

Commission on Alternatives to Incarceration
Representative Lisa Wolf, Chairperson
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Division of Adult Services

Truth-In-Sentencing (85%) and Minimum Mandatory Transition Proposal

The Violent Crime and LE Act of 1994 provided incentive grants to states to enhance sentencing of violent offenders by requiring them to serve 85% of their sentence without the benefit of parole. In 1995, the 54th Legislative Assembly enacted N.D.C.C. section 12.1-32-09.1 which requires people to serve 85% of the court imposed sentence without the benefit of parole if convicted of committing or attempting to commit the criminal offenses of Murder (12.1-16-01), Manslaughter (12.1-16-02), Aggravated Assault (12.1-17-02), Kidnapping (12.1-18-01), Robbery (12.1-22-01), Gross Sexual Imposition with the use of force or the threat of the use of force that would result in the death, serious bodily injury or kidnapping (12.1-20-03 – 1(a) or 2(b)), Burglary (subdivision b of subsection 2 of section 12.1-22-02).

For offenders sentenced to prison under 12.1-32-02.1 mandatory prison terms for armed offenders, similar to the 85% offenders, they are not eligible for parole or transition services during the minimum mandatory portion of the sentence. If they are sentenced to time beyond the minimum mandatory imposed by law, they are eligible for parole and other transition services.

The Office of the Attorney General has also advised us that while offenders are serving their 85% sentences and the minimum mandatory without the benefit of parole sentences they may only be housed at North Dakota State Penitentiary, James River Correctional Center, Missouri River Correctional Center, Dakota Women's Correctional and Rehabilitation Center, contracted county jails or contracted out-of-state prison placements. Furthermore, they are not eligible for placement in any transition facilities such as the Bismarck Transition Center or the Tompkins Rehabilitation and Corrections Center and they are not eligible for work or education release from any facility. Since October 1, 2007 the DOCR has received into custody 229 inmates serving 85% sentences pursuant to NDCC 12.1-32-09.1. This does not include offenders sentenced under 12.1-32-02.1.

12.1-32-09.1. Sentencing of violent offenders. Any offender who is convicted of a crime in violation of section 12.1-16-01, 12.1-16-02, 12.1-17-02, 12.1-18-01, subdivision a of subsection 1 or subdivision b of subsection 2 of section 12.1-20-03, section 12.1-22-01, subdivision b of subsection 2 of

section 12.1-22-02, or an attempt to commit the offenses, and who receives a sentence of imprisonment is not eligible for release from confinement on any basis until eighty-five percent of the sentence imposed by the court has been served or the sentence is commuted. In the case of an offender who is sentenced to a term of life imprisonment with opportunity for parole under subsection 1 of section 12.1-32-01, the term "sentence imposed" means the remaining life expectancy of the offender on the date of sentencing. The remaining life expectancy of the offender must be calculated on the date of sentencing, computed by reference to a recognized mortality table as established by rule by the supreme court. Notwithstanding this section, an offender sentenced under subsection 1 of section 12.1-32-01 may not be eligible for parole until the requirements of that subsection have been met.

12.1-32-02.1. Mandatory prison terms for armed offenders.

Notwithstanding any other provision of this title, a term of imprisonment must be imposed upon an offender and served without benefit of parole when, in the course of committing an offense, the offender inflicts or attempts to inflict bodily injury upon another, threatens or menaces another with imminent bodily injury with a dangerous weapon, explosive, destructive device, or firearm, or possesses or has within immediate reach and control a dangerous weapon, explosive, destructive device, or firearm while in the course of committing an offense under subsection 1, 2, or, except for the simple possession of marijuana, 6 of section 19-03.1-23. This requirement applies only when possession of a dangerous weapon, explosive, destructive device, or firearm has been charged and admitted or found to be true in the manner provided by law, and must be imposed as follows:

1. If the offense for which the offender is convicted is a class A or class B felony, the court shall impose a minimum sentence of four years' imprisonment.
 2. If the offense for which the offender is convicted is a class C felony, the court shall impose a minimum sentence of two years' imprisonment.
- This section applies even when being armed is an element of the offense for which the offender is convicted.

Proposal: Improve outcomes for the aforementioned population by allowing the North Dakota Department of Corrections and Rehabilitation to authorize work and/or education release pursuant to department rules.

Concepts:


1. Eligible for work release and education release from a DOCR facility or contracted facility.
2. Eligibility is restricted to the six months leading up to the longest 85% release date and/or their minimum mandatory w/o benefit of parole release date.
3. Exclude Murder with life sentence with or without parole

- a. Murder with life without benefit of parole does not have a release date**
- b. Murder with life and benefit of parole would have transition addressed through the parole board (85% based upon mortality table.)**

Goal is to reduce recidivism for this population:

Benefits:

1. Obtain employment and pay on financial obligations as well as save money so housing can be more readily obtained upon release.
2. Enhance education levels so meaningful employment can be obtained and sustained.
3. Enhance motivation to follow rules in the institution, work and participate in programs such as chemical treatment.

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I. AUTHORITY: North Dakota Century Code Chapters 12-48.1 and 54-23.3.

II. PURPOSE: To describe participation in work or education release, escorted leaves, and other community based programs.

III. APPLICABILITY: To all employees, especially to the Work Release Supervisor, unit Case Managers, MRCC Director, and shift Correctional Supervisors, involved in the planning or operation of offender programs related to community based activities, work or education release, escorted leaves.

IV. DEFINITIONS: As used in this document, the following definitions shall apply:

Manpower Services: A work program designed to place inmates at community, nonprofit work sites. Manpower utilizes a shared payment of services with the employer for transportation, meal and labor costs.


Work/Education Release Committee: A multi-staff committee appointed by the Deputy Director of Transitional Facilities or designee to coordinate work or education release for inmates of the Missouri River Correctional Center.

Projected Release Date: A date determined by the Administrative Records Clerk to be the actual release date of an inmate from the Department of Corrections, per sentencing instructions and Performance Based Sentence Reduction. This release is affected by completion of a sentence, court mandate or parole.

Community Based Programs: Any work, educational, spiritual, treatment, or leisure-time program involving temporary release from the facility, during prescribed times, with or without direct staff supervision.

Minimum Custody: Offender s housed at the Missouri River Correctional Center who meet minimum custody supervision requirements. They may be assigned to work crews outside the perimeter, but must be physically observed by staff at least every three hours (on various levels of supervision).

Community Eligibility: Offender s housed at the Missouri River Correctional Center who only require minimal, non-direct supervision. They may be eligible to work manpower service jobs and may be eligible for work release and/or education release. Exceptions are made only upon written approval of the Missouri River Correctional Center Director, Deputy Director of Transitional Facilities, or designee.

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Work Release: Off-site work assignments for approved pool of employees for a rate commensurate with state labor laws. It's a privilege granted to some offenders housed at the Missouri River Correctional Center or through the Jail Confinement program. Work release gives the offender a chance to earn money for release, pay any child support, fines, fees, restitution or monetary obligations mandated by the courts, readjust to society and access to a job that they may be able to continue after release.

Education Release: Educational placement in the community with approved institutions of higher learning. It gives the offender the opportunity to continue education at one of the local colleges.

Shift Work: Any approved job assignment that includes weekend or holiday work or work hours prior to 6:00 a.m. and later than 9:00 p.m. A shift worker has a prearranged schedule.


Monday-Friday Work: All Monday-Friday workers have work hours between 6:00 a.m. and 8:00 p.m. They may work some weekends and have major holidays off.

V. POLICY:


- A. Written policy, procedure, and practice include graduated release through a systematic decrease in supervision and corresponding increase in inmate responsibility as part of the classification program. (4-4444)

PROCEDURE:


1. The number of offenders approved for participation in outside activities will be considered on an individual basis. Limits must be established to ensure that offender numbers do not exceed those that can be reasonably supervised within the limited surroundings and type of activity undertaken.
2. The selection process will require attention and care, including consideration of the offender's custody, background, institutional adjustment, and nature of offense.
3. Supervising personnel will be briefed as to what is required in carrying out their duties while offenders are under their care in the community.
4. Prior to a violent offender's release from the institution to participate in community programs, the victim(s) shall be notified of the offender's presence in the community. Notification shall be conducted through the Victim Services Program Coordinator.
5. There is no right to placement in community programs. Eligibility does not guarantee placement. The MRCC Director or Deputy Director of Transitional Facilities has the authority to override any community placement.

