

**DPI: School Approval & Accreditation – Linda Paluck, Director**  
*PROPOSED:*

**WHAT SCHOOLS MUST DO - to be compliant and receive \$**

(Second draft.....10-12-10)

**DIRECTIONS:**

1. Review each of the sections required by NDCC to assure your school/district is compliant in each area.
2. PUBLIC SCHOOL: To indicate compliance, and receive a certificate, this report must have the electronic signatures of: (1)School Board President (2) Superintendent (3)Principal
3. NON PUBLIC SCHOOL: To indicate compliance, and receive a certificate, this report must have the electronic signatures of: (1)Governing Board President (2) Superintendent (3)Principal
4. Submit compliance report on or before SEPTEMBER 15. (Extension waivers may be granted through September 30 if approved by DPI before September 16)
5. If after being certified as approved, a school experiences circumstances or events that would render this information inaccurate, the school must notify the DPI and work with them to address the issues at the earliest possible time.
6. Records demonstrating compliance must be maintained for a period of 5 years and DPI may conduct announced and unannounced site visits to ensure compliance.

**VITAL INFORMATION:**

7. On the 10<sup>th</sup> & 14<sup>th</sup> day of September DPI will send electronic 'reminders' to each individual required to sign this compliance report.
8. If the compliance reports is NOT submitted by September 15 and if a waiver has not been issued the school is unapproved.
9. On October 1, the DPI will post all approved and unapproved schools on the DPI website. (Or the DPI will issue a press release)
10. On October 1, all unapproved public schools will have state aid subtracted for each day the school is not in compliance with this report.
11. On October 1, all parents and students of unapproved non public schools will receive notification that the school is unapproved and that the parents may be in violation of the state's compulsory attendance laws.

## **COMPLIANCE MEASURES:**

A. Each classroom teacher is licensed to teach by ESPB or approved to teach by ESPB. If the individual's teaching license expires within the final 6 weeks of school the license remains in effect until the end of the school year.

B. Each classroom teacher is teaching only in those course areas or fields for which the teacher is licensed (found on the back of the teaching license) unless the teacher has received an exception under Chapter 15.1-09-57.

C. The school meets all curricular requirements set forth in Chapter 15.1-21

D. The school participates in and meets the requirements of a regional or nationally approved review process.

E. The school has been inspected by the state Fire Marshall and has no un-remedied deficiencies or has addressed any deficiencies in a plan of correction approved by the State Fire Marshall.

F. All individuals hired after July 31, 2011 have undergone a criminal history background check.

Principal signature:

Date:

Superintendent signature:

Date:

School Board President signature:

Date: