

ND Board of Examiners For Nursing Home Administrators
Presentation to the Administrative Rules Committee

September 14, 2010

Chairman Klein and members of the Administrative Rules Committee, I am Bev Herman, Executive Director for the ND Board of Examiners for Nursing Home Administrators. I am here today to clarify the questions that were raised regarding our proposed change to delete language "of good moral character" in ND Administrative Code 55-02-01 "Nursing Home Administrator Licensure". The section I am referring to is:

55-02-01-07 (1). Requirements for initial licensure. We had proposed to delete language stating "of good moral character".

In NDCC 43-34-09(1) requires the Board to develop standards (rules) designed to ensure administrators are of "good character". The Board has developed standards (rules) designed to ensure good character. NDAC 55-02-01-17 provides a list of character standards which, if lacking, may be grounds for denial of an application. We also under NDAC 55-02-01-08 for initial license, 55-02-01-15(4), licensure by endorsement, and 55-02-01-15.1(3) emergency licensure require the applicant to submit to a statewide and nationwide criminal history record check. These standards are more specific, defined, and capable of enforcement than the requirement of "good moral character" currently in the rule. "Good moral character" as a practical matter is difficult to define, however, it would not be harmful to leave it in the rule, if that is the wish of the Committee.

Information about our boards current funds was also requested. I have attached a copy of our June 30th financials for your review. The revenue source for this board is through licensure fees. The number of licensed nursing home administrators is 159 which includes both regular and in-active licenses.

This concludes the Board of Examiners for Nursing Home Administrators testimony.

If you have questions I would be happy to answer them at this time.

Thank you.

Testimony presented by: Bev Herman, Executive Director

ND Board of Examiners for Nursing Home Administrators

1900 North 11th Street, Bismarck, ND 58501

701-222-4867

Board Of Examiners For Nursing Home Administrators
Balance Sheet
As of June 30, 2010

	<u>Jun 30, 10</u>
ASSETS	
Current Assets	
Checking/Savings	
1027 · BCF - Checking	4,503.40
1028 · BCF - MMA	3,840.77
1034 · 1/2 Year CD	4,754.89
1035 · 1 Year CD	12,767.19
1036 · 2 Year CD.	13,406.39
Total Checking/Savings	<u>39,272.64</u>
Other Current Assets	
1150 · Accrued Interest Receivable	552.40
Total Other Current Assets	<u>552.40</u>
Total Current Assets	<u>39,825.04</u>
TOTAL ASSETS	<u>39,825.04</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2010 · Accounts Payable	7,086.06
Total Accounts Payable	<u>7,086.06</u>
Total Current Liabilities	<u>7,086.06</u>
Total Liabilities	7,086.06
Equity	
3010 · Opening Fund Balance	32,571.21
3900 · Retained Earnings	6,074.71
Net Income	(5,906.94)
Total Equity	<u>32,738.98</u>
TOTAL LIABILITIES & EQUITY	<u>39,825.04</u>

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Board Of Examiners For Nursing Home Administrators
Actual vs. Budget
July 2009 to June 2010
As of June 30, 2010

	<u>July to June</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
4010 - Application Fee - Regular	1,400.00	700.00	700.00
4011 - Application Fee - Endorsement	300.00	700.00	(400.00)
4012 - Application Fee - Emergency	0.00	0.00	0.00
4020 - Licensure Fee - Active	21,487.50	21,300.00	187.50
4021 - Licensure Fee - Inactive	2,550.00	1,350.00	1,200.00
4022 - Emergency License Fee	0.00	0.00	0.00
4023 - Late Fees - Regular	225.00	0.00	225.00
4024 - Late Fees - Inactive	50.00	0.00	50.00
4025 - Duplicate License Fee	0.00	0.00	0.00
4810 - Interest Income	683.99	1,000.00	(316.01)
4820 - Mailing List Copies	75.00	100.00	(25.00)
4825 - Verification of Licenses	0.00	150.00	(150.00)
Total Income	<u>26,771.49</u>	<u>25,300.00</u>	<u>1,471.49</u>
Expense			
5305 - Office Supplies	291.96	100.00	191.96
5315 - Printing	0.00	100.00	(100.00)
5325 - Postage	466.41	300.00	166.41
5355 - Telephone	348.67	350.00	(1.33)
5360 - Copies	155.70	300.00	(144.30)
5390 - Record Retention	149.00	0.00	149.00
5400 - Legislative	0.00	0.00	0.00
5405 - Legal Fees	2,562.35	500.00	2,062.35
5406 - Administrative Rules	2,380.42	2,000.00	380.42
5408 - Investigation/Reports	898.69	500.00	398.69
5409 - Administrative Expense	208.16	200.00	8.16
5410 - Website	0.00	100.00	(100.00)
5415 - Accounting Fees	0.00	200.00	(200.00)
5420 - Contracted Services	14,097.00	14,097.00	0.00
5450 - Board Expense - Mileage	1,581.75	1,000.00	581.75
5455 - Board Expense - Lodging	140.40	200.00	(59.60)
5460 - Board Expense - Meeting	1,159.06	450.00	709.06
5464 - Board Expense - LTC Advisory	0.00	300.00	(300.00)
5462 - AIT Program	0.00	0.00	0.00
5461 - Risk Management	750.00	750.00	0.00
5472 - NAB Dues	1,200.00	1,200.00	0.00
5475 - NAB Meeting Expense	6,288.86	6,000.00	288.86
Total Expense	<u>32,678.43</u>	<u>28,647.00</u>	<u>4,031.43</u>
Net Income	<u>(5,906.94)</u>	<u>(3,347.00)</u>	<u>(2,559.94)</u>