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6. Detainers: Offenders having a felony warrant or detainer filed against them shall not be approved for community based programs unless:
 - a. A reasonable determination can be made that the warrant would be withdrawn upon payment of restitution, fines, and/or court costs.
 - b. There is a letter from the detaining authority in which the detaining authority states it does not wish the detainer to interfere with inmate participation in rehabilitative programs.
7. Criminal record: An inmate's extensive or serious criminal record shall not automatically exclude his participation in the programs. However, caution shall be used when considering any of the following categories of offenders for community based programs:
 - a. Sex Offenders.
 - b. Offenders with histories of violent and/or assaultive behavior.
 - c. Offenders serving sentences of 10 years or more.
 - d. Offenders convicted of very serious offenses or inmates whose presence in the community may attract undue public attention or create unusual concern.
 - e. Offenders involved in organized crime.
 - f. Offenders who are a security risk.
8. Community eligibility may only be granted to offenders housed at the Missouri River Correctional Center. Community placement is at the sole discretion and authority of the MRCC Director and cannot be appealed. Community eligibility applies to those wishing to be placed on a Man Power Services job, Education Release, or Work Release. Community eligibility must be attained prior to applying for the aforementioned work programs. The criteria to meet community eligibility standards are as follows:
 - a. Must be within one year of PBSR, Parole, or Maximum release date.
 - b. Must score legitimately at 6 points or less to be considered. Points will not be waived for placement.
 - c. Must have a minimum of 30 days on-site living at MRCC.
 - d. Offenders must be in compliance with all court ordered or staff recommended programming. Must be treatment and education complete prior to application.

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- e. Must have demonstrated positive work skills and have actively maintained employment prior to consideration.
- f. Must be emotionally and physically capable to handle an off-site assignment, as determined by medical, treatment, security or psychiatric staff.
- g. Must be free of Class A Incident Reports for a minimum of 6 months prior to application, or from time incarceration began.
- h. Must not have accumulated 3 Class B Incident Reports for a minimum of 6 months prior to application, or from time incarceration began.
- i. Offenders whose sentences are subject to N.D.C.C. § 12.1-32-09.1 must serve at least 85% of their sentence before they may be eligible for any form of community eligibility.
- j. The MRCC Job's Committee will make all other placements, to include those with victim issues. There is no right to off-site work placement and all decisions are final and may not be appealed. If it is reasonable for the committee to review an inmate's case at a later date, the committee may do so. (i.e., if the inmate comes into compliance).
- k. If the offender is unable to attain community eligibility, prior approval to waive criteria to meet the standards must be made by the Deputy Director of Transitional Facilities.
- l. Institutional work record: The offender must have a favorable work record in the institution. The inmate must show the ability to budget money throughout the entire incarceration as criteria for acceptance into the program.
- m. If the inmate has serious problems with family or others, the offender may be rejected for a community based program until the problem(s) have been resolved. Offenders may be rejected if they have a victim within the local area depending on the seriousness of the crime, the victim's concerns, any active protection orders on file.
- n. The inmate's behavior on any prior community based program will be considered.
- o. Community based programs shall be supervised by sufficient staff, approved volunteers, or project supervisors. All special activity functions shall be completed within prescribed times by the facility Director. Typical programs inviting inmate community participation include:
 - i. Manpower work programs: With supervision by approved site personnel.
 - ii. Work Release programs: With supervision by approved site personnel.

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- iii. Educational Release programs: With strict maintenance of class schedules.
- iiiii. Community service projects: As approved by the court and under direct supervision.
- p. The following procedures shall be followed when transporting inmates to assigned activities or programs from the MRCC and when picking inmates up from these same programs or activities. Exceptions may only be made by the MRCC Director or designee.
 - i. Man Power Services: All inmates assigned to manpower services will be delivered to the site by approved personnel. The inmate shall be escorted inside the work site or to the drop site and turned directly over to the approved supervisor. At the completion of the workday each inmate will be picked up by approved personnel. Exceptions may be made if the MRCC Director has pre-approved pick up and/or drop off by the manpower supervisor. If staffing will not allow for inmate pick up, the Shift Supervisor may make arrangements with the manpower supervisor if the Director is unavailable.
 - ii. Work and Education Release: The Work and Education Release Administrator shall approve all transportation arrangements to and from job assignment. In cases when the administrator is not available, the MRCC Correctional Shift Supervisor is authorized to make changes to transportation following the guidelines.
 - aa. The work supervisor may come to MRCC and sign out the inmate(s) leaving specific information as to the location of the inmates for that day.
 - bb. MRCC staff drivers or approved personnel will deliver inmates to their work supervisor at an established site. If the work supervisor is not present, the driver will wait up to ten minutes before leaving the site with the inmate(s).
 - cc. Telephone communication between work release supervisors and MRCC staff is required at all times.
 - dd. The work supervisor calls and requests the inmate to work longer hours.
 - iii. Community Service Projects: All inmates permitted to participate in a community service project will be delivered to the site by approved personnel. The inmate shall be escorted inside the site or to the drop site and turned directly over to an approved supervisor. At the completion of the workday the inmate will be picked up by approved personnel. Exceptions may be made if the MRCC Director has pre-approved pick up and/or drop off by the manpower supervisor. If staffing will not allow for inmate pick up, the Shift Supervisor may make arrangements with the manpower supervisor if the Director is unavailable.

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- q. Community supervision: Community based programs remove the inmate from direct control of the institutional staff for a large portion of the each day. Therefore, institutional staff shall regularly and periodically monitor these programs.
- r. Removal from the Program: Decisions for inmate removal from community based program shall be based on merit. Employees should be cautious about inflexible rule enforcement when the inmate will be released into the community.
 - i. The Disciplinary Committee may impose discipline in accordance with the Inmate Handbook.
 - ii. In the event the inmate has been granted a parole date and subsequently violates his community based program, a report will be filed with the Clerk of the Parole Board outlining the circumstances leading to the inmate's status.
- s. Escape and Other Rules Infractions
 - i. If an inmate fails to return, or fails to remain within the limits of the approved plan, the Shift Supervisor shall conduct an immediate investigation to determine if the inmate has willfully absconded.
 - ii. If the inmate's failure to return or failure to remain within the limits of the approved plan was for some reason other than escape, discretionary judgment should determine the action taken.
 - iii. If there was an escape; normal escape procedures and charges shall be instituted as required for the regular inmate population.
 - iiii. All inmates shall remain subject to all applicable DOCR policies, procedures, and inmate rules until completion of sentence.
- 9. Manpower Services: The fundamental goals of Manpower Services are to prepare the inmate for release into society, ease that transition from the institution into the community, aid an inmate at working in the community, and learn the importance of job skills. Inmates who have been granted manpower from the MRCC Director shall be housed at the Missouri River Correctional Center, must be of minimum custody, and community eligible. It is a requirement that the inmate demonstrates a good work record and show they are trustworthy to be placed on this program. Manpower applications are screened by the Job Placement Committee. The program is closely maintained, monitored and approved by the MRCC Director. This community based program allows inmates an off-site work assignment at either a Government or non-profit organizations.

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10. Community Service Projects: To assist inmates in maintaining compliance with a judicial order, The MRCC Director may assign an inmate to complete community service project. Requests will be considered on a case by case basis with adherence to eligibility criteria listed throughout section V. A. 1-8, community eligibility status criteria, and man power eligibility criteria.
11. Work Release: A work program which is monitored and distributed through application only and is reviewed by the Work Release Committee for recommendation to the Director of Corrections or the North Dakota Parole Board. All applicants must be classified to be minimum custody and community-eligible. The fundamental goals of work/education release are to prepare the inmate for release into society and to assist transition from the institution into the community. Inmates who have been granted work release by either the Director of the DOCR or the North Dakota Parole Board shall be housed at the Missouri River Correctional Center or follow the guidelines listed for inmates housed in a contract jail facility. In addition to the eligibility criteria listed throughout section V. A. 1-8, all participants must follow the following requirements:
- a. Selected inmates may participate in work or education release programs. Participation is limited to inmates who are minimum custody and community eligible. All participation shall include the following:
 - i. The inmate's written agreement to comply with rules as listed in the Work/Education Release Agreement.
 - ii. A system of regular supervision.
 - iii. Complete documentation.
 - iiii. Prompt removal for serious rule infractions.
 - b. 10 Year sentence or less: The Director of the DOCR has the authority to approve work/education release to an inmate when it is determined the inmate is not a high security risk, not likely to commit a crime of violence, and is likely to be rehabilitated by such a program. The Director of the DOCR may approve work/education release for an inmate who has been sentenced to 10 years or less to the DOCR. The following guidelines apply to work/education release:
 - i. The inmate may obtain applications for work or education release at the Missouri River Correctional Center. The application should be filed with the Work/Education Release Supervisor.
 - ii. Inmates must be minimum custody, community eligible status and housed at the Missouri River Correctional Center a minimum of 30 days.

