1 |  | X | 4,885-5944 |
| | | | |
| | | | |
| Committee Clerk Signature  | | | |

Minutes: **Chairman Holmberg** called meeting to order on SB 2007

Sen Andrist: Andrist moved the proposed amendment, he also explained amendment by reading it aloud. Minor adjustment were made, Sen. Andrist went over them, stating that the was no change made to the veterans home budget.

Sen. Robinson Was there any discussion with the folks from the veterans affairs department about this?

Sen. Andrist: I discussed it with no one, this is my amendment, Sen. Holmberg told me to look it over and see if there was any money to be saved. I came to the conclusion that this doesn't change what they have been doing, it just doesn't sweeten the pot any.

Sen. Andrist moved A **DO PASS as AMENDED**, seconded by Sen. Tallackson. Roll call vote was taken, 10 yeas, 2 nays, and 3 absent and not voting. Sen. Andrist will be the bills carrier.

Date 2/10/05
Roll Call Vote #: 7

2005 SENATE STANDING COMMITTEE ROLL CALL VOTES
BILL/RESOLUTION NO. SB 2007

Senate SENATE APPROPRIATIONS Committee

☐ Check here for Conference Committee

Legislative Council Amendment Number _____

Action Taken

Do Pass As Amended

Motion Made By

A

Seconded By

T

| Senators | Yes | No | Senators | Yes | No |
|-------------------------|--------------|----|------------------|-----|----|
| CHAIRMAN HOLMBERG | / | | SENATOR KRAUTER | | |
| VICE CHAIRMAN BOWMAN | / | | SENATOR LINDAAS | - | |
| VICE CHAIRMAN GRINDBERG | / | | SENATOR MATHERN | | - |
| SENATOR ANDRIST | / | | SENATOR ROBINSON | | - |
| SENATOR CHRISTMANN | | | SEN. TALLACKSON | / | |
| SENATOR FISCHER | / | | | | |
| SENATOR KILZER | / | | | | |
| SENATOR KRINGSTAD | 0 | | | | |
| SENATOR SCHOBINGER | / | | | | |
| SENATOR THANE | / | | | | |
| | | | | | |
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| | | | | | |
| | | | | | |

Total (Yes) 10 No 2

Absent 3

Floor Assignment Andrist

If the vote is on an amendment, briefly indicate intent:

REPORT OF STANDING COMMITTEE

SB 2007: Appropriations Committee (Sen. Holmberg, Chairman) recommends **AMENDMENTS AS FOLLOWS** and when so amended, recommends **DO PASS** (10 YEAS, 2 NAYS, 3 ABSENT AND NOT VOTING). SB 2007 was placed on the Sixth order on the calendar.

Page 2, line 14, replace "(43,494)" with "71,622"

Page 2, line 15, replace "196,539" with "81,423"

Page 2, line 16, replace "1,531,611" with "1,416,455"

Page 2, line 17, replace "(\$1,027,990)" with "(\$912,874)"

Page 2, line 18, replace "503,621" with "503,581"

Page 3, line 5, replace "Veterans' affairs" with "Total all funds" and replace "677,337" with "677,337"

Page 3, after line 5, insert:

"Less estimated income 115,116"

Page 3, line 6, replace "677,337" with "562,221"

Page 3, line 7, replace "5,058,441" with "4,943,325"

Page 3, line 8, replace "6,986,627" with "7,101,743"

Renumber accordingly

STATEMENT OF PURPOSE OF AMENDMENT:

Senate Bill No. 2007 - Summary of Senate Action

| | EXECUTIVE BUDGET | SENATE CHANGES | SENATE VERSION |
|---------------------------------|---------------------|-------------------|-------------------|
| Veterans' Home | | | |
| Total all funds | \$11,367,731 | \$0 | \$11,367,731 |
| Less estimated income | 6,986,627 | | 6,986,627 |
| General fund | \$4,381,104 | \$0 | \$4,381,104 |
| Department of Veterans' Affairs | | | |
| Total all funds | \$677,337 | \$0 | \$677,337 |
| Less estimated income | | 115,116 | 115,116 |
| General fund | \$677,337 | (\$115,116) | \$562,221 |
| Bill Total | | | |
| Total all funds | \$12,045,068 | \$0 | \$12,045,068 |
| Less estimated income | 6,986,627 | 115,116 | 7,101,743 |
| General fund | \$5,058,441 | (\$115,116) | \$4,943,325 |

Senate Bill No. 2007 - Department of Veterans' Affairs - Senate Action

| | EXECUTIVE BUDGET | SENATE CHANGES | SENATE VERSION |
|-----------------------|---------------------|-------------------|-------------------|
| Veterans' affairs | \$677,337 | | \$677,337 |
| Total all funds | \$677,337 | | \$677,337 |
| Less estimated income | | \$115,116 | 115,116 |

REPORT OF STANDING COMMITTEE (410)
February 11, 2005 2:43 p.m.

Module No: SR-28-2611
Carrier: Andrist
Insert LC: 58007.0101 Title: .0200

| | | | |
|--------------|-----------|-------------|-----------|
| General fund | \$677,337 | (\$115,116) | \$562,221 |
| FTE | 6.00 | 0.00 | 6.00 |

Dept. 321 - Department of Veterans' Affairs - Detail of Senate Changes

| | CHANGES FUNDING SOURCE FOR SALARIES AND OPERATING EXPENSES ¹ | TOTAL SENATE CHANGES |
|-----------------------|--|----------------------------|
| Veterans' affairs | _____ | _____ |
| Total all funds | | |
| Less estimated income | <u>\$115,116</u> | <u>\$115,116</u> |
| General fund | (\$115,116) | (\$115,116) |
| FTE | 0.00 | 0.00 |

¹ This amendment changes the funding for salaries and operating expenses from the general fund to special funding sources to be determined by the Department of Veterans' Affairs.

2005 HOUSE APPROPRIATIONS

SB 2007

These are excerpts from agency overview hearing. Full set of minutes/handouts available. Ask a legislative Council librarian.

House

SB 2005

Mr. Chadwick Kramer spoke on behalf of the Indian Affairs Commission and distributed written testimony (handout #33-4, attached). Mr. Chadwick reviewed the handout. There were no questions.

2006

Mr. Gary Ness spoke on behalf of the Aeronautics Commission and distributed written testimony (handout #33-5, attached). Mr. Ness continued by explaining the variances between the 03-05 budget and the 05-07 budget.

Rep. Mike Timm, Vice Chairman asked if the airline industry was stable. (tape #1, side B, meter #49.1) **Mr. Ness** answered that United is struggling, but everyone else seems to be strong. There is an upgrade in equipment.

Rep. Jeff Delzer asked if there was a list of the \$63 million requested for this biennium and the \$52 million for the next biennium. **Mr. Ness** answered that they would bring this to the subcommittee hearing. He noted that out of that total, the State is putting in \$2.1 million and the locals put in \$14 million and the federal government has put in about \$45 million. **Rep. Ron Carlisle** mentioned that the subcommittee is scheduled for next week.

Mr. Ness continued by reviewing "N.D. Aviation System Plan" which is attached to Handout #33-5. **Rep. Bob Skarphol** asked about the various airport projects and whether or not plans are submitted. **Mr. Ness** said yes and they have a plan which extends to 2009. Generally, they work on a 3-year basis for planning purposes.

SB 2007
Ms. Kristin Lunneborg spoke on behalf of the Veteran's Home and distributed written testimony (handout #33-6, attached). Ms. Lunneborg read her testimony.

Rep. Jeff Delzer asked if there was a list of the employees and the times that they worked, the benefits they received and their levels of employment, etc... And asked that they bring this with them to the subcommittee hearing.

Rep. Mike Timm, Vice Chairman commented that the veterans were having a very hard time of it before and now it is being turned around so this department should be commended on its good work.

Ms. Cathy Halgunseth spoke for the Veteran's Affairs office and distributed written testimony (handout #33-7). Ms. Halgunseth reviewed the handout concerning the variances between the 03-05 budget and the 05-07 budget.

Rep. Ken Svedjan, Chairman, asked about the status of the Veteran's Post War Trust Fund.

Ms. Halgunseth explained that said that the Trust Fund is controlled by Administrative Committee on Veterans' Affairs. It's managed by the State Treasurer's Office. The Committee is entitled to the interest on the fund balance, which usually runs about \$300-400,000 a biennium.

Rep. Ken Svedjan, Chairman, asked for clarification on how it was handled now versus how it was handled before and the logic of moving this into the general fund. (tape #2, side A, meter #12.9) **Ms. Halgunseth** said that funding is used for programs, administrative costs, an FTE position and operating expenses since the grant program has been in existence. This is draining money away from being able to provide benefits to veterans and their spouses in that program.

Rep. Ken Svedjan, Chairman, asked if it's benefits or services. **Ms. Halgunseth** said the program provides dental, optical, and hearing services. There has to be an income guideline. The other type of fund is the Veterans' Day Loan Fund. That has a limited amount of money in it and it's used for operating and salary expenses. This fund is down to \$190,000.

Rep. Ken Svedjan, Chairman asked if the loan program was initially funded by general funds.

Ms. Halgunseth answered yes. She said that three biennium's ago, there was a 5% cut in the budget. To keep that position on at a full-time level, they decided to start using the Veterans' Day Loan Fund to supplement that. **Rep. Ken Svedjan, Chairman**, asked if there were some earnings on that fund and **Ms. Halgunseth** affirmed and added that it's minimal with a fund balance of \$190,000. **Rep. Ken Svedjan, Chairman**, asked if the loans through that fund are used for a variety of purposes. **Ms. Halgunseth** said yes and that there are up to \$5,000 loans for veterans or their widows for medical bills, a faulty furnace, etc. She said there is an 80-90% pay back with this program. If they pay back in time, they get their interest refunded to them.

Rep. Jeff Delzer provided background for the Committee. He said that a number of sessions ago, it was determined that this FTE was not needed and it was the decision of the Veteran's Affairs Committee to fund it this way. It's something to consider carefully.

SB 2005
~~Mr. Tim Karsky spoke for the Department of Financial Institutions and reviewed written testimony (handout #33-8, attached). Mr. Karsky mentioned that there would need to be an additional FTE for \$188,000 added to this testimony under the salaries and wages line item.~~

~~**Rep. Ken Svedjan, Chairman**, asked if there were any capital assets or if this was all equipment. **Mr. Karsky** answered that no, it was all in equipment.~~

SB 2010
~~**Ms. Jan Webb** spoke for the Council on the Arts and reviewed written testimony (handout #33-9, attached). Ms. Webb reviewed the handout and mentioned that the Senate made no changes other than the adjustments due to the compensation package change.~~

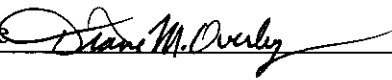
SB 2011
~~**Col. Brian Klipfel** spoke on behalf of the Highway Patrol and reviewed written testimony (handout #33-10, attached).~~

2005 HOUSE STANDING COMMITTEE MINUTES

BILL/RESOLUTION NO. SB 2007
Veterans Home / Veterans Affairs

House Appropriations Committee
Human Resources Division

Hearing Date: 3-9-05 Wednesday

| Tape Number | Side A | Side B | Meter # |
|---|--------|--------|-----------|
| I | X | X | |
| II | X | X | |
| III | X | | End: 38.6 |
| Committee Clerk Signature  | | | |

Minutes: **Chairman Delzer** called the meeting to order at 8:30 a.m. All members present.

Rudy Jenson, Chairman of the Administrative Committee on Veterans Affairs, testified in support of SB 2007 (see three-page handout). **Chairman Delzer** asked him to pass the registration sheets around. There are five major veterans groups. The Post War Trust Fund got started with money from bonus leftover from the Vietnam era. He would rather see the extra money go to their funds, instead of to the cemetery fund which is the Legislature's desire.

Kelly Schmidt, North Dakota State Treasurer, testified on SB 2007 (see two-page handout).

Her office invests the assets of the Veterans Postwar Trust Fund and she gave an update on the current asset allocation and the anticipated interest income for the 05-07 biennium. **Bob Hanson, Commissioner of the Department of Veterans Affairs**, commented the first initiated measure was in 1987 and passed 54-26. In 1996 the Veterans initiated the constitutional amendment with basically the same language.

Daryl Beard, Chairman of the North Dakota Veterans Home Governing Board, testified in support of SB 2007 (see five-page handout). Currently they receive \$59.36 per day for each bed from the skilled section of the Home. This care says they do not have to support the Medicaid portion. The problem is equalization rates.

Chairman Delzer: Please furnish a copy of the clarification you received. Daryl, on your 70% or greater that is out there, is it in place yet?

Beard: I have a copy of the match. It is a proposal from the Veterans cabinet, not congressional.

Chairman Delzer: When will it take place?

Beard: I do not know. It is totally unacceptable. It is wrong to cost-shift the pharmaceuticals back onto the state. They are trying to remove the per diem.

Chairman Delzer: How many of your residents have a disability of 70%?

Beard: I asked. We were told due to HIPA requirements, we cannot release the data.

Chairman Delzer: Oh, that's nice.

Beard: For each Basic Care resident, \$28 is collected. The budget was built before this proposal.

(Chairman Delzer left to testify on a bill.)

Bob Hanson, Commissioner of the Department of Veterans Affairs, testified in support of SB 2007 (see four-page handout). Currently there are 140-160 active loans. There is \$150,000-\$200,000 that has not been loaned yet. By law, 8% interest rate on loan means they will receive half their interest back. Ten percent goes to collection. The projected grants have been exceeded, with four months to go. The trust fund earnings will be very important to them.

Postwar trust fund earnings cover hearing, dental, transportation grant; Special grants help with unique medical needs. The Governor's funding of the General Fund dollars is really going to help needy veterans. The Veterans Aid Loan Fund is broader. Loans are not given for debt consolidation, though. We look very close at financial needs. **Rep. Bellew** asked for a copy of the performance audits.

Neal Asper, Administrator of the North Dakota Veterans Home, testified in support of SB 2007 (see two-page testimony; three-page FY 2005 VA 10-5588 Information on NHCs Provided by State Homes; and two-page FY 2005 52 State Domiciliary Health Care Units handouts). *(Tape I Side B starts)* **Rep. Metcalf** asked if staff were brought up to state level, what would the cost to the budget be. **Asper** said that to be competitive, it would be \$1-\$2 dollars less than other facilities. For RNs and LPNs it would mean \$50,000. There is no other option as they need to offer them more money. They have 38 total nursing home beds. Medications have to go through the VA, which gives them 60% discount. They are no longer free.

Vice Chair Pollert called a recess.

After reconvening at 10:06 a.m., Veterans Affairs was reviewed. **Cathy Halgunseth, Administrative Assistant for Veterans Affairs**, gave an overview (see seven-page handout). **Lori/OMB** explained the additional 1.5 FTE as an authorized FTE. **Hanson** clarified where the money from the Veterans Aid Loan fund comes from.

During the breakdown of the budget, **Halgunseth** said they get one lump sum of money, most of which is for salary and benefits. What is changing is the optional package, which includes a nationwide toll-free. How the \$50,000 will be used will be determined after they receive the recommendations. (OMBs Change Package Summary with yellow sheets detail was distributed.)

Rep. Metcalf asked for clarification on ND Job Service assistance. Someone will be contacted.

The Veterans Postwar Trust Fund Expenditures and the Proposed Expenditures pages were reviewed. *(Tape II Side A starts)* **Hanson** explained "veterans preference."

Rep. Metcalf: Under Veterans Affairs, which six do you want in the budget?

Halgunseth: The FTE, Rent, Toll-free Number, and Committee Travel. We have the Website already. Federal dollars do not flow through us. We only help facilitate those getting it.

Rep. Kerzman and **Rep. Bellew** raised inconsistencies on the salaries and benefits.

Don/LC: There was a mix-up on the amendment. The engrossed bill section three has been removed, so there will be no special funds. The engrossed version of the bill is incorrect. The actual original bill is the correct one. The amendment in the Senate that would have shifted funds from the Post War Fund, failed. (Copies of the original SB 2007 were distributed.)

Vice Chair Pollert: We will want a breakdown on your computer schedule so we can see if there is uniformity among all agencies.

Rep. Bellow: The Veterans Program software is \$30,000. Why?

(Rep. Wieland returned from testifying.)

Lori/OMB: That figure also include audit recommendations. See change 4 in the Budget Changes Narrative.

Vice Chair Pollert: We will stand in recess until this afternoon.

After reconvening at 2:00 p.m., **Rudy Jenson** introduced **Tim Nolz, Job Service North Dakota Program Administrator for the Veterans Service**. Nolz explained what they do with the \$40,000 they receive from the Post War Trust Fund (see seven-page handout).

Chairman Delzer: See if you can pull together an audit on the \$40,000 that comes out of the Post War Trust Fund to see how many people it actually serves, and the results, for Rudy and us.

Rep. Metcalf: Is assistance something that should come out of the Veterans Loan Fund instead of the Post War Fund?

Hanson: The Veterans Aid Loan Fund is only for a veteran, not programs.

Rep. Metcalf: When I look at the use of the Post War Fund it is then gone. With a loan, you have a chance of bringing that money back in.

A one-page handout regarding the Medicaid offset was distributed. The treatment of VA per diem payments to state homes for veterans was summarized in an e-mail to **Daryl Beard**.

Kristin Lunneborg, Accounting Manager at the North Dakota Veterans Home, gave an overview of the Veterans Home (see six-page handout). *(Tape II Side B starts)*

Neal Asper explained the five different classifications of pharmacies and their Home falls into the "Closed" category, so ownership not required.

Rep. Wieland asked questions regarding the budget money for the eight skilled beds filled.

Chairman Delzer: Rep. Wieland, we switched eight beds from Basic Care so we would increase federal money coming in. We gave them the authority, but it was the choice of the Veterans

Home to go forward or not. So they had the same expenses they had on basic care before. They did not have the increase in skilled care, but they also did not have the revenue.

Lunneborg: On the budget we are operating on, all of those numbers we have taken out.

Chairman Delzer: Then why are you \$250,000 short? Because your cost of skilled care should have been higher than what Basic.

Lunneborg: Technically, the deficiency appropriation is based on the fact that those numbers are not included in our budget.

Chairman Delzer: We need to deal with the numbers we dealt with at the end of the last biennium. Lori (OMB)?

Lori/OMB said there would have been a net increase.

Chairman Delzer: But they told us they felt they could make the switch and not have added cost. Rep. Wieland, we did not add any cost, but we took away \$250,000.

Lunneborg explained the pharmacy positions. Skilled beds were put on hold as they would have to build an addition on the same level. Doing so on the second floor was too costly.

Chairman Delzer: There was no authority for that after this biennium. It would have to be approved. The \$900,000 in reduced revenue, means you should also have \$650,000 on operating.

Lunneborg: Yes, due to the expenses for the next biennium, pharmacy costs and additional needs. That is why we are asking for an increase in our operating budget.

Chairman Delzer: Yes, but you are up on your operating and General Fund.

Lunneborg: We will come up short on our Special Fund this biennium. We are short \$100,000 so far. There was a small amount of carryover, but it will zero out. That is why there is a General Fund.

Chairman Delzer: Where do your revenues come from for custodial?

Lunneborg: Solely from donations to Veterans Homes (e.g. Memorial money). There are eight or nine different accounts.

Chairman Delzer called a ten-minute recess.

After reconvening at 3:49 p.m., the FTE Re-Cap for July 2003 to December 2004 handout was reviewed.

Chairman Delzer: Has your vacant FTE been relocated?

Lunneborg: We waited. We want to see if we are going to get the additional \$1.56.

Chairman Delzer asked for information regarding orderlies, and if they tried to get some to go full-time. He asked to know where they want to use the vacancies if they get the 1.5 FTE.

Lunneborg: In a 24-hour-7-days-a-week facility, flexibility is key. People do not want to work every single weekend, for example. We will provide how many take health insurance from us.

Chairman Delzer: We would also like a copy of the justification your DOE gave you. Do you have a spend-down with you? We will stand at ease while the clerk makes copies.

The 21-page Comparison of Actual Budget January 2005 with Skilled Care Staffing Facts handout was distributed and reviewed. **Lunneborg** explained why they dropped Eide Bailey.

Lori/OMB explained that since the revenue never occurred with the 8-bed figure, is why they put it in Administration. While it skews the Administration line item, it will make the rest clearer.

Lunneborg: By being \$500,000 in the hole, we have held off on expenses like equipment purchases. We wanted to see if the deficiency appropriation comes through. The X-ray and Lab costs are not included, as the VA had no idea. There are a lot of variables. If the deficiency appropriation is not approved, we would have to put off some of what is in budget. There are not really changes to the Administrative budget. *(Tape III Side A starts)*

Rep. Bellew: Why do you need \$13,000 for a time clock?

Lunneborg: We wanted a system that integrates with PeopleSoft to eliminate several hours of reentry work. It would be a swipe-card system and supervisors can go online and print reports. Our payroll person spends four days a month and two to three days verifying nurse sheets, and cannot afford the enormous time to go through manual time sheets. She may quit. A half a day is spent for dietary personnel.

Chairman Delzer: Are you going to decrease elsewhere then?

Lunneborg: A lot of these individuals work overtime to do this manually. It is hard to determine specific numbers. (Lunneberg went on to explain why they wanted a new server as well as why they wanted to keep the old one as a backup.)

Chairman Delzer: In essence that would all be General Fund money. Are there any grants from the federal government the VA can access?

Beard responded *(hard to hear on tape)*.

Chairman Delzer: Can you show how you built your budget? We will stand at ease while the clerk makes copies of your preliminary budget.

The 12-page ND Veterans Home 05-07 Preliminary Budget was distributed and reviewed.

Discussed formulas for salaries and rent. **Beard** said a lot of people would be on the street if they were charged too much. It is an ongoing battle for some of these veterans (i.e. Have prior addictions).

Asper: The ages of these people varies from 40's to 80's. Some homes do not have a cap. It would be a revenue loss if we did not have a cap. We increase the cap 3% every year. Without a cap we would lose some of our private pay.

There was discussion on resident requirements for the Home. More is charged for private rooms. Utilities are higher because they have gone to off-peak and more off-peak times will occur in the future. Fuel oil is their backup.

Chairman Delzer: We will adjourn until tomorrow morning.

2005 HOUSE STANDING COMMITTEE MINUTES

BILL/RESOLUTION NO. SB 2007
Veterans Home / Veteran Affairs

House Appropriations Committee
Human Resources Division

Hearing Date: 3-10-05 Thursday a.m.

| Tape Number | Side A | Side B | Meter # |
|--|--------|--------|-----------|
| I | X | X | |
| II | X | | End: 23.5 |
| | | | |
| Committee Clerk Signature <i>Diane McAuley</i> | | | |

Minutes: **Chairman Delzer** called the meeting to order at 8:32 a.m. All members present including Rep. Metcalf who walked in one minute later. Detail on SB 2007 was continued.

Kristin Lunneborg, Accounting Manager at the North Dakota Veterans Home, explained the bathroom remodeling for \$7,000. **Rep. Bellew** noted that it seemed high. A seven-page North Dakota Veterans Home Summary handout and a one-page VA and VH Compensation Package handout were distributed. Expenditures were continued from the previous day.

Chairman Delzer: How many optionals do you have?

Lori/OMB: We funded food for Dietary, Pharmacy, the additional 1.6 FTE, the roof for the skilled unit and the remodeling. A copy of the OAR should be in the Change Package Summary.

Chairman Delzer: How could Pharmacy be optional?

Lori/OMB: Because they needed to submit their budget as a hold-even amount.

Chairman Delzer: Okay, Dietary. It looks like a baker quit?

Lunneborg: They were over-expending funds, so we eliminated the baker spot and went with more precooked foods. We are saving money overall.

Chairman Delzer: I know what you are doing, but you still have a new time clock, server, etc. Which you could do without. But you cannot do without the food.

Lunneborg explained the freezer and food cooler expenses.

Chairman Delzer: There should be savings somewhere, but all I am seeing is additions. Going to overtime from comp time you should be freeing up hours. Let's go through the Preliminary Budget Report.

Lori/OMB: Their request does not include salary packages.

Lunneborg: The per diem covers everything basically.

Lori/OMB: The budget is different from the Health Department's funding which is tied to specific programs. With this, the Special Funds are one lump sum.

Lunneborg: It is split somewhat by percentage. We have to spend Federal and Special funds before General funds.

Neal Asper, Administrator for the North Dakota Veterans Home, commented on staffing and shifts during the Nursing review.

Lunneborg: The Performance Audit shows probationary changes or changes in position.

Rep. Metcalf: I think they are making good progress with FTEs lined up. It is difficult for them to get staffing. The head nurse had her arm twisted to come.

Asper commented on staffing requirements and numbers during the Nursing Skills section review. Their FTEs have to be higher for nursing homes, than in private sector.

Chairman Delzer: If you have a .6, how do you figure benefits? Is the OT going as benefit time? Anything over FTE count or based on 40-hour-week? We figure benefits at 9.2 of percentage of wages.

Lori/OMB explained it is calculated on whatever their salary is in a month and how it is calculated with the .6.

Chairman Delzer: We need to find that out. What about sick leave and vacation?

Asper: It is prorated. Let me review the specifics of the State's standards. We tend to pay the people who work those evenings before holidays double time, instead of the vacationers who leave earlier.

Lori/OMB explained that the split of the funds between the different categories is basically a cash flow issue. The funding source could be taken out since it is a unique budget. They have to pay with federal and special funds first.

Chairman Delzer: But we still need to keep track of where special funds come from.

(Tape 1 Side B starts)

Mary Kay Kelsch, Assistant Attorney General, explained she has been trying the last one to two months, after the federal law was passed allowing the per diem payments to not be counted as third party payments. They went to Senator Conrad's office to see if anyone with Medicaid could explain what they are to do regarding the extra money. Bottom line, we have a conference call set up to get answers on the State issue.

Chairman Delzer: We understand the situation. We just need to know if the federal government is going to fight this.

Kelsch: We wonder about their interaction with the Medicaid side to determine potential problems.

Chairman Delzer: The real question, if they expect to recapture anyone who does this and if it is legal. With CMS, the question is whether Medicaid wants to recapture. We will not work this budget until the 20th or so.

We will take a recess.

After the reconvening at 9:49, the Resident Services section was reviewed. (Rep. Kerzman was gone for a funeral.) Discussed how their numbers skew everyone else's and whether the AG would know if it would be legal to take the Veterans Home off the schedule. (Vice Chair Pollert took over for Chairman Delzer at this time.) The performance audit says they are a different class.

Vice Chair Pollert: We will move to Social Services.

Lunneborg said Social Services deals more with residents on a "mental needs" basis, (i.e. religious) versus physical needs. The part-time consultant was moved to an addiction counselor position. It was cheaper to do in-house plus we have continuity with the same person.

(Rep. Wieland left to testify at 10:10.)

Rep. Metcalf: What is left to be completed with the audit?

Asper: There does not seem to be anything critical.

Rep. Metcalf: Can we get copies of it ASAP?

Asper: It is confidential, until we respond to it.

Rep. Metcalf: If there is anything affecting the budget, we need to know after next week when we work the budget.

(Rep. Wieland returned at 10:20.)

Vice Chair Pollert: Laundry Section.

Lunneborg: The laundry used to be under housekeeping. It was split off this biennium. So the changes deal with adjustments from what educated guesses on the splits were thought to be. The utilities cost is completely separate from the rest of the building.

Rep. Bellew: Did you have to do the Pharmacy in-house?

Darold Beard, Chairman of the North Dakota Veterans Home Governing Board: No. The VA gave us two real options out of four: open market or an in-house pharmacy or give back the per diem. It all had to do with cost cutting or shifting the costs. The Emergency Commission asked us to look at the four options.

Lunneborg: Spouses of veterans cannot get prescriptions from the Veterans Home pharmacy.

(Tape II Side A starts)

Rep. Wieland inquired about the building facilities and occupancy.

Asper responded and explained how veterans have flexibility to come and go, similar to apartment living. He also explained how Medicaid billing has been handled.

Rep. Metcalf: Any private pay?

Asper: Ten.

Beard: \$59 is subtracted from private pay residents and they are not under equalization rates.

Only North Dakota and Minnesota have equalization of rates. If we pocket the \$59, and bill Medicaid the full amount, we are then required under the equalization of rates to bill that private

pay the full amount. We are going to lose all those residents. Residency is not required in western North Dakota. If we take the private pay out of there, the only thing left is Medicaid. I do not think we want that. The equalization of rates redemption is what is needed. I would like to collect those extra dollars from the federal government, but we have a moral responsibility to those people in the Home.

Rep. Metcalf: Is anybody looking at legal means to split Medicaid off?

Asper: I am not aware of anything.

Rep. Metcalf: I am concerned about doing something while we are in session.

Beard: The performance audit showed Medicaid sets the limits of additional benefits, so general funds for the Veteran's Home are reduced. The alternative would be to have the Veteran's Home in a class authority by itself, which would result in the Home not being subject to the upper limits established by the Department of Human Services. Thus there would be government-owned and non-government owned facilities. I visited with Barb Fisher and did not find it helpful in getting an exception.

Asper: Nothing will help until it goes through the Attorney General and Legislature.

Vice Chair Pollert: Kristin, have you purchased a time clock yet?

Lunneborg: It is still a proposal. It is the cheapest of three options.

Vice Chair Pollert: Are other agencies using these?

Lori/OMB: None have purchased yet, but they are being looked at for integration purposes.

Rep. Metcalf: In Valley City, the nursing home has one. And any nursing home can buy one and throw it in the "cost" category and it is covered.

Vice Chair Pollert: Kristin, give a synopsis of your budget.

Page 7

Human Resources Division

Bill/Resolution Number SB 2007

Hearing Date 3-10-05

Lunneborg: It is a difficult situation to deal with, even with the pharmacy. I assure you we have
looked hard at cutting costs wherever possible and tried to be responsible. Please pass the budget.

A two-page Health Benefits By Position handout was distributed.

Meeting adjourned after remarks by **Rep. Metcalf**.

2005 HOUSE STANDING COMMITTEE MINUTES

BILL/RESOLUTION NO. SB 2007
Veterans Home / Veterans Affairs

House Appropriations Committee
Human Resources Division

Hearing Date: 3-17-05 Thursday p.m.

| Tape Number | Side A | Side B | Meter # |
|---|--------|--------|---------------------|
| II | | X | 35.6 - 43.2 |
| II | | X | 45.3 - 55.0 approx. |
| III | X | | 1.0 - 2.5 |
| Committee Clerk Signature <i>Deane M. Overley</i> | | | |

Minutes: **Chairman Delzer** called the meeting to order on SB 2007.

Chairman Delzer: Proposals for the Veterans bill will be done as a set and then we will do yes and no on all like we did with Human Services. We will do the Health and Correction departments the same way, too. Representatives Metcalf and Kerzman, look over these proposals. When the initiated measure came through before, they thought five people were needed. The VA decided to keep the other person on and I think we pay half of that. That is a decision we have to make because the interest coming into the Post War Trust Fund will not cover it. That position may or may not be needed. I think we had discussion that they could capture money for the State with how they billed Medicaid. We could get their General Fund lowered, but it would cost the Department of Human Services. In my discussion with the Department of Human Services and Mary Kay, from the Attorney General's Office, I learned for one person it might put the whole budget process for Medicaid for LTC at jeopardy. For \$200,000, I certainly do not want to do that. So I think we will leave that out.

(A brief discussion took place on another bill.)

Chairman Delzer: On SB 2007, is there anything about how many LPNs there are on the Basic Care side or Skilled nursing? When you look at the Veterans Home under Personnel Basic Care, they have way more LPNs than CNAs. That is surprising. Should we put intent language in about looking at that? Lori (OMB), is there another performance audit out there?

Lori/OMB: They are just following up on an audit.

Chairman Delzer: We should share the list of amendment proposals that Rep. Metcalf and Rep. Kerzman have seen, with Don (LC). I would be very surprised if all of those were adopted.

(Tape III Side A starts)

Briefly discussed Dietary and that amendments might conflict. **Don/LC** asked a clarifying reduction question about the \$3,400 toll-free number and \$15,000 professional services.

Vice Chair Pollert: The \$15,000 is a plug-in figure they have sitting there.

Chairman Delzer: It is for comp or overtime.

2005 HOUSE STANDING COMMITTEE MINUTES

BILL/RESOLUTION NO. SB 2007
Veterans Affair / Veterans Home

House Appropriations Committee
Human Resources Division

Hearing Date: 3-24-05 Thursday p.m.

| Tape Number | Side A | Side B | Meter # |
|--|--------|--------|-------------|
| II | X | X | 39.1 - 48.5 |
| | | | |
| | | | |
| Committee Clerk Signature <i>Diane M. Aubrey</i> | | | |

Minutes: **Chairman Delzer** called the meeting to order at 3:02 p.m. Briefly mentioned a couple of bills before proceeding with SB 2007 amendments (see 58007.0105). Voice votes were taken. Section 4 Legislative Intent - Veterans' Home Staffing Policy passed 6-0. The Statement of Purpose Of Amendment section for Veterans' Home was discussed and voted on next. 1) Reduce health insurance. It passed 6-0; Reduce compensation package to 3/4. It passed 6-0. **Rep. Bellew** said his amendment was incorrect as he was not trying to reduce funding for time clock by \$7,000. He made a substitute motion to remove 2) and 3) amendment proposals, and then reduce 4) salaries and overtime by \$10,000. **Vice Chair Pollert** seconded it. Both rescinded and new motion was made. **Chairman Delzer** restated motions: Remove \$7,000 funding for clock and \$3,000 for the chiller. Motion to remove funding for clock failed 0-6 and motion to remove funding for the chiller failed 0-6. Motion to reduce salaries and wages line item by \$10,000 was made.

(Tape II Side B starts)

Rep. Metcalf: I think they have come so far. They are at base level now and it will be very difficult for them if we cut further from salaries.

Chairman Delzer: Committee members, I am going to support this. We never see a reduction in this area. Further discussion? Motion passes 4-2.

5) Reduces funding for operations:

Rep. Metcalf: Here I go again. They "get by." I understand equability, but they are in tough shape. They have enough willpower and character to stay within budget.

Rep. Kerzman: I echo Rep. Metcalf. They did a tremendous job in answering us.

Chairman Delzer: Further discussion? It passes 4-2.

6) Removes 1.53 FTE positions and funding: failed 0-6.

7) Reduces funding for computer replacement: failed 0-6.

Rep. Bellew: For items 2) time clock and 3) chiller, there has to be a corresponding reduction if they are to get these pieces of equipment. I move to reduce from General Fund \$10,000 from 4) Salaries and Wages line item.

Vice Chair Pollert: I second it.

Rep. Kerzman: Testimony said the technology will add to efficiency and for safe food. I do not have a problem with keeping the clock and chiller.

Vice Chair Pollert: Rep. Bellew's amendment brings up needing a savings somewhere.

Rep. Metcalf: Rep. Pollert, the individual who submitted this was the director of nursing, who was doing many other things. There will not be a reduction of time, because it will allow her to do other things. We took \$40,000 before. This will cut them enough.

Chairman Delzer: It is a reduction from the Governor's budget.

Vice Chair Pollert: Out of due respect for the good representative from Valley City, if there is three days somewhere, this tells me the director of nursing will begin doing her job, which someone else was doing. There has got to be a domino effect.

Rep. Metcalf: Many of these people check out and do some more work. She and others do not get paid for the extra time.

Rep. Wieland: That is illegal. They cannot do that. Fair Labor Standards prevent that.

Rep. Metcalf: I am glad you are up on the laws, Rep. Wieland, but you do not understand this area's work ethic.

Rep. Wieland: I do understand, and I wish we did not have that law on the books. My dad was a banker with long hours during the 1930s and 1940s. I think it is dangerous for an administrator to allow that.

Chairman Delzer: Committee members, I think the key is whether someone is being required to work without pay, and I do not think that is happening here. I do not think it is our job to watch over that.

Rep. Kerzman commented on the difference of salaried positions.

Chairman Delzer: Further discussion? Motion for removing \$10,000 from Salaries and Overtime wages fails 3-3. We had a per diem on skilled care with third party pay or not on Veterans Home. Discussion with the Human Services, the Attorney General's office and Veterans Affairs, it was decided to not pursue until it is clarified. We are nervous CMS could consider us out of compliance for the whole rate equalization for the whole state. It could jeopardize some Medicaid payment on LTC.

The Veterans Affairs amendment proposals were discussed and voted on (by voice) next.

1) Reduces recommended funding for health insurance: passes 6-0.

(Unnumbered) Reduces compensation package to 3/4: passes 6-0.

2) Removes funding for administrative committee travel expenses:

Rep. Kerzman: Is this money out of Post War Trust Fund?

Chairman Delzer: No, the General Fund. Travel would have to be taken out of the income Post War Trust Fund or the other fund.

Rep. Kerzman: The voters, a number of years ago, said it was to help the veterans, period.

Chairman Delzer: I would argue we have never paid this before or after out of General Fund. These are volunteer boards.

Rep. Kerzman: It is not a whole lot of money. We have an obligation.

Vice Chair Pollert: Has the travel expense ever come out of the General Fund?

Chairman Delzer: No, I am not sure it has been. Further comments before voting? Passes 4-2.

3) Removes one FTE position and related funding:

Chairman Delzer: I still think they can get by with five employees. In essence, they cannot afford to pay for a sixth employee.

Rep. Metcalf: This just is not the time to reduce staff when the workload across the state is increasing. It might save the State some money, but the purpose is to help veterans.

Rep. Kerzman: I echo Rep. Metcalf. We have a strong allegiance to our military as does the President and the Governor. I do not want to be on the record saying anything else.

Vice Chair Pollert asked about the 4 1/2 submitted, which was probably for hold-even purposes.

Rep. Wieland made point about kids returning from Iraq who will need help.

Rep. Bellew asked if the sixth person is already on staff.

Chairman Delzer said yes, and it would be paid with General Fund money and some benefits.

He said 3) Removes one FTE and 4) Removes funding for operations, would be taken as one motion: failed 0-6.

5) Removes funding for toll-free telephone service: motion fails 3-3.

6) Reduces funding for professional services:

Lori/OMB said the figures are for the recommendations from the audit. They have to contract with people to accomplish some of them. The auditor will come back to check. **Bob Hanson, Commissioner for the Department of Veterans Affairs**, said what they have left to do in 1 1/2 years. He commented on the computers. Programs need to be upgraded, which will be \$12,000-\$15,000. Other things include getting information out to the people. **Lori/OMB** also reviewed what the \$30,000 was for.

Chairman Delzer: Committee members, this is probably not our last time dealing with this. If we want this as a discussion point, we need to remove for it to be put back in.

Vice Chair Pollert: I want to see if we need the \$15,000 for sure.

Discussion continued and **Lori/OMB** reviewed briefly the audit recommendations.

Rep. Wieland: I would like to adjust something to allow us time before conference committee.

Chairman Delzer: They can adjust that amount on a substitute motion. Or we can vote on the \$5,000 first.

Rep. Metcalf: I offer a substitute motion to reduce to \$5,000.

Rep. Wieland: I second it.

Chairman Delzer: So it is from \$15,000 down to \$5,000. By voice vote, motion passes 6-0.

Page 6
Human Resources Division
Bill/Resolution Number SB 2007
Hearing Date 3-24-05

7) Reduces funding for computer replacement: fails 0-6.

Chairman Delzer: Any further adjustments on Veterans' Affairs? Rep. Metcalf, would you carry?

Rep. Metcalf: Yes.

Chairman Delzer called a recess before proceeding to another bill.

2005 HOUSE STANDING COMMITTEE MINUTES

BILL/RESOLUTION NO. SB 2007
Veterans Home / Veterans Affairs

House Appropriations Committee
Human Resources Division

Hearing Date: 3-28-05 Monday a.m.

| Tape Number | Side A | Side B | Meter # |
|--|--------|--------|-------------|
| I | | X | 28.0 - 38.1 |
| | | | |
| | | | |
| Committee Clerk Signature <i>Diane M. Ovelly</i> | | | |

Minutes: **Chairman Delzer** called the meeting to order on SB 2007 to review amendments (see two-page 58007.0107).

Chairman Delzer: We did affect the health insurance. Joe (OMB), we shouldn't we be taking any of their Special Fund authority away? That should be General Fund money, too.

Joe/OMB: I am not sure.

Stephanie/LC: When we reduce the health insurance, we do set the appropriation to the same portion as to how it was funded.

Chairman Delzer: We might be starting them at \$11,800 for the authority they have. The health insurance reduction was done at the same percentage. Can they use it elsewhere? Or will we be shorting them? Do they have wiggle room?

Lori/OMB: It is a projection, yes.

Chairman Delzer: We will leave as is. Looks like the amendments are right.

Page 2

Human Resources Division

Bill/Resolution Number SB 2007

Hearing Date 3-28-05

Rep. Bellew: I will move amendment .0107 to SB 2007.

Rep. Wieland: I second it.

Chairman Delzer: We will do a voice vote. Amendments are adopted 6-0.

Rep. Wieland: I move Do Pass As Amended for SB 2007.

Rep. Bellew: I second it.

Chairman Delzer: The clerk will call the roll. Motion carries 6-0. Rep. Metcalf will carry it.

Rep. Wieland will chair the conference committee.

Adjourned.

2005 HOUSE STANDING COMMITTEE MINUTES

BILL/RESOLUTION NO. SB2007
Veteran's Home and Veteran's Affairs

House Appropriations Full Committee

☐ Conference Committee

Hearing Date March 30, 2005

| Tape Number | Side A | Side B | Meter # |
|--|--------|--------|---------------|
| 1 | X | | #40.6 - # end |
| Committee Clerk Signature <i>Chris Alexander</i> | | | |

Minutes:

Rep. Ken Svedjan, Chairman opened the discussion on SB2007.

Rep. Ralph Metcalf moved to adopt amendment #0107 to SB2007

Rep. Larry Bellew seconded

Rep. Ralph Metcalf explained that this bill has several amendments that effect the appropriation portion of this bill. The first change is the adjustment for the health insurance. The second change reduces the salary ranges by \$40,000 due to a change in overtime policies. The third change is reducing the funding for operations. All these changes are for the Veteran's Home Administration. The changes in the Department of Veteran's Affairs includes the adjustments for the health insurance and a reduction of travel expenses. We also reduced funding for professional services. We have requested a report regarding justification the staffing policies of the Veteran's Home. This report will be presented to the appropriations committee at the 60th legislative assembly.

Rep. Jeff Delzer explained that there is language in code that requires the Veteran's Home to spend special and federal funds first before they spend from the general fund. We then have to make adjustments to the general fund for everything because it is all backloaded.

Rep. Ole Aarsvold asked if section 4 was the result of a performance audit

Rep. Jeff Delzer explained that this was a result of a comparison of the number of LPNs and CNAs they have on the basic care side. Because the LPNs were significantly higher, there was a request made to see if they could look at there staffing policy and see if they could reduce the number of LPNs and use more CNAs which would save them money in operating costs.

Rep. Keith Kempenich asked what the balance was in the trust fund

Rep. Ralph Metcalf answered that this was close to \$3 million

Rep. Ken Svedjan, Chairman called for a voice vote on the motion to adopt amendment #0107 to SB2007. Motion carried.

Rep. James Kerzman moved to further amend SB2007 with amendment #0108. This amendment would restore item #2 under the Veteran's Home which includes \$40,000 in wages, and restores the \$50,000 in operations and \$20,000 for the travel expenses in Veteran's Affairs.

Rep. Pam Gulleon seconded

Rep. James Kerzman explained that the constitutionality of these funds is in question since they were voted on by the people for the Veteran's Homes. As for the traveling expenses for the Veteran's Affairs commission, this is an appointed commission and they don't get paid for their time so the least we could do is pay for their travel.

Rep. Jeff Delzer commented that he would resist this amendment. The committee looked at this and decided that this was the proper way to reduce this budget. He explained that the testimony justified these changes. (meter Tape #1, side A, #51.1)

Rep. Ken Svedjan, Chairman called for a roll call vote on the motion to adopt amendment #0108 to SB2007. Motion failed with a vote of 7 yeas, 15 neas, and 1 absence.

Rep. Ralph Metcalf moved a Do Pass As Amended motion for SB2007

Rep. Larry Bellew seconded

Rep. Ken Svedjan, Chairman called for a roll call vote on the Do Pass As Amended motion for SB2007. Motion carried with a vote of 21 yeas, 1 neas and 1 absence. Rep Metcalf will carry the bill to the house floor.

Rep. Ken Svedjan, Chairman closed the discussion on SB2007.

PROPOSED AMENDMENTS TO SENATE BILL NO. 2007

Page 1, line 2, after "affairs" insert "; and to provide legislative intent"

Page 2, line 5, replace "(172,347)" with "(330,947)"

Page 2, line 6, replace "495,074" with "441,394"

Page 2, line 7, replace "27,809" with "17,809"

Page 2, line 8, replace "350,536" with "128,256"

Page 2, line 9, replace "(984,496)" with "(1,058,670)"

Page 2, line 10, replace "1,335,032" with "1,186,926"

Page 2, line 13, replace "153,045" with "32,209"

Page 2, line 15, replace "196,539" with "75,703"

Page 2, line 16, replace "1,531,611" with "1,262,629"

Page 2, line 17, replace "(1,027,990)" with "(1,102,164)"

Page 2, line 18, replace "503,621" with "160,465"

Page 2, line 27, replace "7,803,390" with "7,644,790"

Page 2, line 28, replace "3,206,778" with "3,153,098"

Page 2, line 29, replace "357,563" with "347,563"

Page 2, line 30, replace "11,367,731" with "11,145,451"

Page 3, line 1, replace "6,986,627" with "6,912,453"

Page 3, line 2, replace "4,381,104" with "4,232,998"

Page 3, line 5, replace "677,337" with "556,501"

Page 3, line 6, replace "677,337" with "556,501"

Page 3, line 7, replace "5,058,441" with "4,789,499"

Page 3, line 8, replace "6,986,627" with "6,912,453"

Page 3, line 9, replace "12,045,068" with "11,701,952"

Page 3, after line 9, insert:

"SECTION 4. LEGISLATIVE INTENT - VETERANS' HOME STAFFING POLICY. It is the intent of the fifty-ninth legislative assembly that the veterans' home review its policy of staffing for basic care services, including the number of licensed practical nurses as compared to certified nurse assistants scheduled for each shift, and to present a report to the appropriations committees of the sixtieth legislative assembly during the agency's budget presentation regarding justification for the staffing policy and information on savings that may be realized from changes in the policy."

Renumber accordingly

STATEMENT OF PURPOSE OF AMENDMENT:

Senate Bill No. 2007 - Summary of House Action

| | EXECUTIVE BUDGET | SENATE VERSION | HOUSE CHANGES | HOUSE VERSION |
|---------------------------------|---------------------|-------------------|--------------------|------------------|
| Veterans' Home | | | | |
| Total all funds | \$11,367,731 | \$11,367,731 | (\$222,280) | \$11,145,451 |
| Less estimated income | <u>6,986,627</u> | <u>6,986,627</u> | <u>(74,174)</u> | <u>6,912,453</u> |
| General fund | \$4,381,104 | \$4,381,104 | (\$148,106) | \$4,232,998 |
| Department of Veterans' Affairs | | | | |
| Total all funds | \$677,337 | \$677,337 | (\$120,836) | \$556,501 |
| Less estimated income | <u>\$677,337</u> | <u>\$677,337</u> | <u>(\$120,836)</u> | <u>\$556,501</u> |
| General fund | | | | |
| Bill Total | | | | |
| Total all funds | \$12,045,068 | \$12,045,068 | (\$343,116) | \$11,701,952 |
| Less estimated income | <u>6,986,627</u> | <u>6,986,627</u> | <u>(74,174)</u> | <u>6,912,453</u> |
| General fund | \$5,058,441 | \$5,058,441 | (\$268,942) | \$4,789,499 |

Senate Bill No. 2007 - Veterans' Home - House Action

| | EXECUTIVE BUDGET | SENATE VERSION | HOUSE CHANGES | HOUSE VERSION |
|-----------------------|---------------------|-------------------|------------------|------------------|
| Salaries and wages | \$7,803,390 | \$7,803,390 | (\$158,600) | \$7,644,790 |
| Operating expenses | 3,206,778 | 3,206,778 | (53,680) | 3,153,098 |
| Capital assets | <u>357,563</u> | <u>357,563</u> | <u>(10,000)</u> | <u>347,563</u> |
| Total all funds | \$11,367,731 | \$11,367,731 | (\$222,280) | \$11,145,451 |
| Less estimated income | <u>6,986,627</u> | <u>6,986,627</u> | <u>(74,174)</u> | <u>6,912,453</u> |
| General fund | \$4,381,104 | \$4,381,104 | (\$148,106) | \$4,232,998 |
| FTE | 90.97 | 90.97 | (1.53) | 89.44 |

Dept. 313 - Veterans' Home - Detail of House Changes

| | REDUCES RECOMMENDED FUNDING FOR HEALTH INSURANCE ¹ | REDUCES COMPENSATION PACKAGE TO 3/4 | REDUCES FUNDING FOR TIME CLOCK ² | REDUCES FUNDING FOR CHILLER ³ | REDUCES SALARIES AND WAGES LINE ITEM ⁴ | REDUCES FUNDING FOR OPERATIONS ⁵ |
|-----------------------|---|---|--|--|---|---|
| Salaries and wages | (\$12,106) | (\$22,579) | | | (\$40,000) | (\$50,000) |
| Operating expenses | | | (\$7,000) | (\$3,000) | | |
| Capital assets | | | | | | |
| Total all funds | (\$12,106) | (\$22,579) | (\$7,000) | (\$3,000) | (\$40,000) | (\$50,000) |
| Less estimated income | <u>(11,794)</u> | | <u>(7,000)</u> | <u>(3,000)</u> | <u>(27,200)</u> | <u>(21,500)</u> |
| General fund | (\$312) | (\$22,579) | \$0 | \$0 | (\$12,800) | (\$28,500) |
| FTE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

| | REMOVES 1.53 FTE POSITIONS AND FUNDING ⁶ | REDUCES FUNDING FOR COMPUTER REPLACEMENT ⁷ | TOTAL HOUSE CHANGES |
|-----------------------|---|--|---------------------------|
| Salaries and wages | (\$83,915) | | (\$158,600) |
| Operating expenses | | (\$3,680) | (53,680) |
| Capital assets | | | <u>(10,000)</u> |
| Total all funds | (\$83,915) | (\$3,680) | (\$222,280) |
| Less estimated income | | <u>(3,680)</u> | <u>(74,174)</u> |
| General fund | (\$83,915) | \$0 | (\$148,106) |
| FTE | (1.53) | 0.00 | (1.53) |

- ¹ This amendment reduces funding for state employee health insurance premiums from \$559.15 to \$553.95 per month.
- ² The House reduced funding for a new time clock from \$13,000 to \$6,000.
- ³ The House reduced the funding for a chiller from \$7,500 to \$4,500.
- ⁴ The House reduced the salaries and wages line item due to change in overtime policy.
- ⁵ The House reduced funding for operating expenses, based on percentage of funding from the general fund and other funds.
- ⁶ The House removed 1.53 FTE positions and funding included in the executive recommendation.
- ⁷ The House adjusted funding for computers to the standard state contract rate.

Senate Bill No. 2007 - Department of Veterans' Affairs - House Action

| | EXECUTIVE BUDGET | SENATE VERSION | HOUSE CHANGES | HOUSE VERSION |
|-----------------------|---------------------|-------------------|--------------------|------------------|
| Veterans' Affairs | <u>\$677,337</u> | <u>\$677,337</u> | <u>(\$120,836)</u> | <u>\$556,501</u> |
| Total all funds | <u>\$677,337</u> | <u>\$677,337</u> | <u>(\$120,836)</u> | <u>\$556,501</u> |
| Less estimated income | | | | |
| General fund | <u>\$677,337</u> | <u>\$677,337</u> | <u>(\$120,836)</u> | <u>\$556,501</u> |
| FTE | 6.00 | 6.00 | (1.00) | 5.00 |

Dept. 321 - Department of Veterans' Affairs - Detail of House Changes

| | REDUCES RECOMMENDED FUNDING FOR HEALTH INSURANCE ¹ | REDUCES COMPENSATION PACKAGE TO 3/4 | REMOVES FUNDING FOR ADMINISTRATIVE COMMITTEE TRAVEL EXPENSES ² | REMOVES 1 FTE POSITION AND RELATED FUNDING ³ | REMOVES FUNDING FOR OPERATIONS ⁴ | REMOVES FUNDING FOR TOLL-FREE TELEPHONE SERVICE ⁵ |
|-----------------------|---|---|--|---|---|--|
| Veterans' Affairs | <u>(\$749)</u> | <u>(\$2,005)</u> | <u>(\$20,000)</u> | <u>(\$87,266)</u> | <u>(\$11,200)</u> | <u>(\$3,400)</u> |
| Total all funds | <u>(\$749)</u> | <u>(\$2,005)</u> | <u>(\$20,000)</u> | <u>(\$87,266)</u> | <u>(\$11,200)</u> | <u>(\$3,400)</u> |
| Less estimated income | | | | | | |
| General fund | <u>(\$749)</u> | <u>(\$2,005)</u> | <u>(\$20,000)</u> | <u>(\$87,266)</u> | <u>(\$11,200)</u> | <u>(\$3,400)</u> |
| FTE | 0.00 | 0.00 | 0.00 | (1.00) | 0.00 | 0.00 |

| | REDUCES FUNDING FOR PROFESSIONAL SERVICES ⁶ | REDUCES FUNDING FOR COMPUTER REPLACEMENT ⁷ | TOTAL HOUSE CHANGES |
|-----------------------|---|--|---------------------------|
| Veterans' Affairs | <u>(\$15,000)</u> | <u>(\$1,216)</u> | <u>(\$120,836)</u> |
| Total all funds | <u>(\$15,000)</u> | <u>(\$1,216)</u> | <u>(\$120,836)</u> |
| Less estimated income | | | |
| General fund | <u>(\$15,000)</u> | <u>(\$1,216)</u> | <u>(\$120,836)</u> |
| FTE | 0.00 | 0.00 | (1.00) |

- ¹ This amendment reduces funding for state employee health insurance premiums from \$559.15 to \$553.95 per month.
- ² The House removed funding to cover travel expenses of the Administrative Committee on Veterans' Affairs.
- ³ The House removed 1 FTE position and related funding.
- ⁴ This amendment removes funding for rent (\$7,200) and dues and professional development (\$4,000).
- ⁵ The House removed funding for toll-free telephone service.
- ⁶ The House reduced funding for professional services.
- ⁷ The House adjusted funding for computers to the standard state contract rate.

Date: 3/28/05 Mon.
Roll Call Vote #: ①

2005 HOUSE STANDING COMMITTEE ROLL CALL VOTES
BILL/RESOLUTION NO. JB 2007

House Appropriations - Human Resources Committee

☐ Check here for Conference Committee

Legislative Council Amendment Number (58007.0107)

Action Taken Do Pass As Amended

Motion Made By Rep. Wieland Seconded By Rep. Bellew

| Representatives | Yes | No | Representatives | Yes | No |
|----------------------------|-----|----|--------------------|-----|----|
| Chairman Jeff Delzer | ✓ | | Rep. James Kerzman | ✓ | |
| Vice Chairman Chet Pollert | ✓ | | Rep. Ralph Metcalf | ✓ | |
| Rep. Larry Bellew | ✓ | | | | |
| Rep. Alon C. Wieland | ✓ | | | | |
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Total (Yes) 6 No 0

Absent _____

Floor Assignment Rep. Metcalf

If the vote is on an amendment, briefly indicate intent:

Date: March 30, 2005
Roll Call Vote #: 1

2005 HOUSE STANDING COMMITTEE ROLL CALL VOTES
BILL/RESOLUTION NO. SB2007

House Appropriations - Full Committee

☐ Check here for Conference Committee

Legislative Council Amendment Number 58007.0107

Action Taken **DO PASS AS AMENDED**

Motion Made By **Rep Metcalf** Seconded By **Rep Bellew**

| Representatives | Yes | No | Representatives | Yes | No |
|-------------------------------|-----|----|----------------------|-----|----|
| Rep. Ken Svedjan, Chairman | X | | Rep. Bob Skarphol | X | |
| Rep. Mike Timm, Vice Chairman | X | | Rep. David Monson | X | |
| Rep. Bob Martinson | AB | | Rep. Eliot Glassheim | X | |
| Rep. Tom Brusegaard | X | | Rep. Jeff Delzer | X | |
| Rep. Earl Rennerfeldt | X | | Rep. Chet Pollert | X | |
| Rep. Francis J. Wald | X | | Rep. Larry Bellew | X | |
| Rep. Ole Aarsvold | X | | Rep. Alon C. Wieland | X | |
| Rep. Pam Guleson | X | | Rep. James Kerzman | | X |
| Rep. Ron Carlisle | X | | Rep. Ralph Metcalf | X | |
| Rep. Keith Kempenich | X | | | | |
| Rep. Blair Thoreson | X | | | | |
| Rep. Joe Kroeber | X | | | | |
| Rep. Clark Williams | X | | | | |
| Rep. Al Carlson | X | | | | |

Total Yes 21 No 1

Absent 1

Floor Assignment **Rep Metcalf**

If the vote is on an amendment, briefly indicate intent:

REPORT OF STANDING COMMITTEE

SB 2007: Appropriations Committee (Rep. Svedjan, Chairman) recommends **AMENDMENTS AS FOLLOWS** and when so amended, recommends **DO PASS** (21 YEAS, 1 NAY, 1 ABSENT AND NOT VOTING). SB 2007 was placed on the Sixth order on the calendar.

Page 1, line 2, after "affairs" insert "; and to provide legislative intent"

Page 2, line 5, replace "(\$172,347)" with "(\$247,032)"

Page 2, line 6, replace "495,074" with "445,074"

Page 2, line 8, replace "350,536" with "225,851"

Page 2, line 9, replace "(984,496)" with "(996,290)"

Page 2, line 10, replace "1,335,032" with "1,222,141"

Page 2, line 13, replace "153,045" with "125,291"

Page 2, line 15, replace "196,539" with "168,785"

Page 2, line 16, replace "1,531,611" with "1,390,926"

Page 2, line 17, replace "(\$1,027,990)" with "(\$1,039,784)"

Page 2, line 18, replace "503,621" with "351,142"

Page 2, line 27, replace "7,803,390" with "7,728,705"

Page 2, line 28, replace "3,206,778" with "3,156,778"

Page 2, line 30, replace "11,367,731" with "11,243,046"

Page 3, line 1, replace "6,986,627" with "6,974,833"

Page 3, line 2, replace "4,381,104" with "4,268,213"

Page 3, line 5, replace "677,337" with "649,583"

Page 3, line 6, replace "677,337" with "649,583"

Page 3, line 7, replace "5,058,441" with "4,917,796"

Page 3, line 8, replace "6,986,627" with "6,974,833"

Page 3, line 9, replace "12,045,068" with "11,892,629"

Page 3, after line 9, insert:

"SECTION 4. LEGISLATIVE INTENT - VETERANS' HOME STAFFING POLICY. It is the intent of the fifty-ninth legislative assembly that the veterans' home review its policy of staffing for basic care services, including the number of licensed practical nurses as compared to certified nurse assistants scheduled for each shift and to present a report to the appropriations committees of the sixtieth legislative assembly during the agency's budget presentation regarding justification for the staffing policy and information on savings that may be realized from changes in the policy."

Renumber accordingly

STATEMENT OF PURPOSE OF AMENDMENT:

Senate Bill No. 2007 - Summary of House Action

| | EXECUTIVE BUDGET | SENATE VERSION | HOUSE CHANGES | HOUSE VERSION |
|---------------------------------|---------------------|-------------------|------------------|------------------|
| Veterans' Home | | | | |
| Total all funds | \$11,367,731 | \$11,367,731 | (\$124,685) | \$11,243,046 |
| Less estimated income | <u>6,986,627</u> | <u>6,986,627</u> | <u>(11,794)</u> | <u>6,974,833</u> |
| General fund | \$4,381,104 | \$4,381,104 | (\$112,891) | \$4,268,213 |
| Department of Veterans' Affairs | | | | |
| Total all funds | \$677,337 | \$677,337 | (\$27,754) | \$649,583 |
| Less estimated income | <u>677,337</u> | <u>677,337</u> | <u>(27,754)</u> | <u>649,583</u> |
| General fund | \$677,337 | \$677,337 | (\$27,754) | \$649,583 |
| Bill Total | | | | |
| Total all funds | \$12,045,068 | \$12,045,068 | (\$152,439) | \$11,892,629 |
| Less estimated income | <u>6,986,627</u> | <u>6,986,627</u> | <u>(11,794)</u> | <u>6,974,833</u> |
| General fund | \$5,058,441 | \$5,058,441 | (\$140,645) | \$4,917,796 |

Senate Bill No. 2007 - Veterans' Home - House Action

| | EXECUTIVE BUDGET | SENATE VERSION | HOUSE CHANGES | HOUSE VERSION |
|-----------------------|---------------------|-------------------|------------------|------------------|
| Salaries and wages | \$7,803,390 | \$7,803,390 | (\$74,685) | \$7,728,705 |
| Operating expenses | 3,206,778 | 3,206,778 | (50,000) | 3,156,778 |
| Capital assets | <u>357,563</u> | <u>357,563</u> | | <u>357,563</u> |
| Total all funds | \$11,367,731 | \$11,367,731 | (\$124,685) | \$11,243,046 |
| Less estimated income | <u>6,986,627</u> | <u>6,986,627</u> | <u>(11,794)</u> | <u>6,974,833</u> |
| General fund | \$4,381,104 | \$4,381,104 | (\$112,891) | \$4,268,213 |
| FTE | 90.97 | 90.97 | 0.00 | 90.97 |

Dept. 313 - Veterans' Home - Detail of House Changes

| | REDUCES RECOMMENDED FUNDING FOR HEALTH INSURANCE ¹ | REDUCES COMPENSATION PACKAGE TO 3/4 | REDUCES SALARIES AND WAGES LINE ITEM ² | REDUCES FUNDING FOR OPERATIONS ³ | TOTAL HOUSE CHANGES |
|-----------------------|---|---|--|---|---------------------------|
| Salaries and wages | (\$12,106) | (\$22,579) | (\$40,000) | | (\$74,685) |
| Operating expenses | | | | (\$50,000) | (50,000) |
| Capital assets | | | | | |
| Total all funds | (\$12,106) | (\$22,579) | (\$40,000) | (\$50,000) | (\$124,685) |
| Less estimated income | <u>(11,794)</u> | | | | <u>(11,794)</u> |
| General fund | (\$312) | (\$22,579) | (\$40,000) | (\$50,000) | (\$112,891) |
| FTE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

¹ This amendment reduces funding for state employee health insurance premiums from \$559.15 to \$553.95 per month.

² The House reduced the salaries and wages line item due to a change in the over-time policy.

³ The House reduced funding for operating expenses.

Senate Bill No. 2007 - Department of Veterans' Affairs - House Action

| | EXECUTIVE BUDGET | SENATE VERSION | HOUSE CHANGES | HOUSE VERSION |
|-----------------------|---------------------|-------------------|-------------------|------------------|
| Veterans' Affairs | <u>\$677,337</u> | <u>\$677,337</u> | <u>(\$27,754)</u> | <u>\$649,583</u> |
| Total all funds | \$677,337 | \$677,337 | (\$27,754) | \$649,583 |
| Less estimated income | | | | |
| General fund | <u>\$677,337</u> | <u>\$677,337</u> | <u>(\$27,754)</u> | <u>\$649,583</u> |
| FTE | 6.00 | 6.00 | 0.00 | 6.00 |

Dept. 321 - Department of Veterans' Affairs - Detail of House Changes

| | REDUCES RECOMMENDED FUNDING FOR HEALTH INSURANCE ¹ | REDUCES COMPENSATION PACKAGE TO 3/4 | REMOVES FUNDING FOR ADMINISTRATIVE COMMITTEE TRAVEL EXPENSES ² | REDUCES FUNDING FOR PROFESSIONAL SERVICES ³ | TOTAL HOUSE CHANGES |
|-----------------------|---|---|--|---|---------------------------|
| Veterans' Affairs | <u>(\$749)</u> | <u>(\$2,005)</u> | <u>(\$20,000)</u> | <u>(\$5,000)</u> | <u>(\$27,754)</u> |
| Total all funds | (\$749) | (\$2,005) | (\$20,000) | (\$5,000) | (\$27,754) |
| Less estimated income | | | | | |
| General fund | <u>(\$749)</u> | <u>(\$2,005)</u> | <u>(\$20,000)</u> | <u>(\$5,000)</u> | <u>(\$27,754)</u> |
| FTE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

¹ This amendment reduces funding for state employee health insurance premiums from \$559.15 to \$553.95 per month.

² The House removed funding to cover travel expenses of the Administrative Committee on Veterans' Affairs.

³ The House reduced funding for professional services.

2005 SENATE APPROPRIATIONS


CONFERENCE COMMITTEE

SB 2007

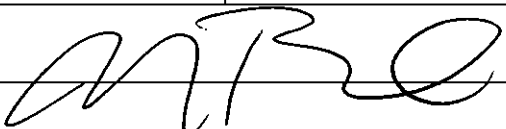
2005 SENATE STANDING COMMITTEE MINUTES

BILL/RESOLUTION NO. **SB 2007**

Senate Appropriations Committee

 Conference Committee

Hearing Date **04/07/05**

| Tape Number | Side A | Side B | Meter # |
|--|--------|--------|-----------|
| 3 | | x | 2009-3881 |
| | | | |
| | | | |
| Committee Clerk Signature  | | | |

Minutes: **Sen. Andrist (Conference Committee Chair)** called the meeting to order.

Roll was taken, all members were present.

Sen. Andrist asked the House members to review the changes that they had made.

Rep. Weiland: We added an amendment #.0107 to section 4 of the bill. It has to do with a study regarding the ratio of CNA's to LPN's it is out of sync. They have more LPN's then CNA's

Rep. Bellew: The reason for the study is that the night time staffing had a rise in the ratio of LPN's to CNA's.

Rep. Weiland: The amendment is an adjustment for the decrease in money for that State employee health insurance and the decrease in salaries and wages due to the change in the overtime policy and the comp time switch to overtime at the Vet's Home.

Sen. Andrist: There are savings, is that the reason for the reduction?

Rep. Weiland: There are no time clocks now.

Rep. Bellow (2792): They moved from 3 temporary employees to 3 FTE's cutting down on Overtime.

Rep. Weiland: Regarding the Vet's Home, the House reduced its operating expense funding to \$50,000.

Rep. Bellew (296): We felt there wan an over budget there.

Rep. Weiland: There was a reduction in salaries because of the 3 and 4. It can be amended back to the 4 and 4.

Sen. Andrist: So \$40,000 for salaries and \$50,000 for operating expenses

Sen. Kilzer: \$50,000 out of 3.2 million right?

Sen. Andrist: Why take the \$50,000, were did you get that number.

Rep. Weiland: We will get that information to you.

Sen. Kilzer (3325): Could you also go back a couple of biennium's?

Sen. Robinson (3376): The Vets is District 24 went through a performance audit and went under some significant changes.

Rep. Metcalf (3490): The amendment that came from the House was not unanimously approved,

I did not support it.

Sen. Andrist: Okay, lets move to amendment number .0107 on page three, The Department of Veterans Affairs.

Rep. Weiland (3750): There are three changes there. The reduction for state health insurance, and the reduction for professional services.

Do to time constraints, Sen. Andrist adjourned the meeting.


2005 SENATE STANDING COMMITTEE MINUTES

BILL/RESOLUTION NO. SB 2007

Senate Appropriations Committee

☒ Conference Committee

Hearing Date **04-11-05**

| Tape Number | Side A | Side B | Meter # |
|--|--------|--------|---------|
| 3 | x | | 0-2352 |
| | | | |
| | | | |
| Committee Clerk Signature  | | | |

Minutes: **Sen. Andrist (Conference Committee Chair)** called the meeting to order. Roll was taken, all members were present.

Sen. Andrist: The issues we still have are \$90,000 in reductions for the Veterans Home.

Sen. Robinson: \$20,000 was taken out of Dept. of Veterans affairs. The \$40,000 and the \$50,000. I would like to keep the \$20,000 on the table. I would like to resolve the \$50,000 and the \$40,000.

Rep. Metcalf (150): Regarding the \$40,000, it should be left in there because of the policy change regarding overtime. Our concern is regarding the director of Nursing. Due to the fact that employees hours are not recorded on time cards, she is using 2 or 3 days a month just to compute hours for employees. If this was done she could use those days to do her own job duties which would also equal less time she is working past forty hours a week. Another concern is the Human Resource Manager at the Vet's Home. This position was not adequate because of the

time spent on time cards. There is no gain in overtime or comp time. The \$40,000 has to remain in the budget.

Rep. Bellew: Regarding the \$40,000, I believe there are efficiencies to be found. If there is no comp-time we would not have add temp employees to cover the comp-time.

Sen. Robinson (549): I will echo the Representative's comments, but we will still have to deal with comp-time.

Rep. Metcalf (609): Last session we made extensive changes to make the them efficient. We hired 1 person to take the place of two people. Then on top of the we added additional work for the new hire. I do no believe there are efficiencies in the \$40,000 or the \$50,000. The people who are employed there do not need that much pressure. Regarding the \$50,000 for operation costs. There were policy changes in the veterans home. The added a Pharmacists and moved to a primary car facility, residents of the home are no longer driven to the VA Hospital for routine exams. This service will now be done in Lisbon. They have a doctor under contract for one year. When the contract is up, the doctor could ask for more money. We cannot take money out of this budget. They deserve a chance to make this work, give them 2 more years.

Rep. Weiland: We raised the budget 1.8 million from last biennium, it is the responsibility of as elected officials to go through the budget and find areas where we can cut back or increase spending. We didn't find a lot of scales of economy. Regarding the Nurse, I think it can be done. Regarding cutting \$50,000 out of operation, I don't think that should be done.

(Rep. Weiland went on to explain the break down of all their operating costs, to further justify to the committee that they should put back both the \$50,000 and the \$40,000.)

Sen. Robinson (1815): The Senate felt they did a good job, there is good staff in place now.

The money we are talking about, I think they have made their case to leave in the \$90,000 and leave the \$20,000 on the table. I will support the restoration of the \$90,000, but we should still need to go through the performance audit.

Sen. Andrist (2045): Both the Senate and the House know that the Senate is under pressure not to increase any budgets. I am conflicted, I go along with the Vet's. Our constitution or government makes them go to war. It should be a federal responsibility, the Home and the Hospital. We don't have control of the Post War Trust Fund. It has gone up \$600,000 on the backs of State government. I am sitting on both sides of this issue.

Due to time constraints Sen. Andrist recessed.

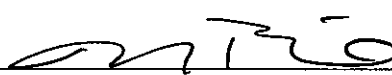
2005 SENATE STANDING COMMITTEE MINUTES

BILL/RESOLUTION NO. **SB 2007**

Senate Appropriations Committee

☒ Conference Committee

Hearing Date **04/14/05**

| Tape Number | Side A | Side B | Meter # |
|--|--------|--------|---------|
| 3 | x | | 0-2400 |
| | | | |
| | | | |
| Committee Clerk Signature  | | | |

Minutes:

Sen. Andrist (Conference Committee Chair) opened hearing on SB 2007.

Rep. Wieland presented the committee will amendment number .0109. He also made the motion for the amendment, seconded by Rep. Bellew Rep. Wield went on to explain the amendment stating that there were 5 items regarding the Veterans Home that need to be discussed. Those items are listed on page 3 of the amendment.

Sen. Andrist: Will the adjustments be made automatically?

Rep. Wieland: Salaries and compensation will be automatic. The lawnmower will come out of special funds, there is no change in the Veterans Affairs section.

Sen. Robinson (300): of the \$50,00, you left in \$25,000 and left in all of the \$40,000 right?

Lori Laschkewitsch, OMB stated to the committee that there can be flexibility of the home to move money between line items, but the must notify OMB.

Sen. Robinson: I think the \$50,000 needs to stay, I think we can give in on the \$40,000, however.

Rep. Metcalf: I am concerned about the transfer of money with the approval of OMB. I am not willing to do that. I agree that the reductions are not justified in the operations and salary line items. I will have to oppose the .0109 amendment.

Sen. Robinson: There has been an increase in the budget of around \$200,000. The increase is justified. I agree with Rep. Metcalf regarding no reduction, I think the Governor's budget was on target.

Sen. Andrist: I am a strong supporter of the Veterans Home. I would like to prefer funding and not cut operating funds. I will support the amendment with the hope that the vets will support us.

Sen. Kilzer: I am concerned about the big picture, the agency will come to the emergency commission because of the increase in primary care and the new pharmaceutical position.

Sen. Robinson (1174): They will come back, if that is the case I just hope that we don't get upset with them for doing so.

Rep. Wield: They have come a long way, however, I believe that if yo do not have a target you will not work for it. We don't want to set them up to fail. I think rather it will give them an incentive.

Roll call vote was taken for the amendment number .0109, amendment passed.

Rep. Metcalf: I am also concerned about section 4. I see no purpose for the section. If we wanted to remove it, I would motion to further amend.

Sen. Andrist: So you want to remove the last 3 lines? I see it as on the edge of micro management.

Rep. Wieland: It is a review not a study, to decide what they should be doing. I do not see any hard requirement form them to do so. I think they should review their policy every 6 months.

Rep. Metcalf (1752): Management would say that the review should be done. This department isn't any different, I don not think this legislative body should get into micromanagment.

Rep. Metcalf motioned to further amend to remove section 4, seconded by Sen. Robinson.

Sen. Robinson: There is no need for section 4, they just had an extensive performance audit, we do not need to do it again.

Sen. Andrist: I am not sure what to do either way.

Vote was taken, motion failed.

Sen. Robinson: I encourage all of you to go visit the home.

The House Receded from the House amendments on SJ pages 1178-1180, and adopt amendment #.0109.

Rep. Metcalf (2298): This budget has to do with Veterans affairs Committee. I think the \$20,000 should have been left in.

Sen. Andrist closed the conference committee hearing.

REPORT OF CONFERENCE COMMITTEE
(ACCEDE/RECEDE) - 420

07398

(Bill Number) SB 2007 (, as (re)engrossed):

Your Conference Committee

For the Senate:

| | | |
|----------------|-------------|----------|
| <u>Indrict</u> | <u>0109</u> | <u>N</u> |
| <u>Kilzer</u> | <u>4</u> | <u>4</u> |
| <u>Edenon</u> | <u>4</u> | <u>4</u> |

For the House:

| | | |
|----------------|-------------|----------|
| <u>Wuland</u> | <u>0109</u> | <u>N</u> |
| <u>Bellu</u> | <u>4</u> | <u>N</u> |
| <u>Motcalp</u> | <u>4</u> | <u>4</u> |

☐ recommends that the (SENATE/HOUSE) (ACCEDE to) (RECEDE from)
723/724 725/726 5724/H726 5723/H725

the (Senate/House) amendments on (SJ/HJ) page(s) _____ - _____

☐ and place _____ on the Seventh order. Sen

☐ , adopt (further) amendments as follows, and place
_____ on the Seventh order:

☐ having been unable to agree, recommends that the committee be discharged
and a new committee be appointed. 690/515

((Re)Engrossed) _____ was placed on the Seventh order of business on the
calendar.

DATE: 4 / 14 / 05

CARRIER: _____

LC NO. _____ of amendment

LC NO. _____ of engrossment

Emergency clause added or deleted _____

Statement of purpose of amendment _____

(1) LC (2) LC (3) DESK (4) COMM.

REPORT OF CONFERENCE COMMITTEE

SB 2007: Your conference committee (Sens. Andrist, Kilzer, Robinson and Reps. Wieland, Bellew, Metcalf) recommends that the **HOUSE RECEDE** from the House amendments on SJ pages 1178-1180, adopt amendments as follows, and place SB 2007 on the Seventh order:

That the House recede from its amendments as printed on pages 1178-1180 of the Senate Journal and pages 1437-1439 of the House Journal and that Senate Bill No. 2007 be amended as follows:

Page 1, line 2, after "affairs" insert "; and to provide legislative intent"

Page 2, line 5, replace "(\$172,347)" with "(\$247,032)"

Page 2, line 6, replace "495,074" with "463,074"

Page 2, line 7, replace "27,809" with "20,852"

Page 2, line 8, replace "350,536" with "236,894"

Page 2, line 9, replace "(984,496)" with "(996,290)"

Page 2, line 10, replace "1,335,032" with "1,233,184"

Page 2, line 13, replace "153,045" with "125,291"

Page 2, line 15, replace "196,539" with "168,785"

Page 2, line 16, replace "1,531,611" with "1,401,969"

Page 2, line 17, replace "(\$1,027,990)" with "(\$1,039,784)"

Page 2, line 18, replace "503,621" with "362,185"

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Page 3, line 6, replace "677,337" with "649,583"

Page 3, line 7, replace "5,058,441" with "4,928,839"

Page 3, line 8, replace "6,986,627" with "6,974,833"

Page 3, line 9, replace "12,045,068" with "11,903,672"

Page 3, after line 9, insert:

"SECTION 4. LEGISLATIVE INTENT - VETERANS' HOME STAFFING POLICY. It is the intent of the fifty-ninth legislative assembly that the veterans' home review its policy of staffing for basic care services, including the number of licensed practical nurses as compared to certified nurse assistants scheduled for each shift, and to present a report to the appropriations committees of the sixtieth legislative assembly during the agency's budget presentation regarding justification for the staffing policy and information on savings that may be realized from changes in the policy."

Renumber accordingly

STATEMENT OF PURPOSE OF AMENDMENT:

Senate Bill No. 2007 - Summary of Conference Committee Action

| | EXECUTIVE BUDGET | SENATE VERSION | CONFERENCE COMMITTEE CHANGES | CONFERENCE COMMITTEE VERSION | HOUSE VERSION | COMPARISON TO HOUSE |
|---------------------------------|---------------------|-------------------|------------------------------------|------------------------------------|------------------|------------------------|
| Veterans' Home | | | | | | |
| Total all funds | \$11,367,731 | \$11,367,731 | (\$113,642) | \$11,254,089 | \$11,243,046 | \$11,043 |
| Less estimated income | 6,986,627 | 6,986,627 | (11,794) | 6,974,833 | 6,974,833 | |
| General fund | \$4,381,104 | \$4,381,104 | (\$101,848) | \$4,279,256 | \$4,268,213 | \$11,043 |
| Department of Veterans' Affairs | | | | | | |
| Total all funds | \$677,337 | \$677,337 | (\$27,754) | \$649,583 | \$649,583 | \$0 |
| Less estimated income | | | | | | |
| General fund | \$677,337 | \$677,337 | (\$27,754) | \$649,583 | \$649,583 | \$0 |
| Bill Total | | | | | | |
| Total all funds | \$12,045,068 | \$12,045,068 | (\$141,396) | \$11,903,672 | \$11,892,629 | \$11,043 |
| Less estimated income | 6,986,627 | 6,986,627 | (11,794) | 6,974,833 | 6,974,833 | |
| General fund | \$5,058,441 | \$5,058,441 | (\$129,602) | \$4,928,839 | \$4,917,796 | \$11,043 |

Senate Bill No. 2007 - Veterans' Home - Conference Committee Action

| | EXECUTIVE BUDGET | SENATE VERSION | CONFERENCE COMMITTEE CHANGES | CONFERENCE COMMITTEE VERSION | HOUSE VERSION | COMPARISON TO HOUSE |
|-----------------------|---------------------|-------------------|------------------------------------|------------------------------------|------------------|------------------------|
| Salaries and wages | \$7,803,390 | \$7,803,390 | (\$74,685) | \$7,728,705 | \$7,728,705 | |
| Operating expenses | 3,206,778 | 3,206,778 | (32,000) | 3,174,778 | 3,156,778 | \$18,000 |
| Capital assets | 357,563 | 357,563 | (6,957) | 350,606 | 357,563 | (6,957) |
| Total all funds | \$11,367,731 | \$11,367,731 | (\$113,642) | \$11,254,089 | \$11,243,046 | \$11,043 |
| Less estimated income | 6,986,627 | 6,986,627 | (11,794) | 6,974,833 | 6,974,833 | |
| General fund | \$4,381,104 | \$4,381,104 | (\$101,848) | \$4,279,256 | \$4,268,213 | \$11,043 |
| FTE | 90.97 | 90.97 | 0.00 | 90.97 | 90.97 | 0.00 |

Dept. 313 - Veterans' Home - Detail of Conference Committee Changes

| | REDUCES RECOMMENDED FUNDING FOR HEALTH INSURANCE ¹ | REDUCES COMPENSATION PACKAGE TO 3/4 | REDUCES SALARIES AND WAGES LINE ITEM ² | REDUCES FUNDING FOR OPERATIONS ³ | REMOVES FUNDING FOR REPAIRS IN COMMANDANT'S HOUSE ⁴ | REMOVES FUNDING RELATING TO COST OF A NEW LAWNMOWER |
|-----------------------|---|--|--|---|--|--|
| Salaries and wages | (\$12,106) | (\$22,579) | (\$40,000) | | | |
| Operating expenses | | | | (\$25,000) | | (\$7,000) |
| Capital assets | | | | | (\$6,957) | |
| Total all funds | (\$12,106) | (\$22,579) | (\$40,000) | (\$25,000) | (\$6,957) | (\$7,000) |
| Less estimated income | (11,794) | | | | | |

REPORT OF CONFERENCE COMMITTEE (420)
April 14, 2005 4:44 p.m.

Module No: HR-69-8174

Insert LC: 58007.0109

| | | | | | | |
|---|-------------|------------|------------|------------|-----------|-----------|
| General fund | (\$312) | (\$22,579) | (\$40,000) | (\$25,000) | (\$6,957) | (\$7,000) |
| FTE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CONFERENCE COMMITTEE CHANGES | | | | | | |
| Salaries and wages | (\$74,685) | | | | | |
| Operating expenses | (32,000) | | | | | |
| Capital assets | (6,957) | | | | | |
| Total all funds | (\$113,642) | | | | | |
| Less estimated income | (11,794) | | | | | |
| General fund | (\$101,848) | | | | | |
| FTE | 0.00 | | | | | |

1 This amendment reduces funding for state employee health insurance premiums from \$559.15 to \$553.95 per month.

2 The conference committee agreed with the House amendment to reduce the salaries and wages line item due to a change in the overtime policy.

3 The conference committee reduced funding for operating expenses by \$25,000. The House amendment provided for a \$50,000 reduction.

4 The conference committee reduced funding to make repairs to the bathroom in the commandant's residence.

5 The conference committee removed funding for operations, this amount is equal to the cost of a new lawnmower included in the Veterans' Home appropriation.

Senate Bill No. 2007 - Department of Veterans' Affairs - Conference Committee Action

| | EXECUTIVE BUDGET | SENATE VERSION | CONFERENCE COMMITTEE CHANGES | CONFERENCE COMMITTEE VERSION | HOUSE VERSION | COMPARISON TO HOUSE |
|-----------------------|---------------------|-------------------|------------------------------------|------------------------------------|------------------|------------------------|
| Veterans' Affairs | \$677,337 | \$677,337 | (\$27,754) | \$649,583 | \$649,583 | |
| Total all funds | \$677,337 | \$677,337 | (\$27,754) | \$649,583 | \$649,583 | \$0 |
| Less estimated income | | | | | | |
| General fund | \$677,337 | \$677,337 | (\$27,754) | \$649,583 | \$649,583 | \$0 |
| FTE | 6.00 | 6.00 | 0.00 | 6.00 | 6.00 | 0.00 |

Dept. 321 - Department of Veterans' Affairs - Detail of Conference Committee Changes

| | REDUCES RECOMMENDED FUNDING FOR HEALTH INSURANCE ¹ | REDUCES COMPENSATION PACKAGE TO 3/4 | REMOVES FUNDING FOR ADMINISTRATIVE COMMITTEE TRAVEL EXPENSES ² | REDUCES FUNDING FOR PROFESSIONAL SERVICES ³ | TOTAL CONFERENCE COMMITTEE CHANGES |
|-----------------------|---|---|--|---|---|
| Veterans' Affairs | (\$749) | (\$2,005) | (\$20,000) | (\$5,000) | (\$27,754) |
| Total all funds | (\$749) | (\$2,005) | (\$20,000) | (\$5,000) | (\$27,754) |
| Less estimated income | | | | | |
| General fund | (\$749) | (\$2,005) | (\$20,000) | (\$5,000) | (\$27,754) |
| FTE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

1 This amendment reduces funding for state employee health insurance premiums from \$559.15 to \$553.95 per month.

2 The conference committee agreed with the House amendment to remove funding to cover travel expenses of the Administrative Committee on Veterans' Affairs.

3 The conference committee agreed with the House amendment to reduce funding for professional services.

SB 2007 was placed on the Seventh order of business on the calendar.

2005 TESTIMONY

SB 2007

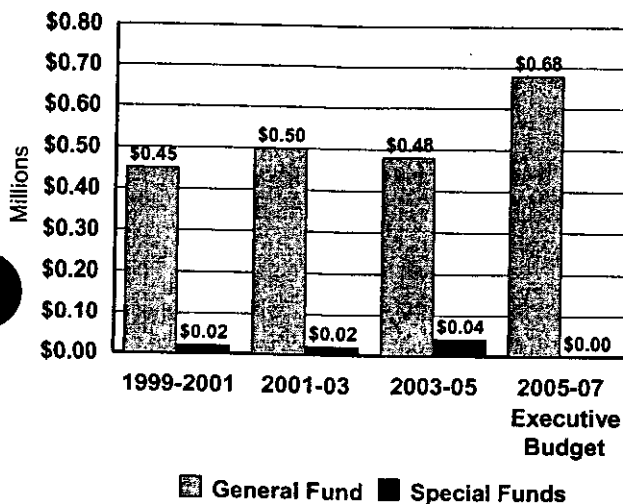
Department 321 - Department of Veterans Affairs
Senate Bill No. 2007

| | FTE Positions | General Fund | Other Funds | Total |
|------------------------------------|-------------------|--------------|---------------------|-----------|
| 2005-07 Executive Budget | 6.00 | \$677,337 | \$0 | \$677,337 |
| 2003-05 Legislative Appropriations | 5.00 ¹ | 480,798 | 43,494 ² | 524,292 |
| Increase (Decrease) | 1.00 | \$196,539 | (\$43,494) | \$153,045 |

¹The number of FTE positions for the 2003-05 biennium do not reflect a reduction of .5 FTE position which is funded from the veterans' aid fund and is considered an "off-budget" FTE (see No. 2 below).

²The 2003-05 appropriation amounts do not reflect a \$43,494 reduction of special funds spending authority relating to the veterans' aid fund, determined by the Attorney General's office to be a revolving fund which does not require appropriation authority for loans to be issued or the expenses of collecting loans.

Agency Funding



FTE Positions



First House Action

Attached is a summary of the first house changes. The Senate did not make the adjustment for salary increases of 3 percent on July 1, 2005, and 4 percent on July 1, 2006.

Executive Budget Highlights
(With First House Changes Noted)

| | General Fund | Other Funds | Total |
|---|--------------|-------------|----------|
| 1. Adds 1 FTE position and funding for salaries which are currently being paid for with "off-budget" veterans' postwar trust fund money | \$67,266 | | \$67,266 |
| 2. Transfers funding for .5 FTE position from the veterans' aid loan fund to the general fund to bring all FTE positions "on-budget" | \$33,250 | | \$33,250 |
| 3. Adds funding for operating expenses which are currently being paid for with "off-budget" veterans' postwar trust fund and veterans' aid fund money | \$14,600 | | \$14,600 |
| 4. Adds funding for operating costs to implement the performance audit recommendations and purchase software for the veterans' aid loan program | \$30,000 | | \$30,000 |

| | | |
|---|----------|----------|
| 5. Provides funding to purchase computer and software as recommended in the department's information technology plan. The department has not been able to remain current with its replacement schedule. | \$3,660 | \$3,660 |
| 6. Adds funding for Administrative Committee on Veterans Affairs board member travel expenses which are currently being paid for with "off-budget" veterans' postwar trust fund money | \$20,000 | \$20,000 |
| 7. Adds funding for operating expenses to reflect increases in information technology fees and costs relating to infrastructure, telecommunications, and data processing | \$7,039 | \$7,039 |

Major Related Legislation

House Bill No. 1128 provides that an individual may serve as a county veterans' service officer in more than one county.

Senate Bill No. 2129 authorizes the Department of Veterans Affairs to assess and collect reasonable fees in the administration of the veterans' aid loan program.

ATTACH:1

02/21/05

STATEMENT OF PURPOSE OF AMENDMENT:**Senate Bill No. 2007 - Funding Summary**

| | Executive Budget | Senate Changes | Senate Version |
|--------------------------------|-----------------------------|---------------------------|---------------------------|
| Veterans' Home | | | |
| Salaries and wages | \$7,803,390 | | \$7,803,390 |
| Operating expenses | 3,206,778 | | 3,206,778 |
| Capital assets | 357,563 | | 357,563 |
| Total all funds | <u>\$11,367,731</u> | <u>\$0</u> | <u>\$11,367,731</u> |
| Less estimated income | <u>6,986,627</u> | <u>0</u> | <u>6,986,627</u> |
| General fund | <u>\$4,381,104</u> | <u>\$0</u> | <u>\$4,381,104</u> |
| FTE | 90.97 | 0.00 | 90.97 |
| Department of Veterans Affairs | | | |
| Veterans affairs | \$677,337 | | \$677,337 |
| Total all funds | <u>\$677,337</u> | <u>\$0</u> | <u>\$677,337</u> |
| Less estimated income | <u>0</u> | <u>0</u> | <u>0</u> |
| General fund | <u>\$677,337</u> | <u>\$0</u> | <u>\$677,337</u> |
| FTE | 6.00 | 0.00 | 6.00 |
| Bill Total | | | |
| Total all funds | \$12,045,068 | \$0 | \$12,045,068 |
| Less estimated income | <u>6,986,627</u> | <u>0</u> | <u>6,986,627</u> |
| General fund | <u>\$5,058,441</u> | <u>\$0</u> | <u>\$5,058,441</u> |
| FTE | 96.97 | 0.00 | 96.97 |

Senate Bill No. 2007 - Veterans' Home - Senate Action

The Senate did not change the executive budget recommendation for the Veterans' Home.

Senate Bill No. 2007 - Department of Veterans Affairs - Senate Action

The Senate did not change the executive budget recommendation for the Department of Veterans Affairs.

Veterans Affairs & Veterans Home

Compensation Package

SB 2007

| | Veterans' Affairs | Veterans' Home |
|---------------------------|----------------------|-----------------------|
| Salary Package | 22,263 | 292,232 |
| Health Insurance | 10,152 | 164,000 |
| Employee Assistance (EAP) | <u>14</u> | <u>205</u> |
| Total Adjustment | <u>32,429</u> | <u>456,437</u> |

CHANGE PACKAGE SUMMARY
321 DEPARTMENT OF VETERANS AFFAIRS
 Biennium: 2005-2007

Bill#: SB2005

Date: 12/23/2004
 Time: 08:09:14

| Description | FTE | General Fund | Federal Funds | Special Funds | Total Funds |
|---|-------------|----------------|---------------|---------------|----------------|
| AGENCY BUDGET CHANGES | | | | | |
| Cost To Continue | | | | | |
| 02 IT Infrastructure | .00 | -9,476 | 0 | 0 | -9,476 |
| 03 Operating Expenses | .00 | 7,039 | 0 | 0 | 7,039 |
| | .00 | 4,031 | 0 | 0 | 4,031 |
| Agency Total | .00 | 1,594 | 0 | 0 | 1,594 |
| OPTIONAL REQUEST | | | | | |
| 01 Salaries and Benefits - "Off Budget" | 1.50 | 94,256 | 0 | 0 | 94,256 |
| 02 Administrative Committee on Veterans Affairs | .00 | 20,000 | 0 | 0 | 20,000 |
| 03 Operating Expenses - "Off Budget" | .00 | 14,600 | 0 | 0 | 14,600 |
| 04 Implement Audit Recommendations | .00 | 30,000 | 0 | 0 | 30,000 |
| 05 IT - Replacement Schedule | .00 | 3,660 | 0 | 0 | 3,660 |
| Optional Total | 1.50 | 162,516 | 0 | 0 | 162,516 |

BUDGET CHANGES NARRATIVE

321 DEPARTMENT OF VETERANS AFFAIRS

Date: 12/23/2004

Time: 08:09:14

| | | | |
|-----------------|----------------|--------------|-------------|
| Change Group: A | Change Type: A | Change No: 2 | Priority: 2 |
|-----------------|----------------|--------------|-------------|

IT Infrastructure -

To reflect increases in IT infrastructure:

IT Telecommunications - dial-up connection no longer available outside of Bismarck, necessitated installation of cable modem in agency.

IT Data Processing Costs - device connection charge per hook-up to cable modem starting in 05-07 biennium. Increase also reflects monthly charge for website and ConnectND costs.

| | | | |
|-----------------|----------------|--------------|-------------|
| Change Group: A | Change Type: A | Change No: 3 | Priority: 3 |
|-----------------|----------------|--------------|-------------|

Operating Expenses -

To replace special funds with general funds and reflect increases in rent, utilities, and other areas necessary for the agency to continue to function.

| | | | |
|-----------------|----------------|--------------|-------------|
| Change Group: O | Change Type: A | Change No: 1 | Priority: 2 |
|-----------------|----------------|--------------|-------------|

Salaries and Benefits - "Off Budget" -

Replace salaries and benefits being paid from the Veterans Aid Fund and PostWar Trust Fund interest earnings with General Fund dollars.

The Veterans Aid Fund is a revolving fund that provides veterans or their widowers to borrow a collateral free loan, up to \$5,000 at 8% interest.

The PostWar Trust Fund is to be utilized only for programs of benefit and service to veterans or their dependents. Presently the Department administers a Hardship Assistance Grant Program and Transportation Program.

Using these special funds to pay for salaries and benefits reduces the moneys available for these programs, thereby diluting the legislative intent of providing benefits to North Dakota veterans. Using general funds would allow the FTE position to be included in our budget and no longer be considered "off-budget."

| | | | |
|------------------------|-----------------------|---------------------|--------------------|
| Change Group: O | Change Type: A | Change No: 2 | Priority: 1 |
|------------------------|-----------------------|---------------------|--------------------|

Administrative Committee on Veterans Affairs -

The Governor appoints individuals to serve on the Administrative Committee on Veterans Affairs. These individuals are nominated from five veterans organizations and serve without receiving compensation. Expenses are permitted by Century Code in the same manner as are elected officials and employees of the State. Funding for the travel expenses of the ACOVA is presently being paid from the Postwar Trust Fund interest earnings. General Funds dollars are requested to replace the PWTf dollars.

| | | | |
|------------------------|-----------------------|---------------------|--------------------|
| Change Group: O | Change Type: A | Change No: 3 | Priority: 3 |
|------------------------|-----------------------|---------------------|--------------------|

Operating Expenses - "Off Budget" -

Replace monies being paid from the Veterans Aid Fund and Postwar Trust Fund interest earnings with General Fund dollars to pay for operating expenses such as rent and training.

| | | | |
|------------------------|-----------------------|---------------------|--------------------|
| Change Group: O | Change Type: A | Change No: 4 | Priority: 4 |
|------------------------|-----------------------|---------------------|--------------------|

Implement Audit Recommendations -

To cover expenses occurring by implementing audit recommendations from performance audit. For example, the Veterans Aid Loan Program needs updated technology to replace manual work with automated work, thereby reducing errors. A bid received from ITD for this new software is \$15,000.

| | | | |
|------------------------|-----------------------|---------------------|--------------------|
| Change Group: O | Change Type: A | Change No: 5 | Priority: 5 |
|------------------------|-----------------------|---------------------|--------------------|

IT - Replacement Schedule -

IT Software and Equipment under \$5,000 - to comply with replacement schedule

REQUEST / RECOMMENDATION COMPARISON SUMMARY

321 DEPARTMENT OF VETERANS AFFAIRS
Biennium: 2005-2007

Bill#: SB2005

Date: 12/17/2004
Time: 11:31:40

| Description | Expenditures Prev Biennium 2001-2003 | Present Budget 2003-2005 | 2005-2007 Requested | | Requested Budget 2005-2007 | 2005-2007 Recommended | | Executive Recommendation: 2005-2007 |
|----------------------------------|--|--------------------------------|------------------------|-------|----------------------------------|--------------------------|-------|---|
| | | | Incr(Deer) | % Chg | | Incr(Deer) | % Chg | |
| BY MAJOR PROGRAM | | | | | | | | |
| VETERANS AFFAIRS ADMINISTRATION | 473,084 | 480,798 | 1,594 | .3% | 482,392 | 196,539 | 40.9% | 677,337 |
| TOTAL MAJOR PROGRAMS | 473,084 | 480,798 | 1,594 | .3% | 482,392 | 196,539 | 40.9% | 677,337 |
| BY LINE ITEM | | | | | | | | |
| VETERANS' AFFAIRS ADMINISTRATION | 473,084 | 480,798 | 1,594 | .3% | 482,392 | 196,539 | 40.9% | 677,337 |
| TOTAL LINE ITEMS | 473,084 | 480,798 | 1,594 | .3% | 482,392 | 196,539 | 40.9% | 677,337 |
| BY FUNDING SOURCE | | | | | | | | |
| GENERAL FUND | 473,084 | 480,798 | 1,594 | .3% | 482,392 | 196,539 | 40.9% | 677,337 |
| FEDERAL FUNDS | 0 | 0 | 0 | .0% | 0 | 0 | .0% | 0 |
| SPECIAL FUNDS | 0 | 0 | 0 | .0% | 0 | 0 | .0% | 0 |
| TOTAL FUNDING SOURCE | 473,084 | 480,798 | 1,594 | .3% | 482,392 | 196,539 | 40.9% | 677,337 |
| TOTAL FTE | .00 | 4.50 | .00 | .0% | 4.50 | 1.50 | 33.3% | 6.00 |

REQUEST / RECOMMENDATION COMPARISON DETAIL

321 DEPARTMENT OF VETERANS AFFAIRS Bill#: SB2005 Date: 12/17/2004
 Biennium: 2005-2007 Time: 11:31:40

| Description | Expenditures Prev Biennium 2001-2003 | Present Budget 2003-2005 | 2005-2007 Requested | | Requested Budget 2005-2007 | 2005-2007 Recommended | | Executive Recommendation 2005-2007 |
|---|--|--------------------------------|------------------------|-----------|----------------------------------|--------------------------|--------------|--|
| | | | Incr(Dectr) | % Chg | | Incr(Dectr) | % Chg | |
| VETERANS' AFFAIRS ADMINISTRATION | | | | | | | | |
| SALARIES | 289,578 | 281,578 | -9,094 | -3.2% | 272,484 | 61,142 | 21.7% | 342,720 |
| BENEFITS | 94,189 | 108,170 | -1,976 | -1.8% | 106,194 | 32,210 | 29.8% | 140,380 |
| SALARY INCREASE | 0 | 0 | 0 | .0% | 0 | 19,055 | 100.0% | 19,055 |
| BENEFIT INCREASE | 0 | 0 | 0 | .0% | 0 | 3,208 | 100.0% | 3,208 |
| IT-DATA PROCESSING | 1,326 | 1,194 | 4,583 | 383.8% | 5,777 | 4,583 | 383.8% | 5,777 |
| IT-TELEPHONE | 4,685 | 8,122 | 2,160 | 26.6% | 10,282 | 5,560 | 68.5% | 13,682 |
| TRAVEL | 16,886 | 16,337 | 480 | 2.9% | 16,817 | 20,480 | 125.4% | 36,817 |
| IT-SOFTWARE/SUPPLIES | 1,134 | 950 | 690 | 72.6% | 1,640 | 16,290 | 1,714.7% | 17,240 |
| UTILITIES | 480 | 2,940 | 120 | 4.1% | 3,060 | 120 | 4.1% | 3,060 |
| POSTAGE | 5,694 | 5,900 | 585 | 9.9% | 6,485 | 585 | 9.9% | 6,485 |
| LEASE/RENT - EQUIPMENT | 5,519 | 7,274 | 211 | 2.9% | 7,485 | 211 | 2.9% | 7,485 |
| LEASE/RENT - BLDG/LAND | 36,240 | 34,860 | 1,200 | 3.4% | 36,060 | 8,400 | 24.1% | 43,260 |
| DUES & PROFESSIONAL DEV. | 1,368 | 1,696 | 0 | .0% | 1,696 | 4,000 | 235.8% | 5,696 |
| OPERATING FEES & SERVICES | 126 | 150 | 0 | .0% | 150 | 0 | .0% | 150 |
| REPAIRS | 1,698 | 1,880 | 0 | .0% | 1,880 | 0 | .0% | 1,880 |
| PROFESSIONAL SERVICES | 90 | 200 | 0 | .0% | 200 | 15,000 | 7,500.0% | 15,200 |
| INSURANCE | 949 | 1,650 | 0 | .0% | 1,650 | 0 | .0% | 1,650 |
| OFFICE SUPPLIES | 2,900 | 3,187 | 738 | 23.2% | 3,925 | 738 | 23.2% | 3,925 |
| PRINTING | 1,436 | 2,310 | 672 | 29.1% | 2,982 | 672 | 29.1% | 2,982 |
| PROFESSIONAL SUPPLIES | 1,123 | 900 | 0 | .0% | 900 | 0 | .0% | 900 |
| BLDG,GRNDS,VEHICLE MTCE | 204 | 150 | 25 | 16.7% | 175 | 25 | 16.7% | 175 |
| MISCELLANEOUS SUPPLIES | 1,114 | 150 | 0 | .0% | 150 | 0 | .0% | 150 |
| IT-EQUIP UNDER \$5000 | 6,345 | 1,200 | 1,200 | 100.0% | 2,400 | 4,260 | 355.0% | 5,460 |
| TOTAL | 473,084 | 480,798 | 1,594 | 3% | 482,392 | 196,539 | 40.9% | 677,337 |

VETERANS' AFFAIRS ADMINISTRATION

| | | | | | | | | |
|---------------|----------------|----------------|--------------|-----------|----------------|----------------|--------------|----------------|
| GENERAL FUND | 473,084 | 480,798 | 1,594 | 3% | 482,392 | 196,539 | 40.9% | 677,337 |
| FEDERAL FUNDS | 0 | 0 | 0 | .0% | 0 | 0 | .0% | 0 |
| SPECIAL FUNDS | 0 | 0 | 0 | .0% | 0 | 0 | .0% | 0 |
| TOTAL | 473,084 | 480,798 | 1,594 | 3% | 482,392 | 196,539 | 40.9% | 677,337 |

FUNDING SOURCES

| | | | | | | | | |
|------------------------------|----------------|----------------|--------------|-----------|----------------|----------------|--------------|----------------|
| GENERAL FUND | 473,084 | 480,798 | 1,594 | 3% | 482,392 | 196,539 | 40.9% | 677,337 |
| FEDERAL FUNDS | 0 | 0 | 0 | .0% | 0 | 0 | .0% | 0 |
| SPECIAL FUNDS | 0 | 0 | 0 | .0% | 0 | 0 | .0% | 0 |
| TOTAL FUNDING SOURCES | 473,084 | 480,798 | 1,594 | 3% | 482,392 | 196,539 | 40.9% | 677,337 |

CHANGE PACKAGE SUMMARY

321 DEPARTMENT OF VETERANS AFFAIRS
Biennium: 2005-2007

Bill#: SB2005

Date: 12/17/2004
Time: 11:31:40

| Description | FTE | General Fund | Federal Funds | Special Funds | Total Funds |
|---|-------------|----------------|---------------|---------------|----------------|
| EXECUTIVE BUDGET CHANGES | | | | | |
| Cost To Continue | | | | | |
| 02 IT Infrastructure | .00 | 16,693 | 0 | 0 | 16,693 |
| 03 Operating Expenses | .00 | 7,039 | 0 | 0 | 7,039 |
| 20 OMB Administrative Committee on Veterans' Affairs | .00 | 4,031 | 0 | 0 | 4,031 |
| 21 OMB FTE paid by Post War Trust Fund | .00 | 20,000 | 0 | 0 | 20,000 |
| 22 OMB Operating Expenses paid by Post War Trust Fund | 1.50 | 100,516 | 0 | 0 | 100,516 |
| 23 OMB Veterans' Aid Loan Program Software | .00 | 14,600 | 0 | 0 | 14,600 |
| 24 OMB IT Plan | .00 | 30,000 | 0 | 0 | 30,000 |
| Agency Total | .00 | 3,660 | 0 | 0 | 3,660 |
| | 1.50 | 196,539 | 0 | 0 | 196,539 |

RECOMMENDATION DETAIL BY PROGRAM
321 DEPARTMENT OF VETERANS AFFAIRS
Biennium: 2005-2007

Bill#: SB2005

Date: 12/17/2004
Time: 11:31:40

| Program: Veterans Affairs Administration | | Reporting Level: 00-321-100-00-00-00-00000000 | | | | |
|--|---------------------------------------|---|-----------------------------|---|--|--|
| Description | Expenditures 2001-2003 Biennium | Present Budget 2003-2005 | Budget Request Change | Requested Budget 2005-2007 Biennium | Executive Recommendation 2005-2007 | |
| SPECIAL LINES | | | | | | |
| VETERANS' AFFAIRS ADMINISTRATION | 473,084 | 480,798 | 1,594 | 482,392 | 677,337 | |
| TOTAL | 473,084 | 480,798 | 1,594 | 482,392 | 677,337 | |
| SPECIAL LINES | | | | | | |
| GENERAL FUND | 473,084 | 480,798 | 1,594 | 482,392 | 677,337 | |
| FEDERAL FUNDS | 0 | 0 | 0 | 0 | 0 | |
| SPECIAL FUNDS | 0 | 0 | 0 | 0 | 0 | |
| TOTAL | 473,084 | 480,798 | 1,594 | 482,392 | 677,337 | |
| PROGRAM FUNDING SOURCES | | | | | | |
| GENERAL FUND | 473,084 | 480,798 | 1,594 | 482,392 | 677,337 | |
| FEDERAL FUNDS | 0 | 0 | 0 | 0 | 0 | |
| SPECIAL FUNDS | 0 | 0 | 0 | 0 | 0 | |
| PROGRAM FUNDING TOTAL | 473,084 | 480,798 | 1,594 | 482,392 | 677,337 | |
| FTE EMPLOYEES | .00 | 4.50 | .00 | 4.50 | 6.00 | |
| FUNDING DETAIL | | | | | | |
| GENERAL FUND | 473,084 | 480,798 | 1,594 | 482,392 | 677,337 | |

Statement
Senate Appropriations Committee Hearing SB 2007
Rudy Jenson, Chairman
ND Administrative Committee on Veterans' Affairs
January 13, 2005

Good afternoon Chairman Holmberg and committee members. I am Rudy Jenson, chairman of the administrative committee on veterans' affairs.

The administrative committee on veterans' affairs is a 15 member committee appointed by the Governor from names submitted by each of the state's 5 major veterans organizations. We are responsible for overseeing the operations of the North Dakota Department of Veterans' Affairs and the North Dakota Veterans' Home.

Our committee is responsible for assuring compliance with federal and state laws in the administration of both the department of veterans' affairs and the state's veterans' home. For example, we oversee the emergency hardship grants program, veterans aid loan program, and van transportation program run by the state veterans' affairs department.

We are here to help our state's 60,000 veterans and their spouses and dependents. We assist them in their obtaining the benefits and services to which they are entitled. This is being done by our two departments, department of veterans' affairs and the state veterans' home, working together with county veterans' service officers, as well as federal, state, tribal and local agencies, as well as community and professional groups.

The administrative committee on veterans' affairs approved both of these budgets. Today, the agencies will make the actual budget presentations to your committee. Veterans' affairs commissioner Bob Hanson and his administrative assistant, Cathy Halgunseth, will present the budget for the department of veterans' affairs. Veterans' home administrator Neal Asper and the Home's accounting manager, Kristin Lunneborg, will present the veterans' home budget.

Thank you.

Testimony on SB 2007
House Appropriation Committee
ND Administrative Committee on Veterans' Affairs
Rudy Jenson, Chairman
March 9, 2005

Good morning Chairman Delzer and committee members. I am Rudy Jenson, Chairman of the Administrative Committee on Veterans' Affairs.

The Administrative Committee on Veterans' Affairs is a 15 member committee appointed by the Governor from names submitted by each of the state's 5 major veterans organizations. We are responsible for overseeing the operations of the North Dakota Department of Veterans' Affairs and the North Dakota Veterans' Home.

Our committee is responsible for assuring compliance with federal and state laws in the administration of both the Department of Veterans' Affairs and the Veterans' Home. For example, we oversee the emergency hardship grants program, veterans aid loan program, and van transportation program run by the Department of Veterans' Affairs.

We fund these very important programs from the interest earned on the Veterans' Postwar Trust Fund. It has been suggested that funds from the Postwar Trust Fund be diverted to fund administrative costs within the Department of Veterans' Affairs. The Administrative Committee on Veterans' Affairs respectfully reminds the committee that, by Constitution, neither the Legislative nor Executive Branch of Government can direct the Committee on Veterans' Affairs on how to spend these funds. The Administrative Committee is on record stating we will not continue to divert funds intended for programs that benefit veterans to paying administrative costs of a state agency.

Article X of the North Dakota Constitution states in part "All income received from investments is to be utilized for programs which must be of benefit and service to veterans, . . . or their dependents, and such income is hereby appropriated to the administrative committee on veterans' affairs on a continuing basis for expenditure upon those programs selected at the discretion of the administrative committee on veterans' affairs." In addition Attorney General Opinion 97-01 states in part "This constitutional provision limits the Legislature's authority and implicitly prohibits a contrary appropriation of the Fund's income."

In the past we committed to using Veterans Postwar Trust Fund income when state finances were tight and the amount of interest we were earning was substantially higher than we are earning today. As our veteran population ages, as the number of veterans in the State continues to increase due to Iraq and other conflicts around the world, and as our interest earnings decrease, we cannot continue to support salary and operating expenses for the Department of Veterans' Affairs. As Chairman of the Administrative Committee, I can tell you that we turn down a lot of requests that we wished we could approve, and limit others to less than what seems right.

We are here to help our state's 60,000 veterans and their spouses and dependents. We assist them in obtaining the benefits and services to which they are entitled. This is being done by our two departments, the Department of Veterans' Affairs and the State Veterans' Home, working together with county veterans' service officers, as well as federal, state, tribal and local agencies, as well as community and professional groups.

The Administrative Committee on Veterans' Affairs approved both of these budgets. Today, the agencies will make the actual budget presentations to your committee. Veterans' Affairs Commissioner, Bob Hanson, and his administrative assistant, Cathy Halgunseth, will present the budget for the Department of Veterans' Affairs. Veterans' Home Administrator, Neal Asper, and the Home's accounting manager, Kristin Lunneborg, will present the Veterans' Home budget.

Thank you.

STATE OF NORTH DAKOTA
ATTORNEY GENERAL'S OPINION 97-01

Date Issued: January 7, 1997

Requested by: Kathi Gilmore, State Treasurer

- QUESTIONS PRESENTED -

I.

Whether the principal balance of the Veterans' Postwar Trust Fund created by Initiated Constitutional Measure #4 is the amount of the principal balance of the statutorily-created Veterans' Postwar Trust fund on the effective date of the initiated measure or whether it is that principal balance plus any accumulated income earned by the statutorily-created trust fund.

II.

Whether Initiated Constitutional Measure #4 affects existing legislative appropriations of income earned by the Veteran's Postwar Trust Fund.

- ATTORNEY GENERAL'S OPINIONS -

I.

It is my opinion that the principal balance of the Veterans' Postwar Trust Fund created by Initiated Constitutional Measure #4 consists of the principal balance of the statutory Veterans' Postwar Trust Fund on December 5, 1996, and any moneys transferred or credited to the Fund by future legislative enactments, but does not include income earned by the Fund unless that income is transferred or credited to the principal balance of the fund.

II.

It is my opinion that the income earned on the principal balance of the Veterans' Postwar Trust Fund before the effective date of Initiated Constitutional Measure #4 is subject to legislative appropriation; however, income earned after the effective date of Initiated Constitutional Measure #4 is subject to that measure and is not subject to legislative appropriation.

- ANALYSES -

I.

On November 5, 1996, the electorate approved a new section to Article X of the Constitution of the State of North Dakota. The new section states:

The veterans' postwar trust fund shall be a permanent trust fund of the state of North Dakota and shall consist of moneys transferred or credited to the fund as authorized by legislative enactment. Investment of the fund shall be the responsibility of the state treasurer who shall have full authority to invest the fund only in the same manner as the state investment board is authorized to make investments. All income received from investments is to be utilized for programs which must be of benefit and service to veterans, who are defined by legislative enactment, or their dependents, and such income is hereby appropriated to the administrative committee on veterans' affairs on a continuing basis for expenditure upon those programs selected at the discretion of the administrative committee on veterans' affairs.

This constitutional amendment became effective 30 days after the election. North Dakota Constitution Art. III, §§ 8, 9; see generally 1989 N.D. Op. Att'y Gen. 63. Initiated Constitutional Measure Number 4 is therefore effective from the first moment of December 5, 1996. N.D.C.C. §§ 1-01-33, 1-02-15.

The Veterans' Postwar Trust Fund referred to by Initiated Constitutional Measure #4 has an identical name and is in a measure worded almost identically to an existing statute creating a Veterans' Postwar Trust Fund. N.D.C.C. § 37-14-14. General principles of statutory construction are applied when construing constitutional provisions. State v. City of Sherwood, 489 N.W.2d 584, 587 (N.D. 1992); McCarney v. Meier, 286 N.W.2d 780, 783 (N.D. 1979). Words and phrases used in statutes are to be understood in their ordinary sense, but words or phrases may be construed by their definition in similar statutes. Larson v. Baer, 418 N.W.2d 282, 289 n.7 (N.D. 1988); State v. Johnson, 417 N.W.2d 365, 369 (N.D. 1987). "Statutory provisions that are substantially the same as previously existing statutes are construed as continuations thereof." State ex rel. Sprynczynatyk v. Mills, 523 N.W.2d 537, 540 (N.D. 1994). Therefore, the Veterans' Postwar Trust Fund referred to by Initiated

Constitutional Measure #4 is the same Veterans' Postwar Trust Fund created by N.D.C.C. § 37-14-14.

Initiated Constitutional Measure #4 states that the principal of the Veterans' Postwar Trust Fund "shall consist of moneys transferred or credited to the fund as authorized by legislative enactment." N.D.C.C. § 37-14-14 states that the principal of the Veterans' Postwar Trust Fund "shall consist of moneys transferred or credited to the fund, pursuant to the provisions of [chapter 37-14] and of other laws." Initiated Constitutional Measure #4 does not provide for a disposition of income previously earned by the statutory Fund. Therefore, it is my opinion that the principal of the constitutional Veterans' Postwar Trust Fund consists of the balance of the statutory Veterans' Postwar Trust Fund on December 5, 1996, and any moneys which are transferred or credited to the Fund by future legislative enactments, but does not include income earned by the Fund unless that income is transferred or credited to the principal balance of the fund. It is my understanding that all additions to the Fund required by previous legislative enactments were transferred or credited to the Fund before the effective date of Initiated Constitutional Measure #4. Therefore, it is my further opinion that the principal balance of the constitutional Veterans' Postwar Trust Fund, in the absence of future legislative enactments adding to the principal balance of the Fund, is the principal balance of the statutory Fund on December 5, 1996.

II.

The Legislature has made several appropriations of income from the statutory Veterans' Postwar Trust Fund for the 1995-1997 biennium. See, e.g., 1995 N.D. Sess. Laws chs. 9, 51. However, upon the effective date of Initiated Constitutional Measure #4, the income from the Veterans' Postwar Trust Fund "is hereby appropriated to the administrative committee on veterans' affairs on a continuing basis for expenditure upon those programs selected at the discretion of the administrative committee on veterans' affairs." This new measure creates a constitutional appropriation of the income earned by the Fund. 1993 N.D. Op. Att'y Gen. 45. This constitutional provision limits the Legislature's authority and implicitly prohibits a contrary appropriation of the Fund's income. See 1987 N.D. Op. Att'y Gen. 65. Therefore, it is my opinion that income which was earned by the Veterans' Postwar Trust Fund before December 5, 1996, is subject to legislative appropriation because it was earned before Initiated Constitutional Measure #4 took effect, but income earned by the Fund on or after December 5, 1996, may only be spent on programs selected

ATTORNEY GENERAL'S OPINION 97-01
January 7, 1997
Page 4

by the Administrative Committee on Veterans' Affairs because that income is subject to Initiated Constitutional Measure #4.

