

Testimony to Government Services Committee  
John Boyle, Director  
**OMB Facility Management Division**  
September 30, 2010

Good afternoon Chairman Svedjan and members of the Government Services Committee. For the record, my name is John Boyle. I am the Director of the Facility Management Division within the Office of Management and Budget. It is a pleasure to be before your committee again today.

Each of you should have received a copy of my testimony and our report as required in Senate Bill 2425.

The report includes an executive summary and most of the past information that has been distributed during the committee meetings dating back to July, 2009.

Present report.

Mr. Chairman, this concludes my presentation and prepared remarks. At this time, I would be happy to answer any of your questions.

# Government Services Committee

September 30, 2010





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## **I. Executive Summary**

The Facility Management division within the Office of Management and Budget (OMB) scheduled meetings during the previous fourteen months with agency representatives to discuss agency locations, expenses and square feet requirements for all their facilities occupied within the state of North Dakota. These meetings provided the information used to produce this report and to fulfill the requirements of Senate Bill 2425.

The information in this report has been compiled to assist OMB in its process to evaluate the feasibility of constructing the first of three new office buildings within the perimeter of the capitol grounds as recommended in the 2000 Capitol Grounds Master Plan.

The 2000 Capitol Grounds Master Plan suggests three new office buildings totaling 286,000 gross square feet be constructed on the capitol grounds within the next thirty years based on the projected growth of three-quarters of one percent in full-time equivalent employees. The master plan proposed the construction of a 156,000 gross square feet building yielding 117,000 square feet of usable office space by 2005. This master plan was prepared prior to the construction of the existing 110,000 gross square feet Century Center office building located at 1600 East Century Avenue and owned by Workforce Safety and Insurance. The construction of Century Center alleviated the need to construct the first proposed new office building. The two additional office buildings of 80,000 gross square feet each are suggested to be constructed during the twenty-second and twenty-seventh years of the master plan.

The majority of the information presented to the members of the Government Services Committee during our seven previous meetings is provided in this report and may be read at your convenience. Included in this information is the 2009-2011 State Agency Office Space Analysis for All Locations in Bismarck and Mandan, For Capitol Complex Locations, For Leased Locations, and For Owned Locations. We have also included two pie graphs identifying the total occupants by location and the total square feet by locations. Summary narratives of the remaining information in this report can be found in the Table of Contents.

OMB's recommendations are based on the following four factors:

- Totality of all the information compiled in this report;
- Reviewing the timing of the proposed construction of the three new office buildings on the capitol grounds as recommended in the 2000 Capitol Grounds Master Plan;
- Deficient office space within all locations in Bismarck equating to less than 1.3% of the total 898,963 square feet occupied and;
- Only one-third of all office space occupied in Bismarck is leased.

The recommendation is to assist agencies in negotiating new leases or renegotiating existing leases to ensure the state's leasing costs remain at market or below market rates.



## **II. State Agency Office Space Analysis in Bismarck and Mandan**

The Facility Management division of OMB compiled the following information through its numerous meetings and dialogue with state agency representatives. This section of the report contains four spreadsheets. The first of the four spreadsheets contains seven pages and identifies all locations of state agencies within the Bismarck and Mandan area. These locations are either on the capitol complex, within leased buildings owned by private entities, leased space within Century Center owned by Workforce Safety and Insurance, or owned and occupied buildings by a state agency. The second spreadsheet identifies all agency locations within the capitol complex only. The third spreadsheet identifies all agency locations that are leased and the fourth identifies all state owned office buildings.

The state of North Dakota currently occupies 898,963 total square feet within Bismarck and Mandan. To determine if this amount was sufficient, we calculated the number of employees at each location by the average amount utilized in the 2000 Capitol Grounds Master Plan of 230 square feet per employee and 300 square feet per employee in some cases. The total number of employees occupying the total square feet is 3,460. This calculating the appropriate square feet this equate to a shortfall in office space of 11,686 square feet or approximately 1.3% of the total.

We then submitted questions, through the National Association of State Facilities Administrators, to other states to obtain information on their standard occupancy square feet requirements. Of the ten states that responded to our inquiry, the average amount of office space allocated to each employee was 211 square feet. Using this average amount, we recalculated the amount of appropriate office space. This resulted in a surplus of 39,168 square feet.

**2009 - 2011 STATE AGENCY OFFICE SPACE ANALYSIS  
(ALL LOCATIONS IN BISMARCK AND MANDAN)**

Agency/Location	Total Square Feet Fiscal Year 2009-10	Total Square Feet Fiscal Year 2010-11	Cost Per Square Feet Fiscal Year 2009-10	Cost Per Square Feet Fiscal Year 2010-11	Lease Expense 09-11 Biennium	Occupants Per Location 09-11 Biennium	Square Feet Per Occupant Per Location 09-11 Biennium	Right-Sizing Using 230 SF Per Occupant
<b>101 - Governor's Office</b>								
Capitol Complex - Capitol Tower - Ground and 1st floors	5,142	5,142	\$8.97	\$8.97	\$0	19	271	(188)
<b>108 - Secretary of State</b>								
Capitol Complex - Capitol Tower & Judicial Wing - 1st floor	4,399	4,399	\$8.97	\$8.97	\$0	28	157	2,041
<b>110 - Office of Management and Budget</b>								
Capitol Complex - Capitol Tower - 4th and 14th floors	12,668	12,668	\$8.97	\$8.97	\$0	56	226	212
Risk Management Division	1,630	1,630	\$13.50	\$13.50	\$44,010	5	326	(480)
1600 East Century Avenue, Bismarck								
Total - Office of Management and Budget	<u>14,298</u>	<u>14,298</u>			<u>44,010</u>			<u>(268)</u>
<b>112 - Information Technology Department (ITD)</b>								
Capitol Complex - Judicial Wing - Ground and 1st floor	17,688	17,688	\$8.97	\$8.97	\$315,290	101	175	5,542
Northbrook (1929 Washington Street, Bismarck)	17,077	17,077	\$12.92	\$12.92	\$441,270	77	222	633
Montana Dakota Utilities (Mandan)	1,815	1,815	\$12.00	\$12.00	\$43,560	n/a	n/a	n/a
Landmark Management	240	240	\$12.50	\$12.50	\$6,000	n/a	n/a	n/a
DCN Building	4,630	4,630	\$12.56	\$12.56	\$116,306	30	154	2,270
ND Association of Counties	12,000	12,000	\$15.00	\$15.00	\$360,000	70	171	4,100
Total - ITD	<u>53,450</u>	<u>53,450</u>			<u>\$1,282,425</u>			<u>12,545</u>
<b>117 - State Auditor</b>								
Capitol Complex - Capitol Tower - 3rd floor	4,603	4,603	\$8.97	\$8.97	\$2,478	32	144	2,757
Royalty Audit Division	1,003	1,003	\$12.56	\$12.56	\$25,195	4	251	(83)
425 North Fifth Street, Bismarck								
Total - State Auditor	<u>5,606</u>	<u>5,606</u>			<u>\$27,673</u>			<u>2,674</u>
<b>120 - State Treasurer</b>								
Capitol Complex - Capitol Tower - 3rd floor	2,665	2,665	\$8.97	\$8.97	\$0	7	381	(1,055)



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<b>125 - Attorney General</b>								
Capitol Complex - Capitol Tower - Ground, 1st, 17th floors	11,078	11,078	\$8.97	\$8.97	\$35,958	52	213	882
Professional North Building 4205 North State Street, Bismarck	15,735	15,735	\$10.65	\$10.65	\$335,156	75	210	6,765 (1)
Addition to 4205 North State Street	4,420	4,420	\$12.00	\$12.00	\$106,080	17	260	680 (1)
Professional Building Limited	9,500	9,500	\$10.08	\$10.08	\$191,520	21	452	(4,670)
500 North Ninth Street, Bismarck								
Gateway Professional Building	8,300	8,300	\$13.00	\$13.00	\$215,800	21	395	(3,470) (2)
Total - Attorney General	<u>49,033</u>	<u>49,033</u>			<u>\$884,514</u>			<u>187</u>
<b>127 - State Tax Commissioner</b>								
Capitol Complex - Capitol Tower - 7th, 8th and 16th floors	19,510	19,510	\$8.97	\$8.97	\$0	115	170	6,940
Capitol Complex - State Office Building - Lower level	1,648	1,648	\$7.65	\$7.65	\$0	8	206	192
Total - State Tax Commissioner	<u>21,158</u>	<u>21,158</u>			<u>\$0</u>			<u>7,132</u>
<b>140 - Office of Administrative Hearings</b>								
1707 North Ninth Street, Bismarck	2,297	2,297	\$10.27	\$10.27	\$47,180	5	459	(1,147)
<b>150 - Legislative Council</b>								
Capitol Complex - Capitol Tower - 2nd and 3rd floors	11,517	11,517	\$8.97	\$8.97	\$0	33	349	(3,927) (3)
<b>180 - Judicial Branch</b>								
Capitol Complex - Judicial Wing - 1st and 2nd floors	21,604	21,604	\$8.97	\$8.97	\$0	49	441	(10,334) (4)
District Court	11,156	11,156	\$10.64	\$10.64	\$237,400	14	797	(6,956) (5)
116 North Fourth Street, Bismarck								
Judicial Conduct Commission	700	700	\$11.64	\$11.64	\$16,296	4	175	220
515 1/2 East Broadway, Suite 102, Bismarck								
Total - Judicial Branch	<u>33,460</u>	<u>33,460</u>			<u>\$253,696</u>			<u>(17,070)</u>
<b>188 - Commission on Legal Counsel for Indigents Defense</b>								
314 East Thayer, Suite 200, Bismarck	1,810	1,810	\$12.59	\$12.59	\$45,576	5	362	(660)
<b>190 - Retirement and Investment Office</b>								
1930 Burnt Boat Drive, Bismarck	5,569	5,569	\$13.38	\$13.38	\$149,026	17	328	(1,659)

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<b>192 - Public Employees Retirement System</b>								
400 East Broadway, Bismarck	7,956	7,956	\$14.40	\$14.40	\$229,133	33	241	(366)
<b>201 - Department of Public Instruction</b>								
Capitol Complex - Capitol Tower - 9th, 10th and 11th floors	15,960	15,960	\$8.97	\$8.97	\$92,451	85	188	3,590
Capitol Complex - Liberty Memorial Bldg - 2nd floor	2,157	2,157	\$8.54	\$8.54	\$0	13	166	833
Gateway Professional Plaza	0	3,200	\$0.00	\$10.50	\$33,600	11	291	(670)
Total - Department of Public Instruction	<u>18,117</u>	<u>21,317</u>			<u>\$126,051</u>			<u>3,753</u>
<b>215 - University Systems</b>								
Capitol Complex - Capitol Tower - 10th floor	4,007	4,007	\$8.97	\$8.97	\$0	18	223	133
BSC - Horizon Building	2,654	2,654	\$14.86	\$14.86	\$78,877	7	379	(1,044)
Total - University Systems	<u>6,661</u>	<u>6,661</u>			<u>\$78,877</u>			<u>(911)</u>
<b>226 - State Land Department</b>								
1707 North Ninth Street, Bismarck	5,792	5,792	\$10.02	\$10.02	\$116,072	21	276	508 (1)
<b>250 - State Library</b>								
Capitol Complex - Liberty Memorial Bldg - All floors	9,800	9,800	\$8.54	\$8.54	\$24,580	30	327	(2,900) (6)
<b>252 - School for the Deaf</b>								
418 East Broadway Avenue (1/2 of Suite 228), Bismarck	320	320	\$7.00	\$7.00	\$4,480	1	320	(90)
<b>253 - North Dakota Vision Services - School for the Blind</b>								
418 East Broadway Avenue (1/2 of Suite 228), Bismarck	320	320	\$7.00	\$7.00	\$4,480	1	320	(90)
<b>270 - Career and Technical Education</b>								
Capitol Complex - Capitol Tower - 15th floor	6,730	6,730	\$8.97	\$8.97	\$27,932	29	232	(60)