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- iii. Inmates with sentences less than three calendar months will not be considered for work/education release, unless approved in writing by the Deputy Director of Transitional Facilities.
- iv. Inmates who have more than 8 months remaining on their sentence will not be considered for work release. Inmates who have more than 12 months remaining on their sentence will not be considered for education release. The maximum time allowed for work release is limited to the last 180 days of the inmate's sentence and the maximum time allowed for education release is the last nine months of the inmate's sentence. For purposes of this paragraph, an inmate's sentence expires on the inmate's parole date or the inmate will be released based on performance-based and meritorious sentence reduction, or the maximum release date, whichever date occurs first.
- v. Inmates must have served three calendar months prior to applying and have at least 60 days remaining on their sentence at the time of applying.
- vi. Inmates must have completed the re-entry skills training program. Inmates must be in compliance with all mandatory education programs prior to application.
- vii. Inmates must not have had any Class A and no more than one Class B incident reports in the past six months.
- viii. The inmate's behavior on any prior work release will be considered.
- ix. The Work/Education Release Committee will meet monthly to consider all eligible applications. The Committee will review the application with the inmate, make a recommendation and forward it to the Deputy Director of Transitional Facilities.
- x. The Work/Education Release Committee will consist of the following staff:
 - aa. Work Release Supervisor (Chairman).
 - bb. Chief of Security (NDSP).
 - cc. Director of MRCC.
 - dd. Director of Education or Representative.
- xi. The Deputy Director of Transitional Facilities will make a recommendation to the Director of the DOCR for review and approval regarding action on each eligible applicant. The Work Release Committee Chairman will notify the inmate of the decision.

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- xii. If the inmate is approved for education release, an interview will be conducted by staff to determine a class schedule.
 - xiii. If the inmate is approved for work release, an interview will be conducted by the work release supervisor as to the type of work the inmate is capable of, what experience they may have and any future plans for release. The Work Release Supervisor will then assist the inmate in locating a job.
 - xiv. Inmates who are not eligible will receive notification from the Work Release Supervisor and the reason why he is not eligible.
 - xv. City and County law enforcement agencies will receive contact information, photo identification, physical descriptions and employer information.
- c. Greater than 10-year sentence: For sentences of more than 10 years, the North Dakota Parole Board has final authorization in approving work/education release. The steps are:
- i. Only inmates scheduled to appear before the next upcoming Parole Board may apply for work release by completing the NDSP Work/Education Release Application. The application should be completed 6 weeks prior to the scheduled hearing.
 - ii. The Work/Education Release Committee will interview the inmates approximately 2 weeks before the scheduled Parole Board. The committee will make a formal written recommendation to the Deputy Director of Transitional Facilities.
 - iii. The Deputy Director of Transitional Facilities will review the recommendation from the Work/Education Release Committee. Applicants approved by the Deputy Director of Transitional Facilities will be forwarded to the Parole Board for their final decision. Applicants denied by the Deputy Director of Transitional Facilities will not be forwarded to the Parole Board.
 - iv. Upon review of the application, the Parole Board shall render a final decision and send notification to the Work and Education Release supervisor.
 - v. All procedures and eligibility requirements for 10-year sentences or less also apply.

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d. Work Release Shift Hours and Schedules:

Monday thru Friday and Shift Work: Inmates on work release shall have their schedule initially arranged by the Work Release Administrator. The Administrator or Shift Supervisor shall make changes to the schedule and a contact information form must be completed prior to the inmate worker leaving the MRCC grounds.


Unscheduled weekends/Holidays: The work supervisor may pickup and deliver the inmate worker(s) to MRCC, and must provide the MRCC staff with specific information about the work site and telephone communication.

e. Records and Reports

- i. The inmate must qualify for work or education release at the time the application is submitted.
 - aa. The Work Release Supervisor shall maintain accurate records of all activities regarding work/education release.
 - bb. Each inmate participating in any community program is accountable to rules and regulations as set forth in this document and applicable rules and regulations of the agency. Inmates shall sign a Community Participation Agreement and abide by all rules set forth in that and other documents. A signed receipt shall be retained in the inmate's case history file.
 - cc. After the inmate begins work, the Work Release Supervisor shall maintain close and regular contact with the employer to ensure the inmate is abiding by work release agreement terms. Random audits of 25% of the total current work and education release caseload are required weekly to include visual checks, work evaluations and one telephone contact with the work supervisor.
- ii. Prior to beginning work or education release, the inmate must sign a Work and Education Release agreement that explains what is expected of the inmate. A waiver of extradition and property agreement must be signed.
- iii. Any inmate granted work release must be able to provide appropriate documentation of citizenship in accordance to the Immigration Reform and Control Act of 1987.
- iv. All inmates on work and education release shall have all of the following placed in Electronic documents:
 - aa. Contact information form.

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- bb. Work release application.
- cc. Work release committee form.
- dd. Any other supporting documents gathered during the screening process.
- f. If an inmate turns down a job that is offered his name will automatically be placed at the end of the hiring list. The hiring list will be maintained according to the most recent eligible work start date.
- g. Inmates on Education Release are only permitted to be in the assigned classroom and two designated study rooms while at the approved location.
- h. Inmates who refuse the opportunity for a parole or turn down a parole prior to the application process will not be granted work release.
- i. Inmates participating on work release are not permitted to leave the work site unless accompanied by a supervisor.
- j. Work Release from a County Jail
 - i. The Deputy Director of Transitional Facilities is the Work Release coordinator for all DOCR inmates transferred from the direct control of the DOCR to a contract correctional facility. These inmates must first meet the DOCR work release guidelines before being considered for work or education release. Exceptions can be made for parole violators on a case- by- case basis. Only then may the inmate submit a request to the Deputy Director of Transitional Facilities for approval. If eligible, the request shall be forwarded to the Work/Education Release Committee for review. The DOCR Director shall determine final approval or disapproval.
 - ii. An inmate currently assigned to the MRCC may request to be placed on work or education release at a county correctional facility or regional corrections center. The inmate shall follow the proper screening process and the recommendation will be forwarded to the Deputy Director of Transitional Facilities for approval of either placement. Final approval is by the Director of the DOCR.
 - iii. Inmates on work release in a county correctional facility or regional corrections center may not work any further then a 20 mile radius of the facility.

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- B. Written policy, procedure and practice provide that inmates employed in the community by public or private organizations in positions normally occupied by private citizens are compensated at the prevailing wage rate for the position occupied. Inmates receiving such compensation reimburse the jurisdiction for a reasonable share of its cost in maintaining them. (4-4463)

PROCEDURE:

1. An offender shall use any funds earned in work release in the following order: support of dependents, for necessary expenses of the offender, including room and board costs of the institution; any administration fee and fine; and restitution if a part of the sentence. Any balance must be deposited in the offender's account to be paid to the offender.
 - a. The Business Office will ensure the offender meets monthly dependent support obligations by removing funds from each check and sending them to the proper authority. The Business Office will ensure the offender does not over pay on the obligation each month.
 - b. Each inmate on work release is required to pay the institution a daily room and board costs of \$10.00 per day or 25% of net if the offender works four or less. This charge, due on a calendar day basis, commences the first day the inmate works on a job and terminates the last workday of commitment to the institution.
 - c. Of the remaining balance; 50% is to be removed for fine's, fee's, restitution and/or any other court order the inmate is monetarily responsible for.
 - d. Left over funds will be disbursed into the offender's accounts in this order; 25% into the release aid account and the remaining 75% into the spending account.
2. The Work Release Supervisor shall advise the offender of the rate to be charged.
3. No charges shall be made to an inmate engaged in an education release program if the program does not provide financial compensation to the inmate.
4. Inmate compensation from employers: Participants in work release shall receive the same rate of compensation paid to other employees doing similar work. The employer shall be informed of this requirement when initially contacted about possible participation in the program.
5. Any inmate participating in a work release program from a county jail shall pay the correctional facility for the room and board costs incurred by the inmate while confined

 POLICIES AND PROCEDURES MANUAL NORTH DAKOTA DEPARTMENT OF CORRECTIONS AND REHABILITATION DIVISION OF ADULT SERVICES		Reference No.	Pages 13 of 13
		ACA Related Standards 4-4444, 4-4463	
Chapter Title Release	Subject INMATE PARTICIPATION IN WORK OR EDUCATION RELEASE AND COMMUNITY BASED PROGRAMS		
Date Issued May 26, 2004	Date Revised December 9, 2008		

in the correctional facility. The Deputy Director of Transitional Facilities shall determine with the facility administrator the amount of meal and lodging costs to be paid by the inmate. The amount to be paid by the inmate while confined may not exceed fifteen dollars per day or the funds earned by the inmate, whichever is less.

Warren R. Emmer, Director
Division of Adult Services

Leann K. Bertsch, Director of
Corrections & Rehabilitation

Date

Date

Reviewed: 2-02
1-02 (revised)
2-04 (revised)
5-04 (revised)
2-05 (revised)
2-06 (revised)
5-06 (revised)
12-08 (revised)

WORK AND EDUCATION RELEASE PROGRAMS

Work release gives you a chance to earn some money for your release from the institution, allows you to readjust to society, and hopefully provides a job that you can keep after you are released. The length of time allowed for work release is limited to your last 180 days. Education release gives you an opportunity to continue your education at one of the local colleges. The length of time allowed for education release is limited to nine months.

Work or education release applications can be obtained once you are housed at the Missouri River Correctional Center. This application should be filed with the Work Release Supervisor. The Work and Education Release Committee then review it. That committee makes a recommendation and forwards it to the Transitional Facilities Deputy Director. The Transitional Facilities Deputy Director, with the Director of DOCR approval, can approve work release for inmates sentenced to 10 years or less. The Parole Board must approve work release for those individuals with sentences of more than 10 years and must have prior approval of the Transitional Facilities Deputy Director. The Transitional Facilities Deputy Director or the Parole Board may revoke approval for any reason at any time after being granted.