It is possible that passage of Initiated Constitutional Measure Number 4 will create shortages in appropriations made by the Legislature for the 1995-1997 biennium. If this does occur, appropriate action may be taken by the affected agencies, including submitting emergency legislation to the North Dakota Legislative Assembly.

- EFFECT -

This opinion is issued pursuant to N.D.C.C. § 54-12-01. It governs the actions of public officials until such time as the questions presented are decided by the courts.

Heidi Heitkamp
ATTORNEY GENERAL

Assisted by: Edward E. Erickson
Assistant Attorney General

vk

SB 2007 Testimony
Bob Hanson,
Commissioner, Department of Veterans' Affairs
January 13, 2005

Chairman Holmberg, members of the committee, I am Bob Hanson, commissioner of veterans' affairs.

I am here today to ask for your favorable support of Governor Hoeven's proposed 2005-2007 budget for the department of veterans' affairs in SB 2007. I will highlight some areas. The department's budget analyst and chief administrative assistant Cathy Halgunseth will review the details with you.

First I would like to briefly address the performance audit of our department which was required by the last legislature and done by the State Auditor's office this past year. Many cringe at the thought of an audit. Most of us always hope it will not be too bad on us. I know, from experience, upon completion of the audit, recommendations by the auditors will generally always make the agency stronger.

In my previous experience with the State Auditor's office I have found them to be thorough and professional. I believe they continued that in the performance audit of our department. They made 27 formal recommendations. One of which went directly to the Attorney General, which we have nothing to do with.

The department did not have a commissioner from May 2004 until I came on board September 1, 2004. Staff did an excellent job of keeping the office going under extremely stressful conditions. Working together with the auditor, attorney general, OMB and other agencies the department and the administrative committee have actually closed 11 of the recommendations. Some of the problems in the audit didn't happen overnight and they won't be solved overnight. We are committed to working together to resolve them all as quickly and thoroughly as possible.

In fact, a couple of the recommendations, such as the need to put into place reliable computer programs to better manage the hardship grant programs and the veterans' aid loan program are included in this proposed budget.

Several more are included in legislation introduced this session. There are some which require more in-depth study be done. We are in the process of doing some of these at the current time.

We are a small department. We have a total of 6 individuals, including myself. Five of us are located in Fargo and we have one in our branch office in Bismarck. The department is small, but dedicated. One half of the department, including me, have been on board for only 4 to 8 months.

Veterans are important to the state's economy. North Dakota's veterans generated nearly \$140 million from North Dakota department of veterans' affairs programs for calendar years 2003 and 2004 and the Veterans Administration's programs for 2003 Fiscal Year. It is estimated the VA's programs for North Dakota veterans would bring that total to well over \$275 million for the two year period once their FY 2004 numbers are known. Our staff and the county veterans' service officers across this state have played a major role in securing these benefits and services for our veterans and our state (see attached documents.)

With the ever increasing number of veterans coming back to North Dakota as well as our aging veterans population we are anticipating more use of our hardship grants and veterans' aid loan programs. We are seeing it happen already. In the last several bienniums the administrative costs of these programs, have been funded by the money in the programs themselves. The last couple of bienniums over \$100,000 has been taken out of the veterans' aid loan fund for administrative expenses, permanently lowering the dollars

available for loans to needy veterans by that amount. The hardship grant program provides Postwar Trust Funds for grants to qualified veterans and their spouses for dental, hearing and optical needs. It also funds a van transportation program which buys vans in conjunction with a National Disabled American Veterans trust fund which are used to transport veterans from throughout the state to the VA in Fargo on a regular basis.

The Governor agreed the funds from these programs are limited and should be used for the actual assistance they are meant to provide for the veterans and their spouses. In this budget these administrative costs are being funded by general funds. I can't emphasize enough the need to keep these two funds as fiscally sound as possible. There is no question, in my mind, these programs are going to be used more and more in the very near future. We need to be able to respond like we have in the past. Ms. Halgunseth will share the details of this with you in her presentation.

With this exception and the addition of approximately \$30,000 to implement some of the audit recommendations, the budget before you is pretty much a flat line budget from the current biennium.

In closing, I encourage you to support the 4% and 4% employee pay raises being proposed.

Thank you.

AGENCY OVERVIEW

321 DEPARTMENT OF VETERANS AFFAIRS

Date: 12/23/2004
Time: 08:09:14

STATUTORY AUTHORITY

North Dakota Century Code Chapters 37-14 and 37-18.

AGENCY DESCRIPTION

The Department has the responsibility of training and supervising the work of two Tribal Service Officers and 51 County Veterans Service Officers (who service 53 counties), appointed by their respective County Board of Commissioners. The department disseminates current information to the state veteran population through the use of news media, County Veterans Service Officers and veterans organizations. The Department conducts a minimum of two training seminars each year. We accept and carry through to completion claims for entitlement from the US DVA (VA), counsel veterans on employment, educational programs, disability benefits, medical care entitlement, nursing home assistance, death benefits, and other related veterans activities. The Department, working under the supervision of the Administrative Committee, also monitors legislation and assists others in acquiring information. We also administer the Veterans Emergency Aid Loan Program, the Transportation Program, and Emergency Medical Grant Program.

AGENCY MISSION

The mission of the North Dakota Department of Veterans Affairs is to assist all veterans of North Dakota and their dependents in obtaining all benefits to which they are entitled, both federal and state either by direct contact or through the assistance of the County Veterans Service Office.

AGENCY PERFORMANCE MEASURES

We are in the process of drafting a strategic plan to include performance measures.

MAJOR ACCOMPLISHMENTS

Worked with the Administrative Committee on Veterans Affairs on a plan to implement recommendations made in the performance audit by the State Auditor's Office, concerning the department's loan and grant programs.

FUTURE CRITICAL ISSUES

Future critical issues facing the Department are meeting the needs of the aging veteran population (World War II - Vietnam) and the newest veteran population (Persian Gulf - Iraqi war).

| Agency Name: DEPARTMENT OF VETERANS AFFAIRS | | Agency Number: 00321 | | | | |
|---|-------------------------------|--------------------------------|---------------------------------|-------------------------------|-----------------------------|------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Description | 2001-03 Biennium Expenditures | 2003-05 Biennium Appropriation | 2005-07 Budget Operating Change | 2005-07 Budget Recommendation | Total Change from 2003-2005 | |
| Veterans Affairs Administration | 473,084 | 480,798 | 179,846 | 677,337 | 196,539 | 0 |
| TOTAL BY APPROPRIATION ORGS | 473,084 | 480,798 | 179,846 | 677,337 | 196,539 | 0 |
| VETERANS' AFFAIRS ADMINISTRATION | 473,084 | 480,798 | 179,846 | 677,337 | 196,539 | 0 |
| TOTAL BY OBJECT SERIES | 473,084 | 480,798 | 179,846 | 677,337 | 196,539 | 0 |
| General Fund | 473,084 | 480,798 | 179,846 | 677,337 | 196,539 | 0 |
| TOTAL BY FUNDS | 473,084 | 480,798 | 179,846 | 677,337 | 196,539 | 0 |
| FTE | 0.00 | 4.50 | 1.00 | 5.50 | 1.00 | 0.00 |
| VACANT | 0.00 | 0.00 | 0.50 | 0.50 | 0.50 | 0.00 |

Base

Budget Request Summary - Agency

chalguns / 2005-R-02-00321

| 1 Object/Revenue Code | | 2 Governor's Exec Budget 2005-07 Budget Recommendation | 3 Agency Submitted 2005-07 Budget Recommendation | 4 2005-07 Budget Recommendation minus 2005-07 Budget Recommendation |
|-----------------------------|------|---|---|---|
| AUTHORIZED EMPLOYEES | | | | |
| VACANT | | | | |
| FTE | | 0.5 | 0 | 0.5 |
| | | 5.5 | 4.5 | 1 |
| AUTHORIZED EMPLOYEES | | | | |
| TOTAL AUTHORIZED EMPLOYEES | | 6 | 4.5 | 1.5 |
| | | 8 | 4.5 | 1.5 |
| EXPENDITURES | | | | |
| SALARIES | 1001 | | | |
| BENEFITS | 1008 | 342,720 | 272,484 | 70,236 |
| SALARY INCREASE | 1010 | 140,380 | 106,194 | 34,186 |
| BENEFIT INCREASE | 1011 | 19,055 | 0 | 19,055 |
| IT-DATA PROCESSING | 3002 | 3,208 | 0 | 3,208 |
| IT-TELEPHONE | 3003 | 5,777 | 5,777 | 0 |
| TRAVEL | 3004 | 13,682 | 10,282 | 3,400 |
| IT-SOFTWARE/SUPPLIES | 3005 | 36,817 | 16,817 | 20,000 |
| UTILITIES | 3006 | 17,240 | 1,640 | 15,600 |
| POSTAGE | 3007 | 3,060 | 3,060 | 0 |
| LEASE/RENT - EQUIPMENT | 3011 | 6,485 | 6,485 | 0 |
| LEASE/RENT - BLDG/LAND | 3012 | 7,485 | 7,485 | 0 |
| DUES & PROFESSIONAL DEV. | 3013 | 43,260 | 36,060 | 7,200 |
| OPERATING FEES & SERVICES | 3014 | 5,696 | 1,696 | 4,000 |
| REPAIRS | 3016 | 150 | 150 | 0 |
| PROFESSIONAL SERVICES | 3018 | 1,880 | 1,880 | 0 |
| INSURANCE | 3019 | 15,200 | 200 | 15,000 |
| OFFICE SUPPLIES | 3021 | 1,650 | 1,650 | 0 |
| PRINTING | 3024 | 3,925 | 3,925 | 0 |
| PROFESSIONAL SUPPLIES | 3025 | 2,982 | 2,982 | 0 |
| BLDG,GRNDS,VEHICLE MTCE | 3030 | 900 | 900 | 0 |
| MISCELLANEOUS SUPPLIES | 3033 | 175 | 175 | 0 |
| | | 150 | 150 | 0 |

| 1 Object/Revenue Description | 2 Governor's Exec Budget 2005-07 Budget Recommendation | 3 Agency Submitted 2005-07 Budget Recommendation | 4 2005-07 Budget Recommendation minus 2005-07 Budget Recommendation |
|------------------------------------|---|---|---|
| EXPENDITURES | | | |
| IT-EQUIP UNDER \$5000 | 3038 | 5,460 | 3,060 |
| VETERANS' AFFAIRS ADMINISTRATION | 70 | 482,392 | 194,945 |
| TOTAL EXPENDITURES | | 482,392 | 194,945 |
| MEANS OF FUNDING | | | |
| STATE GENERAL FUND | 001 | 677,337 | 194,945 |
| General Fund | GEN | 482,392 | 194,945 |
| TOTAL FUNDING | | 482,392 | 194,945 |

**GEOGRAPHIC DISTRIBUTION OF VA EXPENDITURES FOR FY 2003
NORTH DAKOTA
Expenditures In \$000**

| COUNTY | Veteran Population | Total Expenditures | Compensation & Pension | Education & Voc Rehab | Insurance & Indemnities | CNSTR | GOE | VA MEDICAL CARE - FY 2003 | |
|---------------|-----------------------|-----------------------|---------------------------|--------------------------|-------------------------------|-------|-------|---------------------------|-------------------------|
| | | | | | | | | Total Unique Patients | Medical Expenditures |
| ADAMS | 237 | 733 | 270 | 9 | 20 | - | - | 119 | 433 |
| BARNES | 1,128 | 3,115 | 1,231 | 41 | 97 | - | - | 407 | 1,746 |
| BENSON | 470 | 1,378 | 776 | 38 | 42 | - | - | 144 | 523 |
| BILLINGS | 121 | 205 | 106 | 0 | 10 | - | - | 14 | 89 |
| BOTTINEAU | 690 | 1,455 | 853 | 32 | 59 | - | - | 216 | 711 |
| BOWMAN | 233 | 898 | 240 | 0 | 20 | - | - | 112 | 635 |
| BURKE | 243 | 457 | 187 | 15 | 21 | - | - | 87 | 233 |
| BURLEIGH | 6,560 | 11,202 | 6,573 | 574 | 526 | - | - | 1,479 | 3,530 |
| CASS | 10,273 | 38,629 | 12,916 | 1,518 | 823 | 2,568 | 2,968 | 3,667 | 15,835 |
| CAVALIER | 437 | 1,002 | 393 | 0 | 37 | - | - | 141 | 571 |
| DICKEY | 473 | 1,148 | 522 | 60 | 42 | - | - | 150 | 534 |
| DIVIDE | 255 | 302 | 197 | 2 | 22 | - | - | 52 | 81 |
| DUNN | 318 | 688 | 350 | 5 | 28 | - | - | 84 | 285 |
| EDDY | 251 | 697 | 334 | 2 | 22 | - | - | 85 | 340 |
| EMMONS | 363 | 1,093 | 638 | 3 | 32 | - | - | 161 | 420 |
| FOSTER | 289 | 666 | 283 | 18 | 25 | - | - | 87 | 340 |
| GOLDEN VALLEY | 184 | 272 | 134 | 0 | 16 | - | - | 56 | 122 |
| GRAND FORKS | 6,275 | 12,951 | 7,236 | 1,485 | 508 | - | - | 1,399 | 3,722 |
| GRANT | 254 | 414 | 207 | 10 | 22 | - | - | 83 | 176 |
| GRIGGS | 258 | 891 | 323 | 9 | 22 | - | - | 92 | 537 |
| HETTINGER | 299 | 352 | 249 | 1 | 26 | - | - | 32 | 76 |
| KIDDER | 244 | 488 | 310 | 1 | 22 | - | - | 72 | 156 |
| LA MOURE | 389 | 1,217 | 456 | 10 | 34 | - | - | 132 | 717 |
| LOGAN | 185 | 302 | 192 | 0 | 16 | - | - | 69 | 94 |
| MCHENRY | 618 | 1,292 | 874 | 47 | 54 | - | - | 171 | 318 |
| MCINTOSH | 268 | 590 | 263 | 12 | 24 | - | - | 98 | 292 |
| MCKENZIE | 549 | 875 | 493 | 11 | 47 | - | - | 185 | 324 |
| MCLEAN | 935 | 1,788 | 1,000 | 18 | 83 | - | - | 295 | 688 |
| MERCER | 815 | 993 | 484 | 33 | 68 | - | - | 165 | 408 |
| MORTON | 2,262 | 5,033 | 3,688 | 118 | 187 | - | - | 576 | 1,040 |
| MOUNTRAIL | 613 | 1,598 | 930 | 42 | 55 | - | - | 179 | 569 |
| NELSON | 428 | 1,107 | 407 | 31 | 37 | - | - | 140 | 632 |
| OLIVER | 161 | 285 | 186 | 20 | 14 | - | - | 45 | 65 |

**GEOGRAPHIC DISTRIBUTION OF EXPENDITURES FOR FY 2003
NORTH DAKOTA**
Expenditures in \$000

| COUNTY | Veteran Population | Total Expenditures | Compensation & Pension | Education & Voc Rehab | Insurance & Indemnities | CNSTR | GOE | VA MEDICAL CARE - FY 2003 | |
|-----------------------|-----------------------|-----------------------|---------------------------|--------------------------|-------------------------------|-------|-------|---------------------------|-------------------------|
| | | | | | | | | Total Unique Patients | Medical Expenditures |
| PEMBINA | 867 | 1,533 | 843 | 23 | 75 | -- | -- | 283 | 592 |
| PIERCE | 440 | 915 | 627 | 17 | 38 | -- | -- | 134 | 232 |
| RAMSEY | 958 | 2,591 | 1,093 | 18 | 83 | -- | -- | 330 | 1,398 |
| RANSOM | 601 | 3,367 | 1,018 | 14 | 53 | -- | -- | 240 | 2,282 |
| RENVILLE | 309 | 497 | 325 | 11 | 26 | -- | -- | 92 | 135 |
| RICHLAND | 1,334 | 3,460 | 1,427 | 141 | 114 | -- | -- | 384 | 1,777 |
| ROLETTE | 882 | 1,634 | 1,225 | 89 | 76 | -- | -- | 84 | 244 |
| SARGENT | 389 | 766 | 363 | 17 | 33 | -- | -- | 106 | 352 |
| SHERIDAN | 177 | 190 | 98 | 0 | 15 | -- | -- | 61 | 76 |
| SIoux | 311 | 874 | 550 | 10 | 26 | -- | -- | 56 | 289 |
| SLOPE | 65 | 75 | 51 | 10 | 4 | -- | -- | 8 | 10 |
| STARK | 1,947 | 3,432 | 1,963 | 137 | 164 | -- | -- | 575 | 1,168 |
| STEELE | 217 | 350 | 261 | 8 | 19 | -- | -- | 41 | 82 |
| STUTSMAN | 2,009 | 4,704 | 2,145 | 114 | 173 | -- | -- | 567 | 2,273 |
| TOWNER | 267 | 555 | 341 | 11 | 23 | -- | -- | 134 | 180 |
| TRAILL | 813 | 2,269 | 1,033 | 135 | 71 | -- | -- | 245 | 1,030 |
| WALSH | 1,219 | 2,163 | 1,200 | 22 | 106 | -- | -- | 396 | 835 |
| WARD | 5,762 | 12,864 | 8,078 | 1,320 | 486 | -- | -- | 1,513 | 2,980 |
| WELLS | 461 | 629 | 372 | 0 | 40 | -- | -- | 135 | 217 |
| WILLIAMS | 1,991 | 4,165 | 1,874 | 93 | 163 | -- | -- | 565 | 2,035 |
| TOTAL CONG. DIST (01) | 58,087 | 139,127 | 67,986 | 6,343 | 4,851 | 2,568 | 2,968 | 16,723 | 54,410 |
| NORTH DAKOTA (Totals) | 58,087 | 139,127 | 67,986 | 6,343 | 4,851 | 2,568 | 2,968 | 16,723 | 54,410 |

Notes:

* Estimated veteran population as of September 30, 2003. Data from Office of the Actuary, Department of Veterans Affairs.

The count of unique patients includes non-veterans who received medical care at the VA.

Medical expenditures represent cost assigned to each patient based on services provided and overhead distribution.

Congressional Districts are for the 108th Congress.

CNSTR - Construction; GOE - General Operating Expenses

North Dakota Department of Veterans Affairs
Approved and Disapproved Grants by County
2003-2004

| County | For year ending December 2004 | | | For year ending December 2003 | | |
|-------------------------|----------------------------------|--------------------|-----------|----------------------------------|--------------------|-----------|
| | App. | Amount | Dis | App. | Amount | Dis |
| Adams | 0 | \$0.00 | 0 | 0 | \$0.00 | 0 |
| Barnes | 1 | \$236.00 | 0 | 1 | \$225.00 | 0 |
| Benson | 5 | \$2,500.00 | 0 | 3 | \$1,199.00 | 1 |
| Billings | 0 | \$0.00 | 0 | 0 | \$0.00 | 0 |
| Bismarck DVA | 5 | \$2,500.00 | 0 | 4 | \$1,030.50 | 0 |
| Bottineau | 2 | \$750.00 | 1 | 1 | \$400.00 | 0 |
| Bowman | 0 | \$0.00 | 0 | 0 | \$0.00 | 0 |
| Burke | 2 | \$500.00 | 0 | 0 | \$0.00 | 0 |
| Burleigh | 48 | \$19,435.00 | 10 | 37 | \$10,564.99 | 5 |
| Cass | 35 | \$13,188.46 | 3 | 39 | \$10,934.53 | 1 |
| Cavalier | 0 | \$0.00 | 0 | 0 | \$0.00 | 0 |
| Dickey | 2 | \$750.00 | 0 | 1 | \$448.00 | 0 |
| Divide | 0 | \$0.00 | 0 | 0 | \$0.00 | 0 |
| Dunn | 0 | \$0.00 | 0 | 4 | \$1,424.00 | 1 |
| Eddy | 0 | \$0.00 | 0 | 0 | \$0.00 | 0 |
| Emmons | 4 | \$1,500.00 | 0 | 3 | \$1,150.00 | 0 |
| Fargo DVA | 6 | \$2,750.00 | 1 | 5 | \$1,740.40 | 0 |
| Foster | 0 | \$0.00 | 0 | 0 | \$0.00 | 0 |
| Golden Valley | 0 | \$0.00 | 0 | 0 | \$0.00 | 0 |
| Grand Forks | 4 | \$1,460.00 | 0 | 4 | \$880.99 | 2 |
| Grant | 2 | \$1,250.00 | 0 | 0 | \$0.00 | 0 |
| Griggs | 0 | \$0.00 | 0 | 0 | \$0.00 | 0 |
| Hettinger | 0 | \$0.00 | 0 | 0 | \$0.00 | 0 |
| Kidder | 1 | \$750.00 | 0 | 0 | \$0.00 | 0 |
| LaMoure | 1 | \$250.00 | 0 | 0 | \$0.00 | 1 |
| Logan | 0 | \$0.00 | 0 | 0 | \$0.00 | 0 |
| McHenry | 0 | \$0.00 | 0 | 0 | \$0.00 | 0 |
| McIntosh | 2 | \$750.00 | 0 | 9 | \$2,394.00 | 0 |
| McKenzie | 7 | \$2,875.00 | 0 | 15 | \$4,239.00 | 2 |
| McLean | 3 | \$1,750.00 | 0 | 2 | \$146.00 | 0 |
| Mercer | 1 | \$500.00 | 0 | 0 | \$0.00 | 0 |
| Morton | 22 | \$7,524.00 | 5 | 18 | \$5,880.75 | 4 |
| Mountrail | 0 | \$0.00 | 0 | 0 | \$0.00 | 0 |
| Nelson | 4 | \$1,500.00 | 1 | 3 | \$897.00 | 1 |
| Oliver | 0 | \$0.00 | 0 | 0 | \$0.00 | 0 |
| Pembina | 0 | \$0.00 | 0 | 0 | \$0.00 | 0 |
| Pierce | 2 | \$684.00 | 0 | 0 | \$0.00 | 0 |
| Ramsey | 2 | \$1,000.00 | 0 | 6 | \$1,842.00 | 0 |
| Ransom | 10 | \$4,750.00 | 0 | 22 | \$6,317.00 | 2 |
| Renville | 0 | \$0.00 | 0 | 0 | \$0.00 | 0 |
| Richland | 7 | \$2,365.00 | 3 | 2 | \$1,000.00 | 1 |
| Rolette | 1 | \$250.00 | 0 | 0 | \$0.00 | 1 |
| Sargent | 1 | \$500.00 | 0 | 1 | \$65.00 | 0 |
| Sheridan | 0 | \$0.00 | 0 | 0 | \$0.00 | 0 |
| Sioux | 0 | \$0.00 | 1 | 0 | \$0.00 | 0 |
| Slope | 0 | \$0.00 | 0 | 0 | \$0.00 | 0 |
| Standing Rock Tribe | 0 | \$0.00 | 0 | 3 | \$231.00 | 0 |
| Stark | 17 | \$6,500.00 | 3 | 10 | \$2,759.00 | 0 |
| Steele | 0 | \$0.00 | 0 | 0 | \$0.00 | 0 |
| Stutsman | 27 | \$10,650.00 | 5 | 22 | \$6,235.00 | 3 |
| Three Affiliated Tribes | 0 | \$0.00 | 0 | 2 | \$454.00 | 1 |
| Towner | 4 | \$2,500.00 | 0 | 4 | \$537.50 | 0 |
| Traill | 9 | \$3,050.00 | 0 | 6 | \$2,086.00 | 0 |
| Walsh | 1 | \$500.00 | 0 | 2 | \$1,000.00 | 0 |
| Ward | 5 | \$2,500.00 | 2 | 8 | \$3,118.65 | 2 |
| Wells | 1 | \$500.00 | 1 | 0 | \$0.00 | 0 |
| Williams | 2 | \$637.00 | 2 | 9 | \$2,064.00 | 1 |
| Totals | 246 | \$99,104.46 | 38 | 246 | \$71,263.31 | 29 |

North Dakota Department of Veterans Affairs
Approved and Disapproved
Loans by County
2003-2004

| County | For year ending December 31, 2004 | | | For year ending December 31, 2003 | | |
|-------------------------|--------------------------------------|-----------|-----|--------------------------------------|-----------|-----|
| | App. | Amount | Dis | App. | Amount | Dis |
| Adams | 0 | \$0 | 0 | 0 | \$0 | 0 |
| Barnes | 0 | \$0 | 1 | 2 | \$10,000 | 0 |
| Benson | 0 | \$0 | 0 | 0 | \$0 | 0 |
| Billings | 0 | \$0 | 0 | 0 | \$0 | 0 |
| Bismarck DVA | 3 | \$11,266 | 1 | 6 | \$21,500 | 3 |
| Bottineau | 2 | \$7,000 | 0 | 0 | \$0 | 0 |
| Bowman | 0 | \$0 | 0 | 0 | \$0 | 0 |
| Burke | 0 | \$0 | 0 | 0 | \$0 | 0 |
| Burleigh | 5 | \$18,664 | 8 | 4 | \$16,700 | 7 |
| Cass | 11 | \$28,486 | 7 | 13 | \$45,400 | 7 |
| Cavalier | 0 | \$0 | 0 | 0 | \$0 | 0 |
| Dickey | 0 | \$0 | 0 | 0 | \$0 | 0 |
| Divide | 0 | \$0 | 0 | 0 | \$0 | 0 |
| Dunn | 0 | \$0 | 0 | 0 | \$0 | 0 |
| Eddy | 1 | \$1,800 | 1 | 0 | \$0 | 0 |
| Emmons | 0 | \$0 | 0 | 0 | \$0 | 0 |
| Fargo DVA | 7 | \$19,124 | 2 | 9 | \$31,500 | 0 |
| Foster | 1 | \$5,000 | 1 | 2 | \$10,000 | 0 |
| Golden Valley | 0 | \$0 | 0 | 0 | \$0 | 0 |
| Grand Forks | 0 | \$0 | 0 | 0 | \$0 | 0 |
| Grant | 0 | \$0 | 0 | 0 | \$0 | 0 |
| Griggs | 0 | \$0 | 0 | 0 | \$0 | 0 |
| Hettinger | 0 | \$0 | 0 | 0 | \$0 | 0 |
| Kidder | 1 | \$5,000 | 0 | 0 | \$0 | 0 |
| LaMoure | 0 | \$0 | 0 | 0 | \$0 | 1 |
| Logan | 0 | \$0 | 0 | 0 | \$0 | 0 |
| McHenry | 0 | \$0 | 0 | 1 | \$3,700 | 0 |
| McIntosh | 0 | \$0 | 0 | 1 | \$5,000 | 0 |
| McKenzie | 0 | \$0 | 0 | 0 | \$0 | 0 |
| McLean | 0 | \$0 | 1 | 0 | \$0 | 0 |
| Mercer | 0 | \$0 | 0 | 0 | \$0 | 0 |
| Morton | 0 | \$0 | 0 | 2 | \$2,400 | 1 |
| Mountrail | 3 | \$13,000 | 0 | 1 | \$5,000 | 0 |
| Nelson | 2 | \$10,000 | 0 | 0 | \$0 | 1 |
| Oliver | 0 | \$0 | 0 | 0 | \$0 | 0 |
| Pembina | 1 | \$5,000 | 0 | 0 | \$0 | 0 |
| Pierce | 0 | \$0 | 0 | 0 | \$0 | 0 |
| Ramsey | 0 | \$0 | 0 | 0 | \$0 | 0 |
| Ransom | 1 | \$1,000 | 0 | 1 | \$1,000 | 1 |
| Renville | 1 | \$1,500 | 0 | 0 | \$0 | 0 |
| Richland | 1 | \$1,000 | 1 | 2 | \$6,500 | 2 |
| Rolette | 0 | \$0 | 0 | 0 | \$0 | 1 |
| Sargent | 0 | \$0 | 1 | 2 | \$10,000 | 1 |
| Sheridan | 0 | \$0 | 0 | 0 | \$0 | 0 |
| Sioux | 3 | \$12,000 | 1 | 2 | \$10,000 | 1 |
| Slope | 0 | \$0 | 0 | 0 | \$0 | 0 |
| Spirit Lake Nation | 1 | \$2,000 | 0 | 0 | \$0 | 0 |
| Standing Rock Tribe | 0 | \$0 | 0 | 0 | \$0 | 0 |
| Stark | 1 | \$400 | 2 | 1 | \$800 | 0 |
| Steele | 0 | \$0 | 0 | 0 | \$0 | 0 |
| Stutsman | 2 | \$5,000 | 0 | 1 | \$5,000 | 2 |
| Three Affiliated Tribes | 0 | \$0 | 0 | 0 | \$0 | 0 |
| Towner | 0 | \$0 | 0 | 0 | \$0 | 0 |
| Traill | 1 | \$3,000 | 0 | 1 | \$5,000 | 0 |
| Walsh | 3 | \$7,000 | 0 | 2 | \$5,800 | 1 |
| Ward | 2 | \$6,500 | 4 | 1 | \$2,500 | 6 |
| Wells | 0 | \$0 | 1 | 0 | \$0 | 0 |
| Williams | 1 | \$1,500 | 0 | 4 | \$15,700 | 1 |
| Totals | 54 | \$165,240 | 32 | 58 | \$213,500 | 36 |

SB 2007 Testimony
House Appropriation's Human Resources Division
Bob Hanson, Department of Veterans' Affairs
March 9, 2005

Chairman Delzer, members of the committee, I am Bob Hanson, commissioner of the department of veterans' affairs.

We're here today to respectfully ask for your favorable support of Governor Hoeven's proposed 2005-2007 budget for the department of veterans' affairs in SB 2007. I will highlight some areas. The department's budget analyst and chief administrative assistant Cathy Halgunseth will review the details with you.

First, I would like to briefly address the recent performance audit of our department. The audit was required by the last legislature. The State Auditor's office completed it this past year. Many cringe at the thought of an audit. However, I know, from experience, recommendations by the auditors will generally always make an agency stronger. I see that happening with this audit as well.

I have always found the State Auditor's office to be thorough and professional. I believe they continued in that manner with the performance audit of our department. They made 27 formal recommendations. One of which went directly to the Attorney General, for which we have no responsibility.

We are a small department. A total of 6 individuals, including myself. Five of us are located in Fargo and we have one in our branch office in Bismarck. While small, the staff is dedicated. One half of the department, including me, have been on board for only 6 to 8 months.

The department was without a commissioner from May 2004 to September 2004. That's when I came on board. Staff did an excellent job of keeping the office going under extremely stressful conditions. Working together with the auditor, attorney general, OMB and other agencies the department and the administrative committee have actually closed approximately half of the recommendations. In fact, a couple more were addressed and closed at this weekend's quarterly administrative committee's meeting. Some of the problems in the audit didn't happen overnight and they won't be solved overnight. We are committed to working together to resolve them all quickly in a thorough, professional manner.

In fact, a couple recommendations, such as the need to put into place reliable computer programs to better manage the hardship grant and the veterans' aid loan programs are included in this proposed budget.

Some require more in-depth study be done. Several more are included in legislation introduced this session. None have been defeated, yet.

Others dealt with the department's need to do more to increase the public's and veterans' awareness of programs available to assist veterans and their dependents. Based on reaction to the limited work we have been able to do so far in this area, we are finding, as I'm sure you are, an outpouring of public support for our veterans. The public is truly united behind doing everything possible to help our troops and veterans in a way I have not seen in a long time. One recurring comment I have been hearing is, "We don't want them, those returning from Iraq and Afghanistan, to be treated like Vietnam veterans were treated." In fact, they, the public, are asking for more to be done.

Therefore, it's essential every dollar dedicated to helping our state's veterans, be made available to provide them the assistance they need and deserve. Now is the time to approach the needs of all our veterans, WWII through those currently returning from overseas, in a positive, progressive manner. Now is the time to not only say, but also show, we appreciate all they have done for us, our state and our nation. Through their actions, they have earned not only our respect, but also our commitment to assist them in whatever way we can.

North Dakota's over 60,000 veterans are important to the state's economy. North Dakota's veterans generated nearly \$140 million from North Dakota department of veterans' affairs programs for calendar years 2003 and 2004 and the Veterans Administration's programs for their 2003 Fiscal Year. It is estimated the VA's programs for North Dakota veterans would bring that total to well over \$275 million for the two year period once their FY 2004 numbers are

released. Our staff and the county veterans' service officers across this state are playing a major role in securing these benefits and services for our veterans and our state. But we should, and must do more.

Postwar Trust Fund earnings provide grants to qualified needy veterans, their spouses or widows for dental, hearing, optical and special needs. Roughly three-quarters of a million dollars for over 2000 of these grants has been given to qualifying veterans, their spouses or widows, during the period 1997 through 2004. Without these grants these veterans, spouses or widows may otherwise be going without needed care, or using other state programs.

Postwar Trust Fund earnings also help fund a van transportation program which buys vans in conjunction with a National Disabled American Veterans trust fund, as well as provide some overnight lodging for van drivers whose routes require an overnight stay. These vans are used to transport veterans from throughout the state to VA facilities in Fargo and Miles City on a regular basis. Since the adoption of the Constitutional amendment in 1997, through 2004, 19,000 veterans have used the van program. Volunteer drivers have driven 81,000 hours putting on over 1.9 million miles taking veterans to and from VA facilities.

In the past several bienniums administrative costs and what one could consider normal state obligations of these and other agencies' programs, have been funded by Postwar Trust Fund earnings.

During the last couple bienniums over \$100,000 has been taken out of the veterans' aid loan fund for administrative expenses, permanently lowering the dollars available for loans to needy veterans by that amount. This fund has been referred to as a loan fund of last resort for veterans in need. In fact, since 1998 through this past week, nearly 700 loan applications were made. Slightly over 400 were approved totaling \$1.1 million.

Governor Hoeven understands the funds for these programs, a) help thousands of veterans and their dependents each year; b) are limited, and c) in the case of Postwar Trust Fund earnings, the earnings may, by Constitution, only be used for programs benefiting veterans and their dependents as appropriated only by the administrative committee on veterans' affairs. Governor Hoeven, in his budget, recognized the Constitutional requirements regarding the authority given the administrative committee's control of the earnings of the Postwar Trust Fund. The Governor also acknowledged the earnings of the fund can only be used for programs which benefit veterans and their dependents by funding the administrative costs of these programs with general fund funding.

We can't emphasize enough the need to keep these two funds as fiscally sound as possible. They are the two state funds which are dedicated to assisting our state's veterans. There is no question, in my mind, these programs are going to be used more and more in the very near future. A recent AP article about the Ward County veterans' service officer needing more help to meet the increased number of veterans seeking assistance is an example. This isn't limited to one county; it's statewide, from one corner of the state to the other. We need to be able to respond to the needs of all our veterans like we have in the past, especially those returning from Iraq and Afghanistan.

With the ever increasing number of veterans coming back to North Dakota as well as our aging veterans population we are anticipating more use of our hardship grants and veterans' aid loan programs. Iraq veterans are already using the hardship grant program. In fact, we are seeing it happen now as the hardship grant program grew over 40% in 2004 over 2003.

With this exception and the addition of approximately \$30,000 to implement some of the audit recommendations the budget before you is pretty much a flat line budget from the budget for the current biennium. Ms. Halgunseth will now share the details of the budget with you.

Thank you.

Testimony on Senate Bill 2007
House Appropriations Subcommittee
March 9, 2005

Good morning Chairman Delzer and members of the Human Resources Subcommittee of the North Dakota House Appropriations Committee. I'm here to testify on SB 2007.

I am Daryl Beard, Chairman of the North Dakota Veterans Home Governing Board.

The Governing Board consists of seven members from within and outside the Administrative Committee on Veterans Affairs. This committee is appointed by the Chairman and Secretary of the Administrative Committee on Veterans Affairs and ratify by the full committee.

I would like to bring you up to date of some of the major actions at the Veterans Home.

We hired a new Administrator, Neil Asper and a new Chief Financial Officer in June of 2003.

A strategic plan was developed and implemented with input from our stakeholders.

The eight bed skilled addition authorized during the last legislative session was not implemented due to not being economically feasible. This resulted in a deficiency appropriation request.

The Veterans Administration stopped providing pharmaceuticals and primary care to the residents of the Veterans Home in January 2005. We went to the emergency commission for funds to build and stock a pharmacy within the Veterans Home.

Current and proposed legislation concerning the Veterans Home.

Public Law 108-422 was passed and signed into law in the last months of 2004. A copy of this law is attached to my testimony and the appropriate passage highlighted.

This Federal Legislation could have an impact on funding for the Veterans Home. However, it would require statutory change exempting the Veterans Home from rate equalization statutes.

On March 2, 2005 I received an e-mail from Doug Kenyon that the Veterans Administration has proposed that the per diem rate for state home residents only apply to veterans that have a service connected disability of 70% or greater. This would have a devastating effect on the Veterans Home at Lisbon.

President Bush's proposed FY 06 budget reduces the per diem to certain classes of veterans and eliminates all construction grants for state veterans homes while at the same time reducing the number of long term care beds within the Veterans Administration system.

This concludes my testimony of the North Dakota Veterans Home. I will try and answer any questions that you have.

Public Law 108-422
108th Congress

An Act

To amend title 38, United States Code, to increase the authorization of appropriations for grants to benefit homeless veterans, to improve programs for management and administration of veterans' facilities and health care programs, and for other purposes.

Nov. 30, 2004
[H.R. 3936]

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled,

SECTION 1. SHORT TITLE; TABLE OF CONTENTS.

(a) SHORT TITLE.—This Act may be cited as the “Veterans Health Programs Improvement Act of 2004”.

(b) TABLE OF CONTENTS.—The table of contents of this Act is as follows:

- Sec. 1. Short title; table of contents.
Sec. 2. Reference to title 38, United States Code.

TITLE I—ASSISTANCE TO HOMELESS VETERANS

- Sec. 101. Authorization of appropriations.

TITLE II—VETERANS LONG-TERM CARE PROGRAMS

- Sec. 201. Assistance for hiring and retention of nurses at State veterans' homes.
Sec. 202. Treatment of Department of Veterans Affairs per diem payments to state homes for veterans.
Sec. 203. Extension of authority to provide care under long-term care pilot programs.
Sec. 204. Prohibition on collection of copayments for hospice care.

TITLE III—MEDICAL CARE

- Sec. 301. Sexual trauma counseling program.
Sec. 302. Centers for research, education, and clinical activities on complex multi-trauma associated with combat injuries.
Sec. 303. Enhancement of medical preparedness of Department of Veterans Affairs.

TITLE IV—MEDICAL FACILITIES MANAGEMENT AND ADMINISTRATION

Subtitle A—Major Medical Facility Leases

- Sec. 401. Major medical facility leases.
Sec. 402. Authorization of appropriations.
Sec. 403. Authority for long-term lease of certain lands of University of Colorado.

Subtitle B—Facilities Management

- Sec. 411. Department of Veterans Affairs Capital Asset Fund.
Sec. 412. Annual report to Congress on inventory of Department of Veterans Affairs historic properties.
Sec. 413. Authority to acquire and transfer real property for use for homeless veterans.
Sec. 414. Limitation on implementation of mission changes for specified Veterans Health Administration facilities.
Sec. 415. Authority to use project funds to construct or relocate surface parking incidental to a construction or nonrecurring maintenance project.
Sec. 416. Inapplicability of limitation on use of advance planning funds to authorized major medical facility projects.

Veterans Health
Programs
Improvement Act
of 2004.
38 USC 101 note.

- Sec. 417. Improvements to enhanced-use lease authority.
 Sec. 418. First option for Commonwealth of Kentucky on Department of Veterans Affairs Medical Center, Louisville, Kentucky.
 Sec. 419. Transfer of jurisdiction, General Services Administration property, Boise, Idaho.

Subtitle C—Designation of Facilities

- Sec. 421. Thomas E. Creek Department of Veterans Affairs Medical Center.
 Sec. 422. James J. Peters Department of Veterans Affairs Medical Center.
 Sec. 423. Bob Michel Department of Veterans Affairs Outpatient Clinic.
 Sec. 424. Charles Wilson Department of Veterans Affairs Outpatient Clinic.
 Sec. 425. Thomas P. Noonan, Jr. Department of Veterans Affairs Outpatient Clinic.

TITLE V—PERSONNEL ADMINISTRATION

- Sec. 501. Pilot program to study innovative recruitment tools to address nursing shortages at Department of Veterans Affairs health care facilities.
 Sec. 502. Technical correction to listing of certain hybrid positions in Veterans Health Administration.
 Sec. 503. Under Secretary for Health.

TITLE VI—OTHER MATTERS

- Sec. 601. Extension and codification of authority for recovery audits.
 Sec. 602. Inventory of medical waste management activities at Department of Veterans Affairs health care facilities.
 Sec. 603. Inclusion of all enrolled veterans among persons eligible to use canteens operated by Veterans' Canteen Service.
 Sec. 604. Annual reports on waiting times for appointments for specialty care.
 Sec. 605. Technical clarification.

SEC. 2. REFERENCE TO TITLE 38, UNITED STATES CODE.

Except as otherwise expressly provided, whenever in this Act an amendment or repeal is expressed in terms of an amendment to, or repeal of, a section or other provision, the reference shall be considered to be made to a section or other provision of title 38, United States Code.

TITLE I—ASSISTANCE TO HOMELESS VETERANS

SEC. 101. AUTHORIZATION OF APPROPRIATIONS.

Section 2013 is amended in paragraph (4) by striking "\$75,000,000" and inserting "\$99,000,000".

TITLE II—VETERANS LONG-TERM CARE PROGRAMS

SEC. 201. ASSISTANCE FOR HIRING AND RETENTION OF NURSES AT STATE VETERANS' HOMES.

(a) IN GENERAL.—(1) Chapter 17 is amended by inserting after section 1743 the following new section:

"§ 1744. Hiring and retention of nurses: payments to assist States

"(a) PAYMENT PROGRAM.—The Secretary shall make payments to States under this section for the purpose of assisting State homes in the hiring and retention of nurses and the reduction of nursing shortages at State homes.

"(b) ELIGIBLE RECIPIENTS.—Payments to a State for a fiscal year under this section shall, subject to submission of an application, be made to any State that during that fiscal year—

"(1) receives per diem payments under this subchapter for that fiscal year; and

"(2) has in effect an employee incentive scholarship program or other employee incentive program at a State home designed to promote the hiring and retention of nursing staff and to reduce nursing shortages at that home.

"(c) USE OF FUNDS RECEIVED.—A State may use an amount received under this section only to provide funds for a program described in subsection (b)(2). Any program shall meet such criteria as the Secretary may prescribe. In prescribing such criteria, the Secretary shall take into consideration the need for flexibility and innovation.

"(d) LIMITATIONS ON AMOUNT OF PAYMENT.—(1) A payment under this section may not be used to provide more than 50 percent of the costs for a fiscal year of the employee incentive scholarship or other employee incentive program for which the payment is made.

"(2) The amount of the payment to a State under this section for any fiscal year is, for each State home in that State with a program described in subsection (b)(2), the amount equal to 2 percent of the amount of payments estimated to be made to that State, for that State home, under section 1741 of this title for that fiscal year.

"(e) APPLICATIONS.—A payment under this section for any fiscal year with respect to any State home may only be made based upon an application submitted by the State seeking the payment with respect to that State home. Any such application shall describe the nursing shortage at the State home and the employee incentive scholarship program or other employee incentive program described in subsection (c) for which the payment is sought.

"(f) SOURCE OF FUNDS.—Payments under this section shall be made from funds available for other payments under this subchapter.

"(g) DISBURSEMENT.—Payments under this section to a State home shall be made as part of the disbursement of payments under section 1741 of this title with respect to that State home.

"(h) USE OF CERTAIN RECEIPTS.—The Secretary shall require as a condition of any payment under this section that, in any case in which the State home receives a refund payment made by an employee in breach of the terms of an agreement for employee assistance that used funds provided under this section, the payment shall be returned to the State home's incentive program account and credited as a non-Federal funding source.

"(i) ANNUAL REPORT FROM PAYMENT RECIPIENTS.—Any State home receiving a payment under this section for any fiscal year, shall, as a condition of the payment, be required to agree to provide to the Secretary a report setting forth in detail the use of funds received through the payment, including a descriptive analysis of how effective the incentive program has been on nurse staffing in the State home during that fiscal year. The report for any fiscal year shall be provided to the Secretary within 60 days of the close of the fiscal year and shall be subject to audit by the Secretary. Eligibility for a payment under this section for any later fiscal year is contingent upon the receipt by the Secretary of the annual report under this subsection for the previous fiscal year in accordance with this subsection.

“(j) REGULATIONS.—The Secretary shall prescribe regulations to carry out this section. The regulations shall include the establishment of criteria for the award of payments under this section.”.

(2) The table of sections at the beginning of such chapter is amended by inserting after section 1743 the following new item:

“1744. Hiring and retention of nurses; payments to assist States.”.

38 USC 1744
note.

Procedures.
Deadline.

(b) IMPLEMENTATION.—The Secretary of Veterans Affairs shall implement section 1744 of title 38, United States Code, as added by subsection (a), as expeditiously as possible. The Secretary shall establish such interim procedures as necessary so as to ensure that payments are made to eligible States under that section commencing not later than June 1, 2005, notwithstanding that regulations under subsection (j) of that section may not have become final.

SEC. 202. TREATMENT OF DEPARTMENT OF VETERANS AFFAIRS PER DIEM PAYMENTS TO STATE HOMES FOR VETERANS.

Section 1741 is amended by adding at the end the following new subsection:

“(e) Payments to States pursuant to this section shall not be considered a liability of a third party, or otherwise be used to offset or reduce any other payment made to assist veterans.”.

SEC. 203. EXTENSION OF AUTHORITY TO PROVIDE CARE UNDER LONG-TERM CARE PILOT PROGRAMS.

Subsection (h) of section 102 of the Veterans Millennium Health Care and Benefits Act (38 U.S.C. 1710B note) is amended—

(1) by inserting “(1)” before “The authority of”; and

(2) by adding at the end the following new paragraph:

“(2) In the case of a veteran who is participating in a pilot program under this section as of the end of the three-year period applicable to that pilot program under paragraph (1), the Secretary may continue to provide to that veteran any of the services that could be provided under the pilot program. The authority to provide services to any veteran under the preceding sentence applies during the period beginning on the date specified in paragraph (1) with respect to that pilot program and ending on December 31, 2005.”.

Applicability.

SEC. 204. PROHIBITION ON COLLECTION OF COPAYMENTS FOR HOSPICE CARE.

Section 1710B(c)(2) is amended—

(1) by striking “or” at the end of subparagraph (A);

(2) by redesignating subparagraph (B) as subparagraph (C); and

(3) by inserting after subparagraph (A) the following new subparagraph (B):

“(B) to a veteran being furnished hospice care under this section; or”.

TITLE III—MEDICAL CARE

SEC. 301. SEXUAL TRAUMA COUNSELING PROGRAM.

(a) PERMANENT AUTHORITY FOR PROGRAM.—Section 1720D(a) is amended—

(1) in paragraph (1), by striking “During the period through December 31, 2004, the” and inserting “The”; and



darylbeard@hotmail.com

Printed: Wednesday, March 9, 2005 11:42 AM

From : Bob Hanson <behanson@state.nd.us>
Sent : Tuesday, November 23, 2004 10:47 AM
To : "Daryl Beard" <darylbeard@hotmail.com>
Subject : Good News

Daryl:

Below is the response I received from Bob Foust, senior aide to Sen. Conrad, regarding the Medicaid offset question you raised.

It appears to be good news. I also asked Mr. Foust when this section of law will take effect. Hopefully it will be immediately.

Give me a call if you have any questions or other thoughts. I received your fax regarding the December 1997 policy discussion. Am trying to get in touch with another staff member of the Senator's here in Fargo. Want to do it that way, if it's ok with you, as then I can give him a better copy of what was faxed to me than trying to fax one to Washington which may be hard to read.

Hope this helps out.

Bob Hanson

----- Original Message -----

From: Bob Hanson
To: Foust, Bob (Conrad)
Sent: Tuesday, November 23, 2004 10:37 AM
Subject: Thanks & 1 more question

Thanks Bob! This is the information we were looking for in our request. What, and the speed in which you have done it, is greatly appreciated.

Do you know when this section is to take effect?

Bob Hanson

----- Original Message -----

From: Foust, Bob (Conrad)
To: behanson@state.nd.us
Sent: Tuesday, November 23, 2004 9:38 AM
Subject: FW: S. 2485 clarification

Bob, I hope this information helps. Let me know if further clarification is needed. Bob

-----Original Message-----

From: Sardegna, Alex (Veterans Affairs)
Sent: Tuesday, November 23, 2004 10:31 AM
To: Foust, Bob (Conrad)
Cc: stuart.weiner@mail.va.gov
Subject: RE: S. 2485 clarification

This is from our Cmte report, and explains the provision a bit more. Let me know if you need further clarification....

Sec. 203. Treatment of VA per diem payments to state homes for veterans

Under current law, VA pays each State a per diem payment of \$57.78 for each veteran provided nursing home care in a State veterans' home. Costs above \$57.78 are borne by the State.

In an effort to increase revenues, many States have had their State homes Medicaid-certified; they have thus secured eligibility for payment of a fixed daily cost for each veteran who qualifies for care under the Medicaid program. Under current Medicaid rules, payments from any source other than Medicaid made on behalf of an individual patient must be reimbursed to the Medicaid program by the treating facility. For example, if Medicaid provided \$150 per day for the care of a veteran and the facility caring for the veteran receives \$20 per day from the veteran's spouse, Medicaid is entitled to reimbursement of the \$20 received from the spouse. Recently, Medicaid officials determined that VA per diem payments are 'additional payments' made on behalf of an individual patient. Thus, VA's per diem payments must now be reimbursed to the Medicaid program.

The purpose of the VA's program of supporting State homes is to provide high quality nursing home care to aging veterans. VA's per diem payments are an integral part of that effort and were never intended to be reimbursed to Medicaid. Section 203 of the Committee bill would assure that per diem payments accomplish their intended purpose--assistance to the States in providing care to veterans--and that they are not being passed from one Governmental account (VA) to another (Medicaid).

Section 203 is not intended to alter the current rules applicable to patients who wish to qualify for Medicaid treatment. And it is not intended to exempt from Medicaid recoupment any other payments made on behalf of a veteran. Rather, the bill would simply specify that per diem payments made by VA for the care of veterans in State homes will not be used to offset or reduce any other payment made to assist veterans in securing health care services.

-----Original Message-----

From: Foust, Bob (Conrad)
Sent: Tuesday, November 23, 2004 9:34 AM
To: Sardegna, Alex (Veterans Affairs)
Cc: stuart.weiner@mail.va.gov
Subject: FW: S. 2485 clarification

Alex or Stuart, can you please help me out with a clarification of other third party payments in S. 2485. Thanks. Bob Foust

-----Original Message-----

From: Bob Hanson [mailto:behanson@state.nd.us]
Sent: Monday, November 22, 2004 4:11 PM
To: Foust, Bob (Conrad)
Cc: Daryl Beard
Subject: S. 2485 clarification

Bob:

I was asked today what "other third-party payments", exactly, are being talked about in S. 2485 in the section which "Clarifies that per diem payments made by VA to State veterans homes for the care of veterans will not be used to offset or reduce other third-party payments made to the homes, namely Medicaid."

Does this new policy include all veterans under Medicaid at a state veterans home or only those on a hospice program? Are there other third-party payments besides Medicaid that this policy would apply to? If so, what are they?

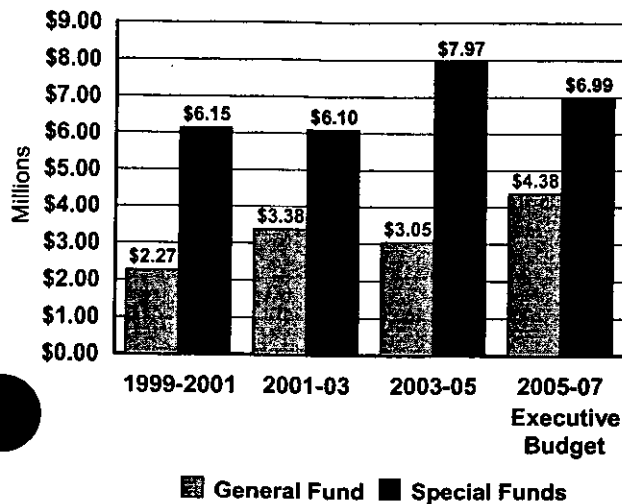
Thanks.

Department 313 - Veterans Home
Senate Bill No. 2007

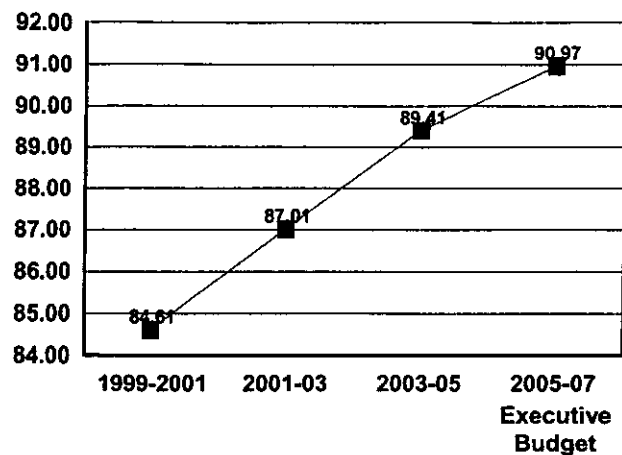
| | FTE Positions | General Fund | Other Funds | Total |
|------------------------------------|---------------|--------------|-------------|-------------------------|
| 2005-07 Executive Budget | 90.97 | \$4,381,104 | \$6,986,627 | \$11,367,731 |
| 2003-05 Legislative Appropriations | 89.41 | 3,046,072 | 7,971,123 | 11,017,195 ¹ |
| Increase (Decrease) | 1.56 | \$1,335,032 | (\$984,496) | \$350,536 |

¹The 2003-05 appropriation amounts do not include \$66,531 of additional special funds authority resulting from Emergency Commission action during the 2003-05 biennium.

Agency Funding



FTE Positions



First House Action

Attached is a summary of the first house changes. The Senate did not make the adjustment for salary increases of 3 percent on July 1, 2005, and 4 percent on July 1, 2006.

Executive Budget Highlights
(With First House Changes Noted)

| | General Fund | Other Funds | Total |
|--|--------------|-------------|-------------|
| Administration | | | |
| 1. Decreases special funds spending authority for professional services due to additional services being needed in the 2003-05 biennium to implement the strategic plan | | (\$108,000) | (\$108,000) |
| 2. Decreases professional supplies and food and clothing due to appropriation for these items being increased in the 2003-05 biennium for the addition of eight skilled care beds which was determined not to be economically feasible | | (\$137,686) | (\$137,686) |
| 3. Increases funding for equipment over \$5,000 to purchase a time clock to reduce labor costs | | \$13,000 | \$13,000 |
| Increases funding for IT equipment over \$5,000 to purchase a new server and use the old server for Health Insurance Portability and Accessibility Act (HIPAA) disaster recovery | | \$9,200 | \$9,200 |
| 5. Adds funding for other capital payments for outstanding bond payments | | \$236,535 | \$236,535 |
| 6. Reduces other funds spending authority for temporary, overtime, and | | (\$865,833) | (\$865,833) |

shift differential primarily due to a reduction in federal Veterans Administration reimbursement and special funds

Dietary

| | | | |
|---|-----------|------------|------------|
| 7. Decreases special funds spending authority for food and clothing to meet hold-even budget request limit | | (\$41,088) | (\$41,088) |
| 8. Reinstates funding for dietary needs of the residents | \$128,738 | | \$128,738 |
| 9. Adds funding for a chiller to assist in cooling food to proper temperatures within certain time limits as required by the Veterans Administration | | \$7,500 | \$7,500 |
| 10. Provides .33 additional fraction of FTE position and funding to allow part-time FTE positions to work additional hours as necessary without exceeding their "authorized" FTE percentage | \$13,789 | | \$13,789 |

Nursing - Basic

| | | | |
|---|----------|--|----------|
| 11. Increases funding for professional services due to shift of fees from skilled nursing to basic nursing. Overall professional services will decrease due to renegotiation of contracts with the medical director and psychiatrist. | \$11,000 | | \$11,000 |
| 12. Provides .5 additional fraction of FTE position and funding to allow part-time FTE positions to work additional hours as necessary without exceeding their "authorized" FTE percentage | \$34,783 | | \$34,783 |

Nursing - Skilled

| | | | |
|---|----------|------------|------------|
| 13. Decreases funding for professional services due to shift of fees from skilled to basic nursing. Overall professional services will decrease due to renegotiation of contracts with the medical director and psychiatrist. | | (\$33,400) | (\$33,400) |
| 14. Provides .7 additional fraction of FTE position and funding to allow part-time FTE positions to work additional hours as necessary without exceeding their "authorized" FTE percentage | \$35,343 | | \$35,343 |

Social Services

| | | | |
|--|------------|------------|------------|
| 15. Decreases funding for professional services due to addition of the addiction counselor as an FTE position rather than a consultant | (\$19,228) | (\$27,872) | (\$47,100) |
|--|------------|------------|------------|

Housekeeping

| | | | |
|---|--|----------|----------|
| 16. Adds funding for extraordinary repairs to replace the carpet in 10 of the skilled care rooms (\$7,300) and to replace broken and discolored tile in the original building (\$8,651) | | \$15,951 | \$15,951 |
| 17. Adds funding for supplies, operating fees, and other equipment under \$5,000 due to inflationary price increases | | \$24,931 | \$24,931 |

Plant Operations

| | | | |
|---|----------|---------|----------|
| 18. Adds funding for extraordinary repairs to replace a sewage lift pump (\$6,500) | | \$6,500 | \$6,500 |
| 19. Adds funding for equipment over \$5,000 to purchase a replacement lawn mower | | \$7,000 | \$7,000 |
| 20. Adds funding for extraordinary repairs to replace the roof on the skilled unit addition to the Veterans Home (\$54,920) and to make repairs to the bathroom in the Commandant's residence (\$6,957) | \$61,877 | | \$61,877 |

Pharmacy

| | | | |
|--|-----------|--|-----------|
| 21. Adjusts funding and transfers 1.5 FTE positions from administration to the new pharmacy division | \$167,610 | | \$167,610 |
| 22. Adds funding needed to operate the in-house pharmacy. The Fargo Veterans Administration Medical Center will cease providing medications to the Veterans Home residents on January 1, 2005. The Veterans Administration Medical Center previously provided the medications despite medication costs being included in the monthly Veterans Administration per diem. | \$603,000 | | \$603,000 |

Resident Services

| | | | |
|---|--|--|--|
| 23. No significant changes for the Resident Services Division | | | |
|---|--|--|--|

Laundry

24. No significant changes for the Laundry Division

Major Related Legislation

House Bill No. 1024 authorizes a 2003-05 biennium general fund deficiency appropriation of \$200,000 to the Veterans Home.