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<b>301 - State Department of Health</b>								
Capitol Complex - Judicial Wing - 1st and 2nd floors	29,345	29,345	\$8.97	\$8.97	\$299,320	140	210	2,855
J & L Development, Gold Seal Building, Bismarck	40,025	40,025	\$11.90	\$11.90	\$952,595	120	334	(4,025) (1)
City of Bismarck, 500 East Front, Bismarck	120	120	\$8.84	\$8.84	\$2,122	2	60	340
Northbrook, 1929 N. Washington, Bismarck	527	527	\$11.39	\$11.39	\$12,005	3	176	163
Total - State Department of Health	<u>70,017</u>	<u>70,017</u>			<u>\$1,266,042</u>			<u>(667)</u>
<b>305 - Tobacco Prevention and Control</b>								
1929 North Washington Street, Bismarck	1,549	1,549	\$8.50	\$8.50	\$26,333	4	387	(629)
<b>316 - Indian Affairs</b>								
Capitol Complex - Judicial Wing - 1st floor	748	748	\$8.97	\$8.97	\$0	4	187	172
<b>321 - Department of Veterans Affairs</b>								
1929 North Washington Street, Bismarck	490	490	\$12.72	\$12.72	\$12,466	1	490	(260)
<b>325 - Department of Human Services</b>								
Capitol Complex - Judicial Wing - 3rd floor	30,041	30,041	\$8.97	\$8.97	\$301,032	169	178	8,829
316 North Fifth Street, Bismarck	7,844	7,844	\$12.00	\$12.00	\$188,256	24	327	(2,324)
1237 West Divide Avenue, Bismarck	5,210	5,210	\$16.00	\$16.00	\$166,720	23	227	80
1237 West Divide Avenue, Bismarck	58,905	58,905	\$14.05	\$14.05	\$1,655,231	195	302	(405) (1)
1939 North Washington, Bismarck	2,915	2,915	\$11.66	\$11.66	\$67,978	23	127	2,375
1600 East Century Avenue, Bismarck	9,251	9,251	\$13.50	\$13.50	\$249,777	54	171	3,169
Total - Department of Human Services	<u>114,166</u>	<u>114,166</u>			<u>\$2,628,993</u>			<u>11,724</u>
<b>360 - Protection and Advocacy Project</b>								
400 East Broadway, Bismarck	4,661	4,661	\$11.00	\$11.00	\$102,542	16	291	(981)
<b>380 - Job Service</b>								
Central office - Divide Avenue (owned)	40,000	40,000	\$0.00	\$0.00	\$0	172	233	11,600 (1)

Agency/Location	Total Square Feet Fiscal Year 2009-10	Total Square Feet Fiscal Year 2010-11	Cost Per Square Feet Fiscal Year 2009-10	Cost Per Square Feet Fiscal Year 2010-11	Lease Expense 09-11 Biennium	Occupants Per Location 09-11 Biennium	Square Feet Per Occupant Per Location 09-11 Biennium	Right-Sizing Using 230 SF Per Occupant
<b>401 - Office of the Insurance Department</b>								
Capitol Complex - Capitol Tower - 5th floor	5,236	5,236	\$8.97	\$8.97	\$95,534	28	187	1,204
1701 South 12th Street, Bismarck	4,800	4,800	\$12.41	\$12.41	\$119,136	18	267	(660)
Total - Office of Insurance Department	<u>10,036</u>	<u>10,036</u>			<u>\$214,670</u>			<u>544</u>
<b>405 - Industrial Commission</b>								
Capitol Complex - Capitol Tower - 14th floor	635	635	\$8.97	\$8.97	\$11,888	2	318	(175)
1016 East Calgary Avenue, Bismarck	16,070	16,070	\$13.22	\$13.22	\$424,891	36	446	(5,270) (1)
Total - Industrial Commission	<u>16,705</u>	<u>16,705</u>			<u>\$436,779</u>			<u>(5,445)</u>
<b>406 - Office of the Labor Commissioner</b>								
Capitol Complex - Capitol Tower - 13th floor	2,638	2,638	\$8.97	\$8.97	\$6,626	12	220	122
<b>408 - Public Service Commission</b>								
Capitol Complex - Capitol Tower - 12th and 13th floors	10,208	10,208	\$8.97	\$8.97	\$53,482	40	255	(1,008) (7)
<b>412 - Aeronautics Commission</b>								
2301 University Drive, Building #22, Bismarck	2,471	2,471	\$1.22	\$1.22	\$6,029	6	412	(1,091)
<b>413 - Department of Financial Institutions</b>								
2000 Schafer Street, Bismarck	3,649	3,649	\$14.00	\$14.00	\$102,172	20	182	951
<b>414 - Securities Department</b>								
Capitol Complex - Capitol Tower - 5th floor	1,504	1,504	\$8.97	\$8.97	\$0	9	167	566
<b>471 - Bank of North Dakota</b>								
1200 Memorial Highway (owned)	61,000	61,000	\$0.00	\$0.00	\$0	176	347	(8,200) (8)
<b>473 - Housing Finance Agency</b>								
2624 Vermont, Bismarck	14,200	14,200	\$15.00	\$15.00	\$426,000	45	316	(700) (1)



Agency/Location	Total Square Feet Fiscal Year 2009-10	Total Square Feet Fiscal Year 2010-11	Cost Per Square Feet Fiscal Year 2009-10	Cost Per Square Feet Fiscal Year 2010-11	Lease Expense 09-11 Biennium	Occupants Per Location 09-11 Biennium	Square Feet Per Occupant Per Location 09-11 Biennium	Right-Sizing Using 230 SF Per Occupant
<b>485 - Workforce Safety and Insurance</b>								
1600 East Century Avenue	56,604	56,604	\$0.00	\$0.00	\$0	215	263	7,896 (9)
322 North 26th Street, Bismarck	2,405	2,405	\$14.33	\$14.33	\$68,927	5	481	(1,255)
Total - Workforce Safety and Insurance	<u>59,009</u>	<u>59,009</u>			<u>\$68,927</u>			<u>6,641</u>
<b>504 - Highway Patrol</b>								
Capitol Complex - Judicial Wing - Ground floor	3,769	3,769	\$8.97	\$8.97	\$19,192	20	188	831
Southwest region - Bismarck office	1,836	1,836	\$13.00	\$13.00	\$47,736	18	102	2,304
Total - Highway Patrol	<u>5,605</u>	<u>5,605</u>			<u>\$66,928</u>			<u>3,135</u>
<b>601 - Department of Commerce</b>								
1600 East Century Avenue, Suite 2, Bismarck	15,368	15,368	\$13.75	\$13.75	\$422,620	74	208	1,652
<b>602 - Department of Agriculture</b>								
Capitol Complex - Capitol Tower - 6th floor and 14th floors	7,176	7,176	\$8.97	\$8.97	\$61,068	33	217	414
1221 West Divide, Second Floor, Bismarck	0	2,640	\$0.00	\$13.00	\$34,320	10	264	(340)
Total - Agriculture	<u>7,176</u>	<u>9,816</u>			<u>\$95,388</u>			<u>74</u>
<b>670 - Racing Commission</b>								
500 North Ninth Street, Bismarck	500	500	\$10.08	\$10.08	\$10,080	2	250	(40)
<b>701 - Historical Society</b>								
Capitol Complex - Heritage Center - Lower level	14,500	14,500	\$8.54	\$8.54	\$0	57	254	2,600
<b>Historical Society Foundation</b>								
Capitol Complex - Heritage Center - Lower level	1,910	1,910	\$8.54	\$8.54	\$0	4	478	(990)
<b>709 - Council on the Arts</b>								
1600 East Century Avenue, Suite 6, Bismarck	1,450	1,450	\$13.50	\$13.50	\$39,150	5	290	(300)
<b>720 - Game and Fish Department</b>								
100 North Bismarck Expressway	23,000	23,000	\$0.00	\$0.00	\$0	85	271	2,500 (1)

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<b>750 - Parks and Recreation Department</b> 1600 East Century Avenue, Bismarck	5,426	5,426	\$13.50	\$13.50	\$146,502	19	286	(1,056)
<b>770 - State Water Commission</b> Capitol Complex - State Office Building - All floors	19,257	19,257	\$7.65	\$7.65	\$39,132	82	235	(397)
<b>801 - Department of Transportation</b> Capitol Complex - DOT Building	119,780	119,780	\$0.00	\$0.00	\$0	375	319	(7,280) (8)
<b>Grand total</b>	<b>893,123</b>	<b>898,963</b>			<b>\$9,516,565</b>	<b>3,460</b>		<b>11,686</b>

- Footnotes:
- (1) Sole occupant of building. Based on 300 sf per FTE.
  - (2) New lease to commence in November, 2009. Sole occupant of floor. Based on 300 sf per FTE.
  - (3) Includes Legislative Library and Prairie Room.
  - (4) Includes Law Library and Supreme Court.
  - (5) New lease commenced in 2008. Includes 5,000 sf of training space in lower level.
  - (6) Includes public space.
  - (7) Includes commissioners' hearing room.
  - (8) Sole occupant of building. Based on 300 sf per FTE. Also includes public space.
  - (9) Sole occupant of floors. Based on 300 sf per FTE.



**2009 - 2011 STATE AGENCY OFFICE SPACE ANALYSIS  
(CAPITOL COMPLEX LOCATIONS)**

Agency/Location	Total Square Feet Fiscal Year 2009-10	Total Square Feet Fiscal Year 2010-11	Cost Per Square Feet Fiscal Year 2009-10	Cost Per Square Feet Fiscal Year 2010-11	Lease Expense 09-11 Biennium	Occupants Per Location 09-11 Biennium	Square Feet Per Occupant Per Location 09-11 Biennium	Right-Sizing Using 230 SF Per Occupant
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<b>150 - Legislative Council</b>								
Capitol Complex - Capitol Tower - 2nd and 3rd floors	11,517	11,517	\$8.97	\$8.97	\$0	33	349	(3,927) (1)

Agency/Location	Total Square Feet Fiscal Year 2009-10	Total Square Feet Fiscal Year 2010-11	Cost Per Square Feet Fiscal Year 2009-10	Cost Per Square Feet Fiscal Year 2010-11	Lease Expense 09-11 Biennium	Occupants Per Location 09-11 Biennium	Square Feet Per Occupant Per Location 09-11 Biennium	Right-Sizing Using 230 SF Per Occupant
<b>180 - Judicial Branch</b>								
Capitol Complex - Judicial Wing - 1st and 2nd floors	21,604	21,604	\$8.97	\$8.97	\$0	49	441	(10,334) (2)
<b>201 - Department of Public Instruction</b>								
Capitol Complex - Capitol Tower - 9th, 10th and 11th floors	15,960	15,960	\$8.97	\$8.97	\$92,451	85	188	3,590
Capitol Complex - Liberty Memorial Bldg - 2nd floor	2,157	2,157	\$8.54	\$8.54	\$0	13	166	833
Total - Department of Public Instruction	<u>18,117</u>	<u>18,117</u>			<u>\$92,451</u>			<u>4,423</u>
<b>215 - University Systems</b>								
Capitol Complex - Capitol Tower - 10th floor	4,007	4,007	\$8.97	\$8.97	\$0	18	223	133
<b>250 - State Library</b>								
Capitol Complex - Liberty Memorial Bldg - All floors	9,800	9,800	\$8.54	\$8.54	\$24,580	30	327	(2,900) (3)
<b>270 - Career and Technical Education</b>								
Capitol Complex - Capitol Tower - 15th floor	6,730	6,730	\$8.97	\$8.97	\$27,932	29	232	(60)
<b>301 - State Department of Health</b>								
Capitol Complex - Judicial Wing - 1st and 2nd floors	29,345	29,345	\$8.97	\$8.97	\$299,320	140	210	2,855
<b>316 - Indian Affairs</b>								
Capitol Complex - Judicial Wing - 1st floor	748	748	\$8.97	\$8.97	\$0	4	187	172
<b>325 - Department of Human Services</b>								
Capitol Complex - Judicial Wing - 3rd floor	30,041	30,041	\$8.97	\$8.97	\$301,032	169	178	8,829
<b>401 - Office of the Insurance Department</b>								
Capitol Complex - Capitol Tower - 5th floor	5,236	5,236	\$8.97	\$8.97	\$95,534	28	187	1,204
<b>405 - Industrial Commission</b>								
Capitol Complex - Capitol Tower - 14th floor	635	635	\$8.97	\$8.97	\$11,888	2	318	(175)
<b>406 - Office of the Labor Commissioner</b>								
Capitol Complex - Capitol Tower - 13th floor	2,638	2,638	\$8.97	\$8.97	\$6,626	12	220	122

Agency/Location	Total Square Feet Fiscal Year 2009-10	Total Square Feet Fiscal Year 2010-11	Cost Per Square Feet Fiscal Year 2009-10	Cost Per Square Feet Fiscal Year 2010-11	Lease Expense 09-11 Biennium	Occupants Per Location 09-11 Biennium	Square Feet Per Occupant Per Location 09-11 Biennium	Right-Sizing Using 230 SF Per Occupant
<b>408 - Public Service Commission</b>								
Capitol Complex - Capitol Tower - 12th and 13th floors	10,208	10,208	\$8.97	\$8.97	\$53,482	40	255	(1,008) (4)
<b>414 - Securities Department</b>								
Capitol Complex - Capitol Tower - 5th floor	1,504	1,504	\$8.97	\$8.97	\$0	9	167	566
<b>504 - Highway Patrol</b>								
Capitol Complex - Judicial Wing - Ground floor	3,769	3,769	\$8.97	\$8.97	\$19,192	20	188	831
<b>602 - Department of Agriculture</b>								
Capitol Complex - Capitol Tower - 6th floor and 14th floors	7,176	7,176	\$8.97	\$8.97	\$61,068	33	217	414
<b>701 - Historical Society</b>								
Capitol Complex - Heritage Center - Lower level	14,500	14,500	\$8.54	\$8.54	\$0	57	254	2,600
<b>Historical Society Foundation</b>								
Capitol Complex - Heritage Center - Lower level	1,910	1,910	\$8.54	\$8.54	\$0	4	478	(990)
<b>770 - State Water Commission</b>								
Capitol Complex - State Office Building - All floors	19,257	19,257	\$7.65	\$7.65	\$39,132	82	235	(397)
<b>801 - Department of Transportation</b>								
Capitol Complex - DOT Building	119,780	119,780	\$0.00	\$0.00	\$0	375	319	(7,280) (5)
<b>Grand total</b>	<u>397,923</u>	<u>397,923</u>			<u>\$1,385,963</u>	<u>1,650</u>		<u>12,401</u>

Footnotes: (1) Includes Legislative Library and Prairie Room.  
(2) Includes Law Library and Supreme Court.  
(3) Includes public space.  
(4) Includes commissioners' hearing room.  
(5) Sole occupant of building. Based on 300 sf per FTE. Also includes public space.