Criteria for Work/Education Release

1. You must be community eligible and be housed at the MRCC for a minimum of 30 days.
2. Individuals will not be considered for work or education release, when the total amount of the sentence imposed by the courts is less than 4 calendar months, unless approved in writing by the Transitional Facilities Deputy Director.
3. You may not apply for work release until you have 8 months or less left to serve on your sentence. You may not apply for education release until you have 12 months remaining on your sentence (either expiration of sentence, good time or parole release date).
4. On any sentence, you must have served four calendar months prior to applying. On sentences of more than 10 years, Parole Board action is required and applications must be made at the time of your official scheduled parole hearing.
5. Inmates who have turned down a parole or denied themselves the opportunity for a parole will not be granted work release. If you attended the TRCC, NCCRC or the Transition Center and did not complete, you must complete treatment prior to applying.
6. You must have successfully completed the Re-entry Skills training.

7. You must not have had any Class A and no more than one Class B incident reports in the past six months.
8. You must be in compliance with all recommended programming (work, education, and treatment). All major treatment components must be completed prior to applying. You must also have a High School Diploma, GED or Life Skills Diploma.
9. You must have a favorable work record in the institution. You must have demonstrated the ability to budget money throughout your entire incarceration.
10. If you have serious problems with family or others, you may be rejected for work or education release until the problem(s) have been resolved. You may be rejected if you have a victim within the local area depending on the seriousness of the crime as well as if there are any active protection orders on file.
11. Your behavior on any prior work release will be considered.
12. Work release will only be considered for the residents at the Missouri River Correctional Center or in a county jail and then only if they meet the minimum requirements. County Jail inmates must apply to the ~~Deputy~~ Director of Transitional Facilities. Applicants must have at least 45 days of incarceration time remaining on their sentence. Applicants paroling to a halfway house for more than 60 days will not be considered for work or education release.

If you are approved for work release, you are interviewed by the work release supervisor as to the type of work you are capable of, what your experiences are, what your plans are for the future, etc. The work release supervisor then locates jobs through many resources, including the use of Job Service of North Dakota.

You will have a fee deducted from your salary for room, board, transportation, child support, fines, court orders and restitution.

If you are approved for education release, you must be interviewed by the Supervisor of Education to determine class schedules.

Prior to going on work or education release, you shall sign a Work and Education Release Agreement, which explains what will be expected of you. You will also need a Social Security card.

4. Work Release

Work release may only be attained when housed at the MRCC. You must meet all eligibility criteria to apply, which includes attaining community eligibility. Applications will be accepted when the inmate is within eight (8) months of their goodtime release date and meet all the other criteria. Applicants at a minimum must have served at least two (4) months of their sentence. Offenders serving an 85% or Minimum Mandatory sentence are not eligible to apply. Applications for work release will be accepted no later than the 12th day of the month in which the committee meets. The work/education release committee meets the third Friday of each month. If you turn down a job offered to you by the Work and Education Release supervisor, your name will automatically be placed at the bottom of the hiring list. The hiring list is maintained in order of most current release date to the furthest release date of those that have been approved. Refer to the NDSP Inmate Handbook for additional information, rules and regulations governing the work release policy.

5. Man-Power

This program is an off-site work detail involving inmates going to designated non-profit organizations in the Bismarck area. The typical wage is \$2.75 per day. Criteria for anyone interested in pursuing a Manpower job is on page #18.

If you meet these criteria and wish to apply, you will need to visit with Shannon Davison to assure you do qualify for the job. If you qualify an application can be completed and forwarded to the proper staff. If you do not meet the criteria don't apply until you do.

EDUCATIONAL/VOCATIONAL TRAINING

A number of educational programs are offered through the Education Department. Refer to the Inmate Handbook for additional information on education programs. A unit management team member will be available to assist each individual in coordinating educational goals, which are identified in each case plan. Education Release may only be attained when housed at the MRCC. Applications will be accepted when the inmate is within eleven (12) months of their goodtime release date and meet all the other criteria. Refer to the NDSP Inmate Handbook for additional information, rules and regulations governing the education release policy.

The Re-entry class offered at the MRCC is an excellent program offered at the MRCC to prepare inmates for release. It is mandatory for anyone wanting to attain work or education release to successfully complete this program. Students will gain knowledge and skills in the areas of basic math, communication skills, job searching, resume writing, and computer key boarding.

CHAPTER 12-48.1 WORK RELEASE PROGRAMS

12-48.1-01. Director may provide certain services for offenders. The director of the department of corrections and rehabilitation may participate in programs in which offenders committed to the legal and physical custody of the department may be gainfully employed or participate in an educational or other rehabilitation program either in or outside facilities under the control of the department. The director may obtain or contract with separate facilities with minimum security for housing offenders granted release privileges. In areas where facilities are not within reasonable proximity of the place of employment or training of an offender so released, the director may arrange for the housing of the offender in local confinement facilities.

12-48.1-02. Conditions of eligibility for release programs. An offender may be eligible for programs outside facilities under the control of the department of corrections and rehabilitation when the department determines the offender is not a high security risk, not likely to commit a crime of violence, and is likely to be rehabilitated by such program. An offender may apply to the director of the department for permission to participate in such programs. The director of the department may authorize participation in outside programs for an offender who has been committed to ten years or less to the legal and physical custody of the department. The parole board, with the approval of the director of the department, may authorize participation in outside programs for offenders who have been committed to the legal and physical custody of the department for more than ten years. The offender shall submit a signed application which must include a statement that the offender agrees to abide by all terms and conditions of the particular plan adopted for the offender, and must include such other information as the parole board or the director of the department may require. The parole board may approve, disapprove, or defer action on an application approved by the director of the department. The director of the department or the parole board may revoke approval of the application at any time after granting the application. The department shall prescribe rules of conduct and treatment for all offenders on release programs. The director of the department may grant short leaves, not to exceed seventy-two hours, to offenders who have been committed to the legal and physical custody of the department for ten years or less. The parole board, upon the approval of the director of the department, may grant short leaves, not to exceed seventy-two hours, to offenders committed to the legal and physical custody of the department for more than ten years. All rules adopted by the parole board and the director of the department relating to release programs and short leaves must conform, to the extent allowable by law, with executive order no. 11755 issued by the President of the United States.

12-48.1-03. Use of funds earned on work release. An offender shall use any funds earned in work release in the following order: support of dependents; for necessary expenses of the offender, including room and board costs of the institution; any administration fee and fine; and restitution if a part of the sentence. Any balance must be deposited in the offender's account to be paid to the offender in accordance with section 12-48-15.

12-48.1-04. Willful failure to return. Repealed by S.L. 1975, ch. 106, § 673.

HRD i.e. 852

MONTHLY STATE REVENUE REPORT
REPORT FOR MONTH & YEAR: June 2009 (collected in July 2009)

NORTH DAKOTA STATE TREASURER'S OFFICE

FUND		10 462 DOMESTIC VIOLENCE PREVENTIO N FUND	11 235 DISPLACED HOME- MAKER FUND	18 320 Community Service
COUNTY	DATE RECD			
1 ADAMS	07/10/09	70.00	50.00	
2 BARNES	07/15/09	455.00	200.00	
3 BENSON	07/09/09	105.00		
4 BILLINGS	07/13/09			
5 BOTTINEAU	07/02/09	105.00	50.00	
5 BOTTINEAU				
6 BOWMAN	07/09/09	140.00		
7 BURKE	07/13/09	35.00		
8 BURLEIGH	07/06/09	0.00	700.00	795.00
8 BURLEIGH	07/15/09	3,010.00		
9 CASS	07/15/09	4,445.00		
9 CASS	07/06/09		2,150.00	600.00
10 CAVALIER	07/13/09	35.00		
11 DICKEY	07/02/09	130.00	50.00	280.00
12 DIVIDE	07/07/09	70.00		
13 DUNN	07/10/09			
14 EDDY	07/08/09	35.00		50.00
15 EMMONS	07/07/09	175.00		100.00
16 FOSTER	07/08/09	70.00	100.00	100.00
17 GOLDEN VALLEY	07/14/09	35.00	50.00	
18 GRAND FORKS	07/06/09		1,200.00	186.00
18 GRAND FORKS	07/10/09	2,415.00		
19 GRANT	07/15/09	105.00	100.00	
20 GRIGGS	07/08/09	105.00		150.00
21 HETTINGER	07/08/09	35.00		
22 KIDDER	07/06/09		100.00	
23 LAMOURE	07/10/09			500.00
24 LOGAN	07/10/09			
25 MCHENRY	07/17/09	70.00	50.00	250.00
26 MCINTOSH	07/08/09		50.00	50.00
27 MCKENZIE	07/10/09	105.00		
28 MCLEAN	07/09/09	210.00	100.00	
29 MERCER	07/06/09	350.00	150.00	
30 MORTON	07/02/09		350.00	50.00
30 MORTON	07/15/09	595.00		
31 MOUNTRAIL	07/14/09	280.00	100.00	
32 NELSON	07/06/09			
32 NELSON	07/16/09			
33 OLIVER	07/15/09			
34 PEMBINA	07/13/09	175.00		
35 PIERCE	07/16/09	70.00		150.00