Senate Bill No. 2128 changes the requirement for veterans to be admitted to the Veterans Home from being a resident of North Dakota for one year to simply being a resident of North Dakota. In addition the age limit of 45 and 5-year marriage requirements are removed for a spouse or surviving spouse to be admitted to the Veterans Home.

ATTACH:1

ADMINISTRATION DEPARTMENT
2005-2007 Preliminary Budget

| | 1999-2001 | 2001-2003 | 2003-2005 | Biennium to Date May-04 | Projected (Excludes 8 Beds) 2003-2005 | 2005-2007 | Executive Recommendation |
|--------------------------------------|------------------|------------------|------------------|-------------------------------|---|------------------|-----------------------------|
| | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | | | | |
| REVENUES | | | | | | Projected | |
| Intergovernmental Grants/Per Diem | 3,389,372 | 3,513,905 | 3,195,028 | 1,506,690 | 3,225,000 | 3,275,000 | 3,421,960 |
| General Gov't/Refunds, Bus, Copier | 6,946 | 17,178 | 5,640 | 5,717 | 11,750 | 13,750 | 13,750 |
| Health/Rents, Medicare, Medicaid | 2,172,377 | 2,635,329 | 3,040,254 | 1,403,210 | 3,250,000 | 3,266,000 | 2,999,667 |
| Cash/Investments | 5,164 | 541 | 0 | 371 | 975 | 900 | 900 |
| Lease, Rents/Phone, Fax | 704 | 1,332 | 792,853 | 447 | 875 | 850 | 850 |
| Contributions/Church collections | 1,910 | 2,433 | 4,560 | 786 | 2,100 | 2,000 | 2,000 |
| Miscellaneous | 18,461 | 0 | 0 | 7,038 | 7,500 | 0 | 0 |
| In-State Transfers | <u>368,418</u> | <u>314,519</u> | <u>0</u> | <u>69,553</u> | <u>236,000</u> | <u>236,000</u> | <u>236,000</u> |
| Total Revenues | 5,963,353 | 6,485,237 | 7,038,335 | 2,993,812 | 6,734,200 | 6,794,500 | 6,675,127 |
| EXPENSES | | | | | | Requested | |
| Salaries | 358,747 | 473,503 | 490,205 | 232,350 | 450,680 | 386,478 | 402,687 |
| Benefits | 139,498 | 203,871 | 165,018 | 121,029 | 164,000 | 132,906 | 144,931 |
| Temp & Overtime | <u>131,906</u> | <u>70,287</u> | <u>58,693</u> | <u>18,441</u> | <u>24,500</u> | <u>40,000</u> | <u>45,000</u> |
| Total Salaries & Benefits | 630,151 | 747,661 | 713,916 | 371,820 | 639,180 | 559,384 | 592,618 |
| IT-Data Processing | 36,895 | 26,604 | 113,000 | 21,217 | 55,000 | 85,000 | 85,000 |
| IT-Telephone | 41,774 | 53,925 | 107,760 | 39,985 | 86,785 | 88,000 | 88,000 |
| Travel | 17,889 | 32,822 | 44,552 | 7,484 | 21,000 | 21,000 | 21,000 |
| IT-Software Supplies | 11,709 | 68,117 | 0 | 5,657 | 8,500 | 1,200 | 1,200 |
| Utilities | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Postage | 6,121 | 6,556 | 6,000 | 3,034 | 7,000 | 7,500 | 7,500 |
| IT-Contractual Services | 12,126 | 8,693 | 15,900 | 2,149 | 4,000 | 2,500 | 2,500 |
| Lease/Rent - Equipment | 9,438 | 6,690 | 7,000 | 2,871 | 6,500 | 6,800 | 6,800 |
| Lease/Rent - Building | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Fees & Professional Dev. | 3,908 | 12,590 | 26,800 | 7,448 | 20,000 | 20,000 | 20,000 |
| Operating Fees & Services | 31,765 | 45,660 | 53,800 | 5,391 | 11,000 | 11,000 | 11,000 |
| Repairs | 3,106 | 46 | 250 | 246 | 1,000 | 1,000 | 1,000 |
| Professional Services | 17,463 | 163,828 | 13,000 | 67,103 | 135,000 | 40,000 | 40,000 |
| Insurance | 9,366 | 12,376 | 10,200 | 15,739 | 30,000 | 45,000 | 45,000 |
| Office Supplies | 32,488 | 44,323 | 35,400 | 16,039 | 36,000 | 38,000 | 38,000 |
| Printing | 6,447 | 5,147 | 6,600 | 2,229 | 5,000 | 5,000 | 5,000 |
| Professional Supplies & M | 610 | 941 | 700 | 616 | 1,000 | 1,000 | 1,000 |
| Food & Clothing | 0 | 232 | 0 | 0 | 0 | 0 | 0 |
| Medical, Dental & Optical | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Bldg, Grnds, Vehicle Mtce Supp | 1,016 | 1,335 | 2,600 | 23 | 1,000 | 2,500 | 2,500 |
| Miscellaneous Supplies | 4,954 | 3,375 | 5,000 | 1,449 | 4,500 | 4,500 | 4,500 |
| Office Equipment Under \$5000 | 7,634 | 2,319 | 4,500 | 5,822 | 15,000 | 5,000 | 5,000 |
| Other Equipment Under \$5000 | 0 | 0 | 24,243 | 0 | 24,250 | 0 | 0 |
| IT Equipment Under \$5000 | 5,882 | <u>18,299</u> | <u>0</u> | <u>567</u> | <u>2,500</u> | <u>31,600</u> | <u>22,400</u> |
| Total Operating Expenses | 260,591 | 513,878 | 477,305 | 205,069 | 475,035 | 416,600 | 407,400 |
| Equipment Over \$5,000 | 0 | 0 | 3,325 | 0 | 0 | 13,000 | 22,200 |
| Capital - Principal & Interest | 250,400 | 260,030 | 265,274 | 0 | 235,050 | 236,535 | 236,535 |
| Total Expenditures | 1,141,142 | 1,521,569 | 1,459,820 | 576,889 | 1,349,265 | 1,225,519 | 1,258,753 |
| FTE | 6 | 7 | 7 | | | 5 | |

**MAINTENANCE DEPARTMENT
2005-2007 Preliminary Budget**

| | 1999-2001 | 2001-2003 | 2003-2005 | Biennium to Date | Projected | Requested | Executive |
|--------------------------------------|----------------------|----------------------|----------------------|-----------------------------|-------------------------|-------------------------|------------------------------|
| | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>May-04</u> | <u>2003-2005</u> | <u>2005-2007</u> | <u>Recommendation</u> |
| EXPENDITURES | | | | | | | |
| Salaries | 206,222 | 227,866 | 229,498 | 105,966 | 232,500 | 291,834 | 244,726 |
| Benefits | 78,253 | 56,980 | 90,121 | 41,848 | 91,500 | 99,324 | 108,259 |
| Temp, Overtime & Shift Differentia | <u>64,824</u> | <u>56,980</u> | <u>119,439</u> | <u>29,375</u> | <u>74,000</u> | <u>29,000</u> | <u>89,000</u> |
| Total Salaries & Benefits | 349,299 | 341,826 | 439,058 | 177,189 | 398,000 | 420,158 | 441,985 |
| IT-Data Processing | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| IT-Telephone | 171 | 20 | 0 | 0 | 0 | 0 | 0 |
| Travel | 43,917 | 73,924 | 73,000 | 38,439 | 86,000 | 84,000 | 84,000 |
| IT-Software Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Utilities | 392,333 | 425,503 | 475,000 | 204,735 | 450,000 | 460,000 | 460,000 |
| Postage | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| IT-Contractual Services | 0 | 6 | 0 | 0 | 0 | 0 | 0 |
| Lease/Rent - Equipment | 0 | 0 | 0 | 210 | 210 | 0 | 0 |
| Lease/Rent - Building | 2,949 | 3,878 | 3,500 | 1,526 | 3,300 | 3,600 | 3,600 |
| Dues & Professional Dev. | 615 | 315 | 1,100 | 260 | 1,100 | 1,000 | 1,000 |
| Operating Fees & Services | 13,759 | 18,684 | 24,700 | 6,128 | 11,500 | 11,500 | 11,500 |
| Repairs | 22,995 | 19,090 | 43,650 | 14,842 | 42,000 | 55,000 | 55,000 |
| Professional Services | 1,666 | 677 | 0 | 20 | 0 | 0 | 0 |
| Insurance | 5,975 | 0 | 1,800 | 0 | 1,800 | 2,000 | 2,000 |
| Office Supplies | 50 | 145 | 0 | 0 | 0 | 0 | 0 |
| Personal Supplies & M | 546 | 7,434 | 700 | 145 | 500 | 500 | 500 |
| Food & Clothing | 280 | 1,512 | 1,100 | 34 | 1,000 | 1,000 | 1,000 |
| Medical, Dental & Optical | 0 | 1,836 | 0 | 0 | 0 | 0 | 0 |
| Bldg, Grnds, Vehicle Mtce Supp | 95,240 | 100,871 | 117,100 | 43,447 | 135,000 | 140,000 | 140,000 |
| Miscellaneous Supplies | 20,764 | 11,789 | 15,000 | 2,785 | 10,000 | 10,000 | 10,000 |
| Office Equipment Under \$5000 | 999 | 1,428 | 0 | 0 | 0 | 0 | 0 |
| Other Equipment Under \$5000 | 3,243 | 0 | 11,021 | 4,153 | 11,025 | 9,300 | 15,000 |
| IT Equipment Under \$5000 | <u>0</u> | <u>7,915</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Total Operating Expenses | 605,502 | 675,027 | 767,671 | 316,724 | 753,435 | 777,900 | 783,600 |
| Extraordinary Repairs | 0 | 0 | 0 | 0 | 0 | 0 | 68,377 |
| Equipment Over \$5,000 | 17,624 | 10,220 | 35,000 | 27,218 | 35,000 | 19,200 | 7,000 |
| Capital - Land & Buildings | 189,505 | 98,984 | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | 1,161,930 | 1,126,057 | 1,241,729 | 521,131 | 1,186,435 | 1,217,258 | 1,300,962 |
| FTE | 4 | 4 | 4 | | | 4 | |

DIETARY DEPARTMENT
2005-2007 Preliminary Budget

| | 1999-2001 | 2001-2003 | 2003-2005 | Biennium | Projected | 2005-2007 | Executive |
|-------------------------------------|----------------------|----------------------|----------------------|-----------------------|-------------------------|-------------------------|------------------------------|
| | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>to Date</u> | <u>2003-2005</u> | <u>2005-2007</u> | <u>Recommendation</u> |
| | | | | <u>May-04</u> | | | |
| REVENUES | | | | | | <u>Projected</u> | |
| Other - Sale of Meals | 26,834 | 28,222 | 28,800 | 11,358 | 29,000 | 32,500 | 32,500 |
| EXPENSES | | | | | | <u>Requested</u> | |
| Salaries | 492,122 | 550,154 | 526,324 | 246,092 | 549,000 | 612,505 | 604,481 |
| Benefits | 240,366 | 266,789 | 304,412 | 134,106 | 302,000 | 330,015 | 368,323 |
| Temp, Overtime & Shift Differential | <u>42,896</u> | <u>62,844</u> | <u>56,482</u> | <u>33,585</u> | <u>78,000</u> | <u>49,000</u> | <u>99,800</u> |
| Total Salaries & Benefits | 775,384 | 879,787 | 887,218 | 413,783 | 929,000 | 991,520 | 1,072,604 |
| IT-Data Processing | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| IT-Telephone | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Travel | 6,848 | 1,504 | 1,700 | 552 | 1,500 | 1,500 | 1,500 |
| IT-Software Supplies | 0 | 207 | 0 | 0 | 0 | 0 | 0 |
| Utilities | 12,204 | 0 | 0 | 0 | 0 | 0 | 0 |
| Postage | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| IT-Contractual Services | 700 | 747 | 100 | 0 | 700 | 700 | 700 |
| Lease/Rent - Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Lease/Rent - Building | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Dues & Professional Dev. | 852 | 1,701 | 2,900 | 1,011 | 2,500 | 2,000 | 2,000 |
| Operating Fees & Services | 1,337 | 1,025 | 2,600 | 348 | 1,000 | 1,500 | 1,500 |
| Repairs | 1,441 | 816 | 2,100 | 0 | 2,000 | 2,000 | 2,000 |
| Professional Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Insurance | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Commodities Supplies | 221 | 130 | 400 | 232 | 600 | 700 | 700 |
| Printing | 15,079 | 13,180 | 13,900 | 5,061 | 14,000 | 12,000 | 12,000 |
| Professional Supplies & M | 13,632 | 9,777 | 10,000 | 8,945 | 20,000 | 22,000 | 22,000 |
| Food & Clothing | 428,713 | 464,755 | 454,350 | 228,752 | 499,000 | 524,000 | 524,000 |
| Medical, Dental & Optical | 289 | 1,288 | 500 | 88 | 500 | 500 | 500 |
| Bldg, Grnds, Vehicle Mtce Supp | 16,252 | 10,939 | 6,000 | 2,316 | 5,500 | 6,000 | 6,000 |
| Miscellaneous Supplies | 3,171 | 2,664 | 4,000 | 3,050 | 7,500 | 7,000 | 7,000 |
| Office Equipment Under \$5000 | 6,961 | 25,846 | 0 | 0 | 0 | 0 | 0 |
| Other Equipment Under \$5000 | 0 | 58 | 700 | 0 | 700 | 7,000 | 7,000 |
| IT Equipment Under \$5000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Operating Expenses | 507,700 | 534,637 | 499,250 | 250,355 | 555,500 | 586,900 | 586,900 |
| Equipment Over \$5,000 | 0 | | 11,650 | 0 | 11,650 | 7,500 | 7,500 |
| Total Expenditures | 1,283,084 | 1,414,424 | 1,398,118 | 664,138 | 1,496,150 | 1,585,920 | 1,667,004 |
| FTE | 14.72 | 14.72 | 14.72 | | | 14.72 | |

NURSING DEPARTMENT
2005-2007 Preliminary Budget

| | 1999-2001 | 2001-2003 | 2003-2005 | Biennium | Projected | Requested | Executive |
|--------------------------------------|------------------|------------------|------------------|-----------------|------------------|------------------|----------------------|
| | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>to Date</u> | <u>2003-2005</u> | <u>2005-2007</u> | <u>Recommendatio</u> |
| | | | | <u>May-04</u> | | | |
| Salaries | 1,986,112 | 2,306,653 | 2,187,784 | 1,059,920 | 2,323,200 | 2,237,640 | 2410154 |
| Benefits | 794,304 | 914,257 | 1,103,776 | 467,389 | 1,080,500 | 1,041,724 | 1159961 |
| Temp, Shift & Differential | <u>221,243</u> | <u>264,212</u> | <u>359,124</u> | <u>123,766</u> | <u>320,000</u> | <u>333,512</u> | <u>342680</u> |
| Total Salaries & Benefits | 3,001,659 | 3,485,122 | 3,650,684 | 1,651,075 | 3,723,700 | 3,612,876 | 3,912,795 |
| IT-Data Processing | 0 | 367 | 0 | 0 | 0 | 0 | 0 |
| IT-Telephone | 537 | 0 | 0 | 0 | 0 | 0 | 0 |
| Travel | 9,856 | 8,808 | 13,100 | 2,680 | 8,000 | 8,000 | 8000 |
| IT-Software Supplies | 25 | 0 | 0 | 396 | 500 | 0 | 0 |
| Utilities | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Postage | 76 | 0 | 0 | 0 | 0 | 0 | 0 |
| IT-Contractual Services | 4,000 | 3,355 | 9,000 | 0 | 9,000 | 13,000 | 13000 |
| Lease/Rent - Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Lease/Rent - Building | 635 | 175 | 600 | 0 | 0 | 0 | 0 |
| Dues & Professional Dev. | 25,759 | 17,184 | 31,600 | 6,497 | 20,000 | 20,000 | 20000 |
| Operating Fees & Services | 29,223 | 8,111 | 12,400 | 3,177 | 8,000 | 9,000 | 9000 |
| Repairs | 4,029 | 2,517 | 5,000 | 0 | 5,000 | 5,000 | 5000 |
| Professional Services | 119,864 | 146,894 | 157,700 | 63,272 | 130,000 | 135,000 | 135000 |
| Insurance | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Office Supplies | 9,403 | 8,198 | 9,400 | 3,288 | 8,500 | 9,500 | 9500 |
| Printing | 1,914 | 1,429 | 2,406 | 0 | 0 | 0 | 0 |
| Personal Supplies & M | 10,444 | 12,063 | 11,800 | 6,595 | 12,400 | 13,500 | 13500 |
| Food & Clothing | 29,878 | 33,553 | 41,906 | 14,098 | 35,000 | 37,000 | 37000 |
| Medical, Dental & Optical | 166,751 | 268,627 | 294,500 | 116,184 | 290,000 | 309,000 | 309000 |
| Bldg, Grnds, Vehicle Mtce Supp | 2,707 | 4,216 | 3,500 | 259 | 3,500 | 3,500 | 3500 |
| Miscellaneous Supplies | 34,807 | 15,709 | 18,000 | 13,007 | 30,000 | 30,000 | 30000 |
| Office Equipment Under \$5000 | 2,101 | 14,718 | 0 | 21 | 0 | 0 | 0 |
| Other Equipment Under \$5000 | 1,680 | 6,053 | 27,490 | 0 | 27,500 | 23,403 | 23403 |
| IT Equipment Under \$5000 | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Total Operating Expenses | 453,689 | 551,977 | 638,402 | 229,474 | 587,400 | 615,903 | 615,903 |
| Equipment Over \$5,000 | 7,214 | 0 | 8,505 | 0 | 8,505 | 0 | 0 |
| Capital - Building & Land | 0 | 13,852 | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | 3,462,562 | 4,050,951 | 4,297,591 | 1,880,549 | 4,319,605 | 4,228,779 | 4,528,698 |
| FTE | 43.47 | 44.87 | 45.2 | | | 45.2 | |

**ACTIVITIES DEPARTMENT
2005-2007 Preliminary Budget**

| | 1999-2001 Actual | 2001-2003 Actual | 2003-2005 Budget | Biennium to Date May-04 | Projected 2003-2005 | Requested 2005-2007 | Executive Recommendation |
|--------------------------------|-----------------------------|-----------------------------|-----------------------------|--|--------------------------------|--------------------------------|-------------------------------------|
| EXPENDITURES: | | | | | | | |
| Salaries | 159,512 | 180,580 | 179,914 | 82,722 | 182,000 | 201,826 | 176,101 |
| Benefits | 64,649 | 72,954 | 81,756 | 36,901 | 82,000 | 84,584 | 92,936 |
| Temp, Shift & Overtime | <u>3,215</u> | <u>41,339</u> | <u>86,666</u> | <u>15,202</u> | <u>40,000</u> | <u>21,000</u> | <u>56,000</u> |
| Total Salaries & Benefits | 227,376 | 294,873 | 348,336 | 134,825 | 304,000 | 307,410 | 325,037 |
| IT-Data Processing | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| IT-Telephone | 2 | 0 | 0 | 0 | 0 | 0 | 0 |
| Travel | 3,340 | 591 | 2,000 | 411 | 1,800 | 1,800 | 1,800 |
| IT-Software Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Utilities | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Postage | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| IT-Contractual Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Lease/Rent - Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Lease/Rent - Building | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Dues & Professional Dev. | 505 | 755 | 900 | 430 | 900 | 1,000 | 1,000 |
| Operating Fees & Services | 102 | 677 | 400 | 8 | 100 | 100 | 100 |
| Repairs | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Professional Services | 1,509 | 0 | 800 | 0 | 500 | 500 | 500 |
| Insurance | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Supplies | 13 | 0 | 0 | 0 | 0 | 0 | 0 |
| Professional Supplies & M | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| & Clothing | 16 | 534 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| Medical, Dental & Optical | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Bldg, Grnds, Vehicle Mtce Supp | 47 | 0 | 100 | 0 | 0 | 0 | 0 |
| Miscellaneous Supplies | 1,394 | 0 | 300 | 0 | 300 | 300 | 300 |
| Office Equipment Under \$5000 | 0 | 0 | 0 | 0 | 1,000 | 0 | 0 |
| Other Equipment Under \$5000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| IT Equipment Under \$5000 | <u>1,452</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Total Operating Expenses | 8,380 | 2,557 | 5,500 | 849 | 5,600 | 4,700 | 4,700 |
| Equipment Over \$5,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Capital - Principal & Interest | 0 | 36 | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | 235,756 | 297,466 | 353,836 | 135,674 | 309,600 | 312,110 | 329,737 |
| FTE | 3.6 | 3.6 | 3.6 | | | 3.6 | |

SOCIAL SERVICES DEPARTMENT
2005-2007 Preliminary Budget

| | <u>1999-2001</u> <u>Actual</u> | <u>2001-2003</u> <u>Actual</u> | <u>2003-2005</u> <u>Budget</u> | <u>Biennium</u> <u>to Date</u> <u>May-04</u> | <u>Projected</u> <u>2003-2005</u> | <u>Requested</u> <u>2005-2007</u> | <u>Executive</u> <u>Recommendatio</u> |
|--------------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|--|--------------------------------------|--------------------------------------|--|
| Salaries | 190,485 | 231,701 | 254,871 | 112,667 | 270,000 | 428,764 | 405,630 |
| Benefits | 53,025 | 63,260 | 105,775 | 37,795 | 88,000 | 121,980 | 132,246 |
| Temp, Overtime & Shift Differential: | <u>10,596</u> | <u>35,746</u> | <u>39,467</u> | <u>23,520</u> | <u>52,500</u> | <u>22,400</u> | <u>66,900</u> |
| Total Salaries & Benefits | 254,106 | 330,707 | 400,113 | 173,982 | 410,500 | 573,144 | 604,776 |
| IT-Data Processing | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| IT-Telephone | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Travel | 2,511 | 3,218 | 3,000 | 1,454 | 3,000 | 3,000 | 3,000 |
| IT-Software Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Utilities | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Postage | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| IT-Contractual Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Lease/Rent - Equipment | 0 | 0 | 0 | 17 | 17 | 0 | 0 |
| Lease/Rent - Building | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Dues & Professional Dev. | 1,083 | 3,026 | 4,500 | 1,267 | 4,000 | 4,500 | 4,500 |
| Operating Fees & Services | 3,679 | 1,461 | 2,000 | 217 | 1,000 | 1,000 | 1,000 |
| Repairs | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Professional Services | 49,275 | 41,895 | 51,000 | 21,699 | 52,000 | 5,000 | 5,000 |
| Insurance | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Office Supplies | 24 | 0 | 0 | 0 | 0 | 0 | 0 |
| Printing | 24 | 0 | 0 | 24 | 100 | 0 | 0 |
| Personal Supplies & M | 641 | 1,887 | 3,000 | 852 | 3,000 | 3,500 | 3,500 |
| Personal Clothing | 824 | 45 | 500 | 0 | 0 | 0 | 0 |
| Medical, Dental & Optical | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Bldg, Grnds, Vehicle Mtce Supp | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Miscellaneous Supplies | 566 | 26 | 300 | 6 | 200 | 200 | 200 |
| Office Equipment Under \$5000 | 0 | 0 | 0 | 0 | 1,500 | 0 | 0 |
| Other Equipment Under \$5000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| IT Equipment Under \$5000 | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Total Operating Expenses | 58,627 | 51,558 | 64,300 | 25,536 | 64,817 | 17,200 | 17,200 |
| Equipment Over \$5,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Capital - Principal & Interest | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | 312,733 | 382,265 | 464,413 | 199,518 | 475,317 | 590,344 | 621,976 |
| FTE | 3.22 | 4.22 | 4.22 | | | 5.22 | |

HOUSEKEEPING DEPARTMENT
2005-2007 Preliminary Budget

| | 1999-2001 | 2001-2003 | 2003-2005 | Biennium | Projected | Requested | Executive |
|--------------------------------------|------------------|------------------|------------------|-----------------|------------------|------------------|-----------------------|
| | Actual** | Actual** | Budget | to Date | 2003-2005 | 2005-2007 | Recommendation |
| | | | | May-04 | | | |
| Salaries | 329,403 | 375,672 | 277,801 | 140,487 | 306,500 | 324,696 | 307,385 |
| Benefits | 145,227 | 165,944 | 145,010 | 63,613 | 139,000 | 157,486 | 173,876 |
| Temp, Overtime & Shift Differentials | <u>20,177</u> | <u>47,905</u> | <u>49,530</u> | <u>17,725</u> | <u>39,000</u> | <u>34,400</u> | <u>67,900</u> |
| Total Salaries & Benefits | 494,807 | 589,521 | 472,341 | 221,825 | 484,500 | 516,582 | 549,161 |
| IT-Data Processing | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| IT-Telephone | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Travel | 0 | 0 | 400 | 0 | 400 | 500 | 500 |
| IT-Software Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Utilities | 2,976 | 0 | 0 | 0 | 0 | 0 | 0 |
| Postage | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| IT-Contractual Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Lease/Rent - Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Lease/Rent - Building | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Dues & Professional Dev. | 1,268 | 0 | 1,100 | 272 | 1,100 | 1,000 | 1,000 |
| Operating Fees & Services | 393 | 10,821 | 6,000 | 3,752 | 10,500 | 12,500 | 12,500 |
| Repairs | 970 | 30 | 750 | 0 | 750 | 1,000 | 1,000 |
| Professional Services | 0 | 0 | 1,000 | 0 | 500 | 500 | 500 |
| Insurance | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Office Supplies | 0 | 52 | 0 | 0 | 0 | 0 | 0 |
| Postage | 588 | 1,455 | 300 | 511 | 1,500 | 2,000 | 2,000 |
| Professional Supplies & M | 38,004 | 38,480 | 26,363 | 16,690 | 36,000 | 38,000 | 38,000 |
| Food & Clothing | 5,467 | 43,241 | 22,281 | 0 | 0 | 0 | 0 |
| Medical, Dental & Optical | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Bldg, Grnds, Vehicle Mtce Supp | 38,999 | 32,452 | 30,350 | 14,494 | 31,500 | 32,500 | 32,500 |
| Miscellaneous Supplies | 16,488 | 6,777 | 6,000 | 2,818 | 6,000 | 7,000 | 7,000 |
| Office Equipment Under \$5000 | 2,500 | 0 | 0 | 901 | 1,500 | 0 | 0 |
| Other Equipment Under \$5000 | 0 | 0 | 4,600 | 4,254 | 5,000 | 29,075 | 29,075 |
| IT Equipment Under \$5000 | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Total Operating Expenses | 107,653 | 133,308 | 99,144 | 43,692 | 94,750 | 124,075 | 124,075 |
| Equipment Over \$5,000 | 0 | 0 | 6,000 | 0 | 6,000 | 15,951 | 15,951 |
| Capital - Land & Building | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | 602,460 | 722,829 | 577,485 | 265,517 | 585,250 | 656,608 | 689,187 |

** Includes Housekeeping & Laundry Expenses. Departments were split in 03-05 Biennium

FTE 9.6 9.6 8 8

LAUNDRY DEPARTMENT
2005-2007 Preliminary Budget
****No historical data available**

| | <u>2003-2005 Budget</u> | <u>Biennium to Date May-04</u> | <u>Projected 2003-2005</u> | <u>Requested 2005-2007</u> | <u>Executive Recommendation</u> |
|--------------------------------------|-----------------------------|--|--------------------------------|--------------------------------|-------------------------------------|
| Salaries | 80,328 | 25,641 | 60,000 | 88,476 | 68,484 |
| Benefits | 42,753 | 17,613 | 40,500 | 38,702 | 42,720 |
| Temp, Overtime & Shift Differential | <u>43,350</u> | <u>8,149</u> | <u>20,000</u> | <u>2,000</u> | <u>25,600</u> |
| Total Salaries & Benefits | 166,431 | 51,403 | 120,500 | 129,178 | 136,804 |
| IT-Data Processing | 0 | 0 | 0 | 0 | 0 |
| IT-Telephone | 0 | 0 | 0 | 0 | 0 |
| Travel | 0 | 0 | 0 | 0 | 0 |
| IT-Software Supplies | 0 | 0 | 0 | 0 | 0 |
| Utilities | 0 | 0 | 1,000 | 2,500 | 2,500 |
| Postage | 0 | 0 | 0 | 0 | 0 |
| IT-Contractual Services | 0 | 0 | 0 | 0 | 0 |
| Lease/Rent - Equipment | 0 | 0 | 0 | 0 | 0 |
| Lease/Rent - Building | 0 | 0 | 0 | 0 | 0 |
| Dues & Professional Dev. | 1,100 | 0 | 500 | 500 | 500 |
| Operating Fees & Services | 4,000 | 200 | 1,000 | 500 | 500 |
| Repairs | 250 | 0 | 4,000 | 4,000 | 4,000 |
| Professional Services | 0 | 0 | 0 | 0 | 0 |
| Insurance | 0 | 0 | 0 | 0 | 0 |
| Office Supplies | 0 | 0 | 0 | 0 | 0 |
| Printing | 300 | 0 | 0 | 0 | 0 |
| Professional Supplies & M | 20,000 | 3,148 | 10,000 | 12,000 | 12,000 |
| Food & Clothing | 30,000 | 0 | 30,000 | 20,000 | 20,000 |
| Medical, Dental & Optical | 0 | 0 | 0 | 0 | 0 |
| Bldg, Grnds, Vehicle Mtce Supp | 20,000 | 14 | 10,000 | 20,000 | 20,000 |
| Miscellaneous Supplies | 4,000 | 1,869 | 4,500 | 4,500 | 4,500 |
| Office Equipment Under \$5000 | 0 | 0 | 0 | 0 | 0 |
| Other Equipment Under \$5000 | 0 | 0 | 0 | 0 | 0 |
| IT Equipment Under \$5000 | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Total Operating Expenses | 79,650 | 5,231 | 61,000 | 64,000 | 64,000 |
| Equipment Over \$5,000 | 0 | 0 | 0 | 0 | 0 |
| Capital - Principal & Interest | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | 246,081 | 56,634 | 181,500 | 193,178 | 200,804 |
| FTE | 1.6 | | | 1.6 | |

PHARMACY DEPARTMENT
2005-2007 Preliminary Budget
****No historical data available**

| | <u>2003-2005 Budget</u> | <u>Projected 2003-2005</u> * | <u>Requested 2005-2007</u> | <u>Executive Recommendation</u> |
|--------------------------------------|-----------------------------|----------------------------------|--------------------------------|-------------------------------------|
| <u>REVENUES</u> | | | | |
| Revenue from Co-pays, Insurance etc. | <u>18,000</u> | <u>6,300</u> | <u>279,000</u> | <u>279,000</u> |
| Total Revenues | 18,000 | 6,300 | 279,000 | 279,000 |
| <u>EXPENSES</u> | | | | |
| Salaries | 0 | 32,500 | 112,320 | 118,566 |
| Benefits | 0 | 13,000 | 44,612 | 49,044 |
| Temp, Overtime & Shift Differential | <u>0</u> | <u>0</u> | <u>0</u> | 0 |
| Total Salaries & Benefits | 0 | 45,500 ** | 156,932 | 167,610 |
| IT-Data Processing | 0 | 0 | 0 | 0 |
| IT-Telephone | 0 | 0 | 0 | 0 |
| Travel | 0 | 250 | 1,000 | 1,000 |
| IT-Software Supplies | 0 | 5,000 | 5,000 | 5,000 |
| Utilities | 0 | 0 | 0 | 0 |
| Postage | 0 | 0 | 0 | 0 |
| IT-Contractual Services | 0 | 200 | 500 | 500 |
| Lease/Rent - Equipment | 0 | 0 | 0 | 0 |
| Lease/Rent - Building | 0 | 0 | 0 | 0 |
| Consultants & Professional Dev. | 0 | 2,000 | 1,500 | 1,500 |
| Operating Fees & Services | 0 | 550 | 500 | 500 |
| Repairs | 0 | 0 | 0 | 0 |
| Professional Services | 35,000 | 0 | 0 | 0 |
| Insurance | 0 | 0 | 0 | 0 |
| Office Supplies | 0 | 200 | 1,000 | 1,000 |
| Printing | 0 | 0 | 0 | 0 |
| Professional Supplies & M | 0 | 1,000 | 2,000 | 2,000 |
| Food & Clothing | 0 | 0 | 0 | 0 |
| Medical, Dental & Optical | 131,000 | 130,000 | 588,000 | 588,000 |
| Bldg, Grnds, Vehicle Mtce Supp | 0 | 0 | 0 | 0 |
| Miscellaneous Supplies | 0 | 1,000 | 2,000 | 2,000 |
| Office Equipment Under \$5000 | 0 | 3,500 | 1,500 | 1,500 |
| Other Equipment Under \$5000 | 0 | 0 | 0 | 0 |
| IT Equipment Under \$5000 | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Total Operating Expenses | 166,000 | 143,700 | 603,000 | 603,000 |
| Equipment Over \$5,000 | 0 | 0 | 0 | 0 |
| Capital | 60,000 | 60,000 | 0 | 0 |
| Total Expenditures | 226,000 | 249,200 | 759,932 | 770,610 |
| FTE | 1.5 | | 1.5 | |

Revenues and Expenses for 2003-2005 does not include skilled care. We want to get basic care up and going before we incorporate skilled care.

**Additional Salary and Benefit money for these positions will be transferred from RIF'd positions in Administration

EQUIPMENT BUDGET

EQUIPMENT UNDER \$5,000

| | <u>Total</u> | <u>Admin</u> | <u>Maint</u> | <u>Dietary</u> | <u>Nursing</u> | <u>Hskeeping</u> |
|-------------------------------------|---------------|--------------|---------------|----------------|----------------|------------------|
| 4 Smoke detectors | 5,700 | | 5,700 | | | |
| 5 Colin NIBP Monitor | 4,050 | | | | 4,050 | 7,645 |
| 6 Privacy curtains | 7,645 | | | | | |
| 7 Freezer Compressor | 2,500 | | | 2,500 | | |
| 8 Beds | 11,700 | | | | 11,700 | 5,600 |
| 9 Wardrobes | 5,600 | | | | | |
| 11 Rec Room Air conditioner | 2,000 | | 2,000 | | | 2,000 |
| 12 Blinds | 2,000 | | | | | |
| 13 Cooler | 4,500 | | | 4,500 | | |
| 16 Chairs | | | | | | |
| -Skilled dining room | 8,930 | | | | | 8,930 |
| -Museum | 2,700 | | | | | 2,700 |
| 17 Vacuum cleaners & burnisher | 2,200 | | | | | 2,200 |
| 18 Prodigy Colin NIBP Monitor 2140P | 3,353 | | | | 3,353 | |
| 21 Condensate Tank | 1,500 | | 1,500 | | | |
| 22 Transfer switch gear | 3,300 | | 3,300 | | | |
| 23 EFX Machine for RT | 3,300 | | | | 3,300 | |
| 24 EVA Walker for RT | 1,000 | | | | 1,000 | |
| 25 Handicap door opener | 2,500 | | 2,500 | | | |
| | <u>74,478</u> | <u>0</u> | <u>15,000</u> | <u>7,000</u> | <u>23,403</u> | <u>29,075</u> |

EQUIPMENT OVER \$5,000

| | <u>Total</u> | <u>Admin</u> | <u>Maint</u> | <u>Dietary</u> | <u>Nursing</u> | <u>Hskeeping</u> |
|--|---------------|---------------|---------------|----------------|----------------|------------------|
| 1 Time Clock | 13,000 | 13,000 | | | | |
| 2 Skilled Sewage Lift | 6,500 | | 6,500 | | | |
| 3 Mower | 7,000 | | 7,000 | | | |
| 14 Chiller | 7,500 | | | 7,500 | | 7,300 |
| 15 Carpeting for Skilled Unit | 7,300 | | | | | 8,651 |
| 19 Replacement Tile for rooms & hallways | 8,651 | | | | | |
| Computer Server | <u>9,200</u> | <u>9,200</u> | | | | |
| | <u>59,151</u> | <u>22,200</u> | <u>13,500</u> | <u>7,500</u> | <u>0</u> | <u>15,951</u> |

EXTRAORDINARY REPAIRS

| | |
|--|---------------|
| Roofing | 33,413 |
| Skilled wing - 8,910 sq. feet @ 3.75 | 16,819 |
| North Section - 4,485 sq. feet | 4,688 |
| Generator Room - 1,250 sq. feet | <u>6,957</u> |
| Remodel bathroom at Commandant's House | <u>61,877</u> |

OPTIONAL BUDGET

| <u>ITEM</u> | <u>COST</u> |
|---------------------------|------------------------|
| 1 Utility Vehicle | 9,700 |
| 2 Computer Training Room | 17,250 |
| 3 Video Conferencing Room | 34,350 |
| 4 EVA Walker for RT | 1,000 |
| 5 APT with stand for RT | 3,000 |
| 6 Wheelchairs | 1,500 |
| TOTAL OPTIONAL BUDGET | <u><u>\$66,800</u></u> |

REQUEST / RECOMMENDATION COMPARISON SUMMARY

313 VETERANS HOME
 Biennium: 2005-2007
 Bill#: SB2007
 Date: 12/17/2004
 Time: 10:35:55

| Description | Expenditures Prev Biennium 2001-2003 | Present Budget 2003-2005 | 2005-2007 Requested | | Requested Budget 2005-2007 | 2005-2007 Recommended | | Executive Recommendation 2005-2007 |
|----------------------|--|--------------------------------|------------------------|--------|----------------------------------|--------------------------|--------|--|
| | | | Incr(Deer) | % Chg | | Incr(Deer) | % Chg | |
| | | | | | | | | |
| BY MAJOR PROGRAM | | | | | | | | |
| ADMINISTRATION | 1,521,583 | 2,504,473 | -1,278,954 | -51.1% | 1,225,519 | -1,245,720 | -49.7% | 1,258,753 |
| PLANT OPERATIONS | 1,151,461 | 1,241,729 | -24,471 | -2.0% | 1,217,258 | 59,233 | 4.8% | 1,300,962 |
| DIETARY | 1,414,429 | 1,398,118 | 59,064 | 4.2% | 1,457,182 | 268,886 | 19.2% | 1,667,004 |
| NURSING SERVICES | 4,050,967 | 4,297,591 | -68,810 | -1.6% | 4,228,781 | 231,107 | 5.4% | 4,528,698 |
| RESIDENT SERVICES | 297,470 | 353,836 | -41,726 | -11.8% | 312,110 | -24,099 | -6.8% | 329,737 |
| SOCIAL SERVICES | 382,270 | 464,413 | 125,931 | 27.1% | 590,344 | 157,563 | 33.9% | 621,976 |
| HOUSEKEEPING | 722,835 | 577,485 | 79,123 | 13.7% | 656,608 | 111,702 | 19.3% | 689,187 |
| LAUNDRY | 0 | 246,081 | -52,903 | -21.5% | 193,178 | -45,277 | -18.4% | 200,804 |
| PHARMACY | 0 | 0 | 156,932 | .0% | 156,932 | 770,610 | 100.0% | 770,610 |
| TOTAL MAJOR PROGRAMS | | | | | | | | |
| | 9,541,015 | 11,083,726 | -1,045,814 | -9.4% | 10,037,912 | 284,005 | 2.6% | 11,367,731 |
| BY LINE ITEM | | | | | | | | |
| SALARIES AND WAGES | 6,694,902 | 7,975,737 | -708,551 | -8.9% | 7,267,186 | -172,347 | -2.2% | 7,803,390 |
| OPERATING EXPENSES | 2,471,043 | 2,778,235 | -303,195 | -10.9% | 2,475,040 | 428,543 | 15.4% | 3,206,778 |
| CAPITAL ASSETS | 375,070 | 329,754 | -34,068 | -10.3% | 295,686 | 27,809 | 8.4% | 357,563 |
| TOTAL LINE ITEMS | | | | | | | | |
| | 9,541,015 | 11,083,726 | -1,045,814 | -9.4% | 10,037,912 | 284,005 | 2.6% | 11,367,731 |
| BY FUNDING SOURCE | | | | | | | | |
| GENERAL FUND | 3,303,916 | 3,046,072 | 165,186 | 5.4% | 3,211,258 | 1,335,032 | 43.8% | 4,381,104 |
| FEDERAL FUNDS | 3,406,338 | 3,541,195 | -258,038 | -7.3% | 3,283,157 | -119,235 | -3.4% | 3,421,960 |
| SPECIAL FUNDS | 2,830,761 | 4,496,459 | -952,962 | -21.2% | 3,543,497 | -931,792 | -20.7% | 3,564,667 |
| TOTAL FUNDING SOURCE | | | | | | | | |
| | 9,541,015 | 11,083,726 | -1,045,814 | -9.4% | 10,037,912 | 284,005 | 2.6% | 11,367,731 |
| TOTAL FTE | | | | | | | | |
| | 89.41 | 89.41 | .00 | .0% | 89.41 | -8.44 | -9.4% | 90.97 |

REQUEST / RECOMMENDATION COMPARISON DETAIL

313 VETERANS HOME
Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004
Time: 10:35:55

| Description | Expenditures Prev Biennium 2001-2003 | Present Budget 2003-2005 | 2005-2007 Requested | | 2005-2007 Requested Budget | | 2005-2007 Recommended | | Executive Recommendation 2005-2007 |
|---------------------------|--|--------------------------------|------------------------|--------------|----------------------------------|--------------|--------------------------|--------------|--|
| | | | Incr(DeCr) | % Chg | Incr(DeCr) | % Chg | Incr(DeCr) | % Chg | |
| SALARIES AND WAGES | | | | | | | | | |
| SALARIES | 4,346,133 | 4,379,395 | 42,662 | 1.0% | 4,422,057 | 1.0% | 109,390 | 2.5% | 4,488,785 |
| TEMP, OVERTIME | 579,319 | 1,662,787 | -869,907 | -52.3% | 792,880 | -52.3% | -869,907 | -52.3% | 792,880 |
| BENEFITS | 1,769,450 | 1,933,555 | 118,694 | 6.1% | 2,052,249 | 6.1% | 295,938 | 15.3% | 2,229,493 |
| SALARY INCREASE | 0 | 0 | 0 | 0.0% | 0 | 0.0% | 249,429 | 100.0% | 249,429 |
| BENEFIT INCREASE | 0 | 0 | 0 | 0.0% | 0 | 0.0% | 42,803 | 100.0% | 42,803 |
| TOTAL | 6,694,902 | 7,975,737 | -708,551 | -8.9% | 7,267,186 | -8.9% | -172,347 | -2.2% | 7,803,390 |
| SALARIES AND WAGES | | | | | | | | | |
| GENERAL FUND | 2,977,064 | 1,951,305 | 164,008 | 8.4% | 2,115,313 | 8.4% | 540,239 | 27.7% | 2,491,544 |
| FEDERAL FUNDS | 2,550,202 | 3,378,737 | -207,723 | -6.1% | 3,171,014 | -6.1% | -68,920 | -2.0% | 3,309,817 |
| SPECIAL FUNDS | 1,167,636 | 2,645,695 | -664,836 | -25.1% | 1,980,859 | -25.1% | -643,666 | -24.3% | 2,002,029 |
| TOTAL | 6,694,902 | 7,975,737 | -708,551 | -8.9% | 7,267,186 | -8.9% | -172,347 | -2.2% | 7,803,390 |
| OPERATING EXPENSES | | | | | | | | | |
| IT-DATA PROCESSING | 26,972 | 56,232 | 28,768 | 51.2% | 85,000 | 51.2% | 28,768 | 51.2% | 85,000 |
| IT-TELEPHONE | 53,946 | 88,000 | 0 | 0.0% | 88,000 | 0.0% | 0 | 0.0% | 88,000 |
| TRAVEL | 120,871 | 119,500 | 300 | 0.3% | 119,800 | 0.3% | 300 | 0.3% | 119,800 |
| IT-SOFTWARE/SUPPLIES | 68,325 | 1,700 | -500 | -29.4% | 1,200 | -29.4% | 4,500 | 264.7% | 6,200 |
| UTILITIES | 425,504 | 460,000 | 2,500 | 0.5% | 462,500 | 0.5% | 2,500 | 0.5% | 462,500 |
| POSTAGE | 6,557 | 7,500 | 0 | 0.0% | 7,500 | 0.0% | 0 | 0.0% | 7,500 |
| IT-CONTRACTUAL SERVICES | 12,801 | 16,200 | 0 | 0.0% | 16,200 | 0.0% | 500 | 3.1% | 16,700 |
| LEASE/RENT - EQUIPMENT | 6,690 | 6,800 | 0 | 0.0% | 6,800 | 0.0% | 0 | 0.0% | 6,800 |
| LEASE/RENT - BLDG/LAND | 4,053 | 3,500 | 100 | 2.9% | 3,600 | 2.9% | 100 | 2.9% | 3,600 |
| DUES & PROFESSIONAL DEV. | 35,574 | 50,600 | -600 | -1.2% | 50,000 | -1.2% | -600 | -1.2% | 50,000 |
| OPERATING FEES & SERVICES | 84,282 | 40,600 | 6,500 | 16.0% | 47,100 | 16.0% | 6,500 | 16.0% | 47,100 |
| REPAIRS | 22,502 | 68,000 | 0 | 0.0% | 68,000 | 0.0% | 0 | 0.0% | 68,000 |
| PROFESSIONAL SERVICES | 353,297 | 358,500 | -177,500 | -49.5% | 181,000 | -49.5% | -177,500 | -49.5% | 181,000 |
| INSURANCE | 12,376 | 47,000 | 0 | 0.0% | 47,000 | 0.0% | 0 | 0.0% | 47,000 |
| OFFICE SUPPLIES | 52,849 | 48,200 | 0 | 0.0% | 48,200 | 0.0% | 0 | 0.0% | 48,200 |
| PRINTING | 21,213 | 19,000 | 0 | 0.0% | 19,000 | 0.0% | 0 | 0.0% | 19,000 |
| PROFESSIONAL SUPPLIES | 71,118 | 152,090 | -60,590 | -39.8% | 91,500 | -39.8% | -60,590 | -39.8% | 91,500 |
| FOOD & CLOTHING | 543,340 | 571,596 | -118,334 | -20.7% | 453,262 | -20.7% | 10,404 | 1.8% | 582,000 |
| MEDICAL,DENTAL & OPTICAL | 271,754 | 307,500 | 2,000 | 0.7% | 309,500 | 0.7% | 2,000 | 0.7% | 309,500 |
| BLDG,GRNDS,VEHICLE MTCE | 149,814 | 202,371 | 2,129 | 1.1% | 204,500 | 1.1% | 2,129 | 1.1% | 204,500 |
| MISCELLANEOUS SUPPLIES | 40,344 | 63,500 | 0 | 0.0% | 63,500 | 0.0% | 0 | 0.0% | 63,500 |
| OFFICE EQUIP-UNDER \$5000 | 44,313 | 5,000 | 0 | 0.0% | 5,000 | 0.0% | 0 | 0.0% | 5,000 |
| OTHER EQUIP-UNDER \$5000 | 16,332 | 62,446 | 12,032 | 19.3% | 74,478 | 19.3% | 12,032 | 19.3% | 74,478 |

REQUEST / RECOMMENDATION COMPARISON DETAIL

313 VETERANS HOME
 Bill#: SB2007
 Date: 12/17/2004
 Time: 10:35:55

| Description | Expenditures Prev Biennium 2001-2003 | Present Budget 2003-2005 | 2005-2007 Requested | | 2005-2007 Requested Budget | | 2005-2007 Recommended | | Executive Recommendation 2005-2007 |
|------------------------------|--|--------------------------------|------------------------|---------------|----------------------------------|----------------|--------------------------|--------|--|
| | | | Incr(Decr) | % Chg | Incr(Decr) | % Chg | Incr(Decr) | % Chg | |
| IT-EQUIP UNDER \$5000 | 26,216 | 22,400 | 0 | .0% | 22,400 | 0 | 0 | .0% | 22,400 |
| OPERA BUDGET ADJUSTMENT | 0 | 0 | 0 | .0% | 0 | 0 | 597,500 | 100.0% | 597,500 |
| TOTAL | 2,471,043 | 2,778,235 | -303,195 | -10.9% | 2,475,040 | 428,543 | 15.4% | | 3,206,778 |
| OPERATING EXPENSES | | | | | | | | | |
| GENERAL FUND | 266,498 | 1,094,767 | 1,178 | .1% | 1,095,945 | 732,916 | 66.9% | | 1,827,683 |
| FEDERAL FUNDS | 834,035 | 146,466 | -34,323 | -23.4% | 112,143 | -34,323 | -23.4% | | 112,143 |
| SPECIAL FUNDS | 1,370,510 | 1,537,002 | -270,050 | -17.6% | 1,266,952 | -270,050 | -17.6% | | 1,266,952 |
| TOTAL | 2,471,043 | 2,778,235 | -303,195 | -10.9% | 2,475,040 | 428,543 | -15.4% | | 3,206,778 |
| CAPITAL ASSETS | | | | | | | | | |
| OPERATING FEES & SERVICES | 2,164 | 0 | 0 | .0% | 0 | 0 | 0 | .0% | 0 |
| LAND & BUILDINGS | 112,875 | 0 | 0 | .0% | 0 | 0 | 0 | .0% | 0 |
| EXTRAORDINARY REPAIRS | 0 | 0 | 22,451 | 100.0% | 22,451 | 84,328 | 100.0% | | 84,328 |
| IT-EQUIP-OVER \$5000 | 0 | 0 | 9,200 | 100.0% | 9,200 | 9,200 | 100.0% | | 9,200 |
| OTHER CAPITAL PAYMENTS | 260,031 | 265,274 | -28,739 | -10.8% | 236,535 | -28,739 | -10.8% | | 236,535 |
| EQUIP- OVER \$5000 | 0 | 64,480 | -36,980 | -57.4% | 27,500 | -36,980 | -57.4% | | 27,500 |
| TOTAL | 375,070 | 329,754 | -34,068 | -10.3% | 295,686 | 27,809 | 8.4% | | 357,563 |
| CAPITAL ASSETS | | | | | | | | | |
| GENERAL FUND | 60,354 | 0 | 0 | .0% | 0 | 61,877 | 100.0% | | 61,877 |
| FEDERAL FUNDS | 22,101 | 15,992 | -15,992 | -100.0% | 0 | -15,992 | -100.0% | | 0 |
| SPECIAL FUNDS | 292,615 | 313,762 | -18,076 | -5.8% | 295,686 | -18,076 | -5.8% | | 295,686 |
| TOTAL | 375,070 | 329,754 | -34,068 | -10.3% | 295,686 | 27,809 | 8.4% | | 357,563 |
| FUNDING SOURCES | | | | | | | | | |
| GENERAL FUND | 3,303,916 | 3,046,072 | 165,186 | 5.4% | 3,211,258 | 1,335,032 | 43.8% | | 4,381,104 |
| FEDERAL FUNDS | 3,406,338 | 3,541,195 | -258,038 | -7.3% | 3,283,157 | -119,235 | -3.4% | | 3,421,960 |
| SPECIAL FUNDS | 2,830,761 | 4,496,459 | -952,962 | -21.2% | 3,543,497 | -931,792 | -20.7% | | 3,564,667 |
| TOTAL FUNDING SOURCES | 9,541,015 | 11,083,726 | -1,045,814 | -9.4% | 10,037,912 | 284,005 | 2.6% | | 11,367,731 |

CHANGE PACKAGE SUMMARY

313 VETERANS HOME

Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004

Time: 10:35:55

| Description | FTE | General Fund | Federal Funds | Special Funds | Total Funds |
|---------------------------------|--------------|------------------|-----------------|-----------------|----------------|
| EXECUTIVE BUDGET CHANGES | | | | | |
| Cost To Continue | -10.00 | 464,230 | -75,713 | -945,765 | -557,248 |
| 01 Professional Services | .00 | -8,228 | -27,872 | -141,400 | -177,500 |
| 02 Decrease in Appropriation | .00 | 0 | 0 | -178,774 | -178,774 |
| 04 Cost Increase | .00 | 2,000 | 0 | 37,660 | 39,660 |
| 05 Cost Decrease | .00 | -500 | -18,150 | -4,899 | -23,549 |
| 06 Utility Expense | .00 | 0 | 2,500 | 0 | 2,500 |
| 07 Time Clock | .00 | 0 | 0 | 13,000 | 13,000 |
| 08 Skilled Sewage Lift | .00 | 0 | 0 | 6,500 | 6,500 |
| 09 Mower | .00 | 0 | 0 | 7,000 | 7,000 |
| 10 Chiller | .00 | 0 | 0 | 7,500 | 7,500 |
| 11 Carpeting for Skilled Unit | .00 | 0 | 0 | 7,300 | 7,300 |
| 12 Replacement Tile | .00 | 0 | 0 | 8,651 | 8,651 |
| 13 Computer Server | .00 | 0 | 0 | 9,200 | 9,200 |
| 14 Bond & Interest Payment | .00 | 0 | 0 | 236,535 | 236,535 |
| 15 Additional Equipment Needed | .00 | 0 | 0 | 5,700 | 5,700 |
| 20 OMB Dietary | .00 | 128,738 | 0 | 0 | 128,738 |
| 21 OMB Pharmacy | .00 | 603,000 | 0 | 0 | 603,000 |
| 22 OMB Authorized FTE | 1.56 | 83,915 | 0 | 0 | 83,915 |
| 23 OMB Plant Operations | .00 | 61,877 | 0 | 0 | 61,877 |
| Agency Total | -8.44 | 1,335,032 | -119,235 | -931,792 | 284,005 |

RECOMMENDATION DETAIL BY PROGRAM

313 VETERANS HOME
Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004
Time: 10:35:55

Program: Administration

Reporting Level: 00-313-100-00-00-00-00000000

| Description | Expenditures 2001-2003 Biennium | Present Budget 2003-2005 | Budget Request Change | Requested Budget 2005-2007 Biennium | Executive Recommendation 2005-2007 |
|---------------------------|---------------------------------------|--------------------------------|-----------------------------|---|--|
| SALARIES AND WAGES | | | | | |
| SALARIES | 473,504 | 522,705 | -141,227 | 381,478 | 381,478 |
| TEMP, OVERTIME | 70,287 | 910,833 | -865,833 | 45,000 | 45,000 |
| BENEFITS | 203,872 | 178,018 | -45,112 | 132,906 | 141,376 |
| SALARY INCREASE | 0 | 0 | 0 | 0 | 21,209 |
| BENEFIT INCREASE | 0 | 0 | 0 | 0 | 3,555 |
| TOTAL | 747,663 | 1,611,556 | -1,052,172 | 559,384 | 592,618 |
| SALARIES AND WAGES | | | | | |
| GENERAL FUND | 485,054 | 0 | 87,365 | 87,365 | 112,976 |
| FEDERAL FUNDS | 234,042 | 375,000 | 97,019 | 472,019 | 479,642 |
| SPECIAL FUNDS | 28,567 | 1,236,556 | -1,236,556 | 0 | 0 |
| TOTAL | 747,663 | 1,611,556 | -1,052,172 | 559,384 | 592,618 |
| OPERATING EXPENSES | | | | | |
| IT-DATA PROCESSING | 26,604 | 56,232 | 28,768 | 85,000 | 85,000 |
| IT-TELEPHONE | 53,926 | 88,000 | 0 | 88,000 | 88,000 |
| TRAVEL | 32,823 | 21,000 | 0 | 21,000 | 21,000 |
| IT-SOFTWARE/SUPPLIES | 68,117 | 1,200 | 0 | 1,200 | 1,200 |
| UTILITIES | 0 | 0 | 0 | 0 | 0 |
| POSTAGE | 6,557 | 7,500 | 0 | 7,500 | 7,500 |
| IT-CONTRACTUAL SERVICES | 8,693 | 2,500 | 0 | 2,500 | 2,500 |
| LEASE/RENT - EQUIPMENT | 6,690 | 6,800 | 0 | 6,800 | 6,800 |
| DUES & PROFESSIONAL DEV. | 12,591 | 20,000 | 0 | 20,000 | 20,000 |
| OPERATING FEES & SERVICES | 45,660 | 11,000 | 0 | 11,000 | 11,000 |
| REPAIRS | 47 | 1,000 | 0 | 1,000 | 1,000 |
| PROFESSIONAL SERVICES | 163,830 | 148,000 | -108,000 | 40,000 | 40,000 |
| INSURANCE | 12,376 | 45,000 | 0 | 45,000 | 45,000 |
| OFFICE SUPPLIES | 44,324 | 38,000 | 0 | 38,000 | 38,000 |
| PRINTING | 5,147 | 5,000 | 0 | 5,000 | 5,000 |
| PROFESSIONAL SUPPLIES | 941 | 69,590 | -68,590 | 1,000 | 1,000 |
| FOOD & CLOTHING | 233 | 69,096 | -69,096 | 0 | 0 |
| BLDG, GRNDS, VEHICLE MTCE | 1,335 | 2,500 | 0 | 2,500 | 2,500 |
| MISCELLANEOUS SUPPLIES | 3,376 | 4,500 | 0 | 4,500 | 4,500 |
| OFFICE EQUIP-UNDER \$5000 | 2,319 | 5,000 | 0 | 5,000 | 5,000 |
| OTHER EQUIP-UNDER \$5000 | 0 | 0 | 0 | 0 | 0 |

