

NORTH DAKOTA LEGISLATIVE MANAGEMENT

Tentative Agenda

**LEGISLATIVE PROCEDURE AND ARRANGEMENTS COMMITTEE**

Tuesday, June 19, 2012  
Harvest Room, State Capitol  
Bismarck, North Dakota

- 8:00 a.m. Call to order  
Roll call  
Consideration of the minutes of the March 2, 2012, meeting
- 8:05 a.m. Review of *Guidelines for Use of Legislative Chambers and Displays in Memorial Hall, North Dakota State Capitol*
- Consideration of a request from Mr. Allan Stenehjem, on behalf of North Dakota Girl Scouts, to use the House or Senate chamber for a legislative process and debate program during a Capitol grounds encampment in recognition of the 100<sup>th</sup> Anniversary of the Girl Scouts of America on Saturday, July 14, 2012 (100<sup>th</sup> Anniversary of Boy Scouts of America celebrated on the Capitol grounds and in the House chamber June 4-6, 2010)
  - Consideration of a request from Mr. Brian Bubach, Assistant to the Executive Secretary, North Dakota High School Activities Association, to use the House and Senate chambers and committee rooms for the 2013 NDHSAA State Student Congress on Thursday and Friday, November 7-8, 2013
- 8:10 a.m. Review by the Legislative Council staff of *Invitation to Bid - Legislative Assembly Photography Services*
- 8:15 a.m. Review by the Legislative Council staff of *Invitation to Bid - Legislative Assembly Secretarial, Telephone Message, and Bill and Journal Room Services*
- 8:20 a.m. Review by the Legislative Council staff of *Bill and Journal Room - Photocopy Fee Policy*
- 8:25 a.m. Review by the Legislative Council staff of invitation to bid for printing bills, resolutions, and journals during the 2013 legislative session
- 8:30 a.m. Presentation by the Legislative Council staff of a memorandum entitled *Legislative Document Subscription Program* and proposed document subscription services during the 2013 legislative session
- 8:35 a.m. Review by the Legislative Council staff of a proposed organizational session agenda
- 8:45 a.m. Review of information regarding proposed dates for receipt of statutorily required reports to standing committees:
- Determine when agricultural commodity promotion groups report to the standing Agriculture Committees - NDCC Section 4-24-10 (Friday, January 11, 2013)
  - Determine when the Agriculture Commissioner must report to a joint meeting of the House and Senate Agriculture Committees on the status of the pesticide container disposal program - NDCC Section 4-35.2-04 (Friday, January 11, 2013)
  - Determine standing committees that will receive the report from the Commissioner of Commerce on the department's goals and objectives, its long-term goals and objectives, and commerce benchmarks - NDCC Section 54-60-03(9) (Monday, January 14, 2013)

- 8:50 a.m. Discussion of addresses during the 2013 legislative session:
- State of the State address on Tuesday, January 8, 2013 (first legislative day)
  - State of the Judiciary address on Wednesday, January 9, 2013 (second legislative day)
  - Tribal-State relationship message on Thursday, January 10, 2013 (third legislative day)
- 9:00 a.m. Review of legislative session arrangements:
- Legislator brief bags
  - Legislator stationery
  - Capitol access cards
  - Photo ID cards
  - Legislator journal distribution policy
  - Legislator expense reimbursement policy
  - Incoming WATS line service
- 9:10 a.m. Presentation by the Legislative Council staff of proposed legislative wing improvements, including renovation of the ground floor legislative study and Prairie Room table replacement
- 9:15 a.m. Presentation by the Legislative Council staff of a proposed policy on computer use by legislators
- 9:30 a.m. Presentation by Mr. John Boyle, Director, Facility Management Division, regarding the status of legislative chamber improvements and the legislative parking lot renovation project
- 9:45 a.m. Presentation by the Legislative Council staff of a memorandum entitled *House and Senate Rule Differences*
- 9:50 a.m. Presentation by the Legislative Council staff of proposed rules amendments relating to:
- Senate and House Rules 304 - Protocol for addressing members
  - Senate and House Rules 312 - Motions during debate
  - Senate and House Rules 318(1) and 324 - Vote to suspend rules
  - Senate and House Rules 342 - Announcement of vote
  - Senate and House Rules 346(2) - Transmittal of measures
  - Senate and House Rules 403 - Acceptance of Delayed Bills Committee report
  - Senate and House Rules 601(3) - Placement of amended measure on calendar after 32<sup>nd</sup> legislative day
  - Joint Rule 206 - Placement of amended resolutions on consent calendar
  - Joint Rule 301 - Rejection of conference committee report
  - Joint Rules 501 and 502 - Fiscal notes
  - Joint Rule 801.1 - Recording of proceedings
- 9:55 a.m. Discussion of other administrative matters
- 10:00 a.m. Adjourn

#### **Committee Members**

Representatives Al Carlson (Chairman), David Drovdal, Lee Kaldor, Jerry Kelsh, Don Vigesaa  
 Senators Randel Christmann, Ralph L. Kilzer, Mac Schneider, Ryan M. Taylor, Rich Wardner

Staff Contact: Jay E. Buringrud, Director, Legal Services Division