

**Fifty-ninth Legislative Assembly of North Dakota  
In Regular Session Commencing Tuesday, January 4, 2005**

HOUSE BILL NO. 1228  
(Representatives Delmore, Hawken, Mueller)  
(Senators Flakoll, G. Lee, Taylor)

AN ACT to amend and reenact section 15.1-07-12 of the North Dakota Century Code, relating to the disbursement of moneys by a school district business manager.

**BE IT ENACTED BY THE LEGISLATIVE ASSEMBLY OF NORTH DAKOTA:**

**SECTION 1. AMENDMENT.** Section 15.1-07-12 of the North Dakota Century Code is amended and reenacted as follows:

**15.1-07-12. Negotiable instruments - ~~Payment~~ Disbursement of moneys by business manager.** ~~The~~

1.
  - a. The board of a school district may adopt policies governing the disbursement of school district moneys by the business manager.
  - b. The policies adopted under subdivision a may include:
    - (1) The authorization, creation, and approval of negotiable instruments;
    - (2) The use of credit or debit cards;
    - (3) The payment of invoices;
    - (4) The use of petty cash;
    - (5) The use of electronic payments; and
    - (6) The use of facsimile signatures.
  - c. The policies adopted under subdivision a must include internal controls to safeguard school district moneys.
2. If the board of a school district has not adopted policies to govern the disbursement of school district moneys by the business manager, the business manager shall pay out may disburse moneys only upon the presentation by issuance of a negotiable instrument upon presentation of a bill or invoice, the payment of which has been authorized by the president of the school board, and only if there is are sufficient money moneys available for the payment disbursement. Upon issuing a negotiable instrument, the business manager shall make a record of the instrument.

\_\_\_\_\_  
Speaker of the House

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President of the Senate

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Chief Clerk of the House

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Secretary of the Senate

This certifies that the within bill originated in the House of Representatives of the Fifty-ninth Legislative Assembly of North Dakota and is known on the records of that body as House Bill No. 1228.

House Vote:      Yeas    89      Nays    0      Absent    5

Senate Vote:    Yeas    45      Nays    0      Absent    2

\_\_\_\_\_  
Chief Clerk of the House

Received by the Governor at \_\_\_\_\_ M. on \_\_\_\_\_, 2005.

Approved at \_\_\_\_\_ M. on \_\_\_\_\_, 2005.

\_\_\_\_\_  
Governor

Filed in this office this \_\_\_\_\_ day of \_\_\_\_\_, 2005,

at \_\_\_\_\_ o'clock \_\_\_\_\_ M.

\_\_\_\_\_  
Secretary of State