RECOMMENDATION DETAIL BY PROGRAM

313 VETERANS HOME
Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004
Time: 10:35:55

| Program: Administration | | Reporting Level: 00-313-100-00-00-00-00000000 | | | | |
|-------------------------|---------------------------------------|---|-----------------------------|---|--|--|
| Description | Expenditures 2001-2003 Biennium | Present Budget 2003-2005 | Budget Request Change | Requested Budget 2005-2007 Biennium | Executive Recommendation 2005-2007 | |
| IT-EQUIP UNDER \$5000 | 18,300 | 22,400 | 0 | 22,400 | 22,400 | |
| TOTAL | 513,889 | 624,318 | -216,918 | 407,400 | 407,400 | |
| OPERATING EXPENSES | | | | | | |
| GENERAL FUND | 137,701 | 374,000 | 7,906 | 381,906 | 381,906 | |
| FEDERAL FUNDS | 84,731 | 0 | 9,199 | 9,199 | 9,199 | |
| SPECIAL FUNDS | 291,457 | 250,318 | -234,023 | 16,295 | 16,295 | |
| TOTAL | 513,889 | 624,318 | -216,918 | 407,400 | 407,400 | |
| CAPITAL ASSETS | | | | | | |
| IT-EQUIP-OVER \$5000 | 0 | 0 | 9,200 | 9,200 | 9,200 | |
| OTHER CAPITAL PAYMENTS | 260,031 | 265,274 | -28,739 | 236,535 | 236,535 | |
| EQUIP- OVER \$5000 | 0 | 3,325 | 9,675 | 13,000 | 13,000 | |
| TOTAL | 260,031 | 268,599 | -9,864 | 258,735 | 258,735 | |
| CAPITAL ASSETS | | | | | | |
| GENERAL FUND | 0 | 0 | 0 | 0 | 0 | |
| FEDERAL FUNDS | 0 | 0 | 0 | 0 | 0 | |
| SPECIAL FUNDS | 260,031 | 268,599 | -9,864 | 258,735 | 258,735 | |
| TOTAL | 260,031 | 268,599 | -9,864 | 258,735 | 258,735 | |
| PROGRAM FUNDING SOURCES | | | | | | |
| GENERAL FUND | 622,755 | 374,000 | 95,271 | 469,271 | 494,882 | |
| FEDERAL FUNDS | 318,773 | 375,000 | 106,218 | 481,218 | 488,841 | |
| SPECIAL FUNDS | 580,055 | 1,755,473 | -1,480,443 | 275,030 | 275,030 | |
| PROGRAM FUNDING TOTAL | 1,521,583 | 2,504,473 | -1,278,954 | 1,225,519 | 1,258,753 | |
| FTE EMPLOYEES | 8.00 | 8.00 | -3.00 | 5.00 | 5.00 | |
| FUNDING DETAIL | | | | | | |
| GENERAL FUND | 622,755 | 374,000 | 95,271 | 469,271 | 494,882 | |
| FEDERAL FUNDS | | | | | | |
| H102 V.A. REIMBURSEMENT | 318,773 | 375,000 | 106,218 | 481,218 | 488,841 | |
| TOTAL | 318,773 | 375,000 | 106,218 | 481,218 | 488,841 | |

RECOMMENDATION DETAIL BY PROGRAM

313 VETERANS HOME
 Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004
 Time: 10:35:55

Program: Administration

Reporting Level: 00-313-100-00-00-00-000000000

| Description | Expenditures 2001-2003 Biennium | Present Budget 2003-2005 | Budget Request Change | Requested Budget 2005-2007 Biennium | Executive Recommendation 2005-2007 |
|-----------------------------|---------------------------------------|--------------------------------|-----------------------------|---|--|
| | | | | | |
| SPECIAL FUNDS | | | | | |
| 380 SOLDIERS HOME FUND 313F | 580,055 | 1,755,473 | -1,480,443 | 275,030 | 275,030 |
| TOTAL | 580,055 | 1,755,473 | -1,480,443 | 275,030 | 275,030 |

RECOMMENDATION DETAIL BY PROGRAM

313 VETERANS HOME
Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004
Time: 10:35:55

Program: Administration

| | | Reporting Level: 00-313-100-00-00-00-00-00000000 | | | |
|---|---------------------------------------|--|-----------------------------|---|--|
| Description | Expenditures 2001-2003 Biennium | Present Budget 2003-2005 | Budget Request Change | Requested Budget 2005-2007 Biennium | Executive Recommendation 2005-2007 |
| | | | | | |
| SPECIAL FUNDS 380 SOLDIERS HOME FUND 313F TOTAL | | 580,055 | 1,755,473 | -1,480,443 | 275,030 |
| | | 580,055 | 1,755,473 | -1,480,443 | 275,030 |

RECOMMENDATION DETAIL BY PROGRAM

313 VETERANS HOME
Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004
Time: 10:35:55

| Program: Plant Operations | | | | | |
|---|---------------------------------------|--------------------------------|-----------------------------|---|--|
| Reporting Level: 00-313-200-00-00-00-00000000 | | | | | |
| Description | Expenditures 2001-2003 Biennium | Present Budget 2003-2005 | Budget Request Change | Requested Budget 2005-2007 Biennium | Executive Recommendation 2005-2007 |
| SALARIES AND WAGES | | | | | |
| SALARIES | 227,866 | 229,498 | 2,336 | 231,834 | 231,834 |
| TEMP, OVERTIME | 56,981 | 119,439 | -30,439 | 89,000 | 89,000 |
| BENEFITS | 82,373 | 90,121 | 9,203 | 99,324 | 106,100 |
| SALARY INCREASE | 0 | 0 | 0 | 0 | 12,892 |
| BENEFIT INCREASE | 0 | 0 | 0 | 0 | 2,159 |
| TOTAL | 367,220 | 439,058 | -18,900 | 420,158 | 441,985 |
| SALARIES AND WAGES | | | | | |
| GENERAL FUND | 132,478 | 0 | 97,900 | 97,900 | 112,951 |
| FEDERAL FUNDS | 7,013 | 0 | 0 | 0 | 0 |
| SPECIAL FUNDS | 227,729 | 439,058 | -116,800 | 322,258 | 329,034 |
| TOTAL | 367,220 | 439,058 | -18,900 | 420,158 | 441,985 |
| OPERATING EXPENSES | | | | | |
| IT-TELEPHONE | 20 | 0 | 0 | 0 | 0 |
| TRAVEL | 73,924 | 84,000 | 0 | 84,000 | 84,000 |
| UTILITIES | 425,504 | 460,000 | 0 | 460,000 | 460,000 |
| IT-CONTRACTUAL SERVICES | 6 | 0 | 0 | 0 | 0 |
| LEASE/RENT - EQUIPMENT | 0 | 0 | 0 | 0 | 0 |
| LEASE/RENT - BLDG/LAND | 3,878 | 3,500 | 100 | 3,600 | 3,600 |
| DUES & PROFESSIONAL DEV. | 315 | 1,000 | 0 | 1,000 | 1,000 |
| OPERATING FEES & SERVICES | 16,522 | 11,500 | 0 | 11,500 | 11,500 |
| REPAIRS | 19,090 | 55,000 | 0 | 55,000 | 55,000 |
| PROFESSIONAL SERVICES | 677 | 0 | 0 | 0 | 0 |
| INSURANCE | 0 | 2,000 | 0 | 2,000 | 2,000 |
| OFFICE SUPPLIES | 145 | 0 | 0 | 0 | 0 |
| PROFESSIONAL SUPPLIES | 7,435 | 500 | 0 | 500 | 500 |
| FOOD & CLOTHING | 1,512 | 1,000 | 0 | 1,000 | 1,000 |
| MEDICAL, DENTAL & OPTICAL | 1,837 | 0 | 0 | 0 | 0 |
| BLDG, GRNDS, VEHICLE MTCE | 100,871 | 129,871 | 10,129 | 140,000 | 140,000 |
| MISCELLANEOUS SUPPLIES | 11,790 | 10,000 | 0 | 10,000 | 10,000 |
| OFFICE EQUIP-UNDER \$5000 | 1,429 | 0 | 0 | 0 | 0 |
| OTHER EQUIP-UNDER \$5000 | 10,220 | 9,300 | 5,700 | 15,000 | 15,000 |
| IT-EQUIP UNDER \$5000 | 7,916 | 0 | 0 | 0 | 0 |
| TOTAL | 683,091 | 767,671 | 15,929 | 783,600 | 783,600 |

RECOMMENDATION DETAIL BY PROGRAM

313 VETERANS HOME
Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004
Time: 10:35:55

| Program: Plant Operations | | Reporting Level: 00-313-200-00-00-00-0000000000 | | | |
|--------------------------------|---------------------------------------|---|-----------------------------|---|--|
| Description | Expenditures 2001-2003 Biennium | Present Budget 2003-2005 | Budget Request Change | Requested Budget 2005-2007 Biennium | Executive Recommendation 2005-2007 |
| OPERATING EXPENSES | | | | | |
| GENERAL FUND | 44,154 | 356,729 | 0 | 356,729 | 356,729 |
| FEDERAL FUNDS | 342,061 | 69,008 | 0 | 69,008 | 69,008 |
| SPECIAL FUNDS | 296,876 | 341,934 | 15,929 | 357,863 | 357,863 |
| TOTAL | 683,091 | 767,671 | 15,929 | 783,600 | 783,600 |
| CAPITAL ASSETS | | | | | |
| OPERATING FEES & SERVICES | | | | | |
| LAND & BUILDINGS | 2,164 | 0 | 0 | 0 | 0 |
| EXTRAORDINARY REPAIRS | 98,986 | 0 | 0 | 0 | 0 |
| EQUIP- OVER \$5000 | 0 | 0 | 6,500 | 6,500 | 68,377 |
| TOTAL | 101,150 | 35,000 | -28,000 | 7,000 | 7,000 |
| CAPITAL ASSETS | | | | | |
| GENERAL FUND | 46,502 | 0 | 0 | 0 | 61,877 |
| FEDERAL FUNDS | 22,101 | 15,992 | -15,992 | 0 | 0 |
| SPECIAL FUNDS | 32,547 | 19,008 | -5,508 | 13,500 | 13,500 |
| TOTAL | 101,150 | 35,000 | -21,500 | 13,500 | 75,377 |
| PROGRAM FUNDING SOURCES | | | | | |
| GENERAL FUND | 223,134 | 356,729 | 97,900 | 454,629 | 531,557 |
| FEDERAL FUNDS | 371,175 | 85,000 | -15,992 | 69,008 | 69,008 |
| SPECIAL FUNDS | 557,152 | 800,000 | -106,379 | 693,621 | 700,397 |
| PROGRAM FUNDING TOTAL | 1,151,461 | 1,241,729 | -24,471 | 1,217,258 | 1,300,962 |
| FTE EMPLOYEES | | | | | |
| | 4.00 | 4.00 | .00 | 4.00 | 4.00 |
| FUNDING DETAIL | | | | | |
| GENERAL FUND | | | | | |
| | 223,134 | 356,729 | 97,900 | 454,629 | 531,557 |
| FEDERAL FUNDS | | | | | |
| H102 V.A. REIMBURSEMENT | 371,175 | 85,000 | -15,992 | 69,008 | 69,008 |
| TOTAL | 371,175 | 85,000 | -15,992 | 69,008 | 69,008 |

RECOMMENDATION DETAIL BY PROGRAM

313 VETERANS HOME

Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004

Time: 10:35:55

Program: Plant Operations

Reporting Level: 00-313-200-00-00-00-00000000

| Description | Expenditures 2001-2003 Biennium | Present Budget 2003-2005 | Budget Request Change | Requested Budget 2005-2007 Biennium | Executive Recommendation 2005-2007 |
|-------------|---------------------------------------|--------------------------------|-----------------------------|---|--|
| | | | | | |

SPECIAL FUNDS

380 SOLDIERS HOME FUND 313F

TOTAL

| | | | | |
|----------------|----------------|-----------------|----------------|----------------|
| 557,152 | 800,000 | -106,379 | 693,621 | 700,397 |
| 557,152 | 800,000 | -106,379 | 693,621 | 700,397 |

RECOMMENDATION DETAIL BY PROGRAM

313 VETERANS HOME
Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004
Time: 10:35:55

Program: Dietary

Reporting Level: 00-313-300-00-00-00-00-00000000

| Description | Expenditures 2001-2003 Biennium | Present Budget 2003-2005 | Budget Request Change | Requested Budget 2005-2007 Biennium | Executive Recommendation 2005-2007 |
|---------------------------|---------------------------------------|--------------------------------|-----------------------------|---|--|
| SALARIES AND WAGES | | | | | |
| SALARIES | 550,155 | 526,324 | 35,381 | 561,705 | 572,783 |
| TEMP, OVERTIME | 62,844 | 56,482 | 43,318 | 99,800 | 99,800 |
| BENEFITS | 266,789 | 304,412 | 25,603 | 330,015 | 362,733 |
| SALARY INCREASE | 0 | 0 | 0 | 0 | 31,698 |
| BENEFIT INCREASE | 0 | 0 | 0 | 0 | 5,590 |
| TOTAL | 879,788 | 887,218 | 104,302 | 991,520 | 1,072,604 |
| SALARIES AND WAGES | | | | | |
| GENERAL FUND | 513,885 | 287,218 | -287,218 | 0 | 50,612 |
| FEDERAL FUNDS | 365,033 | 600,000 | 350,272 | 950,272 | 979,898 |
| SPECIAL FUNDS | 870 | 0 | 41,248 | 41,248 | 42,094 |
| TOTAL | 879,788 | 887,218 | 104,302 | 991,520 | 1,072,604 |
| OPERATING EXPENSES | | | | | |
| TRAVEL | 1,504 | 1,500 | 0 | 1,500 | 1,500 |
| IT-SOFTWARE/SUPPLIES | 208 | 0 | 0 | 0 | 0 |
| IT-CONTRACTUAL SERVICES | 747 | 700 | 0 | 700 | 700 |
| DUES & PROFESSIONAL DEV. | 1,701 | 2,000 | 0 | 2,000 | 2,000 |
| OPERATING FEES & SERVICES | 1,025 | 1,500 | 0 | 1,500 | 1,500 |
| REPAIRS | 816 | 2,000 | 0 | 2,000 | 2,000 |
| OFFICE SUPPLIES | 130 | 700 | 0 | 700 | 700 |
| PRINTING | 13,181 | 12,000 | 0 | 12,000 | 12,000 |
| PROFESSIONAL SUPPLIES | 9,777 | 22,000 | 0 | 22,000 | 22,000 |
| FOOD & CLOTHING | 464,756 | 436,350 | -41,088 | 395,262 | 524,000 |
| MEDICAL,DENTAL & OPTICAL | 1,289 | 500 | 0 | 500 | 500 |
| BLDG,GRNDS,VEHICLE MTCE | 10,939 | 6,000 | 0 | 6,000 | 6,000 |
| MISCELLANEOUS SUPPLIES | 2,664 | 7,000 | 0 | 7,000 | 7,000 |
| OFFICE EQUIP-UNDER \$5000 | 25,846 | 0 | 0 | 0 | 0 |
| OTHER EQUIP-UNDER \$5000 | 58 | 7,000 | 0 | 7,000 | 7,000 |
| IT-EQUIP UNDER \$5000 | 0 | 0 | 0 | 0 | 0 |
| TOTAL | 534,641 | 499,250 | -41,088 | 458,162 | 586,900 |
| OPERATING EXPENSES | | | | | |
| GENERAL FUND | 24,643 | 260,900 | 0 | 260,900 | 389,638 |
| FEDERAL FUNDS | 148,991 | 0 | 0 | 0 | 0 |

RECOMMENDATION DETAIL BY PROGRAM

313 VETERANS HOME
Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004
Time: 10:35:55

| Program: Dietary | | Reporting Level: 00-313-300-00-00-00-00000000 | | | |
|-----------------------------|---------------------------------------|---|-----------------------------|---|--|
| Description | Expenditures 2001-2003 Biennium | Present Budget 2003-2005 | Budget Request Change | Requested Budget 2005-2007 Biennium | Executive Recommendation 2005-2007 |
| SPECIAL FUNDS | 361,007 | 238,350 | -41,088 | 197,262 | 197,262 |
| TOTAL | 534,641 | 499,250 | -41,088 | 458,162 | 586,900 |
| CAPITAL ASSETS | | | | | |
| EQUIP- OVER \$5000 | 0 | 11,650 | -4,150 | 7,500 | 7,500 |
| TOTAL | 0 | 11,650 | -4,150 | 7,500 | 7,500 |
| CAPITAL ASSETS | | | | | |
| GENERAL FUND | 0 | 0 | 0 | 0 | 0 |
| FEDERAL FUNDS | 0 | 0 | 0 | 0 | 0 |
| SPECIAL FUNDS | 0 | 11,650 | -4,150 | 7,500 | 7,500 |
| TOTAL | 0 | 11,650 | -4,150 | 7,500 | 7,500 |
| PROGRAM FUNDING SOURCES | | | | | |
| GENERAL FUND | 538,528 | 548,118 | -287,218 | 260,900 | 440,250 |
| FEDERAL FUNDS | 514,024 | 600,000 | 350,272 | 950,272 | 979,898 |
| SPECIAL FUNDS | 361,877 | 250,000 | -3,990 | 246,010 | 246,856 |
| PROGRAM FUNDING TOTAL | 1,414,429 | 1,398,118 | 59,064 | 1,457,182 | 1,667,004 |
| FTE EMPLOYEES | 14.72 | 15.22 | .00 | 15.22 | 15.55 |
| FUNDING DETAIL | | | | | |
| GENERAL FUND | 538,528 | 548,118 | -287,218 | 260,900 | 440,250 |
| FEDERAL FUNDS | | | | | |
| H102 V.A. REIMBURSEMENT | 514,024 | 600,000 | 350,272 | 950,272 | 979,898 |
| TOTAL | 514,024 | 600,000 | 350,272 | 950,272 | 979,898 |
| SPECIAL FUNDS | | | | | |
| 380 SOLDIERS HOME FUND 313F | 361,877 | 250,000 | -3,990 | 246,010 | 246,856 |
| TOTAL | 361,877 | 250,000 | -3,990 | 246,010 | 246,856 |

RECOMMENDATION DETAIL BY PROGRAM

313 VETERANS HOME
Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004
Time: 10:35:55

| Program: Nursing - Basic | | | | | | Reporting Level: 00-313-400-40-00-00-00-00-00000000 | | | | | |
|---------------------------|--|---------------------------------------|--------------------------------|-----------------------------|---|---|--|--|--|--|--|
| Description | | Expenditures 2001-2003 Biennium | Present Budget 2003-2005 | Budget Request Change | Requested Budget 2005-2007 Biennium | Executive Recommendation 2005-2007 | | | | | |
| SALARIES AND WAGES | | | | | | | | | | | |
| SALARIES | | 822,500 | 851,688 | -89,202 | 762,486 | 790,046 | | | | | |
| TEMP, OVERTIME | | 86,726 | 81,256 | 44,942 | 126,198 | 126,198 | | | | | |
| BENEFITS | | 332,198 | 367,454 | -13,530 | 353,924 | 388,078 | | | | | |
| SALARY INCREASE | | 0 | 0 | 0 | 0 | 43,938 | | | | | |
| BENEFIT INCREASE | | 0 | 0 | 0 | 0 | 7,463 | | | | | |
| TOTAL | | 1,241,424 | 1,300,398 | -57,790 | 1,242,608 | 1,355,723 | | | | | |
| SALARIES AND WAGES | | | | | | | | | | | |
| GENERAL FUND | | 467,599 | 140,132 | -140,132 | 0 | 84,347 | | | | | |
| FEDERAL FUNDS | | 600,795 | 700,000 | 542,606 | 1,242,606 | 1,271,374 | | | | | |
| SPECIAL FUNDS | | 173,030 | 460,266 | -460,264 | 2 | 2 | | | | | |
| TOTAL | | 1,241,424 | 1,300,398 | -57,790 | 1,242,608 | 1,355,723 | | | | | |
| OPERATING EXPENSES | | | | | | | | | | | |
| IT-DATA PROCESSING | | 368 | 0 | 0 | 0 | 0 | | | | | |
| TRAVEL | | 973 | 2,500 | 0 | 2,500 | 2,500 | | | | | |
| IT-SOFTWARE/SUPPLIES | | 0 | 500 | -500 | 0 | 0 | | | | | |
| IT-CONTRACTUAL SERVICES | | 575 | 6,500 | 0 | 6,500 | 6,500 | | | | | |
| DUES & PROFESSIONAL DEV. | | 564 | 4,500 | 0 | 4,500 | 4,500 | | | | | |
| OPERATING FEES & SERVICES | | 1,334 | 2,000 | 0 | 2,000 | 2,000 | | | | | |
| REPAIRS | | 100 | 2,500 | 0 | 2,500 | 2,500 | | | | | |
| PROFESSIONAL SERVICES | | 71,545 | 84,000 | 11,000 | 95,000 | 95,000 | | | | | |
| OFFICE SUPPLIES | | 2,308 | 4,000 | 0 | 4,000 | 4,000 | | | | | |
| PROFESSIONAL SUPPLIES | | 2,417 | 4,500 | 0 | 4,500 | 4,500 | | | | | |
| FOOD & CLOTHING | | 67 | 0 | 0 | 0 | 0 | | | | | |
| MEDICAL,DENTAL & OPTICAL | | 43,181 | 55,000 | 2,000 | 57,000 | 57,000 | | | | | |
| BLDG,GRNDS,VEHICLE MTCE | | 170 | 1,000 | 0 | 1,000 | 1,000 | | | | | |
| MISCELLANEOUS SUPPLIES | | 581 | 4,000 | 0 | 4,000 | 4,000 | | | | | |
| OFFICE EQUIP-UNDER \$5000 | | 4,351 | 0 | 0 | 0 | 0 | | | | | |
| OTHER EQUIP-UNDER \$5000 | | 0 | 4,050 | 0 | 4,050 | 4,050 | | | | | |
| TOTAL | | 128,534 | 175,050 | 12,500 | 187,550 | 187,550 | | | | | |
| OPERATING EXPENSES | | | | | | | | | | | |
| GENERAL FUND | | 17,510 | 4,868 | 12,500 | 17,368 | 17,368 | | | | | |
| FEDERAL FUNDS | | 49,675 | 0 | 0 | 0 | 0 | | | | | |

RECOMMENDATION DETAIL BY PROGRAM

313 VETERANS HOME
Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004
Time: 10:35:55

Program: Nursing - Basic

Reporting Level: 00-313-400-40-00-00-00-00000000

| Description | Expenditures 2001-2003 Biennium | Present Budget 2003-2005 | Budget Request Change | Requested Budget 2005-2007 Biennium | Executive Recommendation 2005-2007 |
|-----------------------------|---------------------------------------|--------------------------------|-----------------------------|---|--|
| SPECIAL FUNDS | | | | | |
| TOTAL | 61,349 | 170,182 | 0 | 170,182 | 170,182 |
| | 128,534 | 175,050 | 12,500 | 187,550 | 187,550 |
| PROGRAM FUNDING SOURCES | | | | | |
| GENERAL FUND | | | | | |
| FEDERAL FUNDS | 485,109 | 145,000 | -127,632 | 17,368 | 101,715 |
| SPECIAL FUNDS | 650,470 | 700,000 | 542,606 | 1,242,606 | 1,271,374 |
| PROGRAM FUNDING TOTAL | 234,379 | 630,448 | -460,264 | 170,184 | 170,184 |
| | 1,369,958 | 1,475,448 | -45,290 | 1,430,158 | 1,543,273 |
| FTE EMPLOYEES | | | | | |
| | 15.70 | 15.20 | .50 | 15.70 | 16.20 |
| FUNDING DETAIL | | | | | |
| GENERAL FUND | | | | | |
| | 485,109 | 145,000 | -127,632 | 17,368 | 101,715 |
| FEDERAL FUNDS | | | | | |
| H102 V.A. REIMBURSEMENT | 650,470 | 700,000 | 542,606 | 1,242,606 | 1,271,374 |
| TOTAL | 650,470 | 700,000 | 542,606 | 1,242,606 | 1,271,374 |
| SPECIAL FUNDS | | | | | |
| 380 SOLDIERS HOME FUND 313F | 234,379 | 630,448 | -460,264 | 170,184 | 170,184 |
| TOTAL | 234,379 | 630,448 | -460,264 | 170,184 | 170,184 |

RECOMMENDATION DETAIL BY PROGRAM

313 VETERANS HOME
Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004
Time: 10:35:55

Program: Nursing - Skilled

Reporting Level: 00-313-400-45-00-00-00-00000000

| Description | Expenditures 2001-2003 Biennium | Present Budget 2003-2005 | Budget Request Change | Requested Budget 2005-2007 Biennium | Executive Recommendation 2005-2007 |
|---------------------------|---------------------------------------|--------------------------------|-----------------------------|---|--|
| SALARIES AND WAGES | | | | | |
| SALARIES | 1,484,154 | 1,456,266 | 8,806 | 1,465,072 | 1,493,162 |
| TEMP, OVERTIME | 177,488 | 209,456 | 7,026 | 216,482 | 216,482 |
| BENEFITS | 582,060 | 684,564 | 4,152 | 688,716 | 749,972 |
| SALARY INCREASE | 0 | 0 | 0 | 0 | 83,008 |
| BENEFIT INCREASE | 0 | 0 | 0 | 0 | 14,448 |
| TOTAL | 2,243,702 | 2,350,286 | 19,984 | 2,370,270 | 2,557,072 |
| SALARIES AND WAGES | | | | | |
| GENERAL FUND | 771,671 | 1,039,635 | 216,899 | 1,256,534 | 1,387,488 |
| FEDERAL FUNDS | 1,098,399 | 1,200,000 | -908,201 | 291,799 | 347,647 |
| SPECIAL FUNDS | 373,632 | 110,651 | 711,286 | 821,937 | 821,937 |
| TOTAL | 2,243,702 | 2,350,286 | 19,984 | 2,370,270 | 2,557,072 |
| OPERATING EXPENSES | | | | | |
| TRAVEL | 7,836 | 5,000 | 500 | 5,500 | 5,500 |
| IT-SOFTWARE/SUPPLIES | 0 | 0 | 0 | 0 | 0 |
| IT-CONTRACTUAL SERVICES | 2,780 | 6,500 | 0 | 6,500 | 6,500 |
| LEASE/RENT - BLDG/LAND | 175 | 0 | 0 | 0 | 0 |
| DUES & PROFESSIONAL DEV. | 16,621 | 15,500 | 0 | 15,500 | 15,500 |
| OPERATING FEES & SERVICES | 6,779 | 7,000 | 0 | 7,000 | 7,000 |
| REPAIRS | 2,418 | 2,500 | 0 | 2,500 | 2,500 |
| PROFESSIONAL SERVICES | 75,350 | 73,400 | -33,400 | 40,000 | 40,000 |
| OFFICE SUPPLIES | 5,890 | 5,500 | 0 | 5,500 | 5,500 |
| PRINTING | 1,429 | 0 | 0 | 0 | 0 |
| PROFESSIONAL SUPPLIES | 9,647 | 9,000 | 0 | 9,000 | 9,000 |
| FOOD & CLOTHING | 33,486 | 35,000 | 2,000 | 37,000 | 37,000 |
| MEDICAL,DENTAL & OPTICAL | 225,447 | 252,000 | 0 | 252,000 | 252,000 |
| BLDG,GRNDS,VEHICLE MTCE | 4,047 | 2,500 | 0 | 2,500 | 2,500 |
| MISCELLANEOUS SUPPLIES | 15,128 | 26,000 | 0 | 26,000 | 26,000 |
| OFFICE EQUIP-UNDER \$5000 | 10,368 | 0 | 0 | 0 | 0 |
| OTHER EQUIP-UNDER \$5000 | 6,054 | 23,452 | -4,099 | 19,353 | 19,353 |
| TOTAL | 423,455 | 463,352 | -34,999 | 428,353 | 428,353 |

RECOMMENDATION DETAIL BY PROGRAM

313 VETERANS HOME
Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004
Time: 10:35:55

Program: Nursing - Skilled

| | | Reporting Level: 00-313-400-45-00-00-00-00000000 | | | | |
|-----------------------------|--|--|--------------------------------|-----------------------------|---|--|
| Description | | Expenditures 2001-2003 Biennium | Present Budget 2003-2005 | Budget Request Change | Requested Budget 2005-2007 Biennium | Executive Recommendation 2005-2007 |
| OPERATING EXPENSES | | | | | | |
| GENERAL FUND | | | | | | |
| FEDERAL FUNDS | | | | | | |
| SPECIAL FUNDS | | | | | | |
| TOTAL | | | | | | |
| | | 33,381 | 57,508 | 0 | 57,508 | 57,508 |
| | | 156,411 | 0 | 0 | 0 | 0 |
| | | 233,663 | 405,844 | -34,999 | 370,845 | 370,845 |
| | | 423,455 | 463,352 | -34,999 | 428,353 | 428,353 |
| CAPITAL ASSETS | | | | | | |
| LAND & BUILDINGS | | | | | | |
| EQUIP- OVER \$5000 | | | | | | |
| TOTAL | | | | | | |
| | | 13,852 | 0 | 0 | 0 | 0 |
| | | 0 | 8,505 | -8,505 | 0 | 0 |
| | | 13,852 | 8,505 | -8,505 | 0 | 0 |
| CAPITAL ASSETS | | | | | | |
| GENERAL FUND | | | | | | |
| FEDERAL FUNDS | | | | | | |
| SPECIAL FUNDS | | | | | | |
| TOTAL | | | | | | |
| | | 13,852 | 0 | 0 | 0 | 0 |
| | | 0 | 0 | 0 | 0 | 0 |
| | | 0 | 8,505 | -8,505 | 0 | 0 |
| | | 13,852 | 8,505 | -8,505 | 0 | 0 |
| PROGRAM FUNDING SOURCES | | | | | | |
| GENERAL FUND | | | | | | |
| FEDERAL FUNDS | | | | | | |
| SPECIAL FUNDS | | | | | | |
| PROGRAM FUNDING TOTAL | | | | | | |
| | | 818,904 | 1,097,143 | 216,899 | 1,314,042 | 1,444,996 |
| | | 1,254,810 | 1,200,000 | -908,201 | 291,799 | 347,647 |
| | | 607,295 | 525,000 | 667,782 | 1,192,782 | 1,192,782 |
| | | 2,681,009 | 2,822,143 | -23,520 | 2,798,623 | 2,985,425 |
| FTE EMPLOYEES | | | | | | |
| FUNDING DETAIL | | | | | | |
| | | 29.57 | 29.57 | .00 | 29.57 | 30.30 |
| GENERAL FUND | | | | | | |
| FEDERAL FUNDS | | | | | | |
| H102 V.A. REIMBURSEMENT | | | | | | |
| TOTAL | | | | | | |
| | | 818,904 | 1,097,143 | 216,899 | 1,314,042 | 1,444,996 |
| SPECIAL FUNDS | | | | | | |
| 380 SOLDIERS HOME FUND 313F | | | | | | |
| TOTAL | | | | | | |
| | | 1,254,810 | 1,200,000 | -908,201 | 291,799 | 347,647 |
| | | 1,254,810 | 1,200,000 | -908,201 | 291,799 | 347,647 |
| 380 SOLDIERS HOME FUND 313F | | | | | | |
| TOTAL | | | | | | |
| | | 607,295 | 525,000 | 667,782 | 1,192,782 | 1,192,782 |
| | | 607,295 | 525,000 | 667,782 | 1,192,782 | 1,192,782 |

RECOMMENDATION DETAIL BY PROGRAM

313 VETERANS HOME
Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004
Time: 10:35:55

Program: Resident Services

| | | Reporting Level: 00-313-500-00-00-00-00000000 | | | | |
|---------------------------|--|---|--------------------------------|-----------------------------|---|--|
| Description | | Expenditures 2001-2003 Biennium | Present Budget 2003-2005 | Budget Request Change | Requested Budget 2005-2007 Biennium | Executive Recommendation 2005-2007 |
| SALARIES AND WAGES | | | | | | |
| SALARIES | | | | | | |
| TEMP, OVERTIME | | | | | | |
| BENEFITS | | | | | | |
| SALARY INCREASE | | | | | | |
| BENEFIT INCREASE | | | | | | |
| TOTAL | | | | | | |
| | | 180,580 | 179,914 | -13,088 | 166,826 | 166,826 |
| | | 41,340 | 86,666 | -30,666 | 56,000 | 56,000 |
| | | 72,954 | 81,756 | 2,828 | 84,584 | 91,358 |
| | | 0 | 0 | 0 | 0 | 9,275 |
| | | 0 | 0 | 0 | 0 | 1,578 |
| | | 294,874 | 348,336 | -40,926 | 307,410 | 325,037 |
| SALARIES AND WAGES | | | | | | |
| GENERAL FUND | | | | | | |
| FEDERAL FUNDS | | | | | | |
| SPECIAL FUNDS | | | | | | |
| TOTAL | | | | | | |
| | | 105,946 | 106,850 | -106,850 | 0 | 10,853 |
| | | 5,624 | 18,000 | -6,450 | 11,550 | 11,550 |
| | | 183,304 | 223,486 | 72,374 | 295,860 | 302,634 |
| | | 294,874 | 348,336 | -40,926 | 307,410 | 325,037 |
| OPERATING EXPENSES | | | | | | |
| TRAVEL | | | | | | |
| DUES & PROFESSIONAL DEV. | | | | | | |
| OPERATING FEES & SERVICES | | | | | | |
| PROFESSIONAL SERVICES | | | | | | |
| PROFESSIONAL SUPPLIES | | | | | | |
| BLDG,GRNDS,VEHICLE MTCE | | | | | | |
| MISCELLANEOUS SUPPLIES | | | | | | |
| OFFICE EQUIP-UNDER \$5000 | | | | | | |
| TOTAL | | | | | | |
| | | 592 | 2,000 | -200 | 1,800 | 1,800 |
| | | 755 | 1,600 | -600 | 1,000 | 1,000 |
| | | 678 | 100 | 0 | 100 | 100 |
| | | 0 | 500 | 0 | 500 | 500 |
| | | 534 | 1,000 | 0 | 1,000 | 1,000 |
| | | 0 | 0 | 0 | 0 | 0 |
| | | 0 | 300 | 0 | 300 | 300 |
| | | 0 | 0 | 0 | 0 | 0 |
| | | 2,559 | 5,500 | -800 | 4,700 | 4,700 |
| OPERATING EXPENSES | | | | | | |
| GENERAL FUND | | | | | | |
| FEDERAL FUNDS | | | | | | |
| SPECIAL FUNDS | | | | | | |
| TOTAL | | | | | | |
| | | 0 | 3,986 | 0 | 3,986 | 3,986 |
| | | 50 | 0 | 0 | 0 | 0 |
| | | 2,509 | 1,514 | -800 | 714 | 714 |
| | | 2,559 | 5,500 | -800 | 4,700 | 4,700 |
| CAPITAL ASSETS | | | | | | |
| LAND & BUILDINGS | | | | | | |
| TOTAL | | | | | | |
| | | 37 | 0 | 0 | 0 | 0 |
| | | 37 | 0 | 0 | 0 | 0 |

RECOMMENDATION DETAIL BY PROGRAM

313 VETERANS HOME
Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004
Time: 10:35:55

Program: Resident Services

| Reporting Level: 00-313-500-00-00-00-00000000 | | | | | |
|---|---------------------------------------|--------------------------------|-----------------------------|---|--|
| Description | Expenditures 2001-2003 Biennium | Present Budget 2003-2005 | Budget Request Change | Requested Budget 2005-2007 Biennium | Executive Recommendation 2005-2007 |
| CAPITAL ASSETS | | | | | |
| GENERAL FUND | 0 | 0 | 0 | 0 | 0 |
| FEDERAL FUNDS | 0 | 0 | 0 | 0 | 0 |
| SPECIAL FUNDS | 37 | 0 | 0 | 0 | 0 |
| TOTAL | 37 | 0 | 0 | 0 | 0 |
| PROGRAM FUNDING SOURCES | | | | | |
| GENERAL FUND | 105,946 | 110,836 | -106,850 | 3,986 | 14,839 |
| FEDERAL FUNDS | 5,674 | 18,000 | -6,450 | 11,550 | 11,550 |
| SPECIAL FUNDS | 185,850 | 225,000 | 71,574 | 296,574 | 303,348 |
| PROGRAM FUNDING TOTAL | 297,470 | 353,836 | -41,726 | 312,110 | 329,737 |
| FTE EMPLOYEES | 3.60 | 3.60 | .00 | 3.60 | 3.60 |
| FUNDING DETAIL | | | | | |
| GENERAL FUND | 105,946 | 110,836 | -106,850 | 3,986 | 14,839 |
| FEDERAL FUNDS | 5,674 | 18,000 | -6,450 | 11,550 | 11,550 |
| H102 V.A. REIMBURSEMENT | 5,674 | 18,000 | -6,450 | 11,550 | 11,550 |
| TOTAL | 185,850 | 225,000 | 71,574 | 296,574 | 303,348 |
| SPECIAL FUNDS | 185,850 | 225,000 | 71,574 | 296,574 | 303,348 |
| 380 SOLDIERS HOME FUND 313F | | | | | |
| TOTAL | | | | | |

RECOMMENDATION DETAIL BY PROGRAM

313 VETERANS HOME
Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004
Time: 10:35:55

Program: Social Services

Reporting Level: 00-313-600-00-00-00-00000000

| Description | Expenditures 2001-2003 Biennium | Present Budget 2003-2005 | Budget Request Change | Requested Budget 2005-2007 Biennium | Executive Recommendation 2005-2007 |
|--------------------------------|---------------------------------------|--------------------------------|-----------------------------|---|--|
| SALARIES AND WAGES | | | | | |
| SALARIES | 231,701 | 254,871 | 129,393 | 384,264 | 384,264 |
| TEMP, OVERTIME | 35,747 | 105,775 | -38,875 | 66,900 | 66,900 |
| BENEFITS | 63,260 | 39,467 | 82,513 | 121,980 | 128,754 |
| SALARY INCREASE | 0 | 0 | 0 | 0 | 21,366 |
| BENEFIT INCREASE | 0 | 0 | 0 | 0 | 3,492 |
| TOTAL | 330,708 | 400,113 | 173,031 | 573,144 | 604,776 |
| SALARIES AND WAGES | | | | | |
| GENERAL FUND | 109,573 | 159,985 | -159,985 | 0 | 24,858 |
| FEDERAL FUNDS | 40,631 | 222,128 | -148,538 | 73,590 | 73,590 |
| SPECIAL FUNDS | 180,504 | 18,000 | 481,554 | 499,554 | 506,328 |
| TOTAL | 330,708 | 400,113 | 173,031 | 573,144 | 604,776 |
| OPERATING EXPENSES | | | | | |
| TRAVEL | 3,219 | 3,000 | 0 | 3,000 | 3,000 |
| LEASE/RENT - EQUIPMENT | 0 | 0 | 0 | 0 | 0 |
| DUES & PROFESSIONAL DEV. | 3,027 | 4,500 | 0 | 4,500 | 4,500 |
| OPERATING FEES & SERVICES | 1,462 | 1,000 | 0 | 1,000 | 1,000 |
| PROFESSIONAL SERVICES | 41,895 | 52,100 | -47,100 | 5,000 | 5,000 |
| PRINTING | 0 | 0 | 0 | 0 | 0 |
| PROFESSIONAL SUPPLIES | 1,887 | 3,500 | 0 | 3,500 | 3,500 |
| FOOD & CLOTHING | 45 | 0 | 0 | 0 | 0 |
| MISCELLANEOUS SUPPLIES | 27 | 200 | 0 | 200 | 200 |
| TOTAL | 51,562 | 64,300 | -47,100 | 17,200 | 17,200 |
| OPERATING EXPENSES | | | | | |
| GENERAL FUND | 6,347 | 36,428 | -19,228 | 17,200 | 17,200 |
| FEDERAL FUNDS | 10,690 | 27,872 | -27,872 | 0 | 0 |
| SPECIAL FUNDS | 34,525 | 0 | 0 | 0 | 0 |
| TOTAL | 51,562 | 64,300 | -47,100 | 17,200 | 17,200 |
| PROGRAM FUNDING SOURCES | | | | | |
| GENERAL FUND | 115,920 | 196,413 | -179,213 | 17,200 | 42,058 |
| FEDERAL FUNDS | 51,321 | 250,000 | -176,410 | 73,590 | 73,590 |

RECOMMENDATION DETAIL BY PROGRAM

313 VETERANS HOME
Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004
Time: 10:35:55

Program: Social Services

| Reporting Level: 00-313-600-00-00-00-00000000 | | | | | |
|---|---------------------------------------|--------------------------------|-----------------------------|---|--|
| Description | Expenditures 2001-2003 Biennium | Present Budget 2003-2005 | Budget Request Change | Requested Budget 2005-2007 Biennium | Executive Recommendation 2005-2007 |
| | | | | | |
| SPECIAL FUNDS | | | | | |
| PROGRAM FUNDING TOTAL | 215,029 | 18,000 | 481,554 | 499,554 | 506,328 |
| | 382,270 | 464,413 | 125,931 | 590,344 | 621,976 |
| FTE EMPLOYEES | 4.22 | 4.22 | 1.00 | 5.22 | 5.22 |
| FUNDING DETAIL | | | | | |
| GENERAL FUND | | | | | |
| | 115,920 | 196,413 | -179,213 | 17,200 | 42,058 |
| FEDERAL FUNDS | | | | | |
| H102 V.A. REIMBURSEMENT | 51,321 | 250,000 | -176,410 | 73,590 | 73,590 |
| TOTAL | 51,321 | 250,000 | -176,410 | 73,590 | 73,590 |
| SPECIAL FUNDS | | | | | |
| 380 SOLDIERS HOME FUND 313F | 215,029 | 18,000 | 481,554 | 499,554 | 506,328 |
| TOTAL | 215,029 | 18,000 | 481,554 | 499,554 | 506,328 |

RECOMMENDATION DETAIL BY PROGRAM

313 VETERANS HOME

Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004

Time: 10:35:55

Program: Housekeeping

| | | Reporting Level: 00-313-700-00-00-00-00-0000000000 | | | |
|---------------------------|---------------------------------------|--|-----------------------------|---|--|
| Description | Expenditures 2001-2003 Biennium | Present Budget 2003-2005 | Budget Request Change | Requested Budget 2005-2007 Biennium | Executive Recommendation 2005-2007 |
| | | | | | |
| SALARIES AND WAGES | | | | | |
| SALARIES | 375,673 | 277,801 | 13,395 | 291,196 | 291,196 |
| TEMP, OVERTIME | 47,906 | 49,530 | 18,370 | 67,900 | 67,900 |
| BENEFITS | 165,944 | 145,010 | 12,476 | 157,486 | 171,038 |
| SALARY INCREASE | 0 | 0 | 0 | 0 | 16,189 |
| BENEFIT INCREASE | 0 | 0 | 0 | 0 | 2,838 |
| TOTAL | 589,523 | 472,341 | 44,241 | 516,582 | 549,161 |
| SALARIES AND WAGES | | | | | |
| GENERAL FUND | 390,858 | 117,485 | 399,097 | 516,582 | 535,609 |
| FEDERAL FUNDS | 198,665 | 197,178 | -197,178 | 0 | 13,552 |
| SPECIAL FUNDS | 0 | 157,678 | -157,678 | 0 | 0 |
| TOTAL | 589,523 | 472,341 | 44,241 | 516,582 | 549,161 |
| OPERATING EXPENSES | | | | | |
| TRAVEL | 0 | 500 | 0 | 500 | 500 |
| DUES & PROFESSIONAL DEV. | 0 | 1,000 | 0 | 1,000 | 1,000 |
| OPERATING FEES & SERVICES | 10,822 | 6,000 | 6,500 | 12,500 | 12,500 |
| REPAIRS | 31 | 1,000 | 0 | 1,000 | 1,000 |
| PROFESSIONAL SERVICES | 0 | 500 | 0 | 500 | 500 |
| OFFICE SUPPLIES | 52 | 0 | 0 | 0 | 0 |
| PRINTING | 1,456 | 2,000 | 0 | 2,000 | 2,000 |
| FOOD & CLOTHING | 38,480 | 30,000 | 8,000 | 38,000 | 38,000 |
| BLDG, GRNDS, VEHICLE MTCE | 43,241 | 0 | 0 | 0 | 0 |
| MISCELLANEOUS SUPPLIES | 32,452 | 32,500 | 0 | 32,500 | 32,500 |
| OFFICE EQUIP-UNDER \$5000 | 6,778 | 7,000 | 0 | 7,000 | 7,000 |
| OTHER EQUIP-UNDER \$5000 | 0 | 0 | 0 | 0 | 0 |
| TOTAL | 133,312 | 99,144 | 24,931 | 124,075 | 124,075 |
| OPERATING EXPENSES | | | | | |
| GENERAL FUND | 2,762 | 0 | 0 | 0 | 0 |
| FEDERAL FUNDS | 41,426 | 0 | 0 | 0 | 0 |
| SPECIAL FUNDS | 89,124 | 99,144 | 24,931 | 124,075 | 124,075 |
| TOTAL | 133,312 | 99,144 | 24,931 | 124,075 | 124,075 |

RECOMMENDATION DETAIL BY PROGRAM

313 VETERANS HOME
Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004
Time: 10:35:55

Program: Housekeeping

| Reporting Level: 00-313-700-00-00-00-00-00000000 | | | | | | |
|--|---------------------------------------|--------------------------------|-----------------------------|---|--|--|
| Description | Expenditures 2001-2003 Biennium | Present Budget 2003-2005 | Budget Request Change | Requested Budget 2005-2007 Biennium | Executive Recommendation 2005-2007 | |
| CAPITAL ASSETS | | | | | | |
| EXTRAORDINARY REPAIRS | | | | | | |
| EQUIP- OVER \$5000 | 0 | 0 | 15,951 | 15,951 | 15,951 | |
| TOTAL | 0 | 6,000 | -6,000 | 0 | 0 | |
| | 0 | 6,000 | 9,951 | 15,951 | 15,951 | |
| CAPITAL ASSETS | | | | | | |
| GENERAL FUND | 0 | 0 | 0 | 0 | 0 | |
| FEDERAL FUNDS | 0 | 0 | 0 | 0 | 0 | |
| SPECIAL FUNDS | 0 | 6,000 | 9,951 | 15,951 | 15,951 | |
| TOTAL | 0 | 6,000 | 9,951 | 15,951 | 15,951 | |
| PROGRAM FUNDING SOURCES | | | | | | |
| GENERAL FUND | 393,620 | 117,485 | 399,097 | 516,582 | 535,609 | |
| FEDERAL FUNDS | 240,091 | 197,178 | -197,178 | 0 | 13,552 | |
| SPECIAL FUNDS | 89,124 | 262,822 | -122,796 | 140,026 | 140,026 | |
| PROGRAM FUNDING TOTAL | 722,835 | 577,485 | 79,123 | 656,608 | 689,187 | |
| FTE EMPLOYEES | | | | | | |
| FUNDING DETAIL | 9.60 | 8.00 | .00 | 8.00 | 8.00 | |
| GENERAL FUND | | | | | | |
| FEDERAL FUNDS | 393,620 | 117,485 | 399,097 | 516,582 | 535,609 | |
| H102 V.A. REIMBURSEMENT | | | | | | |
| TOTAL | | | | | | |
| | 240,091 | 197,178 | -197,178 | 0 | 13,552 | |
| | 240,091 | 197,178 | -197,178 | 0 | 13,552 | |
| SPECIAL FUNDS | | | | | | |
| 380 SOLDIERS HOME FUND 313F | 89,124 | 262,822 | -122,796 | 140,026 | 140,026 | |
| TOTAL | 89,124 | 262,822 | -122,796 | 140,026 | 140,026 | |

RECOMMENDATION DETAIL BY PROGRAM

313 VETERANS HOME
Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004
Time: 10:35:55

Program: Laundry

Reporting Level: 00-313-800-00-00-00-00000000

| Description | Expenditures 2001-2003 Biennium | Present Budget 2003-2005 | Budget Request Change | Requested Budget 2005-2007 Biennium | Executive Recommendation 2005-2007 |
|--------------------------------|---------------------------------------|--------------------------------|-----------------------------|---|--|
| SALARIES AND WAGES | | | | | |
| SALARIES | 0 | 80,328 | -15,452 | 64,876 | 64,876 |
| TEMP, OVERTIME | 0 | 43,350 | -17,750 | 25,600 | 25,600 |
| BENEFITS | 0 | 42,753 | -4,051 | 38,702 | 42,088 |
| SALARY INCREASE | 0 | 0 | 0 | 0 | 3,608 |
| BENEFIT INCREASE | 0 | 0 | 0 | 0 | 632 |
| TOTAL | 0 | 166,431 | -37,253 | 129,178 | 136,804 |
| SALARIES AND WAGES | | | | | |
| GENERAL FUND | 0 | 100,000 | -100,000 | 0 | 4,240 |
| FEDERAL FUNDS | 0 | 66,431 | 62,747 | 129,178 | 132,564 |
| SPECIAL FUNDS | 0 | 0 | 0 | 0 | 0 |
| TOTAL | 0 | 166,431 | -37,253 | 129,178 | 136,804 |
| OPERATING EXPENSES | | | | | |
| UTILITIES | 0 | 0 | 2,500 | 2,500 | 2,500 |
| DUES & PROFESSIONAL DEV. | 0 | 500 | 0 | 500 | 500 |
| OPERATING FEES & SERVICES | 0 | 500 | 0 | 500 | 500 |
| REPAIRS | 0 | 4,000 | 0 | 4,000 | 4,000 |
| PRINTING | 0 | 0 | 0 | 0 | 0 |
| PROFESSIONAL SUPPLIES | 0 | 12,000 | 0 | 12,000 | 12,000 |
| FOOD & CLOTHING | 0 | 30,150 | -10,150 | 20,000 | 20,000 |
| BLDG, GRNDS, VEHICLE MTCE | 0 | 28,000 | -8,000 | 20,000 | 20,000 |
| MISCELLANEOUS SUPPLIES | 0 | 4,500 | 0 | 4,500 | 4,500 |
| TOTAL | 0 | 79,650 | -15,650 | 64,000 | 64,000 |
| OPERATING EXPENSES | | | | | |
| GENERAL FUND | 0 | 348 | 0 | 348 | 348 |
| FEDERAL FUNDS | 0 | 49,586 | -15,650 | 33,936 | 33,936 |
| SPECIAL FUNDS | 0 | 29,716 | 0 | 29,716 | 29,716 |
| TOTAL | 0 | 79,650 | -15,650 | 64,000 | 64,000 |
| PROGRAM FUNDING SOURCES | | | | | |
| GENERAL FUND | 0 | 100,348 | -100,000 | 348 | 4,588 |
| FEDERAL FUNDS | 0 | 116,017 | 47,097 | 163,114 | 166,500 |

RECOMMENDATION DETAIL BY PROGRAM

313 VETERANS HOME
Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004
Time: 10:35:55

Program: Laundry

| | | Reporting Level: 00-313-800-00-00-00-000000000 | | | | |
|-----------------------------|---------------------------------------|--|-----------------------------|---|--|---------|
| Description | Expenditures 2001-2003 Biennium | Present Budget 2003-2005 | Budget Request Change | Requested Budget 2005-2007 Biennium | Executive Recommendation 2005-2007 | |
| | | | | | | |
| SPECIAL FUNDS | 0 | 29,716 | 0 | 29,716 | 29,716 | 29,716 |
| PROGRAM FUNDING TOTAL | 0 | 246,081 | -52,903 | 193,178 | 200,804 | 200,804 |
| FTE EMPLOYEES | .00 | 1.60 | .00 | 1.60 | 1.60 | 1.60 |
| FUNDING DETAIL | | | | | | |
| GENERAL FUND | | | | | | |
| FEDERAL FUNDS | 0 | 100,348 | -100,000 | 348 | 4,588 | 4,588 |
| H102 V.A. REIMBURSEMENT | | | | | | |
| TOTAL | 0 | 116,017 | 47,097 | 163,114 | 166,500 | 166,500 |
| SPECIAL FUNDS | 0 | 116,017 | 47,097 | 163,114 | 166,500 | 166,500 |
| 380 SOLDIERS HOME FUND 313F | | | | | | |
| TOTAL | 0 | 29,716 | 0 | 29,716 | 29,716 | 29,716 |
| | 0 | 29,716 | 0 | 29,716 | 29,716 | 29,716 |

RECOMMENDATION DETAIL BY PROGRAM

313 VETERANS HOME
Biennium: 2005-2007

Program: Pharmacy

Bill#: SB2007

Date: 12/17/2004
Time: 10:35:55

| Reporting Level: 00-313-900-00-00-00-00-0000000000 | | | | | |
|--|---------------------------------------|--------------------------------|-----------------------------|---|--|
| Description | Expenditures 2001-2003 Biennium | Present Budget 2003-2005 | Budget Request Change | Requested Budget 2005-2007 Biennium | Executive Recommendation 2005-2007 |
| SALARIES AND WAGES | | | | | |
| SALARIES | 0 | 0 | 112,320 | 112,320 | 112,320 |
| BENEFITS | 0 | 0 | 44,612 | 44,612 | 47,996 |
| SALARY INCREASE | 0 | 0 | 0 | 0 | 6,246 |
| BENEFIT INCREASE | 0 | 0 | 0 | 0 | 1,048 |
| TOTAL | | | 156,932 | 156,932 | 167,610 |
| SALARIES AND WAGES | | | | | |
| GENERAL FUND | 0 | 0 | 156,932 | 156,932 | 167,610 |
| FEDERAL FUNDS | 0 | 0 | 0 | 0 | 0 |
| SPECIAL FUNDS | 0 | 0 | 0 | 0 | 0 |
| TOTAL | | | 156,932 | 156,932 | 167,610 |
| OPERATING EXPENSES | | | | | |
| TRAVEL | 0 | 0 | 0 | 0 | 0 |
| IT-SOFTWARE/SUPPLIES | 0 | 0 | 0 | 0 | 0 |
| IT-CONTRACTUAL SERVICES | 0 | 0 | 0 | 0 | 5,000 |
| DUES & PROFESSIONAL DEV. | 0 | 0 | 0 | 0 | 500 |
| OPERATING FEES & SERVICES | 0 | 0 | 0 | 0 | 0 |
| OFFICE SUPPLIES | 0 | 0 | 0 | 0 | 0 |
| PROFESSIONAL SUPPLIES | 0 | 0 | 0 | 0 | 0 |
| MEDICAL,DENTAL & OPTICAL | 0 | 0 | 0 | 0 | 0 |
| MISCELLANEOUS SUPPLIES | 0 | 0 | 0 | 0 | 0 |
| OFFICE EQUIP-UNDER \$5000 | 0 | 0 | 0 | 0 | 0 |
| OPERA BUDGET ADJUSTMENT | 0 | 0 | 0 | 0 | 0 |
| TOTAL | | | | | |
| | 0 | 0 | 0 | 0 | 597,500 |
| OPERATING EXPENSES | | | | | |
| GENERAL FUND | 0 | 0 | 0 | 0 | 603,000 |
| FEDERAL FUNDS | 0 | 0 | 0 | 0 | 0 |
| SPECIAL FUNDS | 0 | 0 | 0 | 0 | 0 |
| TOTAL | | | | | |
| | 0 | 0 | 0 | 0 | 603,000 |

RECOMMENDATION DETAIL BY PROGRAM

313 VETERANS HOME
Biennium: 2005-2007

Bill#: SB2007

Date: 12/17/2004
Time: 10:35:55

Program: Pharmacy

| Description | | Expenditures 2001-2003 Biennium | Present Budget 2003-2005 | Budget Request Change | Requested Budget 2005-2007 Biennium | Executive Recommendation 2005-2007 |
|--|--|---------------------------------------|--------------------------------|-----------------------------|---|--|
| Reporting Level: 00-313-900-00-00-00-00-0000000000 | | | | | | |
| PROGRAM FUNDING SOURCES | | | | | | |
| GENERAL FUND | | | | | | |
| FEDERAL FUNDS | | | | | | |
| SPECIAL FUNDS | | | | | | |
| PROGRAM FUNDING TOTAL | | | | | | |
| FTE EMPLOYEES | | | | | | |
| FUNDING DETAIL | | | | | | |
| GENERAL FUND | | | | | | |
| | | 0 | 0 | 156,932 | 156,932 | 770,610 |
| | | 0 | 0 | 0 | 0 | 0 |
| | | 0 | 0 | 0 | 0 | 0 |
| | | 0 | 0 | 0 | 0 | 0 |
| | | 0 | 0 | 156,932 | 156,932 | 770,610 |
| | | .00 | .00 | 1.50 | 1.50 | 1.50 |
| | | 0 | 0 | 156,932 | 156,932 | 770,610 |

CHANGE PACKAGE SUMMARY

313 VETERANS HOME

Biennium: 2005-2007

Bill#: SB2007

Date: 12/23/2004

Time: 08:04:43

| Description | FTE | General Fund | Federal Funds | Special Funds | Total Funds |
|--------------------------------|------------|----------------|-----------------|-----------------|-------------------|
| AGENCY BUDGET CHANGES | | | | | |
| Cost To Continue | | 171,914 | -214,516 | -966,935 | -1,009,537 |
| 01 Professional Services | .00 | -8,228 | -27,872 | -141,400 | -177,500 |
| 02 Decrease in Appropriation | .00 | 0 | 0 | -178,774 | -178,774 |
| 04 Cost Increase | .00 | 2,000 | 0 | 37,660 | 39,660 |
| 05 Cost Decrease | .00 | -500 | -18,150 | -4,899 | -23,549 |
| 06 Utility Expense | .00 | 0 | 2,500 | 0 | 2,500 |
| 07 Time Clock | .00 | 0 | 0 | 13,000 | 13,000 |
| 08 Skilled Sewage Lift | .00 | 0 | 0 | 6,500 | 6,500 |
| 09 Mower | .00 | 0 | 0 | 7,000 | 7,000 |
| 10 Chiller | .00 | 0 | 0 | 7,500 | 7,500 |
| 11 Carpeting for Skilled Unit | .00 | 0 | 0 | 7,300 | 7,300 |
| 12 Replacement Tile | .00 | 0 | 0 | 8,651 | 8,651 |
| 13 Computer Server | .00 | 0 | 0 | 9,200 | 9,200 |
| 14 Bond & Interest Payment | .00 | 0 | 0 | 236,535 | 236,535 |
| 15 Additional Equipment Needed | .00 | 0 | 0 | 5,700 | 5,700 |
| Agency Total | .00 | 165,186 | -258,038 | -952,962 | -1,045,814 |

OPTIONAL REQUEST

| | | | | | |
|---|-------------|----------------|---------------|---------------|----------------|
| 01 Pharmacy Budget for 2005-2007 | .00 | 603,000 | 0 | 0 | 603,000 |
| 02 Additional funding needed for food costs | .00 | 128,738 | 0 | 0 | 128,738 |
| 03 Roofing | .00 | 54,920 | 0 | 0 | 54,920 |
| 04 Additional FTE needed | 1.56 | 0 | 63,294 | 16,473 | 79,767 |
| 05 Utility Vehicle | .00 | 9,700 | 0 | 0 | 9,700 |
| 06 Remodel Bathroom at Commandant's House | .00 | 6,957 | 0 | 0 | 6,957 |
| Optional Total | 1.56 | 803,315 | 63,294 | 16,473 | 883,082 |

BUDGET CHANGES NARRATIVE

313 VETERANS HOME

Date: 12/23/2004
Time: 08:04:43

| | | | |
|-----------------|----------------|--------------|-------------|
| Change Group: A | Change Type: A | Change No: 1 | Priority: 1 |
|-----------------|----------------|--------------|-------------|

Professional Services - Many fees for professional services will be decreasing due to new contracts and decreasing need for consulting services.