**2009 - 2011 STATE AGENCY OFFICE SPACE ANALYSIS  
(ALL LEASED LOCATIONS IN BISMARCK AND MANDAN)**

Agency/Location	Total Square Feet Fiscal Year 2009-10	Total Square Feet Fiscal Year 2010-11	Cost Per Square Feet Fiscal Year 2009-10	Cost Per Square Feet Fiscal Year 2010-11	Lease Expense 09-11 Biennium	Occupants Per Location 09-11 Biennium	Square Feet Per Occupant Per Location 09-11 Biennium	Right-Sizing Using 230 SF Per Occupant
<b>110 - Office of Management and Budget</b>								
Risk Management Division	1,630	1,630	\$13.50	\$13.50	\$44,010	5	326	(480)
1600 East Century Avenue, Bismarck								
<b>Total - Office of Management and Budget</b>	<u>1,630</u>	<u>1,630</u>			<u>44,010</u>			<u>(480)</u>
<b>112 - Information Technology Department (ITD)</b>								
Northbrook (1929 Washington Street, Bismarck)	17,077	17,077	\$12.92	\$12.92	\$441,270	77	222	633
Montana Dakota Utilities (Mandan)	1,815	1,815	\$12.00	\$12.00	\$43,560	n/a	n/a	n/a
Landmark Management	240	240	\$12.50	\$12.50	\$6,000	n/a	n/a	n/a
DCN Building	4,630	4,630	\$12.56	\$12.56	\$116,306	30	154	2,270
ND Association of Counties	12,000	12,000	\$15.00	\$15.00	\$360,000	70	171	4,100
<b>Total - ITD</b>	<u>35,762</u>	<u>35,762</u>			<u>\$967,135</u>	<u>177</u>		<u>7,003</u>
<b>117 - State Auditor</b>								
Royalty Audit Division	1,003	1,003	\$12.56	\$12.56	\$25,195	4	251	(83)
425 North Fifth Street, Bismarck								
<b>Total - State Auditor</b>	<u>1,003</u>	<u>1,003</u>			<u>\$25,195</u>			<u>(83)</u>
<b>125 - Attorney General</b>								
Professional North Building	15,735	15,735	\$10.65	\$10.65	\$335,156	75	210	6,765 (1)
4205 North State Street, Bismarck								
Addition to 4205 North State Street	4,420	4,420	\$12.00	\$12.00	\$106,080	17	260	680 (1)
Professional Building Limited	9,500	9,500	\$10.08	\$10.08	\$191,520	21	452	(4,670)
500 North Ninth Street, Bismarck								
Gateway Professional Building	8,300	8,300	\$13.00	\$13.00	\$215,800	21	395	(3,470)
<b>Total - Attorney General</b>	<u>37,955</u>	<u>37,955</u>			<u>\$848,556</u>	<u>134</u>		<u>(695)</u>
<b>140 - Office of Administrative Hearings</b>								
1707 North Ninth Street, Bismarck	2,297	2,297	\$10.27	\$10.27	\$47,180	5	459	(1,147)

**2009 - 2011 STATE AGENCY OFFICE SPACE ANALYSIS  
(ALL LEASED LOCATIONS IN BISMARCK AND MANDAN)**

Agency/Location	Total Square Feet Fiscal Year 2009-10	Total Square Feet Fiscal Year 2010-11	Cost Per Square Feet Fiscal Year 2009-10	Cost Per Square Feet Fiscal Year 2010-11	Lease Expense 09-11 Biennium	Occupants Per Location 09-11 Biennium	Square Feet Per Occupant Per Location 09-11 Biennium	Right-Sizing Using 230 SF Per Occupant
<b>180 - Judicial Branch</b>								
District Court	11,156	11,156	\$10.64	\$10.64	\$237,400	14	797	(6,956) (1)
116 North Fourth Street, Bismarck								
Judicial Conduct Commission	700	700	\$11.64	\$11.64	\$16,296	4	175	220
515 1/2 East Broadway, Suite 102, Bismarck								
Total - Judicial Branch	<u>11,856</u>	<u>11,856</u>			<u>\$253,696</u>	<u>18</u>		<u>(6,736)</u>
<b>188 - Commission on Legal Counsel for Indigents Defense</b>								
314 East Thayer, Suite 200, Bismarck	1,810	1,810	\$12.59	\$12.59	\$45,576	5	362	(660)
<b>190 - Retirement and Investment Office</b>								
1930 Burnt Boat Drive, Bismarck	5,569	5,569	\$13.38	\$13.38	\$149,026	17	328	(1,659)
<b>192 - Public Employees Retirement System</b>								
400 East Broadway, Bismarck	7,956	7,956	\$14.40	\$14.40	\$229,133	33	241	(366)
<b>201 - Department of Public Instruction</b>								
Gateway Professional Plaza	0	3,200	\$0.00	\$10.50	\$33,600	11	291	(670)
<b>215 - University Systems</b>								
BSC - Horizon Building	2,654	2,654	\$14.86	\$14.86	\$78,877	7	379	(1,044)
<b>226 - State Land Department</b>								
1707 North Ninth Street, Bismarck	5,792	5,792	\$10.02	\$10.02	\$116,072	21	276	508 (1)
<b>252 - School for the Deaf</b>								
418 East Broadway Avenue (1/2 of Suite 228), Bismarck	320	320	\$7.00	\$7.00	\$4,480	1	320	(90)
<b>253 - North Dakota Vision Services - School for the Blind</b>								
418 East Broadway Avenue (1/2 of Suite 228), Bismarck	320	320	\$7.00	\$7.00	\$4,480	1	320	(90)

**2009 - 2011 STATE AGENCY OFFICE SPACE ANALYSIS  
(ALL LEASED LOCATIONS IN BISMARCK AND MANDAN)**

Agency/Location	Total Square Feet Fiscal Year 2009-10	Total Square Feet Fiscal Year 2010-11	Cost Per Square Feet Fiscal Year 2009-10	Cost Per Square Feet Fiscal Year 2010-11	Lease Expense 09-11 Biennium	Occupants Per Location 09-11 Biennium	Square Feet Per Occupant Per Location 09-11 Biennium	Right-Sizing Using 230 SF Per Occupant
<b>301 - State Department of Health</b>								
J & L Development, Gold Seal Building, Bismarck (Lease commencement date November 28, 2005)	40,025	40,025	\$11.90	\$11.90	\$952,595	120	334	(4,025) (1)
City of Bismarck, 500 East Front, Bismarck	120	120	\$8.84	\$8.84	\$2,122	2	60	340
Northbrook, 1929 N. Washington, Bismarck (Lease commencement date September 1, 2007)	527	527	\$11.39	\$11.39	\$12,005	3	176	163
<b>Total - State Department of Health</b>	<b>40,672</b>	<b>40,672</b>			<b>\$966,722</b>	<b>125</b>		<b>(3,522)</b>
<b>305 - Tobacco Prevention and Control</b>								
1929 North Washington Street, Bismarck	1,549	1,549	\$8.50	\$8.50	\$26,333	4	387	(629)
<b>321 - Department of Veterans Affairs</b>								
1929 North Washington Street, Bismarck	490	490	\$12.72	\$12.72	\$12,466	1	490	(260)
<b>325 - Department of Human Services</b>								
316 North Fifth Street, Bismarck	7,844	7,844	\$12.00	\$12.00	\$188,256	24	327	(2,324)
1237 West Divide Avenue, Bismarck	5,210	5,210	\$16.00	\$16.00	\$166,720	23	227	80
1237 West Divide Avenue, Bismarck	58,905	58,905	\$14.05	\$14.05	\$1,655,231	195	302	(405) (1)
1939 North Washington, Bismarck	2,915	2,915	\$11.66	\$11.66	\$67,978	23	127	2,375
1600 East Century Avenue, Bismarck	9,251	9,251	\$13.50	\$13.50	\$249,777	54	171	3,169
<b>Total - Department of Human Services</b>	<b>84,125</b>	<b>84,125</b>			<b>\$2,327,961</b>	<b>319</b>		<b>2,895</b>
<b>360 - Protection and Advocacy Project</b>								
400 East Broadway, Bismarck	4,661	4,661	\$11.00	\$11.00	\$102,542	16	291	(981)
<b>401 - Office of the Insurance Department</b>								
1701 South 12th Street, Bismarck	4,800	4,800	\$12.41	\$12.41	\$119,136	18	267	(660)
<b>405 - Industrial Commission</b>								
1016 East Calgary Avenue, Bismarck	16,070	16,070	\$13.22	\$13.22	\$424,891	36	446	(5,270) (1)
<b>412 - Aeronautics Commission</b>								
2301 University Drive, Building #22, Bismarck	2,471	2,471	\$1.22	\$1.22	\$6,029	6	412	(1,091)



**2009 - 2011 STATE AGENCY OFFICE SPACE ANALYSIS  
(ALL LEASED LOCATIONS IN BISMARCK AND MANDAN)**

Agency/Location	Total Square Feet Fiscal Year 2009-10	Total Square Feet Fiscal Year 2010-11	Cost Per Square Feet Fiscal Year 2009-10	Cost Per Square Feet Fiscal Year 2010-11	Lease Expense 09-11 Biennium	Occupants Per Location 09-11 Biennium	Square Feet Per Occupant Per Location 09-11 Biennium	Right-Sizing Using 230 SF Per Occupant
<b>413 - Department of Financial Institutions</b> 2000 Schafer Street, Bismarck	3,649	3,649	\$14.00	\$14.00	\$102,172	20	182	951
<b>473 - Housing Finance Agency</b> 2624 Vermont, Bismarck	14,200	14,200	\$15.00	\$15.00	\$426,000	45	316	(700) (1)
<b>485 - Workforce Safety and Insurance</b> 322 North 26th Street, Bismarck	2,405	2,405	\$14.33	\$14.33	\$68,927	5	481	(1,255)
<b>504 - Highway Patrol</b> Southwest region - Bismarck office	1,836	1,836	\$13.00	\$13.00	\$47,736	18	102	2,304
Total - Highway Patrol	<u>1,836</u>	<u>1,836</u>			<u>\$47,736</u>			<u>2,304</u>
<b>601 - Department of Commerce</b> 1600 East Century Avenue, Suite 2, Bismarck	15,368	15,368	\$13.75	\$13.75	\$422,620	74	208	1,652
<b>602 - Department of Agriculture</b> 1221 West Divide, Second Floor, Bismarck	0	2,640	\$0.00	\$13.00	\$34,320	10	264	(340)
<b>670 - Racing Commission</b> 500 North Ninth Street, Bismarck	500	500	\$10.08	\$10.08	\$10,080	2	250	(40)
<b>709 - Council on the Arts</b> 1600 East Century Avenue, Suite 6, Bismarck	1,450	1,450	\$13.50	\$13.50	\$39,150	5	290	(300)
<b>750 - Parks and Recreation Department</b> 1600 East Century Avenue, Bismarck	5,426	5,426	\$13.50	\$13.50	\$146,502	19	286	(1,056)
<b>Grand total</b>	<u>314,596</u>	<u>320,436</u>			<u>\$8,130,602</u>	<u>1,162</u>		<u>(14,511)</u>

Footnotes: (1) Sole occupant of building. Based on 300 sf per FTE.

