

**POLICY MANUAL**

NORTH DAKOTA STATE UNIVERSITY FARGO, N.D.

For any questions  
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## SECTION 152.2: MEMBERSHIP IN PROFESSIONAL AND SERVICE ORGANIZATIONS

### SOURCE: NDSU President

1. Employees are encouraged to join and participate in professional and service organizations.
2. Normally, dues and membership fees are the employee's own personal responsibility. The University may pay organization or institutional fees in professional and service organizations when the membership is regarded, either by the organization or the University, as an institutional membership or is otherwise considered directly beneficial to the University. In such cases, all benefits of membership, such as resource materials, belong to the University. All such funded memberships must be approved by the employee's supervisor who has budgetary responsibility for the unit or division. For the colleges of the University, this shall mean the Dean.
3. Paid membership fees in professional and service organizations are also allowable when they are an allowable cost pursuant to a sponsored grant or contract pursuant to NDSU Policy 812 (12). Approval must still be obtained pursuant to subsection 2.
4. No other funded memberships are authorized unless specifically approved by a Vice President or the President.

HISTORY: December 1993



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