Professional Service fees for Administration will decrease significantly in the 2005-2007 biennium. In the 2003-2005 biennium we had additional professional service fees due to the strategic plan and the hiring of Eide Bailey for management and accounting help. Professional service fees for nursing will shift from skilled nursing to basic nursing due to the VA Medical Center change in policy for primary care appointments and overall costs will decrease due to the renegotiation of contracts with the Medical Director and Psychiatrist. Social Services professional service fees will decrease dramatically as the addiction counselor will be an FTE position instead of a consultant.

| | | | |
|-----------------|----------------|--------------|-------------|
| Change Group: A | Change Type: A | Change No: 2 | Priority: 1 |
|-----------------|----------------|--------------|-------------|

Decrease in Appropriation - Appropriations for these line items are decreasing as the 8 bed skilled addition was put on hold.

Appropriations were increased for these lines items for the addition of 8 skilled beds. The 8 bed addition was put on hold as it was deemed to be cost prohibitive at this time. The only space to place the additional 8 beds was on the 2nd floor which would have required extensive renovation and more staff than anticipated.

| | | | |
|-----------------|----------------|--------------|-------------|
| Change Group: A | Change Type: A | Change No: 4 | Priority: 1 |
|-----------------|----------------|--------------|-------------|

Cost Increase - Appropriation increased due to price increases.

Need to increase appropriation as prices have increased.

| | | | |
|-----------------|----------------|--------------|-------------|
| Change Group: A | Change Type: A | Change No: 5 | Priority: 1 |
|-----------------|----------------|--------------|-------------|

Cost Decrease - Appropriation cut to accurately reflect expenses.

Appropriation cut to accurately reflect expenses.

| | | | |
|-----------------|----------------|--------------|-------------|
| Change Group: A | Change Type: A | Change No: 6 | Priority: 1 |
|-----------------|----------------|--------------|-------------|

Utility Expense - We are trying to determine laundry costs more accurately.

This item is currently appropriated for under the maintenance department. We added the appropriation for utilities to laundry so we could separate laundry propane from maintenance to determine laundry costs more accurately.

| | | | |
|-----------------|----------------|--------------|-------------|
| Change Group: A | Change Type: A | Change No: 7 | Priority: 1 |
|-----------------|----------------|--------------|-------------|

Time Clock - A time clock would allow us to become more efficient and reduce labor costs.

Currently, all staff keep track of hours manually on handwritten timesheets. An automated timeclock would reduce employee time in writing timesheets, eliminate mathematical errors, substantially decrease time spent calculating and inputting payroll and verifying hours worked. The time clock would pay for itself in 1 - 1 1/2 years.

| | | | |
|-----------------|----------------|--------------|-------------|
| Change Group: A | Change Type: A | Change No: 8 | Priority: 1 |
|-----------------|----------------|--------------|-------------|

Skilled Sewage Lift - A new sewage lift pump is needed to replace current pump installed in 1991.

This lift was installed in 1991 with the addition of the skilled wing. This pump has a temporary patch to extend its life until a new one can be purchased. These pumps typically last 7 years.

| | | | |
|-----------------|----------------|--------------|-------------|
| Change Group: A | Change Type: A | Change No: 9 | Priority: 1 |
|-----------------|----------------|--------------|-------------|

Mower - We replace 1 mower each biennium due to high usage.

We have two lawn mowers to mow the grounds at the Veterans Home, we replace one each biennium due to high usage.

| | | | |
|------------------------|-----------------------|----------------------|--------------------|
| Change Group: A | Change Type: A | Change No: 10 | Priority: 1 |
|------------------------|-----------------------|----------------------|--------------------|

Chiller - The chiller cools food down fast to prevent contamination.

VA requirements require food to be cooled down to proper temperatures within certain time limits. We currently put leftovers in the freezer and spend a lot of staff time checking temperatures until we can move the food to the cooler.

| | | | |
|------------------------|-----------------------|----------------------|--------------------|
| Change Group: A | Change Type: A | Change No: 11 | Priority: 1 |
|------------------------|-----------------------|----------------------|--------------------|

Carpeting for Skilled Unit - We are asking to replace carpeting in 10 of the skilled rooms as the carpeting is in poor condition.

Current carpeting is 13 years old and in bad shape. The carpeting has many stains such as blood, medications, coffee, etc. that do not come out anymore. We need to keep the resident rooms presentable in order to attract and retain residents.

| | | | |
|------------------------|-----------------------|----------------------|--------------------|
| Change Group: A | Change Type: A | Change No: 12 | Priority: 1 |
|------------------------|-----------------------|----------------------|--------------------|

Replacement Tile - We need to replace broken, discolored tile in the original building.

We need to replace loose, discolored and damaged tile in several rooms and hallways in the original part of the building. We have a total of 9,720 sq. feet to replace @ .89 per sq. foot.

| | | | |
|------------------------|-----------------------|----------------------|--------------------|
| Change Group: A | Change Type: A | Change No: 13 | Priority: 1 |
|------------------------|-----------------------|----------------------|--------------------|

Computer Server - Upgrade of current computer server.

Replace current server with new RAID 10 server, windows server 2003 OS, and tape backup. This would provide a new server plus the old server could be used for HIPAA disaster recovery.

| | | | |
|------------------------|-----------------------|----------------------|--------------------|
| Change Group: A | Change Type: A | Change No: 14 | Priority: 1 |
|------------------------|-----------------------|----------------------|--------------------|

Bond & Interest Payment - Bond & Interest Payments for the Veterans Home for the 2005-2007 biennium

This is for principal payments of \$190,476 and interest payments of \$46,059 on outstanding bonds.

| | | | |
|------------------------|-----------------------|----------------------|------------------|
| Change Group: A | Change Type: A | Change No: 15 | Priority: |
|------------------------|-----------------------|----------------------|------------------|

Additional Equipment Needed - Need to increase equipment under \$5,000 appropriation.

Maintenance equipment under \$5,000 needs to be increased to cover costs of items needed for this biennium. Items to be purchased include: Recreation room air conditioner, condensate tank, transfer switch gear, handicap door opener and smoke detectors for skilled unit.

| | | | |
|------------------------|-----------------------|---------------------|--------------------|
| Change Group: O | Change Type: A | Change No: 1 | Priority: 1 |
|------------------------|-----------------------|---------------------|--------------------|

Pharmacy Budget for 2005-2007 - These are the dollars needed for operation of the Veterans Home pharmacy.

The pharmacy was approved by the Emergency Commission and Budget Section in June 2004. The Fargo VA Medical Center will cease providing medications to our skilled and basic care residents on January 1, 2005, as the monthly per diem we receive from the VA is to cover medication costs.

| | | | |
|------------------------|-----------------------|---------------------|--------------------|
| Change Group: O | Change Type: A | Change No: 2 | Priority: 2 |
|------------------------|-----------------------|---------------------|--------------------|

Additional funding needed for food costs - Additional funding is needed to increase the food appropriation line to the amount needed for the 2005-2007 biennium.

It is difficult to absorb any increases in line items as we have had to make drastic cuts in our budget to allow for the \$250,000 deducted from our general fund appropriation. In the 2003-2005 budget it was anticipated that the 8 bed skilled addition would bring in an additional \$250,000 in special fund revenue so the general fund appropriation was cut by \$250,000. By reinstating the \$250,000 in general fund appropriation, we would be able to meet our budget.

| | | | |
|------------------------|-----------------------|---------------------|--------------------|
| Change Group: O | Change Type: A | Change No: 3 | Priority: 3 |
|------------------------|-----------------------|---------------------|--------------------|

Roofing - The skilled unit, built in 1991, in is need of new roofing to prevent further damage in the building.

The roofing for the skilled wing, built in 1991, is a rubber membrane of 40 mil thickness. The membrane is shrinking badly. The maintenance department has patched much of the roof and has added in sections of membrane along the outside edge where the shrinkage has occurred. Over 100' has already been spliced in and another 60' will need to be spliced in before this winter. We have also experienced many leaks in the middle sections of this roof which have been spot repaired by the maintenance department. Maintenance recommends a prefabricated roof over a new rubber roof, which costs about the same as the current roof type but has a longer warranty.

| | | | |
|------------------------|-----------------------|---------------------|--------------------|
| Change Group: O | Change Type: A | Change No: 4 | Priority: 4 |
|------------------------|-----------------------|---------------------|--------------------|

Additional FTE needed - We need additional FTE to support hours actually worked by our staff.

Due to a performance audit recommendation, we have been tracking the FTE for each employee to determine the necessary level of FTE for the Veterans Home. Many staff are hired for .6 or .8 but are actually working a .8 or 1.0. We are requesting an additional 1.56 FTE to place employees in dietary and nursing at the FTE they work.

| | | | |
|------------------------|-----------------------|---------------------|--------------------|
| Change Group: O | Change Type: A | Change No: 5 | Priority: 5 |
|------------------------|-----------------------|---------------------|--------------------|

Utility Vehicle - We would like to replace our current utility vehicle with a more dependable, versatile vehicle.

Our current utility vehicle is a 1990 Daihatsu, which has a weak motor. We would like to replace this vehicle and our 4 wheeler with a 2100 Bobcat Utility Vehicle, which would be more dependable and versatile. This vehicle is used for grounds work and night watchmen rounds.

| | | | |
|------------------------|-----------------------|---------------------|--------------------|
| Change Group: O | Change Type: A | Change No: 6 | Priority: 6 |
|------------------------|-----------------------|---------------------|--------------------|

Remodel Bathroom at Commandant's House - The bathroom is in need of repair and currently isn't being used at all.

We obtained an estimate from a local contractor to gut the second floor bathroom in the Commandant's house. The estimate includes plumbing, sheetrock, new light fixtures, shower, sink, toilet and flooring. The bathroom currently has old yellow fixtures and a mixture of marlite and tile.

**NORTH DAKOTA VETERANS HOME
COMPARISON OF ACTUAL TO BUDGET
JANUARY 2005**

| | 2003-2005 <u>Budget</u> | Monthly <u>Budget</u> | January <u>Actual</u> | Favorable (Unfavorable) <u>For Month</u> |
|--|------------------------------------|----------------------------------|----------------------------------|---|
| <u>REVENUE</u> | | | | |
| Revenue from Federal Government | 3,544,017 | 147,667 | 233,083 | 85,416 |
| Gen Gov't/Refunds, Bus, Copier | 4,320 | 180 | 315 | 135 |
| Health/Rents, Medicare, Medicaid | 3,800,903 | 158,371 | 173,105 | 14,734 |
| Sale Meals - Prepared Food | 46,800 | 1,950 | 1,464 | -486 |
| Interest Income | 0 | 0 | 110 | 110 |
| Leases, Rents, Royalties/Phone, Fax | 4,560 | 190 | 43 | -147 |
| Donations | 3,120 | 130 | 68 | -62 |
| Sale of Non-Capital Asset | 0 | 0 | 0 | 0 |
| In-State Transfer | 0 | 0 | 67,300 | 67,300 |
| Miscellaneous Revenue | <u>1,320</u> | <u>55</u> | <u>10</u> | <u>-45</u> |
| Total Special & Federal Rev | 7,405,040 | 308,543 | 475,498 | 166,955 |
| General Fund Appn. | <u>3,254,072</u> | | | |
| TOTAL REVENUE | 10,659,112 | | | |
| <u>EXPENDITURES</u> | | | | |
| Salaries | 4,259,227 | 177,468 | 184,650 | -7,182 |
| Benefits | 2,051,621 | 85,484 | 79,508 | 5,976 |
| Temp Workers | 637,062 | 26,544 | 14,915 | 11,629 |
| Shift Differentials | 64,590 | 2,691 | 2,716 | -25 |
| Overtime | 111,099 | 4,629 | 4,388 | 241 |
| Other Salaries/Adjustments | <u>282,006</u> | <u>11,750</u> | <u>0</u> | <u>11,750</u> |
| Total Salaries & Benefits | 7,405,605 | 308,567 | 286,177 | 22,390 |
| IT-Data Processing | 113,000 | 4,708 | 1,968 | 2,740 |
| IT-Telephone | 107,760 | 4,490 | 3,594 | 896 |
| Travel | 137,752 | 5,740 | 4,027 | 1,713 |
| IT-Software Supplies | 5,000 | 208 | 237 | -29 |
| Utilities | 475,000 | 19,792 | 1,437 | 18,355 |
| Postage | 6,000 | 250 | 0 | 250 |
| IT-Contractual Services | 25,000 | 1,042 | 22 | 1,020 |
| Lease/Rent - Equipment | 7,000 | 292 | 0 | 292 |
| Lease/Rent - Building | 4,100 | 171 | 0 | 171 |
| Dues & Professional Dev. | 70,000 | 2,917 | 2,036 | 881 |
| Operating Fees & Services | 105,900 | 4,413 | 836 | 3,577 |
| Repairs | 52,000 | 2,167 | 0 | 2,167 |
| Professional Services | 285,031 | 11,876 | 2,185 | 9,691 |
| Insurance | 12,000 | 500 | 0 | 500 |
| Office Supplies | 45,200 | 1,883 | 1,116 | 767 |
| Printing | 23,506 | 979 | 0 | 979 |
| Professional Supplies & M | 73,563 | 3,065 | 3,637 | -572 |
| Food & Clothing | 550,137 | 22,922 | 28,185 | -5,263 |
| Medical, Dental & Optical | 461,000 | 19,208 | 5,425 | 13,783 |
| Bldg, Grnds, Vehicle Mtce Supp | 179,650 | 7,485 | 1,166 | 6,319 |
| Miscellaneous Supplies | 52,600 | 2,192 | 691 | 1,501 |
| Office Equipment Under \$5000 | 4,500 | 188 | 370 | -183 |
| Other Equipment Under \$5000 | 68,054 | 2,836 | 12,849 | -10,013 |
| IT Equipment Under \$5000 | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Total Operating Expenses | 2,863,753 | 119,323 | 69,781 | 49,542 |
| Equipment >\$5,000/Extraordinary Repairs | 124,480 | 5,187 | 0 | 5,187 |
| Capital Payments | <u>265,274</u> | <u>11,053</u> | <u>0</u> | <u>11,053</u> |
| | 389,754 | 16,240 | 0 | 16,240 |
| Transfers Out | 0 | 0 | 0 | 0 |
| Total Expenditures | 10,659,112 | 444,130 | 355,958 | 88,172 |

| | 2003-2005 Budget | July '03 to June '04 | July 2004 | August 2004 | September 2004 | October 2004 | November 2004 | December 2004 | January 2005 | Biennium To Date | Budgeted To Date | Favorable (Unfavorable) To Date | Budget Remaining | % of Budget Remaining |
|--|---------------------|-------------------------|----------------|----------------|-------------------|-----------------|------------------|------------------|-----------------|---------------------|---------------------|---------------------------------------|---------------------|--------------------------|
| REVENUES | | | | | | | | | | | | | | |
| Federal Government - Per Diem | 3,544,017 | 1,630,365 | 123,135 | 123,080 | 120,303 | 119,729 | 114,182 | 116,272 | 233,083 | 2,580,129 | 2,805,680 | -225,551 | 963,888 | 27% |
| General Gov't - Bus, Copier, Refunds | 4,320 | 6,789 | 0 | 290 | 595 | 0 | 297 | 248 | 315 | 8,534 | 3,420 | 5,114 | -4,214 | -98% |
| Health - Care & Treatment | 3,800,903 | 1,688,269 | 0 | 126,157 | 277,228 | -601 | 105,468 | 135,274 | 173,105 | 2,504,898 | 3,009,048 | -504,150 | 1,296,005 | 34% |
| Cash/Investment Earnings | 0 | 501 | 0 | 1,007 | 2,527 | 0 | 1,538 | 115 | 110 | 5,798 | 0 | 5,798 | -5,798 | 0% |
| Donations - Church | 3,120 | 932 | 0 | 84 | 213 | 0 | 78 | 101 | 68 | 1,456 | 2,470 | -1,014 | 1,664 | 53% |
| Leases, Rents - Phone, Fax | 4,560 | 499 | 0 | 19 | 67 | 0 | 52 | 26 | 43 | 706 | 3,610 | -2,904 | 3,854 | 85% |
| Miscellaneous | 1,320 | 7,020 | 0 | 56 | 147 | 0 | 89 | 0 | 10 | 7,322 | 1,045 | 6,277 | -6,002 | 0% |
| Sale of Non-capital Asset | 0 | 18 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 19 | 0 | 19 | -19 | 0% |
| In-State Transfer | 0 | 136,853 | 0 | 0 | 0 | 0 | 0 | 0 | 67,300 | 204,153 | 0 | 204,153 | -204,153 | 0% |
| Other Charges for Services | 46,800 | 13,737 | 0 | 10 | 51 | 0 | 0 | 1,726 | 1,484 | 16,988 | 37,050 | -20,062 | 29,812 | 0% |
| Total Fed & Special Revenue | 7,405,040 | 3,484,983 | 123,135 | 250,663 | 401,129 | 119,128 | 221,705 | 253,762 | 475,498 | 5,330,003 | 5,862,323 | -532,320 | 2,075,037 | 28% |
| General Fund Appn. | 3,254,072 | | | | | | | | | | | | | |
| Total Revenues | 10,659,112 | | | | | | | | | | | | | |
| EXPENDITURES | | | | | | | | | | | | | | |
| Salaries | 4,259,227 | 2,181,027 | 190,035 | 177,890 | 173,445 | 171,731 | 183,011 | 181,321 | 184,650 | 3,443,110 | 3,371,888 | -71,222 | 816,117 | 19% |
| Benefits | 2,051,621 | 1,002,542 | 77,828 | 77,358 | 72,345 | 121,367 | 78,951 | 76,815 | 79,508 | 1,586,714 | 1,624,200 | 37,486 | 484,907 | 23% |
| Temp Workers | 637,062 | 227,319 | 12,928 | 13,032 | 14,776 | 13,482 | 14,732 | 15,153 | 14,915 | 326,337 | 504,341 | 178,004 | 310,725 | 49% |
| Overtime | 111,099 | 45,321 | 6,345 | 2,036 | 1,966 | 1,884 | 4,440 | 6,028 | 4,388 | 72,408 | 87,953 | 15,545 | 38,691 | 35% |
| Shift Differentials | 64,590 | 35,191 | 6,727 | 7,602 | 7,113 | 8,101 | 1,917 | 2,192 | 2,716 | 71,559 | 51,134 | -20,425 | -8,969 | -11% |
| Other Salaries/Adjustments | 282,006 | -5,131 | 293,863 | 277,918 | 269,645 | 316,565 | 283,051 | 281,509 | 286,177 | 5,494,997 | 5,862,771 | 367,774 | 1,910,608 | 26% |
| Total Salaries & Benefits | 7,405,605 | 3,486,269 | 293,863 | 277,918 | 269,645 | 316,565 | 283,051 | 281,509 | 286,177 | 5,494,997 | 5,862,771 | 367,774 | 1,910,608 | 26% |
| IT-Data Processing | 113,000 | 25,451 | 0 | 4,249 | 2,004 | 318 | 2,000 | 1,985 | 1,968 | 37,975 | 89,458 | 51,483 | 75,025 | 66% |
| IT-Telephone | 107,760 | 43,917 | 3,537 | 3,662 | 3,837 | 0 | 7,070 | 189 | 3,594 | 65,606 | 85,310 | 19,704 | 42,154 | 39% |
| Travel | 137,752 | 60,440 | 1,394 | 3,876 | 5,347 | 8,808 | 3,554 | 4,293 | 4,027 | 89,739 | 109,054 | 19,315 | 48,013 | 35% |
| IT-Software Supplies | 5,000 | 6,053 | 0 | 385 | 0 | 0 | 106 | 307 | 237 | 7,088 | 3,958 | -3,130 | -2,088 | 0% |
| Utilities | 475,000 | 219,001 | 14,499 | 15,326 | 14,573 | 14,240 | 15,533 | 26,565 | 1,437 | 321,174 | 376,042 | 54,868 | 153,828 | 32% |
| Postage | 6,000 | 3,844 | 0 | 0 | 1,070 | 0 | 411 | 0 | 0 | 5,325 | 4,750 | -575 | 675 | 11% |
| IT-Contractual Services | 25,000 | 2,875 | 0 | 0 | 6,091 | 0 | 5,425 | 0 | 22 | 14,413 | 19,792 | 5,379 | 10,587 | 42% |
| Lease/Rent - Equipment | 7,000 | 3,359 | 261 | 261 | 261 | 386 | 261 | 261 | 0 | 5,050 | 5,542 | 492 | 1,950 | 28% |
| Lease/Rent - Building | 4,100 | 1,659 | 133 | 142 | 142 | 0 | 284 | 142 | 0 | 2,502 | 3,246 | 744 | 1,598 | 39% |
| Dues & Professional Dev. | 70,000 | 18,715 | 675 | 4,706 | 3,063 | 275 | 998 | 800 | 2,036 | 31,268 | 55,417 | 24,149 | 38,732 | 55% |
| Operating Fees & Services | 105,900 | 22,468 | 815 | 256 | 723 | 725 | 1,564 | 350 | 836 | 27,737 | 83,838 | 56,101 | 78,163 | 74% |
| Repairs | 52,000 | 16,348 | 420 | 2,811 | 5 | 5,202 | 826 | 551 | 0 | 26,163 | 41,167 | 15,004 | 25,837 | 50% |
| Professional Services | 285,031 | 164,136 | 7,129 | 10,042 | 9,715 | 7,789 | 13,592 | 6,799 | 2,185 | 221,387 | 225,650 | 4,263 | 63,644 | 22% |
| Insurance | 12,000 | 16,620 | 0 | 15,024 | 0 | 0 | 0 | 0 | 0 | 31,644 | 9,500 | -22,144 | -19,644 | -164% |
| Office Supplies | 45,200 | 21,385 | 785 | 1,310 | 1,417 | 1,529 | 1,619 | 2,573 | 1,116 | 31,734 | 35,783 | 4,049 | 13,466 | 30% |
| Printing | 23,506 | 8,514 | 522 | 326 | 635 | 398 | 2,212 | 288 | 0 | 12,895 | 18,609 | 5,714 | 10,611 | 45% |
| Professional Supplies & M | 73,563 | 40,458 | 3,391 | 2,822 | 3,770 | 3,450 | 2,307 | 1,227 | 3,637 | 61,062 | 58,237 | -2,825 | 12,501 | 17% |
| Food & Clothing | 550,137 | 282,695 | 21,027 | 3,691 | 38,374 | 7,291 | 39,677 | 5,070 | 28,185 | 406,010 | 435,525 | 29,515 | 144,127 | 26% |
| Medical, Dental & Optical | 131,502 | 131,502 | 9,442 | 1,955 | 13,854 | 12,775 | 9,503 | 12,202 | 5,425 | 196,658 | 384,958 | 188,300 | 284,342 | 57% |
| Bldg, Grnds, Vehicle Mnce Supp | 179,650 | 66,449 | 4,519 | 2,013 | 9,107 | 4,553 | 4,388 | 6,033 | 1,166 | 98,224 | 142,223 | 43,999 | 81,426 | 45% |
| Miscellaneous Supplies | 52,600 | 26,980 | 2,519 | 586 | 1,637 | 1,748 | 1,915 | 2,139 | 691 | 38,215 | 41,642 | 3,427 | 14,385 | 27% |
| Office Equipment Under \$5000 | 4,500 | 6,901 | 80 | 0 | 415 | 0 | 1,280 | 961 | 370 | 10,007 | 3,563 | -6,445 | -5,507 | -122% |
| Other Equipment Under \$5000 | 68,054 | 9,284 | 0 | 1,685 | 587 | 0 | 1,626 | 843 | 12,849 | 26,874 | 53,876 | 27,002 | 41,180 | 61% |
| IT Equipment Under \$5000 | 0 | 1,274 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1,274 | 0 | -1,274 | -1,274 | 0% |
| Total Operating Expenses | 2,863,753 | 1,180,328 | 71,144 | 75,128 | 116,427 | 67,487 | 116,151 | 73,578 | 69,781 | 1,770,024 | 2,267,138 | 497,114 | 1,093,729 | 38% |
| Transfers | 0 | 6,046 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 6,046 | 0 | -6,046 | -6,046 | 0% |
| Equipment>5,000/Extraordinary Rep | 124,480 | 33,468 | 10,836 | 0 | 0 | 11,760 | 0 | 517 | 0 | 56,581 | 98,547 | 41,966 | 67,899 | 55% |
| Capital - Principal & Interest | 265,274 | 0 | 0 | 0 | 113,315 | 0 | 15,093 | 0 | 0 | 128,408 | 210,009 | 81,601 | 136,866 | 52% |
| Total Capital Improvements | 389,754 | 33,468 | 10,836 | 0 | 113,315 | 11,760 | 15,093 | 517 | 0 | 184,989 | 308,555 | 123,566 | 204,765 | 53% |
| Total Expenditures | 10,659,112 | 4,700,065 | 375,843 | 353,046 | 499,387 | 395,812 | 414,295 | 355,604 | 355,958 | 7,450,010 | 8,438,464 | 988,454 | 3,209,102 | 30% |

**ADMINISTRATION DEPARTMENT
COMPARISON OF ACTUAL TO BUDGET
JANUARY 2005**

| | <u>2003-2005 Budget</u> | <u>Monthly Budget</u> | <u>January Expenses</u> | <u>Favorable (Unfavorable) For Month</u> |
|--------------------------------|-----------------------------|---------------------------|-----------------------------|--|
| Salaries | 455,885 | 18,995 | 15,778 | 3,217 |
| Benefits | 153,387 | 6,391 | 5,253 | 1,138 |
| Temp Workers | 52,234 | 2,176 | 519 | 1,657 |
| Shift Differential | 6,459 | 269 | 0 | 269 |
| Overtime | <u>282,008</u> | <u>11,750</u> | <u>851</u> | <u>10,899</u> |
| Total Salaries & Benefits | 949,973 | 39,582 | 22,401 | 17,181 |
| IT-Data Processing | 113,000 | 4,708 | 1,968 | 2,740 |
| IT-Telephone | 107,760 | 4,490 | 3,594 | 896 |
| Travel | 44,552 | 1,856 | 254 | 1,602 |
| IT-Software Supplies | 0 | 0 | 238 | -238 |
| Postage | 6,000 | 250 | 0 | 250 |
| IT-Contractual Services | 15,900 | 663 | 23 | 640 |
| Lease/Rent - Equipment | 7,000 | 292 | 0 | 292 |
| Dues & Professional Dev. | 26,800 | 1,117 | 1,797 | -680 |
| Operating Fees & Services | 53,800 | 2,242 | 520 | 1,722 |
| Repairs | 250 | 10 | 0 | 10 |
| Professional Services | 13,000 | 542 | 0 | 542 |
| Insurance | 10,200 | 425 | 0 | 425 |
| Office Supplies | 35,400 | 1,475 | 757 | 718 |
| Printing | 6,600 | 275 | 0 | 275 |
| Professional Supplies & M | 700 | 29 | 31 | -2 |
| Food & Clothing | 0 | 0 | 0 | 0 |
| Medical, Dental & Optical | 0 | 0 | 0 | 0 |
| Bldg, Grnds, Vehicle Mtce Supp | 2,600 | 108 | 0 | 108 |
| Miscellaneous Supplies | 5,000 | 208 | 0 | 208 |
| Office Equipment Under \$5000 | 4,500 | 188 | 114 | 74 |
| Other Equipment Under \$5000 | 24,243 | 1,010 | 0 | 1,010 |
| IT Equipment Under \$5000 | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Total Operating Expenses | 477,305 | 19,888 | 9,296 | 10,592 |
| Equipment Over \$5,000 | 3,325 | 139 | 0 | 139 |
| Capital - Principal & Interest | 265,274 | 11,053 | 0 | 11,053 |
| Transfers Out | 0 | 0 | 0 | 0 |
| Total Expenditures | 1,695,877 | 70,662 | 31,697 | 38,965 |

ADMINISTRATION DEPARTMENT
ACTUAL VS. BUDGET INFORMATION
FOR JULY 2003 - JANUARY 2005

| 2003-2005 Budget | July '03 to June '04 | July Expenses | August Expenses | September Expenses | October Expenses | November Expenses | December Expenses | January Expenses | Biennium To Date | Favorable (Unfavorable) | | % of Budget Remaining | |
|---------------------------------|-------------------------|------------------|--------------------|-----------------------|---------------------|----------------------|----------------------|---------------------|---------------------|----------------------------|---------|--------------------------|---------------------|
| | | | | | | | | | | Budgeted To Date | To Date | | |
| | | | | | | | | | | | | | Budget Remaining |
| Salaries | 455,885 | 259,885 | 15,895 | 15,895 | 15,895 | 15,981 | 16,204 | 15,778 | 371,428 | 360,909 | -10,519 | 84,457 | 19% |
| Benefits | 153,387 | 130,254 | 5,343 | 3,543 | 50,265 | 5,206 | 5,298 | 5,253 | 210,366 | 121,431 | -88,935 | -56,979 | -37% |
| Temporary | 52,234 | 16,587 | 0 | 192 | 144 | 144 | 162 | 519 | 17,748 | 41,352 | 23,604 | 34,486 | 66% |
| Overtime | 6,459 | 1,854 | 900 | 989 | 1,270 | 0 | 450 | 851 | 7,295 | 5,113 | -2,182 | -836 | -13% |
| Other Salaries | 282,008 | 654 | 0 | 0 | 0 | 335 | 0 | 0 | 989 | 223,256 | 222,267 | 281,019 | 100% |
| Total Salaries & Benefits | 949,973 | 409,234 | 22,138 | 20,619 | 67,574 | 21,666 | 22,114 | 22,401 | 607,826 | 752,062 | 144,236 | 342,147 | 36% |
| IT-Data Processing | 113,000 | 25,451 | 0 | 2,004 | 0 | 2,000 | 1,985 | 1,968 | 37,657 | 89,458 | 51,801 | 75,343 | 67% |
| IT-Communications | 107,760 | 43,917 | 3,537 | 3,637 | 318 | 7,070 | 189 | 3,594 | 65,924 | 85,310 | 19,386 | 41,836 | 39% |
| Travel | 44,552 | 9,240 | 1,294 | 303 | 1,554 | 86 | 271 | 254 | 13,783 | 35,270 | 21,487 | 30,769 | 69% |
| IT-Software Supplies | 0 | 5,657 | 0 | 0 | 0 | 106 | 307 | 238 | 6,693 | 0 | -6,693 | -6,693 | 0% |
| Utilities | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| Postage | 6,000 | 3,844 | 0 | 1,070 | 0 | 411 | 0 | 0 | 5,325 | 4,750 | -575 | 675 | 11% |
| IT-Contractual Services | 15,900 | 2,175 | 0 | 5,935 | 0 | 5,425 | 0 | 23 | 13,558 | 12,588 | -971 | 2,342 | 15% |
| Lease/Rent - Equipment | 7,000 | 3,132 | 261 | 261 | 261 | 261 | 261 | 0 | 4,698 | 5,542 | 844 | 2,302 | 33% |
| Lease/Rent - Building | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| Dues & Professional Dev. | 26,800 | 8,888 | 97 | 2,134 | 115 | 983 | 800 | 1,797 | 16,229 | 21,217 | 4,988 | 10,571 | 39% |
| Operating Fees & Services | 53,800 | 5,941 | 197 | -43 | 207 | 180 | 0 | 520 | 7,002 | 42,592 | 35,590 | 46,798 | 87% |
| Repairs | 250 | 246 | 0 | 0 | 131 | 131 | 131 | 0 | 639 | 198 | -441 | -389 | -156% |
| Professional Services | 13,000 | 70,118 | 1,957 | -3,988 | 2,203 | 2,250 | 3,140 | 0 | 77,803 | 10,292 | -67,511 | -64,803 | 0% |
| Insurance | 10,200 | 15,739 | 0 | 15,024 | 0 | 0 | 0 | 0 | 30,763 | 8,075 | -22,688 | -20,563 | 0% |
| Office Supplies | 35,400 | 17,639 | 344 | 1,310 | 1,128 | 1,458 | 2,202 | 757 | 25,988 | 28,025 | 2,037 | 9,412 | 27% |
| Printing | 6,600 | 2,229 | 0 | 94 | 0 | 1,516 | 0 | 0 | 3,839 | 5,225 | 1,386 | 2,761 | 42% |
| Professional Supplies & M | 700 | 616 | 0 | 0 | 0 | 0 | 0 | 31 | 647 | 554 | -93 | 53 | 8% |
| Food & Clothing | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| Medical, Dental & Optical | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| Bldg, Grnds, Vehicle Mctce Supp | 2,600 | 23 | 0 | 0 | 0 | 0 | 0 | 0 | 23 | 2,058 | 2,035 | 2,577 | 99% |
| Miscellaneous Supplies | 5,000 | 1,459 | 90 | 20 | 0 | 0 | 0 | 0 | 1,569 | 2,389 | 3,958 | 3,431 | 69% |
| Other Equipment Under \$5000 | 4,500 | 5,822 | 0 | 415 | 0 | 0 | 287 | 114 | 6,638 | 3,563 | -3,076 | -2,138 | 0% |
| Other Equipment Under \$5000 | 24,243 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 19,192 | 19,192 | 24,243 | 100% |
| IT Equipment Under \$5000 | 0 | 578 | 0 | 0 | 0 | 0 | 0 | 0 | 578 | 0 | -578 | -578 | 0% |
| Total Operating Expenses | 477,305 | 222,714 | 7,777 | 29,261 | 5,710 | 21,877 | 9,573 | 9,296 | 319,356 | 377,866 | 58,510 | 157,949 | 33% |
| Equipment Over \$5,000 | 3,325 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2,632 | 2,632 | 3,325 | 100% |
| Capital - Principal & Interest | 265,274 | 0 | 0 | 113,316 | 0 | 15,093 | 0 | 0 | 128,409 | 210,009 | 81,600 | 136,865 | 52% |
| Transfers | 0 | 6,046 | 0 | 0 | -6,046 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| Total Expenditures | 1,695,877 | 837,994 | 29,915 | 51,341 | 147,083 | 58,636 | 31,687 | 31,697 | 1,055,591 | 1,342,569 | 286,978 | 640,286 | 38% |

**MAINTENANCE DEPARTMENT
COMPARISON OF BUDGET TO ACTUAL
JANUARY 2005**

| | <u>2003-2005 Budget</u> | <u>Monthly Budget</u> | <u>January Expenses</u> | <u>Favorable (Unfavorable) For Month</u> |
|--------------------------------|-----------------------------|---------------------------|-----------------------------|--|
| Salaries | 229,498 | 9,562 | 9,671 | -109 |
| Benefits | 90,121 | 3,755 | 3,823 | -68 |
| Temp Workers | 116,855 | 4,869 | 2,185 | 2,684 |
| Overtime | <u>2,584</u> | <u>108</u> | <u>0</u> | <u>108</u> |
| Total Salaries & Benefits | 439,058 | 18,294 | 15,679 | 2,615 |
| Travel | 73,000 | 3,042 | 3,751 | -709 |
| Utilities | 475,000 | 19,792 | 0 | 19,792 |
| Lease/Rent - Equipment | 0 | 0 | 0 | 0 |
| Lease/Rent - Building | 3,500 | 146 | 0 | 146 |
| Dues & Professional Dev. | 1,100 | 46 | 0 | 46 |
| Operating Fees & Services | 24,700 | 1,029 | 73 | 956 |
| Repairs | 43,650 | 1,819 | 0 | 1,819 |
| Professional Services | 0 | 0 | 0 | 0 |
| Insurance | 1,800 | 75 | 0 | 75 |
| Professional Supplies & M | 700 | 29 | 0 | 29 |
| Food & Clothing | 1,100 | 46 | 0 | 46 |
| Bldg, Grnds, Vehicle Mtce Supp | 117,100 | 4,879 | 654 | 4,225 |
| Miscellaneous Supplies | 15,000 | 625 | 0 | 625 |
| Office Equipment Under \$5000 | 0 | 0 | 0 | 0 |
| Other Equipment Under \$5000 | 11,021 | 459 | 0 | 459 |
| Total Operating Expenses | 767,671 | 31,986 | 4,478 | 27,508 |
| Equipment Over \$5,000 | 35,000 | 1,458 | 0 | 1,458 |
| Total Expenditures | 1,241,729 | 51,739 | 20,157 | 31,582 |

North Dakota Veterans Home
Percent of Budget Remaining = 21%

MAINTENANCE DEPARTMENT
ACTUAL VS. BUDGET INFORMATION
FOR JULY 2003 - JANUARY 2005

| | 2003-2005 Budget | July '03 to June '04 | July Expenses | August Expenses | September Expenses | October Expenses | November Expenses | December Expenses | January Expenses | Biennium To Date | Budgeted To Date | Favorable (Unfavorable) | | Budget Remaining | % of Budget Remaining |
|------------------------------|---------------------|-------------------------|------------------|--------------------|-----------------------|---------------------|----------------------|----------------------|---------------------|---------------------|---------------------|----------------------------|--------------|---------------------|--------------------------|
| | | | | | | | | | | | | To Date | To Date | | |
| Salaries | 229,498 | 115,626 | 9,660 | 9,660 | 9,660 | 9,660 | 9,660 | 9,660 | 9,671 | 183,257 | 181,686 | -1,571 | 46,241 | 20% | |
| Benefits | 90,121 | 45,609 | 3,744 | 3,934 | 3,785 | 3,816 | 3,825 | 3,854 | 3,823 | 72,390 | 71,346 | -1,044 | 17,731 | 20% | |
| Temp Workers | 116,855 | 30,704 | 1,746 | 4,108 | 2,403 | 3,039 | 3,006 | 2,529 | 2,185 | 49,720 | 92,510 | 42,790 | 67,135 | 57% | |
| Overtime | <u>2,584</u> | <u>671</u> | <u>45</u> | <u>92</u> | <u>135</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>943</u> | <u>2,046</u> | <u>1,103</u> | <u>1,641</u> | <u>64%</u> | |
| Total Salaries & Benefits | 439,058 | 192,610 | 15,195 | 17,794 | 15,983 | 16,515 | 16,491 | 16,043 | 15,679 | 306,310 | 347,588 | 41,278 | 132,748 | 30% | |
| Travel | 73,000 | 45,895 | 0 | 3,062 | 3,984 | 4,372 | 3,500 | 3,896 | 3,751 | 68,460 | 57,792 | -10,668 | 4,540 | 6% | |
| Utilities | 475,000 | 219,001 | 14,499 | 15,326 | 14,573 | 14,227 | 13,885 | 26,564 | 0 | 318,075 | 376,042 | 57,967 | 156,925 | 33% | |
| Lease/Rent - Equipment | 133 | 343 | 133 | 0 | 142 | 125 | 0 | 0 | 0 | 743 | 105 | -638 | -610 | 0% | |
| Lease/Rent - Building | 3,500 | 1,526 | 0 | 142 | 0 | 0 | 284 | 142 | 0 | 2,094 | 2,771 | 677 | 1,406 | 40% | |
| Dues & Professional Dev. | 1,100 | 260 | 52 | 310 | 0 | 0 | 0 | 0 | 0 | 622 | 871 | 249 | 478 | 43% | |
| Operating Fees & Services | 24,700 | 6,870 | 15 | -390 | 17 | 15 | 194 | 10 | 73 | 6,804 | 19,554 | 12,750 | 17,896 | 72% | |
| Repairs | 43,650 | 15,677 | 420 | 2,811 | 5 | 5,014 | 695 | 420 | 0 | 25,042 | 34,556 | 9,514 | 18,608 | 43% | |
| Professional Services | 0 | 457 | 0 | 5,519 | 6,960 | 16 | 2,175 | 79 | 0 | 15,206 | 0 | -15,206 | -15,206 | 0% | |
| Insurance | 1,800 | 881 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 881 | 1,425 | 544 | 919 | 51% | |
| Professional Supplies & M | 700 | 145 | 156 | 0 | 485 | 0 | 0 | 0 | 0 | 786 | 554 | -232 | -86 | -12% | |
| Food & Clothing | 1,100 | 34 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 34 | 871 | 837 | 1,066 | 97% | |
| Bldg, Grnds, Vehicle Mnce Su | 117,100 | 48,321 | 3,764 | 1,086 | 4,119 | 2,062 | 3,315 | 4,389 | 654 | 67,710 | 92,704 | 24,994 | 49,390 | 42% | |
| Miscellaneous Supplies | 15,000 | 2,839 | 839 | 272 | 66 | 0 | 145 | 143 | 0 | 4,304 | 11,875 | 7,571 | 10,696 | 71% | |
| Office Equipment Under \$500 | 0 | 219 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 219 | 0 | -219 | -219 | 0% | |
| Other Equipment Under \$500 | <u>11,021</u> | <u>4,153</u> | <u>0</u> | <u>0</u> | <u>587</u> | <u>0</u> | <u>126</u> | <u>0</u> | <u>0</u> | <u>4,866</u> | <u>8,725</u> | <u>3,859</u> | <u>6,155</u> | 56% | |
| Total Operating Expenses | 767,804 | 346,621 | 19,878 | 28,138 | 30,938 | 25,831 | 24,319 | 35,643 | 4,478 | 515,846 | 607,845 | 91,999 | 251,958 | 33% | |
| Equipment Over \$5,000 | 35,000 | 27,218 | 0 | 6,250 | 0 | 0 | 0 | 0 | 0 | 33,468 | 27,708 | -5,760 | 1,532 | 4% | |
| Total Expenditures | 1,241,862 | 566,449 | 35,073 | 52,182 | 46,921 | 42,346 | 40,810 | 51,686 | 20,157 | 855,624 | 983,141 | 127,517 | 386,238 | 31% | |

**DIETARY DEPARTMENT
COMPARISON OF ACTUAL TO BUDGET
JANUARY 2005**

| | <u>2003-2005 Budget</u> | <u>Monthly Budget</u> | <u>January Expenses</u> | <u>Favorable (Unfavorable) For Month</u> |
|--------------------------------|-----------------------------|---------------------------|-----------------------------|--|
| Salaries | 526,324 | 21,930 | 20,071 | 1,859 |
| Benefits | 304,412 | 12,684 | 10,994 | 1,690 |
| Temp Workers | 51,315 | 2,138 | 2,113 | 25 |
| Overtime | <u>5,167</u> | <u>215</u> | <u>154</u> | <u>61</u> |
| Total Salaries & Benefits | 887,218 | 36,967 | 33,332 | 3,635 |
| Travel | 1,700 | 71 | 0 | 71 |
| IT-Contractual Services | 100 | 4 | 0 | 4 |
| Dues & Professional Dev. | 2,900 | 121 | 0 | 121 |
| Operating Fees & Services | 2,600 | 108 | 0 | 108 |
| Repairs | 2,100 | 88 | 0 | 88 |
| Office Supplies | 400 | 17 | 0 | 17 |
| Printing | 13,900 | 579 | 0 | 579 |
| Professional Supplies & M | 10,000 | 417 | 1,054 | -637 |
| Food & Clothing | 454,350 | 18,931 | 26,564 | -7,633 |
| Medical, Dental & Optical | 500 | 21 | 0 | 21 |
| Bldg, Grnds, Vehicle Mtce Supp | 6,000 | 250 | 9 | 241 |
| Miscellaneous Supplies | 4,000 | 167 | 184 | -17 |
| Other Equipment Under \$5000 | <u>700</u> | <u>29</u> | <u>0</u> | <u>29</u> |
| Total Operating Expenses | 499,250 | 20,802 | 27,811 | -7,009 |
| Equipment Over \$5,000 | 11,650 | 485 | 0 | 485 |
| Total Expenditures | 1,398,118 | 58,255 | 61,143 | -2,888 |

North Dakota Veterans Home
Percent of Budget Remaining = 21%

DIETARY DEPARTMENT
ACTUAL VS. BUDGET INFORMATION
FOR JULY 2003 - JANUARY 2005

| | 2003-2005 Budget | June '03 to July '04 | July Expenses | August Expenses | September Expenses | October Expenses | November Expenses | December Expenses | January Expenses | Biennium To Date | Budgeted To Date | Favorable (Unfavorable) To Date | Budget Remaining | % of Budget Remaining |
|--------------------------------|---------------------|-------------------------|------------------|--------------------|-----------------------|---------------------|----------------------|----------------------|---------------------|---------------------|---------------------|---------------------------------------|---------------------|--------------------------|
| | | | | | | | | | | | | | | |
| Salaries | 526,324 | 265,785 | 22,574 | 20,837 | 21,555 | 21,297 | 21,848 | 20,525 | 19,963 | 414,384 | 416,673 | 2,289 | 111,940 | 21% |
| Benefits | 304,412 | 146,340 | 11,794 | 11,522 | 10,580 | 11,770 | 11,275 | 10,099 | 10,994 | 224,374 | 240,993 | 16,619 | 80,038 | 26% |
| Temp Workers | 51,315 | 39,243 | 3,854 | 3,335 | 2,564 | 1,532 | 2,949 | 2,967 | 2,113 | 58,557 | 40,624 | -17,933 | -7,242 | -14% |
| Shift Differential | 0 | 1,270 | 547 | 0 | 0 | 0 | 0 | 0 | 108 | 1,925 | 0 | -1,925 | -1,925 | 0% |
| Overtime | 5,167 | 2,445 | 6 | 74 | 260 | 0 | 205 | 266 | 154 | 3,410 | 4,091 | 681 | 1,757 | 34% |
| Adjustment (Due to Retirement) | 0 | -5,108 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | -5,108 | 0 | 5,108 | 5,108 | 0% |
| Total Salaries & Benefits | 887,218 | 449,975 | 38,775 | 35,768 | 34,959 | 34,599 | 36,277 | 33,857 | 33,332 | 697,542 | 702,381 | 4,839 | 189,676 | 21% |
| Travel | 1,700 | 552 | 0 | 0 | 254 | 49 | 0 | 0 | 0 | 855 | 1,346 | 491 | 845 | 50% |
| IT-Contractual Services | 100 | 700 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 700 | 79 | -621 | -600 | -600% |
| Dues & Professional Dev. | 2,900 | 1,011 | 98 | 581 | 0 | 0 | 0 | 0 | 0 | 1,690 | 2,296 | 606 | 1,210 | 42% |
| Operating Fees & Services | 2,600 | 473 | 67 | 200 | 18 | 0 | 123 | 56 | 0 | 937 | 2,058 | 1,121 | 1,663 | 64% |
| Repairs | 2,100 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1,663 | 1,663 | 2,100 | 100% |
| Professional Services | 0 | 0 | 0 | 0 | 600 | 0 | 0 | 0 | 0 | 600 | 0 | -600 | -600 | 0% |
| Office Supplies | 400 | 232 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 232 | 317 | 85 | 168 | 42% |
| Printing | 13,900 | 5,751 | 522 | 231 | 635 | 398 | 697 | 288 | 0 | 8,522 | 11,004 | 2,482 | 5,378 | 39% |
| Professional Supplies & M | 10,000 | 9,973 | 319 | 564 | 447 | 776 | 818 | 0 | 1,054 | 13,951 | 7,917 | -6,034 | -3,951 | -40% |
| Food & Clothing | 454,350 | 246,243 | 19,569 | 3,456 | 35,432 | 2,122 | 35,099 | 2,013 | 26,564 | 370,498 | 359,694 | -10,804 | 83,852 | 18% |
| Medical, Dental & Optical | 500 | 88 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 88 | 396 | 308 | 412 | 82% |
| Bldg, Grnds, Vehicle Mctc Supp | 6,000 | 2,726 | 102 | 0 | 582 | 732 | 67 | 270 | 9 | 4,488 | 4,750 | 262 | 1,512 | 25% |
| Miscellaneous Supplies | 4,000 | 3,103 | 98 | 31 | 42 | 0 | 321 | 188 | 184 | 3,967 | 3,167 | -800 | 33 | 1% |
| Other Equipment Under \$5000 | 700 | 0 | 0 | 1,685 | 0 | 0 | 0 | 0 | 0 | 1,685 | 554 | -1,131 | -985 | -141% |
| IT Equipment Under \$5000 | 0 | 696 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 696 | 0 | -696 | -696 | 0% |
| Total Operating Expenses | 499,250 | 271,548 | 20,775 | 6,748 | 38,010 | 4,077 | 37,125 | 2,815 | 27,811 | 408,909 | 395,240 | -13,669 | 90,341 | 18% |
| Equipment Over \$5,000 | 11,650 | 0 | 10,836 | 0 | 0 | 0 | 0 | 0 | 0 | 10,836 | 9,223 | -1,613 | 814 | 7% |
| Total Expenditures | 1,398,118 | 721,523 | 70,386 | 42,516 | 72,969 | 38,676 | 73,402 | 36,672 | 61,143 | 1,117,287 | 1,106,843 | -10,444 | 280,831 | 20% |

**NURSING DEPARTMENT
COMPARISON OF ACTUAL TO BUDGET
JANUARY 2005**

| | <u>2003-2005 Budget</u> | <u>Monthly Budget</u> | <u>Jan Skilled Expenses</u> | <u>Jan Basic Expenses</u> | <u>Total Jan Expenses</u> | <u>Favorable (Unfavorable) For Month</u> |
|--------------------------------|-----------------------------|---------------------------|---------------------------------|-------------------------------|-------------------------------|--|
| Salaries | 2,187,784 | 91,158 | 64,994 | 33,424 | 98,418 | -7,260 |
| Benefits | 1,103,776 | 45,991 | 28,556 | 13,720 | 42,276 | 3,715 |
| Temp Workers | 206,688 | 8,612 | 1,973 | 1,501 | 3,474 | 5,138 |
| Shift Differential | 64,590 | 2,691 | 2,134 | 346 | 2,480 | 211 |
| Overtime | <u>87,846</u> | <u>3,660</u> | <u>2,546</u> | <u>521</u> | <u>3,067</u> | <u>593</u> |
| Total Salaries & Benefits | 3,650,684 | 152,112 | 100,203 | 49,512 | 149,715 | 2,397 |
| Travel | 13,100 | 546 | 0 | 0 | 0 | 546 |
| IT-Contractual Services | 9,000 | 375 | 0 | 0 | 0 | 375 |
| Lease/Rent - Building | 600 | 25 | 0 | 0 | 0 | 25 |
| Dues & Professional Dev. | 31,600 | 1,317 | 144 | 0 | 144 | 1,173 |
| Operating Fees & Services | 12,400 | 517 | 4 | 4 | 8 | 509 |
| Repairs | 5,000 | 208 | 0 | 0 | 0 | 208 |
| Professional Services | 157,700 | 6,571 | 1,390 | 315 | 1,705 | 4,866 |
| Office Supplies | 9,400 | 392 | 0 | 0 | 0 | 392 |
| Printing | 2,406 | 100 | 0 | 0 | 0 | 100 |
| Professional Supplies & M | 11,800 | 492 | 177 | 182 | 359 | 133 |
| Food & Clothing | 41,906 | 1,746 | 1,620 | 0 | 1,620 | 126 |
| Medical, Dental & Optical | 294,500 | 12,271 | 4,057 | 682 | 4,739 | 7,532 |
| Bldg, Grnds, Vehicle Mtce Supp | 3,500 | 146 | 0 | 0 | 0 | 146 |
| Miscellaneous Supplies | 18,000 | 750 | 239 | 6 | 245 | 505 |
| Other Equipment Under \$5000 | <u>27,490</u> | <u>1,145</u> | <u>12,279</u> | <u>0</u> | <u>12,279</u> | <u>-11,134</u> |
| Total Operating Expenses | 638,402 | 26,600 | 19,910 | 1,189 | 21,099 | 5,501 |
| Equipment Over \$5,000 | 8,505 | 354 | 0 | 0 | 0 | 354 |
| Total Expenditures | 4,297,591 | 179,066 | 120,113 | 50,701 | 170,814 | 8,252 |

End of Budget Remaining = 21%

Total Expenditures

North Dakota Veterans Home
Percent of Budget Remaining = 21%

ACTIVITIES DEPARTMENT
ACTUAL VS. BUDGET INFORMATION
FOR JULY 2003 - JANUARY 2005

| | 2003-2005 Budget | July '03 to Expenses | July Expenses | August Expenses | September Expenses | October Expenses | November Expenses | December Expenses | January Expenses | Biennium To Date | Budgeted To Date | Favorable (Unfavorable) | | Budget Remaining | % of Budget Remaining |
|-------------------------------|---------------------|-------------------------|------------------|--------------------|-----------------------|---------------------|----------------------|----------------------|---------------------|---------------------|---------------------|----------------------------|---------|---------------------|--------------------------|
| | | | | | | | | | | | | To Date | To Date | | |
| Salaries | 179,914 | 90,200 | 7,524 | 7,524 | 7,566 | 7,450 | 8,105 | 7,963 | 9,271 | 145,603 | 142,432 | -3,171 | | 34,311 | 19% |
| Benefits | 81,756 | 40,228 | 3,286 | 3,298 | 3,400 | 3,196 | 3,351 | 3,292 | 3,746 | 63,797 | 64,724 | 927 | | 17,959 | 22% |
| Temp Workers | 84,082 | 15,514 | 400 | 135 | 1,630 | 1,191 | 1,810 | 1,337 | 1,248 | 23,265 | 66,565 | 43,300 | | 60,817 | 72% |
| Overtime | 2,584 | 802 | 161 | 628 | 319 | 0 | 153 | 0 | 109 | 2,172 | 2,046 | -126 | | 412 | 16% |
| Shift Differential | 0 | 16 | 1 | 2 | 0 | 0 | 0 | 0 | 0 | 19 | 0 | -19 | | -19 | 0% |
| Total Salaries & Benefits | 345,752 | 146,760 | 11,372 | 11,587 | 12,915 | 11,837 | 13,419 | 12,592 | 14,374 | 234,856 | 273,720 | 38,864 | | 110,896 | 32% |
| Travel | 2,000 | 411 | 0 | 33 | 0 | 0 | 0 | 0 | 0 | 444 | 1,583 | 1,139 | | 1,556 | 78% |
| Dues & Professional Dev. | 900 | 430 | 52 | 310 | 60 | 0 | 0 | 0 | 0 | 852 | 713 | -140 | | 48 | 5% |
| Operating Fees & Services | 400 | 258 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 258 | 317 | 59 | | 142 | 36% |
| Professional Services | 800 | 0 | 0 | 0 | 61 | 0 | 0 | 0 | 0 | 61 | 633 | 572 | | 739 | 92% |
| Professional Supplies & M | 1,000 | 0 | 0 | 0 | 329 | 0 | 0 | 0 | 0 | 329 | 792 | 463 | | 671 | 67% |
| Bldg, Grnds, Vehicle Supplies | 100 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 79 | 79 | | 100 | 100% |
| Miscellaneous Supplies | 300 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 238 | 238 | | 300 | 100% |
| Office Equipment Under \$5000 | 0 | 415 | 0 | 0 | 0 | 0 | 0 | 674 | 0 | 1,089 | 0 | -1,089 | | -1,089 | 0% |
| Other Equipment Under \$5000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0% |
| IT Equipment Under \$5000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0% |
| Total Operating Expenses | 5,500 | 1,514 | 52 | 343 | 450 | 0 | 0 | 674 | 0 | 3,033 | 4,354 | 1,321 | | 2,467 | 45% |
| Total Expenditures | 351,252 | 148,274 | 11,424 | 11,930 | 13,365 | 11,837 | 13,419 | 13,266 | 14,374 | 237,889 | 278,075 | 40,186 | | 113,363 | 32% |

**SOCIAL SERVICES DEPARTMENT
COMPARISON OF ACTUAL TO BUDGET
FOR JANUARY 2005**

| | <u>2003-2005 Budget</u> | <u>Monthly Budget</u> | <u>January Expenses</u> | <u>Favorable (Unfavorable) For Month</u> |
|-------------------------------|-----------------------------|---------------------------|-----------------------------|--|
| Salaries | 282,604 | 11,775 | 13,167 | -1,392 |
| Benefits | 114,722 | 4,780 | 4,325 | 455 |
| Temp Workers | 36,883 | 1,537 | 1,560 | -23 |
| Overtime | <u>2,584</u> | <u>108</u> | <u>161</u> | <u>-53</u> |
| Total Salaries & Benefits | 436,793 | 18,200 | 19,213 | -1,013 |
| Travel | 3,000 | 125 | 22 | 103 |
| IT-Software Supplies | 0 | 0 | 0 | 0 |
| Dues & Professional Dev. | 4,500 | 188 | 95 | 93 |
| Operating Fees & Services | 2,000 | 83 | 0 | 83 |
| Professional Services | 51,000 | 2,125 | 480 | 1,645 |
| Office Supplies | 0 | 0 | 0 | 0 |
| Professional Supplies & M | 3,000 | 125 | 366 | -241 |
| Food & Clothing | 500 | 21 | 0 | 21 |
| Miscellaneous Supplies | 300 | 13 | 0 | 13 |
| Office Equipment Under \$5000 | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Total Operating Expenses | 64,300 | 2,679 | 963 | 1,716 |
| Total Expenditures | 501,093 | 20,879 | 20,176 | 703 |

