REPORTING TIMELINE FOR SCHOOLS

School Approval and Accreditation
State Automated Reporting System (STARS) is the Department's data collection program

August 1 ....**Available Reports:**
Certificate of Compliance (MIS01) on STARS
Fall School Calendar on STARS
Local Education Agency Fall Report and Directory (MIS01) on STARS
School Fall Report and Directory (MIS02) on STARS
Licensed Personnel Report (MIS03) on STARS
Non-licensed Personnel Report (PER02) on STARS
https://secure.apps.state.nd.us/dpi/stars/Login.aspx

September 7...................**Reports Due:**
Local Education Agency Directory (MIS01) on STARS
School Directory (MIS02) on STARS
Certificate of Compliance Report (SFN 9066)

September 15..............**Reports Due:**
Fall School Calendar on STARS
Local Education Agency Fall Report (MIS01) on STARS
School Fall Report (MIS02) on STARS

September 19..............**Reports Due:**
Licensed Personnel Report (MIS03) on STARS
Non-licensed Personnel Report (PER02) on STARS

October – Dec 31 ....School Approval Review Period (Statutory Requirements)

December 31 ....Assessment Reports

January – March 31 ....School Accreditation Review Period (Accreditation Requirements)

March 1........................**Waiver Request Deadline:**
SFN 58170 Reconfiguration of Instructional Days or SFN 58169 Waiver of
Accreditation Standards or High School Unit Instructional Time
http://www.dpi.state.nd.us/forms/default.asp

April 15 ....**Storm Day Forgiveness Form** can be submitted if school was cancelled as
a result of severe weather or other emergency conditions. SFN 51826
Request for Emergency Declaration Foundation Aid Eligibility
http://www.dpi.state.nd.us/forms/default.asp

June 1...........................**Report Due:**
Spring School Calendar on STARS (due within a week of the last day of
school) https://secure.apps.state.nd.us/dpi/stars/Login.aspx

June 1...........................**Applications Due:**
State Foundation Aid Summer School Applications
SFN 52031 Report of Schools Offering a Remedial Elementary School
Program and SFN 50091 Report of Schools Offering a Summer High School
Program http://www.dpi.state.nd.us/forms/default.asp

June 30........................Final Accreditation Decision by State Superintendent
                             Spring Enrollment Report (formerly the Pupil Membership Report)
                             Transportation Report

REPORTING TIMELINE FOR SCHOOLS

Federal Title Programs Timeline

August 29 ....Consolidated Application for Federal Title Programs due

January ....Title I Mid-Year Financial Reports due

July ....Title I Final Financial Report and Personnel Report due

July 10 ....Final Requests for Funds for all Programs due

Open Enrollment Timeline

Each school district shall develop and revise open enrollment policies each year. Open enrollment forms are available on the DPI website at: http://www.dpi.state.nd.us/forms/

February 28 ....Deadline for Parents to submit Open Enrollment Application (SFN 19378)

March 31 ....Admitting District Acts upon Open Enrollment Applications (SFN 50040)

April 1 ....Open Enrollment Process Completed

State Aid Timeline

August 1 ....Annual School District Financial Report

September 15...............Extended Year, Summer School Programs, and Fall Enrollment Reports on STARS

December....................Taxable Evaluation and Mill Levy Reports

June 30 ....Transportation Reports and Membership/Attendance Reports