**2009 - 2011 STATE AGENCY OFFICE SPACE ANALYSIS  
(OWNED LOCATIONS IN BISMARCK AND MANDAN)**

<b>Agency/Location</b>	<b>Total Square Feet Fiscal Year 2009-10</b>	<b>Total Square Feet Fiscal Year 2010-11</b>	<b>Cost Per Square Feet Fiscal Year 2009-10</b>	<b>Cost Per Square Feet Fiscal Year 2010-11</b>	<b>Lease Expense 09-11 Biennium</b>	<b>Occupants Per Location 09-11 Biennium</b>	<b>Square Feet Per Occupant Per Location 09-11 Biennium</b>	<b>Right-Sizing Using 300 SF Per Occupant</b>
<b>380 - Job Service</b>								
Central office - Divide Avenue	40,000	40,000	\$0.00	\$0.00	\$0	172	233	11,600
<b>471 - Bank of North Dakota</b>								
1200 Memorial Highway	61,000	61,000	\$0.00	\$0.00	\$0	176	347	(8,200)
<b>485 - Workforce Safety and Insurance</b>								
1600 East Century Avenue	56,604	56,604	\$0.00	\$0.00	\$0	215	263	7,896
<b>720 - Game and Fish Department</b>								
100 North Bismarck Expressway	23,000	23,000	\$0.00	\$0.00	\$0	85	271	2,500
<b>Grand total</b>	<b>180,604</b>	<b>180,604</b>			<b>\$0</b>	<b>648</b>		<b>13,796</b>

### **III. Occupants and Square Feet by Location**

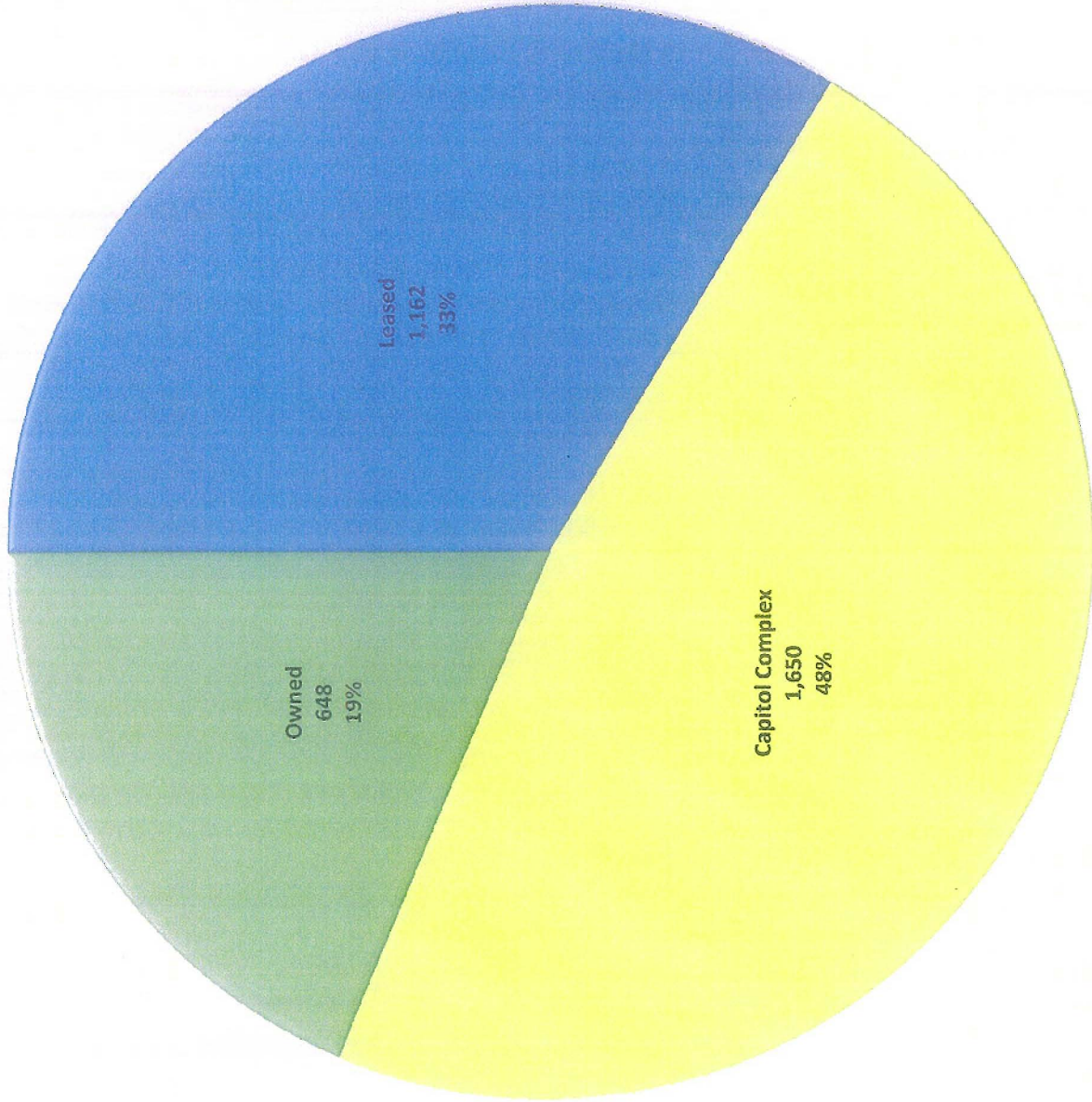
We comprised the following two pie graphs to visually illustrate the total amount of employees and total amount of square feet within the capitol complex, owned buildings and leased buildings throughout Bismarck and Mandan.

The first pie graph illustrates the number of occupants, the location and the percentage for each location. It also identifies only one-third of the total occupants are located in a leased building while two-thirds are located in the capitol complex or other owned buildings.

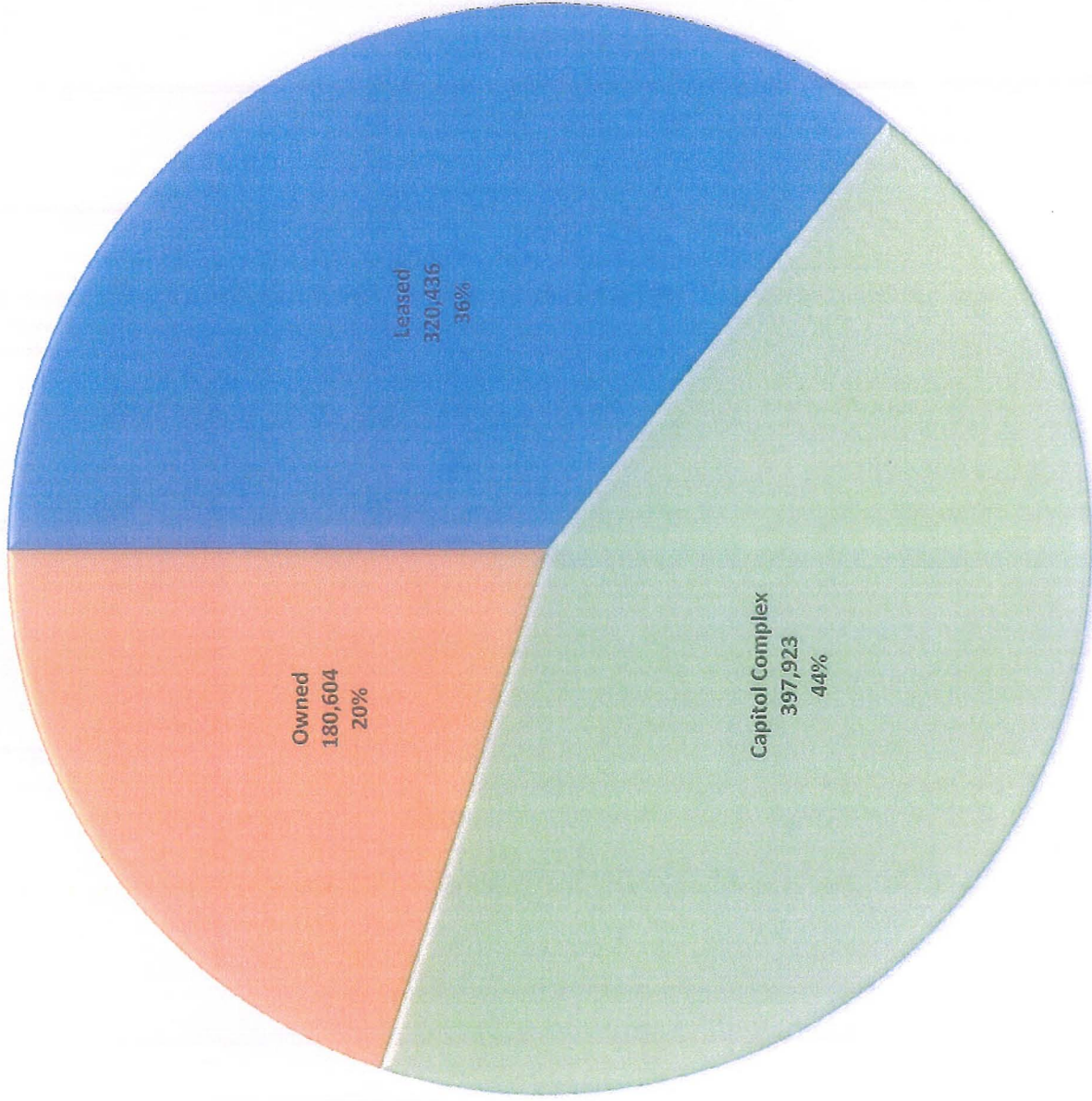
The second pie graph illustrates the total square feet by location and the percentage for each location. It also identifies approximately one-third of the total square feet occupied is in located in leased buildings while two-thirds are located in the capitol complex or other owned buildings.



# Total Occupants by Location



## Total Square Feet by Location





#### **IV. State Agency Leased Locations Throughout the State**

Each year the Facility Management division of OMB creates and maintains a database of information consisting of all leased locations by state agencies throughout the state of North Dakota. The following information has been revised to include all information on these locations through June 30, 2010.

This section of the report contains five spreadsheets. The first of the five spreadsheets contains seven pages and identifies all state agency leased locations throughout the state. The second spreadsheet identifies all agency locations within Cass County. The third spreadsheet identifies all agency locations that are leased within Grand Forks County and the fourth identifies leased locations within Ward County. The fifth spreadsheet identifies the top twenty leased locations sorted in descending order by their total annual rental payment.

The state of North Dakota currently leases 709,673 total square feet of office space at an average cost of \$10.63 per square foot. The total annual rental payment for these occupied office space locations by state agencies equates to \$7,940,291. Of these totals, the top twenty leased office spaces account for 59% of the total leased square feet and 61% of the total annual rental payments.

All leases are currently negotiated between the agency and the owner. Some agencies have requested the assistance of Facility Management to negotiate the rental rates to ensure per square foot costs are at or below market rates. During the past eight years, Facility Management has assisted agencies in the Bismarck market resulting in an average annual rental payment savings of \$250,000 and will continue to offer this service.