North Dakota Veterans Home
Percent of Budget Remaining = 21%

SOCIAL SERVICES DEPARTMENT
ACTUAL VS. BUDGET INFORMATION
FOR JULY 2003 - JANUARY 2005

| | 2003-2005 Budget | July '03 to June '04 | July Expenses | August Expenses | September Expenses | October Expenses | November Expenses | December Expenses | January Expenses | Biennium To Date | Budgeted To Date | Favorable (Unfavorable) | | % of Budget Remaining |
|-------------------------------|---------------------|-------------------------|------------------|--------------------|-----------------------|---------------------|----------------------|----------------------|---------------------|---------------------|---------------------|----------------------------|-----------|--------------------------|
| | | | | | | | | | | | | To Date | Remaining | |
| Salaries | 282,604 | 123,095 | 10,479 | 10,444 | 10,527 | 10,118 | 11,339 | 14,137 | 13,167 | 203,306 | 223,728 | 20,422 | 79,298 | 28% |
| Benefits | 114,722 | 41,132 | 3,354 | 3,291 | 3,346 | 3,292 | 3,961 | 4,536 | 4,325 | 67,237 | 90,822 | 23,585 | 47,485 | 41% |
| Temp Workers | 36,883 | 24,341 | 1,989 | 1,287 | 1,776 | 1,811 | 1,539 | 2,242 | 1,560 | 36,545 | 29,199 | -7,346 | 338 | 1% |
| Overtime | 2,584 | 858 | 199 | 112 | 74 | 37 | 16 | 215 | 161 | 1,672 | 2,046 | 374 | 912 | 35% |
| Total Salaries & Benefits | 436,793 | 189,426 | 16,021 | 15,134 | 15,723 | 15,258 | 16,855 | 21,130 | 19,213 | 308,760 | 345,794 | 37,034 | 128,033 | 29% |
| Travel | 3,000 | 1,454 | 0 | 0 | 550 | 374 | -40 | 52 | 22 | 2,412 | 2,375 | -37 | 588 | 20% |
| IT-Software Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| Utilities | 0 | 0 | 0 | 0 | 0 | 14 | 0 | 0 | 0 | 14 | 0 | -14 | -14 | 0% |
| IT-Contractual Services | 0 | 0 | 0 | 0 | 156 | 0 | 0 | 0 | 0 | 156 | 0 | -156 | -156 | 0% |
| Lease/Rent - Equipment | 0 | 17 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 17 | 0 | -17 | -17 | 0% |
| Dues & Professional Dev. | 4,500 | 1,357 | 150 | 890 | 538 | 0 | 15 | 0 | 95 | 3,045 | 3,563 | 518 | 1,455 | 32% |
| Operating Fees & Services | 2,000 | 341 | 99 | 0 | 0 | 0 | 0 | 0 | 0 | 440 | 1,583 | 1,143 | 1,560 | 78% |
| Professional Services | 51,000 | 23,823 | 1,179 | 0 | 760 | 0 | 65 | 0 | 480 | 26,307 | 40,375 | 14,068 | 24,693 | 48% |
| Office Supplies | 0 | 0 | 0 | 0 | 24 | 0 | 0 | 22 | 0 | 46 | 0 | -46 | -46 | 0% |
| Printing | 0 | 24 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 24 | 0 | -24 | -24 | 0% |
| Professional Supplies & M | 3,000 | 852 | 250 | 0 | 0 | 0 | 67 | 137 | 366 | 1,672 | 2,375 | 703 | 1,328 | 44% |
| Food & Clothing | 500 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 396 | 396 | 500 | 100% |
| Miscellaneous Supplies | 300 | 6 | 0 | 0 | 0 | 0 | 11 | 0 | 0 | 17 | 238 | 221 | 283 | 94% |
| Office Equipment Under \$5000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| Total Operating Expenses | 64,300 | 27,874 | 1,678 | 890 | 2,028 | 388 | 118 | 211 | 963 | 34,150 | 50,904 | 16,754 | 30,150 | 47% |
| Total Expenditures | 501,093 | 217,300 | 17,699 | 16,024 | 17,751 | 15,646 | 16,973 | 21,341 | 20,176 | 342,910 | 396,699 | 53,789 | 158,183 | 32% |

**HOUSEKEEPING DEPARTMENT
COMPARISON OF ACTUAL TO BUDGET
JANUARY 2005**

| | <u>2003-2005 Budget</u> | <u>Monthly Expenses</u> | <u>January Expenses</u> | <u>Favorable (Unfavorable) For Month</u> |
|--------------------------------|-----------------------------|-----------------------------|-----------------------------|--|
| Salaries | 277,801 | 11,575 | 11,989 | -414 |
| Benefits | 145,010 | 6,042 | 6,175 | -133 |
| Temp Workers | 47,592 | 1,983 | 2,638 | -655 |
| Overtime | <u>1,938</u> | <u>81</u> | <u>43</u> | <u>38</u> |
| Total Salaries & Benefits | 472,341 | 19,681 | 20,845 | -1,164 |
| Travel | 400 | 17 | 0 | 17 |
| Dues & Professional Dev. | 1,100 | 46 | 0 | 46 |
| Operating Fees & Services | 6,000 | 250 | 235 | 15 |
| Repairs | 750 | 31 | 0 | 31 |
| Professional Services | 1,000 | 42 | 0 | 42 |
| Printing | 300 | 13 | 0 | 13 |
| Professional Supplies & M | 26,363 | 1,098 | 1,151 | -53 |
| Food & Clothing | 22,281 | 928 | 0 | 928 |
| Bldg, Grnds, Vehicle Mtce Supp | 30,350 | 1,265 | 383 | 882 |
| Miscellaneous Supplies | 6,000 | 250 | 262 | -12 |
| Office Supplies | 0 | 0 | 343 | -343 |
| Office Equipment Under \$5000 | 0 | 0 | 0 | 0 |
| Other Equipment Under \$5000 | <u>4,600</u> | <u>192</u> | <u>0</u> | <u>192</u> |
| Total Operating Expenses | 99,144 | 4,131 | 2,374 | 1,757 |
| Extraordinary Repairs | 0 | 0 | 0 | 0 |
| Total Expenditures | 571,485 | 23,812 | 23,219 | 593 |

North Dakota Veterans Home
Percent of Budget Remaining = 21%

HOUSEKEEPING DEPARTMENT
ACTUAL VS. BUDGET INFORMATION
FOR JULY 2003 - JANUARY 2005

| | 2003-2005 Budget | July '03 to June '04 | | July Expenses | August Expenses | September Expenses | October Expenses | November Expenses | December Expenses | January Expenses | Biennium To Date | Budgeted To Date | | Favorable Unfavorable To Date | | Budget Remaining | % of Budget Remaining |
|-------------------------------|---------------------|-------------------------|--------|------------------|--------------------|-----------------------|---------------------|----------------------|----------------------|---------------------|---------------------|---------------------|---------|-------------------------------------|--|---------------------|--------------------------|
| | | June '04 | July | | | | | | | | | | | | | | |
| Salaries | 277,801 | 152,820 | 12,133 | 12,133 | 11,289 | 11,820 | 12,004 | 12,461 | 11,989 | 236,449 | 219,926 | -16,523 | 41,352 | 15% | | | |
| Benefits | 145,010 | 69,766 | 6,140 | 6,101 | 6,047 | 6,747 | 6,138 | 6,220 | 6,175 | 113,334 | 114,800 | 1,466 | 31,676 | 22% | | | |
| Temp Workers | 47,592 | 19,510 | 1,806 | 1,274 | 1,944 | 1,917 | 1,835 | 1,823 | 2,638 | 32,747 | 37,677 | 4,930 | 14,845 | 31% | | | |
| Overtime | 1,938 | 178 | 0 | 71 | 590 | 0 | 0 | 0 | 43 | 882 | 1,534 | 652 | 1,056 | 54% | | | |
| Total Salaries & Benefits | 472,341 | 242,074 | 20,079 | 19,579 | 19,870 | 20,484 | 19,977 | 20,504 | 20,845 | 383,412 | 373,937 | -9,475 | 88,929 | 19% | | | |
| Travel | 400 | 0 | 0 | 0 | 6 | 0 | 0 | 0 | 0 | 6 | 317 | 311 | 394 | 99% | | | |
| Dues & Professional Dev. | 1,100 | 272 | 52 | 310 | 0 | 20 | 0 | 0 | 0 | 654 | 871 | 217 | 446 | 41% | | | |
| Operating Fees & Services | 6,000 | 4,900 | 399 | 302 | 399 | 293 | 203 | 203 | 235 | 6,934 | 4,750 | -2,184 | -934 | -16% | | | |
| Repairs | 750 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 594 | 594 | 750 | 100% | | | |
| Professional Services | 1,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 792 | 792 | 1,000 | 100% | | | |
| Printing | 300 | 511 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 511 | 238 | -274 | -211 | -70% | | | |
| Professional Supplies & M | 26,353 | 17,921 | 2,036 | 1,073 | 1,133 | 2,252 | 1,019 | 648 | 1,151 | 27,233 | 20,871 | -6,362 | -870 | -3% | | | |
| Food & Clothing | 22,281 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 17,639 | 17,639 | 22,281 | 100% | | | |
| Bldg. Grnds, Vehicle Mtce Sup | 30,350 | 14,924 | 595 | 927 | 3,906 | 782 | 893 | 643 | 383 | 23,053 | 24,027 | 974 | 7,297 | 24% | | | |
| Miscellaneous Supplies | 6,000 | 3,294 | 313 | 0 | 316 | 279 | 424 | 368 | 262 | 5,256 | 4,750 | -506 | 744 | 12% | | | |
| Office Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 343 | 343 | 0 | -343 | -343 | 0% | | | |
| Office Equipment Under \$5000 | 0 | 901 | 0 | 0 | 0 | 0 | 1,280 | 0 | 0 | 2,181 | 0 | -2,181 | -2,181 | 0% | | | |
| Other Equipment Under \$5000 | 4,600 | 4,254 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4,254 | 3,642 | -612 | 346 | 8% | | | |
| Total Operating Expenses | 99,144 | 46,977 | 3,395 | 2,612 | 5,760 | 3,626 | 3,819 | 1,862 | 2,374 | 70,425 | 78,489 | 8,064 | 28,719 | 29% | | | |
| Extraordinary Repairs | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 517 | 0 | 517 | 0 | -517 | -517 | 0% | | | |
| Total Expenditures | 571,485 | 289,051 | 23,474 | 22,191 | 25,630 | 24,110 | 23,796 | 22,883 | 23,219 | 454,354 | 452,426 | -1,928 | 117,131 | 20% | | | |

**LAUNDRY DEPARTMENT
COMPARISON OF ACTUAL TO BUDGET
JANUARY 2005**

| | <u>2003-2005 Budget</u> | <u>Monthly Budget</u> | <u>January Expenses</u> | <u>Favorable (Unfavorable) To Date</u> |
|--------------------------------|-----------------------------|---------------------------|-----------------------------|--|
| Salaries | 80,328 | 3,347 | 2,809 | 538 |
| Benefits | 42,753 | 1,781 | 1,545 | 236 |
| Temp Workers | 41,413 | 1,726 | 1,179 | 547 |
| Overtime | <u>1,937</u> | <u>81</u> | <u>0</u> | <u>81</u> |
| Total Salaries & Benefits | 166,431 | 6,935 | 5,533 | 1,402 |
| Utilities | 0 | 0 | 1,437 | -1,437 |
| Dues & Professional Dev. | 1,100 | 46 | 0 | 46 |
| Operating Fees & Services | 4,000 | 167 | 0 | 167 |
| Repairs | 250 | 10 | 0 | 10 |
| Printing | 300 | 13 | 0 | 13 |
| Professional Supplies & M | 20,000 | 833 | 51 | 782 |
| Food & Clothing | 30,000 | 1,250 | 0 | 1,250 |
| Bldg, Grnds, Vehicle Mtce Supp | 20,000 | 833 | 0 | 833 |
| Miscellaneous Supplies | <u>4,000</u> | <u>167</u> | <u>0</u> | <u>167</u> |
| Total Operating Expenses | 79,650 | 3,319 | 1,488 | 1,831 |
| Total Expenditures | 246,081 | 10,253 | 7,021 | 3,232 |

Percent of Budget Remaining = 21%

LAUNDRY DEPARTMENT
ACTUAL VS. BUDGET INFORMATION
FOR JULY 2003 - JANUARY 2005

| | 2003-2005 Budget | July '03 to June '04 | July Expenses | August Expenses | September Expenses | October Expenses | November Expenses | December Expenses | January Expenses | Biennium To Date | Budgeted To Date | Favorable (Unfavorable) | | Budget Remaining | % of Budget Remaining |
|------------------------------|---------------------|-------------------------|------------------|--------------------|-----------------------|---------------------|----------------------|----------------------|---------------------|---------------------|---------------------|----------------------------|---------|---------------------|--------------------------|
| | | | | | | | | | | | | To Date | To Date | | |
| Salaries | 80,328 | 28,988 | 2,574 | 3,036 | 2,751 | 2,870 | 3,410 | 2,914 | 2,809 | 49,352 | 63,593 | 14,241 | 30,976 | 39% | |
| Benefits | 42,753 | 19,394 | 1,497 | 1,583 | 1,529 | 720 | 1,614 | 1,565 | 1,545 | 29,447 | 33,846 | 4,399 | 13,306 | 31% | |
| Temp Workers | 41,413 | 16,128 | 957 | 1,044 | 975 | 681 | 807 | 1,146 | 1,179 | 22,917 | 32,785 | 9,868 | 18,496 | 45% | |
| Overtime | 1,937 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1,533 | 1,533 | 1,937 | 100% | |
| Total Salaries & Benefits | 166,431 | 64,510 | 5,028 | 5,663 | 5,255 | 4,271 | 5,831 | 5,625 | 5,533 | 101,716 | 131,758 | 30,042 | 64,715 | 39% | |
| Utilities | 0 | 0 | 0 | 0 | 0 | 0 | 1,647 | 0 | 1,437 | 3,084 | 0 | -3,084 | -3,084 | 0% | |
| Dues & Professional Dev. | 1,100 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 871 | 871 | 1,100 | 100% | |
| Operating Fees & Services | 4,000 | 200 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 200 | 3,167 | 2,967 | 3,800 | 95% | |
| Repairs | 250 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 198 | 198 | 250 | 100% | |
| Printing | 300 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 238 | 238 | 300 | 100% | |
| Professional Supplies & M | 20,000 | 3,148 | 0 | 471 | 894 | 105 | 0 | 0 | 51 | 4,669 | 15,833 | 11,164 | 15,331 | 77% | |
| Food & Clothing | 30,000 | 0 | 0 | 235 | 311 | 3,548 | 3,291 | 3,057 | 0 | 10,442 | 23,750 | 13,308 | 19,558 | 65% | |
| Bldg, Grnds, Vehicle Mtce Sl | 20,000 | 14 | 0 | 0 | 500 | 0 | 92 | 138 | 0 | 744 | 15,833 | 15,089 | 19,256 | 96% | |
| Miscellaneous Supplies | 4,000 | 1,869 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1,869 | 3,167 | 1,298 | 2,131 | 53% | |
| Total Operating Expenses | 79,650 | 5,231 | 0 | 705 | 1,705 | 3,653 | 5,030 | 3,195 | 1,488 | 21,008 | 63,056 | 42,048 | 58,642 | 74% | |
| Total Expenditures | 246,081 | 69,741 | 5,028 | 6,369 | 6,960 | 7,924 | 10,861 | 8,820 | 7,021 | 122,724 | 194,814 | 72,090 | 123,357 | 50% | |

**PHARMACY DEPARTMENT
COMPARISON OF ACTUAL TO BUDGET
JANUARY 2005**

| | <u>2003-2005 Budget</u> | <u>Monthly Budget</u> | <u>January Expenses</u> | <u>Favorable (Unfavorable) To Date</u> |
|--------------------------------|-----------------------------|---------------------------|-----------------------------|--|
| Salaries | 39,087 | 3,909 | 3,710 | 199 |
| Benefits | 15,684 | 1,568 | 1,370 | 198 |
| Temp Workers | 0 | 0 | 0 | 0 |
| Overtime | <u>0</u> | <u>0</u> | <u>5</u> | <u>-5</u> |
| Total Salaries & Benefits | 54,771 | 5,477 | 5,085 | 392 |
| Dues & Professional Dev. | 0 | 0 | 0 | 0 |
| Operating Fees & Services | 0 | 0 | 0 | 0 |
| Repairs | 0 | 0 | 0 | 0 |
| Printing | 0 | 0 | 0 | 0 |
| Professional Supplies & M | 0 | 0 | 624 | -624 |
| Food & Clothing | 0 | 0 | 0 | 0 |
| Bldg, Grnds, Vehicle Mtce Supp | 0 | 0 | 120 | -120 |
| Office Supplies | 0 | 0 | 16 | -16 |
| Other Equipment Under \$5,000 | 0 | 0 | 570 | -570 |
| Office Equipment Under \$5,000 | 0 | 0 | 256 | -256 |
| Medical, Dental & Optical | 166,000 | 16,600 | 686 | 15,914 |
| Miscellaneous Supplies | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Total Operating Expenses | 166,000 | 16,600 | 2,272 | 14,328 |
| Equipment Over \$5,000 | 60,000 | 6,000 | 0 | 6,000 |
| Total Expenditures | 280,771 | 28,077 | 7,357 | 20,720 |

Percent of Budget Remaining = 44%

PHARMACY DEPARTMENT
ACTUAL VS. BUDGET INFORMATION
FOR OCTOBER 2004 - JANUARY 2005

| | 2003-2005 Budget | October Expenses | November Expenses | December Expenses | January Expenses | Biennium To Date | Budgeted To Date | Favorable (Unfavorable) | | % of Budget Remaining |
|------------------------------|---------------------|---------------------|----------------------|----------------------|---------------------|---------------------|---------------------|----------------------------|---------------------|--------------------------|
| | | | | | | | | To Date | Budget Remaining | |
| Salaries | 39,087 | 2,283 | 3,120 | 3,120 | 3,710 | 12,233 | 17,372 | 5,139 | 26,854 | 69% |
| Benefits | 15,684 | 881 | 1,514 | 1,024 | 1,370 | 4,789 | 6,971 | 2,182 | 10,895 | 69% |
| Overtime | 0 | 0 | 0 | 0 | 5 | 5 | 0 | -5 | -5 | 0% |
| Total Salaries & Benefits | 54,771 | 3,164 | 4,634 | 4,144 | 5,085 | 17,027 | 24,343 | 7,316 | 37,744 | 69% |
| Dues & Professional Dev. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| Operating Fees & Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| Repairs | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| Printing | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| Professional Supplies & M | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| Food & Clothing | 0 | 0 | 0 | 0 | 624 | 624 | 0 | -624 | -624 | |
| Bldg, Grnds, Vehicle Mtce Su | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| Office Supplies | 0 | 0 | 0 | 594 | 120 | 714 | 0 | -714 | -714 | |
| Other Equipment < \$5,000 | 0 | 0 | 0 | 0 | 16 | 16 | 0 | -16 | -16 | |
| Office Equipment < \$5,000 | 0 | 0 | 500 | 843 | 570 | 1,913 | 0 | -1,913 | -1,913 | |
| Medical, Dental & Optical | 166,000 | 0 | 0 | 0 | 256 | 256 | 0 | -256 | -256 | |
| Miscellaneous Supplies | 0 | 0 | 0 | 0 | 686 | 686 | 73,778 | 73,092 | 165,314 | |
| Total Operating Expenses | 166,000 | 0 | 500 | 1,437 | 2,272 | 4,209 | 73,778 | 69,569 | 161,791 | 97% |
| Equipment > \$5,000 | 60,000 | 0 | 0 | 0 | 0 | 0 | 26,667 | 26,667 | 60,000 | 100% |
| Total Expenditures | 280,771 | 3,164 | 5,134 | 5,581 | 7,357 | 21,236 | 124,787 | 103,551 | 259,535 | 92% |

SENATE APPROPRIATIONS COMMITTEE
THURSDAY, JANUARY 13, 2005
NORTH DAKOTA VETERANS HOME
TESTIMONY BY:
NEAL ASPER, ADMINISTRATOR

Chairman Holmberg and members of the Senate Appropriation Committee, I am Neal Asper, Administrator at the North Dakota Veterans Home. It is a pleasure to be here today to provide support for our 2005-2007 budget.

The Accounting Manager, Kristin Lunneborg, and I began our employment at the North Dakota Veterans Home on June 2, 2003. A new Director of Nursing, Peggy Baumgart, began work on August 1, 2004. There are many dedicated employees at the Veterans Home; forty-one have over ten years of service.

The Budget Committee on Health care has requested that the North Dakota Veterans Home present information to the Appropriations Committee on the cost and feasibility of developing a dementia unit, and on the budget adjustments necessary to restore funding reductions made in anticipation that eight skilled care beds would be added to the North Dakota Veterans Home during the 2003-05 biennium. Kristin Lunneborg, Accounting Manager, will elaborate on this necessary budget adjustment.

In 2003 the addition of the eight skilled beds was cancelled as it would not have been financially feasible. Unfortunately a certified dementia unit also would in all probability not be financially feasible. A certified dementia unit at the North Dakota Veterans Home would require a minimum of 14 to 16 residents to break even. I do not feel we would be able to maintain that many residents. A portion of an east wing could be designated to care for residents with dementia.

The North Dakota Veterans Home is one of 118 state veterans' homes that provide nursing or domiciliary care to approximately 20,000 veterans each day. The North Dakota Veterans

Home cares for 120 veterans and some spouses. State veteran homes are the largest providers of long term care in the United States.

The North Dakota Veterans Home is currently licensed for 111 domiciliary (basic care) and 38 nursing care beds. The domiciliary unit has 11 private rooms and the skilled care unit has just two private rooms. The basic care average census is 80 residents and the skilled care unit census is 37 residents although we have four beds available today. This is unusual but a fluctuation in census should be expected.

The North Dakota Veterans Home budget is approximately \$5.5 million per year with approximately \$1.6 million funded by the state of North Dakota. Nationally revenues for operating state veterans homes are derived one third each from VA per diem, state appropriations and resident charges. The North Dakota Veterans Home is within these parameters.

I would like to thank the Legislature, the Office of Governor, and Office of Management and Budget for their support and excellent working relationship during my tenure as administrator of the North Dakota Veterans Home.

Respectfully submitted

Neal Asper, Administrator
North Dakota Veterans Home

**SENATE APPROPRIATIONS COMMITTEE HEARING
THURSDAY, JANUARY 13, 2005**

NORTH DAKOTA VETERANS HOME

Chairman Holmberg and members of the Senate Appropriations committee, I am Kristin Lunneborg, Accounting Manager at the North Dakota Veterans Home. I oversee the accounting, budgeting, resident billing, human resource and Information Technology functions at the Veterans Home.

Today I will give you an insight into the 2003-2005 budget, our budget needs for the 2005-2007 biennium and some major changes that have taken place recently that will have a substantial impact on our 2005-2007 budget.

THE 2003-2005 BUDGET

The 2003-2005 budget appropriation was \$11,017,195, which included revenues and expenditures for an 8 bed skilled addition. The 8 bed skilled addition was put on hold after a task force determined that the only available space for the placement of the beds was on the 2nd floor, which would require major renovations to meet code, making it cost prohibitive. The budgeted expenses for the 8 bed skilled addition were \$650,614 and budgeted revenues were \$900,868, leaving a net gain in revenue of \$250,256. In the final hours before budget approval, our general fund authority was cut \$250,000 in anticipation of the increased revenues from the 8 beds.

We have been working hard to absorb the \$250,000 into our current budget by cutting expenses and finding cost effective ways to provide the necessary services for our residents. Some examples of this include a Reduction in Force which eliminated three full-time positions and one part-time position, the purchasing of supplies through Central Supply and Central Duplicating, the use of state term contracts for purchasing of products, and the renegotiation of several contracts for substantially lower rates.

Besides having to find ways to cut back on our budget due to the 8 bed addition being put on hold, the VA Medical Center in Fargo notified us that effective January 1, 2005, they will no longer provide medications or primary care appointments for the residents at the Veterans Home. Federal law states that the per diem the VA pays to the Veterans Home is to cover costs of medications and primary care appointments. Although the enforcement of this law has a huge impact on our budget, we are fortunate that North Dakota is one of the last states to enforce this law.

After researching the options available, we met with the emergency commission on June 16, 2004, to request \$208,000 in state contingency funding to build a pharmacy at the Veterans Home. We selected this option as we would be able to operate the pharmacy for less money than we could purchase the medications for. Under Federal Supply Schedule (FSS) pricing we can purchase the meds for approximately 40% of the retail purchase price.

In September, our pharmacist started working on building plans, pharmacy policies, licensing and the contracts for the pharmacy. We received final approval for the pharmacy in December and construction began immediately. We got lucky and were able to purchase a large portion of the fixtures for \$500.00 from a Fargo pharmacy that was remodeling. We are awaiting installation of the remaining fixtures the week of January 10th and the computer system on January 18th. Plans are to have the pharmacy up and running by February 1st.

We are unable to determine exactly what the VA Medical Center's change regarding primary care appointments will cost the Veterans Home. Due to a contract change, we will only see a moderate increase in the cost of providing physician care for our residents. What we cannot determine yet is the cost of services such as lab work and x-rays that will result from the primary care appointments.

We have been working very hard at making wise choices in spending to cut our expenditures but we cannot absorb the full impact of the cut in our general fund authority

and the VA Medical Center's decision to end all primary care appointments for the residents. We filed a request for a deficiency appropriation of \$200,000 to get us to the end of this biennium; \$150,000 of this is to be used for operating expenses and \$50,000 for expenses relating to primary care appointments.

THE 2005-2007 BUDGET

Some of the major issues of concern with the 2005-2007 budget include continued funding for the pharmacy and for costs associated with the change in primary care, funding for the skilled wing roof replacement, continued funding for operating expenses, and funding and authorization for an additional 1.56 FTE.

The overall salary budget for the Veterans Home is decreasing slightly from the 2003-2005 biennium due to a Reduction in Force of three full-time FTE and one part-time FTE. Two FTE from the Reductions in Force were used for a part-time pharmacist, a part-time pharmacist tech and an addiction counselor.

The performance audit of the Veterans Home identified some problems with employees at part-time FTE, such as .6, working at a higher FTE, such as a .8. This occurs when staff have to fill shifts to cover for sick leave, vacations and no shows. In a facility that operates on a 24 hour basis we must have staff coverage for all shifts for nursing and dietary, which leads to employees sometimes working more hours that they were hired for. On a monthly basis we have tracked employee hours worked against the hours they were hired to work to determine the number of additional FTE needed for these departments. We have reallocated remaining FTE from the Reductions in Force but still need an additional 1.56 FTE to be at the FTE needed and to comply with the performance audit recommendations.

We are requesting an increase of \$495,074 in our operating budget. The increase can be attributed to continued funding for the operation of the pharmacy; increased food costs due to market price increases and the elimination of a part-time baker position in dietary,

resulting in more pre-cooked foods; and the need for additional dollars in maintenance to implement energy audit recommendations.

An additional \$27,809 in appropriation is requested for capital assets to pay for a skilled wing roof replacement.

There is an overall decrease of \$984,496 in projected revenues for the 2005-2007 biennium. \$900,000 of this is skilled revenue from the 8 bed addition being put on hold; the remainder can be attributed to lower revenue projections for rents due to lower census numbers and a change in rent calculations and a change in revenue projections for rental telephone collections.

We ask your support for additional general fund appropriation to operate the Veterans Home. Our main goal is to provide good, quality care for our veterans while focusing on ways to be cost effective. Additional general fund authority is needed as we will not have any balances left in our federal and special funds due to the mandate to spend federal and special funds first before spending any general funds.

TESTIMONY ON SECTION 34 OF SENATE BILL 2015

In your handouts is a report showing the revenues, expenditures and fund balances of the Commandant's Custodial Fund for the 1999-2001 biennium and the 2001-2003 biennium and the projected expenditures and revenues for the 2003-2005 biennium and the 2005-2007 biennium.

All the money in the Commandant's Custodial Funds is received through donations to the Veterans Home. The individual or group donating the money can decide which fund or purpose they would like the money to be used for. These funds are used for items that benefit the residents, such as, activities, Christmas gifts and parties, decorations for the benefit of the residents, a social services account which purchases items for residents that

cannot afford them, a revolving loan fund and an equipment fund which purchases items such as computers, etc for the residents to use.

We request your support for the continuing appropriation of the Commandant's Custodial Funds. The veterans rely on these funds to provide money to fund activities and money for those who are in need.

I thank you for giving me this opportunity to speak to you about the Veterans Home and I will gladly answer any questions that you may have.

NORTH DAKOTA VETERANS HOME

Comparison of 2003-2005 Biennium Appropriation to 2005-2007 Budget Request

| | <u>2003 - 2005 Appropriation</u> | <u>Funding Adjustments</u> | <u>2005- 2007 Budget Request</u> |
|--------------------|--------------------------------------|--------------------------------|--------------------------------------|
| Salaries and wages | 7,975,737 | (172,347) | 7,803,390 |
| Operating expenses | 2,711,704 | 495,074 | 3,206,778 |
| Capital assets | <u>329,754</u> | <u>27,809</u> | <u>357,563</u> |
| Total Expenditures | 11,017,195 | 350,536 | 11,367,731 |
| Less income | <u>7,971,123</u> | <u>(984,496)</u> | <u>6,986,627</u> |
| General Funding | <u>\$3,046,072</u> | <u>\$1,335,032</u> | <u>\$4,381,104</u> |

Version 2005B0100313 Number 1

Description Custodial Funds

Statutory authority NDCC 37-15-21

Special fund number and name 940 Commandant's Custodial Funds

| | Actual 1999-2001 | Actual 2001-03 | 2003-05 As Of 3/31/04 | Estimated 2003-05 | Estimated 2005-07 |
|-------------------|---------------------|-------------------|--------------------------|----------------------|----------------------|
| Beginning balance | 77,501 | 46,768 | 37,553 | 37,553 | 18,553 |
| Revenues | 248,489 | 94,211 | 16,917 | 65,000 | 68,000 |
| Total available | 325,990 | 140,979 | 54,470 | 102,553 | 86,553 |
| Expenditures | 279,222 | 103,426 | 35,972 | 84,000 | 80,000 |
| Ending balance | 46,768 | 37,553 | 18,498 | 18,553 | 6,553 |

**HOUSE APPROPRIATIONS COMMITTEE HEARING
WEDNESDAY, MARCH 9, 2005**

NORTH DAKOTA VETERANS HOME

Chairman Delzer and members of the House Appropriations committee, I am Kristin Lunneborg, Accounting Manager at the North Dakota Veterans Home. I oversee the accounting, budgeting, resident billing, human resource and Information Technology functions at the Veterans Home.

Today I will give you an insight into the 2003-2005 budget, our budget needs for the 2005-2007 biennium and some major changes that have taken place recently that will have a substantial impact on our 2005-2007 budget.

THE 2003-2005 BUDGET

The 2003-2005 budget appropriation was \$11,017,195, which included revenues and expenditures for an 8 bed skilled addition. The 8 bed skilled addition was put on hold after a task force determined that the only available space for the placement of the beds was on the 2nd floor, which would require major renovations to meet code, making it cost prohibitive. The budgeted expenses for the 8 bed skilled addition were \$650,614 and budgeted revenues were \$900,868, leaving a net gain in revenue of \$250,256. In the final hours before budget approval, our general fund authority was cut \$250,000 in anticipation of the increased revenues from the 8 beds.

We have been working hard to absorb the \$250,000 into our current budget by cutting expenses and finding cost effective ways to provide the necessary services for our residents. Some examples of this include a Reduction in Force which eliminated three full-time positions and one part-time position, the purchasing of supplies through Central Supply and Central Duplicating, the use of state term contracts for purchasing of products, and the renegotiation of several contracts for substantially lower rates.

Besides having to find ways to cut back on our budget due to the 8 bed addition being put on hold, the VA Medical Center in Fargo notified us that effective January 1, 2005, they will no longer provide medications or primary care appointments for the residents at the Veterans Home. Federal law states that the per diem the VA pays to the Veterans Home is to cover costs of medications and primary care appointments. Although the enforcement of this law has a huge impact on our budget, we are fortunate that North Dakota is one of the last states to enforce this law.

After researching the options available, we met with the emergency commission on June 16, 2004, to request \$208,000 in state contingency funding to build a pharmacy at the Veterans Home. We selected this option as we would be able to operate the pharmacy for less money than we could purchase the medications for. Under Federal Supply Schedule (FSS) pricing we can purchase the meds for approximately 40% of the retail purchase price.

In September, our pharmacist started working on building plans, pharmacy policies, licensing and the contracts for the pharmacy. We received final approval for the pharmacy in December and construction began immediately. We got lucky and we were able to purchase a large portion of the fixtures for \$500.00 from a Fargo pharmacy that was remodeling. Everything is finally in place and the pharmacy is up and running as of February 14th.

We are unable to determine exactly what the VA Medical Center's change regarding primary care appointments will cost the Veterans Home. Due to a contract change, we may only see a slight increase in the cost of providing physician care for our residents. What we cannot determine yet is the cost of services such as lab work and x-rays that will result from the primary care appointments.

We have been working very hard at making wise choices in spending to cut our expenditures but we cannot absorb the full impact of the cut in our general fund authority and the VA Medical Center's decision to end all primary care appointments for the

residents. We filed a request for a deficiency appropriation of \$200,000 to get us to the end of this biennium; \$150,000 of this is to be used for operating expenses and \$50,000 for expenses relating to primary care appointments.

THE 2005-2007 BUDGET

Some of the major issues of concern with the 2005-2007 budget include continued funding for the pharmacy and for costs associated with the change in primary care, funding for the skilled wing roof replacement, continued funding for operating expenses, and funding and authorization for an additional 1.56 FTE.

The overall salary budget for the Veterans Home is decreasing slightly from the 2003-2005 biennium due to a Reduction in Force of three full-time FTE and one part-time FTE. Two FTE from the Reductions in Force were used for a part-time pharmacist, a part-time pharmacist tech and an addiction counselor.

The performance audit of the Veterans Home identified some problems with employees at part-time FTE, such as .6, working at a higher FTE, such as a .8. This occurs when staff have to fill shifts to cover for sick leave, vacations and no shows. In a facility that operates on a 24 hour basis we must have staff coverage for all shifts for nursing and dietary, which leads to employees sometimes working more hours that they were hired for. On a monthly basis we have tracked employee hours worked against the hours they were hired to work to determine the number of additional FTE needed for these departments. We are reallocating remaining FTE from the Reductions in Force but still need an additional 1.56 FTE to be at the FTE needed and to comply with the performance audit recommendations.

We are requesting an increase in our operating budget. The increase can be attributed to continued funding for the operation of the pharmacy; increased food costs due to market price increases and the elimination of a part-time baker position in dietary, resulting in more pre-cooked foods; increased equipment needs for housekeeping.

We are requesting additional appropriation for capital assets due to the need to replace the roof on the skilled wing.

There is an overall decrease of \$984,496 in projected revenues for the 2005-2007 biennium. \$900,000 of this is skilled revenue from the 8 bed addition being put on hold; the remainder can be attributed to lower revenue projections for rents due to lower census numbers and a change in rent calculations and a change in revenue projections for rental telephone collections.

We ask your support for additional general fund appropriation to operate the Veterans Home. Our main goal is to provide good, quality care for our veterans while focusing on ways to be cost effective. Additional general fund authority is needed as we will not have any balances left in our federal and special funds due to the mandate to spend federal and special funds first before spending any general funds.

TESTIMONY ON SECTION 34 OF SENATE BILL 2015

In your handouts is a report showing the revenues, expenditures and fund balances of the Commandant's Custodial Fund for the 1999-2001 biennium and the 2001-2003 biennium and the projected expenditures and revenues for the 2003-2005 biennium and the 2005-2007 biennium.

All the money in the Commandant's Custodial Funds is received through donations to the Veterans Home. The individual or group donating the money can decide which fund or purpose they would like the money to be used for. These funds are used for items that benefit the residents, such as, activities, Christmas gifts and parties, decorations for the benefit of the residents, a social services account which purchases items for residents that cannot afford them, a revolving loan fund and an equipment fund which purchases items such as computers, etc for the residents to use.

We request your support for the continuing appropriation of the Commandant's Custodial Funds. The veterans rely on these funds to provide money to fund activities and money for those who are in need.

I thank you for giving me this opportunity to speak to you about the Veterans Home and I will gladly answer any questions that you may have.

HOUSE APPROPRIATIONS COMMITTEE MEETING
Wednesday, March 9, 2005

North Dakota Veterans Home
Cost per Resident Day
Domiciliary and Skilled Care

Chairman Delzer and other members of the House Appropriations Committee, I am Neal Asper, Administrator of the North Dakota Veterans Home.

We understand you have questions about the cost per resident day. The cost per resident day at the North Dakota Veterans Home in our domiciliary and skilled care units is higher than other facilities in North Dakota. The higher costs can be attributed to several factors.

1. Resident Profile

- Male population is 92 percent – other ND facilities are 30 percent. Men are generally heavier than women and more resistant to care. For example, most male residents are being cared for by primarily female caregivers. This results in multiple 2-person lifts for getting in and out of bed, for toileting, eating, etc.
- Our residents require an average of 12 medications; other ND facilities average 7 or 8; pharmacy began operation on February 1, 2005. We now have a Pharmacist and Pharmacy Tech on staff.
- The same doctor or clinic has attended to most people entering a basic or skilled care facility for several years. Many of our new admissions have little or no medical history for our nurses and doctor to develop a care plan.

- Over 50 percent of our residents have substance abuse and/or psychotic diagnosis; licensed addiction counselor on staff since November of 2004.
 - Many of our residents have little or no family involvement requiring additional Social Services staffing.
2. The North Dakota Veterans Home is an older high maintenance building with a large campus to maintain.
 3. Veterans Administration (VA) requirements
 - Additional staffing and medical records requirements
 - National Association of State Veterans Association participation
 - Transportation to and from the Fargo VA for appointments.
 - VA Surveys
 4. Operating as a State Agency
 - IT Phone and computer costs
 - Peoplesoft
 - Training costs
 - Board Meetings
 - Attorney contracts

We have reduced some small and large unnecessary costs over the past year.

1. Seven separate cell phone plans were reduced to two plans and will be reduced to one plan with four phones. \$1,500 saved per year
2. Trips to seminars are not authorized simply because the department has money in their budget.
3. Eighty hours per week were eliminated in Administration, 60 hours of non-direct care hours were eliminated in nursing and a few hours were reduced in the Dietary Department.
4. Doctor visits on the Skilled Care Unit costing \$20,000 per year are being eliminated. Much of this cost savings will be used for doctor

visits, labs and x-rays on the Basic Care Unit. The VA is no longer providing primary care services to the residents, only specialty care.

5. Renegotiated psychiatrist contract: \$9,600 savings per year.

It is difficult to generate additional revenue but we have increased revenue.

1. We now charge one dollar per day for our 11 private rooms and have added additional private rooms. Revenue increase of over \$6,000 per year.
2. We increased meal charges by one dollar. Revenue increase of over \$3,000 per year.

Several staff have referred to these changes as "drastic budget cuts". We are attempting to bring some semblance of financial responsibility to the Veterans Home.

When comparing the North Dakota Veterans Home cost per resident day to other state veterans homes our costs are surprisingly quite reasonable. Skilled care costs per resident day for October-December 2004 was \$169.84 and the 112 state veteran's home average was \$185.56. Our Domiciliary (Basic) care costs were \$81.26 per resident day and 52 state veterans home's average was \$119.84.

How can the cost per resident day at the North Dakota Veterans Home be lower than the state veteran's home national average when we operate from an older, high maintenance building with only 38 skilled resident beds? Many of our staff, particularly LPN's and RN's are not being fairly compensated for the work they perform.

One problem facing the Veterans Home is wage inequities; both in-house and compared to other long term care facilities in North Dakota.

In North Dakota communities under 2,500 in population, the average starting wage for an LPN in a nursing home was \$12.20 per hour. The average wage was \$14.46 and the average high wage was \$15.95 per hour. LPN's at the Veterans Home average \$12.83 per hour and have been employed here over nine years. We have LPN's who have worked here over ten years and earn \$12.25 and \$13 per hour. We desperately need to recruit RN's. Recently we offered an RN applicant \$18 per hour that is presently earning \$24 per hour at a hospital. She did not accept the position we offered.

We are continually looking for efficiencies in an attempt to deal with these issues within our current budget and these inequities will continue to challenge us into the next biennium as well.

The Veterans Home has had an RN staffing waiver for the Skilled Care Unit since it's opening in 1991. The VA could conceivably withhold the \$62,000 per diem we receive each month until this requirement is met. The North Dakota Veterans Home currently staffs approximately one half of the nineteen RN shifts. The VA provides the Veterans Home with \$1,500,000 each year to properly staff and care for our veterans. Due to the existing wage disparities, we cannot properly staff the Veterans Home. The wage proposals currently being discussed are a step in the right direction but they are not satisfactory.

FY 2005 (1st QUARTER) - VA 10-5588 INFORMATION on NHCs PROVIDED BY STATE HOMES

| VSN | State Home | Total Days of Care | Avg. Days of Care | Total Per Diem Cost | Total Veteran Cost | Total VA Cost | % of VA Cost |
|-----|-----------------|--------------------|-------------------|---------------------|--------------------------|-------------------------|--------------|
| | 112 | 1,590,188 | 17,285 | \$ 185.56 | \$ 300,397,410.42 | \$ 94,393,559.68 | 31% |
| 1 | Augusta ME | 7,746 | 84 | \$ 201.44 | \$ 1,560,380.06 | \$ 459,802.56 | 29% |
| 1 | Bangor | 7,829 | 85 | \$ 205.33 | \$ 1,607,554.67 | \$ 464,729.44 | 29% |
| 1 | Bennington | 12,525 | 136 | \$ 178.88 | \$ 2,240,472.00 | \$ 743,484.00 | 33% |
| 1 | Bristol | 19,321 | 210 | \$ 225.66 | \$ 4,360,041.26 | \$ 1,146,894.56 | 26% |
| 1 | Caribou | 2,865 | 31 | \$ 201.92 | \$ 578,500.80 | \$ 170,066.40 | 29% |
| 1 | Chelsea | 14,434 | 157 | \$ 223.23 | \$ 3,222,101.82 | \$ 856,802.24 | 27% |
| 1 | Holyoke | 22,178 | 241 | \$ 172.39 | \$ 3,823,265.42 | \$ 1,316,486.08 | 34% |
| 1 | Scarborough | 6,842 | 74 | \$ 208.43 | \$ 1,426,100.87 | \$ 406,141.12 | 28% |
| 1 | South Paris | 3,991 | 43 | \$ 196.61 | \$ 784,683.81 | \$ 236,905.76 | 30% |
| 1 | Tilton | 15,728 | 171 | \$ 229.63 | \$ 3,611,568.21 | \$ 933,614.08 | 26% |
| 2 | Batavia | 9,284 | 101 | \$ 274.04 | \$ 2,544,187.36 | \$ 551,098.24 | 22% |
| 2 | Oxford NY | 12,442 | 135 | \$ 237.99 | \$ 2,961,071.58 | \$ 738,557.12 | 25% |
| 3 | Menlo Park | 23,694 | 258 | \$ 253.77 | \$ 6,012,826.38 | \$ 1,406,475.84 | 23% |
| 3 | Montrose | 16,130 | 175 | \$ 305.60 | \$ 4,929,381.77 | \$ 957,476.80 | 19% |
| 3 | Paramus | 25,943 | 282 | \$ 201.01 | \$ 5,214,802.43 | \$ 1,539,976.48 | 30% |
| 3 | St. Albans | 19,838 | 216 | \$ 260.57 | \$ 5,169,121.53 | \$ 1,177,583.68 | 23% |
| 3 | Stony Brook | 28,888 | 314 | \$ 221.33 | \$ 6,393,877.33 | \$ 1,714,791.68 | 27% |
| 4 | Delaware Valley | 10,350 | 113 | \$ 233.45 | \$ 2,416,207.50 | \$ 614,376.00 | 25% |
| 4 | Erie | 6,428 | 70 | \$ 235.63 | \$ 1,514,608.21 | \$ 381,566.08 | 25% |
| 4 | Holidaysburg | 25,312 | 275 | \$ 221.17 | \$ 5,598,255.04 | \$ 1,502,520.32 | 27% |
| 4 | Pittsburgh | 16,758 | 182 | \$ 192.26 | \$ 3,221,893.08 | \$ 994,754.88 | 31% |
| 4 | Scranton | 14,931 | 162 | \$ 212.22 | \$ 3,168,656.82 | \$ 886,304.16 | 28% |
| 4 | Spring City | 15,994 | 174 | \$ 210.73 | \$ 3,370,415.62 | \$ 949,403.84 | 28% |
| 4 | Vineland | 17,923 | 195 | \$ 159.00 | \$ 2,849,757.00 | \$ 1,063,909.28 | 37% |
| 5 | Charlotte Hall | 18,359 | 200 | \$ 150.00 | \$ 2,753,850.00 | \$ 1,089,790.24 | 40% |
| 6 | Fayetteville | 12,770 | 139 | \$ 128.74 | \$ 1,644,009.80 | \$ 758,027.20 | 46% |
| 6 | Roanoke | 15,471 | 168 | \$ 163.74 | \$ 2,533,221.54 | \$ 918,358.56 | 36% |
| 7 | Alexandria City | 12,672 | 138 | \$ 136.36 | \$ 1,727,996.16 | \$ 752,209.92 | 44% |
| 7 | Anderson | 15,042 | 164 | \$ 133.68 | \$ 2,010,814.56 | \$ 892,893.12 | 44% |
| 7 | Augusta GA | 16,495 | 179 | \$ 167.95 | \$ 2,770,335.25 | \$ 979,143.20 | 35% |
| 7 | Bay Minette | 13,064 | 142 | \$ 131.54 | \$ 1,718,438.56 | \$ 775,479.04 | 45% |
| 7 | Columbia | 7,861 | 85 | \$ 210.30 | \$ 1,653,142.10 | \$ 466,628.96 | 28% |
| 7 | Huntsville | 12,793 | 139 | \$ 134.13 | \$ 1,715,967.73 | \$ 759,392.48 | 44% |
| 7 | Milledgeville | 28,351 | 308 | \$ 127.79 | \$ 3,622,974.29 | \$ 1,682,915.36 | 46% |
| 8 | Daytona Beach | 9,569 | 104 | \$ 172.20 | \$ 1,647,781.80 | \$ 568,015.84 | 34% |
| 8 | Juana Diaz | 4,031 | 44 | \$ 124.37 | \$ 501,335.47 | \$ 239,280.16 | 48% |
| 8 | Land O' Lakes | 10,710 | 116 | \$ 150.11 | \$ 1,607,642.40 | \$ 635,745.60 | 40% |
| 8 | Pembroke Pines | 8,775 | 95 | \$ 209.12 | \$ 1,834,998.75 | \$ 520,884.00 | 28% |
| 9 | Hazard | 10,413 | 113 | \$ 165.63 | \$ 1,724,705.19 | \$ 618,115.68 | 36% |
| 9 | Humboldt | 8,856 | 96 | \$ 160.23 | \$ 1,418,996.88 | \$ 525,692.16 | 37% |
| 9 | Murfreesboro | 9,121 | 99 | \$ 120.93 | \$ 1,102,972.13 | \$ 541,422.56 | 49% |
| 9 | Oxford MS | 13,236 | 144 | \$ 125.90 | \$ 1,666,456.52 | \$ 785,688.96 | 47% |
| 9 | Wilmore | 24,429 | 266 | \$ 177.02 | \$ 4,324,503.01 | \$ 1,450,105.44 | 34% |
| 10 | Sandusky | 38,055 | 414 | \$ 238.09 | \$ 9,060,641.80 | \$ 2,258,944.80 | 25% |
| 11 | Grand Rapids | 52,868 | 575 | \$ 176.34 | \$ 9,322,743.12 | \$ 3,138,244.48 | 34% |
| 11 | Lafayette | 20,914 | 227 | \$ 207.06 | \$ 4,330,383.13 | \$ 1,241,455.04 | 29% |

| | | | | | | | |
|----|------------------|--------|-----|-----------|-----------------|-----------------|-----|
| 12 | King | 52,356 | 569 | \$ 175.13 | \$ 9,169,280.80 | \$ 3,107,852.16 | 34% |
| 12 | LaSalle | 10,172 | 111 | \$ 198.78 | \$ 2,021,990.16 | \$ 603,809.92 | 30% |
| 12 | Manteno | 26,545 | 289 | \$ 186.79 | \$ 4,958,429.03 | \$ 1,575,711.20 | 32% |
| 12 | Marquette | 14,832 | 161 | \$ 231.30 | \$ 3,430,592.16 | \$ 880,427.52 | 26% |
| 15 | Anna | 4,501 | 49 | \$ 150.70 | \$ 678,300.70 | \$ 267,179.36 | 39% |
| 15 | Cameron | 15,262 | 166 | \$ 170.61 | \$ 2,603,849.82 | \$ 905,952.32 | 35% |
| 15 | Cape Girardeau | 13,156 | 143 | \$ 152.18 | \$ 2,002,036.23 | \$ 780,940.16 | 39% |
| 15 | Fort Dodge | 4,491 | 49 | \$ 133.86 | \$ 601,165.26 | \$ 266,585.76 | 44% |
| 15 | Hanson KY | 10,861 | 118 | \$ 170.42 | \$ 1,850,931.62 | \$ 644,708.96 | 35% |
| 15 | Mexico | 13,353 | 145 | \$ 150.63 | \$ 2,011,317.88 | \$ 792,634.08 | 39% |
| 15 | Mt. Vernon | 11,129 | 121 | \$ 180.65 | \$ 2,010,490.95 | \$ 660,617.44 | 33% |
| 15 | St. James | 13,434 | 146 | \$ 146.17 | \$ 1,963,692.56 | \$ 797,442.24 | 41% |
| 15 | St. Louis | 18,350 | 199 | \$ 224.44 | \$ 4,118,412.83 | \$ 1,089,256.00 | 26% |
| 15 | Warrensburg | 15,849 | 172 | \$ 159.31 | \$ 2,524,851.36 | \$ 940,796.64 | 37% |
| 15 | Winfield | 8,555 | 93 | \$ 157.81 | \$ 1,350,064.55 | \$ 507,824.80 | 38% |
| 16 | Ardmore | 14,922 | 162 | \$ 177.32 | \$ 2,646,018.78 | \$ 885,769.92 | 33% |
| 16 | Claremore | 26,755 | 291 | \$ 139.40 | \$ 3,729,736.18 | \$ 1,588,176.80 | 43% |
| 16 | Clinton | 12,902 | 140 | \$ 177.40 | \$ 2,288,814.80 | \$ 765,862.72 | 33% |
| 16 | Collins | 12,727 | 138 | \$ 126.57 | \$ 1,610,856.39 | \$ 755,474.72 | 47% |
| 16 | Jackson LA | 13,936 | 151 | \$ 132.69 | \$ 1,849,121.39 | \$ 827,240.96 | 45% |
| 16 | Jackson MS | 12,793 | 139 | \$ 126.57 | \$ 1,619,210.01 | \$ 759,392.48 | 47% |
| 16 | Kosciusko | 12,723 | 138 | \$ 126.57 | \$ 1,610,350.11 | \$ 755,237.28 | 47% |
| 16 | Lawton | 14,452 | 157 | \$ 164.99 | \$ 2,384,483.65 | \$ 857,870.72 | 36% |
| 16 | Little Rock | 5,024 | 55 | \$ 129.67 | \$ 651,445.33 | \$ 298,224.64 | 46% |
| 16 | Monroe | 13,078 | 142 | \$ 113.42 | \$ 1,483,263.17 | \$ 776,310.08 | 52% |
| 16 | Norman | 26,621 | 289 | \$ 149.20 | \$ 3,971,853.20 | \$ 1,580,222.56 | 40% |
| 16 | Sulphur | 11,495 | 125 | \$ 187.55 | \$ 2,155,887.25 | \$ 682,343.20 | 32% |
| 16 | Talihina | 13,524 | 147 | \$ 181.86 | \$ 2,459,519.72 | \$ 802,784.64 | 33% |
| 17 | Bonham | 11,829 | 129 | \$ 153.49 | \$ 1,815,593.78 | \$ 702,169.44 | 39% |
| 17 | Floresville | 11,976 | 130 | \$ 132.09 | \$ 1,581,949.76 | \$ 710,895.36 | 45% |
| 17 | Temple | 12,956 | 141 | \$ 148.95 | \$ 1,929,753.01 | \$ 769,068.16 | 40% |
| 18 | Big Spring | 9,745 | 106 | \$ 143.68 | \$ 1,400,129.12 | \$ 578,463.20 | 41% |
| 18 | Fort Bayard | 3,337 | 36 | \$ 225.00 | \$ 750,825.00 | \$ 198,084.32 | 26% |
| 18 | Phoenix | 16,311 | 177 | \$ 168.41 | \$ 2,746,935.51 | \$ 968,220.96 | 35% |
| 18 | Truth or Conseq. | 9,660 | 105 | \$ 183.87 | \$ 1,776,184.20 | \$ 573,417.60 | 32% |
| 19 | Columbia Falls | 8,393 | 91 | \$ 173.49 | \$ 1,456,101.57 | \$ 498,208.48 | 34% |
| 19 | Fitzsimons | 7,593 | 83 | \$ 246.88 | \$ 1,874,559.84 | \$ 450,720.48 | 24% |
| 19 | Florence | 7,727 | 84 | \$ 195.67 | \$ 1,511,916.33 | \$ 458,674.72 | 30% |
| 19 | Glendive | 4,785 | 52 | \$ 141.91 | \$ 679,055.30 | \$ 284,037.60 | 42% |
| 19 | Homelake | 2,830 | 31 | \$ 185.00 | \$ 523,550.00 | \$ 167,988.80 | 32% |
| 19 | Pocatello | 5,622 | 61 | \$ 191.11 | \$ 1,074,420.42 | \$ 333,721.92 | 31% |
| 19 | Rifle | 5,321 | 58 | \$ 202.81 | \$ 1,079,152.01 | \$ 315,854.56 | 29% |
| 19 | Salt Lake City | 7,184 | 78 | \$ 133.57 | \$ 959,542.93 | \$ 426,442.24 | 44% |
| 19 | Scottsbluff | 3,367 | 37 | \$ 244.26 | \$ 822,412.20 | \$ 199,865.12 | 24% |
| 19 | Walsenburg | 6,910 | 75 | \$ 175.83 | \$ 1,214,985.30 | \$ 410,177.60 | 34% |
| 20 | Boise | 11,457 | 125 | \$ 174.82 | \$ 2,002,874.55 | \$ 680,087.52 | 34% |
| 20 | Lewiston | 5,716 | 62 | \$ 177.31 | \$ 1,013,484.91 | \$ 339,301.76 | 33% |
| 20 | Orting | 12,830 | 139 | \$ 169.22 | \$ 2,171,135.37 | \$ 761,588.80 | 35% |
| 20 | Retsil | 22,130 | 241 | \$ 172.44 | \$ 3,816,023.43 | \$ 1,313,636.80 | 34% |
| 20 | Spokane | 8,267 | 90 | \$ 237.21 | \$ 1,961,015.07 | \$ 490,729.12 | 25% |
| 20 | The Dalles | 11,410 | 124 | \$ 182.35 | \$ 2,080,613.50 | \$ 677,297.60 | 33% |
| 21 | Yountville | 31,277 | 340 | \$ 315.47 | \$ 9,866,955.19 | \$ 1,856,602.72 | 19% |

| | | | | | | | |
|----|--------------|------------------|---------------|------------------|--------------------------|-------------------------|------------|
| 22 | Barstow | 3,154 | 34 | \$ 359.41 | \$ 1,133,589.65 | \$ 187,221.44 | 17% |
| 22 | Boulder City | 12,023 | 131 | \$ 258.36 | \$ 3,106,302.36 | \$ 713,685.28 | 23% |
| 22 | Chula Vista | 12,939 | 141 | \$ 283.20 | \$ 3,664,367.93 | \$ 768,059.04 | 21% |
| 23 | Fergus Falls | 6,617 | 72 | \$ 216.53 | \$ 1,432,779.01 | \$ 392,785.12 | 27% |
| 23 | Grand Island | 20,357 | 221 | \$ 213.52 | \$ 4,346,558.78 | \$ 1,208,391.52 | 28% |
| 23 | Hot Springs | 3323 | 36 | \$ 141.18 | \$ 469,141.14 | \$ 197,253.28 | 42% |
| 23 | Lisbon | 2,798 | 30 | \$ 169.84 | \$ 475,202.99 | \$ 166,089.28 | 35% |
| 23 | Luverne | 6,524 | 71 | \$ 223.39 | \$ 1,457,396.36 | \$ 387,264.64 | 27% |
| 23 | Marshalltown | 47,099 | 512 | \$ 199.47 | \$ 9,394,994.53 | \$ 2,795,796.64 | 30% |
| 23 | Minneapolis | 28,202 | 307 | \$ 248.93 | \$ 7,020,417.87 | \$ 1,674,070.72 | 24% |
| 23 | Norfolk | 10,073 | 109 | \$ 192.05 | \$ 1,934,486.07 | \$ 597,933.28 | 31% |
| 23 | Omaha | 7,914 | 86 | \$ 243.02 | \$ 1,923,233.90 | \$ 469,775.04 | 24% |
| 23 | Quincy | 39,953 | 434 | \$ 186.20 | \$ 7,439,248.60 | \$ 2,371,610.08 | 32% |
| 23 | Silver Bay | 5,552 | 60 | \$ 263.13 | \$ 1,460,916.27 | \$ 329,566.72 | 23% |
| | 112 | 1,590,188 | 17,285 | \$ 185.56 | \$ 300,397,410.42 | \$ 94,393,559.68 | 31% |

III. History

A. Summary

THE NORTH DAKOTA VETERANS' HOME (ND SOLDIERS' HOME)

The North Dakota Soldiers' Home was created by the North Dakota State Constitution and established in 1890 (S.L. 1890, Ch. 165) at Lisbon, North Dakota. The purpose of the Soldiers' Home was "to provide a home and subsistence for all honorably discharged soldiers, sailors and marines...who are disabled by disease, wounds, or old age...." Legislation in 1893 (S.L. 1893, Ch. 121) allowed wives and widows of veterans to reside at the Soldiers' Home.

The Soldiers' Home was governed by a Board of Commissioners consisting of five members appointed by the **Governor** with consent of the Senate for two-year terms. The Governor was allowed to appoint the Commander of the North Dakota Grand Army of the Republic chairman of the Board of Commissioners. The Board of Commissioners had the authority to appoint the Commandant of the Soldiers' Home.

The Board of Commissioners was replaced by a Board of Trustees in 1897 (S.L. 1897, Ch. 132) consisting of five veterans, four appointed by the Governor and the Commander of the North Dakota Grand Army of the Republic serving as an ex-officio member. The Board of Trustees had essentially the same duties as the Board of Commissioners.

In 1971, the **Administrative Committee on Veterans' Affairs** was established (S.L. 1971, Ch. 344) and given responsibility for administration of the Soldiers' Home. A subcommittee within the Administrative Committee on Veterans' Affairs has actual supervision of the Soldiers' Home and appoints the Commandant. The Administrative Committee on Veterans' Affairs is headquartered in Fargo.

In 2003, the North Dakota Legislature passed legislation (SB2299) changing the name of commandant to administrator, created a governing Board for the facility and outlined a process to determine admission's priorities to the Veteran's Home.

NORTH DAKOTA VETERAN'S HOME-DESCRIPTION

The North Dakota Veteran's Home is a state institution established in 1891 and has been in operation since 1893. The general supervision and governance of the Home is vested in the Administrative Committee on Veterans' Affairs and a facility Governing Board as outlined in Chapter 37-18.1 of the North Dakota Century Code.

The purpose of the Home is to provide care to veterans, spouses, and surviving spouses in a homelike environment with the primary goal to promote the resident's individual dignity, happiness and well-being. The basic care philosophy is to care for those residents as long as they are ambulatory and able to care for their personal needs. The skilled nursing unit provides nursing care which allows the resident to attain the highest level of independence. Both basic care and skilled nursing unit provide twenty-four hour professional nursing care. The North Dakota Veteran's Home offers restorative nursing care under the consultation of a physical therapist, as well as the consultation by local pharmacists.

Complete housekeeping services are provided on a routine basis, along with weekly laundry service. Members are responsible for keeping their rooms orderly and their beds made. Staff is available to assist residents when needed.

Well-prepared, appetizing meals are furnished under the direction of the Food Service Supervisor. The meals are served cafeteria style, except for the few who are unable to go through the cafeteria line. For these, waitress services are provided. The kitchen and a pleasant dining area are located on the ground floor. Skilled residents have their meals provided in their dining room. Dietary service is provided for those with special needs by a licensed dietitian.

Medical services are provided by a local physician who conducts regular visits once a week and is on emergency call to the Home. Nursing Service distributes medications, administers insulin shots and gives oxygen therapy. If hospitalization is required by any of the residents they are usually admitted to the Veterans' Hospital in Fargo, ND. Emergency hospital services are provided by the local hospital.

The Social Work Department provides services and programs targeted at assisting residents (prior to and during admission); adjusting to the facility; interaction with family members and friends who comprise the residents support network; assisting residents with financial concerns; and providing sufficient preparation and orientation to the resident to ensure a safe and orderly transfer or discharge. The department evaluates the psychosocial needs of each resident and addresses the needs in the comprehensive plan. Maintaining resident rights and ensuring each resident is treated with dignity and respect, while promoting the highest level of independence, is the Social Worker's goal.

Activities personnel supervise all activities and recreational programs at the Home. They are the liaisons between veteran, fraternal, church and other social groups in the community who volunteer their services. The programs cover a broad spectrum including arts and crafts, woodworking, concerts, trips, community programs, parties, games, dances, gifts and special holiday activities. It also includes an extensive library with a wide range of books, magazines and daily and weekly papers. TV lounges are provided for regular entertainment. Members may also have TV in their rooms with hook-ups to a cable system provided.

The Home provides several outside activities during the year including trips to Medora, Minot, State Fair, Red River Valley State Fair, Big Iron, Hjemkomst Center in Moorhead, Steam Thrashers Reunion in Rollag, Chahinkapa Park and Zoo, Bagg Farm, Sunnysdale Colony, Melroe, Tewauken, boating at Dead Colt Creek, Jamestown Pioneer Village, Fish Hatchery, hunting at Camp Grafton, Little Yellowstone, Veterans' Cemetery in Mandan, Heritage Center, Sod Busters at Fort Ransom, auto races, church suppers, parades, Veterans' Day breakfast, Memorial Day festivities, monthly supper clubs at local steak houses and summer musicals at Grand Rapids. Each year we look for new and exciting activities to attend.

A recreation room is provided on the first floor which is capable of accommodating 350 people. The residents have coffee in the recreation room throughout the day where they can visit, play cards, watch TV or read the paper. Five days a week popcorn is made by residents for all to enjoy.

Many of the local Veteran's service organizations and their auxiliaries make numerous trips to the Home during the year to provide entertainment. The entertainment is usually in the form of bingo, games, skits or dances. The local community groups also sponsor entertainment throughout the year.

A ceramic shop, exercise room, woodshop on the ground floor and TV lounges on each of the other three floors, provide a source of pleasure and relaxation for all residents. One lounge has been designated a "listening room". The lounge has a selection of records, tapes and talking books for their listening pleasure. There are two libraries, one each on second and third floors. A pool room is provided on the ground floor.

Residents interested in employment at the Home are found jobs for which they are paid minimum wage. They are employed in dietary, laundry, maintenance and housekeeping.

A part-time chaplain serves the residents of the Home by providing counseling and spiritual guidance. The chaplain also coordinates with other pastors in the community to conduct weekly religious services at the Home for both Catholic and Protestant residents.

B. History

The Veteran's Home was established by an Act of Congress in 1887. Certain lands were set aside in a number of States and Territories for the establishment and maintenance of Homes for veteran Union soldiers.

At the end of the First Legislative Assembly of the State of North Dakota, Senate Bill No. 60, entitled "An Act Appropriating Money for the Erection of a Soldiers' Home at Lisbon, and for the Contingent Expenses thereto," was passed and signed by Governor Andrew J. Burke on February 27, 1891. At this time, money was appropriated for the purchase of land and the erection of the necessary buildings. The lands allotted for the support and maintenance of the Home, amounting to approximately 40,000 acres, are located in various parts of the State. Some of the land has been sold and the money invested in bonds, the interest of which is used to partially maintain and operate the Home.

At a meeting on August 14, 1891, a Board of Commissioners consisting of General William A. Bentley, Major George L. Foster, Colonel L. H. Hankinson, Capitan N. Linton and Capitan Harris Gardner purchased 90 acres of land for \$3,500 in the valley of the Sheyenne River adjacent to the City of Lisbon and known as the "Cramer Farm".

The Board of Commissioners selected the architectural firm of Orff Bros. of Minneapolis, Minnesota to draw plans and specifications for a barracks building. The contract was let to c. A. Leck of Minneapolis. The original barracks building was 50x80 feet and built of Menominee brick at a cost of \$18,000. It was finished in native wood with maple floors and accommodated 50 veterans.

Colonel W. W. McIlvaine was elected as the first Commandant and began his term of office May 1, 1893. C. R. Palmer of Lisbon served as the first Treasurer. The Board of Admissions was made up of the Chairman of the board of Commissioners, Commandant and Surgeon. Dr. J. H. Johnson of Lisbon was the first surgeon. He served until February of 1910 when he suffered a stroke and was paralyzed. Dr. T. C. Patterson performed the duties of surgeon until the death of Dr. Johnson on September 14, 1910 at which time Dr. Patterson was officially appointed Surgeon.

The barracks building was not completed until August 1, 1893 and the first veteran entered the Home on August 2, 1893. He was George Hutchings, a veteran of the Civil War and a resident of Ransom County. He was 73 years old at that time.

During the early days of this Soldiers' Home the residents were required to wear uniforms which were furnished by the Home. The coat and vest were dark blue and the trousers were light blue. They also wore black hats.

The Board of Commissioners adopted the title of "Board of Trustees" in June 1897. In 1971 the title was changed to the Administrative Committee on Veterans' Affairs. The Home is governed by this Board. They are appointed by the Governor with the advice and consent of the Senate. Each member must be a citizen of the United States and a resident of the State of North Dakota. This Committee consists of three members from each major Veteran's Service Organization.

In the year 1899 a hospital building was erected, 35x57 feet with an L 28x50 feet of Menominee brick. It was erected at an approximately cost of \$16,000. In 1907 a building was constructed to serve as the Commandant's residence. It was built of Menominee brick at an approximate cost of \$9,000. The horse and cattle barns, hog house and chicken coopers were erected at various times.

When the Home was first opened, much of the labor was performed by the residents. They assisted in the laundry, kitchen, garden and keeping quarters clean. As the age group became older, this labor was not available due to physical disabilities and civilian employees were hired. Residents now are required to do detail, and if physically able, to do odd jobs for which they are paid a small amount.

Through the years the barracks building deteriorated and was in such a state of disrepair that it would have taken thousands of dollars to repair, and further, the membership was increasing to a point where additional room was necessary. A Bill was introduced at the Thirtieth Session of the Legislative Assembly providing for the erection of a new barracks building. It was approved on March 14, 1947. this building was constructed at an approximately cost of \$600,000 and was completed and formally dedicated on June 7, 1950 by Governor Fred G. Aandahl.

This building was designed to accommodate 150 veterans, wives and widows. It is modern in every detail and an automatic elevator places the entire building on one floor. It is a four-story structure with every modern convenience available.

Dispensary type of medical care was available with a local physician making sick-call every morning. Two practical nurses were employed. One was on night duty and the other served at intervals during the day.

The old barracks building was demolished during the summer of 1951; the entrance of this building is marked by a civil War cannon. The hospital building, which is no longer standing, was converted into a residence for the civilian employees and housed a \$20,000 laundry in the basement.

In 1980 a new addition was added to the Home that would accommodate 51 residents. The building was designed to have four residents per suite, sharing a

common shower and bathroom. There were also three rooms that would accommodate only one resident.

In 1991 the skilled facility was added to the Home. This unit of 38 beds absorbed 17 beds from the basic unit. Renovation of the main barrack's electrical, air handling and painting was done. At this time a committee of staff was formed to make decisions for decorating the building to eliminate some of the institutional atmosphere.

Over the last ten years the Home has acquired a tank from the North Dakota National Guard, a Huey Helicopter from the United States Army and an anchor from the United States Navy. These pieces of military history sit proudly on the grounds for all residents and visitors to enjoy.

HISTORY – REMODELING/CAPITAL ADDITIONS

- 1907: The Administrator's house was built.
- 1946: Boiler house was built
- 1947: Steel storage building built one and one-half blocks east of the main building.
- 1950: The oldest section of the building was opened.
- 1981: The 1981 section of the building was added.
- 1983: A new boiler plant was built. New steam lines were run underground to the main building. Two 1956 Cleaver Brooks boilers were moved into the new boiler house from the old boiler house. At this time, two electric boilers were also installed: one in the new boiler house for heating; and one in the mail building for laundry. These electric boilers have just been put to use in the year 2000. The older boiler house, which was built in 1946, is now being used for a maintenance shop.
- 1991: The skilled wing was opened. Most of the skilled wing was new in 1991. the roof, wiring and plumbing have not been updated since, except for minor changes. The 1950 addition was rewired and partially re-plumbed. New copper lines were installed for water lines but the drains were left as is.
- 1996: A three stall garage was built one-half block east of the main building.
- 1997: The roof of the 1950 & 1981 additions were redone.
- 2000: The Gazebo was completed with no updates.
- 2001: A complete fire suppression system was installed to take the place of the old partial system.
- 2004: As of 2004, the plumbing and heating of the 1981 addition has not been changed.

NORTH DAKOTA VETERANS HOME

Health Benefits by Position

| Pos # | Title | Grade | FTE | Health Benefits |
|-----------------------|------------------------|-------|-----|-----------------|
| Activities | | | | |
| * 3042 | Activity Assistant II | 6 | 0.6 | Yes |
| 3044 | Human Svc Prgm Admin I | 9 | 1 | Yes |
| 3063 | Activity Assistant II | 6 | 1 | Yes |
| 3106 | Activity Assistant I | 4 | 1 | Yes |
| | | | 3.6 | |
| Administration | | | | |
| 3015 | Appointed | 99 | 1 | Yes |
| 3017 | Account Technician II | 7 | 1 | Yes |
| 3043 | Human Resource Tech. | 9 | 1 | Yes |
| 3058 | Admin Assistant II | 7 | 1 | Yes |
| * 3067 | Admin Officer II | 10 | 1 | |
| 3087 | Accounting Manager II | 15 | 1 | Yes |
| * 3108 | Admin Officer II | 10 | 1 | |
| | | | 5 | |

| | | | | |
|--------------|--------------------------|----|------|-----|
| Basic | | | | |
| 3016 | LP Nurse II | 8 | 0.7 | Yes |
| 3021 | LP Nurse II | 8 | 1 | Yes |
| 3038 | Health Care Orderly | 5 | 0.5 | Yes |
| 3039 | Health Care Orderly | 5 | 1 | Yes |
| 3040 | Health Care Orderly | 5 | 0.8 | Yes |
| 3041 | Basic Care Unit Mgr | 10 | 1 | Yes |
| 3048 | LP Nurse II | 8 | 1 | Yes |
| 3049 | LP Nurse II | 8 | 0.6 | Yes |
| 3050 | LP Nurse II | 8 | 0.8 | Yes |
| * 3051 | Health Care Orderly | 3 | 0.5 | Yes |
| 3053 | Health Care Orderly | 3 | 0.5 | Yes |
| 3054 | Office Assistant III | 5 | 1 | Yes |
| 3095 | RN II | 11 | 1 | Yes |
| 3096 | Health Care Orderly | 5 | 0.9 | Yes |
| * 3103 | LP Nurse II | 8 | 1 | Yes |
| 3109 | LP Nurse II | 7 | 0.9 | Yes |
| * 3110 | LP Nurse II | 7 | 1 | Yes |
| * 7860 | LP Nurse II | 8 | 1 | Yes |
| 7861 | Vacant to be reallocated | | 0.5 | |
| | | | 15.7 | |

| | | | | |
|----------------|-------------------------|----|------|-------------|
| Dietary | | | | |
| 3028 | Food Service Director I | 10 | 1 | Yes |
| 3029 | Cook I | 5 | 1 | Yes |
| 3030 | Cook I | 5 | 1 | Yes |
| 3031 | Cook I | 5 | 1 | Yes |
| 3032 | Cook I | 5 | 1 | Yes |
| 3034 | Cook I | 5 | 1 | Yes |
| * 3035 | Food Service Assistant | 3 | 0.6 | Yes |
| * 3036 | Food Service Assistant | 3 | 1 | Yes |
| 3037 | Food Service Assistant | 3 | 1 | Yes |
| 3045 | Food Service Assistant | 3 | 0.6 | Yes |
| 3046 | Food Service Assistant | 3 | 1 | Yes |
| 3066 | Food Svc Op Supv III | 8 | 1 | Yes |
| 3097 | Cook I | 5 | 0.6 | Yes |
| * 3098 | Cook I | 5 | 0.82 | didn't need |

| Pos # | Title | Grade | FTE | Health Benefits |
|-------|------------------------|-------|-------|-----------------|
| 3099 | Food Service Assistant | 3 | 0.6 | Yes |
| 3102 | Food Service Assistant | 3 | 1 | Yes |
| | | | 14.22 | |

Housekeeping

| | | | | |
|------|-------------------------|---|------|-----|
| 3023 | Custodian | 3 | 1 | Yes |
| 3024 | Custodian | 3 | 1 | Yes |
| 3025 | Custodian | 3 | 1 | Yes |
| 3026 | Custodial Supervisor II | 7 | 1 | Yes |
| 3027 | Custodian | 3 | 1 | Yes |
| 3064 | Custodian | 3 | 1 | Yes |
| 3065 | Custodian | 3 | 1 | Yes |
| 3107 | Custodian | 3 | 1 | Yes |
| Temp | Custodian | | Temp | |
| | | | 8 | |

Laundry

| | | | | |
|------|--------------------|---|-----|-----|
| 3022 | Laundry Supervisor | 4 | 1 | Yes |
| 3101 | Laundry Worker | 3 | 0.6 | Yes |
| | | | 1.6 | |

Maintenance

| | | | | |
|------|---------------------------|----|---|-----|
| 3018 | Physical Plant Director I | 11 | 1 | Yes |
| 3019 | Maintenance Worker | 6 | 1 | Yes |
| 3020 | Maintenance Worker | 6 | 1 | Yes |
| 3055 | Maintenance Worker | 6 | 1 | Yes |
| | | | 4 | |

Pharmacy

| | | | | |
|------|--------------------------|----|-----|-----|
| 3067 | Pharmacist II | 16 | 0.5 | Yes |
| 3108 | Registered Pharmacy Tech | 6 | 1 | Yes |
| | | | 1.5 | |

Skilled Nursing

| | | | | |
|------|---------------------|----|-----|-----|
| 3057 | RN II | 11 | 0.6 | Yes |
| 3059 | Director of Nursing | 13 | 1 | Yes |
| 3060 | RN III | 12 | 1 | Yes |
| 3062 | Admin Assistant I | 6 | 1 | Yes |
| 3068 | RN II | 11 | 1 | Yes |
| 3069 | RN II | 11 | 1 | Yes |
| 3070 | RN II | 11 | 1 | Yes |
| 3071 | LP Nurse II | 8 | 0.5 | Yes |
| 3072 | LP Nurse II | 8 | 0.7 | Yes |
| 3073 | Health Care Orderly | 5 | 1 | Yes |
| 3074 | Health Care Orderly | 5 | 1 | Yes |
| 3075 | Health Care Orderly | 5 | 1 | Yes |
| 3076 | Health Care Orderly | 5 | 0.8 | Yes |
| 3077 | Health Care Orderly | 5 | 0.2 | No |
| 3078 | Health Care Orderly | 5 | 1 | Yes |
| 3079 | Health Care Orderly | 5 | 0.5 | Yes |
| 3080 | Health Care Orderly | 5 | 0.6 | Yes |
| 3081 | Health Care Orderly | 5 | 0.6 | Yes |
| 3082 | Health Care Orderly | 3 | 0.4 | No |
| 3083 | Health Care Orderly | 5 | 1 | Yes |
| 3084 | Health Care Orderly | 5 | 0.8 | Yes |
| 3085 | Health Care Orderly | 5 | 1 | Yes |
| 3086 | Health Care Orderly | 5 | 1 | Yes |
| 3189 | Health Care Orderly | 5 | 0.6 | Yes |

| Pos # | Title | Grade | FTE | Health Benefits |
|------------------------|--------------------------|-------|-------|-----------------|
| 3089 | Health Care Orderly | 5 | 0.4 | No |
| 3090 | Health Care Orderly | 5 | 1 | Yes |
| 3091 | LP Nurse II | 8 | 1 | Yes |
| 3092 | LP Nurse II | 8 | 0.6 | Yes |
| 3093 | LP Nurse II | 8 | 0.6 | Yes |
| 3094 | LP Nurse II | 8 | 0.8 | Yes |
| 3100 | Health Care Orderly | 5 | 0.8 | Yes |
| 3104 | Health Care Orderly | 5 | 1 | Yes |
| 3112 | Health Care Orderly | 5 | 0.4 | No |
| 3113 | Health Care Orderly | 5 | 1 | Yes |
| 3177 | Health Care Orderly | 5 | 0.6 | Yes |
| 3179 | Health Care Orderly | 5 | 0.3 | No |
| 3111 | Vacant to be reallocated | | 0.97 | |
| 3189 | Health Care Orderly | 5 | 0.8 | Yes |
| | | | 29.57 | |
| Social Services | | | | |
| 3033 | Social Worker II | 10 | 1 | Yes |
| 3052 | Chaplain | 11 | 0.22 | No |
| 3056 | Admissions Coordinator | 8 | 1 | Yes |
| 3105 | Human Svc Prgm Admin IV | 12 | 1 | Yes |
| 3114 | Human Service Aide I | 4 | 1 | Yes |
| 3115 | Addiction Counselor II | 11 | 1 | Yes |
| | | | 5.22 | |

**NORTH DAKOTA VETERANS HOME
FTE RECAP FOR JULY 2003 TO DECEMBER 2004**

| Pos # | Title | Grade | FTE | FTE Worked July '03-Dec '04 | Variance | Proposed Change | Variance After Proposed Change |
|-------------------|------------------------|-------|-----|--------------------------------|----------|--------------------|-----------------------------------|
| Activities | | | | | | | |
| * 3042 | Activity Assistant II | 6 | 0.6 | 0.65 | 0.05 | | |
| 3044 | Human Svc Prgm Admin I | 9 | 1 | 1.00 | | | |
| 3063 | Activity Assistant II | 6 | 1 | 1.00 | | | |
| 3106 | Activity Assistant I | 4 | 1 | 1.01 | 0.01 | | |
| | | | 3.6 | 3.66 | 0.06 | 0 | 0.06 |

* This individual fills in when the supervisor takes a vacation day.

| | | | | | | | |
|-----------------------|-----------------------|----|---|------|---------------|---|------|
| Administration | | | | | | | |
| 3015 | Appointed | 99 | 1 | 1.00 | | | |
| 3017 | Account Technician II | 7 | 1 | 1.01 | 0.01 | | |
| 3043 | Human Resource Tech. | 9 | 1 | 1.00 | | | |
| 3058 | Admin Assistant II | 7 | 1 | 1.00 | | | |
| * 3067 | Admin Officer II | 10 | 1 | 1.00 | RIF'd 6/30/04 | | |
| 3087 | Accounting Manager II | 15 | 1 | 1.06 | 0.06 | | |
| * 3108 | Admin Officer II | 10 | 1 | 0.60 | RIF'd 6/30/04 | | |
| | | | 5 | 5.07 | 0.07 | 0 | 0.07 |

| | | | | | | | |
|--------------|--------------------------|----|------|-------|-------|-----|-----|
| Basic | | | | | | | |
| 3016 | LP Nurse II | 8 | 0.7 | 0.78 | 0.08 | | |
| 3021 | LP Nurse II | 8 | 1 | 1.10 | 0.10 | | |
| 3038 | Health Care Orderly | 5 | 0.5 | 0.63 | 0.13 | 0.1 | |
| 3039 | Health Care Orderly | 5 | 1 | 1.00 | 0.00 | | |
| 3040 | Health Care Orderly | 5 | 0.8 | 0.85 | 0.05 | | |
| 3041 | Basic Care Unit Mgr | 10 | 1 | 1.00 | 0.00 | | |
| 3048 | LP Nurse II | 8 | 1 | 1.02 | 0.02 | | |
| 3049 | LP Nurse II | 8 | 0.6 | 0.78 | 0.18 | 0.2 | |
| 3050 | LP Nurse II | 8 | 0.8 | 0.93 | 0.13 | 0.2 | |
| * 3051 | Health Care Orderly | 3 | 0.5 | 0.58 | 0.08 | 0.2 | |
| 3053 | Health Care Orderly | 3 | 0.5 | 0.77 | 0.27 | 0.3 | |
| 3054 | Office Assistant III | 5 | 1 | 0.96 | -0.04 | | |
| 3095 | RN II | 11 | 1 | 1.02 | 0.02 | | |
| 3096 | Health Care Orderly | 5 | 0.9 | 0.99 | 0.09 | | |
| * 3103 | LP Nurse II | 8 | 1 | 0.69 | -0.31 | | |
| 3109 | LP Nurse II | 7 | 0.9 | 0.97 | 0.07 | | |
| * 3110 | LP Nurse II | 7 | 1 | 0.77 | -0.23 | | |
| * 7860 | LP Nurse II | 8 | 1 | 0.96 | -0.04 | | |
| 7861 | Vacant to be reallocated | | 0.5 | 0.00 | -0.50 | | |
| | | | 15.7 | 16.80 | 1.10 | 1 | 0.1 |

* These individuals were hired within in this time-frame.
Also had two Health Care Orderly's out on maternity leave
Position 3103 - was vacant from July 2004 to October 2004

| Pos # | Title | Grade | FTE | FTE Worked July '03-Dec '04 | Variance | Proposed Change | Variance After Proposed Change |
|----------------|-------------------------|-------|-------|--------------------------------|----------|--------------------|-----------------------------------|
| Dietary | | | | | | | |
| 3028 | Food Service Director I | 10 | 1 | 0.66 | -0.34 | | |
| 3029 | Cook I | 5 | 1 | 0.96 | -0.04 | | |
| 3030 | Cook I | 5 | 1 | 1.00 | 0.00 | | |
| 3031 | Cook I | 5 | 1 | 1.00 | 0.00 | | |
| 3032 | Cook I | 5 | 1 | 1.00 | 0.00 | | |
| 3034 | Cook I | 5 | 1 | 1.01 | 0.01 | | |
| * 3035 | Food Service Assistant | 3 | 0.6 | 0.76 | 0.16 | 0.2 | |
| * 3036 | Food Service Assistant | 3 | 1 | 1.00 | 0.00 | | |
| 3037 | Food Service Assistant | 3 | 1 | 1.00 | 0.00 | | |
| 3045 | Food Service Assistant | 3 | 0.6 | 0.76 | 0.16 | 0.2 | |
| 3046 | Food Service Assistant | 3 | 1 | 1.00 | 0.00 | | |
| 3066 | Food Svc Op Supv III | 8 | 1 | 1.00 | 0.00 | | |
| 3097 | Cook I | 5 | 0.6 | 0.79 | 0.19 | 0.2 | |
| * 3098 | Cook I | 5 | 0.82 | 0.72 | -0.10 | | |
| * 3099 | Food Service Assistant | 3 | 0.6 | 0.61 | 0.01 | 0.2 | |
| 3102 | Food Service Assistant | 3 | 1 | 0.99 | -0.01 | | |
| | | | 14.22 | 15.02 | 0.80 | 0.8 | 0 |

* This department experienced a high rate of turnover - 12 over this period.

| | | | | | | | |
|---------------------|-------------------------|---|------|------|---|---|---|
| Housekeeping | | | | | | | |
| 3023 | Custodian | 3 | 1 | 1.00 | 0 | | |
| 3024 | Custodian | 3 | 1 | 1.00 | 0 | | |
| 3025 | Custodian | 3 | 1 | 1.00 | 0 | | |
| 3026 | Custodial Supervisor II | 7 | 1 | 1.00 | 0 | | |
| 3027 | Custodian | 3 | 1 | 1.00 | 0 | | |
| 3064 | Custodian | 3 | 1 | 1.00 | 0 | | |
| 3065 | Custodian | 3 | 1 | 1.00 | 0 | | |
| 3107 | Custodian | 3 | 1 | 1.00 | 0 | | |
| Temp | Custodian | | Temp | 0.65 | | | |
| | | | 8 | 8.00 | 0 | 0 | 0 |

| | | | | | | | |
|----------------|--------------------|---|-----|------|------|---|------|
| Laundry | | | | | | | |
| 3022 | Laundry Supervisor | 4 | 1 | 1.00 | 0 | | |
| 3101 | Laundry Worker | 3 | 0.6 | 0.77 | 0.17 | | |
| | | | 1.6 | 1.77 | 0.17 | 0 | 0.17 |

*This department uses resident workers - one worker was off work for quite a while

| | | | | | | | |
|--------------------|---------------------------|----|---|------|---|---|---|
| Maintenance | | | | | | | |
| 3018 | Physical Plant Director I | 11 | 1 | 1.00 | 0 | | |
| 3019 | Maintenance Worker | 6 | 1 | 1.00 | 0 | | |
| 3020 | Maintenance Worker | 6 | 1 | 1.00 | 0 | | |
| 3055 | Maintenance Worker | 6 | 1 | 1.00 | 0 | | |
| | | | 4 | 4.00 | 0 | 0 | 0 |

| | | | | | | | |
|-----------------|--------------------------|----|-----|------|-------|---|--|
| Pharmacy | | | | | | | |
| 3067 | Pharmacist II | 16 | 0.5 | 0.46 | 0.04 | | |
| 3108 | Registered Pharmacy Tech | 6 | 1 | 0.00 | 1 | | |
| | | | 1.5 | 0.46 | -1.04 | 0 | |

*Pharmacy staff did not work regular hours until after December 2004

| Pos # | Title | Grade | FTE | FTE Worked July '03-Dec '04 | Variance | Proposed Change | Variance After Proposed Change |
|------------------------|--------------------------|-------|-------|--------------------------------|----------|--------------------|-----------------------------------|
| Skilled Nursing | | | | | | | |
| 3057 | RN II | 11 | 0.6 | 0.94 | 0.34 | 0.2 | |
| 3059 | Director of Nursing | 13 | 1 | 1.01 | 0.01 | | |
| 3060 | RN III | 12 | 1 | 1.07 | 0.07 | | |
| 3062 | Admin Assistant I | 6 | 1 | 0.95 | -0.05 | | |
| 3068 | RN II | 11 | 1 | 0.97 | -0.03 | | |
| 3069 | RN II | 11 | 1 | 0.99 | -0.01 | | |
| 3070 | RN II | 11 | 1 | 1.12 | 0.12 | | |
| 3071 | LP Nurse II | 8 | 0.5 | 0.98 | 0.48 | 0.4 | |
| 3072 | LP Nurse II | 8 | 0.7 | 0.92 | 0.22 | 0.1 | |
| 3073 | Health Care Orderly | 5 | 1 | 0.99 | -0.01 | | |
| 3074 | Health Care Orderly | 5 | 1 | 0.99 | -0.01 | | |
| 3075 | Health Care Orderly | 5 | 1 | 0.92 | -0.08 | | |
| 3076 | Health Care Orderly | 5 | 0.8 | 0.73 | -0.07 | | |
| 3077 | Health Care Orderly | 5 | 0.2 | 0.51 | 0.31 | 0.1 | |
| 3078 | Health Care Orderly | 5 | 1 | 1.00 | 0.00 | | |
| 3079 | Health Care Orderly | 5 | 0.5 | 0.71 | 0.21 | | |
| 3080 | Health Care Orderly | 5 | 0.6 | 0.87 | 0.27 | | |
| 3081 | Health Care Orderly | 5 | 0.6 | 0.74 | 0.14 | 0.1 | |
| 3082 | Health Care Orderly | 3 | 0.4 | 0.67 | 0.27 | 0.3 | |
| 3083 | Health Care Orderly | 5 | 1 | 1.18 | 0.18 | | |
| 3084 | Health Care Orderly | 5 | 0.8 | 0.76 | -0.04 | 0.1 | |
| 3085 | Health Care Orderly | 5 | 1 | 1.06 | 0.06 | | |
| 3086 | Health Care Orderly | 5 | 1 | 1.29 | 0.29 | | |
| 3189 | Health Care Orderly | 5 | 0.6 | 0.88 | 0.28 | | |
| 3089 | Health Care Orderly | 5 | 0.4 | 0.68 | 0.28 | 0.1 | |
| 3090 | Health Care Orderly | 5 | 1 | 0.99 | -0.01 | | |
| 3091 | LP Nurse II | 8 | 1 | 0.92 | -0.08 | | |
| 3092 | LP Nurse II | 8 | 0.6 | 0.93 | 0.33 | 0.1 | |
| 3093 | LP Nurse II | 8 | 0.6 | 0.75 | 0.15 | | |
| 3094 | LP Nurse II | 8 | 0.8 | 0.68 | -0.12 | | |
| 3100 | Health Care Orderly | 5 | 0.8 | 0.96 | 0.16 | | |
| 3104 | Health Care Orderly | 5 | 1 | 1.00 | 0.00 | | |
| 3112 | Health Care Orderly | 5 | 0.4 | 0.63 | 0.23 | 0.2 | |
| 3113 | Health Care Orderly | 5 | 1 | 0.99 | -0.01 | | |
| 3177 | Health Care Orderly | 5 | 0.6 | 0.72 | 0.12 | | |
| 3179 | Health Care Orderly | 5 | 0.3 | 0.00 | -0.30 | | |
| 3111 | Vacant to be reallocated | | 0.97 | 0.00 | -0.97 | | |
| 3189 | Health Care Orderly | 5 | 0.8 | 0.00 | -0.80 | | |
| | | | 29.57 | 32.04 | 2.47 | 1.70 | 0 |

*This department had a high amount of turnover - 14 Health Care Orderlys

| Pos # | Title | Grade | FTE | FTE Worked July '03-Dec '04 | Variance | Proposed Change | Variance After Proposed Change |
|-------|-------|-------|-----|--------------------------------|----------|--------------------|-----------------------------------|
|-------|-------|-------|-----|--------------------------------|----------|--------------------|-----------------------------------|

Social Services

| | | | | | | | |
|--------|-------------------------|----|------|------|-------|---|-------|
| 3033 | Social Worker II | 10 | 1 | 0.95 | 0.05 | | |
| 3052 | Chaplain | 11 | 0.22 | 0.13 | 0.09 | | |
| 3056 | Admissions Coordinator | 8 | 1 | 1.00 | 0.00 | | |
| 3105 | Human Svc Prgm Admin IV | 12 | 1 | 1.00 | 0.00 | | |
| 3114 | Human Service Aide I | 4 | 1 | 0.97 | -0.03 | | |
| * 3115 | Addiction Counselor II | 11 | 1 | 0.30 | -0.70 | | |
| | | | 5.22 | 4.36 | -0.86 | 0 | -0.86 |

*New position was created
November 2004

Skilled care staffing:

- The skilled wing is L shaped creating long hallways. Currently 2 nursing assistants (CNA's) are caring for the 16 residents down a hallway.
- Mostly male residents being cared for by primarily female care givers. This results in multiple 2 person lifts or the use of lift devices which take time to maneuver. This not only involves transfers in and out of bed but on and off of the toilet which means many transfers per resident per shift.
- Residents take meals in a dining room setting so staff are required to get them up and transferred to and from the dining room for 3 meals and assist with the meal.
- Turnover is challenging in a rural setting so we must offer staffing patterns similar to other facilities to remain competitive. This means we must offer every other week-end off to staff.
- 1.0 FTE's do not allow enough flexibility to accommodate every other week-end off.
- Part time FTE's are necessary to accommodate for week-end replacements, sick time and vacation.
- Recruitment is very challenging since prospective staff are rarely attracted to employment without benefits.

February 2, 2005

ANALYSIS OF THE VETERANS' POSTWAR TRUST FUND 2003-05 AND 2005-07 BIENNIUMS (REFLECTING THE 2005-07 EXECUTIVE BUDGET RECOMMENDATION)

| | 2003-05 Biennium | 2005-07 Biennium |
|---|------------------|------------------|
| Beginning balance | | \$4,590,146 |
| Add estimated revenues | | |
| Investment income | \$350,000 | \$350,000 |
| Sale of vans | 3,500 | 3,500 |
| Miscellaneous income - Refund | 9,500 | |
| Total estimated revenues | 363,000 | 353,500 |
| Total available | \$4,938,651 | \$4,943,646 |
| Less estimated expenditures | | |
| Department of Veterans Affairs - Anticipated expenditures pursuant to continuing appropriation authority contained in Article X of the North Dakota Constitution as approved by the voters in November 1996 | | |
| Grants | \$140,000 | \$200,000 |
| Salaries | 65,950 | 0 |
| Rent | 6,080 | 0 |
| Operating expenses | 5,475 | 0 |
| Veterans' transportation program | 4,000 | 4,000 |
| Vehicles - Vans | 30,000 | 20,000 |
| Veterans Home activities | 17,000 | 0 |
| Other veterans' programs | 50,000 | 0 |
| Administrative Committee on Veterans Affairs expenses | 30,000 | 0 |
| Total estimated expenditures | 348,505 | 224,000 |
| Estimated ending balance | \$4,590,146 | \$4,719,646 |

NOTE: The principal balance of the fund is \$4,101,849, leaving an estimated available investment income balance of \$488,297 as of June 30, 2005, and \$617,797 as of June 30, 2007. The Administrative Committee on Veterans Affairs has a policy of reserving a portion of the investment income balance to generate additional investment income. By the end of the 2005-07 biennium, the committee anticipates reserving \$350,000 of the investment income balance for this purpose.

The estimated June 30, 2005, balance made at the end of the 2003 legislative session was \$4,126,751. The increase of \$463,395 is due primarily to investment income being greater than estimated and the July 1, 2003, balance being more than projected.

FUND HISTORY
Established

The fund was created by Section 6 of 1981 Senate Bill No. 2271:

SECTION 6. TRANSFER OF VIETNAM BONUS FUNDS TO VETERANS' POSTWAR TRUST FUND. All unobligated moneys in the Vietnam veterans' adjusted compensation funds in the state treasury after July 1, 1981, shall be transferred by the state treasurer to the veterans' postwar trust fund. Any obligations of such funds as a result of any amendment of section 37-25-10 by the forty-seventh legislative assembly shall be paid out of the veterans' postwar trust fund and the moneys necessary to meet those obligations are hereby appropriated.

1988 Initiated Measure No. 4

Initiated measure No. 4, approved by the voters in the November 1988 general election, provided the following:

1. Established the veterans' postwar trust fund as a permanent fund.
2. Required the State Treasurer to transfer \$740,000 per year for five years commencing July 1, 1989, from the state general fund or other sources as appropriated by the Legislative Assembly to the veterans' postwar trust fund to total \$3,700,000.
3. Appropriated the income from the veterans' postwar trust fund on a continuing basis to the Administrative Committee on Veterans Affairs to be spent for veterans' programs as authorized by law.
4. Required the State Treasurer to invest the fund in legal investments as provided by North Dakota Century Code Section 21-10-07.

The principal balance in the fund on December 8, 1988, was \$401,849.

Senate Bill No. 2009 (1989) transferred \$1,480,000, \$740,000 on July 1, 1989, and \$740,000 on July 1, 1990, from the state general fund to the veterans' postwar trust fund. The bill also appropriated up to \$274,000 of investment income earned on the veterans' postwar trust fund balance to the Veterans Home for its operating costs. Because of net budget reductions during the 1989-91 biennium, the transfer from the general fund to the veterans' postwar trust fund for the second year of the 1989-91 biennium was reduced by \$95,005, from \$740,000 to \$644,995.

Senate Bill No. 2001 (1991) transferred \$1,575,005 from the general fund to the veterans' postwar trust fund during the 1991-93 biennium. This amount restored the \$95,005 which was not transferred during the 1989-91 biennium because of net budget reductions. Because of budget allotments ordered by the Governor during the 1991-93 biennium, the transfer from the general fund to the veterans' postwar trust fund for the second year of the 1991-93 biennium was reduced by \$5,670, from \$740,000 to \$734,330.

House Bill No. 1001 (1993) transferred \$745,670 from the general fund to the veterans' postwar trust fund during the 1993-95 biennium. This was the final transfer required by the initiated measure and includes \$5,670 to restore the reduction made during 1991-93 because of budget reductions.

1996 Initiated Constitutional Measure No. 4

Initiated constitutional measure No. 4, approved by the voters in the November 1996 general election, created the following new section to Article X of the North Dakota Constitution:

The veterans' postwar trust fund shall be a permanent trust fund of the state of North Dakota and shall consist of moneys transferred or credited to the fund as authorized by legislative enactment. Investment of the fund shall be the responsibility of the state treasurer who shall have full authority to invest the fund only in the same manner as the state investment board is authorized to make investments. All income received from investments is to be utilized for programs which must be of benefit and service to veterans, who are defined by legislative enactment, or their dependents, and such income is hereby appropriated to the administrative committee on veterans' affairs on a continuing basis for expenditure upon those programs selected at the discretion of the administrative committee on veterans' affairs.

**VETERAN'S POSTWAR TRUST FUND EXPENDITURES
2003- 2005 BIENNIUM**

ADMINISTRATIVE COMMITTEE:

| | |
|--------|-------------|
| TRAVEL | \$30,000.00 |
|--------|-------------|

| | |
|--------------------------|-------------|
| JOB SERVICE NORTH DAKOTA | \$40,000.00 |
|--------------------------|-------------|

| | |
|-----------------|--------------|
| RESERVE ACCOUNT | \$100,000.00 |
|-----------------|--------------|

VETERANS AFFAIRS:

ADMINISTRATIVE COSTS

| | |
|-------|-------------|
| FTE's | \$65,950.00 |
|-------|-------------|

| | |
|--------------------|------------|
| RENT / MISC. COSTS | \$6,080.00 |
|--------------------|------------|

| | |
|---------------|--------------|
| GRANT PROGRAM | \$140,000.00 |
|---------------|--------------|

| | |
|------------------------|------------|
| GRANT PROGRAM SOFTWARE | \$1,137.65 |
|------------------------|------------|

| | |
|------------------|------------|
| TOLL-FREE NUMBER | \$3,400.00 |
|------------------|------------|

| | |
|------------------------|-------------|
| TRANSPORTATION PROGRAM | \$34,000.00 |
|------------------------|-------------|

| | |
|---------------------|-------------|
| VETERANS PREFERENCE | \$10,000.00 |
|---------------------|-------------|

| | |
|----------|----------|
| WEB SITE | \$937.65 |
|----------|----------|

VETERANS HOME:

| | |
|-----------------|-------------|
| ACTIVITIES FUND | \$10,000.00 |
|-----------------|-------------|

| | |
|----------------|------------|
| DEFIBRILLATORS | \$7,000.00 |
|----------------|------------|

\$448,505.30

North Dakota Department of Veterans Affairs
VETERANS POST WAR TRUST FUND
PROPOSED EXPENDITURES
2005 - 2007

| | |
|----------------------------------|--------------|
| Hardship Emergency Grant Program | |
| Program Software updates | \$500.00 |
| Grants | \$200,000.00 |

| | |
|------------------------|-------------|
| Transportation Program | |
| Lodging | \$4,000.00 |
| Vans | \$20,000.00 |

| | |
|-----------------|--------------|
| TOTAL REQUESTED | \$224,500.00 |
|-----------------|--------------|

Testimony of Kelly L. Schmidt
ND State Treasurer

IN SUPPORT OF SENATE BILL 2007

House Appropriations- Human Services Committee
March 8, 2005

Mr. Chairman, members of the Human Services Appropriations committee, for the record, I am Kelly Schmidt, North Dakota State Treasurer.

The State Treasurer is charged with the responsibility of investing the assets of the Veterans Postwar Trust Fund. I am here to update the committee on the current asset allocation and the anticipated interest income for the 05-07 biennium.

The Veterans Postwar Trust Fund has enjoyed an above average rate of return for quite some time. A \$2 million investment made in 1992 **guaranteed** a 7.5% rate of return. We cannot calculate the actual rate of return which was paid out, however, I can tell you this guaranteed rate brought approximately \$300,000 annually to the Veterans in interest income. This investment matured in August of 2004 and the \$2 million was then placed with the State Investment Board.

To date, \$2 million of the Veterans Postwar Trust Fund has been invested in TIPS, Treasury Inflation Protected Securities. The anticipated annual rate of return for this investment is 3.41%. The interest earned on this allocation is reinvested back into the fund.

The net of fees return on the equity portion of Trust fund for the quarter ending December 2004 was 11.53%. This \$1.5 million is also invested with the State Investment Board.

The balance of the trust fund totaling \$938,000 is invested in CD's throughout North Dakota. The current average rate of return on these CD's is 2.42%.

The asset allocation of the Trust Fund is established by the State Treasurer, with input from the Veterans Administration Committee. The asset allocation is based upon the appraisal of current liquidity and income needs as well as estimates of the investment returns likely to be achieved by the various asset classes over the next 5 years. Discussion has begun with my office and the Veteran's Committee to help us establish the best asset allocation necessary to meet the needs of our Veterans and maintain the integrity of this very important fund.

A benchmark has not been established for this fund. Using the current allocation and the 2004 performance history I would anticipate a rate of return for the Veterans Postwar Trust Fund in the area of 5.5%.

Mr. Chairman this ends my prepared remarks, I would be happy to answer any questions.

JOB SERVICE ND
Tim Nolz 3/9/05

| | |
|--|-----------|
| Classroom - Veteran Services | 3,245.00 |
| Non-Occupational Training - Veteran Services | 370.00 |
| OJT - Veteran Services | 6,866.66 |
| Paid Work Experience - Veteran Services | 990.00 |
| Participant Other Support | 1,051.00 |
| Participant Relocation | 925.00 |
| Tools/Equipment | 483.09 |
| Vendor Housing/Rent | 1,225.00 |
| Vendor Other Support | 359.34 |
| Vendor Transportation | 1,905.20 |
| | 17,420.29 |

| Program Year 7/04-2/05 | Amount |
|-----------------------------|-----------|
| JOBS PY 04 | 4,354.63 |
| PWTF | 18,959.29 |
| SCSEP | 11,507.46 |
| TAA | 33,459.06 |
| WIA Adult | 18,058.20 |
| WIA Dislocated Worker PY 04 | 10,592.85 |
| Total | 96,931.49 |

JOB SERVICE NORTH DAKOTA Post War Trust Fund PY 03 Client Expenditures (Detail) by Fund Source as of 14-FEB-05

| Funding Source | Service Description | CI | CI Check Amount | |
|---------------------------------------|---|------|--------------------|-------------------|
| Post War Trust Fund PY 03 Fargo | F\ Classroom - Veteran Services | # 0; | 445 | |
| Post War Trust Fund PY 03 Bismarck | F\ Classroom - Veteran Services | # 0(| 1400 | |
| Post War Trust Fund PY 03 Fargo | F\ Classroom - Veteran Services | # 0(| 1400 | 3,245.00 |
| Post War Trust Fund PY 03 Bismarck | J\ Non-Occupational Training - Veteran Services | # 0; | 110 | |
| Post War Trust Fund PY 03 Bismarck | J\ Non-Occupational Training - Veteran Services | # 0(| 220 | |
| Post War Trust Fund PY 03 Minot | L\ Non-Occupational Training - Veteran Services | # 0(| 40 | 370.00 |
| Post War Trust Fund PY 03 Minot | C\ OJT - Veteran Services | # 0; | 253 | |
| Post War Trust Fund PY 03 Minot | C\ OJT - Veteran Services | # 0; | 518.75 | |
| Post War Trust Fund PY 03 Minot | C\ OJT - Veteran Services | # 0; | 518.75 | |
| Post War Trust Fund PY 03 Bismarck | F\ OJT - Veteran Services | # 0(| 500.62 | |
| Post War Trust Fund PY 03 Minot | C\ OJT - Veteran Services | # 0(| 459.37 | |
| Post War Trust Fund PY 03 Bismarck | F\ OJT - Veteran Services | # 0(| 762.75 | |
| Post War Trust Fund PY 03 Minot | C\ OJT - Veteran Services | # 0(| 471.87 | |
| Post War Trust Fund PY 03 Bismarck | F\ OJT - Veteran Services | # 0(| 733.5 | |
| Post War Trust Fund PY 03 Bismarck | C\ OJT - Veteran Services | # 0(| 170 | |
| Post War Trust Fund PY 03 Bismarck | F\ OJT - Veteran Services | # 0(| 343.13 | |
| Post War Trust Fund PY 03 Bismarck | C\ OJT - Veteran Services | # 0(| 688.5 | |
| Post War Trust Fund PY 03 Minot | C\ OJT - Veteran Services | # 0(| 356.25 | |
| Post War Trust Fund PY 03 Bismarck | C\ OJT - Veteran Services | # 0(| 722.5 | |
| Post War Trust Fund PY 03 Minot | C\ OJT - Veteran Services | # 0(| 367.67 | 6,866.66 |
| Post War Trust Fund PY 03 New Town | F\ Paid Work Experience - Veteran Services | # 1; | 792 | |
| Post War Trust Fund PY 03 New Town | F\ Paid Work Experience - Veteran Services | # 1; | 198 | 990.00 - 100% w/o |
| Post War Trust Fund PY 03 Grand Forks | L\ Participant Other Support | # 0; | 300 | |
| Post War Trust Fund PY 03 Fargo | F\ Participant Other Support | # 0; | 352 | |
| Post War Trust Fund PY 03 Fargo | F\ Participant Other Support | # 0; | 334 | |
| Post War Trust Fund PY 03 Grand Forks | F\ Participant Other Support | # 0(| 65 | 1,051.00 |
| Post War Trust Fund PY 03 Fargo | F\ Participant Relocation | # 0; | 925 | 925.00 |
| Post War Trust Fund PY 03 Bismarck | F\ Tools/Equipment | # 0; | 483.09 | 483.09 |
| Post War Trust Fund PY 03 Wahpeton | F\ Vendor Housing/Rent | # 0; | 250 | |
| Post War Trust Fund PY 03 Bismarck | F\ Vendor Housing/Rent | # 0; | 45 | |
| Post War Trust Fund PY 03 Bismarck | F\ Vendor Housing/Rent | # 0; | 430 | |
| Post War Trust Fund PY 03 Bismarck | F\ Vendor Housing/Rent | # 0(| 500 | 1,225.00 |
| Post War Trust Fund PY 03 Minot | J\ Vendor Other Support | # 0; | 110 | |
| Post War Trust Fund PY 03 Minot | C\ Vendor Other Support | # 0; | 94.34 | |
| Post War Trust Fund PY 03 Fargo | F\ Vendor Other Support | # 0; | 110 | |
| Post War Trust Fund PY 03 Bismarck | F\ Vendor Other Support | # 0(| 45 | 359.34 |
| Post War Trust Fund PY 03 Bismarck | F\ Vendor Transportation | # 0; | 18 | |
| Post War Trust Fund PY 03 Fargo | F\ Vendor Transportation | # 0; | 1827 | |
| Post War Trust Fund PY 03 Bismarck | F\ Vendor Transportation | # 0; | 20 | |
| Post War Trust Fund PY 03 Bismarck | F\ Vendor Transportation | # 0; | 8.2 | |
| Post War Trust Fund PY 03 Bismarck | F\ Vendor Transportation | # 0; | 17 | |
| Post War Trust Fund PY 03 Bismarck | F\ Vendor Transportation | # 0(| 15 | 1,905.20 |
| | Clients Served: 24 | | Office Total: \$17 | 17,420.29 |

up to
w/ pay 50%
employer pay 50%

Post War Trust Fund

Time Period Covered
Job Service North Dakota

EXHIBIT A

Enter below the totals for the various categories which are detailed on the attached sheets of this EXHIBIT.

A. DIRECT COSTS:

| | | | |
|-----------------------------------|--|----|-------|
| 1. Staff Salaries | | \$ | 7,000 |
| 2. Fringe Benefits for Staff | | \$ | 2,477 |
| 3. Staff Travel and Per Diem | | \$ | 200 |
| 4. Consultant Fees | | \$ | - |
| 5. Consultant Travel and Per Diem | | \$ | - |

6. Rent (Office Space)

| Total No. Square Feet | Cost Per Month (include utilities and custodial services)* | % of Time Space is Used by Project Staff | No. of Months | Duration of Lease | |
|--------------------------|--|--|------------------|-------------------|----|
| (1) | (2) | (3) | (4) | (5) | |
| | | | | From | To |

*Check items below included in rent. IF NOT INCLUDED, SHOW ESTIMATED COST PER YEAR

| | | | | |
|--|--|-------|----|---|
| /_/ | a. Heat | ----- | \$ | - |
| /_/ | b. Light | ----- | \$ | - |
| /_/ | c. Water | ----- | \$ | - |
| /_/ | d. Janitorial and Maintenance Services | ----- | \$ | - |
| TOTAL RENT COST PER YEAR (Plus Utilities) (Budget Item A.6) > \$ | | | | - |

7. Insurance

| | | |
|------------------------------------|-------------------------------|---|
| Liability Amount (Coverage Amount) | Cost for Duration of Contract | **Covers damage done to other persons or to property other than that of contractor |
| \$ - | \$ - | |

8. Bonding

| | | | |
|---------------------------------|--------------------------------|------------------------------------|----|
| Fidelity Bond (Coverage Amount) | Number of Staffmembers Covered | Cost for Duration of Contract > | \$ |
| \$ 100,000 | Blanket Bond | | - |

| | | | | | |
|-----|--|----|----|-----|--------|
| 9. | Advertising - Media Campaign | | | \$ | - |
| 10. | Communications | | | \$ | 100 |
| | a. Telephone | | \$ | - | |
| | b. Telegraph | | \$ | - | |
| | c. Postage | | \$ | 100 | |
| 11. | Equipment | | | \$ | - |
| 12. | Training Materials and Supplies | | | \$ | - |
| 13. | Printing - Handouts for Group Presentation | | | \$ | - |
| 14. | Program Payments - Training and Support | | | \$ | 65,000 |
| 15. | Subcontract Costs | | | \$ | - |
| 16. | Staff Training | | | \$ | - |
| | | | | \$ | - |
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B. OVERHEAD AND INDIRECT COSTS:

| | | | | | |
|--|--------------|------|-----------------|----|-------|
| 1. Overhead (Grant J996) at | <u>12.31</u> | % of | <u>\$ 7,000</u> | \$ | 862 |
| 2. Indirect (G&A) (Grant J997) at | <u>14.77</u> | % of | <u>\$ 7,000</u> | \$ | 1,034 |
| 3. Indirect Information Technology (Grant J998) at | <u>13.31</u> | % of | <u>\$ 7,000</u> | \$ | 932 |
| 4. Indirect Business Support (Grant J999) at | <u>4.60</u> | % of | <u>\$ 7,000</u> | \$ | 322 |
| 5. Indirect Severance/Term. Leave (Grant J995) at | <u>0.67</u> | % of | <u>\$ 7,000</u> | \$ | 47 |
| TOTAL ESTIMATED INDIRECT COSTS > \$ | | | | | 3,197 |

C. TOTAL ESTIMATED DIRECT AND INDIRECT COSTS \$ 77,974

D. FIXED FEE \$ -

E. TOTAL ESTIMATED COST INCLUDING FIXED FEE (if applicable) \$ 77,974

EXHIBIT A
SUMMARY - STAFF COSTS

| | | |
|--|----|-------|
| TOTAL - Staff Salaries and Wages (budget item A-1) > | \$ | 7,000 |
|--|----|-------|

A-2 EMPLOYER'S COST OF FRINGE BENEFITS FOR STAFF:

| | | |
|--|----|-------|
| TOTAL - (Employer's cost of fringe benefits for staff) (Budget item A-2) > | \$ | 2,477 |
|--|----|-------|

STAFF TRAVEL COSTS:

| TRANSPORTATION DATA | | | | |
|-------------------------------|---------------|-----------------------------------|---|---|
| No. of Miles Traveled | Cost Per Mile | No. of Weeks | Mode of Travel Used | Cost to Transport Staff-members on Project Business |
| | \$ | | | \$ |
| PER DIEM AND ACTUAL COST DATA | | | | |
| No. of days of Per Diem Used | Cost Per Day | Actual Cost (In Lieu of per Diem) | TOTAL - Staff Travel Expenses (Budget Item A-3) | |
| | \$ | \$ | \$ 200 | |

A-5 CONSULTANT TRAVEL COSTS:

| TRANSPORTATION DATA | | | | |
|-------------------------------|---------------|-----------------------------------|---|--|
| No. of Miles Traveled | Cost Per Mile | No. of Weeks | Mode of Travel Used | Cost to Transport Consultant-members on Project Business |
| | \$ - | | | \$ - |
| PER DIEM AND ACTUAL COST DATA | | | | |
| No. of days of Per Diem Used | Cost Per Day | Actual Cost (In Lieu of per Diem) | TOTAL - Consultant Travel Exp (Budget Item A-5) | |
| | \$ - | \$ - | \$ - | |

Comments:

A-10 COMMUNICATIONS COSTS:

| TYPE OF COMMUNICATION | | AMOUNT PER MONTH | NO. OF MONTHS | BASED ON AVG. PER MONTH | TOTAL-Communications Cost (Budget Item A-10) |
|-----------------------|-----------------|------------------|---------------|-------------------------|--|
| | | (1) | (2) | (3) | (4) |
| Telephone | Base Rate | \$ - | | | \$ - |
| | Toll Calls | \$ - | | | \$ - |
| Telegraph | Telegrams | \$ - | | | \$ - |
| Postage | Letters/Reports | \$ - | | | \$ 100 |

A-11 EQUIPMENT REQUIREMENTS:

| ITEM NO. | DESCRIPTION OF ITEM (Stock No. if known) | QTY | UNIT | UNIT COST | TOTAL |
|--|--|-----|------|-----------|-------|
| (1) | (2) | (3) | (4) | (5) | (6) |
| | | | | | \$ - |
| TOTAL - Equipment Requirements Cost (budget item A-11) > | | | | | \$ - |

Comments:

A-14 PROGRAM PAYMENTS - TRAINING AND SUPPORT

List below other services not supplied by staff which are a cost to the program/study on a flat rate basis and show method of calculation:

| TYPE OF SERVICE | FURNISHED BY | FLAT RATE CALCULATION (No. of units X flat rate) | TOTAL |
|--|--------------|---|-----------|
| | | | \$ 65,000 |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| TOTAL - Supportive Services (budget item A-14) > | | | \$ 65,000 |

A-15 SUBCONTRACT COSTS

List below all subcontractor costs that are estimated as necessary for performance of this program/study. Also identify in column (1a) below, if subcontractor is (a) minority business, (b) nonminority business, (c) small business, (d) small disadvantaged business - 8(a), (e) nonprofit organizations and educational institutions and/or (f) other entity (includes individual).

| NAME OF CONTRACTOR | IDEN- TITY | ESTIMATED AMOUNT OF SUBCONTRACT | TYPE OF SERVICES OR MATERIAL SUBCONTRACTED | TOTAL |
|--|---------------|------------------------------------|---|-------|
| (1) | (1a) | (2) | (3) | (4) |
| | | | | \$ - |
| | | | | |
| TOTAL - Subcontract Costs (budget item A-15) > | | | | \$ - |

TOTAL - Direct Costs (Section A) >

\$ 74,777

B. OVERHEAD AND INDIRECT COSTS

Listed below are the overhead and indirect costs that are estimated as applicable for performance of this program:

Indirect costs are based on the Indirect Cost Negotiation Agreement dated October 9, 2002. A copy is attached.

| | | | | |
|--|-------|------|---------------------------|----------|
| 1. Overhead at | 12.31 | % of | \$ 7,000 (Insert base) | \$ 862 |
| 2. Indirect G&A at | 14.77 | % of | \$ 7,000 (Insert base) | \$ 1,034 |
| 3. Indirect Information Technology at | 13.31 | % of | \$ 7,000 (Insert base) | \$ 932 |
| 4. Indirect Business Services at | 4.60 | % of | \$ 7,000 (Insert base) | \$ 322 |
| 5. Indirect Severance/Term Leave at | 0.67 | % of | \$ 7,000 (Insert base) | \$ 47 |

COMMENTS