

Project Closeout Report

Completed: June 30, 2011

Project Name: North Dakota Public Reporting Website project
Agency: Office of Management and Budget
Business Unit/Program Area: Finance and Payroll
Project Sponsor: Pam Sharp (Director of OMB)
Project Manager: John Wohl (ConnectND State Program Manager)

Objectives		
Project Objectives	Measurements	
	Met/ Not Met	Description
Objective 1	MET	<p>Identify Business Data requirements regarding the use of PeopleSoft Financial and Human Capital management.</p> <p>Measurement 1:</p> <ul style="list-style-type: none"> Create a Business Data requirement document listing what data to use and how to display it. <p>A: Requirements were defined and recorded. ND Public Reporting - Requirements and Design</p>
Objective 2:	MET	<p>Provide a user friendly tool enabling End users without IT experience to view and search data. The website must be accessible to the public via the web.</p> <p>Measurement 2:</p> <ul style="list-style-type: none"> 2.1 Determine presentation platform. Cognos&Sharepoint 2.2 Supply a reporting environment with user friendly tools enabling end users with the ability to view and search data. Yes/No. 2.3 Available to the public via web. Yes/No. <p>A: http://data.share.nd.gov/pr/SitePages/Intro.aspx</p>
Objective 3:	MET	<p>Identify functionality and design of Website</p> <p>Measurement 3:</p> <ul style="list-style-type: none"> Create a document outlining contents of website which will be used for Website design and development <p>A: Business Functional requirements were gathered and documented and applied to the project product. ND Public Reporting - Requirements and Design</p>
Objective 4:	MET	<p>ND State Government appoints a Business Lead and they will identify the ND State Government data to be used.</p> <p>Measurement 4:</p> <ul style="list-style-type: none"> Assign resource to project. Responsible of coordination of data representing State agency data. A: Documented in Project Plan

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Objective 5:	MET	<p>ND University System appoints a Business Lead and they will identify the ND University System data to be used.</p> <p>Measurement 5:</p> <ul style="list-style-type: none"> Assign resource to project. Responsible of coordination of data representing Campus data A: Documented in Project Plan
Objective 6:	MET	<p>Provide the production usage of the website.</p> <p>Measurement 6:</p> <ul style="list-style-type: none"> Supply number of "hits" the production website received. <p>Website statistics are relayed to OMB and ITD on a monthly basis. It includes the volume of users as well as distinct users. Since March 31, 2011 3,884 site visits viewing 12,015 pages</p>

Schedule Objectives					
Met/ Not Met	Original Baseline Schedule (in Months)	Final Baseline Schedule (in Months)	Actual Schedule (in Months)	Variance to Original Baseline	Variance to Final Baseline
Met	8 months (11/1/2010 thru 6/30/2011)	8 months	8 months	0%	0%

Budget Objectives					
Met/ Not Met	Original Baseline Budget	Final Baseline Budget	Actual Costs	Variance to Original Baseline	Variance to Final Baseline
Met	\$ 315,911	\$ 315,911	\$ 230,444	27% Under	27% Under Budget

Major Scope Changes
None

Lessons Learned
Incorporating some new segments of technology added risk to the project. Integration between Cognos and Sharepoint incorporated some new technology. This platform will be leveraged in additional projects.

Success Stories
<ul style="list-style-type: none"> ➤ Leveraging the existing tech platforms reduced the cost of this project (PeopleSoft, MS SQL and Cognos Cubes). ➤ SharePoint worked well as the project collaboration tool. ➤ The project team worked efficiently and effectively together.