36 RAMSEY	07/06/09	350.00	150.00	
36 RAMSEY				
37 RANSOM	07/10/09	175.00		150.00
38 RENVILLE	07/08/09			
39 RICHLAND	07/02/09		100.00	300.00
39 RICHLAND	07/15/09	420.00		
39 RICHLAND				
40 ROLLETTE	07/13/09	35.00		
41 SARGENT	07/13/09			265.00
42 SHERIDAN	07/14/09	105.00		
43 SIOUX	07/09/09			
44 SLOPE	07/15/09			
44 SLOPE				
45 STARK	07/06/09	910.00	350.00	
45 STARK	07/14/09	0.00	300.00	50.00
46 STEELE	07/06/09			
47 STUTSMAN	07/06/09		200.00	450.00
47 STUTSMAN	07/09/09	560.00		
48 TOWNER	07/01/09		50.00	
49 TRAILL	07/09/09	70.00		
50 WALSH	07/08/09		150.00	
50 WALSH	07/13/09	455.00		
51 WARD	07/06/09		1,050.00	150.00
51 WARD	07/09/09	2,870.00		
52 WELLS	07/02/09	35.00		
53 WILLIAMS	07/06/09		250.00	
53 WILLIAMS	07/15/09	560.00		
TOTAL BY TYPE		19,975.00	8,150.00	4,626.00

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MONTHLY STATE REVENUE REPORT
REPORT FOR MONTH & YEAR: July 2009 (collected in August 2009)

NORTH DAKOTA STATE TREASURER'S OFFICE

FUND		10 462 DOMESTIC VIOLENCE PREVENTIO N FUND	11 235 DISPLACED HOME- MAKER FUND	18 320 Communi ty Service
COUNTY	DATE RECD			
1 ADAMS	08/11/09	35.00	100.00	
2 BARNES	08/14/09	350.00		
3 BENSON	08/13/09	35.00		
4 BILLINGS	08/10/09	175.00		
5 BOTTINEAU	08/10/09	210.00	150.00	
6 BOWMAN	08/05/09	70.00	50.00	175.00
7 BURKE	08/14/09	35.00		
8 BURLEIGH	08/05/09		1,450.00	269.62
8 BURLEIGH	08/13/09	3,570.00		
9 CASS	08/10/09		1,900.00	425.00
9 CASS	07/29/09	5,915.00		
10 CAVALIER	08/12/09	175.00	100.00	
11 DICKEY	08/06/09	210.00	50.00	330.00
12 DIVIDE	08/06/09	70.00		
13 DUNN	08/12/09	70.00		
14 EDDY	08/10/09	70.00		175.00
15 EMMONS	07/30/09	70.00	50.00	
16 FOSTER	08/05/09	140.00	50.00	
17 GOLDEN VALLEY	08/14/09	175.00	50.00	
18 GRAND FORKS	08/05/09		1,050.00	134.00
18 GRAND FORKS	08/06/09	2,310.00		
19 GRANT	08/21/09	70.00		
20 GRIGGS	08/07/09	35.00	50.00	50.00
21 HETTINGER	08/05/09	70.00		
22 KIDDER	08/07/09	70.00		50.00
23 LAMOURE	08/06/09	70.00	50.00	200.00
24 LOGAN	08/10/09	35.00		
25 MCHENRY	08/17/09		50.00	100.00
26 MCINTOSH	08/07/09	105.00		
27 MCKENZIE	08/12/09	140.00		
28 MCLEAN	08/04/09	140.00	50.00	
29 MERCER	08/06/09	280.00	200.00	
30 MORTON	08/06/09		300.00	200.00
30 MORTON	08/17/09	735.00		
31 MOUNTRAIL	08/17/09			
32 NELSON	08/05/09	70.00	50.00	
32 NELSON	08/14/09			
33 OLIVER	08/13/09	140.00	50.00	
34 PEMBINA	08/10/09	315.00		
35 PIERCE	08/14/09			
36 RAMSEY	08/07/09	525.00		

36 RAMSEY	08/05/09		50.00	
37 RANSOM	08/07/09	175.00	50.00	440.00
38 RENVILLE	08/06/09	140.00	50.00	
39 RICHLAND	08/05/09		50.00	400.00
39 RICHLAND	08/14/09	185.35		
40 ROLLETTE	08/13/09	385.00		
41 SARGENT	08/14/09	35.00	50.00	200.00
42 SHERIDAN	08/07/09			
43 SIOUX	08/12/09			
44 SLOPE	08/12/09			
45 STARK	08/06/09		600.00	
45 STARK	08/10/09	980.00		
46 STEELE	08/05/09			
47 STUTSMAN	08/10/09		300.00	210.00
47 STUTSMAN	08/07/09	840.00		
47 STUTSMAN				
48 TOWNER	08/13/09	70.00	50.00	
49 TRAILL	08/07/09	280.00		
50 WALSH				
50 WALSH	08/12/09		50.00	100.00
50 WALSH	08/17/09	350.00		
51 WARD	08/07/09	2,695.00		
51 WARD	08/06/09		900.00	125.00
51 WARD				
52 WELLS	08/05/09	35.00		200.00
53 WILLIAMS	08/04/09		550.00	
53 WILLIAMS	08/12/09	840.00		
TOTAL BY TYPE		23,495.35	8,500.00	3,783.62

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MONTHLY STATE REVENUE REPORT
REPORT FOR MONTH & YEAR: August 2009 (collected in
September 2009)

NORTH DAKOTA STATE TREASURER'S OFFICE

FUND		10 462 DOMESTIC VIOLENCE PREVENTIO N FUND	11 235 DISPLACED HOME- MAKER FUND	18 320 Communi ty Service
COUNTY	DATE RECD			
1 ADAMS	09/08/09	70.00		
2 BARNES	09/16/09	245.00	100.00	
3 BENSON	09/21/09	35.00		
4 BILLINGS	09/08/09	105.00		
5 BOTTINEAU	09/02/09	210.00	50.00	
6 BOWMAN	09/18/09			75.00
7 BURKE	09/11/09			
8 BURLEIGH	09/02/09		1,250.00	400.00
8 BURLEIGH	09/15/09	2,765.00		
9 CASS	09/04/09		1,850.00	240.00
9 CASS	09/08/09	4,025.00		
10 CAVALIER	09/08/09	140.00	50.00	
11 DICKEY	09/02/09	70.00	50.00	25.00
12 DIVIDE	09/04/09	35.00		
13 DUNN	09/11/09	35.00		
14 EDDY	09/08/09	105.00	50.00	87.00
15 EMMONS	08/27/09	105.00	50.00	25.00
16 FOSTER	09/04/09	140.00	50.00	75.00
17 GOLDEN VALLEY	09/15/09			
18 GRAND FORKS	09/03/09		950.00	125.00
18 GRAND FORKS	09/08/09	1,680.00		
19 GRANT	09/15/09			
20 GRIGGS	09/04/09	70.00		
21 HETTINGER	09/04/09	35.00		
22 KIDDER	09/03/09			
23 LAMOURE	09/11/09	35.00		100.00
24 LOGAN	09/15/09	70.00		
25 MCHENRY	09/15/09	70.00	50.00	125.00
26 MCINTOSH	09/09/09	35.00	50.00	
27 MCKENZIE	09/11/09	140.00		
28 MCLEAN	09/02/09	70.00	50.00	
29 MERCER	09/04/09	245.00	200.00	
30 MORTON	09/03/09		300.00	50.00
30 MORTON	09/16/09	945.00		
30 MORTON				
31 MOUNTRAIL	09/16/09	140.00	50.00	
32 NELSON	09/04/09	35.00	50.00	
32 NELSON	09/09/09			
33 OLIVER	09/17/09			
34 PEMBINA	09/08/09	175.00		
35 PIERCE	09/15/09	210.00	100.00	150.00

36 RAMSEY	09/03/09	280.00	250.00	
36 RAMSEY				
37 RANSOM	09/08/09	140.00	150.00	150.00
38 RENVILLE	09/11/09			
39 RICHLAND	09/02/09		50.00	550.00
39 RICHLAND	09/11/09	350.00		
40 ROLLETTE	09/15/09			
40 ROLLETTE	09/08/09	280.00		
41 SARGENT	09/11/09	175.00	50.00	175.00
42 SHERIDAN	09/04/09		50.00	
43 SIOUX	09/09/09	105.00		
44 SLOPE	09/09/09			
45 STARK	09/03/09		200.00	
45 STARK	09/09/09	840.00		
46 STEELE	09/04/09			
47 STUTSMAN	09/08/09		150.00	125.00
47 STUTSMAN	09/03/09	490.00		
48 TOWNER	09/14/09	70.00		
49 TRAILL	09/09/09	105.00		
50 WALSH	09/04/09		100.00	
50 WALSH	09/15/09	140.00		
51 WARD	09/03/09		1,350.00	225.00
51 WARD	09/11/09	2,275.00		
52 WELLS	09/02/09	35.00		50.00
53 WILLIAMS	09/02/09		50.00	
53 WILLIAMS	09/15/09	595.00		
TOTAL BY TYPE		17,920.00	7,700.00	2,752.00

