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Sixty-first  
Legislative Assembly  
of North Dakota

Introduced by

(At the request of the State Board of Higher Education)

1 A BILL for an Act to create and enact a new section to chapter 15-10 of the North Dakota  
2 Century Code, relating to exempting information regarding individuals applying for certain  
3 university system positions from open records requirements.

4 **BE IT ENACTED BY THE LEGISLATIVE ASSEMBLY OF NORTH DAKOTA:**

5 **SECTION 1.** Chapter 15-10 of the North Dakota Century Code is created and enacted  
6 as follows:

7 **Commissioner and higher education institution president employment**  
8 **applications - Exempt records.**

- 9 1. Records that would identify an individual applying for or under consideration for  
10 employment or appointment as the commissioner of higher education or president  
11 of an institution under the control of the state board of higher education are exempt  
12 from the provisions of section 44-04-18 and section 6 of article XI of the  
13 constitution of North Dakota as provided in this section.
- 14 2. If a search process for commissioner of higher education or president of an  
15 institution under the control of the state board of higher education requires  
16 selection by the board or board search committee of five or more semi-finalists  
17 followed by selection of finalists from among the semi-finalists, records of all  
18 applicants or candidates under consideration are exempt prior to selection of the  
19 semi-finalists. Selection of semi-finalists means the board or a board search  
20 committee selects at least five applicants or candidates for public interviews by the  
21 board or board search committee, followed by public interviews by the board of  
22 finalists selected from the semi-finalists. The requirement to select at least five  
23 semi-finalists is satisfied if five applicants or candidates are selected and publicly

- 1 identified a semi-finalists, even if one or more of the semi-finalists subsequently  
2 withdraws from consideration.
- 3 3. Prior to selection of the semi-finalists, all records relating to all candidates are  
4 exempt, except the board or board search committee upon request must disclose  
5 information regarding the number of applicants or candidates. Following selection  
6 of the semi-finalists, all records relating to applicants or candidates not selected as  
7 semi-finalists are exempt.
- 8 4. Following selection of a group of five or more semi-finalists, all records relating to  
9 the semi-finalists and final candidates must be deemed to be public records.
- 10 5. The process adopted by the board under this section may include an opportunity  
11 for the board to consider an additional candidate or candidates not selected as a  
12 semi-finalists if all records relating to a candidate are deemed open records  
13 immediately upon action by the board to consider a candidate and the action is not  
14 taken for the purpose of avoiding the requirements of this section.
- 15 6. The board or a board search committee may go into executive session according  
16 to the process established in section 44-04-19.2 to consider or discuss exempt  
17 records or the identity of an applicant or candidate whose records are exempt  
18 under this section.