**Fiscal Year ending June 30, 2010**

Budget No.	AGENCY NAME	DIVISION	ADDRESS A/BUILDING	PHYSICAL LOCATION	CITY	ST	ZIP	SQUARE FEET	ANNUAL RENT	PER SQ FOOT	TERM	EXPIRATION OF LEASE	TYPE	COUNTY NAME
	Accountancy, Board of			2701 S Columbia Rd	Grand Forks	ND	58201	1,003	\$12,492	\$12.45	5 yr	12/10	office	Grand Forks
140	Administrative Hearings, Office of			1707 N 9th St	Bismarck	ND	58501-1882	1,433	\$23,600	\$16.47	2 yr	6/11	office	Burleigh
602	Agriculture Dept	AMS, Plant Industries	Eckroth bldg/15th Street Holdings, LLC	1221 West Divide Ave, Suite 201	Bismarck	ND	58501	2,640	\$38,301	\$14.51	64 mo	6/15	office	Burleigh
602	Agriculture Dept	Ag Mediation (AMS)	Berg Ins Bldg	112 Main St	McVie	ND	58254	555	\$2,400	\$4.32	1 yr	6/10	office	Nelson
709	Arts, Council on the			1600 E Century Ave, Suite 6	Bismarck	ND	58503-0649	1,450	\$19,575	\$13.50	2 yr	6/10	office	Burleigh
125	Attorney General		Professional North Bldg	4205 N State St	Bismarck	ND	58503	15,735	\$167,578	\$10.65	2 yr	6/11	office	Burleigh
125	Attorney General		Gateway Professional Bldg		Bismarck	ND	58503	8,300	\$107,900	\$13.00	2 yr	6/11	office	Burleigh
125	Attorney General		Professional Bldg Limited	500 N 9th St	Bismarck	ND	58503	10,000	\$96,000	\$9.60	2 yr	6/11	office	Burleigh
125	Attorney General		Professional North Bldg-Addition	4205 N State St	Bismarck	ND	58503	4,420	\$53,040	\$12.00	2 yr	6/11	office	Burleigh
125	Attorney General	BCI			Fargo	ND	58103	3,475	\$45,175	\$13.00	72 mo	6/15	office	Cass
125	Attorney General	BCI	Heart of America Correctional & Treatment Ctr	110 Industrial Rd	Rugby	ND	58368	118	\$1,180	\$10.00	2 yr	6/11	office	Pierce
125	Attorney General	BCI	Lake Region Law Enforce Ctr	222 W Walnut St	Devils Lake	ND	58301	443	\$2,848	\$6.43	2 yr	6/11	office	Ramsey
125	Attorney General	BCI-Fire Marshal	City Center Plaza	136 Sims, Ste 212	Dickinson	ND	58601	1,524	\$15,186	\$9.96	2 yr	6/11	office	Stark
125	Attorney General	BCI	Stutsman Co Law Enforcement Ctr	205 6th St SE	Jamestown	ND	58401	392	\$4,394	\$11.21	2 yr	6/11	office	Stutsman
125	Attorney General		GPC Properties	3rd St SE #7	Minot	ND	58701	1,547	\$15,099	\$9.76	2 yr	6/10	office	Ward
125	Attorney General	BCI	Williams Ctr Law Enforcement Ctr	223 E Broadway	Williston	ND	58801	1,172	\$8,790	\$7.50	2 yr	6/11	office	Williams
117	Auditor's Office		First Community Credit Union	425 N 5th St, 3rd Flr	Bismarck	ND	58501	1,003	\$11,535	\$11.50	1 yr	9/10	office	Burleigh
117	Auditor's Office		Front Office Bldg	3217 Fiechter Dr	Fargo	ND	58103	2,620	\$27,379	\$10.45	1 yr	6/10	office	Cass
	Barley Council			505 40th St SW Ste E	Fargo	ND	58103-1184	2,968	\$35,912	\$12.10	4 yr	6/13	office	Cass
	Beef Commission		Ag Foundation Bldg	4023 State St	Bismarck	ND	58501	1,165	\$9,900	\$8.50	2 yr	6/10	office	Burleigh
601	Commerce Dept	Economic Dev/Fin-Ag Products Util Comm		1600 E Century Ave, Ste#2 & #143	Bismarck	ND	58503	15,368	\$211,310	\$13.75	2 yr	6/10	office	Burleigh
601	Commerce Dept		EERC, Rm 105	15 N 23rd St	Grand Forks	ND	58203	193	\$4,842	\$25.15	1 yr	6/10	office	Grand Forks
601	Commerce Dept		Smith Bldg first floor, School for the Deaf	1401 College Dr	Devils Lake	ND	58301-1596	150	\$1,500	\$10.00	9 mo	6/10	office	Ramsey
601	Commerce Dept		City Center Plaza	135 Sims St, Ste #207	Dickinson	ND	58601	568	\$6,300	\$11.09	2 yr	6/11	office	Stark
	Corn Growers Association		Carlson Properties Inc	1411 32nd St S, Ste 2	Fargo	ND	58103	1,416	\$18,408	\$13.00	4 yr	11/11	office	Cass
530	Corrections & Rehabilitation	Adult Serv		103 S 3rd St, Ste 5	Bismarck	ND	58501	3,545	\$33,677	\$9.50	6 yr	6/11	office	Burleigh
530	Corrections & Rehabilitation	Juvenile Serv		921 S 9th St, Ste 110	Bismarck	ND	58504	1,779	\$22,440	\$12.61	2 yr	6/11		Burleigh
530	Corrections & Rehabilitation	Adult Serv		461 34th S S	Fargo	ND	58102	7,291	\$94,783	\$13.00	5 yr	6/15	office	Cass
530	Corrections & Rehabilitation	Juvenile Serv		461 34th S S	Fargo	ND	58101	1,518	\$19,734	\$13.00	5 yr	6/15	office	Cass
530	Corrections & Rehabilitation	Adult Serv			Grand Forks	ND	58201	2,819	\$33,828	\$12.00	4 yr	6/13	office	Grand Forks



# Fiscal Year ending June 30, 2010

Budget No.	AGENCY NAME	DIVISION	ADDRESS A/BUILDING	PHYSICAL LOCATION	CITY	ST	ZIP	SQUARE FEET	ANNUAL RENT	PER SQ FOOT	TERM	EXPIRATION OF LEASE	TYPE	COUNTY NAME
530	Corrections & Rehabilitation	Juvenile Serv	Rivers Edge	311 4th St, Ste 113	Grand Forks	ND	58201	1,450	\$18,600	\$12.83	5 yr	6/15	office	Grand Forks
530	Corrections & Rehabilitation	Juvenile Serv	Mill Square Bldg	301 3rd St N, Ste 202	Grand Forks	ND	58203	1,500	\$18,345	\$12.23	1 yr	7/10	office	Grand Forks
530	Corrections & Rehabilitation	Adult Serv	McLean Co Courthouse	712 5th Ave, Parole-Probation Rm, 2nd Flr	Washburn	ND	58577	378	\$1,200	\$3.17	2 yr	6/11	office	McLean
530	Corrections & Rehabilitation	Field Serv		300 1st St NW	Mandan	ND	58554	950	\$7,440	\$7.83	2 yr	6/11	office	Morton
530	Corrections & Rehabilitation	Adult Serv	Heart of America Correctional & Treatment Ctr	110 Industrial Rd	Rugby	ND	58368	102	\$1,024	\$10.00	16 mo	6/10	office	Pierce
530	Corrections & Rehabilitation	Juvenile Serv	Ramsey Nation Bank & Trust Co Building	302 4th St S, Ste 2	Devils Lake	ND	58301	2,000	\$15,380	\$7.69	4 yr	6/11	office	Ramsey
530	Corrections & Rehabilitation	Adult Serv	Lake Region Law Enforce Ctr	222 W Walnut St	Devils Lake	ND	58301	894	\$6,256	\$7.00	2 yr	6/11	office	Ramsey
530	Corrections & Rehabilitation	Adult Serv	Dakota Rental	709 Dakota Ave, Ste D	Wahpeton	ND	58075	750	\$6,600	\$8.80	2 yr	6/11	office	Richland
530	Corrections & Rehabilitation	Adult Serv	JK Enterprises	114 E Main Ave	Rolla	ND	58367	750	\$7,650	\$10.20	2 yr	6/11	office	Rolette
530	Corrections & Rehabilitation	Adult Serv	City Hall	115 S 5th St, Ste A	Oakes	ND	58474	275	\$1,320	\$4.80	2 yr	6/11	office	Sargent
530	Corrections & Rehabilitation	Juvenile Serv	Pulver Hall, Dickinson State Univ		Dickinson	ND	58601	1,134	\$13,608	\$12.00	4 yr	6/11	office	Stark
530	Corrections & Rehabilitation	Adult Serv	City Center Plaza	135 Sims St, Ste #205	Dickinson	ND	58601	1,166	\$12,120	\$10.39	2 yr	6/11	office	Stark
530	Corrections & Rehabilitation	Juvenile Serv	Education Station Building	214 6th Ave NE, Ste A	Jamestown	ND	58401	1,012	\$10,116	\$10.00	2 yr	6/11	office	Stutsman
530	Corrections & Rehabilitation	Adult Serv	Marcel Mgmt	221 1st Ave N	Jamestown	ND	58401	1,260	\$10,092	\$8.01	2 yr	6/11	office	Stutsman
530	Corrections & Rehabilitation	Adult Serv	Arrowhead Shopping Ctr	1600 2nd Ave SW, Ste 14	Minot	ND	58701	1,722	\$20,232	\$11.75	4 yr	11/11	office	Ward
530	Corrections & Rehabilitation	Juvenile Serv		1408 20th Ave SW, Ste 7	Minot	ND	58701	1,200	\$13,200	\$11.00	4 yr	6/13	office	Ward
530	Corrections & Rehabilitation	Adult Serv		417 1st Ave E, Ste 1	Williston	ND	58801	1,600	\$12,600	\$7.88	4 yr	9/11	office	Williams
530	Corrections & Rehabilitation	Juvenile Serv	Old Post Office Bldg	322 N Main St, Ste 103, PO Box 103	Williston	ND	58802	700	\$7,385	\$10.55	2 yr	6/11	office	Williams
	Education Standards & Practices Board (ESPB)			2718 Gateway Ave, Ste 303	Bismarck	ND	58503-0585	960	\$8,640	\$9.00	2 yr	6/11	office	Burleigh
	Educational Technology Council			1510 12th Ave N	Fargo	ND	58105	144	\$1,539	\$10.69	2 yr	6/10	office	Cass
	Electrical Board		Northbrook	1929 N Washington St, Ste A-1	Bismarck	ND	58507-7335	2,322	\$30,186	\$13.00	2 yr	6/11	office	Burleigh
413	Financial Institutions		Meadowmark Hill 2nd Addition to the City of Bismarck; Dakol Inc dba Dakota Collectibles	2000 Schafer St	Bismarck	ND	58501	3,649	\$49,260	\$13.50	48 mo	6/10	office	Burleigh
413	Financial Institutions			3310 Feichtner Dr, Ste 104	Fargo	ND	58106	800	\$12,176	\$15.22	2 yr	6/11	office	Cass
413	Financial Institutions			2534 17th Ave S, Ste 1D	Grand Forks	ND	58201	904	\$13,650	\$15.10	18 mo	6/11	office	Grand Forks
301	Health Dept	Disease Control		500 E Front Ave	Bismarck	ND	58504	120	\$1,114	\$9.28	2 yr	6/11	office	Burleigh
301	Health Dept	Emerg. Preparedness		1929 N Washington St, Ste FF	Bismarck	ND	58503	527	\$6,000	\$11.39	1 yr	6/11	office	Burleigh
301	Health Dept	Environmental Services, & Emerg. Preparedness	Gold Seal Ctr	918 E Divide Ave	Bismarck	ND	58501	40,025	\$476,292	\$11.90	2 yr	6/11	mostly office	Burleigh
301	Health Dept	Emerg. Preparedness	Jobber's Moving & Storage	1200 Industrial Dr	Bismarck	ND	58503	19,572	\$101,187	\$5.17	2 yr	6/11	office	Burleigh
301	Health Dept	Waste Mgmt	City of Fargo	2301 8th Ave N	Fargo	ND	58102	500	\$4,750	\$10	2 yr	6/11	office	Cass
301	Health Dept	Water Quality		314 W Main	Towner	ND	58788	190	\$2,700	\$14.21	2 yr	6/11	office	McHenry
301	Health Dept	Local Health & Disease Control		122 2nd St NW	Jamestown	ND	58402-0880	720	\$10,224	\$14.20	2 yr	6/11	office	Stutsman