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MONTHLY STATE REVENUE REPORT
REPORT FOR MONTH & YEAR: September 2009 (collected in
October 2009)

NORTH DAKOTA STATE TREASURER'S OFFICE

FUND		10 462	11 235	18 320
COUNTY	DATE RECD	DOMESTIC VIOLENCE PREVENTIO N FUND	DISPLACED HOME- MAKER FUND	Communi ty Service
1 ADAMS	10/12/09		50.00	
2 BARNES	10/19/09	245.00	100.00	
3 BENSON	10/15/09	70.00		50.00
4 BILLINGS	10/13/09	35.00		
5 BOTTINEAU	10/05/09	140.00	100.00	
6 BOWMAN	10/05/09	70.00		25.00
7 BURKE	10/13/09			
8 BURLEIGH	10/05/09		800.00	589.00
8 BURLEIGH	09/22/09	2,170.00		
9 CASS	10/02/09		2,150.00	285.00
9 CASS	10/13/09	3,395.00	450.00	
10 CAVALIER	10/12/09		50.00	
11 DICKEY	10/05/09	70.00		25.00
12 DIVIDE	10/06/09	35.00	50.00	
13 DUNN	10/14/09	70.00		
14 EDDY	10/07/09	35.00		113.00
15 EMMONS	10/05/09	140.00	100.00	125.00
16 FOSTER	10/08/09	140.00	50.00	125.00
17 GOLDEN VALLEY	10/13/09			
18 GRAND FORKS	10/02/09		850.00	75.00
18 GRAND FORKS	10/06/09	1,820.00		
19 GRANT	10/06/09	105.00		
20 GRIGGS	10/07/09	35.00		
21 HETTINGER	10/07/09			
22 KIDDER	10/05/09	35.00		
23 LAMOURE	10/12/09			50.00
24 LOGAN	10/08/09			
25 MCHENRY	10/15/09	70.00		75.00
26 MCINTOSH	10/08/09	35.00		
27 MCKENZIE	10/12/09	70.00		
28 MCLEAN	10/05/09	245.00		
29 MERCER	09/30/09	245.00	150.00	
30 MORTON	10/02/09		400.00	
30 MORTON	10/15/09	665.00		75.00
31 MOUNTRAIL	10/15/09	70.00		
32 NELSON	10/05/09	105.00		
32 NELSON	10/09/09			
33 OLIVER	10/19/09			
34 PEMBINA	10/08/09	105.00	100.00	
35 PIERCE	10/13/09	140.00	50.00	

36 RAMSEY	10/05/09		200.00	
36 RAMSEY	10/08/09	245.00		
37 RANSOM	10/13/09	35.00	150.00	265.00
38 RENVILLE	10/13/09			
39 RICHLAND	10/02/09		50.00	275.00
39 RICHLAND	10/15/09	350.00		
40 ROLLETTE	10/08/09	175.00		
41 SARGENT	10/16/09	105.00		75.00
42 SHERIDAN	10/12/09			
43 SIOUX	10/07/09	280.00		
44 SLOPE	10/19/09			
45 STARK	10/02/09		450.00	
45 STARK	10/08/09	735.00		
46 STEELE	10/06/09		50.00	
47 STUTSMAN	10/12/09		200.00	75.00
47 STUTSMAN	10/09/09	420.00		
48 TOWNER	10/13/09	70.00	50.00	
49 TRAILL	10/06/09	350.00	50.00	
50 WALSH	10/08/09		50.00	75.00
50 WALSH	10/12/09	70.00		
51 WARD	10/05/09		800.00	260.00
51 WARD	10/06/09	1,715.00		
52 WELLS	10/05/09	105.00	50.00	
53 WILLIAMS	10/02/09		50.00	
53 WILLIAMS	10/16/09	455.00		
TOTAL BY TYPE		15,470.00	7,600.00	2,637.00

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MONTHLY STATE REVENUE REPORT
REPORT FOR MONTH & YEAR: October 2009 (collected in
November 2009)

NORTH DAKOTA STATE TREASURER'S OFFICE

FUND		10 462 DOMESTIC VIOLENCE PREVENTIO N FUND	11 235 DISPLACED HOME- MAKER FUND	18 320 Communi ty Service
COUNTY	DATE RECD			
1 ADAMS	11/10/09	70.00		
2 BARNES	11/17/09	210.00	250.00	
3 BENSON	11/13/09			
4 BILLINGS	11/10/09	35.00		
5 BOTTINEAU	11/04/09	35.00	100.00	
6 BOWMAN	11/03/09	35.00		
7 BURKE	11/13/09			
8 BURLEIGH	11/06/09		1,900.00	280.00
8 BURLEIGH	11/16/09	1,785.00		
9 CASS	11/06/09		1,550.00	275.00
9 CASS	11/06/09	2,765.00		
10 CAVALIER	11/06/09	70.00		
11 DICKEY	11/03/09	70.00	100.00	100.00
12 DIVIDE	11/06/09			
13 DUNN	11/10/09			
14 EDDY	11/10/09		50.00	50.00
15 EMMONS	10/30/09	70.00	150.00	50.00
16 FOSTER	11/03/09	35.00	50.00	
17 GOLDEN VALLEY	11/13/09			
17 GOLDEN VALLEY	11/06/09			
18 GRAND FORKS	11/04/09		550.00	80.00
18 GRAND FORKS	11/16/09	595.00		
19 GRANT	11/06/09			
20 GRIGGS	11/06/09			50.00
21 HETTINGER	11/06/09			
22 KIDDER	11/04/09	35.00		
23 LAMOURE	11/10/09	70.00		150.00
24 LOGAN	11/10/09	35.00		25.00
25 MCHENRY	11/16/09	140.00		47.50
26 MCINTOSH	11/06/09		50.00	25.00
27 MCKENZIE	11/10/09	35.00		
28 MCLEAN	11/06/09	70.00		
29 MERCER	11/06/09	70.00	200.00	
30 MORTON	11/06/09		200.00	120.00
30 MORTON	11/16/09	560.00		
31 MOUNTRAIL	11/16/09			
32 NELSON	11/04/09	35.00	50.00	
32 NELSON	11/13/09			
33 OLIVER	11/19/09	35.00		
34 PEMBINA	11/13/09	70.00		
35 PIERCE	11/16/09		100.00	20.00

36 RAMSEY	11/06/09		50.00	
36 RAMSEY	11/13/09	245.00		
37 RANSOM	11/10/09	35.00		60.00
38 RENVILLE	11/13/09			
39 RICHLAND	11/03/09		150.00	175.00
39 RICHLAND	11/16/09	280.00		
40 ROLLETTE	11/10/09	140.00	50.00	
41 SARGENT	11/13/09		50.00	125.00
42 SHERIDAN	11/06/09			
43 SIOUX	11/04/09	70.00		
44 SLOPE	11/10/09			
45 STARK	11/06/09		650.00	100.00
45 STARK	11/06/09	490.00		
46 STEELE	11/13/09			
47 STUTSMAN	11/04/09		200.00	300.00
47 STUTSMAN	11/10/09	315.00		
48 TOWNER	11/13/09			
49 TRAILL	11/10/09		150.00	
50 WALSH	11/10/09	70.00		
50 WALSH	11/03/09		150.00	
51 WARD	11/09/09	1,295.00		
51 WARD	11/04/09		1,170.00	165.00
52 WELLS	11/10/09	70.00	100.00	50.00
53 WILLIAMS	11/13/09	595.00		
53 WILLIAMS	11/03/09			
TOTAL BY TYPE		10,535.00	8,020.00	2,247.50

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MONTHLY STATE REVENUE REPORT
REPORT FOR MONTH & YEAR: November 2009 (collected in
December 2009)