NORTH DAKOTA LICENSED NURSING HOME ADMINISTRATORS

2010 LICENSED ADMINISTRATORS

2010

Status

Randal Albrecht	R-226	R
Rodney Alme	R-127	R
Dale G. Aman	I-636	I (2010)
Peter Antonson	R-303	R
Greg Armitage	R-490	R
Rodney Auer	R-189	R
Joan Bachman	R-608	R
Roger Baier	R-91	R
Lisa Marie Beine	R-635	R
Dawn A. Berg	R-638	R
Darold D. Bertsch	R-598	R
Charles S. Bisnett	R-527	R
Lynn Blakeman	R-546	R
Karen Boulden	R-526	R
Bruce Bowersox	R-268	R
Terril L. Brenno	R-623	R
Timothy N. Burchill	R-258	R
David J. Carda	R-476	R
Stephanie Carlson	R-672	R
Craig Christianson	R-360	R
Remick Clark	R-690	R
Stanley Clouse	R-231	R
DeDe D. Cookson	R-93	R
Linda Czywczynski	R-683	R
Bruce Davidson	R-494	R
Kari Johnson Dick	R-612	R
Patricia Dirk	R-640	R
Marla Dobberstein	R-548	R
James Dean Droppers	R-650	R
Mark A. Duncan	R-508	R
Curtis A. Eide	I-347	I (2010)
Valerie A. Eide	R-300	R
Brandon Eisenbeis	R-682	R
Kyle Engelhardt	I-386	I (2007)
Lyle Erickson	R-587	R
Nancy Farnham	R-388	R
Landon Jay Feil	R-656	R
Mary Fischer	R-373	R
Scott Foss	R-605	R
Kenneth Charles Fox	R-593	R
Jon Franstsvog	R-564	R
Debra Fraser	R-599	R
Karen Gabbert	R-642	R
Keith Gendreau	R-675	R
Dennis L. Goebel	R-558	R
Terry Goehring	R-389	R
Marilyn Goldade	R-692	R (15)
Tod S. Graeber	R-674	R
Deborah A. Gravalin	R-458	R
Michelle Grawe	R-662	R
Kevin A. Greff	R-366	R
Kirk L. Greff	R-467	R
Eloise Gutzke	R-390	R
Timothy C. Hager	R-378	R
Donnie Hakanson	R-284	R
Debra Hall	I-432	I (2010)
Becky Hansen	R-602	R
Gregory Hanson	R-603	R
Tony Hanson	R-204	R
James F. Hawkins	R-686	R
Elaine Heide	R-572	R
Melissa Heesch	R-676	R
Wayne Hendrickson	I-512	I (2009)

2010

Status

Lowell D. Herfindahl	R-122	R
Keith Heuser	R-670	R
Cindy Hickman	R-685	R
Gerald Hodges	R-677	R
Kathleen Hoeft	R-216	R
Elizabeth Huseth	I-468	I (2008)
Kim Renae Jensrud	R-666	R
Bruce A. Johnson	R-142	R
Mark Johnson	R-382	R
Patti Johnson	R-647	R
Vern Junker	R-534	R
Jerry E. Jurena	R-501	R
Bruce Kallis	R-571	R
Bette Kappedal	R-420	R
Tony J. Keelin	R-553	R
Daniel Kelly	R-667	R
Jane Kelly	R-590	R
Timothy Kennedy	R-621	R
Blaine Kincaid	I-636	I (2010)
Carol Kokkeler Morast	R-473	R
Keith Korman	R-57	R
Gary Kreidt	I-132	I (2010)
Darwin Lee	R-380	R
Nancy Leingang	I-424	I (2007)
Ruth Leitel	R-697	R-697
Diane Lesmann	R-695	R (10)
Elizabeth M. Letness	R-693	R (10)
Mitchell D. Leupp	R-499	R
Jeff Lingerfelt	R-689	R
Ralph J. Llewellyn	R-469	R
Brian Lovdahl	R-652	R
Mindy Beth Marcus	R-670	R
Kimberly A. Marion	R-549	R
Dean L. Mattern	R-657	R
Jac M. McTaggart	R-665	R
Allan Metzger	R-175	R
Ryan L. Mickelsen	R-691	R
Henry Milkey	R-443	R
Joan S. Olson	R-555	R
Karissa Olson	R-628	R
Tammy Olson	I-633	I (2009)
James Opdahl	R-238	R
Bob Owens	R-299	R
Rob Owens	I-649	I (2010)
Mitchell P. Page	R-664	R
Douglas Panchot	R-646	R
August Pepple	R-624	R
Randall K. Pederson	R-333	R
Wade A. Peterson	R-457	R
Michael R. Pfeifer	R-634	R
Steven Przybilla	R-679	R
Rita Raffety	R-622	R
Richard A. Regner	R-694	R (15)
Andrew J. Reis	I-10	I (2010)
Jon Riewer	R-689	R
Gary M. Riffe	R-163	R
Vicky Richter	R-618	R
Sr. Elaine Roggenbuck	R-85	R
Daniel Rohrbach	R-632	R
Julie Rosenberg	I-639	I (2010)
R. Joseph Rude	R-663	R
Garth Rydland	R-550	R
Gregory J. Salwei	R-583	R