**Fiscal Year ending June 30, 2010**

Budget No.	AGENCY NAME	DIVISION	ADDRESS A/BUILDING	PHYSICAL LOCATION	CITY	ST	ZIP	SQUARE FEET	ANNUAL RENT	PER SQ FOOT	TERM	EXPIRATION OF LEASE	TYPE	COUNTY NAME
504	Highway Patrol		Design Wizards	4007 State St Ste HP	Bismarck	ND	58501	1,836	\$22,950	\$12.50	1 yr	6/10	office	Burleigh
504	Highway Patrol		DOT/Permit Section	600 E Blvd Avenue	Bismarck	ND	58501	763	\$5,837	\$7.65			office	Burleigh
504	Highway Patrol			374 34th St S, Ste A	Fargo	ND	58103	4,002	\$54,027	\$13.50	18 mo	6/11	office	Cass
504	Highway Patrol		DeMers Office Complex	2397 DeMers Ave, Ste A	Grand Forks	ND	58203	1,873	\$22,476	\$12.00	1 yr	6/11	office	Grand Forks
504	Highway Patrol		Double Z Broadcasting	318 W Walnut St	Devils Lake	ND	58301	2,400	\$15,840	\$6.60	1 yr	6/11	office	Ramsey
504	Highway Patrol		DOT	1700 3rd Ave W, Ste 102	Dickinson	ND	58601	941	\$12,826	\$13.63	6 yr	6/11		Stark
504	Highway Patrol		Stutsman Co Law Enforcement Ctr	205 6th St SE	Jamestown	ND	58401	1,376	\$13,044	\$9.48	1 yr	6/11	office	Stutsman
504	Highway Patrol			2201 6th St SE, Ste B	Minot	ND	58701	3,600	\$14,400	\$4.00	22 mo	6/10	office	Ward
504	Highway Patrol			223 E Broadway, Ste 304	Williston	ND	58801	1,611	\$12,083	\$7.50	20 mo	6/11	office	Williams
473	Housing Finance Agency			2624 Vermont Ave	Bismarck	ND	58504	13,760	\$213,280	\$15.50	2 yr	6/10	Office	Burleigh
473	Housing Finance Agency	Rent Assistance	Black Building	118 Broadway, Suite 604	Fargo	ND	58102	985	\$10,540	\$10.70	2 yr	6/12	Office	Cass
326	Human Services	LRHSC	North Country Investors	113 Main Ave E	Rolla	ND	58367	391	\$1,800	\$4.60		6/11	office	Rolette
325	Human Services	Badlands HSC	708 1st Avenue SW	108 1st Ave SW	Bowman	ND	58623	400	\$3,000	\$7.50		6/11	house	Bowman
325	Human Services	HSC	Capitol Lanes Plaza	1237 W Divide Ave, Ste 5	Bismarck	ND	58501-1208	58,950	\$828,248	\$14.05		6/11	office	Burleigh
325	Human Services	Central Office	Century Center	1600 E Century Ave, Ste #5, #7 & Rm 144	Bismarck	ND	58503	9,251	\$124,889	\$13.50		6/11	office & storage	Burleigh
325	Human Services	CSE	Provident Life Bldg	316 N 5th St, Ste 300	Bismarck	ND	58501	7,844	\$94,128	\$12.00		6/11		Burleigh
325	Human Services	HSC	Capitol Lanes Plaza	1237 W Divide Ave, Ste 5	Bismarck	ND	58501-1208	5,210	\$83,360	\$16.00		6/11	office	Burleigh
325	Human Services	Central Office	Northbrook Professional Building	1929 N Washington St	Bismarck	ND	58503	2,915	\$34,000	\$11.66		6/11	office	Burleigh
325	Human Services	SEHSC	Liffrig Family Investments	1122 1st Ave N	Fargo	ND	58102	7,875	\$95,495	\$12.13		6/11	office	Cass
325	Human Services	CSE	JPR Investments	4950 13th Avenue S, Ste 22	Fargo	ND	58103	5,136	\$82,176	\$16.00		6/11	office	Cass
325	Human Services		Gary Lokken Bldg Acct	109 Main	Crosby	ND	58730	500	\$3,000	\$6.00		6/11	office	Divide
325	Human Services	BLSHC	Beach Medical Clinic	95 2nd St NW	Beach	ND	58621	105	\$960	\$9.14		6/11	office	Golden Valley
325	Human Services	NEHSC		151 S 4th St	Grand Forks	ND	58206	40,040	\$526,526	\$13.15		6/11	office	Grand Forks
325	Human Services	CSE		151 S 4th St, Ste N101	Grand Forks	ND	58206-5756	5,775	\$75,941	\$13.15		6/11	office	Grand Forks
325	Human Services	NWHSC		109 5th St SW	Watford City	ND	58854	336	\$4,200	\$12.50		6/11	outreach office	McKenzie
325	Human Services	NCHSC	War Memorial Bldg		Stanley	ND	58784		\$1,200	na		6/11	office	Mountrail
325	Human Services	NCHSC		228 Eagle Dr	New Town	ND	58763		\$200	na		6/11	office	Mountrail
325	Human Services	LRHSC		W Walnut St	Devils Lake	ND	58301	18,236	\$140,417	\$7.70		6/11	office	Ramsey
325	Human Services	CSE	1820 Walnut St E, Suite 4	1820 Walnut St E, Ste 4	Devils Lake	ND	58301-3411	4,800	\$48,000	\$10.00		6/11	office	Ramsey
325	Human Services	LRHSC	North Country Investors	113 Main Ave E	Rolla	ND	58367	1,958	\$21,000	\$10.73		6/11	office	Rolette



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325	Human Services	BLHSC	Pulver Hall, Dickinson State Univ	300 13th Ave W, Ste #1	Dickinson	ND	58601	19,145	\$220,458	\$11.52		6/11	office	Stark
325	Human Services	Rehab Consult Serv		117 1st St E	Dickinson	ND	58601-5212	3,514	\$35,140	\$10.00		6/11	office	Stark
325	Human Services	CSE	City Center Plaza	135 Sims St, Ste #202	Dickinson	ND	58601-5141	2,233	\$21,648	\$9.69		6/11	office	Stark
325	Human Services	BLSHC	CAP	990 3rd Avenue West	Dickinson	ND	58801	320	\$2,820	\$8.81		6/11	office	Stark
325	Human Services	SCHSC		520 3rd St NW	Jamestown	ND	58401	27,577	\$285,973	\$10.37		6/11	office	Stutsman
325	Human Services	CSE	Richard Laqua, L2 B1, Began's College Park	Lot 2 Block 2 Began's College Park	Jamestown	ND	58401	3,840	\$23,508	\$6.12		6/11	office	Stutsman
325	Human Services	SCHSC		520 3rd St NW	Jamestown	ND	58402	2,340	\$11,723	\$5.01		6/11	office	Stutsman
325	Human Services	NCHSC	Minot Town & Country Investors	1015 S Broadway, Ste 18	Minot	ND	58701	42,911	\$412,800	\$9.62		6/11	office	Ward
325	Human Services	CSE		325 28th Ave SW, Ste C	Minot	ND	58701	4,200	\$52,080	\$12.40		6/11	office	Ward
325	Human Services	NWHSC		316 2nd Ave W	Williston	ND	58802	23,365	\$198,603	\$8.50		6/11	office	Williams
325	Human Services	CSE		202 Main St, lower level	Williston	ND	58801	3,374	\$21,000	\$6.22		6/11	office	Williams
	Human Services	NCHSC		210 South Main Street	Rugby	ND			\$4,500			6/11	office	Pierce
405	Industrial Commission	Oil & Gas		1016 E Calgary Ave	Bismarck	ND	58503	9,175	\$133,827	\$14.59	2 yr	6/11	office	Burleigh
405	Industrial Commission	Geological Survey		1016 E Calgary Ave	Bismarck	ND	58503	6,116	\$89,218	\$14.59	2 yr	6/11	office	Burleigh
405	Industrial Commission	Oil & Gas		314B 3rd Ave W	Dickinson	ND	58601-4938	1,400	\$5,544	\$3.96	2 yr	6/11	office	Stark
405	Industrial Commission	Oil & Gas		7 3rd St SE, Ste 204	Minot	ND	58701	575	\$6,182	\$10.75	2 yr	6/11	office	Ward
405	Industrial Commission	Oil & Gas		11 E Broadway, Ste 201	Williston	ND	58801	978	\$5,148	\$5.26	2 yr	6/11	office	Williams
112	Information Tech Dept	EduTech	Regional Technology Center	415 Winter Show Road - Suite 2	Valley City	ND	58072	4,100	\$21,607	\$5.27			office	Barnes
112	Information Tech Dept		Northbrook	1929 N Washington St	Bismarck	ND	58501	17,077	\$220,635	\$12.92			office	Burleigh
112	Information Tech Dept		ND Association of Counties Bldg	PO Box 877	Bismarck	ND	58502-0877	12,000	\$180,000	\$15.00			office	Burleigh
112	Information Tech Dept		DCN Building	1615 Capitol Way	Bismarck	ND	58501	4,630	\$58,153	\$12.56			office	Burleigh
112	Information Tech Dept	EduTech	NDSU Dept 4510	PO Box 6050	Fargo	ND	58108-6050	1,146	\$15,000	\$13.08			office	Cass
112	Information Tech Dept		MDU Building	308 1st Street NW	Mandan	ND	58554	1,815	\$50,413	\$28			office	Morton
112	Information Tech Dept	EduTech	ND School for the Deaf	1401 College Drive N - Room 336	Devils Lake	ND	58301	560	\$4,704	\$8.40	2 yr	6/11	office	Ramsey
401	Insurance			1701 S 12th St	Bismarck	ND	58501	4,800	\$63,600	\$13.25	1 yr	6/11	office	Burleigh
380	Job Service		NP Development LLC	325 2nd St NW	Valley City	ND	58072	1,131	\$7,500	\$6.63	2 yr	6/11	office	Barnes
380	Job Service			119 E Main St	Beulah	ND	58523	552	\$5,520	\$10.00	2 yr	6/11	office	Mercer
380	Job Service		Better B's Café	206 Main St	New Town	ND	58763	925	\$7,200	\$7.78	2 yr	6/11	office	Mountain
380	Job Service		South East Region Career/Tech Center	924 S 7th St	Oakes	ND	58474	150	\$600	\$4.00	2yr	6/11	office	Sargent
380	Job Service		Allen Enterprises	1307 12th Ave NE, Ste 3	Jamestown	ND	58401	2,905	\$2,179	\$9.00	32 mo	6/11	office	Stutsman
380	Job Service		Harvey Tire Center	119 9th St W	Harvey	ND	58341	348	\$2,700	\$7.76	2 yr	6/11	office	Wells
180	Judicial Branch	District Court	Centennial Plaza LLC	116 4th St	Bismarck	ND	58501	11,156	\$118,700	\$10.64	8 mo	6/10	office	Burleigh