NORTH DAKOTA STATE TREASURER'S OFFICE

FUND		10 462	11 235	18 320
COUNTY	DATE RECD	DOMESTIC VIOLENCE PREVENTIO N FUND	DISPLACED HOME- MAKER FUND	Communi ty Service
1 ADAMS	12/11/09			
2 BARNES	12/15/09		50.00	
3 BENSON	12/10/09			15.00
4 BILLINGS	12/07/09	35.00		
5 BOTTINEAU	12/03/09		150.00	
5 BOTTINEAU				
6 BOWMAN	12/07/09	35.00	50.00	
7 BURKE	12/14/09			
8 BURLEIGH	12/03/09		1,000.00	325.00
8 BURLEIGH	12/10/09	1,015.00		
9 CASS	12/07/09		1,600.00	175.00
9 CASS	12/14/09	1,680.00		
10 CAVALIER	12/07/09	105.00		
11 DICKEY	12/04/09	35.00		25.00
12 DIVIDE	12/07/09			
13 DUNN	12/11/09	35.00		
14 EDDY	12/07/09	105.00		50.00
15 EMMONS	11/30/09			
15 EMMONS				
16 FOSTER	12/02/09	35.00	50.00	
17 GOLDEN VALLEY	11/30/09			
18 GRAND FORKS	12/07/09	770.00		
18 GRAND FORKS	12/03/09		950.00	10.00
19 GRANT	12/15/09			
20 GRIGGS	12/07/09	35.00		25.00
21 HETTINGER	12/07/09			
22 KIDDER	12/03/09	140.00		
23 LAMOURE	12/08/09	70.00		100.00
24 LOGAN	12/08/09		50.00	
25 MCHENRY	12/11/09	35.00		32.50
26 MCINTOSH	12/08/09		50.00	
27 MCKENZIE	12/09/09	35.00		
28 MCLEAN	12/02/09	35.00	150.00	
28 MCLEAN				
29 MERCER	12/07/09	70.00		
29 MERCER				
30 MORTON	12/07/09		250.00	75.00
30 MORTON	12/15/09	105.00		
31 MOUNTRAIL	12/16/09	140.00		
32 NELSON	12/03/09	70.00		
32 NELSON	12/11/09			

33 OLIVER	12/21/09			50.00
34 PEMBINA	12/15/09	105.00	50.00	
35 PIERCE	12/14/09	35.00	50.00	125.00
36 RAMSEY	12/03/09		200.00	
36 RAMSEY	12/07/09	70.00		
37 RANSOM	12/10/09	105.00		250.00
38 RENVILLE	12/08/09			
39 RICHLAND	12/02/09		50.00	75.00
39 RICHLAND	12/11/09	70.00		
40 ROLLETTE	12/07/09	35.00	50.00	
41 SARGENT	12/14/09	70.00	50.00	100.00
42 SHERIDAN	12/07/09			
43 SIOUX	12/07/09	70.00	50.00	
44 SLOPE	12/15/09			
45 STARK	12/02/09		300.00	
45 STARK	12/08/09	455.00		
46 STEELE	12/07/09			
47 STUTSMAN	12/09/09		250.00	100.00
47 STUTSMAN	12/09/09	175.00		
48 TOWNER	12/14/09	35.00		
49 TRAILL	12/08/09			
50 WALSH	12/02/09		100.00	
50 WALSH	12/08/09	140.00		
51 WARD	12/07/09		1,250.00	100.00
51 WARD	12/04/09	1,190.00		
52 WELLS	12/02/09	105.00		
53 WILLIAMS	12/02/09			
53 WILLIAMS	12/16/09	280.00		
TOTAL BY TYPE		7,525.00	6,750.00	1,632.50

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MONTHLY STATE REVENUE REPORT
REPORT FOR MONTH & YEAR: December 2009 (collected in
January 2010)

NORTH DAKOTA STATE TREASURER'S OFFICE

FUND		10 462	11 235	18 320
COUNTY	DATE RECD	DOMESTIC VIOLENCE PREVENTIO N FUND	DISPLACED HOME- MAKER FUND	Communi ty Service
1 ADAMS	01/11/10		50.00	
2 BARNES	01/15/10	35.00	150.00	
3 BENSON	01/14/10	35.00		
4 BILLINGS	01/11/10	35.00		
5 BOTTINEAU	01/11/10	35.00		
6 BOWMAN	01/25/10			75.00
7 BURKE	01/14/10			
8 BURLEIGH	01/08/10		1,000.00	325.00
8 BURLEIGH	01/12/10	1,085.00		
8 BURLEIGH	01/12/10			
9 CASS	01/05/10	2,100.00		
9 CASS	01/12/10		1,900.00	125.00
10 CAVALIER	01/11/10	35.00		
11 DICKEY	01/07/10	35.00	150.00	125.00
11 DICKEY				
12 DIVIDE	01/08/10			
13 DUNN	01/20/10	70.00		
14 EDDY	01/11/10			50.00
15 EMMONS	01/08/10			
16 FOSTER	01/06/10	35.00		
17 GOLDEN VALLEY	01/21/10			
18 GRAND FORKS	01/08/10		950.00	
18 GRAND FORKS	01/25/10	840.00		
19 GRANT	01/27/10			
20 GRIGGS	01/11/10			25.00
21 HETTINGER	01/12/10			
22 KIDDER	01/06/10			
23 LAMOURE	01/15/10	70.00		50.00
24 LOGAN	01/11/10			
25 MCHENRY	01/15/10			67.50
26 MCINTOSH	01/13/10	70.00		
27 MCKENZIE	01/11/10			
28 MCLEAN	01/07/10	35.00		
29 MERCER	01/07/10	70.00		
30 MORTON	01/07/10		400.00	150.00
30 MORTON	01/20/10	210.00		
31 MOUNTRAIL	01/12/10	105.00	50.00	
32 NELSON	01/05/10			
32 NELSON	01/20/10			
33 OLIVER	01/13/10	35.00		
34 PEMBINA	01/13/10	105.00	50.00	

35 PIERCE	01/14/10	35.00	50.00	
36 RAMSEY	01/08/10		300.00	
36 RAMSEY	01/08/10	210.00		
37 RANSOM	01/15/10	35.00	150.00	100.00
38 RENVILLE	01/07/10	35.00	50.00	
39 RICHLAND	01/06/10		100.00	150.00
39 RICHLAND	01/15/10	175.00		
39 RICHLAND				
40 ROLETTE	01/07/10		100.00	
41 SARGENT	01/14/10	70.00		150.00
42 SHERIDAN	01/11/10	35.00		
43 SIOUX	01/06/10	175.00		
44 SLOPE	01/15/10	35.00		
44 SLOPE	01/12/10	245.00		
45 STARK	01/08/10		50.00	50.00
45 STARK	01/08/10	245.00		
46 STEELE	01/04/10			
47 STUTSMAN	01/20/10		200.00	200.00
47 STUTSMAN				
48 TOWNER	01/11/10			
49 TRAILL	01/11/10	130.00	50.00	
50 WALSH	01/05/10		50.00	50.00
50 WALSH	01/20/10	245.00		
51 WARD	01/06/10		750.00	25.00
51 WARD	01/12/10	1,680.00		
52 WELLS	01/06/10	70.00		
53 WILLIAMS	01/06/10		50.00	
53 WILLIAMS	01/13/10	490.00		
TOTAL BY TYPE		8,950.00	6,600.00	1,717.50

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MONTHLY STATE REVENUE REPORT
REPORT FOR MONTH & YEAR: January 2010 (collected in
February 2010)
NORTH DAKOTA STATE TREASURER'S OFFICE

FUND		10 462 DOMESTIC VIOLENCE PREVENTIO N FUND	11 235 DISPLACED HOME- MAKER FUND	18 320 Communit y Service
COUNTY	DATE RECD			
1 ADAMS	02/08/10			
2 BARNES	02/16/10	70.00	150.00	
3 BENSON	02/16/10			
4 BILLINGS	02/08/10			
5 BOTTINEAU	02/04/10	35.00		
6 BOWMAN	02/02/10			25.00
7 BURKE	02/11/10			
8 BURLEIGH	02/03/10		1,000.00	450.00
8 BURLEIGH	02/18/10	525.00		
8 BURLEIGH	02/18/10			
9 CASS	02/03/10		1,800.00	200.00
9 CASS	02/04/10	1,120.00		
10 CAVALIER	02/09/10			
11 DICKEY	02/05/10		50.00	50.00
12 DIVIDE	02/04/10			
13 DUNN	02/10/10			
14 EDDY	02/08/10			50.00
15 EMMONS	01/28/10			
15 EMMONS				
16 FOSTER	02/05/10			
17 GOLDEN VALLEY	02/16/10	35.00	50.00	
18 GRAND FORKS	02/03/10		1,000.00	
18 GRAND FORKS	02/03/10	525.00		
19 GRANT	02/16/10	35.00		
19 GRANT				
20 GRIGGS	02/05/10		50.00	
21 HETTINGER	02/05/10			
22 KIDDER	02/03/10			25.00
23 LAMOURE	02/10/10			25.00
24 LOGAN	02/10/10			
25 MCHENRY	02/16/10			75.00
26 MCINTOSH	02/05/10	35.00		50.00
27 MCKENZIE	02/08/10	35.00		
28 MCLEAN	02/04/10	35.00	50.00	
29 MERCER	02/04/10	35.00		
30 MORTON	02/08/10		150.00	125.00
30 MORTON	02/16/10	315.00		
31 MOUNTRAIL	02/16/10	35.00		
32 NELSON	02/04/10			
32 NELSON	02/16/10			
33 OLIVER	02/19/10			

