

NORTH DAKOTA LEGISLATIVE MANAGEMENT

Tentative Agenda

LEGISLATIVE PROCEDURE AND ARRANGEMENTS COMMITTEE

Wednesday, June 29, 2016
Harvest Room, State Capitol
Bismarck, North Dakota

- 1:00 p.m. Call to order
Roll call
Consideration of the minutes of the March 8, 2016, meeting
- 1:05 p.m. Review of *Guidelines for Use of Legislative Chambers and Displays in Memorial Hall, North Dakota State Capitol* and *Guidelines for Use of Legislative Committee Rooms North Dakota State Capitol*
- Consideration of a request from Mr. Brian Bubach, North Dakota High School Activities Association, to use the House and Senate Chambers and legislative committee rooms for the 2017 North Dakota High School Activities Association State Student Congress on Thursday and Friday, November 2-3, 2017 (In September 2015, the committee approved a similar request for the 2016 State Student Congress to be held on November 3-4, 2016)
- 1:10 p.m. Presentation by the Legislative Council staff of Invitation to Bid - Legislative Assembly Photography Services
- 1:15 p.m. Presentation by the Legislative Council staff of *Invitation to Bid - Legislative Assembly Secretarial, Telephone Message, and Bill and Journal Room Services*
- 1:20 p.m. Discussion of 2017 legislative session arrangements:
- Chaplaincy program
 - Legislative tour guide program
 - Purchase of brief bags
 - Legislator stationery
 - Incoming WATS line service
 - State of the State address on Tuesday, January 3, 2017 (first legislative day)
 - State of the Judiciary address on Wednesday, January 4, 2017 (second legislative day)
 - Tribal-State Relationship Message on Thursday, January 5, 2017 (third legislative day)
 - Agricultural commodity promotion groups report to the standing Agriculture Committees - North Dakota Century Code Section 4-24-10 (Friday, January 6, 2017 - required by the 10th legislative day)
 - Agriculture Commissioner report to a joint meeting of the House and Senate Agriculture Committees on the status of the pesticide container disposal program - Section 4-35.2-04 (Friday, January 6, 2017)
 - Determine standing committees that will receive the report from the Commissioner of Commerce on the department's goals and objectives, its long-term goals and objectives, and commerce benchmarks - Section 54-60-03(9) (Industry, Business and Labor Committees, Monday, January 9, 2017 - required by the 10th legislative day)

- 1:45 p.m. Presentation by Mr. Kyle W. Forster, Information Technology Services Manager, Legislative Council, regarding the legislative computer replacement program and the progress of legislative committee room audio system upgrades
- 1:55 p.m. Presentation by the Legislative Council staff of a memorandum entitled *Legislative Assembly Employee Positions and Compensation*
- 2:10 p.m. Presentation by the Legislative Council staff of a legislative rule amendment relating to filing of legislative documents with the Secretary of State
- 2:15 p.m. Discussion of legislative rules
- 2:30 p.m. Comments by Mr. John Boyle, Director, Facility Management Division, Office of Management and Budget, on the status of Capitol capital projects
- 2:40 p.m. Comments by Chief Justice Gerald W. VandeWalle regarding use of the legislative meeting rooms located in the judicial wing
- 2:50 p.m. Discussion regarding use and naming of legislative meeting rooms located in the judicial wing
- 3:00 p.m. Discussion of any other administrative matters
- 3:10 p.m. Tour of legislative meeting rooms in judicial wing, Legislative Media Room, and leaders offices
- 3:30 p.m. Adjourn

Committee Members

Representatives: Al Carlson (Chairman), Wesley R. Belter, Corey Mock, Kenton Onstad, Don Vigesaa
Senators: Robert Erbele, Joan Heckaman, Ray Holmberg, Jerry Klein, Mac Schneider, Rich Wardner

Staff Contact: John Bjornson, Code Revisor