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180	Judicial Branch, Supreme Court	Disciplinary Board	Parkade Bldg	515 1/2 E Broadway Ave, Ste 102	Bismarck	ND	58501	700	\$7,800	\$11.14	2 yr	6/10	office	Burleigh
226	Land Dept			1707 N 9th St	Bismarck	ND	58503	5,792	\$58,036	\$10.02				Burleigh
188	Legal Counsel for Indigents, ND Commission on			2517 W Main St	Valley City	ND	58702	1,500	\$13,440	\$8.96	2 yr	6/11	office	Barnes
188	Legal Counsel for Indigents, ND Commission on			314 E Thayer Ave	Bismarck	ND	58501	1,810	\$24,435	\$13.50	4 yr	6/13	office	Burleigh
188	Legal Counsel for Indigents, ND Commission on		Courtview Inc	912 3rd Ave S	Fargo	ND	58102	2,900	\$24,600	\$8.48	2 yr	6/10	office	Cass
188	Legal Counsel for Indigents, ND Commission on		H & H Properties	405 Bruce Ave, Ste 101	Grand Forks	ND	58206	2,000	\$21,000	\$10.50	2 yr	6/11	office	Grand Forks
188	Legal Counsel for Indigents, ND Commission on		City Center Plaza	135 Sims, Ste 221	Dickinson	ND	58601	1,100	\$12,000	\$10.91	2 yr	6/11	office	Stark
188	Legal Counsel for Indigents, ND Commission on			11 1st Ave SW	Minot	ND	58701	2,544	\$30,000	\$11.79	25 mo	6/11	office	Ward
188	Legal Counsel for Indigents, ND Commission on			16 E Broadway	Williston	ND	58801	2,080	\$14,880	\$7.15	2 yr	6/11	office	Williams
110	Management & Budget, Office of	Central Serv	Apple Creek LLP	1600 E Century Ave, Ste #4, Office #172 & Rm 146	Bismarck	ND	58501	18,000	\$35,500	\$1.97	4 yr	6/11	office	Burleigh
110	Management & Budget, Office of	Risk Mgmt		1600 E Century Ave, Ste #4, Office #172 & Rm 146	Bismarck	ND	58503	1,630	\$22,005	\$13.50	2 yr	6/11	office	Burleigh
	Nursing Board		Kirkwood Office Tower	919 S 7th St, Ste 504	Bismarck	ND	58504-5881	2,626	\$30,240	\$11.52	2 yr	6/11	office	Burleigh
750	Parks & Recreation			1600 E Century Ave, Ste 3	Bismarck	ND	58503	5,426	\$73,251	\$13.50	2 yr	6/11	office	Burleigh
	Plumbing Board		RSTS Inc	1110 College Dr, Ste 210	Bismarck	ND	58501	770	\$9,240	\$12.00	33 mo	6/11	office	Burleigh
360	Protection & Advocacy	Region VII	Dakota Northwestern Bldg	400 E Broadway Ave, Ste 409	Bismarck	ND	58501	4,661	\$50,805	\$10.90	2 yr	6/11	office	Burleigh
360	Protection & Advocacy	Region V	The Butler Center	1351 Page Dr, Ste 303	Fargo	ND	58103	866	\$10,392	\$12.00	2 yr	6/11	office	Cass
360	Protection & Advocacy	Region IV	Rivers Edge	311 S 4th St, Ste 112	Grand Forks	ND	58208	540	\$6,000	\$11.11	2 yr	6/11	office	Grand Forks
360	Protection & Advocacy	Region III	Smith Bldg Rm 9, School for the Deaf	1401 College Dr	Devils Lake	ND	58301	270	\$2,160	\$8.00	2 yr	6/11	office	Ramsey
360	Protection & Advocacy	Turtle Mt		129 Sandra Birdsell Ave, Office #2	Belcourt	ND	58316	256	\$6,600	\$25.78	17 mo	6/11	office	Rolette
360	Protection & Advocacy	Region VIII	City Center Plaza	135 Sims, Ste 206	Dickinson	ND	58601	350	\$3,780	\$10.80	2 yr	6/11	office	Stark
360	Protection & Advocacy	Region VI	LRC Building	2509 Circle Dr	Jamestown	ND	58401	571	\$3,420	\$5.99	23 mo	6/11	office	Stutsman
360	Protection & Advocacy	Region II	Mt Vernon Office Bldg	900 N Broadway, Ste 210	Minot	ND	58701	223	\$2,340	\$10.49	2 yr	6/11	office	Ward
360	Protection & Advocacy	Region I		14 E Broadway	Williston	ND	58801	1,206	\$9,600	\$7.96	2 yr	6/11	office	Williams
192	Public Employees Retirement System		Dakota Northwestern Bldg	400 E Broadway Ave, Ste 503, 505, & 515	Bismarck	ND	58502-1657	6,442	\$89,866	\$13.95	2 yr	6/11	office	Burleigh
192	Public Employees Retirement System		Dakota Northwestern Bldg	400 E Broadway Ave, Ste 300	Bismarck	ND	58502-1657	1,514	\$21,120	\$13.95	18 mo	12/10	office	Burleigh
192	Public Employees Retirement System		Dakota Northwestern Bldg	400 E Broadway Ave, vacated suite near Ste 505	Bismarck	ND	58502-1657	1,088	\$10,880	\$10.00	18 mo	6/11	office	Burleigh
201	Public Instruction, Dept of	Child Nutrition & Food Distribution Programs	Gateway Professional Bldg		Bismarck	ND	58507	3,155	\$27,606	\$8.75	7 yr	6/17	office	Burleigh
201	Public Instruction, Dept of	Child Nutrition & Food Distribution Programs	Mayville State University		Mayville	ND	58257	173	\$1,200	\$6.94	6 mo		office	Trail
201	Public Instruction, Dept of	Special Education	North Central Human Service Ctr		Minot	ND	58701	162	\$1,698	\$10.46	2 yr	6/11	office	Ward

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	Real Estate Commission			200 E Main Ave, Ste 204	Bismarck	ND	58501	1,265	\$13,800	\$10.91	5 yr	7/10	office	Burleigh
	Reg Board of Prof Engineers & Land Surveyors			723 W Memorial Hwy	Bismarck	ND	58504	1,771	\$19,476	\$11.00	2 yr	6/11	office	Burleigh
190	Retirement & Investment			1930 Burnt Boat Dr	Bismarck	ND	58507-7100	5,589	\$74,513	\$13.38	2 yr	6/10	office	Burleigh
253	School for the Blind		City Center Plaza	418 E Broadway Ave	Bismarck	ND	58501	320	\$2,040	\$6.38	2 yr	6/10	office	Burleigh
253	School for the Blind			2624 9th Ave SW	Fargo	ND	58103	114	\$2,280	\$20.00	2 yr	6/10	office	Cass
253	School for the Blind			300 2nd Ave NE, Ste 208	Jamestown	ND	58401	452	\$3,164	\$7.00		mo by mo	office	Stutsman
253	School for the Blind			1015 S Broadway, Ste 21	Minot	ND	58702	421	\$4,409	\$10.46	2 yr	6/11	office	Ward
252	School for the Deaf		City Center Plaza	418 E Broadway, Ste 228	Bismarck	ND	58501	310	\$2,688	\$8.67	2 yr	6/11	office	Burleigh
252	School for the Deaf		South Plaza Properties	1621 S University Dr, Rm 210	Fargo	ND	58102		\$3,469	na	2 yr	6/11	office	Cass
252	School for the Deaf		ND DHS- NE Human Serv Ctr	151 S 4th St, Ste 401	Grand Forks	ND	58201-4735		\$2,652	na	2 yr	6/11	office	Grand Forks
414	Securities Dept		Rivers Edge	311 S 4th St, Ste 116	Grand Forks	ND	58201	480	\$5,280	\$11.00	22 mo	6/10	office	Grand Forks
	Soybean Council			1411 32nd St S, Ste 3	Fargo	ND	58103	1,892	\$24,700	\$13.05	5 yr	10/10	office	Cass
127	Tax Dept			3217 Flechtner Dr S	Fargo	ND	58103	1,436	\$16,227	\$11.30	2 yr	6/11	office	Cass
127	Tax Dept		Hemmp Exe Suites	1407 24th Ave S	Grand Forks	ND	58208-4435	384	\$2,280	\$5.94	2 yr	6/11	office	Grand Forks
127	Tax Dept		City Center Plaza	135 Sims, Ste 211	Dickinson	ND	58602-0766	224	\$2,820	\$12.59	2 yr	6/11	office	Stark
127	Tax Dept			1307 12th Ave NE, Ste 3	Jamestown	ND	58402-0444	120	\$1,200	\$10.00	1 yr renew	6/13	office	Stutsman
127	Tax Dept		Arrowhead Shopping Ctr	1600 2nd Ave SW, Ste 11	Minot	ND	58701-3459	800	\$5,700	\$9.50	2 yr	6/11	office	Ward
127	Tax Dept		Park Plaza	1137 2nd Ave W, Ste 103	Williston	ND	58802-1701	180	\$1,800	\$10.00	2 yr	6/11	office	Williams
801	Transportation, Dept of	Drivers License	National Guard Armory	747 7th St SE	Valley City	ND	58072	1,200	\$2,100	\$1.75	2 yr	4/10	office	Barnes
801	Transportation, Dept of	Maintenance		2301 University Dr (2 Spaces for Hanger Storage in Bldg #5)	Bismarck	ND	58504	513	\$243	\$0.47	monthly		office	Burleigh
801	Transportation, Dept of	Drivers License	Forum Communications Co Inc	518 Hwy 2 E	Devils Lake	ND	58301	1,150	\$12,600	\$10.96	31 mo	6/11	office	Ramsey
801	Transportation, Dept of	Drivers License	Jamestown Business Ctr	300 2nd Ave NE, Ste 139	Jamestown	ND	58401	815	\$10,188	\$12.50	60 mo	2/10	office	Stutsman
801	Transportation, Dept of	Drivers License	Grafton Developmental Ctr	701 W Sixth St, Rm 305,307,311	Grafton	ND	58237	1,097	\$2,743	\$2.50	2 yr	6/11	office	Walsh
801	Transportation, Dept of	Drivers License	Arrowhead Shopping Ctr	1600 2nd Ave SW	Minot	ND	58701	1,000	\$9,500	\$9.50	24 mo	6/11	office	Ward
321	Veteran's Affairs		Northbrook	1929 N Washington St, Ste LL	Bismarck	ND	58501	490	\$6,232	\$12.72	2 yr	10/10	office	Burleigh
321	Veteran's Affairs		S & D Mgmt	4201 38th St SW, Ste 104	Fargo	ND	58106-9003	2,485	\$25,357	\$10.20	5 yr	5/10	office	Cass
	Wheat Commission			2401 46th Ave SE, Ste 104	Mandan	ND	58554-4829	4,000	\$48,000	\$12.00	2 yr	7/11	office	Morton



**Fiscal Year ending June 30, 2010**

Budget No.	AGENCY NAME	DIVISION	ADDRESS A/BUILDING	PHYSICAL LOCATION	CITY	ST	ZIP	SQUARE FEET	ANNUAL RENT	PER SQ FOOT	TERM	EXPIRATION OF LEASE	TYPE	COUNTY NAME
485	Workforce Safety & Insurance		Great River Energy	1600 E Century Ave, Ste 1	Bismarck	ND	58503-0644	1,511	\$22,665	\$15.00	5 yr	6/15	office	Burleigh
485	Workforce Safety & Insurance			2601 12th Ave SW	Fargo	ND	58103	3,348	\$47,709	\$14	2 yr	6/11	office	Cass
485	Workforce Safety & Insurance		Association of General Contractor sublease to WSI	2601 12th Ave SW	Fargo	ND	58103	111	\$1,575	\$14.25	mo by mo	6/11	office	Cass
485	Workforce Safety & Insurance			3001-B 32nd Ave S, Ste 2B	Grand Forks	ND	58201	1,184	\$19,820	\$16.74	2 yr	6/11	office	Grand Forks
485	Workforce Safety & Insurance		Job Service	301 S College Dr	Devils Lake	ND	58301-3511	140	\$997	\$7.12	2 yr	6/11	office	Ramsey
485	Workforce Safety & Insurance		Job Service	66 Osborn Dr.	Dickinson	ND	58601-3934	176	\$1,253	\$7.25	2 yr	6/11	office	Stark
485	Workforce Safety & Insurance		Central Valley Health District	122 2nd St NW	Jamestown	ND	58401	288	\$4,090	\$14.20	32 mo	6/10	office	Stutsman
485	Workforce Safety & Insurance		Arrowhead Shopping Ctr	1600 2nd Ave SW, Ste 10	Minot	ND	58701	983	\$11,059	\$11.25	2 yr	6/11	office	Ward
485	Workforce Safety & Insurance		Job Service	422 1st Ave W	Williston	ND	58801	176	\$1,253	\$7.25	2 yr	6/10	office	Williams

**GRAND TOTALS:** 709,673 \$7,940,291 \$10.63 Ave per sq ft

# Fiscal Year ending June 30, 2010

Budget No.	AGENCY NAME	DIVISION	ADDRESS A/BUILDING	PHYSICAL LOCATION	CITY	ST	ZIP	SQUARE FEET	ANNUAL RENT	PER SQ FOOT	TERM	EXPIRATION OF LEASE	TYPE	COUNTY NAME
125	Attorney General	BCI			Fargo	ND	58103	3,475	\$45,175	\$13.00	72 mo	6/15	office	Cass
117	Auditor's Office		Front Office Bldg	3217 Fiechtner Dr	Fargo	ND	58103	2,620	\$27,379	\$10.45	1 yr	6/10	office	Cass
	Barley Council			505 40th St SW Ste E	Fargo	ND	58103-1184	2,968	\$35,912	\$12.10	4 yr	6/13	office	Cass
	Corn Growers Association		Carlson Properties Inc	1411 32nd St S, Ste 2	Fargo	ND	58103	1,416	\$18,408	\$13.00	4 yr	11/11	office	Cass
530	Corrections & Rehabilitation	Adult Serv		461 34th S S	Fargo	ND	58102	7,291	\$94,783	\$13.00	5 yr	6/15	office	Cass
530	Corrections & Rehabilitation	Juvenile Serv		461 34th S S	Fargo	ND	58101	1,518	\$19,734	\$13.00	5 yr	6/15	office	Cass
	Educational Technology Council			1510 12th Ave N	Fargo	ND	58105	144	\$1,539	\$10.69	2 yr	6/10	office	Cass
413	Financial Institutions			3310 Feichtner Dr, Ste 104	Fargo	ND	58106	800	\$12,176	\$15.22	2 yr	6/11	office	Cass
301	Health Dept	Waste Mgmt	City of Fargo	2301 8th Ave N	Fargo	ND	58102	500	\$4,750	\$9.50	2 yr	6/11	office	Cass
504	Highway Patrol			374 34th St S, Ste A	Fargo	ND	58103	4,002	\$54,027	\$13.50	18 mo	6/11	office	Cass
473	Housing Finance Agency	Rent Assistance	Black Building	118 Broadway, Suite 604	Fargo	ND	58102	985	\$10,540	\$10.70	2 yr	6/12	Office	Cass
325	Human Services	SEHSC	Liffrig Family Investments	1122 1st Ave N	Fargo	ND	58102	7,875	\$95,495	\$12.13		6/11	office	Cass
325	Human Services	CSE	JPR Investments	4950 13th Avenue S, Ste 22	Fargo	ND	58103	5,136	\$82,176	\$16.00		6/11	office	Cass
112	Information Tech Dept	EduTech	NDSU Dept 4510	PO Box 6050	Fargo	ND	58108-6050	1,146	\$15,000	\$13.08			office	Cass
188	Legal Counsel for Indigents, ND Commission on		Courtview Inc	912 3rd Ave S	Fargo	ND	58102	2,900	\$24,600	\$8.48	2 yr	6/10	office	Cass
360	Protection & Advocacy	Region V	The Butler Center	1351 Page Dr, Ste 303	Fargo	ND	58103	866	\$10,392	\$12.00	2 yr	6/11	office	Cass
253	School for the Blind			2624 9th Ave SW	Fargo	ND	58103	114	\$2,280	\$20.00	2 yr	6/10	office	Cass
252	School for the Deaf		South Plaza Properties	1621 S University Dr, Rm 210	Fargo	ND	58102		\$3,469	na	2 yr	6/11	office	Cass
	Soybean Council			1411 32nd St S, Ste 3	Fargo	ND	58103	1,892	\$24,700	\$13.05	5 yr	10/10	office	Cass
127	Tax Dept			3217 Fiechtner Dr S	Fargo	ND	58103	1,436	\$16,227	\$11.30	2 yr	6/11	office	Cass
321	Veteran's Affairs		S & D Mgmt	4201 38th St SW, Ste 104	Fargo	ND	58106-9003	2,485	\$25,357	\$10.20	5 yr	5/10	office	Cass
485	Workforce Safety & Insurance			2601 12th Ave SW	Fargo	ND	58103	3,348	\$47,709	\$14.25	2 yr	6/11	office	Cass
485	Workforce Safety & Insurance		Association of General Contractor sublease to WSI	2601 12th Ave SW	Fargo	ND	58103	111	\$1,575	\$14.25	mo by mo	6/11	office	Cass