34 PEMBINA	02/16/10		50.00	
35 PIERCE	02/16/10	35.00		50.00
36 RAMSEY	02/03/10		200.00	
36 RAMSEY	02/08/10	210.00		
37 RANSOM	02/11/10	105.00	50.00	175.00
38 RENVILLE	02/04/10			
39 RICHLAND	02/02/10		200.00	150.00
39 RICHLAND	02/16/10	210.00		
40 ROLLETTE	02/05/10	35.00		
41 SARGENT	02/11/10	70.00		50.00
41 SARGENT				
42 SHERIDAN	02/16/10			
43 SIOUX	02/04/10	105.00		
44 SLOPE	02/16/10			
44 SLOPE				
45 STARK	02/02/10		100.00	
45 STARK	02/08/10	210.00		
45 STARK				
46 STEELE	02/04/10			
47 STUTSMAN	02/08/10		300.00	170.50
47 STUTSMAN	02/10/10	140.00		
48 TOWNER	02/16/10		100.00	
49 TRAILL	02/09/10		250.00	
50 WALSH	02/02/10		100.00	
50 WALSH	02/16/10	105.00		
51 WARD	02/03/10		1,450.00	230.00
51 WARD	02/09/10	700.00		
52 WELLS	02/02/10		100.00	
53 WILLIAMS	02/02/10			
53 WILLIAMS	02/16/10			
TOTAL BY TYPE		4,760.00	7,200.00	1,900.50

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MONTHLY STATE REVENUE REPORT
REPORT FOR MONTH & YEAR: February 2010 (collected in
March 2010)

NORTH DAKOTA STATE TREASURER'S OFFICE

FUND		10 462 DOMESTIC VIOLENCE PREVENTIO N FUND	11 235 DISPLACED HOME- MAKER FUND	18 320 Communi ty Service
COUNTY	DATE RECD			
1 ADAMS	03/12/10	70.00		
2 BARNES	03/11/10	140.00	150.00	25.00
3 BENSON	03/12/10	70.00		
4 BILLINGS	03/05/10			25.00
5 BOTTINEAU	03/02/10	35.00	50.00	
6 BOWMAN	03/08/10	85.00		25.00
7 BURKE	03/11/10			
8 BURLEIGH	03/03/10		1,160.00	625.00
8 BURLEIGH	03/08/10			
8 BURLEIGH	03/11/10	770.00		
9 CASS	03/17/10		1,600.00	300.00
9 CASS	03/12/10	1,085.00		
10 CAVALIER	03/08/10			
11 DICKEY	03/03/10	35.00	100.00	165.00
12 DIVIDE	03/08/10			
13 DUNN	03/12/10	35.00		
14 EDDY	03/10/10			75.00
15 EMMONS	03/02/10			50.00
16 FOSTER	03/03/10		50.00	
17 GOLDEN VALLEY	03/11/10	35.00		
18 GRAND FORKS	03/02/10		700.00	50.00
18 GRAND FORKS	03/10/10	980.00		
19 GRANT	03/16/10			
20 GRIGGS	03/08/10			
21 HETTINGER	03/04/10			
22 KIDDER	03/03/10			
23 LAMOURE	03/17/10	35.00		25.00
24 LOGAN	03/10/10			
25 MCHENRY	03/15/10	70.00	150.00	115.50
26 MCINTOSH	03/05/10	35.00	50.00	
27 MCKENZIE	03/08/10		100.00	
28 MCLEAN	03/05/10	70.00		
29 MERCER	03/04/10	35.00	50.00	
30 MORTON	03/04/10		300.00	200.00
30 MORTON	03/15/10	70.00		
31 MOUNTRAIL	03/15/10			
32 NELSON	03/04/10		50.00	
32 NELSON	03/11/10			
33 OLIVER	03/10/10	35.00	50.00	
34 PEMBINA	03/15/10	35.00		
35 PIERCE	03/12/10			75.00

36 RAMSEY	03/03/10		100.00	
36 RAMSEY	03/05/10	175.00		
37 RANSOM	03/12/10		100.00	29.00
38 RENVILLE	03/03/10	35.00		
39 RICHLAND	03/02/10		100.00	175.50
39 RICHLAND	03/12/10	175.00		
40 ROLLETTE	03/04/10	35.00		
41 SARGENT	03/15/10	70.00	100.00	100.00
41 SARGENT				
42 SHERIDAN	03/12/10		50.00	
43 SIOUX	03/11/10	70.00		
44 SLOPE	03/11/10			25.00
44 SLOPE				
45 STARK	03/04/10		350.00	50.00
45 STARK	03/08/10	70.00		
46 STEELE	03/05/10		50.00	
47 STUTSMAN	03/05/10		100.00	204.00
47 STUTSMAN	03/04/10	175.00		
48 TOWNER	03/12/10		50.00	
49 TRAILL	03/03/10			
49 TRAILL	03/09/10	35.00		
50 WALSH	03/03/10		50.00	30.00
50 WALSH	03/12/10	105.00		
51 WARD	03/03/10		800.00	45.00
51 WARD	03/05/10	805.00		
52 WELLS	03/02/10			
53 WILLIAMS	03/02/10			
53 WILLIAMS	03/12/10	280.00		
TOTAL BY TYPE		5,755.00	6,410.00	2,414.00

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MONTHLY STATE REVENUE REPORT
REPORT FOR MONTH & YEAR: March 2010 (collected in April 2010)

NORTH DAKOTA STATE TREASURER'S OFFICE

FUND		10 462 DOMESTIC VIOLENCE PREVENTIO N FUND	11 235 DISPLACED HOME- MAKER FUND	18 320 Communi ty Service
COUNTY	DATE RECD			
1 ADAMS	04/09/10		100.00	
2 BARNES	04/16/10	140.00	100.00	
3 BENSON	04/15/10	35.00		
4 BILLINGS	04/09/10	35.00		
5 BOTTINEAU	04/07/10		15.00	
6 BOWMAN	04/22/10			
7 BURKE	04/14/10	70.00		
8 BURLEIGH	04/06/10		1,440.00	470.00
8 BURLEIGH	04/15/10	1,400.00		
9 CASS	03/18/10			
9 CASS	04/07/10	2,030.00	2,750.00	500.00
10 CAVALIER	04/09/10	70.00		
11 DICKEY	04/02/10	35.00		335.00
12 DIVIDE	04/09/10			
13 DUNN	04/14/10	35.00	110.00	
14 EDDY	04/12/10	35.00		100.00
15 EMMONS	04/01/10		50.00	25.00
16 FOSTER	04/12/10		50.00	
17 GOLDEN VALLEY	04/14/10			
18 GRAND FORKS	04/06/10		1,250.00	5.00
18 GRAND FORKS	04/06/10	1,050.00		
19 GRANT	04/15/10			
20 GRIGGS	04/07/10	70.00	50.00	
21 HETTINGER	04/08/10			
22 KIDDER	04/06/10	35.00		
23 LAMOURE	04/15/10			250.00
24 LOGAN	04/12/10			
25 MCHENRY	04/14/10		50.00	27.00
26 MCINTOSH	04/12/10			
27 MCKENZIE	04/15/10	105.00	50.00	
28 MCLEAN	03/24/10	70.00	100.00	
29 MERCER	04/08/10	70.00	100.00	
30 MORTON	04/06/10		300.00	125.00
30 MORTON	04/19/10	280.00		
31 MOUNTRAIL	04/13/10	35.00		
32 NELSON	04/06/10			
32 NELSON	04/12/10			
33 OLIVER	04/13/10	35.00		
34 PEMBINA	04/12/10		150.00	
35 PIERCE	04/14/10	35.00		90.00
36 RAMSEY	04/06/10		50.00	

36 RAMSEY	04/09/10	35.00		
37 RANSOM	04/09/10		50.00	125.00
38 RENVILLE	04/22/10			
39 RICHLAND	04/06/10		300.00	275.00
39 RICHLAND	04/16/10		50.00	75.00
39 RICHLAND	04/15/10	175.00		
40 ROLLETTE	04/08/10			
41 SARGENT	04/13/10			50.00
41 SARGENT				
42 SHERIDAN	04/22/10		50.00	
43 SIOUX	04/08/10	140.00	50.00	
44 SLOPE	04/15/10			
44 SLOPE				
45 STARK	04/06/10		500.00	25.00
45 STARK	04/08/10	280.00		
46 STEELE	04/09/10			
47 STUTSMAN	04/07/10		50.00	84.50
47 STUTSMAN	04/19/10	280.00	100.00	75.00
48 TOWNER	04/12/10		50.00	
49 TRAILL	04/01/10	70.00		
50 WALSH	04/06/10		250.00	90.00
50 WALSH	04/13/10	70.00		
51 WARD	04/06/10		1,750.00	200.00
51 WARD	04/13/10	1,610.00		
52 WELLS	04/06/10	35.00		
53 WILLIAMS	04/06/10			
53 WILLIAMS	04/14/10	140.00		
TOTAL BY TYPE		8,505.00	9,915.00	2,926.50
		<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>

Totals 1999-2008