Darcy Schenck	R-578	R
Rosanne Schmidt	R-509	R
Stuart Schneider	I-554	I
Brian Schumacher	R-684	R
Alex Schweitzer	R-213	R
Margaret S. Smothers	R-410	R
Michelle Stahl	R-543	R
Luther Stave	R-687	R
Gregory A. Stomp	R-581	R
Kurt B. Stoner	R-455	R
Jane Strommen	R-317	R
Shawn Stuhau	R-596	R
Jerome Swanson	R-212	R
Catherine Swenson	R-648	R
Dan Swenson	R-580	R
Meldine Tang	R-384	R
Sandra Teubner	R-681	R
Reier Thompson	R-653	R
Robert Thompson	R-126	R
Peter W. Thoreen	R-504	R
Cynthia Tredwell	R-658	R
Emmalene Tretter	R-584	R
Brett Ulrich	R-252	R
Kelly Vig	R-655	R
Janessa Vogel	R-696	R (10)
Don Wald	I-491	I (2007)
Kurt Waldbillig	I-595	I(2009)
Helen Walmstad	R-668	R
Scott Wheeler	R-659	R
Les Wietstock	R-610	R (2010)
Penni M. Weston	R-547	R
David R. Wittmeier	R-341	R
Timber L. Wraalstad	R-500	R
Jacky Zastoupil	R-617	R

Report as of August 23, 2010

EMERGENCY LICENSES:

E-193 - Cathy Swenson (9-06)
 E-194 - Gary Nelson (3-5-08 - 6-2-08)
 E-195 - Gerald Hodges (4-17-09 - 7-17-09)

= 143 REGULAR LICENSES
 I = 16 INACTIVE LICENSES
 P = 0 PROVISIONAL LICENSE
 E = 0 EMERGENCY LICENSE
 S = NO SUSPENDED LICENSES
 SUR = 0 Surrendered License
 RV = NO REVOKED LICENSES
 PR = 0 Licenses on Probation

Licenses Issued: 2007: (8)

R-650 - James Dean Droppers
 R-651 - Neil Ostlie
 R-652 - Brian Lovdahl
 R-653 - Reier Thompson
 R-654 - Dorinda Krueger
 R-655 - Kelly Vig
 R-656 - Landon Jay Feil
 R-657 - Dean L Mattern

Licensed Issued: 2008: (12)

R-658 - Cynthia Tredwell
 R-659 - Scott L. Wheeler
 R-660 - William Steele
 R-661 - Anthony Janusz
 R-662 - Michelle Antoine
 R-663 - R. Joseph Rude
 R-664 - Mitchell Page
 R-665 - Jac M. McTaggart
 R-666 - Kim Jensrud
 R-667 - Daniel Kelly
 R-668 - Helen Wamstad
 R-669 - James Laine

Licenses Issued: 2009: 18

R-670 - Keith Heuser
 R-671 - Matthew Kent
 R-672 - Stephanie Carlson
 R-673 - Abraham J. Mock
 R-674 - Tod D. Graeber

R-770 - Marlene Ann McGuire
 R-675 - Keith Gendreau
 R-676 - Melissa Heesch
 R-677 - Gerald Hodges
 R-678 - Jeffrey Paulson
 R-679 - Steven Przybilla
 R-680 - Mindy Beth Marcus
 R-681 - Sandra Teubner
 R-682 - Brandon Eisenbeis
 R-683 - Linda Czywczynki
 R-684 - Brian Schumacher
 R-685 - Cynthia S. Hickman
 R-686 - James F. Hawkins

Licenses Issued: 2010:

R-687 - Luther Stave
 R-688 - Jon Riewer
 R-689 - Jeffrey Lingerfelt
 R-690 - Remick Clark
 R-691 - Ryan L. Mickelsen
 R-692 - Marilyn Goldade
 R-693 - Elizabeth M. Letness
 R-694 - Richard A Regner
 R-695 - Diane Lesmann
 R-696 - Janessa Vogel
 R-697 - Ruth Leitel

This Report as of 08-23-10

Average Age all: 51 - 2010 / 51.7 - 2009 / 51 - 2008
 Average Age Men: 52 - 2010 / 52.9 - 2009 / 52 - 2008
 Average Age Women: 50 - 2010 / 50.1 - 2009 / 49 - 2008

This Report as of 01/01/10

Compared to 2009:	Currently (2010)
End of Year # Licensed: 151	143
End of Year # In-Active: 10	16
Total: 161	159