GRAND TOTALS: 53,028 \$673,403 \$12.68 Ave per sq ft



# Fiscal Year ending June 30, 2010

Budget No.	AGENCY NAME	DIVISION	ADDRESS A/BUILDING	PHYSICAL LOCATION	CITY	ST	ZIP	SQUARE FEET	ANNUAL RENT	PER SQ FOOT	TERM	EXPIRATION OF LEASE	TYPE	COUNTY NAME
	Accountancy, Board of			2701 S Columbia Rd	Grand Forks	ND	58201	1,003	\$12,492	\$12.45	5 yr	12/10	office	Grand Forks
601	Commerce Dept		EERC, Rm 105	15 N 23rd St	Grand Forks	ND	58203	193	\$4,842	\$25.15	1 yr	6/10	office	Grand Forks
530	Corrections & Rehabilitation	Adult Serv			Grand Forks	ND	58201	2,819	\$33,828	\$12.00	4 yr	6/13	office	Grand Forks
530	Corrections & Rehabilitation	Juvenile Serv	Rivers Edge	311 4th St, Ste 113	Grand Forks	ND	58201	1,450	\$18,600	\$12.83	5 yr	6/15	office	Grand Forks
530	Corrections & Rehabilitation	Juvenile Serv	Mill Square Bldg	301 3rd St N, Ste 202	Grand Forks	ND	58203	1,500	\$18,345	\$12.23	1 yr	7/10	office	Grand Forks
413	Financial Institutions			2534 17th Ave S, Ste 1D	Grand Forks	ND	58201	904	\$13,650	\$15.10	18 mo	6/11	office	Grand Forks
504	Highway Patrol		DeMers Office Complex	2397 DeMers Ave, Ste A	Grand Forks	ND	58203	1,873	\$22,476	\$12.00	1 yr	6/11	office	Grand Forks
325	Human Services	NEHSC		151 S 4th St	Grand Forks	ND	58206	40,040	\$526,526	\$13.15		6/11	office	Grand Forks
325	Human Services	CSE		151 S 4th St, Ste N101	Grand Forks	ND	58206-5756	5,775	\$75,941	\$13.15		6/11	office	Grand Forks
188	Legal Counsel for Indigents, ND Commission on		H & H Properties	405 Bruce Ave, Ste 101	Grand Forks	ND	58206	2,000	\$21,000	\$10.50	2 yr	6/11	office	Grand Forks
360	Protection & Advocacy	Region IV	Rivers Edge	311 S 4th St, Ste 112	Grand Forks	ND	58208	540	\$6,000	\$11.11	2 yr	6/11	office	Grand Forks
252	School for the Deaf		ND DHS- NE Human Serv Ctr	151 S 4th St, Ste 401	Grand Forks	ND	58201-4735		\$2,652	na	2 yr	6/11	office	Grand Forks
414	Securities Dept		Rivers Edge	311 S 4th St, Ste 116	Grand Forks	ND	58201	480	\$5,280	\$11.00	22 mo	6/10	office	Grand Forks
127	Tax Dept		Hemmp Exs Suites	1407 24th Ave S	Grand Forks	ND	58208-4435	384	\$2,280	\$5.94	2 yr	6/11	office	Grand Forks
485	Workforce Safety & Insurance			3001-B 32nd Ave S, Ste 2B	Grand Forks	ND	58201	1,184	\$19,820	\$16.74	2 yr	6/11	office	Grand Forks

GRAND TOTALS: 60,145 \$783,732 \$13.10 Ave per sq ft

# Fiscal Year ending June 30, 2010

Budget No.	AGENCY NAME	DIVISION	ADDRESS A/BUILDING	PHYSICAL LOCATION	CITY	ST	ZIP	SQUARE FEET	ANNUAL RENT	PER SQ FOOT	TERM	EXPIRATION OF LEASE	TYPE	COUNTY NAME
125	Attorney General		GPC Properties	3rd St SE #7	Minot	ND	58701	1,547	\$15,099	\$9.76	2 yr	6/10	office	Ward
530	Corrections & Rehabilitation	Adult Serv	Arrowhead Shopping Ctr	1600 2nd Ave SW, Ste 14	Minot	ND	58701	1,722	\$20,232	\$11.75	4 yr	11/11	office	Ward
530	Corrections & Rehabilitation	Juvenile Serv		1408 20th Ave SW, Ste 7	Minot	ND	58701	1,200	\$13,200	\$11.00	4 yr	6/13	office	Ward
504	Highway Patrol			2201 6th St SE, Ste B	Minot	ND	58701	3,600	\$14,400	\$4.00	22 mo	6/10	office	Ward
325	Human Services	NCHSC	Minot Town & Country Investors	1015 S Broadway, Ste 18	Minot	ND	58701	42,911	\$412,800	\$9.62		6/11	office	Ward
325	Human Services	CSE		325 28th Ave SW, Ste C	Minot	ND	58701	4,200	\$52,080	\$12.40		6/11	office	Ward
405	Industrial Commission	Oil & Gas		7 3rd St SE, Ste 204	Minot	ND	58701	575	\$6,182	\$10.75	2 yr	6/11	office	Ward
188	Legal Counsel for Indigents, ND Commission on			11 1st Ave SW	Minot	ND	58701	2,544	\$30,000	\$11.79	25 mo	6/11	office	Ward
360	Protection & Advocacy	Region II	Mt Vernon Office Bldg	900 N Broadway, Ste 210	Minot	ND	58701	223	\$2,340	\$10.49	2 yr	6/11	office	Ward
201	Public Instruction, Dept of	Special Education	North Central Human Service Ctr		Minot	ND	58701	162	\$1,698	\$10.46	2 yr	6/11	office	Ward
253	School for the Blind			1015 S Broadway, Ste 21	Minot	ND	58702	421	\$4,409	\$10.46	2 yr	6/11	office	Ward
127	Tax Dept		Arrowhead Shopping Ctr	1600 2nd Ave SW, Ste 11	Minot	ND	58701-3459	600	\$5,700	\$9.50	2 yr	6/11	office	Ward
801	Transportation, Dept of	Drivers License	Arrowhead Shopping Ctr	1600 2nd Ave SW	Minot	ND	58701	1,000	\$9,500	\$9.50	24 mo	6/11	office	Ward
485	Workforce Safety & Insurance		Arrowhead Shopping Ctr	1600 2nd Ave SW, Ste 10	Minot	ND	58701	983	\$11,059	\$11.25	2 yr	6/11	office	Ward

GRAND TOTALS: 61,689 \$598,698 \$10.20 Ave per sq ft

# Fiscal Year ending June 30, 2010

Budget No.	AGENCY NAME	DIVISION	ADDRESS A/BUILDING	PHYSICAL LOCATION	CITY	ST	ZIP	SQUARE FEET	ANNUAL RENT	PER SQ FOOT	TERM	EXPIRATION OF LEASE	TYPE	COUNTY NAME
325	Human Services	HSC	Capitol Lanes Plaza	1237 W Divide Ave, Ste 5	Bismarck	ND	58501-1208	58,950	\$828,248	\$14.05		6/11	office	Burleigh
325	Human Services	NEHSC		151 S 4th St	Grand Forks	ND	58206	40,040	\$526,526	\$13.15		6/11	office	Grand Forks
301	Health Dept	Environmental Services. & Emerg. Preparedness	Gold Seal Ctr	918 E Divide Ave	Bismarck	ND	58501	40,025	\$476,292	\$11.90	2 yr	6/11	mostly office	Burleigh
325	Human Services	NCHSC	Minot Town & Country Investors	1015 S Broadway, Ste 18	Minot	ND	58701	42,911	\$412,800	\$9.62		6/11	office	Ward
325	Human Services	SCHSC		520 3rd St NW	Jamestown	ND	58401	27,577	\$285,973	\$10.37		6/11	office	Stutsman
112	Information Tech Dept		Northbrook	1929 N Washington St	Bismarck	ND	58501	17,077	\$220,635	\$12.92			office	Burleigh
325	Human Services	BLHSC	Pulver Hall, Dickinson State Univ	300 13th Ave W, Ste #1	Dickinson	ND	58601	19,145	\$220,458	\$11.52		6/11	office	Stark
473	Housing Finance Agency			2624 Vermont Ave	Bismarck	ND	58504	13,760	\$213,280	\$15.50	2 yr	6/10	Office	Burleigh
601	Commerce Dept	Economic Dev/Fin-Ag Products Util Comm		1600 E Century Ave, Ste#2 & #143	Bismarck	ND	58503	15,368	\$211,310	\$13.75	2 yr	6/10	office	Burleigh
325	Human Services	NWHSC		316 2nd Ave W	Williston	ND	58802	23,365	\$198,603	\$8.50		6/11	office	Williams
112	Information Tech Dept		ND Association of Counties Bldg	PO Box 877	Bismarck	ND	58502-0877	12,000	\$180,000	\$15.00			office	Burleigh
125	Attorney General		Professional North Bldg	4205 N State St	Bismarck	ND	58503	15,735	\$167,578	\$10.85	2 yr	6/11	office	Burleigh
325	Human Services	LRHSC		W Walnut St	Devils Lake	ND	58301	18,236	\$140,417	\$7.70		6/11	office	Ramsey
405	Industrial Commission	Oil & Gas		1016 E Calgary Ave	Bismarck	ND	58503	9,175	\$133,827	\$14.59	2 yr	6/11	office	Burleigh
325	Human Services	Central Office	Century Center	1600 E Century Ave, Ste #5, #7 & Rm 144	Bismarck	ND	58503	9,251	\$124,889	\$13.50		6/11	office & storage	Burleigh
180	Judicial Branch	District Court	Centennial Plaza LLC	116 4th St	Bismarck	ND	58501	11,156	\$118,700	\$10.64	8 mo	6/10	office	Burleigh
125	Attorney General		Gateway Professional Bldg		Bismarck	ND	58503	8,300	\$107,900	\$13.00	2 yr	6/11	office	Burleigh
301	Health Dept	Emerg. Preparedness	Jobber's Moving & Storage	1200 Industrial Dr	Bismarck	ND	58503	19,572	\$101,187	\$5.17	2 yr	6/11	office	Burleigh
125	Attorney General		Professional Bldg Limited	500 N 9th St	Bismarck	ND	58503	10,000	\$96,000	\$9.60	2 yr	6/11	office	Burleigh
325	Human Services	SEHSC	Liffrig Family Investments	1122 1st Ave N	Fargo	ND	58102	7,875	\$95,495	\$12.13		6/11	office	Cass

GRAND TOTALS: 709,673 \$7,940,291 \$10.63 Ave per sq ft

Top 20 Totals: 419,518 \$4,860,118 \$11.59 Ave per sq ft  
Percent of Grand: 59% 61%